

Sullivan's Island Town Council
2050-B Middle Street
February 18, 2014
6:00 p.m.

Welcome

Pledge of Allegiance and Invocation

I. Format: 20 minutes for general comments from the floor

II. Council Action Items

1. Approval of Minutes from December 17, 2013 regular meeting, January 21, 2014 regular meeting, and February 3, 2014 special meeting.
2. Second Reading and Ratification, Ordinance No. 2013-09, An Ordinance Amending Section 14-25 of the Code of the Ordinances for the Town of Sullivan's Island to Revise Franchise Fees for Filming, Video Taping, and Still Photography for Commercial Purposes; and, to Add Language Prohibiting Filming of Any Type within the RC-1/RC-2 Zoning Districts or on the Beach.
3. First Reading Ordinance 2014-01, an Ordinance Amending Section 5-12B of the Code of Ordinances for the Town of Sullivan's Island to specify holidays that work, construction or otherwise, is prohibited.

III. Reports and Communication

1. General and New Correspondence
2. Attorney's Report
3. Boards and Commissions Reports
 - a) Planning Commission
 - b) Board of Zoning Appeals
 - c) Design Review Board
 - d) Tree Commission
 - e) Municipal Elections Commission

IV. Committee Reports – Discussion Items

1. Finance Committee
2. Public Safety Committee
3. Water and Sewer Committee
4. Administration Committee
5. Land Use and Natural Resources Committee
6. Public Facilities Committee
7. Recreation Committee

V. Executive Session

1. Legal Advice, Section 14-25 Franchise Fee Filming.
2. Legal Advice on Contractual Agreement – Real Estate Broker Agreement

VI. Adjourn

December 17, 2013

The regular meeting of Town Council was held on the above date at 6:00 p.m. at Town Hall, all requirements of the Freedom of Information Act having been satisfied:

Present were: Mike Perkis, Mayor
Jerry Kaynard, Mayor Pro Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Susan Middaugh, Councilwoman
Pat O'Neil, Councilman

Mayor Perkis led the Pledge of Allegiance, followed by the prayer by Councilman Clark. There were fourteen members in the audience, including one member of the media.

I. FORMAT - Mayor Perkis opened the floor for comments.

Paul Boehm, 3209 Middle, distributed information to Council regarding erosion near his end of the island. Because lots have eroded in the past, he believed Town lots at that end of the island should offered for sale.

Wayne Stelljes, 3104 I'on Avenue, thanked Town Council, Town departments and staff for their efficient and effective government service.

Hal Coste, 322 Station 19, stated he was concerned about Council's use of electronic devices during the meetings, and suggested it stop.

Gigi Runyon, 2923 I'on Avenue, inquired what the game plan was for dealing with the coyotes.

Mayor Perkis stated the situation is being monitored. It is difficult to capture them to be euthanized. It is dangerous to put out traps, therefore the best method is to shoot them; however, there are laws against shooting on Sullivan's Island. It needs to be decided at what point coyotes will be shot. Chief Howard stated the Police Department has been keeping track of coyote sightings since November 13th, and there have been 27 actual sightings.

II. COUNCIL ACTION ITEMS

1. Motion was made by Councilman Kaynard, seconded by Councilman O'Neil, to approve the Minutes of the Regular Council meeting on November 19, 2013; Special Council Meeting on November 19, 2013; Special Council Meeting on December 9, 2013; Special Council Meeting on December 11, 2013; and Special Council Meeting on December 13, 2013, carried unanimously.

Motion was made by Councilwoman Middaugh, seconded by Councilman Kaynard, to have consultant Jim Shelton of Arcadis present information to Council at this time rather than at the Water & Sewer Committee Report later in the meeting, carried unanimously.

Administrator Benke introduced Jim Shelton, the National Technical Director for buried infrastructure for Arcadis. Mayor Perkis stated the purpose of his presentation was to determine how to help resolve the inflow and infiltration (I&I) of the sewer system. The sewer treatment plant processes approximately 500,000 gallons a day; however, the Town only uses about 200,000 gallons of water a day. Therefore, about 300,000 gallons a day is seeping into the system.

Mr. Shelton stated the goal was to reduce the leakage into the system so we reduce the likelihood of a regulatory action. We need to be in control of our own circumstances, and be pro-active in a fiscally responsible long-term effective matter. Secondary goals are to reduce our energy cost, and to set ourselves up for a long-term sewer program that focuses on sustainability. He stated he was asked to look at two different technologies for this problem: grouting (also called test and seal); and lining. The grouting is all remote; no digging (trenchless technology) low invasive. Grouting uses chemical grout that pumps immediately around the pipe to stabilize it. Grouting is a good use for structurally sound pipes and laterals, it is good for sandy soils, it gives moderate reductions in I&I at around 40%, and it is the cheapest technology.

Lining is basically building a new pipe inside, and it is used when there is broken pipe and badly damaged laterals. The I&I reduction rates are 60-70%, and it is expensive. He presented financial information of the cost benefit for each method. He stated that Arcadis recommended the grouting method for Sullivan's Island.

2. Motion was made by Councilman Kaynard, seconded by Councilman Clark, to have First Reading of Ordinance No. 2013-14, An Ordinance to Amend Section 16-16, Personnel Code, for the Town of Sullivan's Island, regarding Cash-out or Carry-over of Accrued Vacation due to Special Circumstances.

Motion was made by Councilman O'Neil, seconded by Councilman Kaynard to amend the motion to insert the word "additional" before "accrued vacation". The amended ordinance would read:

1. Up to the equivalent of three (3) work weeks of unused vacation earnings may be carried forward from one (1) calendar year to the next. The Administration Committee of Council may approve cash vacation payout or the carry-over of additional accrued vacation based upon special circumstances."

Motion to amend carried unanimously. Motion to have First Reading of Ordinance No. 2013-14, as amended carried unanimously.

3. Motion was made by Councilman Kaynard, seconded by Councilwoman Middaugh, to have First Reading of Ordinance No. 2013-15, An Ordinance by the Town of Sullivan's Island, South Carolina, to Provide for the Issuance and Sale of the General Obligation Bond of 2014 of the Town of Sullivan's Island, South Carolina in the Amount of Three Million Nine Hundred Thousand Dollars (\$3,900,000); to Prescribe the Purposes for Which the Proceeds Shall be Expended; to Provide for the Payment Thereof; and Other Matters Relating Thereto, carried unanimously.

4. Motion was made by Councilman O'Neil, seconded by Councilman Clark, to approve Second Reading and Ratification of Ordinance 2013-11, An Ordinance to Amend Section 21-108 of the Zoning

Ordinance for the Town of Sullivan's Island Regarding Membership Requirements for the Design Review Board by Removing the "Real Property Ownership" Condition, carried unanimously.

5. Motion was made by Councilman O'Neil, seconded by Councilman Clark, to have Second Reading and Ratification of Ordinance 2013-12, An Ordinance to Amend Section 21-203; Section 21-27B (4); and Section 21-27A (2) Amending Various Sections of the Zoning Ordinance to Allow the Single-Family Use of any Existing Residential Buildings That Are Over 5600 Square Feet (Principal Building Square Footage), carried unanimously.

6. Motion was made by Councilman Kaynard, seconded by Councilman Clark, to defer Second Reading and Ratification of Ordinance No. 2013-09, An Ordinance Amending Section 14-25 of the Code of Ordinances for the Town of Sullivan's Island to Revise Franchise Fees for Filming, Video Taping, and Still Photography for Commercial Purposes; and, to Add Language Prohibiting Filming of Any Type within the RC-1/RC-2 Zoning Districts or on the Beach, until the next meeting, carried unanimously.

7. Motion was made by Councilwoman Middaugh, seconded by Councilman Kaynard, to approve proceeding with the application for State Revolving Fund funding for inflow and infiltration reduction program based on the recommendation of the Arcadis proposal report, carried unanimously.

8. (a) and (b) Motion was made by Councilman Kaynard, seconded by Councilman Clark, to approve the full-time status of employees Joe Henderson and Stephen Poole, who completed their probation period in early December 2013, carried unanimously.

(c) Water & Sewer employee Brian Jenerou has completed the Class B Wastewater certification. Motion was made by Councilman Kaynard, seconded by Councilman Clark, to approve compensation consistent with the license scale, carried unanimously.

(d) Motion was made by Councilman Kaynard, seconded by Councilman O'Neil to carry-over to 2014 the excess vacation days that Water & Sewer employee Darrell Noisette was unable to use due to departmental staffing issues, carried unanimously.

III. REPORTS AND COMMUNICATIONS

1. General and New Correspondence – Correspondence was received from Nancy Fortier, Laurie Arthur, and Manda Poletti expressing their concern about coyotes on the island. Correspondence was also received from Jim Marianski about town government; and from SCE&G that they will be trimming trees in January around the power lines.

2. Attorney Report - No report.

3. Boards and Commissions - Report rendered from Chairman of Planning Commission.

IV. COMMITTEE REPORTS

Finance Committee – Mayor Perkis. Monthly report rendered. Discussion continues on the proposed ordinance concerning the revision of franchise fees for filming and photography.

Public Safety Committee – Councilman Clark. Monthly reports rendered. Chief Howard reported that the department was preparing for the Polar Bear Swim.

Water and Sewer Committee – Councilwoman Middaugh. Monthly reports rendered. The next Committee meeting will be January 15, 2014.

Administration Committee – Councilman Kaynard. Monthly report rendered. There was discussion regarding the Polar Bear Swim, in particular the hours to close the streets. **Motion was made by Councilman Kaynard, seconded by Councilman Clark, to set up the barricades to close Middle Street and Station 22-1/2 Street for the Polar Bear Event on January 1, 2014 at 10:00 am with the discretion of the Police Chief of when to re-open the streets, no later than 5:00 pm, carried unanimously.**

Land Use and Natural Resources Committee – Councilman O’Neil. Monthly report rendered. Biggert-Waters Act - Councilman O’Neil reported that a bill was in the U.S. Senate that would have deferred many of the worse aspects of the Act for about four years; however, the bill was blocked.

Public Facilities Committee – Councilwoman Cooper. Monthly report rendered.

Recreation Committee – Councilwoman Middaugh for Councilwoman Watson. Councilwoman Middaugh reported that the Gingerbread House holiday party had a great crowd of children making gingerbread houses.

Motion was made by Councilman Clark, seconded by Councilman Kaynard, to go into Executive Session at 7:20 pm for the purpose of contractual, legal advice, and personnel, carried unanimously.

Town Council returned to Regular Session at 8:37. Administrator Benke stated that no votes or action were taken in Executive Session.

Motion was made by Councilman Kaynard, seconded by Councilman Clark, to not accept any of the bids for the three Town lots for sale, carried unanimously.

Motion was made by Councilman Kaynard, seconded by Councilman Clark, to authorize the Administrator to open negotiations with Hill Construction on a contract for construction of a new Town Hall with a delivery method of CM at Risk, carried unanimously.

Motion was made by Mayor Perkis, seconded by Councilwoman Middaugh, to ask the Ethics Commission for an informal and formal opinion regarding Rusty Bennett’s involvement in the zoning question for cafes, carried by a vote of five, with Councilman Kaynard recusing himself. Attorney Dodds stated the question is two-fold: Can Mr. Bennett participate at all in the business district and/or can he participate when dealing with food and beverage decisions.

Council asked the Administrator to get appraisals on the lots at the end of Middle Street, with numbers ending in 22 and 21.

Motion was made by Mayor Perkis, seconded by Councilman Clark, to adjourn at 8:50 pm, carried unanimously.

Respectfully submitted,

Ellen Miller

January 21, 2014

The regular meeting of Town Council was held on the above date at 6:00 p.m. at Town Hall, all requirements of the Freedom of Information Act having been satisfied:

Present were: Mike Perkis, Mayor
Jerry Kaynard, Mayor Pro Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Susan Middaugh, Councilwoman
Pat O'Neil, Councilman
Mary Jane Watson, Councilwoman

The Pledge of Allegiance was led by local Boy Scout Ian Callan, followed by the invocation by Councilwoman Watson. Audience members filled Town Hall, including two members of the media.

I. FORMAT - Mayor Perkis opened the floor for comments.

Students from Moultrie Middle School – Molly Kerr, Millar Elferdink, William Schnell, Ian Callan, Jackson Stebbins, and Isabella DeLong – presented their papers regarding why coyotes should or should not be controlled on Sullivan's Island. These presentations were part of the school program to help students become real world problem solvers. Councilwoman Watson thanked the teachers for their directive.

Residents Nancy Fortiere, Sara Michelin, Kathy Anderegg, Wayne Stelljes, Rod Wallace, Paul Reichmeyer, and Michael Mithoeffer expressed their opinion about the coyote problem; and Kim Kelly, S.C. Director for the Humane Society of the U.S., spoke to their concerns and stated her interest in talking with Council regarding the humane approach to coyote removal. Linda Lee thanked Council for listening to the opinions of the film industry regarding the proposed ordinance on franchise fee increases.

