

# ADMINISTRATOR'S REPORT COUNCIL WORKSHOP

January 07, 2013

Mayor Carl J. Smith

## ACTION AND NEW ITEMS

1. **Sullivan's Island Elementary School Design** – Council gave conditional approval to the schematic design of the Sullivan's Island Elementary School on December 13, 2011. A design charette was held at 6:00 PM Thursday January 19, 2012 at Sunrise Presbyterian Church. Mr. English will address Council with revisions based on input received at the charette.

Staff met with Cummings and McCrady on January 16, 2012 to review the fire flow water line and emergency apparatus road relative to the trees. The group has worked out a strategy to preserve a number of trees; however, the plan is subject to the water model. The CCSD has received approval from OSF for modifications to the apparatus road.

In addition to the scheduled Charleston County School District Community Workshops, the Building and Construction Committee of Council held a series of Tuesday meetings in February and March to discuss with CCSD representatives various design elements of the new SIES building.

The Charleston County School District hosted a Community Workshop on March 15, 2012 6:00 PM at Sunrise Presbyterian Church.

Charleston County School District issued the Notice to Proceed for the demolition of the former SIES building to Complete Demolition Services, LLC (Carrollton, GA) on April 24, 2012. Staff met with officials from CCSD and Complete Demolition Services, LLC on May 01, 2012 to review the project. As of June 01, 2012 interior demolition is complete; south wing structure in down; cafeteria structure is down; and north wing demolition is underway. The contractor was off site by the first week in August 2012.

Cyrus Sinor at International Public Works has acquired the necessary license and permit for foundation work. The firm anticipates being on site during the week of November 5, 2012.

Mr. Bill Lewis at Charleston County School District confirms occupancy target for SIES is August 2014.

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Charleston County School District held a groundbreaking ceremony for the new school January 7, 2013 at 11:00 AM.

2. **Polar Bear Swim 2013** – Initial review of the Polar Bear Swim 2013 indicates that the event was handled with few issues.

Staff will host a post event review with the commercial establishments and provide a report to Council.

3. **Special Event Request Hunley Memorial Service** – The Confederate Heritage Trust is requesting to hold the annual Hunley Memorial Service on February 17, 2013 at Breach Inlet that includes the re-enactors' march from Stella Maris Catholic Church, Memorial service at Sunrise Presbyterian Church and closing remarks with cannon/musket fire on the beach.
4. **Deceased Islanders 2012** – Attached is a list of Island residents and former residents that passed away in 2012.
5. **Ad Hoc Committee for Committee Review** – The Ad Hoc Committee of Council tasked with streamlining the Standing Committees of Council met on April 13, 2012 at 8:30 AM in Town Hall, May 28, 2012 at 3:00 PM in Town Hall and July 10, 2012 at 4:00 PM in Town Hall. Latest revisions are attached.
6. **Council Retreat 2013** – General discussion by Council regarding retreat date, location and topics for discussion.
7. **January 2013 Council Meeting** – Reminder that the January 2013 Council meeting will be held on January 22-2013.

#### **Items Pending Further Action by Council**

- A. **Civil Action Against the Town of Sullivan's Island and Sullivan's Island Town Council** – The Hood Law Firm, LLC has submitted a civil action to the Court of Common Pleas Ninth Judicial Circuit on behalf of Nathan Bluestein, Ettaleah C. Bluestein, Theodore Albenesius, III, and Karen Albenesius. Attorney Hair responded to the complaint on August 24, 2010. The Insurance Reserve Fund has been notified and has advised the action is not covered under the tort liability policy. Reading copies of the complaint and response are available in Town Hall or interested parties may purchase a copy for a fee to cover the expense of photocopying.
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- B. **Anti-Idling Campaign – (Pending)** The Town of Mt. Pleasant (Hilary Repik) is working with Charleston County and S.C. Department of Health and Environmental Control to construct a sign which complies with S.C. Department of Transportation requirements and could be used throughout the County in all jurisdictions.

- C. Commercial Activity on Town Property and RC-1 Area** – Staff has noticed a proliferation of commercial activity on Town property (tennis courts and open fields) and on the beach. Vendors using Town property are not licensed and the status of liability insurance is unknown.
- D. Ad Hoc Committee for Committee Review** – The Ad Hoc Committee of Council tasked with streamlining the Standing Committees of Council met on April 13, 2012 at 8:30 AM in Town Hall, May 28, 2012 at 3:00 PM in Town Hall and July 10, 2012 at 4:00 PM in Town Hall.
- E. Civil Action 2012-CP-10-6830 Martha Smith et al. vs. Town of Sullivan’s Island** – Residents Martha Smith, Kathleen Post, and William Post (Plaintiffs) have filed civil action 2012-CP-10-6830 related to the school petition. Trenholm Walker, Esq. accepted service on behalf of the Town Friday October 19, 2012.
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JAN 02 2013

CARL J. SMITH  
MAYOR

TOWN OF SULLIVAN'S ISLAND

TOWN COUNCIL  
MICHAEL PERKIS, MAYOR PRO-TEM  
HARTLEY COOPER  
JERRY KAYSARD  
MADELINE MCGEE  
PATRICK O'NEIL  
MARY JANE WATSON



ANDY BENKE  
TOWN ADMINISTRATOR  
JASON BLANTON  
COMPTROLLER  
LAWRENCE A. DODDS  
TOWN ATTORNEY  
GREG GRESS  
WATER AND SEWER MANAGER  
DANIEL S. HOWARD  
CHIEF OF POLICE  
ELLEN MILLER  
TOWN CLERK  
RANDY ROBINSON  
INSPECTOR  
ANTHONY SMITH  
FIRE CHIEF

SPECIAL EVENT PERMIT APPLICATION

Event Date: Feb 17, 2013 Time: 4:30 pm till about 9pm

Event Location: MIDDLES ST TO SUNRISE (BAPT. CHURCH)

Event Type:  Festival  Bicycle or Wheeled Race

Foot Race or Walk  Parade/Procession

Other - Please describe: SOLDIERS MARCH, CAVALRY SERVICE, CANNON & PAK FIRING BREACH INLET

Event Name: HULLY MONUMENT Organization/Company: CONFEDERATE HERITAGE TRUST

Mailing Address: 40 1324 ECKMAN DR, MT PLEAS, 29464

Work Phone: 270-3316 Facsimile: None Mobile Phone: 270-3316

E-mail(s): MEMAWPOP@bellsouth.net

Has the organization planned an event or Sullivan's Island before:

(Yes)  (No)

How many years has this particular event existed: 20+ Where: last 15+ BREACH INLET. PREVIOUSLY THE BATTERY, CHAU

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: \_\_\_\_\_

Estimated Attendance: PARTICIPANTS & SPECTATORS 70-100

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

**The Town of Sullivan's Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.**

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**Application Approval – Town of Sullivan's Island Use Only**

Signature of Town Administrator \_\_\_\_\_

Date \_\_\_\_\_

Comments and Special Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**1. PARK/FACILITY/SITE LOCATION**

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: MIDDLE ST & BREECH INLET

Property Owner Name: Town of Sullivan's Island

Phone: N/A

\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.

**2. DESCRIPTION OF THE SPECIAL EVENT**

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

SAME AS PAST YEARS. SOLDIER MARCH

FROM FT. MOULTRE TO SURPRISE PARTY.

CHURCH (4:30-5:00 START) CHURCH SERVICES

7:00 PM, MARCH ACROSS STREET TO BREECH

INLET. SERVICES, SALUTE FROM RIFLES & CANNON

**3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE**

a) Setup: 2/17/13 (Day/Date); 4:30 PM Start Time; 7:00 PM Finish Time - MARCH

b) Event: 2/17/13 (Day/Date); 7:00 PM Start Time; 7:45 Finish Time CHURCH SERVICES

c) Dismantle: 2/17/13 (Day/Date); 8:00 PM Start Time; 8:30 PM Finish Time - SALUTE on the beach

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

- |  |                        |                   |                       |
|--|------------------------|-------------------|-----------------------|
| <u>Road Closure</u>                      | <u>Traffic Control</u> | Parking           | Security              |
| Alcohol                                  | <u>Amplified Sound</u> | Live Music        | Portable Restrooms    |
| Retail Vendors                           | Food Vendors           | Tents or Canopies | Stage or Bleachers    |
| Signs and Banners                        | Need for Electricity   | Admission Fee     | Need for Water Hookup |
| Inflatables/Jump Castle                  | Grease Disposal        | Animals           |                       |
| Other: <u>CANNON &amp; RIFLE SALUTES</u> |                        |                   |                       |

**5. SITE PLAN**

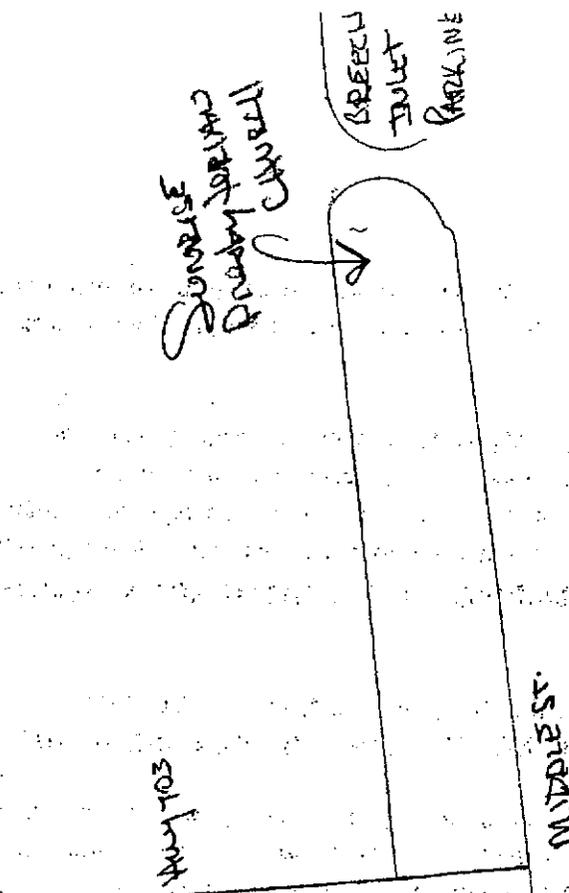
Attach a basic site plan sketch of the Special Event to this application. *See reverse*  
Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.



↑  
"BIG TIN"

START SOLDIERS MARCH 2-17-13, ABOUT 4:30-5:00  
 MARCH TO BREECH INLET, SOUNDSE FREEDY CHURCH  
 ARRIVE ABOUT 6:45, MEMORIAL SERVICE IN CHURCH  
 7:00 PM, ABOUT 7:45 CROSS MIDDLE ST TO BREECH  
 INLET, BRIEF MEMORIAL SERVICE, SALUTE BY 3  
 CANNON & 20 RIFLES - ENDS ABOUT 8:20 PM.

11/10/13

Admin-5

**7. SIGNAGE**

Will signs or banners be hung onsite? Yes \_\_\_\_\_ No

**NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.**

**8. TENTS, INFLATABLES, RIDES**

Will tents or canopies be used during the Special Event? Yes \_\_\_\_\_ No

If yes, list number, types and sizes of tents/canopies: \_\_\_\_\_

**Pavement Holes/Marring:** Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

a) Will generators be used: Yes \_\_\_\_\_ No

b) Will power source be needed: Yes \_\_\_\_\_ No

c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes \_\_\_\_\_ No

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary): \_\_\_\_\_

If contracting with a rental company for inflatables, indicate company name and address:

N/A  
\_\_\_\_\_

Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

*If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.*

**9. PORTABLE RESTROOMS**

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

**Do you plan to provide portable restroom facilities at your Special Event?**

Yes \_\_\_\_\_ No

If yes, how many? \_\_\_\_\_ Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: \_\_\_\_\_

Contact person on day of event: Name \_\_\_\_\_ Telephone \_\_\_\_\_

Equipment Setup: Date \_\_\_\_\_ Time \_\_\_\_\_

Equipment Pickup: Date \_\_\_\_\_ Time \_\_\_\_\_

If no toilets will be provided, please explain: TOILETS AVAILABLE IN

SOMERSET PRESBYTERIAN CHURCH

**All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.**

**10. AMPLIFIED SOUND, STAGES**

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes  No

Name of company: CONFEDERATE HERITAGE TRUST

Contact person on the day of event: FRED TETZEL Cell number: 270-3316

Are there any musical entertainment features related to your event? Yes  No

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: AMPLIFIER USED FOR MEMORIAL SERVICES ON BEACH

Number of stages: 0 Number of bands: 0

Start time: 0 Finish time: 0

**11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):**

Beer/Alcohol Security Stage Security Event Area Security

Road Closure Security Gate Security Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_: \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

ROAD CLOSURE ON MIDLOW ST AT BREEZE INLET AS WE CROSS ST.

POLICE IN PAST HAVE DRIVEN WITHA MARLBERS IN THE PAST.

