

**FINANCE  
COUNCIL WORKSHOP**

**February 3, 2014**

**Chairman Mike Perkis; Co-Chairman Jerry Kaynard  
6All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

**I. Matters for Action by Council**

No Action items at this time.

**II. Matters for Discussion by Council**

1. Town Owned Property – Discussion by Council regarding specific parcels to be marketed for capital project financing.
2. Second Reading, An Ordinance amending Section 14-25 of the Code of Ordinances for the Town to revise Franchise Fees for filming, video-taping, and still photography for commercial purposes; and, to add language prohibiting such activity within the RC-1/RC-2 Zoning Districts or on the beach.
3. December 2013 Financial Report and Mid-Year Projections – General discussion regarding the December 2013 and mid-year budget projections.
4. Cash Flow Requirements Capital Projects – General discussion of cash requirements for Town Hall construction and Water & Sewer capital projects
5. FY 2014 Capital Budget – The Finance Committee will be reviewing a list of capital projects for both government and Water and Sewer for consideration of the FY 2014 budget in light of recent discussion about potential changes in the bond market.

**III. New Matters Presented to Council**

No new matters presented to Council at this time.

#### **IV. Matters Pending By Council**

- 1. Review and Analysis of Litigation Expenses – General discussion of non-budgeted expenses resulting from Bluestein et al. v. Sullivan’s Island et al. Expenses outlined as of October 30, 2011.**
- 2. Permit Fees for Special Events and Beach Fires – General discussion of permit fees for special events and beach fires.**

# SI LOT SALES

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TMS	Location	Description	Council Member
529-120-0022	2nd from end Middle	Lt 8; Blk 18	Mike; Jerry
529-120-0021	3rd End Middle	Lt 9; Blk 18	Mike; Jerry
523-080-0053	Vacant lot next to 1620 Middle	Lt 3; Area H	Mary Jane
523-080-0052	Vacant lot across from 1655 Middle	Lt 2; Area H	Mary Jane
523-080-0051	Vacant lot at 17/Middle	Lt 1; Area H	Mary Jane
529-080-0009	Vacant lot adjacent 3003 Jasper	Lt 13; Blk 22	Pat; Susan
529-080-0010	Vacant lot adjacent 3019 Jasper	Lt 12; Blk 22	Pat; Susan (4th)
523-070-0040	SW Corner lot Thompson/15	Lt 16; Area K	Pat
529-120-0009	Vacant lot adjacent to 3013 Middle	Lt 11; Blk 12	Susan; Chauncey
529-120-0010	Vacant lot adjacent to 3029 Middle	Lt 9; Blk 12	Susan; Chauncey
523-080-0033	Vacant lot corner Citadel/Middle	Lt 7; Area B	Chauncey

Y:\ab\Town Owned Property\SI lot Sales by TMS 100513 v1

# SI LOT SALES

Council Member	TMS #	LOCATION	DESCRIPTION	VALUE			
Mike Perkis	529-120-0021	3rd from end of Middle St	Lt 9; Blk 18	□	□	□	□
	529-120-0022	2nd from end of Middle St	Lt 8; Blk 18	□	□	□	□
				□	□	□	□
Jerry Kaynard	529-120-0021	3rd from end of Middle St	Lt 9; Blk 18	□	□	□	□
	529-120-0022	2nd from end of Middle St	Lt 8; Blk 18	□	□	□	□
				□	□	□	□
Mary Jane Watson	523-080-0053	Vacant lot next to 1634 Middle	Lt 3; Area H	□	□	□	□
	523-080-0052	Vacant lot across from 1653 Middle	Lt 2; Area H	□	□	□	□
	523-080-0051	Vacant lot at Corner 5th St	Lt 1; Area H	□	□	□	□
				□	□	□	□
Pat O'Neil	529-080-0009	Vacant lot adjacent to 3003 Jasper	Lt 13; Blk 22	□	□	□	□
	529-080-0010	Vacant lot adjacent to 3019 Jasper	Lt. 12; Blk 22	□	□	□	□
	523-070-0040	SW Corner Thompson/5th St	Lt 16; Area H	□	□	□	□
				□	□	□	□
Susan Middaugh	529-120-0009	Vacant lot adjacent to 3023 Middle	Lt 11; Blk 12	□	□	□	□
	529-120-0010	Vacant lot adjacent to 3029 Middle	Lt 9; Blk 12	□	□	□	□
	529-080-0009	Vacant lot adjacent to 3003 Jasper	Lt 13; Blk 22	□	□	□	□

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# SI LOT SALES

Council Member	TMS #	LOCATION	DESCRIPTION	VALUE			
Chauncey Clark	529-120-0009	Vacant lot adjacent to 3013 Middle	Lt 11; Blk 12				
	529-120-0010	Vacant lot adjacent to 3029 Middle	Lt 9; Blk 12				
	523-080-0033	Vacant lot corner Citadel/Middle	Lt 7; Area B				
Hartley Cooper							
Previously approved for sale	523-080-0023	Vacant lot next to 1603 Middle	Lot 11; Area G				
	529-060-0117	3rd from end of Short Raven	Lt 82 1/2				
	529-060-0118	2nd from end of new Raven	Lt 83 1/2				
TVA/ Town Owned Property/ lots for sale Oct							

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**ORDINANCE 2013-09**

**AN ORDINANCE AMENDING SECTION 14-25 OF THE CODE OF ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND TO REVISE FRANCHISE FEES FOR FILMING, VIDEO TAPING, AND STILL PHOTOGRAPHY FOR COMMERCIAL PURPOSES, AND TO ADD LANGUAGE PROHIBITING FILMING OF ANY TYPE WITHIN THE RC-1/RC-2 ZONING DISTRICTS OR ON THE BEACH**

**WHEREAS**, the Town of Sullivan's Island has become a popular destination for filming and photography over the past years; and

**WHEREAS**, the members of Town Council have recognized a need to increase the franchise fees for filming, video taping, and still photography for commercial purposes and the need to restrict commercial activities within RC-1 and RC-2 zoning districts and the beaches of the Town;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Town Council of the Town of Sullivan's Island, in Council assembled, that Section 14-25 of the Sullivan's Island Code of Ordinances shall be and are hereby amended to read specifically as follows:

**Sec. 14-25. Franchise Fee for filming, video taping and still photography for commercial purposes.**

The Town of Sullivan's Island imposes a permit fee of \$1,500 (one thousand five hundred dollars) or 1% (one percent) of gross expenditures, whichever is greater, per day for the filming of all, or parts thereof, of major motion pictures, made for television movies, television series, and other commercial uses. Still photography shall be subject to a permit fee of \$500.00 (five hundred dollars) per day.

Such activities as listed above are prohibited in the RC-1 and RC-2 zoning districts and the beaches of the Town. All activities must be conducted within guidelines and requirements as set forth by the Town.

Violators of the Town's permit shall be subject to the payment of required fees plus \$500.00 (five hundred dollars) per day, each day being a separate offense. (1-19-93, 9-23-97)

If a term or portion of this ordinance is invalid the remaining ordinance remains valid,

THIS ORDINANCE SHALL BE EFFECTIVE UPON RATIFICATION.

SIGNED, SEALED AND DELIVERED THIS      DAY OF .

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Michael Perkis, Mayor

Attest:

Attest to form:

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Ellen Miller, Town Clerk

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Lawrence Dodds, Town Attorney

First Reading: October 15, 2013

Second Reading and Ratification:

**SUGGESTED FEES (Version 1)**

**STILL PHOTOGRAPHY**

Photographer with one assistant

Business License of \$80 per year

Commercial photography for print advertising or catalog with cast and crew up to 10, shooting exclusively on private property

Permit Fee of \$100 per day

Commercial photography for print advertising or catalog with cast and crew up to 20, shooting exclusively on private property

Permit fee of \$200 per day

Commercial photography for print advertising or catalog with cast and crew over 20, shooting exclusively on private property

Permit Fee of \$300 per day

Any photography taking place on streets and/or sidewalks will require an additional \$100 fee per day.

Any photography taking place on Sullivan's Island Town property may require additional location fees as per Town Administrator.

**FILM AND VIDEO TO INCLUDE FEATURE FILMS, TELEVISION SERIES/MOVIE, MUSIC VIDEO, COMMERCIAL, INDUSTRIAL, DOCUMENTARY, MULTI-MEDIA.**

Low Impact – Cast and Crew up to 20

Permit fee of \$200 per day

Medium Impact – Cast/Extras and Crew up to 50

Permit fee of \$500 per day plus \$500 donation to Sullivan's Island Parks Foundation or Volunteer Fire Department of Sullivan's Island. Permit includes one prep & one strike day per location. Additional prep/strike days - \$250 per day.

High Impact – Cast/Extras and Crew over 50

Permit Fee of \$750 per day plus a \$1,000 donation to Sullivan's Island Parks Foundation or Volunteer Fire Department of Sullivan's Island. Permit includes 2 prep and one strike day per location. Additional prep/strike days - \$250 per day.

Any filming taking place on Town property may require additional location fees as per Town Administrator.

\*I'm not sure if it's even legal to ASK for a donation. Ask the lawyer.

\*Permit fees would replace business licenses except for the "little guy" photographer who fares better with a yearly fee.

**SUGGESTED FEES (Version 2)**

**STILL PHOTOGRAPHY**

Photographer with one assistant

Business License of \$80 per year

Commercial photography for print advertising or catalog with cast and crew up to 10, shooting exclusively on private property

Permit Fee of \$100 per day

Commercial photography for print advertising or catalog with cast and crew up to 20, shooting exclusively on private property

Permit fee of \$200 per day

Commercial photography for print advertising or catalog with cast and crew over 20, shooting exclusively on private property

Permit Fee of \$300 per day

Any photography taking place on streets and/or sidewalks will require an additional \$100 fee per day.

Any photography taking place on Sullivan's Island Town property may require additional location fees as per Town Administrator.

**FILM AND VIDEO TO INCLUDE FEATURE FILMS, TELEVISION SERIES/MOVIE, MUSIC VIDEO, COMMERCIAL, INDUSTRIAL, DOCUMENTARY, MULTI-MEDIA.**

Low Impact – Cast and Crew up to 20

Permit fee of \$200 per day

Medium Impact – Cast/Extras and Crew up to 50

Permit fee of \$400 per day. Permit includes one prep & one strike day per location. Additional prep/strike days - \$200 per day.

Medium Impact productions are encouraged to make a \$500 donation to Sullivan's Island Parks Foundation or Sullivan's Island Volunteer Fire & Rescue Department

High Impact – Cast/Extras and Crew over 50

Permit Fee of \$500 per day Permit includes 2 prep and one strike day per location. Additional prep/strike days - \$250 per day.

High Impact Productions are encouraged to make a \$1,000 donation to Sullivan's Island Parks Foundation or Sullivan's Island Volunteer Fire & Rescue Department.