II. COUNCIL ACTION ITEMS

- 1. Motion was made by Councilman Kaynard, seconded by Councilwoman Watson, to defer approval of the December 17, 2013 regular meeting minutes, carried unanimously.**
- 2. Motion was made by Councilman Kaynard, seconded by Councilwoman Watson, to have Second Reading and Ratification of Ordinance No. 2013-14, An Ordinance to Amend Section 16-16, Personnel Code, for the Town of Sullivan's Island, regarding Cash-out or Carry-over of Accrued Vacation due to Special Circumstances, carried unanimously.**
- 3. Motion was made by Councilman Kaynard, seconded by Councilwoman Middaugh, to have Second Reading and Ratification of Ordinance No. 2013-15, An Ordinance by the Town of Sullivan's Island, South Carolina, to Provide for the Issuance and Sale of the General Obligation Bond of 2014 of the Town of Sullivan's Island, South Carolina in the Amount of Four Million One Hundred Thousand Dollars (\$4,100,000); to Prescribe the Purposes for Which the Proceeds Shall be Expended; to Provide**

Water and Sewer Committee – Councilwoman Middaugh. Monthly reports rendered. The State Revolving Fund writing application is in process. Staff responded to approximately 50 calls due to the recent ice storm.

Administration Committee – Councilman Kaynard. Monthly report rendered.

Special Event Request – Hunley Memorial. The Confederate Heritage Trust will hold the annual Hunley Memorial on February 17, 2014 at Breach Inlet.

Special Event Request – Run for Adela. The 4th annual Run for Adela will be held on April 12, 2014.

Special Event Request – Dunleavy’s Pub St. Patrick’s Day Celebration. This will be discussed at the February workshop.

Breach Inlet Historical Marker – Doug MacIntyre has proposed edits to the historical marker at Breach Inlet and the Town is waiting to receive the final language for review.

Councilman O’Neil noted that the Charlie Post Race would be held January 25, 2014.

Land Use and Natural Resources Committee – Councilman O’Neil. Monthly report rendered.

Councilman O’Neil reported that during the last vote of Senate Bill 1846 (Biggert-Waters Act), two senators put a hold on the Bill. A Senate vote is anticipated next week.

Public Facilities Committee – Councilwoman Cooper. Monthly report rendered. The Public Facilities Committee will meet on January 24, 2014 to discuss the trim color on the school tower, as well as establishing future meetings for the Town Hall construction project.

Motion was made by Councilman O’Neil, seconded by Councilman Clark, to go into Executive Session at 7:56pm for legal advice – Zoning Ordinance 21-117 through 21-124 (Vacation Rental), carried by a vote of 5-0 (Mayor Perkis and Councilwoman Watson had left the meeting before this time). When a resident questioned why this matter was for executive session if it was not a personnel or contractual matter. Attorney Dodds clarified legal advice is in the State Code for executive session. After the crowd left the building, Executive Session began at 8:05 pm.

Motion was made by Councilman O’Neil, seconded by Councilwoman Cooper to come out of Executive Session at 8:27 pm, carried unanimously 5-0.

Mayor Pro-Tem Kaynard stated no action or votes were taken in Executive Session.

Motion was made by Councilman O’Neil, seconded by Councilwoman Cooper, to adjourn at 8:28 pm, carried unanimously 5-0.

Respectfully submitted,

Ellen Miller

February 3, 2014

A Special Meeting of Town Council was held on the above date at 6:00 p.m. at Town Hall, all requirements of the Freedom of Information Act having been satisfied:

Present were: Mike Perkis, Mayor
Jerry Kaynard, Mayor Pro-Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Susan Middaugh, Councilwoman
Patrick O'Neil, Councilman

Mayor Perkis called the meeting to order at 6:02 p.m. and stated that the press and public were duly notified in accordance with State law.

Motion was made by Councilman Clark, seconded by Councilman O'Neil, to go into Executive Session for legal advice – Bluestein et al. v. Town of Sullivan's Island Civil Action 2010-CP-10-5449 and Contractual – Review and Consideration of RFP and Contract of Services for Realtor to Market Town Lots, carried unanimously.

Motion was made by Councilman Clark, seconded by Councilwoman Middaugh, to come out of Executive Session at 7:02 p.m. Mayor Perkis stated no votes or action was taken during Executive Session.

Motion was made by Councilman Kaynard, seconded by Councilman Clark, for Council to approve negotiation of contract to retain Tim Reese for the sale of three Town lots, carried unanimously.

Motion was made by Councilman Kaynard, seconded by Councilman O'Neil, to adjourn at 7:05 p.m., carried unanimously.

Respectfully submitted,

Ellen Miller

ORDINANCE 2013-09

AN ORDINANCE AMENDING SECTION 14-25 OF THE CODE OF ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND TO REVISE FRANCHISE FEES FOR FILMING, VIDEO TAPING, AND STILL PHOTOGRAPHY FOR COMMERCIAL PURPOSES, AND TO ADD LANGUAGE PROHIBITING FILMING OF ANY TYPE WITHIN THE RC-1/RC-2 ZONING DISTRICTS OR ON THE BEACH

WHEREAS, the Town of Sullivan's Island has become a popular destination for filming and photography over the past years; and

WHEREAS, the members of Town Council have recognized a need to increase the franchise fees for filming, video taping, and still photography for commercial purposes and the need to restrict commercial activities within RC-1 and RC-2 zoning districts and the beaches of the Town;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Sullivan's Island, in Council assembled, that Section 14-25 of the Sullivan's Island Code of Ordinances shall be and are hereby amended to read specifically as follows:

Sec. 14-25. Franchise Fee for filming, video taping and still photography for commercial purposes.

The Town of Sullivan's Island imposes a permit fee of \$1,500 (one thousand five hundred dollars) or 1% (one percent) of gross expenditures, whichever is greater, per day for the filming of all, or parts thereof, of major motion pictures, made for television movies, television series, and other commercial uses. Still photography shall be subject to a permit fee of \$500.00 (five hundred dollars) per day.

Such activities as listed above are prohibited in the RC-1 and RC-2 zoning districts and the beaches of the Town. All activities must be conducted within guidelines and requirements as set forth by the Town.

Violators of the Town's permit shall be subject to the payment of required fees plus \$500.00 (five hundred dollars) per day, each day being a separate offense. (1-19-93, 9-23-97)

If a term or portion of this ordinance is invalid the remaining ordinance remains valid,

THIS ORDINANCE SHALL BE EFFECTIVE UPON RATIFICATION.

SIGNED, SEALED AND DELIVERED THIS DAY OF

Michael Perkis, Mayor

Attest:

Attest to form:

Ellen Miller, Town Clerk

Lawrence Dodds, Town Attorney

First Reading: October 15, 2013

Second Reading and Ratification:

ORDINANCE 2014- 01

ORDINANCE TO AMEND SECTION 5-12B OF THE CODE OF ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND

WHEREAS, Chapter 5 of the Town of Sullivan's Island Ordinance which is cited at BUILDINGS was originally enacted in 1977; and,

WHEREAS, the Town of Sullivan's Island has, from time to time, amended certain sections of the Ordinance; and,

WHEREAS, Article III and Section 5-12 set forth conditions for Building Permits and establish work periods that protect the peace, tranquility and quiet repose of the residential nature of Sullivan's Island; and,

WHEREAS, Section 5-12B prohibits work on "Holidays"; and,

WHEREAS, the Town wishes to specifically identify holidays when no work is permitted;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL IN MEETING DULY ASSEMBLED,

That Section 5-12B be amended to read as follows:

Section 5-12 Requirements for New Construction and Improvements

B. CONSTRUCTION HOURS: Construction hours apply to all contractors, sub-contractors, landscapers, suppliers and vendors.

8:00 AM to 6:00 PM Monday through Friday.

10:00 AM to 4:00 PM Saturday.

No work will be allowed on Sundays and the following Holidays:

January 1 New Year's Day; Memorial Day (last Monday in May); July 4th Independence Day; Labor Day (first Monday in September); Thanksgiving Day (fourth Thursday in November); and, Christmas Day December 25th.

(Exception) Approval for performing emergency repairs may be granted for working outside of the hours stated above. A home owner or members of their immediate family may perform

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maintenance or work on their own property at any time provided all other Sullivan's Island ordinances are being adhered to.

(Exception) Notwithstanding the above, approval for work outside of the construction hours set forth above may be granted by the Chair of the Public Facilities Committee and the Town Administrator for construction by or for the benefit of Federal, State, County, Town or governmental agencies to promote public safety or the public interest. (9/17/2013)

Section 5-12 A, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q and R shall remain unchanged.

That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

That this Ordinance takes effect and be in full force immediately.

Mike Perkis, Mayor

Attest:

Ellen Miller, Town Clerk

First reading: _____

Second reading: _____

Attest to Form:

Lawrence Dodds, Esq. Town Attorney

Action-12

1 February 2014

Sullivan's Island Mayor Mike Perkis
Members of Sullivan's Island Town Council
Sullivan's Island Town Administrator Andy Benke

Sullivan's Island Town Hall
2050 Middle Street
Sullivan's Island, SC 29482

Re: Coyotes on Sullivan's Island

Mr. Mayor, Members of Town Council, and Mr. Administrator,

Understanding that you have all been inundated with facts, opinions, and appeals regarding the coyote outbreak on the Island, I would ask for your indulgence in reading this letter. I am presenting what I believe is a logical, factually-based, and defensible approach to addressing the coyote problem. I do not own any pets, so my concerns relate to the safety and comfort of our island residents and visitors, and the domestic animals that many of them own. Additionally, I have concerns about all species of wildlife that are native to Sullivan's Island.

I am in favor of eliminating coyotes from the Island, as quickly and completely as possible, using the method or methods that are the safest, most effective, and financially-responsible. I believe that a "professional study" is *not* necessary, and would only further delay what I expect to be the inevitable decision - that the coyotes must be eliminated.

In spite of the fact that your personal positions regarding the elimination of the coyotes vary, I urge you to move quickly, and collectively, in sparing the Island's residents, visitors, their pets, and our native wildlife from further threats and destruction caused by the undeniable increase in the population of invasive coyotes on Sullivan's Island.

Using a question and answer format, and based primarily on facts, and a few limited opinions, I have addressed virtually all of the objections I have read and heard concerning the need to eliminate coyotes from Sullivan's Island. Granted, this is a lengthy document. However, I hope you will consider it to be both comprehensive and beneficial in nature. That is my objective.

Why *should* the coyotes be eliminated from Sullivan's Island?

- Coyotes are not native to Sullivan's Island, or the State of South Carolina, and thus are not part of our natural ecosystem.
- The current population of coyotes has already killed countless animals on the Island, both wild and domestic – directly impacting our natural ecosystem (e.g. squirrels, rabbits, reptiles, birds, etc.) and killing many of our resident's pets.
- Humans have already been approached and intimidated by coyotes, during both day and night.

Why can't we just follow the initial advice of trying to make the coyotes uncomfortable, or scared of any human interaction? Isn't "hazing", as recommended by the Humane Society, effective?

- Based on numerous accounts from residents who have had direct interactions with coyotes on the Island, along with the coyote sightings on virtually every portion of the Island, and the evidence of

scat in Island yards and streets; it is completely clear that the coyotes are *already* comfortable with our residential environment and are willing to tolerate human encounters.

- Even if coyotes *were* to show some fear of human interaction, the coyotes will continue to decimate our natural and domestic animal populations, and they will continue to pose a legitimate threat to humans in given situations.
- The extremely-limited acreage of the Island makes it impossible for any number of coyotes to exist in a “natural” environment, free of interaction with humans and domestic animals.

What about those who believe that coyotes should be spared from eradication?

- Coyotes fall into the same category as many other wild animals that live on the Island which are considered “nuisance animals”. All such animals can legally be eliminated by residents or professionals. This includes animals such as: mice, rats, raccoons, and possums – all of which *are* native to the Island.
- Those who are most concerned about our natural environment should be keenly aware of the fact that non-native species can destroy a natural ecosystem (as we are currently witnessing).
- While there is a significant difference between invasive animal species and invasive plant species, the concept of eliminating the invasive species in order to allow the native species to flourish is exactly the same.
- Concerning those who believe in the killing of mice, rats, raccoons and possums, but NOT the elimination of coyotes, it certainly seems possible that they may view coyotes in much the same way they do domestic canines. Obviously, there is a world of difference between the actions, behaviors, diets, and health risks of coyotes and domestic canines.

Why not selectively eliminate only those coyotes that “pose an eminent threat” to people or pets?

- ALL coyotes pose the exact same threat. Their choice of food, and need to hunt, are basic, natural characteristics of their species. As many of us have learned, they are opportunistic hunters; meaning they will hunt and eat whatever they can find – including fruits and berries, snakes and lizards, rodents, and small animals. There is nothing unnatural or unusual about their hunting and eating squirrels, rabbits, cats, and potentially even small dogs, if given the opportunity.
- What might appear to be a very calm, “non-threatening” coyote one minute, may have eaten a homeowner’s cat an hour earlier, or may threaten a child the following day. As with most wild animals, coyotes catch their prey and typically find cover to consume it. Thus, we cannot assume that a given coyote is non-threatening simply because we don’t actually observe it eating its prey. Most often, they do so by cover of night and/or the natural cover of vegetation.
- Residents all over the Island have eliminated nuisance animals including mice, rats, raccoons and possums for decades. Many such animals are eliminated immediately upon their taking up residency in or near our homes. We don’t wait for such animals to move from the crawl spaces or eaves of our homes into the interior, before we address them. We don’t wait for such nuisance animals to cause a maximum amount of destruction to our home’s structure or wiring – we eliminate them at the first sign of a threat. Similarly, we should not wait to eliminate coyotes only *after* they have decimated our natural ecosystem and killed countless more cats, and possibly, dogs. What would be the point of waiting to act against the coyotes?