**12. PUBLIC SAFETY ISSUES**

**a) Crisis Management Contact Information**

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: FRED TETON
- Address: 1324 SHERMAN DR, Mt. Pleasant
- Telephone: 270-3316 Cell Phone: 270-3316

**b) Fire Safety Information**

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes \_\_\_\_\_ No

If yes, describe: \_\_\_\_\_

Please note:

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

**13. EMERGENCY MEDICAL SERVICES**

Will first aid staffing/equipment be provided during the Special Event? Yes \_\_\_ No

If yes, emergency service provider name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Site location: \_\_\_\_\_

Times of operation: \_\_\_\_\_

*Note: This type of support will be mandated on a case-by-case basis.*

**14. TRAFFIC CONTROL PLAN** - See Reverse of PAGE

Circle the type of event:

Run/Walk    Bike or Wheeled Race    Parade    Bike Tour

Other: Street Crossing & Solstice March

Start Location: Middle St.    Finish Location: Breeze Inlet

Estimated number of Participants: 70    Estimated number of Vehicles: 0

On-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_ No \_\_\_

Off-street spaces available? Yes  Number of Spaces 15+ No - Church parking lot

Please provide a Traffic Control Plan to be approved by the Town of Sullivan's Island Police Department. Include the information below as well as any additional information that may apply to the event:

- The proposed route to be traveled, including the starting and finishing points. Also, clarify the direction the event will move.
- A routing plan for traffic, which includes roads requesting to be closed to vehicular and other traffic during the event. Include contact arrangements/plan to be resolve potential conflicts with people trying to access residences, businesses,

places of worship, and public facilities, or other situations that will be affected by the event.

- Proposed locations for barricades, signs, volunteers, and Police. This portion of your Traffic Control Plan with the assistance of the town of Sullivan's Island Police Department will be reviewed for approval after initial submission of the application. The Police Department will determine the timeline for closure of all venues.
- A minimum of a 10-foot wide emergency access lane is required throughout the event site. Therefore, no permanent structures or fixed objects may be erected along this route.
- The event must maintain pedestrian access on the public sidewalks.

**Road Closure Schedule**

Will the event require road closures and/or barricades? Yes  No   
If yes, please complete the road closure schedule below.

Does the event restrict access to any private or public parking lots? Yes  No   
If yes, attach a signed letter of notification to all impacted parties before the special event permit will be issued.

**Road Closures and/or Barricaded Streets:**

Street Name	From/To (Intersections)	Date	Time
Middle St.		2/17/13	about 7:45
Middle St.	Crossing		participate to
Beach			

The Town of Sullivan's Island Police Department has final discretion over the Traffic Control Plan, including but not limited to the placement and number of all barricades, signs, meter bags, volunteer and Police locations. The Town will attempt to accommodate barricade needs but the applicant is ultimately responsible to secure the SCDOT required barricades and signage.

**15. TRASH, GREASE AND RECYCLING REMOVAL PLAN**

a) What is your detailed cleanup plan for the event (attached additional sheet if required)? \_\_\_\_\_

Picking up paper from Rifle blanks  
AND TIN FOIL from Cannon blanks

b) Do you have a sanitation and recycling removal plan? Yes \_\_\_\_\_ No   
If yes, please describe. \_\_\_\_\_

N/A

c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes \_\_\_\_\_ No

d) Will the event require grease disposal? Yes \_\_\_\_\_ No   
*No grease may be poured on grass, hardscapes or in stormwater drains.*

e) What will grease be stored in during the event? N/A

f) Company picking up grease from event: N/A

Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours. If the event is on Saturday evening items can remain until 10:00 am Monday unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

**16. VENDORS (Anyone serving, selling, sampling or displaying food, beverages, merchandise or providing services).**

a) Does the Special Event include retail or food vendors? Yes \_\_\_\_\_ No

Applicant shall attach a detailed list of all vendors attending the event with this form. Include business type(s) and required license for each vendor. If food related, include cooking method and food/cooking oil disposal method details. All vendors must be notified of license and permit requirements for the day of the event.

- Section 10-1 of the Town of Sullivan's Island Code of Ordinances requires "Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided". Such licenses are based on gross income pursuant to SC Law. For business license contact Town Hall at 843-883-3198.
- Persons selling products are also required to have a SC Retail Sales Tax license. For SC Retail License questions call the SC Department of Revenue at 843-852-3600.
- Sale of alcoholic beverages requires an ABL-900 Temporary License from the SC Department of Revenue's Alcoholic Licensing Beverage Division. Serving alcoholic beverages may require this same license. Go to [www.sctax.org](http://www.sctax.org) select *Beer-Liquor-Wine-Bingo* > *Forms* > *Alcohol Beverage Licensing*, then scroll to *ABL-900*. For Alcoholic Licensing questions, call 843-852-3600 or 803-898-5864.
- Preparation and sale of food requires a Food Service Permit from the SC Department of Health and Environmental Control. Go to [www.scdhec.gov](http://www.scdhec.gov), select Food Service under Permits, Licenses & Certification or telephone 843-202-7020. **Note: For each cooking location, the Town requires a K Type Fire Extinguisher.**

**17. ALCOHOL PLAN**

a) Will alcoholic beverages be served without charge? Yes \_\_\_\_\_ No

b) Will alcoholic beverages be sold? Yes \_\_\_\_\_ No

c) If yes, check applicable: Liquor \_\_\_\_\_ Draft Beer \_\_\_\_\_ Can Beer \_\_\_\_\_  
Wine \_\_\_\_\_

d) Who will serve alcohol? N/A.

Self-Serve \_\_\_\_\_ Volunteers \_\_\_\_\_ Caterer (Name) \_\_\_\_\_ Staff \_\_\_\_\_

Licensed Bartenders \_\_\_\_\_ Other (Describe) \_\_\_\_\_

**Designated areas where alcohol will be served and consumed must clearly be indicated on the attached site plan.**

e) Times for alcohol to be served

Start: N/A Finish: \_\_\_\_\_ N/A: \_\_\_\_\_

**THE FOLLOWING CONTROLS MUST BE FOLLOWED AT SPECIAL EVENTS SERVING ALCOHOL:**

- The Special Event sponsor shall be required to establish a controlled entrance and exit location by posting 11" x 17" signage stating that alcoholic beverages are prohibited beyond the permitted area with refuse containers adjacent to the signage. As required by the Chief of Police or his designee, a controlled area for serving and consuming alcohol may be required.
- No more than 2 alcoholic beverages shall be served to any person at any one time.
- No alcoholic beverages shall be served to any person unless such person has been issued a wristband by the Special Event sponsor indicating that the person has shown valid proof of being at least 21 years of age.
- No alcohol shall be served to Special Event attendees that are visibly intoxicated.

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no telegate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

**18. INSURANCE REQUIREMENTS**

a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

- Has a General Liability Insurance policy listing the Town as additional insured been secured? Yes  No

E. N. H. / ED

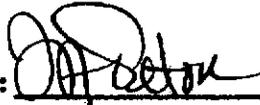
N/A

b) **Liquor Legal Liability Insurance:** If the Applicant intends to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy or purchased separately naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- Has the Liquor Legal Liability Insurance listing the Town as additional insured been secured? Yes  No

The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.

**19. HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature:  Date: 12/29/12

Print Applicant Name: FREDERICK A. TERRELL III

Applicant Contact Number: 270-3316

Property Owner's Signature: N/A Date: \_\_\_\_\_

Print Property Owner's Name: N/A

Owner Contact Number: N/A



# ESSEX INSURANCE COMPANY

## COMMON POLICY DECLARATIONS

POLICY NUMBER: 3DK3135

RENEWAL OF POLICY: 3CU9180

Named Insured and Mailing Address (No., Street, Town or City, County, State, Zip Code)

CONFEDERATE HERITAGE TRUST INC

1130 JOHN RUTLEDGE AVENUE

HANAHAN

SC

29410

Policy Period: From 11/11/2012 to 11/11/2013, at 12:01 A.M. Standard Time at your mailing address shown above.

**BUSINESS DESCRIPTION:** CLUB

### FORM OF BUSINESS

- Individual
  Joint Venture
  Partnership
  Organization (other than Partnership or Joint Venture)
   
 Limited Liability Company
  Corporation
  Other

Audit Period: Annual unless otherwise stated: ANNUAL

FTZ Code:

**IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.**

**THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PART(S), BUT ONLY FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.**

Commercial Property Coverage Part	\$ NOT COVERED
Commercial General Liability Coverage Part	\$ 1,700.00
Commercial Inland Marine Coverage Part	\$ NOT COVERED
Commercial Ocean Marine Coverage Part	\$ NOT COVERED
Commercial Professional Liability Coverage Part	\$ NOT COVERED
Commercial Automobile Liability Coverage Part	\$ NOT COVERED
Liquor Liability Coverage Part	\$ NOT COVERED
Crime Coverage Part:	\$ NOT COVERED
Other Coverages: Terrorism	\$ NOT COVERED
	\$
<b>Premium Total</b>	\$ 1,700.00
Other Charges: TAX:	\$ 74.00
POLICY FEE:	\$ 150.00
MUNSC:	\$ 37.00
	\$
State Surplus Lines License #	<b>GRAND TOTAL</b> \$ 1,961.00

**Producer Number, Name and Mailing Address**

07480  
All Risks-VA  
300 Arboretum Place, Suite 410

Richmond

VA 23236

Inspection Ordered: Yes    No X

Program Code:

**Endorsements**

Forms and Endorsements applying to this Coverage Part and made part of this policy at time of issue:

SEE SCHEDULE OF FORMS ATTACHED.

**These declarations, together with the Policy Conditions and Coverage Form(s) and any Endorsement(s), complete the above numbered policy.**

Countersigned: \_\_\_\_\_

Date 11/27/2012

By: \_\_\_\_\_



**AUTHORIZED REPRESENTATIVE**

This company has been approved by the director or his designee of the South Carolina Department of Insurance to write business in this State as an eligible surplus lines insurer, but it is not afforded guaranty fund protection.

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## DECEASED ISLANDERS 2012

1. Harold Joseph LeaMond (former resident), January 9, 2012
2. Julian Mitchell Simons, Jr., January 11, 2012
3. James Brown, Sr. (former resident and former employee)  
February 27, 2012
4. Linda Rowell Zorn (former resident), March 7, 2012
5. Mary Loretta Dodds Moore (former resident), April 3, 2012
6. Eunice Woodbury Wear (former resident), April 11, 2012
7. Michael Patrick Chiola (former resident), April 27, 2012
8. William "Bill" L. Brown, May 10, 2012
9. Patricia I. Paturzo, May 27, 2012
10. Elizabeth "Betty" Lemon Brenner (former resident), June 3,  
2012
11. Phillip E. Backus (former resident), June 28, 2012
12. Lucy deVito, August 22, 2012
13. Patricia D. Sharpe (former resident), August 24, 2012
14. James Kenton "Kenny" Lynn (former resident) August 25, 2012
15. Martha Jeanette Macale Funk, September 8, 2012
16. John Fredrick Tapio, Jr. (former resident) October 25, 2012
17. John Carl Roitzsch, November 21, 2012
18. Morton Needle, December 29, 2012

Proposed TOSI Committee realignment

(Reflecting 7-10-12 task force meeting)

1. **Finance** (committee of whole)

Staff lead: Comptroller

2. **Public Safety** (police, fire, emergency preparedness)

Staff leads: Police Chief; Fire Chief

3. **Water and Sewer**

Staff lead: W & S Head

4. **Administration**

- a. Personnel
- b. Administrative infrastructure
- c. License implementation
- d. Rules
- e. Court and Judge
- f. Town Attorney
- g. Boards and Commissions openings (solicitations)
- h. Municipal Election Commission

Staff lead: Town Administrator

5. **Land use and natural resources**

- a. Zoning and building ordinances revision and implementation
- b. Natural resources including Town properties

Staff leads: Zoning Administrator; Building Inspector

6. **Public Facilities**

- a. Streets
- b. Beach paths
- c. ~~Town buildings~~
- d. Sanitation (trash, garbage)
- e. Energy and resource conservation programs

Staff lead: Maintenance head

## **7. Recreation**

- a. Recreation and community affairs (including Bike Committee, garden)
- b. Outreach, communication and public engagement
- c. Town Park and other recreation facilities
- d. Community wellness programs

Staff lead: Maintenance Head

## PROPOSED COMMITTEE FUNCTIONING AND MEETINGS:

1. Each committee meeting would have written agenda and minutes from each meeting. Most work would be done by committees.
2. First-Monday all-committee meeting would be discontinued, replaced with separate committee meetings. Committee meeting slots would be reserved on first and second Mondays, for committees other than Finance and Water and Sewer. **It is expected that, except for Finance and possibly Water and Sewer, not every committee meets every month.** For example:
  - a. **Water and Sewer** would have designated daytime meeting
  - b. Third Tuesday
    - i. 5-6 (before reg Council mtg): **Finance** (Jason)
  - c. First Monday (two meeting slots:
    - i. 5-6: Recreation (Anthony)
    - ii. 6-7 Land Use /Natural Resources (Randy, Zoning Admin.)
  - d. Second Monday:
    - i. 5-6 Public Safety (Danny, Anthony); Public Facilities
    - ii. 6-7 Administration (Andy)
3. Regular Council third Tuesday 6:00 PM)
  - a. Committee items and reports to be circulated to Council a week in advance
  - b. Committee recommendations for Council vote

## REMAINING ISSUES RE. COMMITTEE STRUCTURES AND FUNCTIONING:

Question: How should Committee members be appointed? (Current system: Council members volunteer for preferred committees, Mayor suggests appointments, Council votes)

1. Terms should be for two years, commencing at June meeting when Council terms switch.
2. Method of appointment for committee members and Chairs remains to be determined

---

Admin - 22

# WAYS AND MEANS COUNCIL MEETING

January 07, 2013

**Chairman Mike Perkis**

**Monthly Reports - November 2012 Financial Statement**

## ACTION AND NEW ITEMS

1. **November 2012 Financial Statement** – Final comments and analysis of the November monthly financials by Messrs. Perkis, Blanton and Benke.
2. **Mid Year Budget Review** – Staff will begin a mid-year review of the budget in January 2013.
3. **Ways & Means Committee Meeting** – The Ways & Means Committee should meet in late January/early February to discuss funding options for Town Hall construction and Water & Sewer capital projects.
4. **Sale of Town Property** – General discussion by the Chair regarding the sale of 1610 Middle Street, 1611 Middle Street, Lot 82 ½ Raven Drive (TMS 529-060-0117) and Lot 83 ½ Raven Drive (TMS 529-060-0118).
5. **Federal Deposit Insurance Corporation (FDIC)** – FDIC offers \$250,000 coverage limits on specific account. The Comptroller is proposing to change several fund balances.
6. **Bond Maturation** – An investment instrument at First Southeast Investments valued at \$270,000 has matured. The Comptroller is recommending transferring funds to First Federal for a more favorable rate of return.