**SUGGESTED FEES (Version 3)**

**STILL PHOTOGRAPHY**

Photographer with one assistant

Business License of \$80 per year

Commercial photography for print advertising or catalog with cast and crew up to 10, shooting exclusively on private property

Permit Fee of \$100 per day

Commercial photography for print advertising or catalog with cast and crew up to 20, shooting exclusively on private property

Permit fee of \$200 per day

Commercial photography for print advertising or catalog with cast and crew over 20, shooting exclusively on private property

Permit Fee of \$300 per day

Any photography taking place on streets and/or sidewalks will require an additional \$100 fee per day.

Any photography taking place on Sullivan's Island Town property may require additional location fees as per Town Administrator.

**FILM AND VIDEO TO INCLUDE FEATURE FILMS, TELEVISION SERIES/MOVIE, MUSIC VIDEO, COMMERCIAL, INDUSTRIAL, DOCUMENTARY, MULTI-MEDIA.**

Low Impact – Cast and Crew up to 20

Permit fee of \$200 per each (7) day period, or fraction thereof, up to a total of (14) days. For each day in excess of 14 days, an additional daily charge of \$100 shall apply.

Medium Impact – Cast/Extras and Crew up to 50

Permit fee of \$400 per each (7) day period, or fraction thereof, up to a total of (14) days. For each day in excess of 14 days, an additional daily charge of \$100 shall apply.

Medium Impact productions are encouraged to make a \$500 donation to Sullivan's Island Parks Foundation or Sullivan's Island Volunteer Fire & Rescue Department

High Impact – Cast/Extras and Crew over 50

Permit Fee of \$600 per each (7) day period, or fraction thereof, up to a total of (14) days. For each day in excess of 14 days, an additional daily charge of \$100 shall apply.

High Impact Productions are encouraged to make a \$1,000 donation to Sullivan's Island Parks Foundation or Sullivan's Island Volunteer Fire & Rescue Department.

**WORK IN PROGRESS**

**PHOTOGRAPHY AND FILMING GUIDELINES**

Impact statements must be submitted at least 3 days before filming along with Certificate of Insurance in the amount of \$2,000,000 naming the Town of Sullivan's Island as additional insured.

Filming hours are generally from 7:30 AM to 12:00 AM. Pre-Rigging crew call no earlier than 6 AM. General Crew Call no earlier than 7 AM.

For filming before 7:30 AM or after 12:00 AM, signatures of neighbors most affected are required. 80% of signatures must be in agreement.

Neighbors within 2 blocks of any filming must be notified 3 days prior to filming and be informed of any parking restrictions. "No Parking" signs must be visible 24 hours prior to filming.

If ITC or street closure is required, Town of Sullivan's Island off-duty officers or Charleston County Sheriff's Deputies must be employed by Production Company.

Employees of The Town of Sullivan's Island will be compensated for any work performed for any production that takes them away from their regular duties.

Any filming taking place on Town property, including may require additional location fees as per Town Administrator.

**Town of Sullivan's Island Parking Lots**

Station 16 at Poe Ave. (5 acres) - \$1,000 per day

Station 17/Middle St. (1 ½ acres) - \$500 per day

**SUGGESTED IMPACT STATEMENT**

Production Company: \_\_\_\_\_ Production Title: \_\_\_\_\_

Production Type:  Feature     TV Series/Movie     Still Shoot     Commercial  
 Music Video     Multi Media     Industrial     Documentary  
 Student Film     Other

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Location Mgr: \_\_\_\_\_ Phone: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_ Email: \_\_\_\_\_

Asst. Location Mgr: \_\_\_\_\_ Phone: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_ Email: \_\_\_\_\_

Public/Private Property: \_\_\_\_\_ Day/Night: \_\_\_\_\_

Prep Days: \_\_\_\_\_ Start: \_\_\_\_\_ Strike Days: \_\_\_\_\_ End: \_\_\_\_\_

Story line: \_\_\_\_\_

General Description of Activities: \_\_\_\_\_

Describe any special effects, smoke or pyrotechnics: \_\_\_\_\_

Location(s): 1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

TOWN OF SULLIVAN'S ISLAND

FILMING DATES AND TIMES FOR EACH LOCATION LISTED ABOVE

Location #1

Date(s): \_\_\_\_\_

Times: \_\_\_\_\_

Filming Activities: \_\_\_\_\_

Total Cast: \_\_\_\_\_ Total Crew: \_\_\_\_\_ Total Extras: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Interior dialogue   | <input type="checkbox"/> Drive with flow of traffic |
| <input type="checkbox"/> Exterior Dialogue   | <input type="checkbox"/> ITC                        |
| <input type="checkbox"/> Camera in curb lane | <input type="checkbox"/> Tow Trailer shots          |
| <input type="checkbox"/> Camera in sidewalk  | <input type="checkbox"/> Lane closure               |
| <input type="checkbox"/> Drive ups and aways | <input type="checkbox"/> Street closure             |

Location #2

Date(s): \_\_\_\_\_

Times: \_\_\_\_\_

Filming Activities: \_\_\_\_\_

Total Cast: \_\_\_\_\_ Total Crew: \_\_\_\_\_ Total Extras: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Interior dialogue   | <input type="checkbox"/> Drive with flow of traffic |
| <input type="checkbox"/> Exterior Dialogue   | <input type="checkbox"/> ITC                        |
| <input type="checkbox"/> Camera in curb lane | <input type="checkbox"/> Tow Trailer shots          |
| <input type="checkbox"/> Camera in sidewalk  | <input type="checkbox"/> Lane closure               |
| <input type="checkbox"/> Drive ups and aways | <input type="checkbox"/> Street closure             |

Location #3

Date(s): \_\_\_\_\_

Times: \_\_\_\_\_

Filming Activities: \_\_\_\_\_

Total Cast: \_\_\_\_\_ Total Crew: \_\_\_\_\_ Total Extras: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Interior dialogue   | <input type="checkbox"/> Drive with flow of traffic |
| <input type="checkbox"/> Exterior Dialogue   | <input type="checkbox"/> ITC                        |
| <input type="checkbox"/> Camera in curb lane | <input type="checkbox"/> Tow Trailer shots          |
| <input type="checkbox"/> Camera in sidewalk  | <input type="checkbox"/> Lane closure               |
| <input type="checkbox"/> Drive ups and aways | <input type="checkbox"/> Street closure             |

TOWN OF SULLIVAN'S ISLAND

Location #4

Date(s): \_\_\_\_\_

Times: \_\_\_\_\_

Filming Activities: \_\_\_\_\_

Total Cast: \_\_\_\_\_ Total Crew: \_\_\_\_\_ Total Extras: \_\_\_\_\_

- Interior dialogue
- Exterior Dialogue
- Camera in curb lane
- Camera in sidewalk
- Drive ups and aways

- Drive with flow of traffic
- ITC
- Tow Trailer shots
- Lane closure
- Street closure

Finance Committee  
Points of Interest  
Projections as of December 2013

**Revenue**

1. The projection for miscellaneous income in the General Fund includes grants and revenue from the Urban Greenbelt for beach paths and the nature trail, \$35,000 from the insurance reserve for the additional legal fees for the accreted land lawsuit and \$40,000 from the Park Foundation for the replacement of the tennis courts in Poe Park.
2. Based on the most recent information from the County, it appears the projected property tax revenue will be approximately \$25,000 more than budgeted.
3. Building permits are projected to finish around \$245,000.
4. Based on the first six months of the year, business license revenue is projected to finish approximately \$110,000 less than projected. This is due largely in part to the projected business license revenue that is being generated from the construction on the school. It appears the projection for the school will fall short by approximately \$100,000.
5. As currently projected, the total revenue of the General Fund will be approximately \$110,000 less than budgeted.
6. The Water and Sewer revenue is following short of projections. It appears the combined income will be approximately \$71,000 less than initially projected.
7. Although the fund is not budgeted, the revenue in Hospitality Tax Fund is projected to be \$20,000 higher than expected.

**Expenditures**

1. Compensation accounts are projected to be under budget for FY 2014.
2. \$130,000 is remaining in the Recreation budget for the replacement of the tennis courts at Poe Park. Approximately \$40,000 will be funded by the Park Foundation.
3. Approximately \$175,000 is remaining in the Capital Projects account in the Administrative Department. This amount is for the initial cost of the design of Town Hall. It was to be funded by the revenue generated by the business licenses issued for the construction of the school. Due to the issuing of the 2014 G.O. Bond, the revenue is not necessary and the amount can be funded with the bond money.
4. Due to the phone system and the paperless office system, the Administrative accounts for System Repairs and Maintenance and Property and Equipment under \$5,000 will finish over budget for the year.

5. In the Maintenance Department, garbage disposal is projected to finish \$5,000 over budget due to the need for additional week-end collections for the beach paths.
6. The CWS improvements payment was budgeted for \$118,656 and the actual will be \$176,565. The budgeted amount is based on a 10-year projection given to the Town by Charleston Water System. Throughout the 10-year period there will be years where the amount owed will be less than \$118k and some years where the payment will be more than \$118k.
7. The cost of the electricity used by the Sewer Fund is expected to be over the budgeted amount.

### **Summary**

1. Although revenue is projected to be \$110,000 less than expected, the General Fund is projected to finish with a surplus due to a projection of expenses being less the budgeted.
2. Although there an unexpected drop in usage and revenue is less than expected, the Water and Sewer Funds are projected to finish with a positive increase to the fund balances due to estimated expenses being lower than budgeted.