Why shouldn’t we just cull some coyotes or seek professional advice concerning what would be considered the optimal number of coyotes to allow on the Island?

- Again, coyotes are *not* native, and therefore, do not have a place within our natural ecosystem. Therefore, the appropriate answer is that “zero” coyotes should be allowed to live on the Island. Any culling process, or “limited reduction”, of the coyote population would continue to support an

unnatural and unbalanced ecosystem, while failing to eliminate the threat that each and every coyote on the Island poses. It only takes one coyote to kill a cat or dog, or threaten humans.

- Those familiar with the practice of culling know and understand that it is a means of controlling a given species of wildlife that is a part of a natural ecosystem, and not an attempt to control an invasive species.

Why shouldn't we engage professionals to attempt to determine how many coyotes currently live on the Island before developing a plan to control or eliminate the population?

- It is impossible to determine the exact number of coyotes in any given area. They do not necessarily live in dens or fixed locations, and their hunting practices keep them on the move.
- Even *if* the exact number of coyotes on the Island could be determined, would it have any significant effect on the measures taken to reduce or eliminate the population? If there are 10, 15, or 20 coyotes on the Island, would the approach to reduce or eliminate the population differ significantly? Would it change the urgency with which they need to be eliminated?

Why not allow the Sullivan's Island police officers to respond to calls for immediate threats or once a coyote has attacked someone or eaten another domestic animal?

- While our police officers do a great job of serving and protecting those on the Island, they are not equipped – nor staffed – to respond to a host of calls regarding coyotes.
- *Even if* our police officers were tasked with responding to calls concerning coyotes, it is completely unreasonable to assume that a threatening coyote, or one that has just attacked a person or domestic animal, would stay in the area and remain accessible until an officer arrives.
- If officers were tasked with responding to such calls, they would strictly be reacting to a situation, rather than preventing it. Once someone has been traumatized by a coyote, or another domestic animal has been killed, the damage has been done.

Why not just eliminate much of the vegetation that provides a safe habitat for the coyotes? Isn't it true that the accreted land and the maritime forest have caused the steep increase in our coyote population?

- Although some coyotes undoubtedly live within the accreted land, they are also living in virtually all areas of the Island. At least 5 coyotes have been trapped in the area of one residence along the back of the Island, and they have been sighted all the way down to Breach Inlet, far from the accreted land. In fact, coyotes have been witnessed crossing the Breach Inlet bridge between Sullivan's Island and the Isle of Palms.
- Eliminating the majority of the natural vegetation on the Island is not only impossible, but it would have a devastating effect on the natural ecosystem.
- Elimination of habitat would not bring about a direct decrease in the coyote population, but cause the coyotes to become even more aggressive as the size of their habitat decreased.

If the Town does decide to eliminate as many coyotes as is reasonably possible, should they be trapped or dispatched by professionals using firearms?

- Understanding the diversity of the Island's habitat (with some areas being densely-populated residential areas and other areas containing an acre or more of natural habitat), it seems possible that a combination of both trapping and shooting may be the safest and most effective means of eliminating the coyote population. Both methods have been successfully deployed in other municipalities throughout the country and can be carefully regulated and monitored by the appropriate authorities.

- Since a limited amount of trapping on the Island has already proven to be successful, that practice could quickly be broadened across the Island, and whether or not there may be an additional need for dispatching some coyotes by firearms could be contemplated.

And most importantly -- What are the consequences to be expected if the Town doesn't take some immediate action to eradicate the coyote population on the Island?

- The population of both the domestic animals and wild animals (native to the Island) will continue to be decimated, at an alarming rate. It is common knowledge that an increasing number of domestic cats are disappearing from the Island, and that the natural population of squirrels, rabbits, and other native species has changed dramatically within the last 6 to 12 months.
- As is already the case, some residents will hire professional trappers to eliminate coyotes in and around their property – at their own expense. Obviously, this action, by itself, will not resolve the island-wide problem.
- Some residents will continue to live in fear that their domestic animals, their children, and even they themselves are subject to a coyote attack at any time of day or night.
- Many residents have been voicing their fear, concern, and anger; for months, regarding the threat that the coyotes pose. Based on questions that several residents have posed to Police Chief Howard in recent Town Council meetings, it is clear that some residents are contemplating the use of firearms to kill coyotes within the area surrounding their homes on the Island. It is reasonable to assume that the longer it takes for the Town to act in eliminating the coyote population on the Island, the more likely it will become that one or more residents will resort to the extremely dangerous and unlawful practice of shooting coyotes. (It is a well-known fact that the ordinances of Sullivan's Island make it unlawful to discharge a firearm anywhere on the Island). It is unreasonable and unfair to put residents in a situation where they feel a need to contemplate the possibility of a criminal prosecution (for the unlawful discharging of a firearm on the Island), in order to eliminate the potential threat of a coyote. It would also put our police officers and potential prosecutors in the difficult, and unnecessary, position of weighing the illegal use of a firearm versus the seriousness of a perceived threat from a wild animal.
- Some residents may also contemplate the use of poison in an attempt to eliminate coyotes. This too would be a very dangerous, and potentially unlawful, act that could lead to the accidental poisoning of native wildlife, domestic animals, and children. Obviously, this practice needs to be prevented just as much as the potential use of firearms by residents.

I firmly believe that the known facts relative to the recent actions and threats posed by the coyotes on Sullivan's Island clearly dictate the need to immediately eradicate as many of them as is reasonably possible. I urge each of you to consider this proposition, and to act immediately, even if doing so would require you to call a Special Town Council meeting to discuss and vote on such an action. *Time is of the essence!*

As always, I appreciate your time and your consideration!

Sincerely,

Wayne L. M. Stelljes

3104 Ion Avenue
Sullivan's Island, SC 29482

cc: Police Chief Danny Howard

C-4

REC'D FEB 13 2014

Mr. David L. Fortiere
1761 Atlantic Avenue
PO Box 516
Sullivan's Island, SC 29482

2/10/14

Mayor Berkes,

Enclosed please find a copy of
my letter to the Director of the DNR,
dated January 10, 2014.

Also, please find the answer from
DNR, dated February 7, 2014.

Their level of concern is evident,
as is some of their suggestions and
cautions.

I think you should pay particular
attention to the high lighted
paragraph in their letter.

yours
David L. Fortiere

January 10, 2014

Mr. Alvin A. Taylor, Director,
South Carolina Department of Natural Resources
Rembert C. Dennis Bldg.
1000 Assembly St.
Columbia, SC 29201

Sir;

As I am sure you are aware, a problem has surfaced on Sullivan's Island. It revolves around the appearance of coyotes on the Island.

The numbers of the animals vary by whomever you want to believe, but that does not mean they are not here. All that's needed are breeding pairs, then the situation become worse.

The reports of missing small domestic animals continue to grow; the disappearance of other "wild" or feral animals is real and noticeable.

The Island has a large area that provides natural cover for the coyotes. This area is a natural place for them to seek daytime cover and night hunting. If this area were to be removed, then perhaps the animals would naturally relocate. The fear is that when the food supply is depleted, and they still have a refuge, the coyotes will become more aggressive in their foraging. There are a substantial number of beach access paths through this "forest", used regularly by island residents and visitors. The potential for an unpleasant confrontation is real.

These animals cannot go any further East. Relocating them may be an option, but the question is to where.

The Town Council of Sullivan's Island seems to be taking a "hands-off" approach, telling us we must learn to co-exist. Those of us who have coyotes living in our front yards in the "maritime forest" are less enthusiastic of this solution.

I am asking you to investigate this problem, and provide some viable solutions to Sullivan's Island.

Thank You,

Yours,

David L. Fortiere

C-6

South Carolina Department of
Natural Resources



DNR

February 7, 2014

Mr. David L. Fortiere
1761 Atlantic Avenue
PO Box 516
Sullivan's Island, SC 29482

Alvin A. Taylor
Director
Emily C. Cope
Deputy Director for
Wildlife and Freshwater Fisheries

Dear Mr. Fortiere:

Thank you for your interest and concerns over coyotes and the impact they are having on Sullivan's Island. Looking across the United States, coyotes have successfully adapted to living nearly everywhere. Even the metropolitan area around Chicago has an estimated 2,000 coyotes existing within the urban landscape. Unfortunately, there are no easy answers in dealing with coyote problems, and dealing with nuisance wildlife in a developed area creates its own challenges, regardless of the species of wildlife involved.

Presently, our licensed trappers take about 2,500 coyotes and our deer hunters shoot another 30,000 animals annually. While that sounds significant, coyote problems have continued to increase, most notably in suburban and urban settings. Traditional control measures of hunting and trapping are not feasible. Attempts at coyote eradication in locations throughout their range have proven unsuccessful.

Currently, coyotes are present in all 46 counties in South Carolina and have caused issues throughout the state. Nevertheless, there are a few options that the town of Sullivan's Island could undertake. First, there's always the unpopular option to do nothing and wait and see if the coyotes become more of a problem. It's possible that coyotes may only cause sporadic issues from time to time with a relatively small group of animals inhabiting the island. Coyotes are territorial and will generally limit the number of additional animals in a particular location.

Another option is to attempt to eliminate the coyotes from the Island. While Sullivan's Island's setting at least keeps coyotes from immigrating from the south and east, it will be extremely difficult to permanently rid the town of coyotes. Even if an "eradication" program is implemented, there are certainly no guarantees that the Island would remain coyote free. There seems to be sufficient area adjacent to the Island to provide refuge and travel corridors for an animal that can range up to twenty square miles. Furthermore, in this kind of approach, the town would be expected to act, in perpetuity, whenever a coyote is sighted. I suspect the town is reticent to undertake some type of immediate control with every coyote sighting. Coyotes would certainly re-inhabit the Island in the future.

A third approach is to deal with specific problems as they arise, conceding the fact that elimination of coyotes from the Island may not be likely. This would be DNR's recommendation. In this approach, coyote control efforts would be targeted to a specific location or locations. The townspeople should be notified that coyote control efforts are taking place due to a specific problem. I think from the town's perspective, targeting only

Mr. Fortiere
February 7, 2014
Page 2

the problem areas will be more desirable. Please know that there will be some percentage of people on Sullivan's Island and the adjacent Charleston area that will be vehemently opposed to killing coyotes. This makes any lethal control decisions in a developed area difficult without a clear demonstrable reason to do so. Because of the amount of development on the Island, many traditional coyote control methods such as trapping with foothold traps and shooting will be severely limited. This makes coyote removal much more difficult and less efficient. Limited trapping areas and the potential need for using large cage traps usually hampers coyote control efforts. Sharpshooting with specialized weapons using night vision equipment and suppressed firearms might be an option, but once again locations and safe shooting areas are going to be very limited.

Currently, the Department of Natural Resources is neither funded, nor equipped to provide direct nuisance wildlife control services in South Carolina. This function has been filled mostly by the private sector in South Carolina, with some specialized wildlife control being performed by USDA Wildlife Services on a contractual basis. Thus, to implement any direct coyote removal, the town would have to have their own employees provide this service, hire or contract with a private company or individual, or contract with USDA Wildlife Services to provide direct coyote control on the Island.

As with any coyote management program, public education will be instrumental in assisting with these efforts. There may indeed be some habitat modification that could take place to assist with coyote management. As you mentioned, areas such as brushy and overgrown areas provide both a food source, such as rabbits and small rodents, as well as cover to hide. While I suspect that many on Sullivan's Island would be reluctant to remove all of the forested areas from the Island, it might be feasible to remove some of the dense undergrowth that provides hiding cover for coyotes. If the town were to target habitat modification to the areas frequently traveled by people, such as walkways or paths, it could cut down on the number of interactions between coyotes and people. However, that would have to be a decision for the town and its citizens to make.

An additional part of coyote education efforts is the reminder to make the Island as inhospitable to the animals as possible. Coyotes should never be allowed to become comfortable around people. A public education program should encourage hazing coyotes whenever the animals are spotted. This hazing could simply involve shouting, making noise, and throwing objects at the animal. Coyotes are naturally wary of people and that innate fear needs to be reinforced whenever possible.

A couple of additional thoughts:

- There are always concerns over attacks to people, but understand that these events are exceedingly rare. I am only aware of one attack taking place in South Carolina. This was in 2009, when a young girl was outside waiting for the school bus and she was attacked by a coyote. Family members subdued and killed the animal, which later tested positive for rabies. However, for the proper perspective:

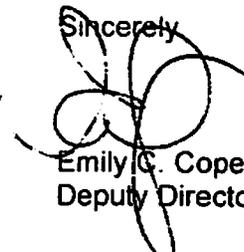
Mr. Fortiere
February 7, 2014
Page 3

- Fatal attacks by coyotes have occurred only twice, once in California to a 3 year old in 1981, and more recently a 19 year old was killed in Canada in 2009.
- In contrast, *129 fatal dog attacks occurred in the US in the last four years alone* (33 in 2010, 31 in 2011, 34 in 2012, and 31 in 2011).
- It would be advisable to make sure that all residents' pets are fed inside, or at least remove all food from outside before dark. This will help keep coyotes from becoming accustomed to going from house to house and eating the dog or cat food that is left outside. Coyotes are generally wary of getting too close, but the repeated success of getting food from homes will cause them to become less and less wary.
- There is the potential for some attacks to pets. All pets not in fences should be closely monitored. Obviously, the most susceptible pets to attacks are cats and smaller dogs. All pets should be walked on short leashes and smaller animals picked up if a coyote is spotted. The breeding season in winter and when pups are born in mid to late spring are the most likely times for a pet attack to occur. Also, coyotes are most active beginning near dusk and continuing into the early morning hours after dawn. It is advisable to keep smaller pets inside at night if possible.
- While I am unsure whether or not feral cats exist on Sullivan's Island, feral cat colonies attract coyotes. This concentration of animals and readily available cat food in one concentrated location represents both relatively easy prey, as well as an artificial food source to a coyote. Discourage the feeding of any stray cats or at a minimum require any remaining food to be collected before dark.