## Items Pending Further Action by Council

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- A. **Review and Analysis of Litigation Expenses** – General discussion of non-budgeted expenses resulting from Bluestein et al. v. Sullivan's Island et al. Expenses outlined as of October 30, 2011.

**B. Permit Fees for Special Events and Beach Fires** – General discussion of permit fees for special events and beach fires.

---

## E Miller

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**From:** Jason Blanton  
**Sent:** Thursday, January 03, 2013 11:52 AM  
**To:** Andy Benke; E Miller  
**Subject:** Collateral for Checking Account  
**Attachments:** FHLBank Line of Credit Document 12-31-13.pdf

I am putting the original Letter of Credit from the Federal Home Loan Bank in the safe. This letter of credit is collateral on the money that is not covered under FDIC.

Ellen, please put a copy of this with the Ways and Means info for Monday night.

Jason L. Blanton  
Comptroller  
Town of Sullivan's Island  
Direct Line: (843) 883-5751  
Cell: (843) 834-5173  
Fax: (843) 883-3009

# PERSONNEL COUNCIL WORKSHOP

January 7, 2013

Gerald Kaynard, Esq. - Chairman

## ACTION AND NEW ITEMS:

1. **Report Attached (Discussion)**
2. **Zoning Administrator Applications** – After the closure of the application filing period the Town received twenty-three (23) applicants. The Administrator is ranking the applications.

## Items Pending Further Action By Council:

- A. **Compensation Study** – Personnel Committee to prepare a comparative compensation analysis.
-



## PERSONNEL REPORT January 2013

Activity as of Monday, January 7, 2013

### HIRINGS/RESIGNATIONS:

**Resignations:** None  
**Hirings:** None

### CURRENT OPENINGS:

**General Administration:** Zoning Administrator  
**Water & Sewer:** None  
**Maintenance:** None  
**Police Department:** None  
**Fire Department:** None

### Recruitment Status:

**Zoning Administrator:** *Advertised in Post & Courier & on Town website, with twenty-three (23) applications received by deadline Friday, August 24, 2012. Status: Applications currently under review by Town.*

### PERSONAL DAY HOLIDAY/VACATIONS:

#### Vacations Requests:

**Department Heads:** Danny Howard: January 23-29, 2013 (Mon-Thurs)  
**Town Hall Staff:** Kat Kenyon: January 1-4, 2013 (Tues-Fri)  
Arlene Graham: January 23-29, 2013 (Wed-Tues)  
(February): Andy Benke: February 1-13, 2013 (Fri-Wed)

### TRAINING/MEETINGS:

**Risk Management Institute (MASC): Risk Management Institute (MASC):**  
Administrator Benke and Asst. to Administrator Darrow enrolled in 2-year MASC certification program.

**Staff Safety Meetings:** monthly meetings will begin in February.

### BOARDS & COMMISSIONS:

Two (2) out-of-cycle vacancies:

**Planning Commission (seat expires September 2013)**  
**Board of Zoning Appeals (seat expires September 2015)**

---

**Application deadline: 12Noon, Friday, February 1, 2013 (deadline extended; was originally January 4, 2013)**

### Recruitment drive:

Town website (Home and Commissions page) -- December 4, 2012  
Post & Courier ad: Thursday, December 6, 2012  
Island Eye News ad: Friday, December 21, 2012  
Town E-Newsletter: December 10, 20 and 28, 2012; also January editions.

# **WATER AND SEWER COUNCIL WORKSHOP**

**January 7, 2013**

**Chairman Mike Perkis**

## **Monthly Reports**

### **Action and New Items**

1. **Middle Street Waterline Project** – A pre-construction meeting for the Middle Street Waterline Project was held on December 18, 2012. The contractor will begin mobilization on or about January 7, 2013.
2. **Water and Sewer Committee Meeting** – The Water and Sewer Committee will meet on January 25, 2013 at 9:00 AM in the W&S Administration building at 2050 Gull Drive to review I&I solutions.
3. **Wastewater Treatment Plant Flow/Capacity Data 2012** – Attached is plant flow data summary for 2012.

### **Items Pending Further Action by Council**

**None at this time**

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Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748



Monthly Water Report  
For  
December 2012

*FLOW:* Distributed 6.126 MG this month, with a daily average flow of .191 MG and a Daily Max of .249 MG

*SALES:* 0.0 MG billed (*all water*) with a daily average of 0.0 MG. (5.018 MG billed in December last year with a daily average of 0.162 MG) Could not access data files therefor no monthly sales data for this month.

*RED WATER:* No operational problems.

*DISTRIBUTION SYSTEM:* Proposal to install Fixed Based Meter Reading System differed. Pending

*WATER LINE PROJECT:* Relining of 1,000 feet a success. Making tie ins and boring new services. Traditional open cut and replacement for the remaining 1,000 feet from station 20 to school entrance. Gulf Stream will begin replacement of water line in front of park January 7, 2013. Sidewalk will be closed during construction but access to park will remain open. Foot traffic will be diverted across the street.

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W+S-1





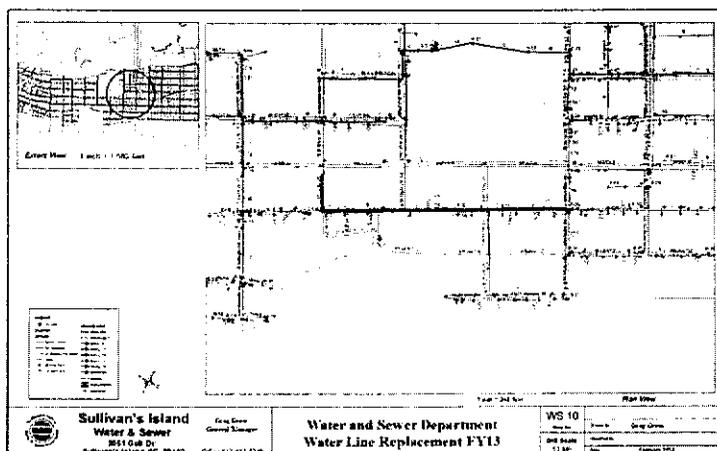
Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748



Monthly Sewer Report  
For  
December 2012

*COLLECTION SYSTEM:* No operational problems

*SEWER LINE PROJECT:* Continue to collect flow data and evaluate various rehab options in preparation for a master CIP program. Received land disturbance permit for Ion. Greg will travel to Texas for Sewer Line Grout sealing training class 1/8 to 1/12.



*LIFT STATIONS:* LS #4 pump #2 rebuilt. We continue to have pump problems at all the lift stations.

*FLOW:* Processed 14.287 Million Gallons this month, with a daily average of 0.461 MG and a maximum weekly average of 0.513 MG. Rainfall total was 3.53 inches.

*SALES:* 0.000 MG billed this month with a daily average of 0.000 MG. (4.303 MG billed in December last year with a daily average of 0.139 MG). Could not access data files therefor no monthly sales data for this month.

W+S-3

Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748



*HEADWORKS:* No operational problems.

*OXIDATION DITCH:* To many solids in the system due to the inability to dewater sludge in inclement weather. We were only able to waste one day this month

*CLARIFIER:* No operational problems

*OUTFALL:* No operational problems

*BIOSOLIDS:* 0 cu yd. to landfill. We are having trouble dewatering solids due to weather and uncovered drying beds. We will need to haul liquid sludge to another facility or possibly rent a portable sludge press to get caught up.

*CHEMICALS:* 374 lbs. of chlorine and 245 lbs. of sulfur dioxide used for the month.

*COMPUTER SYSTEMS:* No operational problems.

*WORK ORDERS:* 1 locates; 2 pool filling permit inspection; 0 sewer connection inspection (first time); 0 sewer reconnect inspection (reconnect from a demo); 0 sewer disconnect inspection (disconnect for a demo); 0 grease trap inspection; 0 repair cleanout; 0 back up.

*OTHER:*

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W+S-4



Town of Sullivan's Island  
Water & Sewer Department  
843-883-5748  
[ggress@sullivansisland-sc.com](mailto:ggress@sullivansisland-sc.com)



January 4, 2013

Ms. Melanie Hall  
Compliance Officer  
Water Pollution Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Hall,

The Discharge monitoring report for the period from December 1, 2012 to December 31, 2012 is enclosed.

Exceeding flow limits has no adverse environmental impact. These Flow limits are not necessary to protect water quality as found by Judge Matthews on November 8, 2007. In addition fecal coliform limits are to be amended to reflect SB waters to which we discharge to as ordered by Judge Matthews on November 7, 2007.

**Town of Sullivan's Island, Petitioner v. South Carolina Department of Health and Environmental Control, Respondent**

DOCKET NUMBER: 06-ALJ-07-0023-CC

STATE OF SOUTH CAROLINA  
ADMINISTRATIVE LAW JUDGE DIVISION

2007 SC ENV LEXIS 59

November 8, 2007



# Town of Sullivan's Island Water & Sewer Department

843-883-5748

[ggress@sullivansisland-sc.com](mailto:ggress@sullivansisland-sc.com)



## ORDER

Based on these findings of fact and conclusions of law it is, hereby, ORDERED, that:

1. DHEC lacks the statutory and regulatory authority to impose flow limits on Petitioners' permits. The Department is hereby ordered to remove the flow limits from Petitioners' permits, [**\*39**] but may still require that Petitioners monitor and report flow.
2. Petitioner **Town of Sullivan's Island's** NPDES permit for its discharge to Cove Creek shall be modified to substitute fecal coliform limits for Class SB waters in lieu of the current limits for SFH waters.
3. The IOP NPDES permit for its discharge into the Intracoastal Waterway shall include either (1) the ten percent provision from the water quality standard or (2) a limit calculated using the daily maximum value of 43 mpn adjusted to reflect the ten percent allowance in accordance with S. C. Code Reg. 61-68(E)(14)(c)(8).
4. NPDES Permit No. SC0043583 (IOP) and Permit No. SC0020052 (Sullivan's Island) are remanded to DHEC for modification consistent with items 1 through 3 above.

AND IT IS SO ORDERED.

November 8, 2007

Please Remove Weekly and Monthly Flow Limits Promptly and amend weekly and monthly Fecal limits from the current SFH 14/43 standards to SB standards of 200/400 from our permit. Should you have any questions, please contact me at (843)-883-5748.

Respectfully,

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island

PERMITTEE NAME/ADDRESS: (include Facility Name & Location if different)  
 NAME: SULLIVAN'S ISLAND WWTF  
 ADDRESS: P.O. BOX 427  
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)  
 SC0020052  
 PERMIT NUMBER  
 001 1  
 DISCHARGE NUMBER

FORM APPROVED  
 OMB No. 2040-0004

FACILITY: SULLIVAN'S ISLAND WWTF

19 TD

FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE, SULLIVAN'S ISLAND

DMR VALID: 09/01/2005-09/30/2005

NOTE: Read instructions before completing this form.

