

**TOWN OF SULLIVAN'S ISLAND  
RECREATION COMMITTEE OF COUNCIL  
MEETING MINUTES  
Friday, May 20, 2016  
9:00 AM**

A meeting of the Recreation Committee of Council was held at 9:00 a.m. on Friday, May 20, 2016 at Town Hall, 2050-B Middle Street. All requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Sarah Church (Chair), Rita Langley and Susan Middaugh. Staff members present were Andy Benke, Jason Blanton, Anthony Stith, Danny Howard and Randy Robinson.

**1. Call to Order:**

Chair Church called the meeting to order at 9:17 a.m., and stated the press and public were duly notified pursuant to State Law. There were no members of the public or media present.

**2. Expectation and Goals of Recreation Committee:**

Chair Church distributed a list of past events the Committee has participated in, as well as a list of entities the Committee has relationships with including the Island Club, and Battery Gadsden Cultural Center. The role of the Recreation Committee with these entities was discussed.

**3. Island Club:**

The Island Club has provided a space for after school activities, community events, fitness classes, summer camps, Sullivan's Island Court, private parties and more for over ten years. They allow the community to use the space for free as long as it is not a private event/money being taken, otherwise there is a rental fee for the space. Chair Church mentioned that there are only 168 members of the Island Club, but it is used by many that do not pay the membership fee. The Club is currently bringing in about \$10-11k a year, with \$3,500 coming from membership dues and \$6,500 coming from rental fees. Half of that income is put towards community events; the rest of the income is put towards liability insurance, Comcast bill, cleaning fees, plumber, HVAC servicing, pest control and more.

The Town has received the inspection report and confirmed that there is quite a bit of damage. Building Official Randy Robinson, along with the inspector, have worked carefully to scope out the most critical items to repair on the Island Club. They also discovered that there are some ready-made window holes underneath the vinyl siding that will be utilized. Some of the improvements include: remove stairs on North side of building/replace with new stairs running parallel to building, remove/replace T-111 sheathing on East side of building, replace girder for 5 bays under North side exit door, replace any floor joists and band boards that are damaged, remove/replace siding as necessary, repair/replace flooring in storage/mechanical room as needed. In addition to the existing scope of work, the vinyl siding will be removed from the street side of the building only, and 6 new windows will be placed in on the street

side of the building to minimize cost and for safety. Each different element on the scope of work will be priced individually so if we get into prices that exceed the 50% value of the building, we do have an option of pulling things out.

Chair Church stated that she believes the Island Club has played an important role on Sullivan's Island in filling the gap of not having a Recreation Department and she along with Council Committee Members Rita Langley and Susan Middaugh support in proceeding with an RFP to get the work done. Keeping in mind that the Island Club's current lease is a triple net lease, an Amendment to the lease would be required to allow the Town to have the ability to do said repairs and renovations with the Club's discretion.

**Motion was made by Council Committee Member Middaugh, seconded by Council Committee Chair Church, that the Recreation Committee recommends to Council to proceed with an RFP for the Scope of Work at the Island Club and to Amend the Current Lease and also the Ordinance, carried unanimously.**

#### **4. Events on Sullivan's Island with Recreation Committee Involvement:**

- St. Patrick's Day- morning celebration in the park including No Hands Magic, Dancers, Balloon twister, refreshments & ice cream truck.
- Farmers Market- April through June.
- Independence Day Golf Cart and Bicycle Parade- morning event, Sullivan's Island Elementary to Island Club with refreshments/activities at The Big Tin.
- Independence Day Fireworks- Band in Park followed by fireworks.
- Holiday Tree Lighting Ceremony- Chorus performance (Usually Wando High School), tree lighting, Santa Claus visit.
- Gingerbread House Decorating- Town event at the Island Club, kids bring pre-made houses and we supply decorations.

Council Committee Member Langley mentioned she would like to add a park clean up to the schedule. Chair Church loved the idea and stated that she will reach out to the Park Foundation to see if they would be interested in partnering with the Recreation Committee to plan the event.

#### **5. Recreation Committee Projects planned for FY16-17:**

The total budget for the year is \$120,000. The prior FY budget will have approximately \$44,000 left in the Recreation Facilities. \$75,000 of the spent prior FY budget went towards final payment of the tennis court resurfacing.

- Island Club- repairs and improvements to be sure facility is safe and functioning- budgeted at \$25,000.
- "Mound" at Stith Park- Creation of Storm Water Drainage and resurfacing of front face of mound and removal/trimming of bamboo overgrowth. Awaiting a drainage engineer study from Thomas & Hutton on best methods- budgeted at \$50,000.



- Battery Gadsden- Engineer study and addressing the moisture issue- budgeted at \$45,000. There is a possibility to receive grant money for this project, but the Town has not received an answer yet.

Comptroller Blanton mentioned that if one project falls over the projected budget, and one project falls under the projected budget, that is ok. As long as the total budget stays within \$120,000.

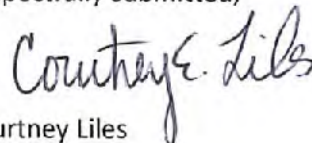
#### 6. Independence Day:

Completed items on the list include the fireworks, band, and refreshments. Alcohol will not be served at the Island Club at the conclusion of the parade. Other items discussed:

- The fireworks and the band will be on **July 2<sup>nd</sup>** this year.
- The golf cart parade will remain on **July 4<sup>th</sup>**, with the parade line-up beginning at 8:30 a.m. at the Sullivan's Island Elementary School, and starting at 9:00 a.m. and ending at the Island Club.
- Award ribbons include: 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place for golf carts, with 12 honorable mentions. Also 1<sup>st</sup> place best bike, with 6 honorable mentions.
- Ellen Miller and Lisa Darrow can assist with ordering the ribbons.
- Volunteers are encouraged to come and help. Chair Church would like to have a total of at least 10 volunteers.
- The Sullivan's Island Maintenance Department will clean up the litter and decorations left behind at the Elementary School.

Motion was made by Rita Langley, seconded by Susan Middaugh, to adjourn at 10:00 a.m., carried unanimously.

Respectfully submitted,



Courtney Liles