Depending on the course of action that the town of Sullivan's Island wants to pursue, the Department of Natural Resources can certainly assist the town with developing a coyote management and education program.

If you need more information, please feel free to contact me or our Furbearer Project Leader, Jay Butfiloski, at 803-734-3886.

Sincerely



Emily G. Cope
Deputy Director

c: Alvin Taylor
Jay Butfiloski

C-9

Andy Benke

From: Stone, Timothy <timothy_stone@nps.gov>
Sent: Friday, February 07, 2014 4:21 PM
To: Andy Benke
Cc: Dawn Davis
Subject: closure of Middle Street for St. Patrick's celebration

Andy, I've heard that there is a proposal to close Middle Street on Saturday, March 15th, for the better part of the day. I have concerns about how this might impact National Park visitors to Fort Moultrie and the safety of the visitors and staff traveling to and from the park. I look forward to working with the town to provide the best possible experience and impression to our visiting public, many who travel hundreds or thousands of miles for the opportunity to spend several hours or more enjoying this important national treasure and fine community.

Best,

Tim

--

Tim Stone
Superintendent
Fort Sumter National Monument
Charles Pinckney National Historic Site
843.883-3123 x14 fax 843.8833910

C-10

FINANCE COUNCIL MEETING

February 18, 2014

**Chairman Mike Perkis; Co-Chairman Jerry Kaynard
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

I. Matters for Action by Council

1. General Obligation Bond 2014 – The G.O. Bond with First Federal closed on Tuesday February 11, 2014. The interest rate obtained was 1.8%. Funds are expected to be deposited early this week.

II. Matters for Discussion by Council

1. Town Owned Property – Discussion by Council regarding specific parcels to be marketed for capital project financing.
2. Second Reading, An Ordinance amending Section 14-25 of the Code of Ordinances for the Town to revise Franchise Fees for filming, video-taping, and still photography for commercial purposes; and, to add language prohibiting such activity within the RC-1/RC-2 Zoning Districts or on the beach.
3. Cash Flow Requirements Capital Projects – General on of cash requirements for Town Hall construction and Water & Sewer capital projects
4. FY 2014 Capital Budget – The Finance Committee will be reviewing a list of capital projects for both government and Water and Sewer for consideration of the FY 2014 budget in light of recent discussion about potential changes in the bond market.
5. FY 2013-2014 Budget Projections – Comptroller Blanton will prepare the mid-year analysis of the operation budget for the January Council meeting.

III. New Matters Presented to Council

No new matters presented to Council at this time.

IV. Matters Pending By Council

- 1. Review and Analysis of Litigation Expenses – General discussion of non-budgeted expenses resulting from Bluestein et al. v. Sullivan’s Island et al. Expenses outlined as of October 30, 2011.**
- 2. Permit Fees for Special Events and Beach Fires – General discussion of permit fees for special events and beach fires.**

Amortization Schedule Comparisons for 2014 G.O. Bond

F-1

Year	<u>\$4,100,000 for 12 years at 1.80%</u>			<u>\$4,100,000 for 12 years at 2.80%</u>			<u>\$4,100,000 for 15 years at 3.47%</u>		
	<u>Interest</u>	<u>Principal</u>	<u>Total</u>	<u>Interest</u>	<u>Principal</u>	<u>Total</u>	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
FY 2014	-	-	-	-	-	-	-	-	-
FY 2015	77,695	-	77,695	119,583	-	119,583	148,198	215,000	363,198
FY 2016	73,800	355,000	428,800	114,800	355,000	428,800	134,810	225,000	355,224
FY 2017	67,410	365,000	432,410	104,860	365,000	432,410	127,002	230,000	355,224
FY 2018	60,840	375,000	435,840	94,640	375,000	435,840	119,021	235,000	355,224
FY 2019	54,090	390,000	444,090	84,140	390,000	444,090	110,867	245,000	355,224
FY 2020	47,070	400,000	447,070	73,220	400,000	447,070	102,365	250,000	355,224
FY 2021	39,870	415,000	454,870	62,020	415,000	454,870	93,690	260,000	355,224
FY 2022	32,400	430,000	462,400	50,400	430,000	462,400	84,668	270,000	355,224
FY 2023	24,660	445,000	469,660	38,360	445,000	469,660	75,299	280,000	355,224
FY 2024	16,650	455,000	471,650	25,900	455,000	471,650	65,583	285,000	355,224
FY 2025	8,460	470,000	478,460	13,160	470,000	478,460	55,694	295,000	355,224
FY 2026	-	-	-	-	-	-	45,457	310,000	355,224
FY 2027	-	-	-	-	-	-	34,700	325,000	355,224
FY 2028	-	-	-	-	-	-	23,423	330,000	355,224
FY 2029	-	-	-	-	-	-	11,972	345,000	355,224
TOTAL	<u>502,945</u>	<u>4,100,000</u>	<u>4,602,945</u>	<u>781,083</u>	<u>4,100,000</u>	<u>4,644,833</u>	<u>1,232,746</u>	<u>4,100,000</u>	<u>5,336,334</u>

**Finance
Points of Interest
January 2014**

Revenue

1. For January 2014, revenue was as expected.
2. The Town is starting to receive property taxes for real estate from the County. The Town is receiving the revenue earlier this year than it has in the past. There was some delay in receiving the revenue the past two years due to the County implementing new software.

Expenditures

1. During January, approximately \$102,000 was spent on beach path and boardwalk improvements. Approximately \$57,000 will be reimbursed back to the Town by DHEC and the County Greenbelt money.
2. All other expenses were as expected.
3. The cost of the relocation and operation of the temporary Town Hall as of January 2014 was \$301,100. The cost of the temporary Town Hall is approximately \$4,000 per month. A spreadsheet is attached to this report with a description of all the expenses incurred.
4. The cost for the design and construction of the Town Hall as of January 2014 was approximately \$31,200.

January 31, 2014
Cash & Investment Balances

CHECKING ACCOUNTS	\$ 4,613,801.73
SC LOCAL GOVERNMENT INVESTMENT POOL	203,599.31
INVESTMENTS	151,091.13
CASH ON HAND	<u>600.00</u>
TOTAL CASH & INVESTMENTS:	\$ <u>4,969,092.17</u>

Unassigned:	
Operating	\$ 1,632,549.78
Capital Improvements Reserve	336,500.00
Emergency Reserve	1,025,000.00
Assigned:	
William Bradley Memorial Fund	20,000.00
Committed:	-
Restricted:	
County Accommodations Tax Funds - County Deputies	45,855.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	3,151.84
Victim's Rights Fund	<u>59,547.25</u>
Total Cash & Investment Accounts	\$ <u>3,157,722.12</u>

<u>PETTY CASH:</u>	
Petty Cash	<u>\$ 400.00</u>
TOTAL GENERAL FUND	\$ <u>3,158,122.12</u>

Operating	\$ 158,013.20
Capital Improvement Fund Sewer	72,169.34
Sewer Depreciation Fund	<u>36,311.25</u>
Total Sewer Fund	\$ <u>266,493.79</u>

Operating	\$ 792,858.08
Capital Improvement Fund Water	177,297.61
CWS CIP Improvements Fund	176,758.80
Water Depreciation Fund	46,103.78
Petty Cash	<u>200.00</u>
Total Water Fund	\$ <u>1,193,218.27</u>

Unreserved	<u>\$ 258,510.56</u>
Total Hospitality Tax Fund - Restricted	\$ <u>258,510.56</u>

Unreserved	<u>\$ 58,200.38</u>
Total Local Accommodations Tax Fund -	\$ <u>58,200.38</u>

Tree Bank Fund - Committed	<u>\$ 34,547.05</u>
Total Tree Fund	\$ <u>34,547.05</u>
TOTAL CASH & INVESTMENTS:	\$ <u>4,969,092.17</u>

1% Firemen's Fund - First Federal Money Market	<u>\$ 142,984.72</u>
Total 1% FIREMEN'S FUND	\$ <u>142,984.72</u>

Investment Income
Month Ended January 31, 2014 and YTD

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	0.1419%	24.88	220.54
1st Federal Money Market	0.20%	537.79	3,955.05
1st Southeast Investor Services	2.00%	<u>258.09</u>	<u>1,806.63</u>
		<u>\$ 820.76</u>	<u>\$ 5,982.22</u>

Interest Earned by Fund

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 521.68	\$ 3,828.24
Sewer Fund	43.99	330.63
Water Fund	197.06	1,369.33
State A-Tax Funds	-	-
Local A-Tax Funds	9.60	76.89
Hospitality Tax Fund	42.68	334.21
Tree Fund	<u>5.75</u>	<u>42.92</u>
Total Earned	<u>\$ 820.76</u>	<u>\$ 5,982.22</u>

FY 2013-2014

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
GEN FUND					
10-3000-3300 INTEREST EARNED	6,000.00	566.17	3,050.09	2,949.91	49
10-3000-6000 POLICE ACCIDENT REPORTS	200.00	0.00	235.00	-35.00	-18
10-3000-8000 TRANSFER FROM WATER FUND	198,500.00	0.00	0.00	198,500.00	100
10-3000-9100 LICENSES	1,024,500.00	303,242.22	569,787.57	454,712.43	44
10-3000-9110 DOG PERMITS	75,000.00	12,375.00	30,890.00	44,110.00	59
10-3000-9120 BOAT PERMITS	0.00	0.00	30.00	-30.00	0
10-3000-9130 BD. OF ZONING APPEALS APPLIC FEE	2,000.00	0.00	650.00	1,350.00	68
10-3000-9140 DESIGN REVIEW BOARD FEES	11,000.00	0.00	6,005.00	4,995.00	45
10-3000-9150 PLANNING COMMISSION FEES	1,000.00	0.00	500.00	500.00	50
10-3000-9300 BUILDING PERMITS	245,000.00	14,325.68	181,560.50	63,439.50	26
10-3000-9350 TRIMMING & PRUNING INCOME	12,000.00	4,250.00	6,500.00	5,500.00	46
10-3000-9400 AD VALOREM PERS PROP TAX	1,700,000.00	510,776.38	672,724.84	1,027,275.16	60
10-3000-9410 HOMESTEAD EXEMPT REFUND	8,000.00	0.00	0.00	8,000.00	100
10-3000-9510 FINES COLL - RECORDER	55,000.00	2,139.89	43,410.96	11,589.04	21
10-3000-9600 FEE SIMPLE TITLES	100.00	25.00	25.00	75.00	75
10-3000-9690 AID TO SUBDIVISIONS	33,000.00	13,746.58	32,911.48	88.52	0
10-3000-9710 VICTIMS RIGHTS FUND	10,000.00	0.00	1,361.38	8,638.62	86
10-3000-9750 BEVERAGE TEMP. PERMITS	21,000.00	0.00	3,650.00	17,350.00	83
10-3000-9760 FRANCHISE FEES - CELL TOWER	43,000.00	3,665.76	23,521.96	19,478.04	45
10-3000-9765 FRANCHISE FEES - OTHER	450,000.00	0.00	4,748.97	445,251.03	99
10-3000-9770 STATE ACCOMMODATIONS TAX	25,000.00	1,450.24	14,951.00	10,049.00	40
10-3000-9778 TRANSFER LOCAL A-TAX	30,000.00	2,500.00	17,500.00	12,500.00	42
10-3000-9779 TRANSFER FROM HOSP. TAX	250,000.00	20,845.00	145,778.00	104,222.00	42
10-3000-9780 L.O.S.T. PROP.ROLLBACK	120,000.00	20,077.56	69,422.93	50,577.07	42
10-3000-9781 L.O.S.T. REVENUE FUND	55,000.00	10,731.28	39,665.56	15,334.44	28
10-3000-9900 MISCELLANEOUS INCOME	130,000.00	7,964.90	46,799.99	83,200.01	64
10-3000-9901 PROCEEDS-SALES OF ASSETS	4,000.00	0.00	2,000.00	2,000.00	50
10 GEN FUND	4,509,300.00	928,681.66	1,917,680.23	2,591,619.77	57