December 31, 2013  
Cash & Investment Balances

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CHECKING ACCOUNTS	\$ 3,985,549.87
SC LOCAL GOVERNMENT INVESTMENT POOL	203,574.43
INVESTMENTS	151,091.13
CASH ON HAND	<u>600.00</u>

**TOTAL CASH & INVESTMENTS: \$ 4,340,815.43**

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<b>Unassigned:</b>	
Operating	\$ 1,030,848.64
Capital Improvements Reserve	336,500.00
Emergency Reserve	1,025,000.00
<b>Assigned:</b>	
William Bradley Memorial Fund	20,000.00
<b>Committed:</b>	-
<b>Restricted:</b>	
County Accommodations Tax Funds - County Deputies	47,380.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	3,151.84
Victim's Rights Fund	<u>59,547.25</u>
Total Cash & Investment Accounts	<u>\$ 2,557,545.98</u>

<b><u>PETTY CASH:</u></b>	
Petty Cash	<u>\$ 400.00</u>

**TOTAL GENERAL FUND \$ 2,557,945.98**

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Operating	\$ 146,536.46
Capital Improvement Fund Sewer	72,161.17
Sewer Depreciation Fund	<u>36,307.14</u>

**Total Sewer Fund \$ 255,004.77**

Operating	\$ 760,101.19
Capital Improvement Fund Water	177,277.54
CWS CIP Improvements Fund	176,738.79
Water Depreciation Fund	46,098.56
Petty Cash	<u>200.00</u>
<b>Total Water Fund</b>	<b>\$ <u>1,160,416.08</u></b>
<hr/>	
Unreserved	<u>\$ 273,135.32</u>
<b>Total Hospitality Tax Fund - Restricted</b>	<b>\$ <u>273,135.32</u></b>
<hr/>	
Unreserved	<u>\$ 59,770.16</u>
<b>Total Local Accommodations Tax Fund -</b>	<b>\$ <u>59,770.16</u></b>
<hr/>	
Tree Bank Fund - Committed	<u>\$ 34,543.12</u>
<b>Total Tree Fund</b>	<b>\$ <u>34,543.12</u></b>
<hr/>	
<b>TOTAL CASH &amp; INVESTMENTS: \$ <u>4,340,815.43</u></b>	
<hr/>	
1% Firemen's Fund - First Federal Money Market	<u>\$ 133,339.45</u>
<b>Total 1% FIREMEN'S FUND</b>	<b>\$ <u>133,339.45</u></b>

**Investment Income**  
**Month Ended December 31, 2013 and YTD**

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	0.2042%	35.33	195.66
1st Federal Money Market	0.20%	501.41	3,417.26
1st Southeast Investor Services	2.00%	<u>258.09</u>	<u>1,548.54</u>
		<u>\$ 794.83</u>	<u>\$ 5,161.46</u>

**Interest Earned by Fund**

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 475.54	\$ 3,306.56
Sewer Fund	49.44	286.64
Water Fund	203.64	1,172.27
State A-Tax Funds	-	-
Local A-Tax Funds	10.97	67.29
Hospitality Tax Fund	49.04	291.53
Tree Fund	<u>6.20</u>	<u>37.17</u>
Total Earned	<u>\$ 794.83</u>	<u>\$ 5,161.46</u>

Projections  
 Fiscal Year 2014 as of December 2013  
 General Summary

	<u>BUDGETED AMOUNTS</u>	<u>PROJECTED AMOUNTS</u>	<u>DIFFERENCE</u>
Total Revenue	\$ 4,509,300	4,398,330	\$ (110,970)
Fire Department	1,092,500	1,091,189	
Police Department	949,934	942,571	
Maintenance Department	544,916	557,285	
Recreation	187,000	187,000	
Administration Department	1,419,550	1,251,000	
Building Department	315,400	304,000	
Total Expenses	<u>4,509,300</u>	<u>4,333,045</u>	<u>(176,255)</u>
Change in Fund Balance	<u>\$ -</u>	<u>\$ 65,285</u>	<u>\$ 65,285</u>

Projections  
Fiscal Year 2014 as of December 2013  
Sewer Summary

	<u>BUDGETED AMOUNTS</u>	<u>PROJECTED AMOUNTS</u>	<u>DIFFERENCE</u>
Total Revenue	\$ 741,915	\$ 711,679	\$ (30,236)
Total Expenses	<u>711,115</u>	<u>677,973</u>	<u>(33,142)</u>
Change in Fund Balance	<u>\$ 30,800</u>	<u>\$ 33,706</u>	<u>\$ 2,906</u>

Projections  
Fiscal Year 2014 as of December 2013  
Water Summary

	<u>BUDGETED AMOUNTS</u>	<u>PROJECTED AMOUNTS</u>	<u>DIFFERENCE</u>
Total Revenue	\$ 961,941	\$ 921,443	\$ (40,498)
Total Expenses	<u>913,506</u>	<u>884,440</u>	<u>(29,066)</u>
Change in Fund Balance	<u>\$ 48,435</u>	<u>\$ 37,003</u>	<u>\$ (11,432)</u>

## FY 2014 Six Month Revenue Projections

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<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2014 @ Dec 2013</u>	<u>FY 2014 Projection</u>	<u>FY 2013</u>	<u>Difference - Budget vs Projected</u>
TRANSFERS - HOSPITALITY & A-TAX FUNDS	280,000.00	139,933.00	280,000.00	230,000.00	-
INTEREST EARNED	6,000.00	2,483.92	5,000.00	6,052.57	(1,000.00)
POLICE ACCIDENT REPORTS	200.00	235.00	250.00	85.00	50.00
TRANSFER FR WATER FUND	198,500.00	-	198,500.00	198,500.00	-
LICENSES	1,024,500.00	266,545.35	915,000.00	651,855.71	(109,500.00)
DOG PERMITS	75,000.00	18,515.00	75,000.00	74,010.00	-
BOAT PERMITS	-	30.00	30.00	30.00	30.00
BD. OF ZONING APPEALS FEES	2,000.00	650.00	2,000.00	4,700.00	-
DESIGN REVIEW BOARD FEES	11,000.00	6,005.00	12,000.00	12,200.00	1,000.00
PLANNING COMMISSION FEES	1,000.00	500.00	1,000.00	1,250.00	-
BUILDING PERMITS	245,000.00	167,234.82	245,000.00	247,472.97	-
TRIMMING & PRUNING INCOME	12,000.00	2,250.00	12,000.00	10,500.00	-
AD VALOREM PROP TAX	1,700,000.00	161,948.46	1,725,000.00	1,708,957.16	25,000.00
HOMESTEAD EXEMPT REFUND	8,000.00	-	8,500.00	8,484.29	500.00
FINES COLLECTED	55,000.00	41,271.07	55,000.00	35,763.51	-
FEE SIMPLE TITLES	100.00	-	50.00	50.00	(50.00)
AID TO SUBDIVISIONS	33,000.00	19,164.90	33,000.00	30,602.52	-
VICTIMS RIGHTS FUND	10,000.00	1,361.38	6,000.00	3,598.30	(4,000.00)
BEVERAGE TEMP. PERMITS	21,000.00	3,650.00	21,000.00	10,400.00	-
FRANCHISE FEES - CELL TOWER	43,000.00	19,856.20	43,000.00	43,132.27	-
FRANCHISE FEES - OTHER	450,000.00	4,748.97	425,000.00	413,173.59	(25,000.00)
STATE ACCOMMODATIONS TAX	25,000.00	13,500.76	18,000.00	17,684.58	(7,000.00)
L.O.S.T., PROP.ROLLBACK	120,000.00	49,345.37	120,000.00	117,929.64	-
L.O.S.T., REVENUE FUND	55,000.00	28,934.28	60,000.00	56,580.55	5,000.00
MISCELLANEOUS INCOME	130,000.00	38,835.09	130,000.00	113,555.32	-
PROCEEDS - SALE OF ASSETS	4,000.00	2,000.00	2,000.00	18,360.00	(2,000.00)
	<u>4,509,300.00</u>	<u>988,998.57</u>	<u>4,392,330.00</u>	<u>4,014,927.98</u>	<u>(116,970.00)</u>

Projections  
 FY 2014 - As of December 2013  
 Revenue - Sewer Fund

Income Types	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Interest Earned	1,000.00	204.11	20%	408
Sewer Service Charges	731,914.93	367,464.61	50%	694,953
Penalties	5,500.00	3,130.00	57%	6,260
Administrative Account Fees	1,300.00	300.00	23%	600
Tie-in fees & Install	-	4,530.00		4,530
Service Calls	500.00	-	0%	-
Inspection Fees	1,500.00	850.00	57%	1,700
Miscellaneous Income	200.00	3,227.83	1614%	3,228
	<u>741,914.93</u>	<u>379,706.55</u>	<u>51%</u>	<u>711,679</u>

Projections  
 FY 2014 - As of December 2013  
 Revenue - Water Fund

Income Types	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Interest Earned	3,000.00	847.28	28%	1,695
Water Sales	936,191.47	469,094.51	50%	881,580
Penalties	5,500.00	3,130.00	57%	6,296
Administrative Account Fees	8,000.00	5,130.00	64%	10,260
Hydrant Meter Permits	200.00	500.00	250%	500
Meter Connect & Renewals	7,000.00	15,434.24	220%	15,434
Meter Repairs	500.00	1,670.00	334%	1,670
Service Calls	500.00	270.00	54%	270
Inspection Fees	250.00	-	0%	-
Backflow Testing	700.00	280.00	40%	280
Miscellaneous Income	100.00	3,458.55	N/A	3,459
	<u>961,941.47</u>	<u>499,814.58</u>	<u>52%</u>	<u>921,443</u>

Projections  
 FY 2014 - As of December 2013  
 Fire Department

Expenses	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	565,000.00	\$ 271,115.90	48%	\$ 565,000.00
Social Security	41,000.00	19,693.84	48%	41,000.00
Hospital Insurance	93,000.00	38,098.73	41%	85,000.00
Retirement	73,000.00	34,649.88	47%	73,000.00
Gas & Oil	10,000.00	5,139.71	51%	10,000.00
Diesel	8,000.00	2,831.99	35%	6,000.00
Vehicle Repairs	20,000.00	10,588.14	53%	20,000.00
Supplies and Materials	20,000.00	15,845.63	79%	20,000.00
Telephone	10,000.00	3,118.16	31%	6,500.00
Co. Wide Radio System	53,000.00	18,036.84	34%	53,000.00
Power & Lights	9,500.00	4,366.72	46%	9,000.00
Insurance	55,000.00	23,624.40	43%	55,000.00
System Repairs & Maintenance	11,000.00	7,640.79	69%	11,000.00
Uniforms & Clothing	10,000.00	4,409.72	44%	10,000.00
Dues and Certification Fees	1,000.00	920.00	92%	1,000.00
Training and Seminars	9,500.00	5,529.69	58%	9,500.00
Miscellaneous Expenses	8,500.00	6,324.90	74%	8,500.00
Capital Lease Payments	23,000.00	19,688.81	86%	19,688.81
Property & Equipment	24,000.00	-	0%	24,000.00
Property & Equipment < \$5,000	15,000.00	25,737.78	172%	30,000.00
Building Repairs	10,000.00	426.52	4%	10,000.00
Dispatching Services	23,000.00	12,191.39	53%	24,000.00
	<u>1,092,500.00</u>	<u>529,979.54</u>	<u>49%</u>	<u>1,091,189</u>