PARAMETER	QUANTITY OR LOADING			QUANTITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM			
00300 LAB ID: 10005 SAMPLE MEASUREMENT	*****	*****	*****	8.5	*****	*****	0	01/01	GR
Dissolved Oxygen MLOC=1 PERMIT REQUIREMENT	*****	*****	****	4.0 INST. MIN.	*****	*****		01/01	GR
00310 LAB ID: 10122 SAMPLE MEASUREMENT	8	9		*****	2		0	01/07	24
BOD - 5 DAY (20 DEGREESC) MLOC=1 PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG		01/07	24
00400 LAB ID: 10005 SAMPLE MEASUREMENT	*****	*****	*****	7.1	*****	7.8	0	01/01	GR
PH Standard Units MLOC=1 PERMIT REQUIREMENT	*****	*****	****	6.0 MINIMUM	*****	8.5 MAXIMUM		01/01	GR
00530 LAB ID: 10005 SAMPLE MEASUREMENT	16	19		*****	4	5	0	01/07	24
Total Suspended Solids (TSS) MLOC=1 PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG		01/07	24
00610 LAB ID: 10122 SAMPLE MEASUREMENT	NA	NA		*****	NA	NA	NA	NA	NA
Ammonia-Nitrogen Total as N MLOC=1 NNYYYYYYNN PERMIT REQUIREMENT	9 MO AVG	14 WKLY AVG	LBS/DAY	*****	18 MO AVG	27 WKLY AVG		01/07	24
00610 LAB ID: 10122 SAMPLE MEASUREMENT	0.6	1.5		*****	0.1	0.4	0	01/07	24
Ammonia-Nitrogen Total as N MLOC=1 YNNNNNNNNY PERMIT REQUIREMENT	16 MO AVG	24 WKLY AVG	LBS/DAY	*****	33 MO AVG	495 WKLY AVG		01/07	24
50050 LAB ID: 10005 SAMPLE MEASUREMENT	0.46	0.51		*****	*****	*****	0	01/01	CN
Flow in Conduit or Thru Treatment Plant MLOC=1 PERMIT REQUIREMENT	0.57 MO AVG	0.57 WKLY AVG	MGD	*****	*****	*****		01/01	CN
NAME / TITLE: PRINCIPAL EXECUTIVE OFFICER Carl Smith	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT <i>Steph Jones</i>			TELEPHONE			DATE		
TYPED OR PRINTED Mayor	843-883-3198			843-883-3198			13   01   04		
COMMENT AND EXPLANATION OF ANY VIOLATIONS	Assess Code			Assess Code			YEAR   MO   DAY		

2-5-07

(Reference all attachments here)



PERMITTEE NAME/ADDRESS: (include Facility Name/Location, if different)  
 NAME: SULLIVAN'S ISLAND WWTF  
 ADDRESS: P.O. BOX 427  
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)  
 SC0020052 PERMIT NUMBER  
 001 2 DISCHARGE NUMBER

FORM APPROVED  
 OMB No.2040-0004

FACILITY: SULLIVAN'S ISLAND WWTF

19 TD FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE, SULLIVAN'S ISLAND

DMR VALID: 09/01/2005-09/30/2005

NOTE: Read instructions before completing this form.

MONITORING PERIOD

YEAR	MO	DAY	YEAR	MO	DAY
12	10	01	12	12	31

PARAMETER	QUANTITY OR LOADING			QUANTITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM			
01042 LAB ID: 10122	*****	*****	*****	*****	<0.010		0	01/90	24
Copper, Total as Cu MLOC= 1	*****	*****	****	*****	0.0037 MO AVG	0.0058 DAILY MX		01/90	24
SAMPLE MEASUREMENT									
PERMIT REQUIREMENT									
SAMPLE MEASUREMENT									
PERMIT REQUIREMENT									
SAMPLE MEASUREMENT									
PERMIT REQUIREMENT									
SAMPLE MEASUREMENT									
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SAMPLE MEASUREMENT									
PERMIT REQUIREMENT									
SAMPLE MEASUREMENT									
PERMIT REQUIREMENT									
SAMPLE MEASUREMENT									
PERMIT REQUIREMENT									
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER Carl Smith Mayor TYPED OR PRINTED COMMENT AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)									
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT <i>Carl Smith</i>							TELEPHONE 843-883-3198 <small>Area Code</small>		DATE 13   01   04 <small>YEAR   MO   DAY</small>

W+S-9



Town of Sullivan's Island  
Water & Sewer Department  
843-883-5748  
[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



January 3, 2013

Ms. Amanda Kraft  
Environmental Compliance Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Kraft,

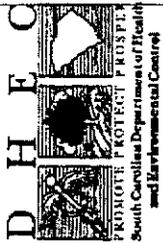
Enclosed please accept the Bacteriological Analysis report for the monitoring period from December 1, 2012 to December 31, 2012.

Should you have any questions please contact (843) 883-5748.

Respectfully,

A handwritten signature in cursive script, appearing to read "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



## Bacteriological Analysis Sample Summary (Part 1)

### PART 1 CAN BE USED IN ONE (1) OF TWO (2) WAYS

1. If the system has had no Total Coliform (TC) Positives samples for a compliance cycle or,
2. If the system wants to report those samples that were initial TC Absent and use Part 2 for the TC Present and all repeats.

<b>S</b>	1	0	1	0	0	0	3
12/01/2012							

System Number

#### DESCRIPTION

- SC followed by 7 digit system number
- First day of month for monthly
- First day of quarter if quarterly
- First day of year if annual
- # of Initial Total Coliform Negative
- M=Month; Q=Quarter; Y=Year
- Number assigned by Lab Certification

4
M
10005001

Lab State ID #

Note: This can be used for any system that does not have a total coliform positive.

DOES SYSTEM ADD DISINFECTION?     YES     NO

AVERAGE DISINFECTION RESIDUAL     .

AND/OR

W-5-11



Town of Sullivan's Island  
Water & Sewer Department  
843-883-5748  
[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



January 3, 2013

Ms. Jennifer Cox  
Environmental Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Cox,

Enclosed please accept the Disinfection report for the monitoring period from December 1, 2012 to December 31, 2012.

Should you have any questions please contact me at (843) 883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



**Surface Water System Monthly Report:  
Distribution System Disinfection Residuals**  
Bureau of Drinking Water Protection

12/2012

System Name: Sullivan's Island

System Number: 101003

For (Month/Year):

Day	No. of Sites where Disinfectant Residual was measured. (a)	No. of Sites where Disinfectant Residual was not measured, BUT FPC was measured. (b)	No. of Sites where Disinfectant Residual was not detected and FPC was not measured. (c)	No. of Sites where Disinfectant Residual was not detected and FPC > 500µ/L. (d)	No. of Sites where Disinfectant Residual was not measured and FPC > 500µ/L. (e)
	Carl Lab ID: <u>10065</u>	Carl Lab ID:			
1					
2					
3					
4					
5	1				
6					
7					
8					
9					
10					
11					
12	1				
13					
14					
15					
16					
17					
18					
19					
20	1				
21					
22					
23					
24					
25					
26					
27	1				
28					
29					
30					
31					
<b>Total</b>	<b>a = 4</b>	<b>b =</b>	<b>c =</b>	<b>d =</b>	<b>e =</b>

Compliance with Distribution System Disinfectant Residual Criteria:

$$V = (c+d+e) / (a+b) \times 100 = (0 + 0 + 0) / (4 + 0) \times 100 = 0\%$$

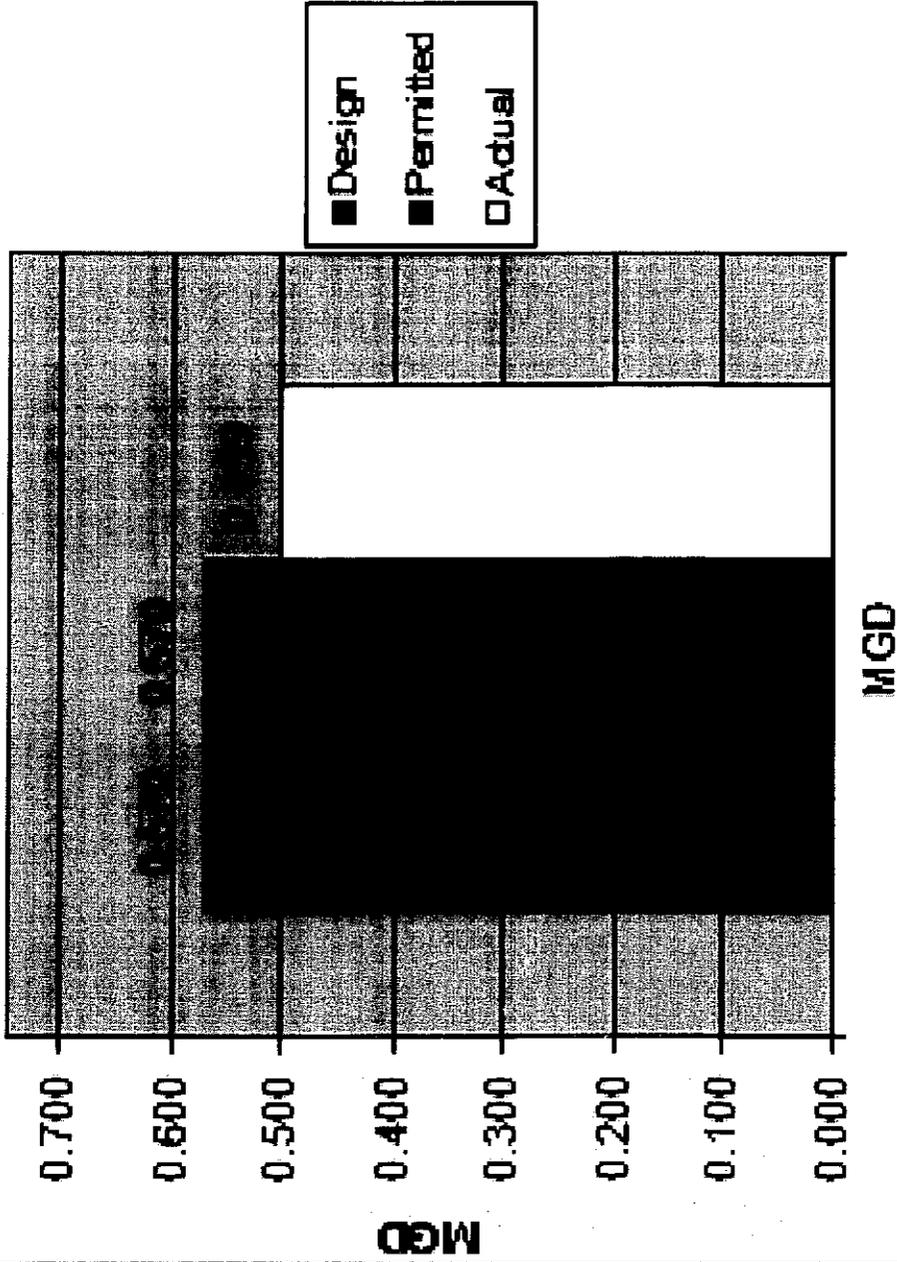
For Free Chlorine Residual, V = 0

Prepared by: Sheep Press

Date: 1-3-13

W+S-13

# WW Treatment Plant Flow/Capacity Chart 2012



## **BUILDING AND CONSTRUCTION COUNCIL Meeting**

**January 07, 2013**

**Chair: Hartley Cooper**

**MONTHLY REPORT:** Attached are reports from Randy Robinson on Permits issued and expenditures.

### **Action and New Items**

1. **Town Hall – (Information)** Two members of the Building and Construction Committee are serving on the ad hoc committee for Town Hall. This Committee will continue to work with the Town Hall Committee in order to advance the project.
2. **SIES New School Construction Project – (Information)** Demolition of old building & site clearing completed and the foundation work is underway. Construction bid is forthcoming and the Chair will attend a meeting with Ed Strack after the holidays to discuss items brought up by the Council (i.e. ground breaking ceremony date, next review of color detail and landscaping plans).

The leadership of the SIES SIC has put in place an ad hoc committee to work on four areas of the new school: green initiatives, curriculum, fund raising and physical plant. Each section has a leader and will coordinate parent and community input to ensure the many suggestions are handled in a seamless and well coordinated fashion. Ideas meriting implementation will be matched with a source of funding and relayed by Principal Susan King to the Charleston County School District.

The ground-breaking ceremony was held on January 7, 2013.

3. **Creech and Associates** – The ad hoc Town Hall Committee is addressing Creech matters.
4. **Raven Drive Extension** – Road, stormwater and water/sewer infrastructure construction began on June 21, 2012. Contractor and engineer are scheduling final testing for water and sewer infrastructure. The Administrator and Project Engineer will review the final punch list with the Contractor in the coming weeks.

The Real Estate Committee will review the sale of Raven Drive lots.

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**BUILDING/ BUSINESS LICENSE REPORT**

**Dec. 2012**

				<b>Fiscal</b>	<b>Previous</b>
	<b>Dec. 2012</b>	<b>Nov. 2012</b>	<b>Dec. 2011</b>	<b>Year to date</b>	<b>Year to date</b>
<b>TOTAL PERMITS ISSUED</b>	30	34	39	183	126
<b>TOTAL C.O. ISSUED</b>	3	1	1	9	4
<b>NEW HOME PERMITS</b>	0	3	0	11	1
<b>COST OF CONSTRUCTION</b>	368,695	4,984,509	481,614	14,979,358	4,396,336
<b>PERMIT FEES COLLECTED</b>	19,014.60	29,450.66	3,025.50	150,098.35	22,999.50
<b>Budget amount 2012/2013</b>				225,000.00 66.71%	
<b>DEMOLITIONS/MOVING</b>	1	1	0	5	2
<b>INSPECTIONS</b>	63	47	43	325	230
<b>OTHER SITE VISITS</b>	19	31	23	142	191
<b>BUSINESS LICENSE</b>	10,798.15	10,798.15	7,474.77	108,396.15	55,802.91
<b>Budget ammount 2012/2013</b>				494,400.00	

TOWN OF SULLIVAN'S ISLAND

FY 2012-2013

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2159	2902 MIDDLE ST	RESIDENTIAL	02/24/2012	12/01/2012	02/23/2013	
TYPE OF CONSTRUCTION: ADDITION/REMODEL		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: STEPHEN & MELISSA VERMILLION			TOTAL PAID:		55.50	
TAX MAP PARCEL #: 5290700076			TOTAL VALUE:		4,500.00	
ZONING DISTRICT:			TOTAL FEE:		55.50	
CONTRACTOR: 2594 APEX PLUMBING 129 PLYMOUTH AVE CHARLESTON, SC 29412			PHONE: 843-926-4218			
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		4,500.00	
			FEES CHARGED:		55.50	
			FEES PAID:		55.50	