Finance - page 5

FY 2013-2014

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
SEWER FUND					
11-3000-3300 INTEREST EARNED	1,000.00	47.78	251.89	748.11	75
11-3000-4110 SEWER SERVICE CHARGES	731,914.93	64,970.01	432,434.62	299,480.31	41
11-3000-4111 PENALTIES	5,500.00	410.00	3,540.00	1,960.00	36
11-3000-4112 ADMINISTRATIVE ACCOUNT FEES	1,300.00	50.00	350.00	950.00	73
11-3000-4300 TIE-IN FEES & INSTALL	0.00	0.00	4,530.00	-4,530.00	0
11-3000-4500 SERVICE CALLS	500.00	0.00	0.00	500.00	100
11-3000-4600 INSPECTION FEES	1,500.00	50.00	900.00	600.00	40
11-3000-4900 MISCELLANEOUS	200.00	0.00	3,227.83	-3,027.83	-1,514
11-3000-9900 INCREASE TO RESERVE	-30,800.00	0.00	0.00	-30,800.00	100
11 SEWER FUND	711,114.93	65,527.79	445,234.34	265,880.59	37

Finance - Page 6

FY 2013-2014

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
WATER FUND					
12-3000-3300 INTEREST EARNED	3,000.00	213.87	1,061.15	1,938.85	65
12-3000-4110 WATER SALES	936,191.47	73,517.44	542,611.95	393,579.52	42
12-3000-4111 PENALTIES	5,500.00	410.00	3,540.00	1,960.00	36
12-3000-4112 ADMINISTRATIVE ACCOUNT FEES	8,000.00	1,340.00	6,470.00	1,530.00	19
12-3000-4114 HYDRANT METER PERMITS	200.00	100.00	600.00	-400.00	-200
12-3000-4300 METER CONNECT & RENEWALS	7,000.00	3,690.00	19,124.24	-12,124.24	-173
12-3000-4400 METER REPAIRS	500.00	90.00	1,760.00	-1,260.00	-252
12-3000-4500 SERVICE CALLS	500.00	60.00	330.00	170.00	34
12-3000-4600 INSPECTION FEES	250.00	0.00	0.00	250.00	100
12-3000-4610 BACKFLOW TESTING	700.00	40.00	320.00	380.00	54
12-3000-4900 MISCELLANEOUS	100.00	0.00	3,458.55	-3,358.55	-3,359
12-3000-9000 ADDITION TO FUND BAL	-48,435.00	0.00	0.00	-48,435.00	100
12 WATER FUND	913,506.47	79,461.31	579,275.89	334,230.58	37

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
HOSPITALITY TAX					
13-3000-3300 INTEREST EARNED	0.00	46.32	252.74	-252.74	0
13-3000-9779 HOSPITALITY TAX	0.00	6,190.98	123,414.92	-123,414.92	0
13 HOSPITALITY TAX	<u>0.00</u>	<u>6,237.30</u>	<u>123,667.66</u>	<u>-123,667.66</u>	<u>0</u>
LOCAL A-TAX					
17-3000-3300 INTEREST EARNED	0.00	10.42	58.70	-58.70	0
17-3000-9777 2% COUNTY A-TAX	0.00	0.00	502.86	-502.86	0
17-3000-9778 1% LOCAL A-TAX	0.00	923.64	10,986.37	-10,986.37	0
17 LOCAL A-TAX	<u>0.00</u>	<u>934.06</u>	<u>11,547.93</u>	<u>-11,547.93</u>	<u>0</u>
TREE FUND					
19-3000-3300 TREE FUND INTEREST	0.00	6.23	32.83	-32.83	0
19-3000-9310 TREE PERMITS	0.00	0.00	4,600.00	-4,600.00	0
19 TREE FUND	<u>0.00</u>	<u>6.23</u>	<u>4,632.83</u>	<u>-4,632.83</u>	<u>0</u>
	<u>0.00</u>	<u>7,177.59</u>	<u>139,848.42</u>	<u>-139,848.42</u>	<u>0</u>

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
FIRE DEPARTMENT					
10-5000-0100 SALARIES & WAGES	565,000.00	44,912.47	316,028.37	248,971.63	44
10-5000-0200 FD PRT SOCIAL SECURITY	41,000.00	3,250.95	22,944.79	18,055.21	44
10-5000-0210 FD PRT HEALTH INSURANCE	93,000.00	7,187.41	45,286.14	47,713.86	51
10-5000-0220 FD PRT POL OFF RETIREMENT	73,000.00	5,279.79	39,929.67	33,070.33	45
10-5000-0300 FD GAS & OIL	10,000.00	1,530.72	6,670.43	3,329.57	33
10-5000-0310 FD DIESEL	8,000.00	856.85	3,688.84	4,311.16	54
10-5000-0400 FD VEHICLE REPAIRS	20,000.00	889.85	11,477.99	8,522.01	43
10-5000-0600 FD SUPPLIES & MATERIALS	20,000.00	1,936.10	17,781.73	2,218.27	11
10-5000-0700 FD TELEPHONE	10,000.00	526.57	3,644.73	6,355.27	64
10-5000-0800 CO. WIDE RADIO SYSTEM	53,000.00	13,704.84	31,741.68	21,258.32	40
10-5000-0900 FD POWER & LIGHTS	9,500.00	1,571.03	5,937.75	3,562.25	37
10-5000-1000 FD INSURANCE	55,000.00	8,648.40	32,272.80	22,727.20	41
10-5000-1200 FD SYSTEM REPAIRS & MAINT	11,000.00	240.53	7,881.32	3,118.68	28
10-5000-1203 UNIFORMS & CLOTHING	10,000.00	482.46	4,892.18	5,107.82	51
10-5000-1300 FD DUES & CERTIF FEES	1,000.00	0.00	920.00	80.00	8
10-5000-1400 FD TRAINING & SEMINARS	9,500.00	540.07	6,069.76	3,430.24	36
10-5000-3000 FD MISCELLANEOUS EXPENSE	8,500.00	0.00	6,324.90	2,175.10	26
10-5000-3100 FD PROPERTY & EQUIP PURCH	24,000.00	0.00	0.00	24,000.00	100
10-5000-3102 FD-CAPITAL LEASE PRINCIPAL	23,000.00	0.00	19,688.81	3,311.19	14
10-5000-3110 PROP & EQUIP < \$5000	15,000.00	0.00	25,737.78	-10,737.78	-72
10-5000-3120 FD BUILDING REPAIRS	10,000.00	339.20	765.72	9,234.28	92
10-5000-3200 FD DISPATCHING SERVICES	23,000.00	1,832.00	14,023.39	8,976.61	39
5000 FIRE DEPARTMENT	1,092,500.00	93,729.24	623,708.78	468,791.22	43

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	REMAINING PCT
POLICE DEPARTMENT					
10-6000-0100 PD SALARIES & WAGES	464,500.00	36,683.88	276,651.42	187,848.58	40
10-6000-0200 PD PRT SOCIAL SECURITY	34,300.00	2,715.86	20,506.71	13,793.29	40
10-6000-0210 PD PRT HEALTH INS	65,000.00	4,891.26	33,071.04	31,928.96	49
10-6000-0220 PD PRT POL OFF RETIRE	59,000.00	4,703.10	34,266.48	24,733.52	42
10-6000-0250 COUNTY SHERIFF DEPUTIES	40,000.00	1,525.00	16,765.00	23,235.00	58
10-6000-0300 PD GAS & OIL	43,200.00	2,793.77	21,003.09	22,196.91	51
10-6000-0320 PD DIESEL FUEL	1,200.00	0.00	480.38	719.62	60
10-6000-0400 PD VEHICLE REPAIR & MAINT	16,000.00	200.00	5,730.02	10,269.98	64
10-6000-0600 PD SUPPLIES & MATERIALS	12,000.00	366.93	6,130.06	5,869.94	49
10-6000-0700 PD TELEPHONE	12,000.00	736.08	5,151.11	6,848.89	57
10-6000-0800 CO. WIDE RADIO SYSTEM	51,000.00	14,019.83	30,382.66	20,617.34	40
10-6000-0900 PD POWER & LIGHTS	5,800.00	340.50	2,170.56	3,629.44	63
10-6000-1000 PD INSURANCE	44,300.00	6,239.14	25,467.98	18,832.02	43
10-6000-1200 PD SYSTEM REPAIR & MAINT	8,000.00	21.00	5,940.05	2,059.95	26
10-6000-1203 UNIFORMS & CLOTHING	9,000.00	0.00	509.68	8,490.32	94
10-6000-1300 PD DUES & CERTIF FEES	500.00	0.00	80.00	420.00	84
10-6000-1400 PD TRAINING & SEMINARS	6,500.00	0.00	1,938.21	4,561.79	70
10-6000-3000 PD MISCELLANEOUS EXPENSES	1,500.00	0.00	229.10	1,270.90	85
10-6000-3100 PD PROPERTY & EQUIP PURCH	13,000.00	0.00	13,095.95	-95.95	-1
10-6000-3102 PD-CAPITAL LEASE PRINCIPAL	33,134.00	0.00	33,874.95	-740.95	-2
10-6000-3110 PROP & EQUIP < \$5000	7,000.00	0.00	108.15	6,891.85	98
10-6000-3200 PD DISPATCHING SERVICES	23,000.00	1,832.00	12,554.00	10,446.00	45
6000 POLICE DEPARTMENT	949,934.00	77,068.35	546,106.60	403,827.40	43

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
MAINTENANCE					
10-7000-0100 MD SALARIES & WAGES	163,000.00	15,989.84	89,002.68	73,997.32	45
10-7000-0200 MD PRT SOCIAL SECURITY	12,500.00	1,209.01	6,709.40	5,790.60	46
10-7000-0210 MD PRT HEALTH INSURANCE	19,000.00	1,471.23	10,043.61	8,956.39	47
10-7000-0220 MD PRT S. C. RETIREMENT	14,000.00	1,039.94	6,885.70	7,114.30	51
10-7000-0300 MD VEHICLE GAS & OIL	12,000.00	1,016.77	6,378.87	5,621.13	47
10-7000-0310 MD DIESEL FUEL	4,000.00	115.56	1,340.71	2,659.29	66
10-7000-0400 MD VEHICLE REPAIRS	7,500.00	923.96	8,721.61	-1,221.61	-16
10-7000-0600 MD SUPPLIES & MATERIALS	25,000.00	30.60	10,850.24	14,149.76	57
10-7000-0700 TELEPHONE	660.00	55.00	385.00	275.00	42
10-7000-0900 MD POWER & ELECTRICITY	39,000.00	3,241.90	22,292.74	16,707.26	43
10-7000-1000 MD INSURANCE	16,000.00	1,967.68	8,215.12	7,784.88	49
10-7000-1200 MD SYSTEMS REPAIRS & MAIN	15,000.00	0.00	16,758.73	-1,758.73	-12
10-7000-1203 UNIFORMS & CLOTHING	3,000.00	636.19	1,979.54	1,020.46	34
10-7000-3000 MD MISCELLANEOUS EXPENSES	1,000.00	0.00	0.00	1,000.00	100
10-7000-3100 MD PROP & EQUIP PURCHASE	13,000.00	0.00	13,208.79	-208.79	-2
10-7000-3102 MD-CAPITAL LEASE PRINCIPAL	5,256.00	0.00	7,916.29	-2,660.29	-51
10-7000-3400 MD GARBAGE DISPOSAL CONTR	170,000.00	14,064.00	101,298.00	68,702.00	40
10-7000-3500 CAUSEWAY MAINTENANCE	2,000.00	629.79	1,141.81	858.19	43
10-7000-3600 CONTAINER SERVICING	13,000.00	555.02	3,633.74	9,366.26	72
10-7000-3700 BEACH PATH MAINTENANCE	10,000.00	102,275.00	104,062.37	-94,062.37	-941
7000 MAINTENANCE	544,916.00	145,221.49	420,824.95	124,091.05	23

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TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2014 TO 01/31/2014

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
RECREATION					
10-8000-0600 RD SUPPLIES & MATERIALS	0.00	281.25	281.25	-281.25	0
10-8000-0900 RD POWER & LIGHTS	7,500.00	829.31	3,802.46	3,697.54	49
10-8000-1000 RD INSURANCE	2,500.00	241.08	1,755.95	744.05	30
10-8000-1300 RD RECREATION AREA MAINT	7,500.00	776.49	6,703.25	796.75	11
10-8000-1400 SPECIAL EVENTS	15,000.00	0.00	7,104.29	7,895.71	53
10-8000-3100 RD PROPERTY & EQUIP PURCH	130,000.00	0.00	9,900.00	120,100.00	92
10-8000-3110 PROP & EQUIP < \$5000	10,000.00	0.00	7,245.00	2,755.00	28
10-8000-3200 RECREATIONAL PROJECTS	14,500.00	0.00	0.00	14,500.00	100
8000 RECREATION	<u>187,000.00</u>	<u>2,128.13</u>	<u>36,792.20</u>	<u>150,207.80</u>	<u>80</u>

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TOWN OF SULLIVAN'S ISLAND
 BUDGET REPORT BY FUNCTION
 CURRENT PERIOD: 01/01/2014 TO 01/31/2014