Projections  
 FY 2014 - As of December 2013  
 Police Department

Expenses	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	\$ 464,500.00	\$ 239,967.54	52%	\$ 465,000.00
Social Security	34,300.00	17,790.85	52%	36,000.00
Hospital Insurance	65,000.00	28,179.78	43%	63,000.00
Retirement	59,000.00	29,563.38	50%	59,000.00
County Sheriff Deputies	40,000.00	15,240.00	38%	40,000.00
Gas & Oil	43,200.00	18,209.32	42%	40,000.00
Diesel	1,200.00	480.38	40%	1,000.00
Vehicle Repairs	16,000.00	5,530.02	35%	16,000.00
Supplies and Materials	12,000.00	5,763.13	48%	12,000.00
Telephone	12,000.00	4,415.03	37%	9,000.00
Co. Wide Radio System	51,000.00	16,362.83	32%	51,000.00
Power & Lights	5,800.00	1,830.06	32%	4,500.00
Insurance	44,300.00	19,228.84	43%	44,300.00
System Repairs & Maintenance	8,000.00	5,919.05	74%	8,000.00
Uniforms & Clothing	9,000.00	509.68	6%	9,000.00
Dues and Certification Fees	500.00	80.00	16%	300.00
Training and Seminars	6,500.00	1,938.21	30%	6,500.00
Miscellaneous Expenses	1,500.00	229.10	15%	1,000.00
Capital Lease Payments	33,134.00	33,874.95	N/A	33,874.95
Property & Equipment	13,000.00	13,095.95	N/A	13,095.95
Property & Equipment < \$5,000	7,000.00	108.15	2%	7,000.00
Dispatching Services	23,000.00	10,722.00	47%	23,000.00
	<u>949,934.00</u>	<u>469,038.25</u>	<u>49%</u>	<u>942,571</u>

Projections  
 FY 2014 - As of December 2013  
 Maintenance Department

Expenses	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	\$ 163,000.00	\$ 73,012.84	45%	\$ 163,000.00
Social Security	12,500.00	5,500.39	44%	12,500.00
Hospital Insurance	19,000.00	8,572.38	45%	19,000.00
Retirement	14,000.00	5,845.76	42%	14,000.00
Gas & Oil	12,000.00	5,362.10	45%	12,000.00
Diesel	4,000.00	1,225.15	31%	3,000.00
Vehicle Repairs	7,500.00	7,797.65	104%	9,000.00
Supplies and Materials	25,000.00	10,819.64	43%	25,000.00
Telephone	660.00	330.00	50%	660.00
Power & Lights	39,000.00	19,050.84	49%	39,000.00
Insurance	16,000.00	6,247.44	39%	16,000.00
System Repairs & Maintenance	15,000.00	16,758.73	112%	20,000.00
Uniforms & Clothing	3,000.00	1,343.35	45%	2,000.00
Miscellaneous Expenses	1,000.00	-	0%	1,000.00
Capital Lease Payments	5,256.00	7,916.29	151%	7,916.29
Property & Equipment	13,000.00	13,208.79	102%	13,208.79
Garbage Disposal	170,000.00	87,234.00	51%	175,000.00
Causeway Maintenance	2,000.00	512.02	4%	2,000.00
Container Servicing	13,000.00	3,078.72	31%	13,000.00
Beach Path Maintenance	10,000.00	1,787.37	N/A	10,000.00
	<u>544,916.00</u>	<u>275,603.46</u>	<u>51%</u>	<u>557,285</u>

Projections  
 FY 2014 - As of December 2013  
 Recreation Department

Expenses	Current Year			Projections at 12/31/13
	Budget	Actual Year-to-date	Percentage of Budget	
Power & Lights	7,500.00	2,973.15	40%	7,500
Insurance	2,500.00	1,514.87	61%	2,500
Recreation Area Maintenance	7,500.00	5,926.76	79%	7,500
Special Events	15,000.00	7,104.29	47%	15,000
Property & Equipment	130,000.00	9,900.00	8%	130,000
Property & Equipment < \$5,000	24,500.00	7,245.00	30%	24,500
	<u>187,000.00</u>	<u>34,664.07</u>	<u>19%</u>	<u>187,000</u>

Projections  
 FY 2014 - As of December 2013  
 Administrative Department

Expenses	Current Year			Projections 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	\$ 376,000.00	203,073.35	54%	385,000
Social Security	30,000.00	15,931.82	53%	30,000
Hospital Insurance	42,500.00	20,035.94	47%	42,500
Retirement	40,000.00	22,990.63	57%	40,000
Office Supplies	24,000.00	13,399.96	56%	24,000
Travel - Clerk of Court	500.00	673.67	135%	700
Supplies - Clerk of Court	1,000.00	303.98	30%	1,000
Telephone	14,500.00	8,386.54	58%	14,500
Power & Lights	6,500.00	3,724.60	57%	6,500
Insurance	62,000.00	29,078.78	47%	60,000
System Repairs & Maintenance	40,000.00	46,755.33	117%	50,000
Dues & Certification	3,200.00	2,314.80	72%	3,200
Training & Seminars	6,000.00	1,956.08	33%	5,500
Professional Services	35,000.00	2,590.00	7%	20,000
Fee Simple Deed Costs	100.00	-	0%	100
Planning Commission	2,000.00	62.39	3%	500
Council Expenses	13,000.00	4,360.29	34%	9,000
General Advertising Expenses	8,000.00	11,186.43	140%	15,000
Legal & Accounting	95,000.00	50,225.66	53%	95,000
Accreted Land Lawsuit	35,000.00	17,499.35	50%	35,000
Accreted Land Management	100,000.00	2,600.00	3%	25,000
Miscellaneous Expenses	12,250.00	12,112.58	99%	14,000
Capital Project	200,000.00	26,431.25	13%	100,000
Property and Equipment	7,000.00	9,569.70	N/A	9,600
Property and Equipment < 5,000	7,500.00	10,300.20	137%	12,000
Town Hall Relocation	50,000.00	25,197.51	50%	53,000
Victims Rights Expenses	10,000.00	-	0%	-
GO Bond Payment	198,500.00	181,446.25	91%	200,000
	<u>1,419,550.00</u>	<u>722,207.09</u>	<u>51%</u>	<u>1,251,100</u>

Projections  
 FY 2014 - As of December 2013  
 Building Department

Expenses	Current Year			Projections at 12/31/13
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	195,000.00	92,336.92	47%	190,000
Social Security	14,400.00	6,805.76	47%	14,400
Health Insurance	22,400.00	11,148.41	50%	22,400
Retirement	21,000.00	10,467.78	50%	21,000
Gas & Oil	2,600.00	807.48	31%	2,600
Office Supplies	3,000.00	1,524.31	51%	3,000
Supplies - Building Inspector	2,000.00	462.65	23%	2,000
Telephone	3,600.00	1,806.24	50%	2,500
Power & Lights	1,300.00	299.39	23%	700
Insurance	5,000.00	311.16	6%	4,500
System Repairs & Maintenance	2,700.00	1,707.50	63%	2,500
Dues & Certification	1,500.00	145.00	10%	1,500
Training & Seminars	3,000.00	820.90	27%	3,000
BZA Expenses	2,000.00	260.45	13%	1,500
DRB Expenses	9,000.00	2,569.08	29%	6,000
Tree Commission	1,500.00	64.96	4%	1,500
Trimming & Pruning	11,400.00	400.00	4%	11,400
Property and Equipment	11,000.00	-	0%	11,000
Property and Equipment < 5,000	3,000.00	1,401.54	47%	2,500
	<u>315,400.00</u>	<u>133,339.53</u>	<u>42%</u>	<u>304,000</u>

Projections  
 FY 2014 - As of December 2013  
 Sewer Fund

Expenses	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	159,165.62	65,111.92	41%	130,224
Social Security	12,176.17	4,731.49	39%	9,463
Hospital Insurance	23,361.17	9,755.96	42%	19,512
Retirement	16,871.56	6,453.42	38%	12,907
Gas & Oil	7,000.00	3,311.03	47%	6,622
Diesel Fuel	3,300.00	3,260.40	99%	5,560
Diesel Equipment	5,000.00	789.07	16%	4,789
Repairs - Vehicles	5,000.00	4,456.74	89%	5,907
Supplies and Materials	10,000.00	10,215.62	102%	13,816
Tools	2,000.00	515.09	26%	2,597
Office Supplies	8,700.00	1,164.65	13%	5,965
Lab Supplies	3,700.00	1,836.36	50%	3,673
Telephone	5,600.00	2,727.07	49%	5,454
Power & Electricity	48,000.00	27,806.64	58%	55,613
Insurance	19,000.00	8,937.44	47%	17,875
Systems Repairs and Maint.	40,000.00	61,971.31	155%	64,771
Sludge Disposal	17,000.00	11,871.78	70%	34,272
Grit Disposal	1,400.00	504.57	36%	1,009
Uniforms & Clothing	1,500.00	1,140.11	76%	2,280
Capital Improvements	141,000.00	43,546.20	31%	86,324
Dues and Certification	8,000.00	3,694.03	46%	7,388
Training and Seminars	5,000.00	712.42	14%	4,935
Prof Services - Audit	5,000.00	5,000.00	100%	5,000
Professional Services	5,000.00	2,595.18	52%	14,648
Miscellaneous	1,124.82	181.33	16%	363
Property & Equipment	-	-	#DIV/0!	-
Property & Equipment < \$5,000	6,000.00	-	0%	-
Sewer Revenue Bond	68,304.00	5,841.00	9%	69,682
Lease Payments	14,255.61	13,568.98	95%	13,569
Wastewater Analysis - Lab Cost	9,000.00	4,778.00	53%	9,556
Chemicals	9,000.00	8,387.05	93%	13,387
Administrative Salaries	40,067.66	20,115.59	50%	40,231
Social Security	3,065.18	1,500.98	49%	3,002
Hospital Insurance	3,275.98	1,657.35	51%	3,315
Retirement	4,247.17	2,132.23	50%	4,264
	<u>711,114.94</u>	<u>340,271.01</u>	<u>48%</u>	<u>677,973</u>

Projections  
 FY 2014 - As of December 2013  
 Water Fund

Expenses	Current Year			Projections at 12/31/2013
	Budget	Actual Year-to-date	Percentage of Budget	
Salaries and Wages	159,165.62	65,111.55	41%	130,224
Social Security	12,176.17	4,731.41	39%	9,463
Hospital Insurance	23,361.17	7,248.65	31%	19,512
Retirement	16,871.56	6,453.40	38%	12,907
Gas & Oil	7,000.00	3,311.07	47%	6,622
Diesel Fuel	3,300.00	373.45	11%	747
Diesel Equipment	2,000.00	-	0%	1,000
Repairs - Vehicles	5,000.00	4,123.94	82%	5,524
Supplies and Materials	10,000.00	12,090.72	121%	12,091
Tools	1,500.00	515.10	34%	1,015
Office Supplies	8,700.00	1,248.20	14%	6,048
Lab Supplies	2,200.00	722.93	33%	1,446
Telephone	5,600.00	2,727.09	49%	5,454
Power & Electricity	2,800.00	1,673.56	60%	3,347
Insurance	17,000.00	7,704.92	45%	7,705
Systems Repairs and Maint.	38,000.00	22,457.38	59%	38,057
Uniforms & Clothing	1,500.00	1,140.11	76%	1,140
Capital Improvements	55,000.00	2,647.50	5%	48,648
Dues and Certification	9,000.00	2,869.02	32%	2,869
Training and Seminars	4,500.00	1,350.46	30%	4,250
Prof Services - Audit	5,000.00	5,000.00	100%	5,000
Professional Services	7,000.00	-	0%	-
Miscellaneous	1,564.35	35.27	2%	35
Transfer to G.F.	198,500.00	-	0%	198,500
Lease Payments	14,255.61	13,568.98	95%	13,569
Water Analysis	1,200.00	-	0%	-
Chemicals	7,000.00	2,597.31	37%	9,697
H2O Payment Operation	125,000.00	59,069.96	47%	111,654
CPW Improvements	118,656.00	538.00	0%	177,103
Administrative Salaries	40,067.66	20,115.77	50%	40,232
Social Security	3,065.18	1,500.98	49%	3,002
Hospital Insurance	3,275.98	1,657.35	51%	3,315
Retirement	4,247.17	2,132.23	50%	4,264
	<u>913,506.47</u>	<u>254,716.31</u>	<u>28%</u>	<u>884,440</u>