2441	923 OSCEOLA AVE	RESIDENTIAL	12/04/2012	12/04/2012	12/04/2013	
TYPE OF CONSTRUCTION: TREE		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: CHRIS YOUNG			TOTAL PAID:		25.00	
TAX MAP PARCEL #: 5230600017			TOTAL VALUE:		0.00	
ZONING DISTRICT:			TOTAL FEE:		25.00	
CONTRACTOR:						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		0.00	
			FEES CHARGED:		25.00	
			FEES PAID:		25.00	

2442	2320 MIDDLE ST	RESIDENTIAL	12/04/2012	12/04/2012	12/04/2013	
TYPE OF CONSTRUCTION: SITE WORK		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: PHILIP EDWARD WATERS			TOTAL PAID:		94.00	
TAX MAP PARCEL #: 5290600017			TOTAL VALUE:		2,450.00	
ZONING DISTRICT:			TOTAL FEE:		94.00	
CONTRACTOR: 1431 CHARLESTON COBBLE COMPANY 2397 DANIEL ISLAND DRIVE CHARLESTON, SC 29492			PHONE: 843-330-7392			
NOTES: REPLACE BROKEN SIDEWALK SEE PICTURES IN FILE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		2,450.00	
			FEES CHARGED:		94.00	
			FEES PAID:		94.00	

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2445	2730 ATLANTIC	RESIDENTIAL	12/04/2012	12/04/2012	12/04/2013	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: DEBORAH HALLIDAY			TOTAL PAID:		80.00	
TAX MAP PARCEL #:			TOTAL VALUE:		3,700.00	
ZONING DISTRICT:			TOTAL FEE:		80.00	
CONTRACTOR: 1062 EAST COAST PLUMBING/GAS			PHONE: 843-763-5400			
1529 SAM RITTENBURG BLVD SUITE C						
CHARLESTON, SC 29407						
NOTES: renovate two bathrooms						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		3,700.00	
			FEES CHARGED:		80.00	
			FEES PAID:		80.00	

2446	2313 ION AVE	RESIDENTIAL	12/04/2012	12/04/2012	12/04/2013	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: FRED E PITTMAN			TOTAL PAID:		93.00	
TAX MAP PARCEL #: 5291000047			TOTAL VALUE:		5,500.00	
ZONING DISTRICT:			TOTAL FEE:		93.00	
CONTRACTOR: 3172 RUMPH HEATING & AIR COND INC			PHONE: 843-559-9592			
1081 RIVER ROAD						
JOHNS ISLAND, SC 29455						
NOTES: SEE CONTRACT IN HOUSE FILE REMOKVING OIL FURNANCE AND REPLACING WITH HEAT PUMP 3 TON						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		5,500.00	
			FEES CHARGED:		93.00	
			FEES PAID:		93.00	

2447	406 PATRIOT ST	RESIDENTIAL	12/04/2012	12/04/2012	12/04/2013	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: JOESPH T LASSITER			TOTAL PAID:		73.50	
TAX MAP PARCEL #: 5290500009			TOTAL VALUE:		7,000.00	
ZONING DISTRICT:			TOTAL FEE:		73.50	
CONTRACTOR:						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		7,000.00	
			FEES CHARGED:		73.50	
			FEES PAID:		73.50	

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2448	403 STATION 20	RESIDENTIAL	12/05/2012	12/05/2012	12/05/2013	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: PAUL KOHLEIM,		TOTAL PAID:		191.00		
TAX MAP PARCEL #: 5230500069		TOTAL VALUE:		18,000.00		
ZONING DISTRICT:		TOTAL FEE:		191.00		
CONTRACTOR: 3173 RENEW URBAN CHARLESTON LLP		PHONE: 843-514-9258				
525 KING STREET						
CHARLESTON, SC 29403						
NOTES: SEE SCOPE OF WORK IN HOUSE FILE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		18,000.00	
			FEES CHARGED:		191.00	
			FEES PAID:		191.00	

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2449	2320 MIDDLE ST	RESIDENTIAL	12/05/2012	12/05/2012	12/05/2013	
TYPE OF CONSTRUCTION: ADDITION/REMODEL		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: PHILIP EDWARD WATERS		TOTAL PAID:		113.00		
TAX MAP PARCEL #: 5290600017		TOTAL VALUE:		5,500.00		
ZONING DISTRICT:		TOTAL FEE:		113.00		
CONTRACTOR: 765 TOM DANIELSON CARPENTRY		PHONE: 843-693-0135				
637 ATLANTIC STREET						
MT. PLEASANT, SC						
NOTES: SEE SCOPE OF WORK IN HOUSE FILE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		5,500.00	
			FEES CHARGED:		113.00	
			FEES PAID:		113.00	

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2450	1758 ATLANTIC AVE	RESIDENTIAL	12/05/2012	12/05/2012	12/05/2013	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: PETER & NICKI KOEPKE		TOTAL PAID:		51.00		
TAX MAP PARCEL #: 5231200037		TOTAL VALUE:		4,250.00		
ZONING DISTRICT:		TOTAL FEE:		51.00		
CONTRACTOR: 3003 RL PLUMBING		PHONE: 843-270-4992				
1416 PAGE TREE LANE						
MT PLEASANT, SC 29464						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED		NUMBER OF PERMITS:		1		
		VALUATION:		4,250.00		
		FEES CHARGED:		51.00		
		FEES PAID:		51.00		

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2451	2530 MIDDLE ST	RESIDENTIAL	12/06/2012	12/06/2012	12/06/2013	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: JEFF & VICKIE CLARK		TOTAL PAID:		118.50		
TAX MAP PARCEL #: 5290600007		TOTAL VALUE:		15,100.00		
ZONING DISTRICT:		TOTAL FEE:		118.50		
CONTRACTOR: 93 PRECISE PLUMBING		PHONE: 843-270-3501				
1608 ST. JOHN'S DR.						
JOHNS ISLAND, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED		NUMBER OF PERMITS:		1		
		VALUATION:		15,100.00		
		FEES CHARGED:		118.50		
		FEES PAID:		118.50		

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2452	2523 RAVEN DR	RESIDENTIAL	12/10/2012	12/10/2012	12/10/2013	
TYPE OF CONSTRUCTION: DEMOLITION		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: JANE BALL (WAS LIBERATOS)			TOTAL PAID:		500.00	
TAX MAP PARCEL #: 5290600083			TOTAL VALUE:		9,000.00	
ZONING DISTRICT:			TOTAL FEE:		500.00	
CONTRACTOR: 2798 METAMAR. LLC			PHONE: 843-296-3219			
P.O. BOX 852						
ISLE OF PALMS, SC 29451						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		9,000.00	
			FEES CHARGED:		500.00	
			FEES PAID:		500.00	

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2453	1850 FLAG ST	RESIDENTIAL	12/10/2012	12/10/2012	12/10/2013	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: AMY SALZHAUER			TOTAL PAID:		94.00	
TAX MAP PARCEL #: 5290900074			TOTAL VALUE:		1,800.00	
ZONING DISTRICT:			TOTAL FEE:		94.00	
CONTRACTOR: 3181 MANIGUALT PLUMBING			PHONE: 843-367-0331			
1145 SAM EDWARDS ROAD						
MT PLEASANT, SC 29466						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		1,800.00	
			FEES CHARGED:		94.00	
			FEES PAID:		94.00	

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2454	3222 MIDDLE ST	RESIDENTIAL	12/10/2012	12/10/2012	12/10/2013	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: RELIGIOUS ASSEMBLY		STATUS: ISSUED		
OWNER: TOWN OF SULLIVAN'S ISLAND			TOTAL PAID:		216.50	
TAX MAP PARCEL #: 5290800017			TOTAL VALUE:		24,975.00	
ZONING DISTRICT:			TOTAL FEE:		216.50	
CONTRACTOR: 3182 CAROLINA AIR CARE 1807 CENTRAL AVE SUMMERVILLE, SC 29483			PHONE: 843-771-3315			
NOTES: SUNRISE PRESBYTERIAN CHURCH						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		24,975.00	
			FEES CHARGED:		216.50	
			FEES PAID:		216.50	

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2455	1758 ATLANTIC AVE	RESIDENTIAL	12/10/2012	12/10/2012	12/10/2013	
TYPE OF CONSTRUCTION: ELECTRIC		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: PETER & NICKI KOEPKE			TOTAL PAID:		94.00	
TAX MAP PARCEL #: 5231200037			TOTAL VALUE:		5,600.00	
ZONING DISTRICT:			TOTAL FEE:		94.00	
CONTRACTOR: 2764 ALLEGOOD ELECTRIC LLC 7031 KENNETH DRIVE CHARLESTON, SC 29406			PHONE: 843-270-9042			
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		5,600.00	
			FEES CHARGED:		94.00	
			FEES PAID:		94.00	

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2456	3024 JASPER BLVD	RESIDENTIAL	12/11/2012	12/11/2012	12/11/2013	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: PHIL UFKES			TOTAL PAID:		178.00	
TAX MAP PARCEL #: 5290800052			TOTAL VALUE:		15,835.00	
ZONING DISTRICT:			TOTAL FEE:		178.00	
CONTRACTOR: 24 LAWSON CONSTRUCTION			PHONE: 843-884-2328			
P. O. BOX 1692						
MT. PLEASANT, SC						
NOTES:						
SEE ATTACHED PAPERWORK						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		15,835.00	
			FEES CHARGED:		178.00	
			FEES PAID:		178.00	

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2457	808 STAR OF THE WEST	RESIDENTIAL	12/12/2012	12/12/2012	12/12/2013	
TYPE OF CONSTRUCTION: ELECTRIC		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: LARRY & JOY MORRIS			TOTAL PAID:		94.00	
TAX MAP PARCEL #: 5230600078			TOTAL VALUE:		24,000.00	
ZONING DISTRICT:			TOTAL FEE:		94.00	
CONTRACTOR: 3185 LIVE WIRE ELECTRICAL CONTRACTORS			PHONE: 843-847-7648			
2313 PARSONAGE RD						
CHARLESTON, SC 29414						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		24,000.00	
			FEES CHARGED:		94.00	
			FEES PAID:		94.00	

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2459	2520 MIDDLE ST	COMMERCIAL	12/12/2012	12/12/2012	12/12/2013	
TYPE OF CONSTRUCTION: ROOF		OCCUPANCY GROUP: RELIGIOUS ASSEMBLY		STATUS: ISSUED		
OWNER: CHURCH OF THE HOLY CROSS			TOTAL PAID:		94.20	
TAX MAP PARCEL #: 5290600009			TOTAL VALUE:		39,000.00	
ZONING DISTRICT:			TOTAL FEE:		94.20	
CONTRACTOR: 3186 OSBORNE ELECTRIC INC			PHONE: 843-849-6565			
2617 CLEMENTS FERRY ROAD						
WANDO, SC 29492						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		39,000.00	
			FEES CHARGED:		94.20	
			FEES PAID:		94.20	

2460	2650 GOLDBUG AVE	RESIDENTIAL	12/12/2012	12/12/2012	12/12/2013	
TYPE OF CONSTRUCTION: ACCESSORY		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: JULEANNE JUDY BRYAN			TOTAL PAID:		93.50	
TAX MAP PARCEL #: 5290700011			TOTAL VALUE:		3,000.00	
ZONING DISTRICT:			TOTAL FEE:		93.50	
CONTRACTOR:						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		3,000.00	
			FEES CHARGED:		93.50	
			FEES PAID:		93.50	

2461	1820 ION AVE	RESIDENTIAL	12/13/2012	12/13/2012	12/13/2013	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: KAREN WEBER & ANDY SEGAL			TOTAL PAID:		60.00	
TAX MAP PARCEL #: 5290900004			TOTAL VALUE:		3,970.00	
ZONING DISTRICT:			TOTAL FEE:		60.00	
CONTRACTOR: 688 PERRY'S PLUMBING INC.			PHONE: 843-296-6150			
2982 FOXHALL RD.						
CHARLESTON, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		3,970.00	
			FEES CHARGED:		60.00	
			FEES PAID:		60.00	

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2462	3200 JASPER BLVD	RESIDENTIAL	12/13/2012	12/13/2012	12/13/2013	
TYPE OF CONSTRUCTION: SITE WORK		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: ROBERT FAITH			TOTAL PAID:		0.00	
TAX MAP PARCEL #: 5290800049			TOTAL VALUE:		0.00	
ZONING DISTRICT:			TOTAL FEE:		0.00	
CONTRACTOR: 3155 STRUCTURES BUILDING COMPANY			PHONE: 843-856-6901			
P.O. BOX 2267						
MT PLEASANT, SC 29465						
NOTES: NO MORE THAN 1 FOOT OF FILL IS ALLOWED						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		0.00	
			FEES CHARGED:		0.00	
			FEES PAID:		0.00	

2463	1001 MIDDLE ST	RESIDENTIAL	12/14/2012	12/14/2012	12/14/2013	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: WYLMA M LIFE ESTATE JENKINS			TOTAL PAID:		457.00	
TAX MAP PARCEL #: 5230600063			TOTAL VALUE:		61,500.00	
ZONING DISTRICT:			TOTAL FEE:		457.00	
CONTRACTOR: 3187 AIRMAX LLC			PHONE: 843-614-3276			
4236 Rivers Avenue						
N Charleston, SC 29405						
NOTES: HVAC for new construction						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		61,500.00	
			FEES CHARGED:		457.00	
			FEES PAID:		457.00	