IDEAL REMAINING PERCENT: 42 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	PCT
ADMIN					
10-9000-0100 AD SALARIES & WAGES	376,000.00	32,857.68	235,931.03	140,068.97	37
10-9000-0200 AD PRT SOCIAL SECURITY	30,000.00	2,574.07	18,505.89	11,494.11	38
10-9000-0210 AD PRT HEALTH INSURANCE	42,500.00	5,390.09	25,426.03	17,073.97	40
10-9000-0220 AD PRT S. C. RETIREMENT	40,000.00	3,733.33	26,723.96	13,276.04	33
10-9000-0600 AD OFFICE SUPPLIES	24,000.00	1,597.93	14,997.89	9,002.11	38
10-9000-0610 AD TRAVEL - RECORDER	500.00	0.00	673.67	-173.67	-35
10-9000-0620 AD SUPPLIES - RECORDER	1,000.00	0.00	303.98	696.02	70
10-9000-0700 AD TELEPHONE	14,500.00	1,285.48	9,672.02	4,827.98	33
10-9000-0900 AD POWER & LIGHTS	6,500.00	733.95	4,458.55	2,041.45	31
10-9000-1000 AD INSURANCE	62,000.00	7,036.63	36,115.41	25,884.59	42
10-9000-1200 AD SYSTEMS REPAIR & MAINT	40,000.00	672.00	47,427.33	-7,427.33	-19
10-9000-1300 AD DUES & CERTIF FEES	3,200.00	0.00	2,314.80	885.20	28
10-9000-1400 AD TRAINING & SEMINARS	6,000.00	0.00	1,956.08	4,043.92	67
10-9000-1800 AD PROFESSIONAL SERVICES	35,000.00	565.00	3,155.00	31,845.00	91
10-9000-1810 AD FEE SIMPLE DEED COSTS	100.00	0.00	0.00	100.00	100
10-9000-1840 PLANNING EXPENSE	2,000.00	0.00	62.39	1,937.61	97
10-9000-1870 COUNCIL EXPENSES	13,000.00	0.00	4,360.29	8,639.71	66
10-9000-1880 GENERAL ADVERTISING EXPENSES	8,000.00	78.33	11,264.76	-3,264.76	-41
10-9000-1900 AD LEGAL & ACCOUNTING	95,000.00	19,948.19	70,173.85	24,826.15	26
10-9000-1910 ACCRETED LAND - LAWSUIT EXPENSES	35,000.00	119.35	17,618.70	17,381.30	50
10-9000-1920 ACCRETED LAND MANAGEMENT	100,000.00	0.00	2,600.00	97,400.00	97
10-9000-3000 AD MISCELLANEOUS EXPENSES	12,250.00	1,359.20	13,471.78	-1,221.78	-10
10-9000-3100 AD PROPERTY & EQUIP PURCH	7,000.00	0.00	9,569.70	-2,569.70	-37
10-9000-3105 CAPITAL PROJECT	200,000.00	4,733.21	31,164.46	168,835.54	84
10-9000-3110 PROP & EQUIP < \$5000	7,500.00	0.00	10,300.20	-2,800.20	-37
10-9000-3130 TOWN HALL RELOCATION EXPENSES	50,000.00	4,257.13	29,454.64	20,545.36	41
10-9000-4000 VICTIMS RIGHTS FUND	10,000.00	0.00	0.00	10,000.00	100
10-9000-5000 WATER BOND REPAYMENT	198,500.00	0.00	181,446.25	17,053.75	9
9000 ADMIN	1,419,550.00	86,941.57	809,148.66	610,401.34	43

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
BUILDING					
10-9500-0100 BD SALARIES & WAGES	195,000.00	14,124.82	106,461.74	88,538.26	45
10-9500-0200 BD PRT SOCIAL SECURITY	14,400.00	1,034.67	7,840.43	6,559.57	46
10-9500-0210 BD PRT HEALTH INSURANCE	22,400.00	1,750.80	12,899.21	9,500.79	42
10-9500-0220 BD PRT S.C. RETIREMENT	21,000.00	1,625.14	12,092.92	8,907.08	42
10-9500-0300 BD GAS & OIL	2,600.00	0.00	807.48	1,792.52	69
10-9500-0600 BD OFFICE SUPPLIES	3,000.00	166.46	1,690.77	1,309.23	44
10-9500-0630 BD SUPPLIES BLDG INSPECT	2,000.00	0.00	462.65	1,537.35	77
10-9500-0700 BD TELEPHONE	3,600.00	265.35	2,071.59	1,528.41	42
10-9500-0900 BD POWER & LIGHTS	1,300.00	81.55	380.94	919.06	71
10-9500-1000 BD INSURANCE	5,000.00	51.86	363.02	4,636.98	93
10-9500-1200 BD SYSTEMS REPAIRS & MAINT	2,700.00	0.00	1,707.50	992.50	37
10-9500-1300 BD DUES & CERTIF FEES	1,500.00	0.00	145.00	1,355.00	90
10-9500-1400 BD TRAINING & SEMINARS	3,000.00	0.00	820.90	2,179.10	73
10-9500-1820 BZA EXPENSES	2,000.00	0.00	260.45	1,739.55	87
10-9500-1830 DRB EXPENSES	9,000.00	299.75	2,868.83	6,131.17	68
10-9500-1850 TREE COMMISSION	1,500.00	0.00	64.96	1,435.04	96
10-9500-2500 TRIMMING & PRUNING EXP.	11,400.00	2,600.00	3,000.00	8,400.00	74
10-9500-3100 BD PROPERTY & EQUIPMENT	11,000.00	0.00	0.00	11,000.00	100
10-9500-3110 PROP & EQUIP < \$5000	3,000.00	0.00	1,401.54	1,598.46	53
9500 BUILDING	315,400.00	22,000.40	155,339.93	160,060.07	51

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
SEWER FUND					
11-4000-0100 SALARIES & WAGES	159,165.62	9,212.88	74,324.80	84,840.82	53
11-4000-0200 PRT - SOCIAL SECURITY	12,176.17	652.45	5,383.94	6,792.23	56
11-4000-0210 PRT - HEALTH INSURANCE	23,361.17	1,710.66	11,466.62	11,894.55	51
11-4000-0220 PRT - S C RETIREMENT	16,871.56	887.90	7,341.32	9,530.24	56
11-4000-0300 GAS & OIL - VEHICLES	7,000.00	572.15	3,883.18	3,116.82	45
11-4000-0310 DIESEL FUEL	3,300.00	73.28	3,333.68	-33.68	-1
11-4000-0320 DIESEL EQUIPMENT	5,000.00	0.00	789.07	4,210.93	84
11-4000-0400 REPAIRS - VEHICLES	5,000.00	72.24	4,528.98	471.02	9
11-4000-0600 SUPPLIES & MATERIALS	10,000.00	1,517.24	11,732.86	-1,732.86	-17
11-4000-0610 TOOLS	2,000.00	690.61	1,205.70	794.30	40
11-4000-0620 OFFICE SUPPLIES	8,700.00	89.67	1,254.32	7,445.68	86
11-4000-0630 LAB SUPPLIES	3,700.00	1,667.27	3,503.63	196.37	5
11-4000-0700 TELEPHONE	5,600.00	456.95	3,184.02	2,415.98	43
11-4000-0900 POWER & ELECTRICITY	48,000.00	4,363.37	32,170.01	15,829.99	33
11-4000-1000 INSURANCE	19,000.00	2,310.74	11,248.18	7,751.82	41
11-4000-1200 SYSTEMS REPAIRS & MAINT	40,000.00	2,561.82	64,533.13	-24,533.13	-61
11-4000-1201 SLUDGE DISPOSAL	17,000.00	4,412.99	16,284.77	715.23	4
11-4000-1202 GRIT DISPOSAL	1,400.00	117.13	621.70	778.30	56
11-4000-1203 UNIFORMS & CLOTHING	1,500.00	50.00	1,190.11	309.89	21
11-4000-1210 CAPITOL IMPROVEMENTS	141,000.00	9,800.00	53,346.20	87,653.80	62
11-4000-1300 DUES & CERTIFICATION	8,000.00	338.12	4,032.15	3,967.85	50
11-4000-1400 TRAINING & SEMINARS	5,000.00	174.50	886.92	4,113.08	82
11-4000-1900 PROF SERVICES - AUDIT	5,000.00	0.00	5,000.00	0.00	0
11-4000-2000 PROFESSIONAL - ENGINEERNG	5,000.00	0.00	2,595.18	2,404.82	48
11-4000-3000 MISCELLANEOUS	1,124.82	0.00	181.33	943.49	84
11-4000-3110 PROP & EQUIP < \$5000	6,000.00	0.00	0.00	6,000.00	100
11-4000-3500 ADMIN OF SEWER BOND	68,304.00	0.00	5,841.00	62,463.00	91
11-4000-3510 LEASE PAYMENTS	14,255.61	0.00	13,568.98	686.63	5
11-4000-3600 WASTEWATER ANAL - LAB SVC	9,000.00	855.00	5,633.00	3,367.00	37
11-4000-3700 CHEMICALS	9,000.00	1,580.29	9,967.34	-967.34	-11
11-9000-0100 ADMIN SALARIES	40,067.66	2,969.98	23,085.57	16,982.09	42
11-9000-0200 PRT - SOCIAL SECURITY	3,065.18	223.57	1,724.55	1,340.63	44
11-9000-0210 PRT - HEALTH INSURANCE	3,275.98	320.65	1,978.00	1,297.98	40
11-9000-0220 PRT - S C RETIREMENT	4,247.17	314.81	2,447.04	1,800.13	42
11 SEWER FUND	711,114.94	47,996.27	388,267.28	322,847.66	45

Finance - page 15

FY 2013-2014

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 01/01/2014 TO 01/31/2014**

IDEAL REMAINING PERCENT: 42 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	REMAINING PCT
WATER FUND					
12-4000-0100 SALARIES AND WAGES	159,165.62	9,212.86	74,324.41	84,841.21	53
12-4000-0200 PRT - SOCIAL SECURITY	12,176.17	652.45	5,383.86	6,792.31	56
12-4000-0210 PRT - HEALTH INSURANCE	23,361.17	1,710.66	8,959.31	14,401.86	62
12-4000-0220 PRT - S C RETIREMENT	16,871.56	887.90	7,341.30	9,530.26	56
12-4000-0300 GAS & OIL - VEHICLES	7,000.00	572.15	3,883.22	3,116.78	45
12-4000-0310 DIESEL - VEHICLES	3,300.00	73.28	446.73	2,853.27	86
12-4000-0320 DIESEL EQUIP. REPAIRS & MAINT.	2,000.00	0.00	0.00	2,000.00	100
12-4000-0400 REPAIRS - VEHICLES	5,000.00	72.24	4,196.18	803.82	16
12-4000-0600 SUPPLIES & MATERIALS	10,000.00	1,267.73	13,358.45	-3,358.45	-34
12-4000-0610 TOOLS	1,500.00	77.51	592.61	907.39	60
12-4000-0620 OFFICE SUPPLIES	8,700.00	89.67	1,337.87	7,362.13	85
12-4000-0630 LAB SUPPLIES	2,200.00	244.27	967.20	1,232.80	56
12-4000-0700 TELEPHONE	5,600.00	456.95	3,184.04	2,415.96	43
12-4000-0900 POWER & ELECTRICITY	2,800.00	301.02	1,974.58	825.42	29
12-4000-1000 INSURANCE	17,000.00	2,106.32	9,811.24	7,188.76	42
12-4000-1200 SYSTEMS REPAIRS & MAIN.	38,000.00	569.10	23,026.48	14,973.52	39
12-4000-1203 UNIFORMS & CLOTHING	1,500.00	50.00	1,190.11	309.89	21
12-4000-1210 CAPITOL IMPROVEMENTS	55,000.00	8,038.89	10,686.39	44,313.61	81
12-4000-1300 DUES & CERTIFICATION	9,000.00	338.12	3,207.14	5,792.86	64
12-4000-1400 TRAINING & SEMINARS	4,500.00	174.50	1,524.96	2,975.04	66
12-4000-1900 PROFESSIONAL SER.- AUDIT	5,000.00	0.00	5,000.00	0.00	0
12-4000-2000 PROFESSIONAL-ENGINEERING	7,000.00	0.00	0.00	7,000.00	100
12-4000-3000 MISCELLANEOUS	1,564.35	0.00	35.27	1,529.08	98
12-4000-3500 TRANSFER TO GF - BOND PMT.	198,500.00	0.00	0.00	198,500.00	100
12-4000-3510 LEASE PAYMENTS	14,255.61	0.00	13,568.98	686.63	5
12-4000-3600 WATER ANALYSIS	1,200.00	0.00	0.00	1,200.00	100
12-4000-3700 CHEMICALS	7,000.00	0.00	2,597.31	4,402.69	63
12-4000-3900 H2O PAYMENT OPERATION	125,000.00	9,458.66	68,528.62	56,471.38	45
12-4000-4000 CPW IMPROVEMENTS	118,656.00	0.00	538.00	118,118.00	100
12-9000-0100 ADMINISTRATION SALARIES	40,067.66	2,969.98	23,085.75	16,981.91	42
12-9000-0200 PRT-SOCIAL SECURITY	3,065.18	223.57	1,724.55	1,340.63	44
12-9000-0210 PRT - HEALTH INSURANCE	3,275.98	320.62	1,977.97	1,298.01	40
12-9000-0220 PRT - SC RETIREMENT	4,247.17	314.81	2,447.04	1,800.13	42
12 WATER FUND	913,506.47	40,183.26	294,899.57	618,606.90	68

Finance - page 16

**Town Hall Expenses - Relocation & Operation
As of January 31, 2014**

Land Preparation and Trailer Set-up Expenses:	\$ 138,892.81
Sewer Tank Expenses:	40,934.28
Trailer Lease	70,173.84
Consultants	26,361.00
Miscellaneous Expenses:	<u>24,740.79</u>
	<u>\$ 301,102.72</u>

**New Town Hall Expenses - Design & Construction
As of January 31, 2014**

Architectural & Design Expenses	<u>\$ 31,164.46</u>
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PUBLIC SAFETY COUNCIL MEETING

February 18, 2014

**Chairman Chauncey Clark
Members Pat O'Neil and Mary Jane Watson**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

Monthly Report by Chiefs Howard and Stith

I. Matters for Action by Council

No action items for Council at this time.

