

**TOWN OF SULLIVAN'S ISLAND**  
**WATER AND SEWER COMMITTEE OF COUNCIL**  
**MEETING MINUTES**  
**Thursday, December 21, 2017**  
**8:30 a.m.**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:30 a.m. on Thursday, December 21, 2017 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Mark Howard, Rita Langley and Bachman Smith, IV (Chair). Staff members present were Greg Gress, Andy Benke, Jason Blanton and Courtney Liles. There were no members of the public or members of the media present.

Chair Smith called the meeting to order at 8:30 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Communications/Additional Items from WWTF Manager, Greg Gress:**

- The new jet-vac and CCTV camera have been ordered and should arrive between 90-120 days.
- REU Rate Study is underway and will be ready to reveal in the Spring of 2018.
- The NPDES permit for the WWTP will expire July 30, 2018.
- Ken Compton, 2008 Middle Street, had a high-water bill caused by a pool fill and also a toilet leaking. The usage was 84,000 gallons of water. The Water Department discovered a drip in the meter box on the customers side of the meter. The Town gave Mr. Compton an adjustment on his bill and he thanked Greg and the Town and thought it was a fair adjustment.

**3. Discussions/Motions:**

- a. Approval of Minutes- **Motion was made by Councilmember Howard, seconded by Councilmember Langley, to approve the Water and Sewer Committee Minutes from October 26, 2017, carried unanimously.**
- b. Discuss possible bill reductions for neglect due to health issues- 840 Middle Street. The Committee stated they need to comply with the Town's statues and does not feel as if a reduction or relief in future bills is necessary.
- c. Comply with Codification Review suggestions as to water shut-offs due to unpaid bills. The Town Attorney Larry Dodds has a draft letter for the third notice. This will be discussed in further detail at the next meeting.

**4. Review of Active and Pending Projects:**

The current status of active and pending projects (a. through l. below) was reviewed. The items with an asterisk are potential sources of additional revenue.

- a. Wastewater Treatment Plant Retrofit
- b. CWS Contract Revisions\*
- c. Station 17 Water Utility Site & CWS Pumping Station\*
- d. Rate Study & Cost Recovery Program\*
- e. I&I Phase II
- f. Poe Avenue Sewer Line Replacement for work performed in-house: Range \$300-500K
- g. Private Sewer Lateral Policy for I&I Reduction
- h. Pre-Disaster Mitigation Grant for Submersible Pumps
- i. ASR: Aquifer Storage and Recovery

**5. The next Water and Sewer Committee Meeting is scheduled for:** Thursday, January 25, 2018, 8:30 a.m. at Sullivan's Island Town Hall.

**6. Adjournment:**

**Motion was made by Councilmember Langley, seconded by Councilmember Howard, to adjourn at 8:50 a.m., carried unanimously.**

Respectfully submitted,



Courtney Liles