**Town Hall Expenses - Relocation & Operation**  
**As of December 31, 2013**

Land Preparation and Trailer Set-up Expenses:	\$ 138,892.81
Sewer Tank Expenses:	39,684.28
Trailer Lease	67,973.84
Consultants	26,361.00
Miscellaneous Expenses:	<u>23,933.66</u>
	<u>\$ 296,845.59</u>

**New Town Hall Expenses - Design & Construction**  
**As of December 31, 2013**

Architectural & Design Expenses	<u>\$ 26,431.25</u>
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# **PUBLIC SAFETY COUNCIL WORKSHOP**

**February 03, 2014**

**Chairman Chauncey Clark  
Members Pat O'Neil and Mary Jane Watson**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

## **Monthly Report by Chiefs Howard and Stith**

### **I. Matters for Action by Council**

No action items for Council at this time.

### **II. Matters for Discussion by Council**

1. Ladder Truck Out of Service – Update by Chief Stith on the specification process for a new ladder truck.
2. Sullivan's Island Fire and Rescue Squad – The annual Oyster Roast will be held on Saturday February 15, 2014 5-8pm at the "Big Tin". Tickets are \$25 in advance and \$30 at the door.
3. Coyote Program – Update by Chief Howard on research and establishment of a coyote program.

### **III. New Matters Presented to Council**

1. Review and discussion of ice storm operations by staff.

### **IV. Matters Pending Further Action By Council**

1. Electronic Control Devices – The Department has completed training conducted by the Charleston County Sheriff's Department on Electronic Control Devices. Chief Howard has circulated a revised "Use of Force" policy to the Police Committee and Administrator for review. Chief Howard has completed electronic control device training.

2. Beach Fires and Parties – Previous beach fire permits have resulted in large gatherings in excess of 100 people. The Turtle Team has expressed concern about potential damage to turtle nests. General discussion regarding beach gatherings with fire permits.

Type of Incident	Total Incidents
Structure Fire	1
Alarm Malfunction	
Unintentional Alarm	6
Emergency Medical	17
Water Rescue	2
Citizen Assist	18
Hazardous Condition	1
Automobile Fire	
Trash, Rubbish, or Grass Fire	1
Smoke Scare	
Other Misc.	
Total Responses	46

<b>Beach Calls</b>
<b>Contacts</b>

Incidents Where Aid was Given	
Mutual Aid	1
Automatic Aid	

**Fire Department Activities:**

Fire Department performed 20 prefire plan updates

Tours given to 10 adults and 15 children.

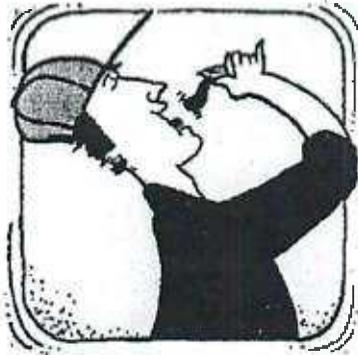
**Training:**

Volunteer drill held on 1/8 and 1/22.

# **The Big One is Coming**

**SULLIVAN'S ISLAND FIRE AND RESCUE**

## **OYSTER ROAST**



**SATURDAY, FEBRUARY 15th**

**"Under the Big Tin"**

**5-8 p.m.**

**Rain or Shine**

**\$25.00 Advance \$30.00 Day of Event**

**All You Can Eat Singles**

**Bring Your Own Knife**

**Hot Dogs and Fish Stew**

**Tickets available at Fire Station, Town Hall,  
Harris Teeter at Sea Island Shopping Center,  
and Simmons Seafood**

**LIVE BAND, T-SHIRTS, JUMP CASTLE**

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
JANUARY 2014**

01/01/14 – Officers received a report of an assault taking place at Dunleavy's Pub, on arrival the officers located the victim who stated that a female subject had been harassing and grabbing him. The female was located at Home Team BBQ and was advised that she was on trespass notice of Dunleavy's; the victim did not wish to press charges for the assault.

01/01/14 – A complainant reported that the door handle and lock to his vehicle had been vandalized.

01/07/14 – A vehicle was stopped for a traffic violation, while conducting the stop it was learned that the vehicle was uninsured and the registration violations. The driver was cited for the violation and the vehicle was towed

01/07/14 – A vehicle was stopped for an equipment violation, while conducting the stop it was learned that there was marijuana in the vehicle. The drugs were confiscated and the driver was cited.

01/14/14 – A complainant reported that some entered her unsecured vehicle and removed several pieces of jewelry.

01/14/14 – A complainant reported that someone had removed from her residence a gold brooch.

01/14/14 – A complainant reported that there were two subjects around the neighbors vehicle, officer located two subjects in the area and while questioning them located a small bag of marijuana in one of the subjects pockets. The subject was arrested.

01/18/14 – A subject was placed on trespass notice from High Thymes after he was causes a disturbance inside the establishment.

01/18/14 – A subject who was place on trespass notice from High Thymes earlier was causing a disturbance in Poe's; the subject was arrested and lodged in the county jail.

SLED	Inhouse Code / Description	Last Year	This Year
<b>ALCOHOL CRIMES</b>			
90D	90D DRIVING UNDER THE INFLUENCE		
90E	90E DRUNKENNESS		
90G	90G LIQUOR LAW VIOLATIONS		

Total for Category: 0 0

<b>ARSON/SUSPICIOUS FIRE</b>			
200	200 ARSON		
978	978 SUSPICIOUS FIRE		

Total for Category: 0 0

<b>ASSAULTS</b>			
100	100 KIDNAPING / ABDUCTION		
11A	11A RAPE - FORCIBLE		
11B	11B SODOMY - FORCIBLE		
11C	11C SEXUAL ASSAULT WITH AN OBJECT		
11D	11D FONDLING - FORCIBLE		
13A	13A ASSAULT - AGGRAVATED		
13A	CDA CDV - AGG ASSAULT		
13B	13B ASSAULT - SIMPLE		
13B	CDV CDV - SIMPLE ASSAULT		
13C	13C ASSAULT - INTIMIDATION		
36A	36A INCEST		
36B	36B RAPE - STATUTORY		
36C	36C INDECENT EXPOSURE (SEXUAL NATURE)		
753	753 TELEPHONE CALLS - OBSCENE, HARASSING		

Total for Category: 0 0

<b>DRUG CRIMES</b>			
35A	35A DRUG / NARCOTIC VIOLATIONS	1	2
35B	35B DRUG EQUIPMENT VIOLATIONS	1	1

Total for Category: 2 3

<b>HOMICIDE CRIMES</b>			
09A	09A MANSLAUGHTER		
09B	09B NEGLIGENT MANSLAUGHTER		
09C	09C JUSTIFIABLE HOMICIDE		

Total for Category: 0 0

<b>INFORMATION ONLY REPORTS - NRP</b>			
NRP	90T ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP		3
NRP	NRP INCIDENT NOT REPORTED	5	4

Total for Category: 5 7

<b>LARCENY CRIMES</b>			
120	120 ROBBERY		
210	210 EXTORTION / BLACKMAIL		
220	220 BURGLARY / BREAKING & ENTERING	2	
23A	23A POCKET-PICKING		
23B	23B PURSE-SNATCHING		
23C	23C SHOPLIFTING		
23D	23D THEFT FROM BUILDING		
23E	23E THEFT FROM COIN OPERATED MACHINE		
23F	23F THEFT FROM MOTOR VEHICLE		
23G	23G THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES		
23H	23H LARCENY - ALL OTHER		

PS-4

SLED	Inhouse Code / Description	Last Year	This Year
<b>LARCENY CRIMES</b>			
240	240 MOTOR VEHICLE THEFT		
250	250 COUNTERFEITING / FORGERY		
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST		
26B	26B TELLER MACHINE FRAUD		
26C	26C IMPERSONATION		
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD		
270	270 EMBEZZLEMENT		
280	280 STOLEN PROPERTY OFFENSES		
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		
90A	90A BAD CHECKS		
<b>Total for Category:</b>		2	0
<b>OTHER CRIMES</b>			
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS	1	
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS		
90C	90C DISORDERLY CONDUCT	1	1
90F	90F FAMILY OFFENSES, NONVIOLENT		
90H	90H PEEPING TOM		
90I	90I RUNAWAY		
90J	90J TRESPASS OF REAL PROPERTY		
90K	90K INCORRIGIBLE		
90L	90L TRUANCY		
90N	90N RESISTING ARREST		1
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	1	1
979	979 MISSING PERSONS		
980	980 SUICIDES		
992	992 PROWLER		
<b>Total for Category:</b>		3	3
<b>OTHER MONEY CRIMES</b>			
39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
<b>Total for Category:</b>		0	0
<b>PROSTITUTION</b>			
40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
<b>Total for Category:</b>		0	0
<b>VANDALISM/DAMAGE</b>			
290	290 VANDALISM OF PROPERTY	1	1
<b>Total for Category:</b>		1	1
<b>Total for Reporting Period:</b>		13	14

PS-5

**OFFENSES REPORTED**

02/03/2014

Inhouse Code		Current		Previous	
		Monthly Total	Year To Date	Monthly Total	Year To Date
220	BURGLARY / BREAKING & ENTERING	0	0	2	2
290	VANDALISM OF PROPERTY	1	1	1	1
35A	DRUG / NARCOTIC VIOLATIONS	2	2	1	1
35B	DRUG EQUIPMENT VIOLATIONS	1	1	1	1
520	WEAPON LAW VIOLATIONS	0	0	1	1
90C	DISORDERLY CONDUCT	1	1	1	1
90N	RESISTING ARREST	1	1	0	0
90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	3	3	0	0
90Z	ALL OTHER OFFENSES	1	1	1	1
NRP	INCIDENT NOT REPORTED	4	4	5	5
<b>TOTALS</b>		14	14	13	13

PS-6

90Z Breakdown  
For Period 1/2014

Case Number	Date	Description
14-00008	01/14/2014	BREAKING AND ENTERING MOTOR VEHICLE

PS-7

NRP Breakdown  
For Period 1/2014

Case Number	Date	Description
14-00001	01/01/2014	TOWED VEHICLE
14-00002	01/01/2014	INFORMATION REPORT
14-00005	01/07/2014	AGENCY ASSIST
14-00009	01/18/2014	TRESPASS NOTICE

PS-8

VICTIMS REPORTED

02/03/2014

Inhouse Code		Current		Previous	
		Monthly Total	Year To Date	Monthly Total	Year To Date
220	Burglary / Breaking & Entering	0	0	2	2
290	Vandalism Of Property	1	1	1	1
35A	Drug / Narcotic Violations	2	2	1	1
35B	Drug Equipment Violations	1	1	1	1
520	Weapon Law Violations	0	0	1	1
90C	Disorderly Conduct	1	1	1	1
90N	Resisting Arrest	1	1	0	0
90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	1	1	0	0
90Z	All Other Offenses	1	1	1	1
NRP	Incident Not Reported	3	3	4	4
<b>TOTALS</b>		<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>

PS-9

Monthly Report for January 2014

**PERSONS ARRESTED**

Total Individuals Arrested for Month: 3 With 6 Counts

Total Individuals Arrested for Year: 3 With 6 Counts

The Total Arrests Codes will probably be more than the Total Individuals Arrested.  
Each Individual can have as many as Three (3) Arrest Codes Associated.