II. Matters for Discussion by Council

1. Ladder Truck Out of Service – Update by Chief Stith on the specification process for a new ladder truck.
2. Sullivan's Island Fire and Rescue Squad – The annual Oyster Roast will be held on Saturday February 15, 2014 5-8pm at the "Big Tin". Tickets are \$25 in advance and \$30 at the door.
3. Coyote Program – Update by Chief Howard on research and establishment of a coyote program.

III. New Matters Presented to Council

1. Review and discussion of ice storm operations by staff.

IV. Matters Pending Further Action By Council

1. Electronic Control Devices – The Department has completed training conducted by the Charleston County Sheriff's Department on Electronic Control Devices. Chief Howard has circulated a revised "Use of Force" policy to the Police Committee and Administrator for review. Chief Howard has completed electronic control device training.

- 2. Beach Fires and Parties – Previous beach fire permits have resulted in large gatherings in excess of 100 people. The Turtle Team has expressed concern about potential damage to turtle nests. General discussion regarding beach gatherings with fire permits.**

**WATER AND SEWER REPORT
TOWN COUNCIL MEETING
FEBRUARY 18, 2014**

Committee Chair: Susan Middaugh

Committee Members: Jerry Kaynard, Chauncey Clark

Committee Charge: All matters relating to the Water and Sewer Department and Systems.

Monthly Report from Mr. Gress

I. Matters for Action by Council

No matters for action by Council at this time.

II. Matters for Discussion by Council

No matters for discussion by Council at this time.

III. New Matters Presented to Council

1. Update on application for SRF funding for I&I project.
2. Update on Consultant for Plan for Sewer System Capital Improvements.
3. Update on Drying Bed improvements.
4. Water & Sewer Committee Meetings:

Draft minutes for the January 15, 2014 W&S Committee are available.
The next Committee meeting is not scheduled at this time.

IV. Matters Pending by Council

1. Capital Projects: Engineering studies to support FEMA Grant application
2. Middle St. project (CCOD #1 & CCOD #2) : Ready for bid

V. Pending Water & Sewer Committee Topics:

The following is a list of Water & Sewer Committee current projects & upcoming items:

- a) Drying bed improvements
- b) Sewer line for new Town Hall
- c) Policy for I&I due to laterals on private property
- d) Policy on Appeals / Applications for Relief
- e) Sewer line in CCOD #1 and CCOD #2: plans & payment
- f) Poe Ave
- g) West Ashley Pump & Booster; CWS Contract
- h) Review of cost recovery policy for W&S Department
- i) Chlorination system



Town of Sullivan's Island
Water & Sewer Department
843-883-5748
ggress@sullivanisland-sc.com



February 10, 2014

Ms. Melanie Hall
Compliance Officer
Water Pollution Enforcement Section
2600 Bull Street
Columbia, SC 29201

Dear Ms. Hall,

The Discharge monitoring report for the period from January 1, 2014 to January 31, 2014 is enclosed. Should you have any questions, please contact me at (843)-883-5748.

Respectfully,

A handwritten signature in black ink that reads "Greg Gress".

Greg Gress
Water & Sewer Manager
Town of Sullivan's Island

W+S-9

PERMITTEE NAME/ADDRESS:
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052	001 1
PERMIT NUMBER	DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

MONITORING PERIOD						
YEAR	MO	DAY	TO	YEAR	MO	DAY
14	01	01		14	01	31

19 TR

FINAL LIMITS

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00300 LAB ID: 10005 Dissolved Oxygen MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	6.7	*****	*****		0	01/01	GR
	PERMIT REQUIREMENT	*****	*****	****	4.0 INST MIN	*****	*****	MG/L		01/01	GR
00310 LAB ID: 10122 BOD - 5 DAY (20 DEGREES C) MLOC=1	SAMPLE MEASUREMENT	15	32		*****	4	8		0	01/07	24
	PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24
00530 LAB ID: 10005 Total Suspended Solids (TSS) MLOC=1	SAMPLE MEASUREMENT	37	89		*****	8	20		0	01/07	24
	PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 NNYYYYYYYYNN	SAMPLE MEASUREMENT	NA	NA		*****	NA	NA	MG/L	NA	01/07	24
	PERMIT REQUIREMENT	9 MO AVG	14 WKLY AVG	LBS/DAY	*****	1.8 MO AVG	2.7 WKLY AVG			01/07	24
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 YNNNNNNNNNY	SAMPLE MEASUREMENT	0.4	0.5		*****	0.1	0.1		0	NA	NA
	PERMIT REQUIREMENT	16 MO AVG	24 WKLY AVG	LBS/DAY	*****	3.3 MO AVG	4.95 WKLY AVG	MG/L		01/07	24
50050 LAB ID: 10005 Flow in Conduit or Thru Treatment Plant MLOC=1	SAMPLE MEASUREMENT	0.52	0.54		*****	*****	*****	*****	0	01/01	CN
	PERMIT REQUIREMENT	REPORT MO AVG	REPORT WKLY AVG	MGD	*****	*****	*****	*****		01/01	CN
50060 LAB ID: 10005 Total Residual Chlorine MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	*****	0.00	0.00		0	01/01	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	0.035 MO AVG	0.061 DAILY MX	MG/L		01/07	GR
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					TELEPHONE		DATE		
Mike Perkis							843-883-3198		14 02 10		
Mayor							Area Code NUMBER		YEAR MO DAY		
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT									

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS:

NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052
 PERMIT NUMBER

001 1
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

MONITORING PERIOD						
YEAR	MO	DAY	TO	YEAR	MO	DAY
14	01	01		14	01	31

19 TR

FINAL LIMITS

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=O	SAMPLE MEASUREMENT	*****	*****	*****	*****	2	4		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	501 DAILY MX	# PER 100ML		01/07	GR
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=P	SAMPLE MEASUREMENT	*****	*****	*****	*****	NA	NA		NA	NA	NA
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	800 DAILY MX	# PER 100ML		01/07	GR
74055 LAB ID: 10005 Fecal Coliform General MLOC= 1	SAMPLE MEASUREMENT	*****	*****	*****	*****	2.0	4.0		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	REPORT 30 DAVGEO	REPORT DAILY MX	# PER 100ML		01/07	GR
81010 LAB ID: 10005 BOD, 5-DAY Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	93%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
81011 LAB ID: 10005 Solids, Suspended Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	96%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.							TELEPHONE	DATE		
Mike Perkis Mayor TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT							843-883-3198	14 01 17		
								Area Code NUMBER	YEAR MO DAY		

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS: (Include Facility Name/Location if different)
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052
 PERMIT NUMBER

001 2
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
14	01	01	14	01	31

19 TR

INTERIM LIMITS

DMR VALID: 08/01/2013-06/30/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00400 LAB ID: 10005 PH Standard Units MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	6.9	*****	7.6	SU	0	01/01	GR
	PERMIT REQUIREMENT	*****	*****	****	6.0 MINIMUM	*****	8.5 MAXIMUM				
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

W+S-12

NAME / TITLE PRINCIPAL EXECUTIVE OFFICER
Mike Perkis
 Mayor
 TYPED OR PRINTED

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violators.

Greg Shess
 SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT

TELEPHONE: 843-883-3198
 DATE: 14 | 02 | 10
 Area Code: 843 NUMBER: 883-3198 YEAR | MO | DAY

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

WATER AND SEWER COMMITTEE MINUTES

For Wednesday, January 15, 2014

1. Call to Order: All Freedom of Information requirements having been met, the meeting was called to order at 9:07 AM. Those present were: Committee Members Susan Middaugh (Chair), Jerry Kaynard and Chauncey Clark; Administrators Greg Gress, Andy Benke and Jason Blanding.

2. Approval of Minutes from W&S Committee Meetings on:

November 12, 2013 at 9:00 am

November 14, 2013 at 3:45 pm

December 17, 2013 at 2:00 pm

The minutes for these three meetings were approved together on a motion by Jerry Kaynard, second by Chauncey Clark. The motion carried on a 3-0 vote.

3. Appeals for W&S bill relief

Mary Blanchard, 2002 Central Ave: Motion by Jerry Kaynard, second by Chauncey Clarke, to reduce the Water and Sewer bill to a total of \$100. The vote carried on a vote of 2-0 with Susan Middaugh opposed. This motion provides relief for both the Water & Sewer portions of the bill for the contested month.

Tim Bryan, 822 Conquest Ave: Motion by Chauncey Clarke, second by Jerry Kaynard, to adjust the Sewer bill to the 6 month average and pay the full Water bill. The motion carried on a vote of 3-0.

Thomas Carr, 2109 Pettigrew St.: Motion by Jerry Kaynard, second by Chauncey Clark, to reduce the Sewer bill to the 6 month average and waive the 3 year rule. The vote carried on a vote of 3-0.

There is a need for review and clarification of the current Town Ordinance on appeals of W&S bills and the appeal process. Susan Middaugh will meet with consider such a review.

4. Consultant for Town Plan for Sewer System Capital Improvements:

After substantive discussion about the desired Scope of Work for a consultant, it was decided that Susan Middaugh will compose a draft Scope of Work for a consultant to review the Town's proposed Sewer System Capital Improvement Items. This draft will be circulated to W&S Committee members for input and development of an agreed-upon final draft.

W&S-13

5. Status of I&I SRF Grant Not Discussed

6. CWS water rate increases for July 1, 2014

Greg Gress has budgeted for a projected increase in CWS rates. He will compare his estimate with the actual rate increase now stated in the December 23, 2014 letter from J. Wesley Bopp, CFO of CWS. This information will be present to the W&S Committee at a future meeting to be included in the budget planning process for FY2015.

7. Personnel No personnel issues were discussed.

8. Adjourn: The meeting was adjourned at 10:57 AM.

Pending Water & Sewer Committee Topics:

The following is a list of Water & Sewer Committee current projects & upcoming items:

- a) Drying bed improvements
- b) Policy for I&I due to laterals on private property
- c) Policy on Appeals / Applications for Relief
- d) FEMA grant: engineering studies and application timeline
- e) Poe Ave
- f) Sewer line in CCOD #1 and CCOD #2: plans & payment
- g) West Ashley Pump & Booster; CWS Contract
- h) Review of cost recovery policy for W&S Department
- i) Chlorination system

ADMINISTRATION COUNCIL MEETING

February 18, 2014

Chairman Jerry Kaynard

Members Mary Jane Watson and Susan Middaugh

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

I. Matters for Action by Council

1. Special Event Applications – General discussion regarding various Special Event applications:
 - a) St. Patrick's Day Celebration – March 15 and 17, 2014.
 - b) Run For Adela – Annual event and race on April 12, 2014.

II. Matters for Discussion by Council

2. Personnel
 - a) Personnel Report
 - b) Susan Romaine – Resignation from Board of Zoning Appeals
 - c) Kim Griffin – Probation period ends February 12, 2014. Administrator and Comptroller recommend full time status.
 - d) Ethics Commission Hearing – The Ethics Commission will render a formal opinion regarding large class/small class exemption of Planning Commission member on March 19, 2014.
 - e) Statement of Economic Interest – Reminder to Council that Statements of Economic Interest are due not later than March 30, 2014.
3. Correspondence
 - a) Wayne Stelljes, 3104 I'On Avenue 02-01-14: Coyotes
 - b) David Fortiere, 1761 Atlantic Avenue 02-10-14: Coyotes
 - c) Tim Stone, National Park 02-07-14: St. Patrick's Day Street Closure
4. Commercial District Operational Issues – The Town has been working with the commercial district business owners group to address and resolve various issues surfaced by nearby residents. Attached is a list of solutions proposed by the owners. To date it has not been possible to schedule a meeting with the residents.

The Administrator and Chief Howard met with food and beverage operators on Thursday September 19, 2013 to further discuss operational hours. A revised delivery agreement is attached.

5. Breach Inlet Historical Marker – General discussion regarding the edits to sign language.
6. Committee Meeting Schedule – General discussion regarding committee meetings scheduled at various dates during the month.
7. Town Communications Plan – General discussion by Council regarding resident outreach and communications plan.

III. New Matters Presented to Council

No new matters presented to Council at this time.

IV. Matters Pending Further Action by Council

1. Archiving Old Records

Initial estimate for paper files is approximately \$82,000, construction drawings approximately \$79,000 and pictures/miscellaneous files \$4,800 (subtotal \$86,800 exclusive of construction drawings). The estimate for software, license, installation and training is \$35,000. It should be noted that staff is locating and identifying other vendors and anticipates better pricing.



