

WATER AND SEWER COMMITTEE MINUTES

Thursday, May 26, 2016, 8:30 AM

Water & Sewer Department Office

1. Call to Order & Freedom of Information Requirements

The Freedom of Information Requirements having been met, the meeting was called to order at 8:30 AM. Those present were Committee Members, Mark Howard, Bachman Smith, Susan Middaugh (Chair) and Staff Members Greg Gress and Jason Blanton (attending at 8:35).

2. Draft Water & Sewer Rate Resolution: Reviewed and approved on a motion by Bachman Smith, second by Mark Howard and unanimous vote (3/0).

3. Draft WS Rate Announcement: Reviewed and approved on a motion by Mark Howard, second by Bachman Smith and unanimous vote (3/0).

4. Draft SI 2017 -2021 Capital Improvements Plan: Reviewed and approved on a motion by Mark Howard, second by Bachman Smith and unanimous vote (3/0). A long term Capital Improvement Plan is required for submission to DHEC as part of the SRF loan application to fund I&I Reduction Project Phase II. This is the same CIP the Committee has reviewed before, updated for the current SRF submission.

5. Utility Sustainability Assessment – State Revolving Fund Program: Reviewed and approved on a motion by Bachman Smith, second by Mark Howard and unanimous vote (3/0). This form is required as part of the of the SRF loan application to fund I&I Reduction Project Phase II.

6. Proposed new billing software quote: Reviewed and approved on a motion by Bachman Smith, second by Mark Howard and unanimous vote (3/0).

7. Communications / Additional Items from WWTF Manager, Greg Gress

- a. Rate Study – in progress:** An additional item will be added to the ongoing rate study: a review of the water charges to the Town under the terms of the CWS contract in comparison to the CWS water charges to neighboring communities.
- b. Water pumping station fencing and site improvements:** Funding for this is in the FY17 Budget. Details regarding fencing and additional site improvements will be developed by staff and presented to the committee for approval.
- c. Pre-Disaster Mitigation Grant for submersible pumps:** Advance planning is required to prepare for a FEMA grant application to fund 75% of replacement of current pumps with submersible pumps, with 25% to be provided by the Town.

This application requires an engineering study carried out in advance at an estimated \$80 K. This amount can be counted toward the Town's 25% contribution. The W&S Committee agreed that planning for a PDM grant should be a priority once the status of the WWTP FEMA grant application is known.

8. Next W&S Committee meeting will be on Thursday June 23, 2016, at 8:30 AM.

9. Adjournment: The meeting was adjourned at 9:52 AM on a motion by Bachman Smith, second by Mark Howard and unanimous vote (3/0).