Type	Total Arrest Codes for Month				Total Arrest Codes for Year To Date			
	Male	Female	Male	Female	Male	Female	Male	Female
1 - Adults	5	0	5	0	5	0	5	0
2 - Juveniles	0	0	0	0	0	0	0	0
3 - Narc - Adults	1	0	1	0	1	0	1	0
4 - Narc - Juveniles	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>

PS-10

Race/Sex Breakdown for Arrested  
For Period 1/2014

	For Period	So Far This Year
<b>White</b>		
Male	3	3
Female	0	0
<b>Black</b>		
Male	0	0
Female	0	0
<b>Other</b>		
Male	0	0
Female	0	0

PS-11

Monthly Report for January 2014  
**PERSONS ARRESTED**

02/03/2014

	This Month	This Year To Date
Juveniles	0	0
Adults	3	3

PS-12

Monthly Report for January 2014  
PROPERTY VALUES

02/03/2014

Type	Total for Month	Total for Year
Burglary Stolen	0.00	0.00
Larceny Stolen	0.00	0.00
Criminal Damage	200.00	200.00
MVT Stolen	0.00	0.00
Other Stolen	0.00	0.00
Burglary Recovered	0.00	0.00
Larceny Recovered	0.00	0.00
MVT Recovered	0.00	0.00
Other Recovered	0.00	0.00
Total Stolen	0.00	0.00
Total Recovered	0.00	0.00
Total Seized	35.00	35.00

PS-13

**WATER AND SEWER REPORT  
COUNCIL WORKSHOP  
FEBRUARY 3, 2014**

**Committee Chair: Susan Middaugh**  
**Committee Members: Jerry Kaynard, Chauncey Clark**

Committee Charge: All matters relating to the Water and Sewer Department and systems.

**Monthly Report from Mr. Gress**

**I. Matters for Action by Council**

**Consensus Item:** Authorization for Greg Gress to provide relief adjustments to December, 2013, and January, 2014, Water & Sewer bills when (1) the owner has made an application for relief and (2) W&S personnel have determined that the elevated W&S bill was due to a water pipe break or other event attributable to the recent severe cold episodes.

**II. Matters for Discussion by Council**

1. Mt. Pleasant option for Sewage Treatment

**III. New Matters Presented to Council**

1. Update on application for SRF funding for I&I project.
2. Update on Consultant for Town Plan for Sewer System Capital Improvements
3. Update on Drying Bed improvements
4. Water & Sewer Committee Meetings:

Draft minutes for the January 15, 2014 W&S Committee are not yet approved.  
The next Committee meeting is not scheduled at this time.

**IV. Matters Pending by Council**

1. Capital Projects: Engineering studies to support FEMA Grant application
2. Middle St. project (CCOD #1 & CCOD #2) : Ready for bid

**V. Pending Water & Sewer Committee Topics:**

The following is a list of Water & Sewer Committee current projects & upcoming items:

- a) Drying bed improvements
- b) Sewer line for new Town Hall
- c) Policy for I&I due to laterals on private property
- d) Policy on Appeals / Applications for Relief
- e) Sewer line in CCOD #1 and CCOD #2: plans & payment
- f) Poe Ave
- g) West Ashley Pump & Booster; CWS Contract
- h) Review of cost recovery policy for W&S Department
- i) Chlorination system



Town of Sullivan's Island  
 Water & Sewer Department  
 Manager Greg Gress  
 843-883-5748

Monthly Water Report  
 For  
 January 2014

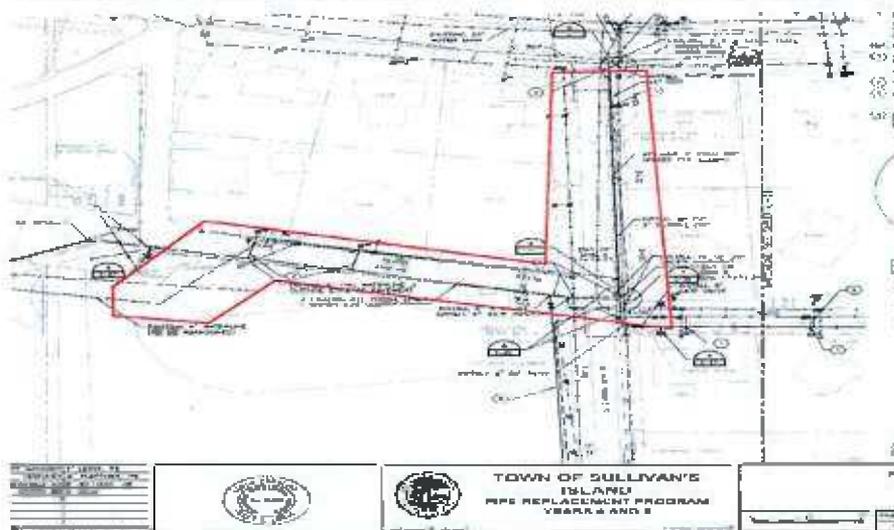
**FLOW:** Distributed 7.017 MG this month, with a daily average flow of .226 MG and a Daily Max of .490 MG

**SALES:** 6.461 MG billed (*all water*) with a daily average of 0.208MG. (6.077 MG billed in January last year with a daily average of 0.196 MG)

**RED WATER:** A couple red water calls from the 900 block of Middle Street. This was due to a hydrant running.

**DISTRIBUTION SYSTEM:** No operational problems. Proposal to install Fixed Based Meter Reading System differed in June 2012. Pending.

**WATER LINE PROJECT:** We will be replacing water line along Poe Ave from station 15 to station 16 and then along station 16 from Middle to Poe Ave beginning in late February 2014.



W+S-1



## Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748

*WATER PLANT:* Repairs needed to buildings at old water plant include doors and roof.

*WORK ORDERS:* 10 check for leaks; 43 frozen pipes; 3 monthly rereads; 2 replace customer shut off; 9 turn on; 16 turn off; 44 locates; 1 install irrigation meter; 0 remove irrigation meter; 2 irrigation quote; 12 read meter; 6 meter box repairs; 0 disconnect delinquent acct; 0 reconnect delinquent acct; 1 pulled meter for demo; 3 reinstall meter from demo; 0 backflow inspection

*CHEMICALS:* Used 42 gallons of phosphate.

*OTHER:*

W+S-2



## Town of Sullivan's Island

### Water & Sewer Department

Manager Greg Gress

843-883-5748

## Monthly Sewer Report

For

January 2014

*COLLECTION SYSTEM:* No operational problems.

*SEWER LINE PROJECT:* In progress of applying for SRF loan.

*LIFT STATIONS:* Loss of prim alarms continue to call out operators.

*FLOW:* Processed 15.693 Million Gallons this month, with a daily average of 0.523 MG and a maximum weekly average of .540 MG. Rainfall total was 3.29 inches.

*SALES:* 5.823 MG billed this month with a daily average of 0.187 MG. (5.490 MG billed in January last year with a daily average of 0.177 MG).

*HEADWORKS:* Continue to have some operational problems with auto step screen and press tripping out.

*OXIDATION DITCH:* No change in status.

*CLARIFIER:* Both sludge return lines have an obstruction in the bottom of clarifiers. Both clarifiers need painted.

*OUTFALL:* No operational problems.

W+S-3



## Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748

*BIOSOLIDS:* 11 cu yd. to landfill. 77,000 gallons hauled to NCSD. MPW could not take any liquid. Continue to look into cost estimates to build covers over drying beds and a covered sludge storage building. Old concrete tank is removed and new fence to be installed in February.

*CHEMICALS:* 540 lbs. of chlorine and 233 lbs. of sulfur dioxide used for the month.

*COMPUTER SYSTEMS:* No operational problems.

*WORK ORDERS:* 43 locates; 0 pool filling permit inspection; 0 sewer connection inspection (first time); 0 sewer reconnect inspection (reconnect from a demo); 1 sewer disconnect inspection (disconnect for a demo); 0 grease trap inspection; 0 install new tap; 0 repair cleanout; 1 back up.

*OTHER:*

W+S-4



Town of Sullivan's Island  
Water & Sewer Department  
843-883-5748  
[gregress@sullivanisland-sc.com](mailto:gregress@sullivanisland-sc.com)



February 3, 2014

Windy Smith  
Environmental Compliance Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Bacteriological Analysis report for the monitoring period from January 1, 2014 to January 31, 2014.

Should you have any questions please contact (843) 883-5748.

Respectfully,

A handwritten signature in black ink, appearing to read "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



## Bacteriological Analysis Sample Summary (Part 1)

### PART 1 CAN BE USED IN ONE (1) OF TWO (2) WAYS

1. If the system has had no Total Coliform (TC) Positives samples for a compliance cycle or,
2. If the system wants to report those samples that were initial TC Absent and use Part 2 for the TC Present and all repeats.

S	C	1	0	1	0	0	0	3
01/01/2014								

System Number

### DESCRIPTION

SC followed by 7 digit system number

First day of month for monthly

First day of quarter if quarterly

First day of year if annual

# of Initial Total Coliform Negative

M=Month; Q=Quarter; Y=Year

Number assigned by Lab Certification

4
M
10005001

Lab State ID #

Note: This can be used for any system that does not have a total coliform positive.

DOES SYSTEM ADD DISINFECTION?  YES  NO

AVERAGE DISINFECTION RESIDUAL  .