PERSONNEL REPORT February 2014

Activity as of Friday, February 14, 2014

HIRINGS/RESIGNATIONS: None

CURRENT OPENINGS:

General Administration: None
Water & Sewer: One – Operator (FT)
Maintenance: None
Police Department: None
Fire Department: None

Employee Anniversaries & Benchmarks

Admin: Kim Griffin –6 month anniversary (probation) Feb 12, 2014

PERSONAL DAY HOLIDAY/VACATIONS:

Department Heads: Greg Gress: Feb 21st & 24th (Fri & Mon), vacation
Town Hall Staff: Andy Benke: Feb 21st (Fri), vacation/off-Island
Maria LoRusso: Feb 6th-7th (Thurs-Fri), vacation
Ellen Miller: Feb 10-14th (Mon-Fri), vacation
Kat Kenyon: Feb 17th (Mon), vacation

PROFESSIONAL DEVELOPMENT/TRAINING:

Water & Sewer:

Doug Davis designated Operator Trainee with SC Environmental Certification Board (SC LLR).
Brian Jenerou obtained a Class “C” Water Distribution certificate (2/10/14)

Admin/Town Hall: Lisa Darrow, MASC Risk Management Training, Columbia (Wed, Feb. 19, 2014). She is on target to complete 2-year RMI certification program in 2014 (Town receives SCMIT Worker’s Compensation participation credit for this training).

TOWN SERVICES:

Town Hall offices are open on President’s Day, Monday, February 17, 2014

No change to garbage collection schedule: Household (Tuesday) & Bulk/Yard (Wednesday)
Charleston County Recycling: Thursday, February 20, 2014 (Holiday Schedule)

**LAND USE AND NATURAL RESOURCES
COUNCIL MEETING**

February 18, 2014

Chairman Pat O'Neil

Members Mike Perkis and Jerry Kaynard

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land.

**Monthly Zoning Report Presented by Mr. Henderson
Monthly Boards and Commission Reports Attached**

I. Matters for Action by Council

No Action Items for the November Workshop.

II. Matters for Discussion by Council

1. Biggert Waters 2012 – Update

III. New Matters Presented to Council

No new matters for Council at this time.

IV. Matters Pending Further Action by Council

No pending matters at this time.

PUBLIC FACILITIES COUNCIL MEETING

February 18, 2014

**Chairwoman Hartley Cooper
Members Pat O'Neil and Chauncey Clark**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; stormwater management; and energy and resource conservation programs.

Monthly Construction Report Presented by Mr. Robinson.

I. Matters for Action by Council

II. Matters for Discussion by Council

1. Construction Manager at Risk RFQ – Council has contracted with a Construction Manager at Risk on Town Hall, Police Station and Park Improvement Project for Pre Construction services.
2. Amended Holiday construction ordinance for clarification. This ordinance applies to all construction on the island and the term “holiday” is used but specific holidays are not listed. Staff asked for a specific list to be added to the ordinance.

III. New Matters Presented to Council

1. Public Facilities Committee will met February 14, 2014 with David Creech. Overview of that meeting will be shared. Focus was on design elements of the new TH.
2. Public Facilities Committee Meeting – Draft minutes from the January 24, 2014 meeting attached.

IV. Matters Pending Further Action by Council

1. Battery Logan Structure and Property



**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA
PUBLIC FACILITIES COMMITTEE OF COUNCIL**

Friday, February 14, 2014

The Public Facilities Committee of Council met at 8:30 a.m. on February 14, 2014 at Town Hall, 2050-B Middle Street, all requirements of the Freedom of Information Act having been met. Present were Committee members Hartley Cooper (Chair), Chauncey Clark and Pat O'Neil; Staff Administrator Benke and Building Official Robinson.

1. Call to Order. Chair Cooper called the meeting to order and stated the press and public were duly notified pursuant to state law. Also in attendance: David Creech, Creech Architectural Design (Town consultant - architectural services for new Town Hall/Police Station/Park Improvement Project). In attendance, at the Town's invitation to participate in the "Island Design Group," were Duke Wright, Pat Alderton and Steve Herlong (Ed Fava absent). Media and general public not present.

2. Review Town Hall/Police Station Project – Design Study Plan

Representatives of Creech & Associates Design, to include David Creech (firm principal), reviewed the project design status.

Highlights of Consultant's report:

- Reviewed public feedback received to date.
- Reviewed lot and construction restrictions guiding space design and use: elevation, massing and square footage considerations.
- Discussed blending of public feedback and space design.
- Consultant has been moving forward on additional information based upon Study #1 (three Study options presented at November 22, 2013 community meeting).
- Town has retained Hill Construction as Construction Manager at Risk (CM at Risk). Creech & Associates is working to provide a preliminary design packet to Hill Construction to obtain construction feedback and cost estimates.
- Design includes blending of exterior with fire station and park, to include landscape enhancements.

General Island Design Group discussion of design considerations included:

- Mass and scale of facility: noting its location fronting Middle Street, adjacent to the community commercial district, Fire Station and Town Park, in a transition area to single-family residential structures.
- Creating an accessible but clearly municipal facility utilizing classic and historic architectural elements.

Summary guidance from Island Design Group discussion for Creech & Associates:

1. STUDY 1 – continue design and cost estimates for this design option.
2. COMMAND CENTER – continue cost estimates for command center design.
3. PORCHES – cost break-out from Hill Construction for additional porches and/or increasing existing porch length.
4. ENTRY – ground level entrance not fronting Middle Street
5. FLOOD PROOFING – Cost estimate for ground level construction with and without flood- proofing
6. PARKING GROUND LEVEL BUILDING – price with and without parking underneath building.
7. BATHROOMS – reconfigure bathrooms on ground level

NEXT MEETING – To be determined

There being no further business, the meeting was adjourned at approximately 10:10 a.m. (Councilman Chauncey Clark motioned; Chair Cooper seconded; unanimously passed).

Respectfully submitted,
Hartley Cooper, Chair
Public Facilities Committee

To be approved at future Committee Meeting

SITE PLAN DIAGRAMS

Creech & Associates



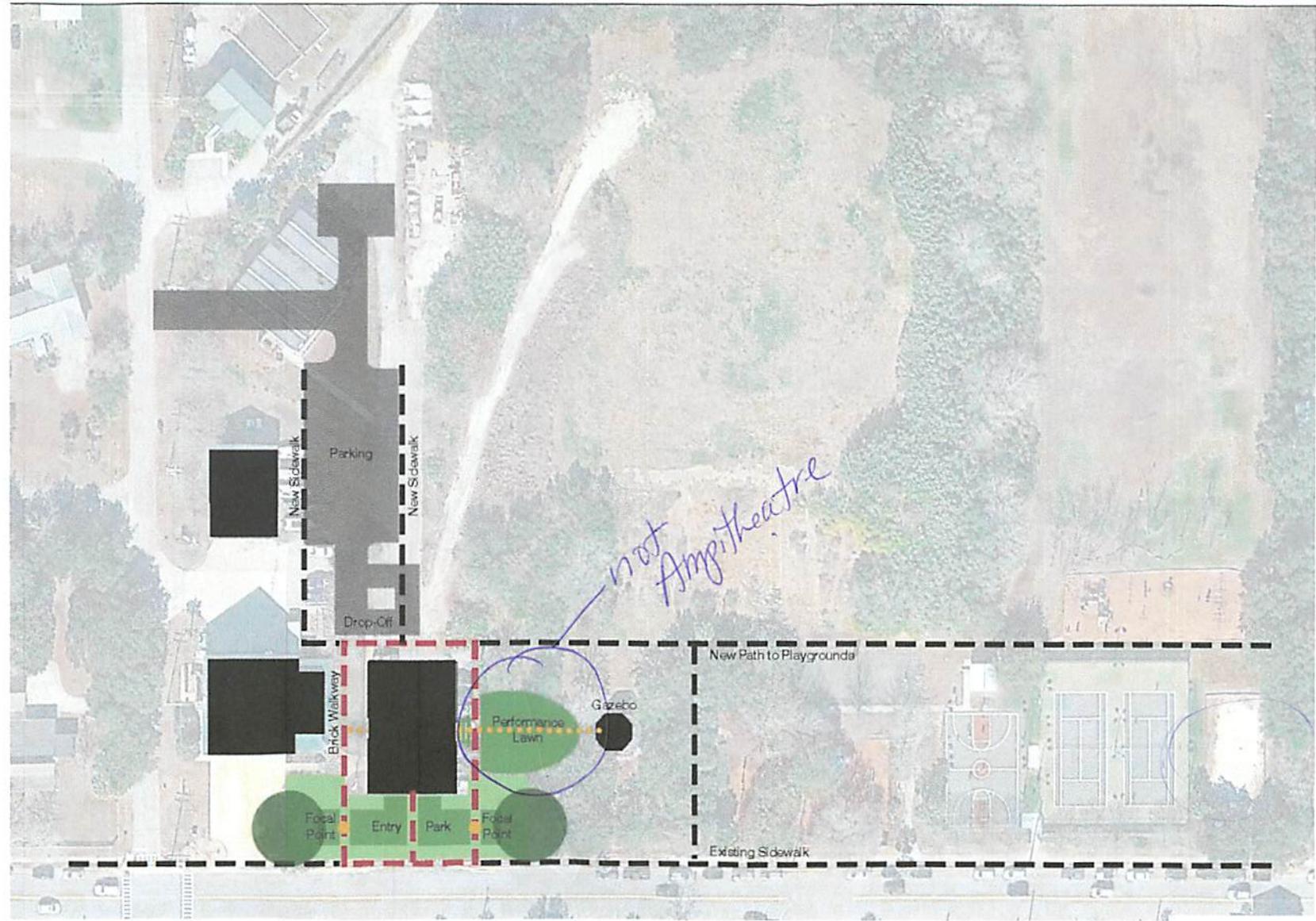
Site Plan Close-up



Sullivan's Island Town Hall, Police Station & Park Improvements

November 12th, 2013

Park Improvements "Performance Lawn"
not Amphitheater



Site Plan Diagrams



← notice
Flat
Lawn
not
Amphitheatre

Park Improvement Perspective

The Post and Courier

Sullivan's Island tax hike planned to help pay for new town hall, police station

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Posted: Wednesday, January 22, 2014 1:47 p.m., Updated: Wednesday, January 22, 2014 7:40 p.m.

SULLIVAN'S ISLAND - A property tax hike could be needed to help pay for a \$4.1-million project that includes a new Town Hall and police station, Mayor Pro Tem Jerry Kaynard said Wednesday.

Town Council on Tuesday night approved a 12-year general-obligation bond to finance the new town headquarters, plus upgrades to Stith Park and water and sewer improvements.



Council is minimizing the amount of tax hike that would be needed by tapping other revenue sources that will become available in 2016, Kaynard said.

The tax hike would generate \$120,000 annually to finance interest-only payments on the bond for 2014 and 2015, he said.

From 2016 to 2025, yearly payments would range from \$355,000 to \$470,000.

In 2016, Council will free up \$120,000 annually because of reduced operating costs for Town Hall trailers and emergency dispatch. Another \$200,000 per year will become available when a different general-obligation bond is paid off in 2018. Cash reserves and the planned sale of town-owned lots will provide more funds, he said.

Otherwise, the \$4.1 million bond could require an 8-mill tax hike instead of the 2-mill hike currently envisioned. Now, the tax rate is 29-mills, he said.

"We really minimized the millage increase," Kaynard said.

If Town Council approves the increase, the property tax bill for the owner of a \$600,000 home would rise by about \$60, Kaynard said.

The financing package includes an annual option to pay off the bond in full, he said.

The bond will be advertised next week and the town will accept the low bidder on Feb. 4, said Town Administrator Andy Benke.

A 1-mill increase could be necessary for the 2014 tax year, and the same increase could be needed for 2015, Benke said.

The millage increase will be shown as a debt-service retirement on the tax bill, he said.

"I must stress that the expenses are estimates at this time pending better detail on Town Hall construction expense and fire apparatus specifications and purchase cost," he said in an e-mail.

Stith Park improvements would include public restrooms, a small amphitheater and new pathways. The new two-story municipal building will be on town property next to the Fire Department. It will enable Sullivan's to better maintain essential services and protect town records during a storm, officials said.

Firms that have been listed as competing for the Town Hall project are Hill Construction; Meadors; NBM Construction Co. Inc.; Phillip W. Smith, general contractor; Thompson Turner Construction; and Trident Construction.

The long-time island Town Hall on Middle Street was vacated in 2011 because of worries about the health effects of rats, mold and bacteria in the 106-year-old building. Evidence of vermin could be seen on furniture and computers. Some Town Hall staff complained of not feeling well at work. Headaches, nausea, fatigue and burning nostrils were among the symptoms staff reported.

As an interim measure, Town Hall was moved to trailers on Middle Street.

RECREATION COUNCIL MEETING

February 18, 2014

**Chairwoman Mary Jane Watson
Members Hartley Cooper and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

I. Matters for Action by Council

1. Tennis Courts at Citadel and Middle Streets – Cost estimates provided for tennis court replacement or rehabilitation. RFP for engineering services to be advertised on February 22, 2014.

II. Matters for Discussion by Council

1. Topping Ceremony at School
2. Park Foundation Minutes – Meeting January 13, 2014

III. New Matters Presented to Council

IV. Matters Pending Further Action by Council

1. Moultrie News 50th Anniversary Celebration – The Moultrie News would like to celebrate its 50th anniversary with Island residents on or about October 17, 2014 with an event in the Park.