

**TOWN OF SULLIVAN'S ISLAND**  
**WATER AND SEWER COMMITTEE OF COUNCIL**  
**MEETING MINUTES**  
**Thursday, February 22, 2018**  
**8:30 a.m.**

1. **Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:30 a.m. on Thursday, February 22, 2018 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Mark Howard, Rita Langley and Bachman Smith, IV (Chair). Staff members present were Greg Gress, Andy Benke, Jason Blanton and Courtney Liles. There was one member of the public and no members of the media present.

Chair Smith called the meeting to order at 8:36 a.m., and stated the press and public were duly notified pursuant to State Law.

2. **Communications/Additional Items from WWTF Manager, Greg Gress:**

- The new jet-vac and CCTV camera have been ordered and should arrive between 90-120 days.
- REU Rate Study is underway and will be ready to reveal in the Spring of 2018.
- The NPDES permit for the WWTP will expire July 30, 2018. The new permit has been submitted.

3. **Discussions/Motions:**

- a. Approval of Minutes- **Motion was made by Councilmember Howard, seconded by Councilmember Langley, to approve the Water and Sewer Committee Minutes from January 25, 2018, carried unanimously.**
- b. Poe Avenue/Citadel Street sewer line replacement- the original sewer line in this area is from 1951. The life-cycle for a sewer line is roughly fifty (50) years. The original design for this sewer line replacement project started in 2013. The plan is to remove the Poe Avenue sewer line that runs through properties from Palmetto Street to Hennessy Street and replace and relocate the sewer line to the right-of-way on Poe Avenue down to Station 14 and Middle Street. This would require an encroachment permit from SCDOT and also a land disturbance permit. The anticipated start date of this project is late April, with it lasting approximately three (3) months. The holiday traffic-flow impacts will be considered. Staff is currently arranging a meeting with the residents of Poe Avenue that will be affected. This will be discussed in further detail at the next Committee Meeting.

- c. Comply with Codification Review suggestions as to water shut-offs due to unpaid bills. (on hold)

**4. Review of Active and Pending Projects:**

The current status of active and pending projects (a. through l. below) was reviewed. The items with an asterisk are potential sources of additional revenue.

- a. Wastewater Treatment Plant Retrofit- Design Phase
- b. CWS Contract Revisions\*
- c. Station 17 Water Utility Site & CWS Pumping Station\*
- d. Rate Study & Cost Recovery Program\*
- e. I&I Phase II
- f. Private Sewer Lateral Policy for I&I Reduction
- g. Pre-Disaster Mitigation Grant for Submersible Pumps
- h. ASR: Aquifer Storage and Recovery

- 5. The next Water and Sewer Committee Meeting is scheduled for:** Thursday, March 22, 2018, 8:45 a.m. at Sullivan's Island Town Hall. All future Water and Sewer Committee Meetings will begin at 8:45 a.m. until further notice.

**6. Adjournment:**

**Motion was made by Councilmember Langley, seconded by Councilmember Howard, to adjourn at 9:04 a.m., carried unanimously.**

Respectfully submitted,



Courtney Liles