AND/OR

9-5-9M



Town of Sullivan's Island  
Water & Sewer Department

843-883-5748

[ggress@sullivansisland-sc.com](mailto:ggress@sullivansisland-sc.com)



February 3, 2014

Ms. Jennifer Cox  
Environmental Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Cox,

Enclosed please accept the Disinfection report for the monitoring period from January 1, 2014 to January 31, 2014.

Should you have any questions please contact me at (843) 883-5748.

Respectfully,

A handwritten signature in black ink that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



**Surface Water System Monthly Report:  
Distribution System Disinfection Residuals  
Bureau of Drinking Water Protection**

01/2014

System Name: Sullivan's Island System Number: 1010003 For (Month/Year):

Day	No. of Sites where Disinfectant Residual was measured. (a)	No. of Sites where Disinfectant Residual was not measured, but HPC was measured. (b)	No. of Sites where Disinfectant Residual was not detected and HPC was not measured. (c)	No. of Sites where Disinfectant Residual was not detected and HPC > 500 cfm. (d)	No. of Sites where Disinfectant Residual was not measured and HPC > 500 cfm. (e)
	Cont Lab ID <u>100025</u>	Cont Lab ID			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
<b>Total</b>	<u>4</u>				

Compliance with Distribution System Disinfectant Residual Criteria:  
 $V = (c+d+e) / (a+b) \times 100 = (0+0+0) / (4+0) \times 100 = 0\%$

For Previous Month: 0  
 Prepared by: Greg Diers Date: 2-3-14

W+S-8





# **ADMINISTRATION COUNCIL WORKSHOP**

**February 03, 2014**

**Chairman Jerry Kaynard**

**Members Mary Jane Watson and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

## **I. Matters for Action by Council**

No action items for Council at this time.

## **II. Matters for Discussion by Council**

### **1. Personnel**

- a) Personnel Report
- b) Susan Romaine – Resignation from Board of Zoning Appeals
- c) Kim Griffin – Probation period ends February 12, 2014. Administrator and Comptroller recommend full time status.
- d) Ethics Commission Hearing – The Ethics Commission will render a formal opinion regarding large class/small class exemption of Planning Commission member on March 19, 2014.
- e) Statement of Economic Interest – Reminder to Council that Statements of Economic Interest are due not later than March 30, 2014.

### **2. Correspondence**

- a) Wayne Stelljes, 3104 l'On Avenue 02-01-14: Coyotes

3. Commercial District Operational Issues – The Town has been working with the commercial district business owners group to address and resolve various issues surfaced by nearby residents. Attached is a list of solutions proposed by the owners. To date it has not been possible to schedule a meeting with the residents. The Administrator and Chief Howard met with food and beverage operators on Thursday September 19, 2013 to further discuss operational hours. A revised delivery agreement is attached.

4. Special Event Applications – General discussion regarding various Special Event applications:
  - a) Hunley Memorial; Confederate Memorial Trust February 17, 2014 – Parade and ceremony honoring the *CS Hunley*.
  - b) St. Patrick’s Day Celebration – March 15 and 17, 2014.
  - c) Run For Adela – Annual event and race on April 12, 2014.
5. Breach Inlet Historical Marker – General discussion regarding the edits to sign language.
6. Committee Meeting Schedule – General discussion regarding committee meetings scheduled at various dates during the month.
7. Town Communications Plan – General discussion by Council regarding resident outreach and communications plan.

### **III. New Matters Presented to Council**

No new matters presented to Council at this time.

### **IV. Matters Pending Further Action by Council**

#### **1. Archiving Old Records**

Initial estimate for paper files is approximately \$82,000, construction drawings approximately \$79,000 and pictures/miscellaneous files \$4,800 (subtotal \$86,800 exclusive of construction drawings). The estimate for software, license, installation and training is \$35,000. It should be noted that staff is locating and identifying other vendors and anticipates better pricing.



## PERSONNEL REPORT February 2014

Activity as of Friday, January 31, 2014

**HIRINGS/RESIGNATIONS:** None

**CURRENT OPENINGS:**

**General Administration:** None  
**Water & Sewer:** One – Operator (FT)  
**Maintenance:** None  
**Police Department:** None  
**Fire Department:** None

**Employee Anniversaries & Benchmarks**

**Admin:** Kim Griffin –6 month anniversary (probation) Feb 12, 2014

**PERSONAL DAY HOLIDAY/VACATIONS:**

**Department Heads:** None  
**Town Hall Staff:** Andy Benke: Feb 21<sup>st</sup> (Fri), vacation/off-Island  
Maria LoRusso: Feb 6<sup>th</sup>-7<sup>th</sup> (Thurs-Fri), vacation  
Ellen Miller: Feb 10-14<sup>th</sup> (Mon-Fri), vacation

**PROFESSIONAL DEVELOPMENT/TRAINING:**

**Water & Sewer:** Doug Davis designated Operator Trainee with SC Environmental Certification Board (SC LLR).

**Admin/Town Hall:** Lisa Darrow, MASC Risk Management Training, Columbia (Wed, Feb. 19, 2014). She is on target to complete 2-year RMI certification program in 2014 (Town receives SCMIT Worker's Compensation participation credit for this training).

**TOWN SERVICES:**

Town Hall offices are open on President's Day, Monday, February 17, 2014

No change to garbage collection schedule: Household (Tuesday) & Bulk/Yard (Wednesday)  
**Charleston County Recycling: Thursday, February 20, 2014 (Holiday Schedule)**

## Andy Benke

---

**From:** susan romaine <ssusanromaine@gmail.com>  
**Sent:** Wednesday, December 11, 2013 11:29 AM  
**To:** Andy Benke  
**Subject:** BZA resignation

Hello Andy, I hope all is going well on Sullivan's! I hope you're the right person to notify so please let me know if not. I will be out of town for extensive periods for the next several months and need to resign from the BZA since I will not be able to attend many of our meetings. It's been a pleasure serving and working with you all over at Town Hall!

Thanks so much for all you do.

Best, Susan Romaine

A-2

# State of South Carolina State Ethics Commission

## COMMISSIONERS

PHILLIP FLORENCE, JR., MEMBER AT LARGE  
CHAIR  
E. KAY BIERMANN BROHL, 2<sup>nd</sup> DISTRICT,  
VICE CHAIR  
RICHARD H. FITZGERALD, 1<sup>st</sup> DISTRICT  
VACANT, 3<sup>rd</sup> DISTRICT



## COMMISSIONERS

VACANT, 4<sup>th</sup> DISTRICT  
VACANT, 5<sup>th</sup> DISTRICT  
VACANT, 6<sup>th</sup> DISTRICT  
JONATHAN H. BURNETT, 7<sup>th</sup> DISTRICT  
G. CARLTON MANLEY, MEMBER AT LARGE

5000 THURMOND MALL, SUITE 250  
COLUMBIA, S.C. 29201

HERBERT R. HAYDEN, JR.  
EXECUTIVE DIRECTOR

January 6, 2014

Mr. Andy Benke  
Town of Sullivan's Island  
Post Office Box 427  
Sullivan's Island, South Carolina 29482

RE: Request for Informal Opinion

Dear Mr. Benke:

Thank you for your recent request for an informal opinion. At the outset I wish to apologize for the delay. An informal opinion is the opinion of the Commission staff based on the State Ethics Commission's prior published opinions; however, an informal opinion is not binding on the Commission. S.C. Code Ann. §8-13-320 (Supp. 2011). The Commission's jurisdiction is limited to the applicability of the Ethics, Government Accountability, and Campaign Reform Act of 1991. This opinion is based on the facts as you submitted. Any material deviation from the submitted facts or failure to disclose relevant information will void this opinion. An opinion does not supersede any other statutory or regulatory restrictions which may apply to this situation.

### Issue

In your letter you state the following:

A-3

Please accept this request for an informal opinion on the matter outlined below with regard to a member of the Sullivan's Island Planning Commission. That body will meet next on January 8, 2014 at 6:30 PM.

Under the present zoning ordinance, three types of food service establishments are allowed- bakeries, delicatessens and restaurants. Bakeries and delicatessens are considered conditional uses requiring "take-out only" service. Restaurant uses are allowed by Special Exception under certain conditions. The planning commission has requested staff to initiate text amendments to the Zoning Ordinance to allow café uses as a special exception in the Commercial District. The Commercial District is approximately three (3) city blocks in length with nineteen (19) parcels zoned commercial. At present time several commercial lots are vacant. Currently seven (7) establishments operate as a delicatessen would be classified as a café allowing for additional food service capabilities.

A member of the Planning Commission who is part owner of a restaurant in the district and owns the property where the restaurant is located has been engaged in the discussion regarding allowances and restrictions for the café designation. The town is asking the Ethics Commission for an informational opinion on two matters:

- (a) Can the Planning Commission member participate in the discussion or vote on zoning matters in the Commercial District specifically related to food and beverage establishments; and,
- (b) Can the Planning Commission member participate in discussion or vote on zoning matters as a whole in the Commercial District.

Enclosed you will also find our previous electronic correspondence on the matter, Staff Report to the Planning Commission 12-11-13, possible ordinance amendments, Planning Commission draft minutes and staff research on the topic. However, please advise if you require additional information.

#### Law

**Section 8-13-100(6) states:**

Section 8-13-100(11) states:

(11)(a) 'Economic interest' means an interest distinct from that of the general public in a purchase, sale, lease, contract, option, or other transaction or arrangement involving property or services in which a public official, public member, or public employee may gain an economic benefit of fifty dollars or more.

(b) This definition does not prohibit a public official, public member, or public employee from participating in, voting on, or influencing or attempting to influence an official decision if the only economic interest or reasonably foreseeable benefit that may accrue to the public official, public member, or public employee is incidental to the public official's, public member's, or public employee's position or which accrues to the public official, public member, or public employee as a member of a profession, occupation, or large class to no greater extent than the economic interest or potential benefit could reasonably be foreseen to accrue to all other members of the profession, occupation, or large class.

**Section 8-13-700(B) states in part:**

(B) No public official, public member, or public employee may make, participate in making, or in any way attempt to use his office, membership, or employment to influence a governmental decision in which he, a family member, an individual with whom he is associated, or a business with which he is associated has an economic interest. A public official, public member, or public employee who, in the discharge of his official responsibilities, is required to take an action or make a decision which affects an economic interest of himself, a family member, an individual with whom he is associated, or a business with which he is associated shall

(1) prepare a written statement describing the matter requiring action or decisions and the nature of his potential conflict of interest with respect to the action or decision;

\* \* \*

(5) if he is a public member, he shall furnish a copy to the presiding officer of any agency, commission, board, or of any county, municipality, or a political subdivision thereof, on which he serves, who shall cause the statement to be printed in the minutes and shall require that the member be excused from any votes, deliberations, and other actions on the matter on which the potential conflict of interest exists and shall cause such disqualification and the reasons for it to be noted in the minutes.