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2464	2208 ION AVE	RESIDENTIAL	12/17/2012	12/17/2012	12/17/2013	
TYPE OF CONSTRUCTION: ROOF		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: JASON P BLAIN			TOTAL PAID:		93.50	
TAX MAP PARCEL #: 5290900030			TOTAL VALUE:		2,900.00	
ZONING DISTRICT:			TOTAL FEE:		93.50	
CONTRACTOR: 1393 PORT CITY RENOVATIONS			PHONE: 843-901-9006			
2201 MIDDLE STREET #11						
SULLIVANS ISLAND, SC 29482						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		2,900.00	
			FEES CHARGED:		93.50	
			FEES PAID:		93.50	

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2465	1851 FLAG	RESIDENTIAL	12/18/2012	12/18/2012	12/18/2013	
TYPE OF CONSTRUCTION: ELECTRIC		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: GRACE & FREDRICK REED			TOTAL PAID:		94.40	
TAX MAP PARCEL #: 5290900082			TOTAL VALUE:		17,815.00	
ZONING DISTRICT:			TOTAL FEE:		94.40	
CONTRACTOR: 2401 SOLARTEK ENERGY OF CHARLESTON, INC			PHONE: 843-937-9999			
7320 INDUSTRY DRIVE						
NORTH CHARLESTON, SC 29418						
NOTES:						
SEE HOUSE FILE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		17,815.00	
			FEES CHARGED:		94.40	
			FEES PAID:		94.40	

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2466	3113 MARSHALL BLVD	RESIDENTIAL	12/18/2012	12/18/2012	12/18/2013	
TYPE OF CONSTRUCTION: ADDITION/REMODEL		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: EIKE & JON GUNDERSEN			TOTAL PAID:		126.00	
TAX MAP PARCEL #: 5291200103			TOTAL VALUE:		7,500.00	
ZONING DISTRICT:			TOTAL FEE:		126.00	
CONTRACTOR: 1792 K.A.T.E. CONSTRUCTION INC			PHONE: 843-886-6030			
P.O. BOX 321						
ISLE OF PALMS, SC 29451						
NOTES: SEE HOUSE FILE FOR SCOPE OF WORK						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		7,500.00	
			FEES CHARGED:		126.00	
			FEES PAID:		126.00	

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2467	1657 POE	RESIDENTIAL	12/18/2012	12/18/2012	12/18/2013	
TYPE OF CONSTRUCTION: NEW CONSTRUCTION		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: WES & BETSY FULLER			TOTAL PAID:		114.00	
TAX MAP PARCEL #: 523-12-00-063			TOTAL VALUE:		17,000.00	
ZONING DISTRICT:			TOTAL FEE:		114.00	
CONTRACTOR: 1491 BECKHAM PLUMBING			PHONE: 843-871-8232			
806 BECKHAM LANE						
SUMMERSVILLE, SC 29483						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		17,000.00	
			FEES CHARGED:		114.00	
			FEES PAID:		114.00	

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2468	1754 CENTRAL AVE	RESIDENTIAL	12/19/2012	12/19/2012	12/19/2013	
TYPE OF CONSTRUCTION: ROOF		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: JAMIE NETTTLES			TOTAL PAID:		132.50	
TAX MAP PARCEL #: 5230800040			TOTAL VALUE:		8,800.00	
ZONING DISTRICT:			TOTAL FEE:		132.50	
CONTRACTOR: 1044 WILLIFORD ROOFING CO. 7187 BRYHAWKE CIRCLE, SUITE 400 N. CHARLESTON, SC			PHONE: 843-763-7441			
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		8,800.00	
			FEES CHARGED:		132.50	
			FEES PAID:		132.50	

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2470	1026 MIDDLE ST	RESIDENTIAL	12/21/2012	12/21/2012	12/21/2013	
TYPE OF CONSTRUCTION: ACCESSORY		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: RA ROBINSON CONSTRUCTION			TOTAL PAID:		158.50	
TAX MAP PARCEL #: 5230600004			TOTAL VALUE:		0.00	
ZONING DISTRICT:			TOTAL FEE:		158.50	
CONTRACTOR: 959 OWEN CONRACTOR 104 FRANK DRIVE SUMMERVILLE, SC			PHONE: 843-873-5678			
NOTES: Build 4' fence to match neighbors fence. All treated materials, primed and painted. Two single gates and two double gates. Install wire fence on woods side up to existing fence.						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		0.00	
			FEES CHARGED:		158.50	
			FEES PAID:		158.50	

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TOWN OF SULLIVAN'S ISLAND

FY 2012-2013

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2471	1754 ATLANTIC AVE	RESIDENTIAL	12/27/2012	12/27/2012	12/27/2013	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: GEORGE P II KABLUK			TOTAL PAID:		100.00	
TAX MAP PARCEL #: 5231200038			TOTAL VALUE:		3,500.00	
ZONING DISTRICT:			TOTAL FEE:		100.00	
CONTRACTOR: 2567 WANDO CONSTRUCTION			PHONE: 843-509-3060			
1308 EDEN ROAD						
AWENDAW, SC 29429						
NOTES: Termite repair						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		3,500.00	
			FEES CHARGED:		100.00	
			FEES PAID:		100.00	

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2472	1725 ATLANTIC AVE	RESIDENTIAL	12/27/2012	12/27/2012	12/27/2013	
TYPE OF CONSTRUCTION: SWIMMING POOL		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: <del>JENNY SANFORD</del> <i>Swayne</i>			TOTAL PAID:		444.50	
TAX MAP PARCEL #: 5231200018			TOTAL VALUE:		56,500.00	
ZONING DISTRICT:			TOTAL FEE:		444.50	
CONTRACTOR: 584 ATKINSON POOL & SPA COMPANY			PHONE: 843-881-3068			
1113 BOWMAN ROAD						
MT. PLEASANT, SC 29466						
NOTES: Pool as attached						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		56,500.00	
			FEES CHARGED:		444.50	
			FEES PAID:		444.50	

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TOWN OF SULLIVAN'S ISLAND

FY 2012-2013

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2473	2523 RAVEN DR	RESIDENTIAL	12/28/2012	12/28/2012	12/28/2013	
TYPE OF CONSTRUCTION: TREE		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: JANE BALL (WAS LIBERATOS)			TOTAL PAID:		25.00	
TAX MAP PARCEL #: 5290600083			TOTAL VALUE:		0.00	
ZONING DISTRICT:			TOTAL FEE:		25.00	
CONTRACTOR: 2798 METAMAR. LLC			PHONE: 843-296-3219			
P.O. BOX 852						
ISLE OF PALMS, SC 29451						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		0.00	
			FEES CHARGED:		25.00	
			FEES PAID:		25.00	

TOTAL NUMBER OF PERMITS:	30
TOTAL VALUATION:	368,695.00
TOTAL FEES CHARGED:	4,064.10
TOTAL FEES PAID:	4,064.10

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 12/01/2012 TO 12/31/2012

BATCH # 0 to 0

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
ACTION HEATING AND AIR CONDITIONI	1078	12/05/2012	PAYMEN	220.00	Check
UPDATE NO: 210	LIC: 4602	INIT: KK		REF: 22809	
ADVANCED POOL FINISHING INC	1070	12/17/2012	PAYMEN	19.14	Check
UPDATE NO: 211	LIC: 4624	INIT: KK		REF: 32210	
AFFORDABLE SPRAYFOAM INSULATIOI	2802	12/05/2012	PAYMEN	63.80	Check
UPDATE NO: 210	LIC: 4604	INIT: KK		REF: 1439	
ALLEGOOD ELECTRIC LLC	2764	12/10/2012	PAYMEN	38.28	Check
UPDATE NO: 211	LIC: 4612	INIT: KK		REF: 6672	
BECKHAM PLUMBING	1491	12/17/2012	PAYMEN	121.22	Check
UPDATE NO: 211	LIC: 4629	INIT: KK		REF: 14353	
BROWN CONTACTORS LLC	1747	12/10/2012	PAYMEN	1,914.00	Check
UPDATE NO: 211	LIC: 4565	INIT: KK		REF: 1013	
CAROLINA HOUSE MOVERS	112	12/04/2012	PAYMEN	57.42	Check
UPDATE NO: 210	LIC: 4597	INIT: KK		REF: 3271	
CAROLINA AIR CARE	3182	12/10/2012	PAYMEN	366.74	Check
UPDATE NO: 211	LIC: 4611	INIT: KK		REF: 203	
COHEN DRYWALL	1149	12/11/2012	PAYMEN	90.00	Check
UPDATE NO: 211	LIC: 4616	INIT: KK		REF: 18330	
CRUZ TREE SERVICE, LLC	3174	12/05/2012	PAYMEN	132.00	Check
UPDATE NO: 210	LIC: 4600	INIT: KK		REF: 6051	
DAVIS TREE COMPANY	3183	12/11/2012	PAYMEN	142.12	Check
UPDATE NO: 211	LIC: 4614	INIT: KK		REF: 5947	
DESIGNS, ETC.	1522	12/12/2012	PAYMEN	239.14	Check
UPDATE NO: 211	LIC: 4618	INIT: KK		REF: 209	
DORCHESTER PLUMBING LLC	825	12/04/2012	PAYMEN	44.66	Check
UPDATE NO: 210	LIC: 4599	INIT: KK		REF: 1729	
EBB & FLOW PICTURES LLC	1786	12/11/2012	PAYMEN	500.00	Check
UPDATE NO: 211	LIC: 4615	INIT: KK		REF: 5044	
FRAMPTON ELECTRIC CO., INC.	316	12/20/2012	PAYMEN	26.32	Check
LIC: 4635	INIT: KK		REF: 4765		
ILDERTON CONTRACTORS	716	12/14/2012	PAYMEN	1,875.72	Check
UPDATE NO: 211	LIC: 4621	INIT: KK			
K.A.T.E. CONSTRUCTION INC	1792	12/18/2012	PAYMEN	258.28	Check
UPDATE NO: 211	LIC: 4632	INIT: KK		REF: 7620	
LAWSON CONSTRUCTION	24	12/11/2012	PAYMEN	102.08	Check
UPDATE NO: 211	LIC: 4613	INIT: KK		REF: 23380	
LFK ARCHITECTS , LLC	3177	12/06/2012	PAYMEN	283.80	Check
UPDATE NO: 210	LIC: 4605	INIT: KK		REF: 2009	
LIVE WIRE ELECTRICAL CONTRACTORS	3185	12/12/2012	PAYMEN	360.36	Check
UPDATE NO: 211	LIC: 4617	INIT: KK		REF: 229	

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TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 12/01/2012 TO 12/31/2012

BATCH # 0 to 0

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
MANIGUALT PLUMBING	3181	12/10/2012	PAYMEN	220.00	Cash
UPDATE NO: 211	LIC: 4610	INIT:	KK	REF: CASH	
METAMAR. LLC	2798	12/10/2012	PAYMEN	264.66	Check
UPDATE NO: 211	LIC: 4609	INIT:	KK	REF: 1273	
OSBORNE ELECTRIC INC	3186	12/12/2012	PAYMEN	455.96	Check
UPDATE NO: 211	LIC: 4619	INIT:	KK	REF: 7045	
PERRY'S PLUMBING INC.	688	12/13/2012	PAYMEN	232.76	Check
UPDATE NO: 211	LIC: 4620	INIT:	KK	REF: 4016	
PORT CITY RENOVATIONS	1393	12/17/2012	PAYMEN	113.19	Check
UPDATE NO: 211	LIC: 4628	INIT:	KK	REF: 2724	
PRECISE PLUMBING	93	12/06/2012	PAYMEN	102.08	Check
UPDATE NO: 210	LIC: 4606	INIT:	KK	REF: 9552	
REDWOOD CABINETS	2210	12/14/2012	PAYMEN	299.86	Check
UPDATE NO: 211	LIC: 4622	INIT:	KK	REF: 8402	
RL PLUMBING	3003	12/05/2012	PAYMEN	31.90	Cash
UPDATE NO: 210	LIC: 4603	INIT:	KK	REF: CASH	
RUMPH HEATING & AIR COND INC	3172	12/04/2012	PAYMEN	245.52	Check
UPDATE NO: 210	LIC: 4598	INIT:	KK	REF: 21090	
SOLARTEK ENERGY OF CHARLESTON, II	2401	12/18/2012	PAYMEN	322.08	Check
UPDATE NO: 211	LIC: 4630	INIT:	KK	REF: 3332	
SOUTHCOAST FINISHES	3188	12/18/2012	PAYMEN	226.38	Check
UPDATE NO: 211	LIC: 4625	INIT:	KK	REF: 1764	
SOUTHERN FOAM & COATING	1291	12/18/2012	PAYMEN	140.36	Check
UPDATE NO: 211	LIC: 4631	INIT:	KK	REF: 531	
SWALLOWTAIL ARCHITECTURE LLC	3132	12/20/2012	PAYMEN	131.60	Check
	LIC: 4634	INIT:	KK	REF: 2067	
TOM DANIELSON CARPENTRY	765	12/05/2012	PAYMEN	38.28	Check
UPDATE NO: 210	LIC: 4601	INIT:	KK	REF: 4044	
WILLIFORD ROOFING CO.	1044	12/19/2012	PAYMEN	267.50	Cash
	LIC: 4633	INIT:	KK	REF: CASH	
WRAY PAINT CONTRACTING	1956	12/17/2012	PAYMEN	665.00	Check
UPDATE NO: 211	LIC: 4626	INIT:	KK	REF: 3774	

GRAND TOTAL: 10,612.21

NUMBER OF BUSINESSES: 36

TOTAL CASH: 519.40

TOTAL CHECK: 10,092.81

TOTAL CHARGE: 0.00

B-17

**FIRE  
COUNCIL WORKSHOP**

**January 07, 2013**

**Mayor Carl Smith**

**MONTHLY REPORT: Attached**

**Items pending Further Action by Council**

- A. Beach Fires and Parties** – Previous beach fire permits have resulted in large gatherings in excess of 100 people. The Turtle Team has expressed concern about potential damage to turtle nests.

General discussion regarding beach gatherings with fire permits.

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Type of Incident	Total Incidents
Structure Fire	
Alarm Malfunction	1
Unintentional Alarm	2
Emergency Medical	7
Water Rescue	1
Citizen Assist	2
Hazardous Condition	
Automobile Fire	1
Trash, Rubbish, or Grass Fire	
Smoke Scare	1
Other Misc.	
Total Responses	15

<b>Beach Calls</b>
1
<b>Contacts</b>
2

Incidents Where Aid was Given	
Mutual Aid	1
Automatic Aid	

**Fire Department Activities:**

Fire Department performed 11 prefire plan updates

Tours given to 59 adults and 232 children.

**Training:**

Volunteer drill held on 12/5 and 12/12.

# **RECREATION COUNCIL WORKSHOP**

**January 07, 2013**

**Chairwoman Mary Jane Watson**

## **Action Items and New Items**

1. **Tennis Court Update** – Construction began August 6, 2012. Asphalt installation is complete. Surface preparation and coating will begin during the week of October 15, 2012. Field and playground use will be prohibited during final court surfacing process. Substantial completion was achieved November 9, 2012.

The court dedication ceremony was held December 7, 2012 at 3:00 PM.

The Administrator is working toward final completion with the contractor.

## **Items Pending Further Action by Council**

**Nothing at this time**

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# **REAL ESTATE COUNCIL WORKSHOP**

**January 07, 2013**

**Dr. Patrick O'Neil – Chairman**

## **Monthly Boards and Commission Reports Attached**

### **1. Consideration for a Permanent Town Hall –**

- The Real Estate Committee met on July 21, 2011 to review the applicants. The list was narrowed to five potential architects. The candidates were interviewed on Monday August 8, 2011 at 3:30 pm. The Committee recommends to Council that Creech and Associates perform the needs assessment.
- The Administrator met with David Creech Friday September 23, 2011 for a second time to transform the scope of work into a series of tasks. Mr. Creech reported his findings to the Building Committee on November 21, 2011. A number of square footage revisions were made.
- Mr. Creech presented the revised space analysis January 31, 2012. Anticipating structural and environmental report for 1610 Middle in February.
- The Town Hall Building Ad Hoc Committee met on February 17, 2012 for further review the space allocations.
- David Creech gave a presentation to Council at the Council Planning Session.
- Creech and Associates along with ADC Engineering performed a cursory inspection of 1714 Middle Street on Thursday April 26, 2012.
- Creech and Associates performed a detailed inspection of 1714 Middle Street on June 21; the firm will prepare alternate site considerations for the Battery Capron/Butler campus; and, plan/prepare a presentation to Council of all the various Town Hall locations prior to July 17, 2012.
- Council held a Public Hearing at Holy Cross Episcopal Church on September 11, 2012 for resident input on Town Hall locations selected by Creech and Associates.
- General discussion of the three (3) options identified by Creech and Associates.
- The Town Administrator met with David Creech on Friday 01-04-13 to review the four (4) options for building placement at 2050 Middle Street.

- 
- 2. Accreted Land Management Plan –** Coastal Science and Engineering has tendered the final draft of the Accreted Land Management Plan. Edits include amendments to Section One to incorporate “Principles and Guidelines” and Task 7 (management units). Council began discussion of the document at the October 4, 2010 Committee meeting and will be compiling member input and comment in the coming months. Council met on March 11, 2011 between 3pm

and 6pm for a tour of the area guided by Richard Porcher. Council met March 12, 2011 between 9am and 2pm to begin crafting language for the management plan in zones one and three.

Council toured Zones Two (2) and Four (4) on Thursday May 5 beginning at 6:15 PM at Town Hall.

Council held a workshop at Town Hall on Friday May 6 beginning at 2:30 PM to begin discussion and construction of the ALMP for Zones Two (2) and Four (4).

Council held a second workshop at Town Hall on Friday November 4, 2011.

Council met May 25, 2012 to review work on the management plan completed to date.

3. **Planning Commission Review of Comprehensive Plan** – The Planning Commission has begun its review of the Comprehensive Plan.
4. **Station 16 Street Urban Greenbelt Project** – The Maintenance Department has completed the “preliminary cut” of the trail. The Consultant is preparing a design of secondary trails and boardwalks.

#### **PENDING ITEMS:**

- A. **Beach Erosion** – Mr. Paul Bohem presented a study completed in 2005 which considered erosion solutions for the northeast end on the Island.
  - B. **Request to Protect Green Space** – The Town has received a request to place the lot at Station 12 Street under protection from development.
-

<b>Dec. 2012</b>	
<b>REAL ESTATE/BOARDS AND COMMISSIONS</b>	
Design Review	
2830 I'on Approved addition 2668 Jasper Denied addition 2205 Middle Approved exterior	
<b>Planning Commission</b>	
Reviewing Comp Plan and ordinance revisions from Council.	
2650 Goldbug Plat Approval	
<b>Board of Zoning Appeals:</b>	
2423 Atlantic Approved Myrtle cutting	
923 Osceola denied/ ZA decision	
2523 Raven Approved Garage	
3200 Jasper Approved Bulkhead	
2612 Jasper Approved rear setback	
2062 I'on Approved lot line variance	
<b>Tree Commission:</b>	
2668 Jasper Approved tree removal	

## Sullivan's Island Nature Trail - Construction Breakdown

Boardwalks – broken down by main trail vs. side trail and wetland vs. dry land (dune fields). Recommended widths – main trail/6 feet wide, side trails 3.5 feet wide.

Descriptions are arranged as one would encounter boardwalks from the ocean-ward trailhead.

### Main Trail Boardwalks

Segment A – Ocean-ward trailhead to where trail enters maritime shrubland – 280 feet

This segment crosses dry maritime foredune grassland.

Segment B – This segment crosses a rather deep yet dry maritime hardwood depression.

Due to abrupt topography changes this portion may require handrails – 76 feet

Segment C – This segment crosses maritime backdune grassland. Very sandy with rolling topography – 162 feet

Segment D – Trail re-enters foredune grassland and continues to where it enters maritime forest – 120 feet

Segment E – This central portion of the trail crosses the maritime hardwood depression is prone to flooding. Could include 2-3 side benches - 116 feet

Total for Main Trail Boardwalks – 754 feet

Addendum – the new beachpath boardwalk – 260 feet

### Side Trail Boardwalks

Point 2 – This boardwalk would cross foredune grassland and end at a maritime interdunal wetland. A small platform/bench at the end should be built barely above grade so as to best view wildlife in the wetland – 100 feet

Point 4 – This boardwalk crosses foredune grassland and ends in a viewing platform built atop an old dune with seating options – 115 feet

Point 7 – This boardwalk is over the more open portion of the main wetland. The end should consist of a small platform with 2 benches – 55 feet

Total for Side Trail Boardwalks – 270 feet

Benches – in addition to the above mentioned – 5 or more

Retaining Walls – 50-70 feet at oceanward-trailhead, 40 feet at Point 3/Black cherry.

Walls would not exceed 2 feet in above-ground height.

Barriers – in no less than 4 locations barriers need to be placed to redirect traffic patterns from old paths. Stacked split-rail could perform this in an aesthetically pleasing way.

## Sullivan's Island Nature Trail – Description of Points of Interest

Points arranged as encountered from entering via the oceanward trailhead.

Point 1 – Trailhead on Station 16 beachpath. An inviting boardwalk entering between 2 retaining walls.

Point 2 – Side trail to maritime interdunal wetland. Great area for wildflowers and butterflies.

Point 3 – A beautiful black cherry provides shade for a bench positioned to view the long corridor of backdune grassland. Great migratory songbird viewing.

Point 4 – A sidetrail leads to a viewing platform where one has a sweeping view of Charleston harbor, from Morris Island lighthouse to the distant city skyline.

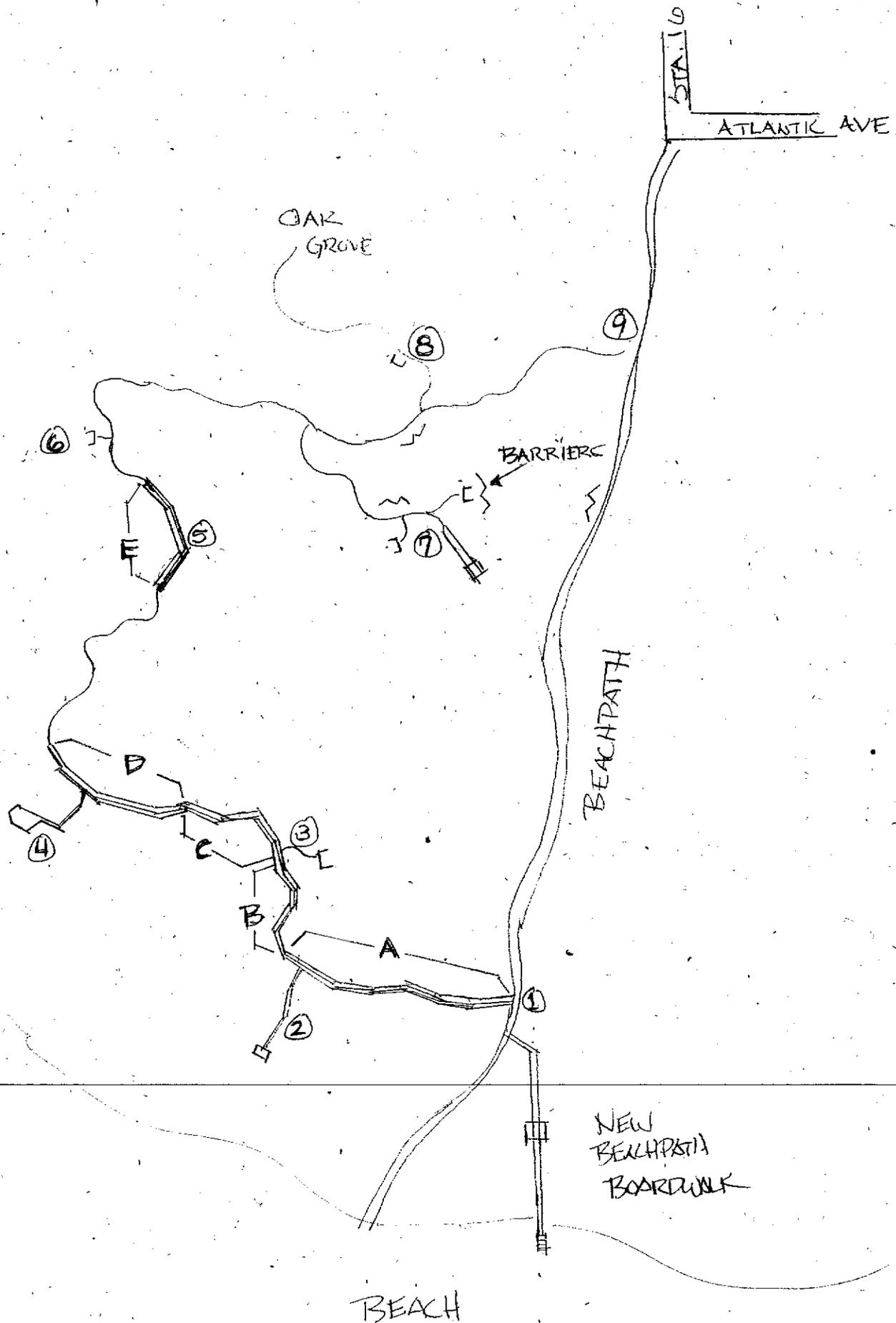
Point 5 – The wetland boardwalk. A great place to birdwatch or just enjoy the quiet.

Point 6 – A short sidetrail leading to a bench with a great vista down an old duneline.

Point 7 – A sidetrail leading to 3 interesting areas - the open wetland boardwalk, a bench with a great vista down an old duneline, and a bench at an old gnarly picturesque red cedar.

Point 8 – a sidetrail leading through an open grassland (with bench) and ultimately taking one to the old grove of live oaks, the most mature maritime forest in the area.

Point 9 – Trailhead on Station 16 beachpath closest to Sta. 16. A good location for an information kiosk.



RE-4

**POLICE  
COUNCIL WORKSHOP**

**January 7, 2013**

**Mayor Carl Smith**

**MONTHLY REPORT**

**Items Pending Further Action by Council**

- A. Electronic Control Devices** – The Department has completed training conducted by the Charleston County Sheriff's Department on Electronic Control Devices. Chief Howard has circulated a revised "Use of Force" policy to the Police Committee and Administrator for review. Chief Howard has completed electronic control device training.
-

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
DECEMBER 2012**

12/01/12 – A complainant reported that someone removed her laptop from her couch while she was in the process of moving.

12/09/12 - Officers were dispatched to Home Team BBQ in reference to an assault that had taken place. On arrival the officers located four females who were highly intoxicated. While talking to them one became belligerent and uncooperative. This female was arrested, while trying to put the arrested female in the police another one began to yell and scream at the officers and after several attempt to calm her down she was also arrested.

12/16/12 – A complainant reported that someone entered into her family's beach house and removed a TV and VCR.

12/18/12 – Officers responded to a report of a theft at the Kangaroo in which several juveniles had shoplifted several items. The subjects were taken into custody and transported to the police station where their parents were summoned to pick them up.

12/19/12 – Officers responded to an alarm at a residence, the exterior of the house was check and all was found to be secure.

12/19/12 – Officers responded to an alarm at a residence, the officer learned that works had accidently set the alarm off.

12/25/12 – A complainant requested that a report be made due to the fact that he had gone to pick his child up for his court ordered visitation and the child and mother had gone to Beaufort for the day. The complainant was advised to contact his attorney and the family court and inform them of the situation.

12/27/12 – A complainant reported that her son had run away on 12/25/12 and was probably in the company of his girlfriend. A check with the Mount Pleasant revealed that the girlfriend was also reported missing. The subject returned home on 12/28/12.

12/28/12 – SIPD assisted the Charleston County Sheriff's Office in serving a pickup order on an individual. The subject was taken into custody without incident and processed by the Sheriff's Office.

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12/29/12 – SIPD located a vehicle that the Charleston Police had requested to be on the lookout for due to the fact that the occupant was possible suicidal. The vehicle was located and the occupant was question about her trendies. She was taken by the Charleston Officer for treatment.

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
DECEMBER 2012**

12/31/12 – SIPD was requested to be on the lookout for a vehicle involved in an incident in Mount Pleasant. The vehicle was located and stopped and the MPPD was notified. The MPPD responded and arrested the subject and removed two shot guns from the subject's vehicle.

SLED Inhouse Code / Description			Last Year	This Year
<b>ALCOHOL CRIMES</b>				
90D	90D	DRIVING UNDER THE INFLUENCE	2	1
90E	90E	DRUNKENNESS	5	2
90G	90G	LIQUOR LAW VIOLATIONS	12	6
<b>Total for Category:</b>			19	9
<b>ARSON/SUSPICIOUS FIRE</b>				
200	200	ARSON		
978	978	SUSPICIOUS FIRE		
<b>Total for Category:</b>			0	0
<b>ASSAULTS</b>				
100	100	KIDNAPING / ABDUCTION		
11A	11A	RAPE - FORCIBLE		
11B	11B	SODOMY - FORCIBLE		
11C	11C	SEXUAL ASSAULT WITH AN OBJECT	1	
11D	11D	FONDLING - FORCIBLE		
13A	13A	ASSAULT - AGGRAVATED		1
13A	CDA	CDV - AGG ASSAULT		
13B	13B	ASSAULT - SIMPLE	7	4
13B	CDV	CDV - SIMPLE ASSAULT	2	1
13C	13C	ASSAULT - INTIMIDATION		
36A	36A	INCEST		
36B	36B	RAPE - STATUTORY		
36C	36C	INDECENT EXPOSURE (SEXUAL NATURE)		2
753	753	TELEPHONE CALLS - OBSCENE, HARASSING	1	1
<b>Total for Category:</b>			11	9
<b>DRUG CRIMES</b>				
35A	35A	DRUG / NARCOTIC VIOLATIONS	10	6
35B	35B	DRUG EQUIPMENT VIOLATIONS	8	7
<b>Total for Category:</b>			18	13
<b>HOMICIDE CRIMES</b>				
09A	09A	MANSLAUGHTER		
09B	09B	NEGLIGENT MANSLAUGHTER		
09C	09C	JUSTIFIABLE HOMICIDE		
<b>Total for Category:</b>			0	0
<b>INFORMATION ONLY REPORTS - NRP</b>				
NRP	90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	53	28
NRP	NRP	INCIDENT NOT REPORTED	90	83
<b>Total for Category:</b>			143	111
<b>LARCENY CRIMES</b>				
120	120	ROBBERY		
210	210	EXTORTION / BLACKMAIL		
220	220	BURGLARY / BREAKING & ENTERING	3	5
23A	23A	POCKET-PICKING		
23B	23B	PURSE-SNATCHING		
23C	23C	SHOPLIFTING	1	1
23D	23D	THEFT FROM BUILDING	1	1
23E	23E	THEFT FROM COIN OPERATED MACHINE		
23F	23F	THEFT FROM MOTOR VEHICLE	7	7
23G	23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES		2
23H	23H	LARCENY - ALL OTHER	18	9

SLED	Inhouse Code / Description	Last Year	This Year
<b>LARCENY CRIMES</b>			
240	240 MOTOR VEHICLE THEFT		
250	250 COUNTERFEITING / FORGERY	1	1
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST		3
26B	26B TELLER MACHINE FRAUD	3	
26C	26C IMPERSONATION	2	
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD		
270	270 EMBEZZLEMENT		
280	280 STOLEN PROPERTY OFFENSES		
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		
90A	90A BAD CHECKS		
<b>Total for Category:</b>		36	29
<b>OTHER CRIMES</b>			
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS		
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS	1	
90C	90C DISORDERLY CONDUCT	10	25
90F	90F FAMILY OFFENSES, NONVIOLENT	2	6
90H	90H PEEPIING TOM		
90I	90I RUNAWAY		1
90J	90J TRESPASS OF REAL PROPERTY	4	5
90K	90K INCORRIGIBLE		
90L	90L TRUANCY		
90N	90N RESISTING ARREST	4	5
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	14	13
979	979 MISSING PERSONS		
980	980 SUICIDES	1	
992	992 PROWLER		
<b>Total for Category:</b>		36	55
<b>OTHER MONEY CRIMES</b>			
39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
<b>Total for Category:</b>		0	0
<b>PROSTITUTION</b>			
40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
<b>Total for Category:</b>		0	0
<b>VANDALISM/DAMAGE</b>			
290	290 VANDALISM OF PROPERTY	24	18
<b>Total for Category:</b>		24	18
<b>Total for Reporting Period:</b>		287	244

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**OFFENSES REPORTED**

Inhouse Code		Current		Previous	
		Monthly Total	Year To Date	Monthly Total	Year To Date
11C	SEXUAL ASSAULT WITH AN OBJECT	0	0	0	1
13A	ASSAULT - AGGRAVATED	0	1	0	0
13B	ASSAULT - SIMPLE	0	4	0	7
220	BURGLARY / BREAKING & ENTERING	1	5	0	3
23C	SHOPLIFTING	1	1	0	1
23D	THEFT FROM BUILDING	0	1	0	1
23F	THEFT FROM MOTOR VEHICLE	0	7	0	7
23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	2	0	0
23H	LARCENY - ALL OTHER	1	9	0	18
250	COUNTERFEITING / FORGERY	0	1	0	1
26A	FRAUD / CONFIDENCE GAME / BREACH OF TRUST	0	3	0	0
26B	TELLER MACHINE FRAUD	0	0	0	3
26C	IMPERSONATION	0	0	0	2
290	VANDALISM OF PROPERTY	0	18	1	24
35A	DRUG / NARCOTIC VIOLATIONS	0	6	1	10
35B	DRUG EQUIPMENT VIOLATIONS	0	7	1	8
36C	INDECENT EXPOSURE (SEXUAL NATURE)	0	2	0	0
753	TELEPHONE CALLS - OBSCENE, HARASSING	0	1	0	1
90B	CURFEW / LOITERING / VAGRANCY VIOLATIONS	0	0	0	1
90C	DISORDERLY CONDUCT	1	25	2	10
90D	DRIVING UNDER THE INFLUENCE	0	1	0	2
90E	DRUNKENNESS	0	2	0	5
90F	FAMILY OFFENSES, NONVIOLENT	1	6	0	2
90G	LIQUOR LAW VIOLATIONS	0	6	2	12
90I	RUNAWAY	1	1	0	0
90J	TRESPASS OF REAL PROPERTY	0	5	0	4
90N	RESISTING ARREST	0	5	0	4
90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	0	28	2	53
90Z	ALL OTHER OFFENSES	0	13	0	14
980	SUICIDES	0	0	0	1
CDV	CDV - SIMPLE ASSAULT	0	1	0	2
NRP	INCIDENT NOT REPORTED	6	83	11	90
<b>TOTALS</b>		<b>12</b>	<b>244</b>	<b>20</b>	<b>287</b>

**NRP Breakdown  
For Period 12/2012**

<b>Case Number</b>	<b>Date</b>	<b>Description</b>
12-08026	12/18/2012	TRESPASS NOTICES SERVED
12-08027	12/19/2012	AUDIBLE ALARM
12-08028	12/19/2012	ALARM CALL
12-08033	12/28/2012	AGENCY ASSIST
12-08034	12/29/2012	AGENCY ASSIST
12-08035	12/31/2012	AGENCY ASSISTANCE

Monthly Report for December 2012  
**VICTIMS REPORTED**

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Inhouse Code	Current		Previous	
	Monthly Total	Year To Date	Monthly Total	Year To Date
13A Assault - Aggravated	0	1	0	0
13B Assault - Simple	0	4	0	11
220 Burglary / Breaking & Entering	1	5	0	3
23C Shoplifting	1	1	0	1
23D Theft from Building	0	1	0	1
23F Theft from Motor Vehicle	0	7	0	7
23G Theft of Motor Vehicle Parts or Accessories	0	2	0	0
23H Larceny - All Other	1	9	0	18
250 Counterfeiting / Forgery	0	1	0	1
26A Fraud / Confidence Game / Breach of Trust	0	3	0	0
26B Teller Machine Fraud	0	0	0	3
26C Impersonation	0	0	0	2
290 Vandalism Of Property	0	19	2	25
35A Drug / Narcotic Violations	0	6	1	10
35B Drug Equipment Violations	0	7	1	8
36C Indecent Exposure (Sexual Nature)	0	3	0	0
753 Telephone Calls - Obscene, Harassing	0	1	0	2
90B Curfew / Loitering / Vagrancy Violations	0	0	0	1
90C Disorderly Conduct	1	25	2	10
90D Driving Under the Influence	0	1	0	2
90E Drunkenness	0	2	0	5
90F Family Offenses, Nonviolent	1	6	0	2
90G Liquor Law Violations	0	6	2	12
90I Runaway	2	2	0	0
90J Trespass of Real Property	0	5	0	4
90N Resisting Arrest	0	5	0	4
90T ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	0	25	1	40
90Z All Other Offenses	0	13	0	15
980 Suicides	0	0	0	1
CDV CDV - SIMPLE ASSAULT	0	1	0	2
NRP Incident Not Reported	2	54	5	57
<b>TOTALS</b>	<b>9</b>	<b>215</b>	<b>14</b>	<b>247</b>

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## Monthly Report for December 2012

**PERSONS ARRESTED****Total Individuals Arrested for Month: 2 With 2 Counts****Total Individuals Arrested for Year: 67 With 99 Counts**

The Total Arrests Codes will probably be more than the Total Individuals Arrested.  
 Each individual can have as many as Three (3) Arrest Codes Associated.

Type	Total Arrest Codes for Month				Total Arrest Codes for Year To Date			
	Male	0	Female	2	Male	49	Female	27
1 - Adults	Male	0	Female	2	Male	49	Female	27
2 - Juveniles	Male	0	Female	0	Male	7	Female	1
3 - Narc - Adults	Male	0	Female	0	Male	9	Female	3
4 - Narc - Juveniles	Male	0	Female	0	Male	1	Female	2
<b>TOTALS</b>	<b>Male</b>	<b>0</b>	<b>Female</b>	<b>2</b>	<b>Male</b>	<b>66</b>	<b>Female</b>	<b>33</b>

**Monthly Report for December 2012**  
**PERSONS ARRESTED**

	<b>This Month</b>	<b>This Year To Date</b>
<b>Juveniles</b>	<b>0</b>	<b>8</b>
<b>Adults</b>	<b>2</b>	<b>59</b>

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Monthly Report for December 2012

PROPERTY VALUES

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Type	Total for Month	Total for Year
Burglary Stolen	600.00	2000.00
Larceny Stolen	1344.00	39577.00
Criminal Damage	0.00	18250.00
MVT Stolen	0.00	0.00
Other Stolen	0.00	1214.00
Burglary Recovered	0.00	0.00
Larceny Recovered	44.00	444.00
MVT Recovered	0.00	0.00
Other Recovered	0.00	40.00
Total Stolen	1944.00	42791.00
Total Recovered	44.00	484.00
Total Seized	0.00	902.00

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**Race/Sex Breakdown for Arrested  
For Period 12/2012**

<b>For Period</b>		<b>So Far This Year</b>
<b>White</b>		
Male	0	43
Female	2	22
<b>Black</b>		
Male	0	2
Female	0	0
<b>Other</b>		
Male	0	0
Female	0	0

# STREETS AND MAINTENANCE COUNCIL WORKSHOP

**January 07, 2013**

**Committee Chair:** Madeleine McGee. **Members:** Hartley Cooper, Carl Smith

## PENDING ITEMS:

- A. **Stormwater Pump Station 18 Street** – A meeting was held on September 9, 2010 6:30PM with residents of Station 18 Street to review the drainage options. Mr. Blanchard is reviewing SCE&G construction drawings and Thomas and Hutton site analysis for further comment and will revert to the Town. The residents have established a dialogue with Thomas and Hutton. SCE&G has provided the engineer with a complete set of drawings for the Sand Dunes Club project. The Town awaits further comment from the residents.