**Discussion**

Section 8-13-700(B) prohibits a public member from making, participating in making, or in any way using his official position to influence a government de-

S.C. State Ethics Commission – Informal Advisory Opinion

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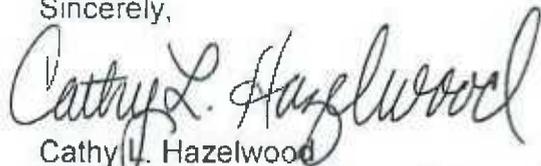
cision in which he, a family member, an individual with whom he is associated or a business with which he is associated has an economic interest. The Commission has reviewed many situations in which the public member has not had to recuse himself from discussions and votes because he is a member of a large class. The large class exception found in Section 8-13-100(11)(b) is just that, an exception to the recusal requirements of Section 8-13-700(B).

The large class exception found in the definition of economic interest is not defined and the Commission has never made a numerical determination of what a large class is. The Commission has preferred to review these questions on a case by case basis since each set of facts is unique.

The planning commission member is a member of a class of Sullivan's Island restaurant property owners; however, the question is whether he is member of a large class of that group? He is not based on previous advisory opinions. The planning commission member may not participate in discussions or votes regarding zoning matters in the commercial district, specifically related to food and beverage establishments. As there are only nine food and beverage establishments in the town, a large class does not exist; therefore, the exception from the Section 8-13-700(B) recusal is not available to the planning commission member. It is a very close call on the matter of the planning commission member/commercial district property owner participating in zoning matters as a whole in the commercial district. I believe this question must be answered by the Commission in its formal opinion.

Thank you for contacting the State Ethics Commission. If I can be of further assistance in matters within the Commission's jurisdiction, please contact me.

Sincerely,



Cathy L. Hazelwood  
Deputy Director and General Counsel

CLH/

1 February 2014

Sullivan's Island Mayor Mike Perkis  
Members of Sullivan's Island Town Council  
Sullivan's Island Town Administrator Andy Benke

Sullivan's Island Town Hall  
2050 Middle Street  
Sullivan's Island, SC 29482

**Re: Coyotes on Sullivan's Island**

Mr. Mayor, Members of Town Council, and Mr. Administrator,

Understanding that you have all been inundated with facts, opinions, and appeals regarding the coyote outbreak on the Island, I would ask for your indulgence in reading this letter. I am presenting what I believe is a logical, factually-based, and defensible approach to addressing the coyote problem. I do not own any pets, so my concerns relate to the safety and comfort of our island residents and visitors, and the domestic animals that many of them own. Additionally, I have concerns about all species of wildlife that are native to Sullivan's Island.

**I am in favor of eliminating coyotes from the Island, as quickly and completely as possible, using the method or methods that are the safest, most effective, and financially-responsible. I believe that a "professional study" is *not* necessary, and would only further delay what I expect to be the inevitable decision - that the coyotes must be eliminated.**

**In spite of the fact that your personal positions regarding the elimination of the coyotes vary, I urge you to move quickly, and collectively, in sparing the Island's residents, visitors, their pets, and our native wildlife from further threats and destruction caused by the undeniable increase in the population of invasive coyotes on Sullivan's Island.**

Using a question and answer format, and based primarily on facts, and a few limited opinions, I have addressed virtually all of the objections I have read and heard concerning the need to eliminate coyotes from Sullivan's Island. Granted, this is a lengthy document. However, I hope you will consider it to be both comprehensive and beneficial in nature. That is my objective.

**Why *should* the coyotes be eliminated from Sullivan's Island?**

- Coyotes are not native to Sullivan's Island, or the State of South Carolina, and thus are not part of our natural ecosystem.
- The current population of coyotes has already killed countless animals on the Island, both wild and domestic – directly impacting our natural ecosystem (e.g. squirrels, rabbits, reptiles, birds, etc.) and killing many of our resident's pets.
- Humans have already been approached and intimidated by coyotes, during both day and night.

**Why can't we just follow the initial advice of trying to make the coyotes uncomfortable, or scared of any human interaction? Isn't "hazing", as recommended by the Humane Society, effective?**

- Based on numerous accounts from residents who have had direct interactions with coyotes on the Island, along with the coyote sightings on virtually every portion of the Island, and the evidence of

scat in Island yards and streets; it is completely clear that the coyotes are *already* comfortable with our residential environment and are willing to tolerate human encounters.

- Even if coyotes *were* to show some fear of human interaction, the coyotes will continue to decimate our natural and domestic animal populations, and they will continue to pose a legitimate threat to humans in given situations.
- The extremely-limited acreage of the Island makes it impossible for any number of coyotes to exist in a “natural” environment, free of interaction with humans and domestic animals.

#### **What about those who believe that coyotes should be spared from eradication?**

- Coyotes fall into the same category as many other wild animals that live on the Island which are considered “nuisance animals”. All such animals can legally be eliminated by residents or professionals. This includes animals such as: mice, rats, raccoons, and possums – all of which *are* native to the Island.
- Those who are most concerned about our natural environment should be keenly aware of the fact that non-native species can destroy a natural ecosystem (as we are currently witnessing).
- While there is a significant difference between invasive animal species and invasive plant species, the concept of eliminating the invasive species in order to allow the native species to flourish is exactly the same.
- Concerning those who believe in the killing of mice, rats, raccoons and possums, but NOT the elimination of coyotes, it certainly seems possible that they may view coyotes in much the same way they do domestic canines. Obviously, there is a world of difference between the actions, behaviors, diets, and health risks of coyotes and domestic canines.

#### **Why not selectively eliminate only those coyotes that “pose an eminent threat” to people or pets?**

- ALL coyotes pose the exact same threat. Their choice of food, and need to hunt, are basic, natural characteristics of their species. As many of us have learned, they are opportunistic hunters; meaning they will hunt and eat whatever they can find – including fruits and berries, snakes and lizards, rodents, and small animals. There is nothing unnatural or unusual about their hunting and eating squirrels, rabbits, cats, and potentially even small dogs, if given the opportunity.
- What might appear to be a very calm, “non-threatening” coyote one minute, may have eaten a homeowner’s cat an hour earlier, or may threaten a child the following day. As with most wild animals, coyotes catch their prey and typically find cover to consume it. Thus, we cannot assume that a given coyote is non-threatening simply because we don’t actually observe it eating its prey. Most often, they do so by cover of night and/or the natural cover of vegetation.
- Residents all over the Island have eliminated nuisance animals including mice, rats, raccoons and possums for decades. Many such animals are eliminated immediately upon their taking up residency in or near our homes. We don’t wait for such animals to move from the crawl spaces or eaves of our homes into the interior, before we address them. We don’t wait for such nuisance animals to cause a maximum amount of destruction to our home’s structure or wiring – we eliminate them at the first sign of a threat. Similarly, we should not wait to eliminate coyotes only *after* they have decimated our natural ecosystem and killed countless more cats, and possibly, dogs. What would be the point of waiting to act against the coyotes?

#### **Why shouldn’t we just cull some coyotes or seek professional advice concerning what would be considered the optimal number of coyotes to allow on the Island?**

- Again, coyotes are *not* native, and therefore, do not have a place within our natural ecosystem. Therefore, the appropriate answer is that “zero” coyotes should be allowed to live on the Island. Any culling process, or “limited reduction”, of the coyote population would continue to support an

unnatural and unbalanced ecosystem, while failing to eliminate the threat that each and every coyote on the Island poses. It only takes one coyote to kill a cat or dog, or threaten humans.

- Those familiar with the practice of culling know and understand that it is a means of controlling a given species of wildlife that is a part of a natural ecosystem, and not an attempt to control an invasive species.

**Why shouldn't we engage professionals to attempt to determine how many coyotes currently live on the Island before developing a plan to control or eliminate the population?**

- It is impossible to determine the exact number of coyotes in any given area. They do not necessarily live in dens or fixed locations, and their hunting practices keep them on the move.
- Even *if* the exact number of coyotes on the Island could be determined, would it have any significant effect on the measures taken to reduce or eliminate the population? If there are 10, 15, or 20 coyotes on the Island, would the approach to reduce or eliminate the population differ significantly? Would it change the urgency with which they need to be eliminated?

**Why not allow the Sullivan's Island police officers to respond to calls for immediate threats or once a coyote has attacked someone or eaten another domestic animal?**

- While our police officers do a great job of serving and protecting those on the Island, they are not equipped – nor staffed – to respond to a host of calls regarding coyotes.
- *Even if* our police officers were tasked with responding to calls concerning coyotes, it is completely unreasonable to assume that a threatening coyote, or one that has just attacked a person or domestic animal, would stay in the area and remain accessible until an officer arrives.
- If officers were tasked with responding to such calls, they would strictly be reacting to a situation, rather than preventing it. Once someone has been traumatized by a coyote, or another domestic animal has been killed, the damage has been done.

**Why not just eliminate much of the vegetation that provides a safe habitat for the coyotes? Isn't it true that the accreted land and the maritime forest have caused the steep increase in our coyote population?**

- Although some coyotes undoubtedly live within the accreted land, they are also living in virtually all areas of the Island. At least 5 coyotes have been trapped in the area of one residence along the back of the Island, and they have been sighted all the way down to Breach Inlet, far from the accreted land. In fact, coyotes have been witnessed crossing the Breach Inlet bridge between Sullivan's Island and the Isle of Palms.
- Eliminating the majority of the natural vegetation on the Island is not only impossible, but it would have a devastating effect on the natural ecosystem.
- Elimination of habitat would not bring about a direct decrease in the coyote population, but cause the coyotes to become even more aggressive as the size of their habitat decreased.

**If the Town does decide to eliminate as many coyotes as is reasonably possible, should they be trapped or dispatched by professionals using firearms?**

- Understanding the diversity of the Island's habitat (with some areas being densely-populated residential areas and other areas containing an acre or more of natural habitat), it seems possible that a combination of both trapping and shooting may be the safest and most effective means of eliminating the coyote population. Both methods have been successfully deployed in other municipalities throughout the country and can be carefully regulated and monitored by the appropriate authorities.

- Since a limited amount of trapping on the Island has already proven to be successful, that practice could quickly be broadened across the Island, and whether or not there may be an additional need for dispatching some coyotes by firearms could be contemplated.

**And most importantly -- What are the consequences to be expected if the Town doesn't take some immediate action to eradicate the coyote population on the Island?**

- The population of both the domestic animals and wild animals (native to the Island) will continue to be decimated, at an alarming rate. It is common knowledge that an increasing number of domestic cats are disappearing from the Island, and that the natural population of squirrels, rabbits, and other native species has changed dramatically within the last 6 to 12 months.
- As is already the case, some residents will hire professional trappers to eliminate coyotes in and around their property – at their own expense. Obviously, this action, by itself, will not resolve the island-wide problem.
- Some residents will continue to live in fear that their domestic animals, their children, and even they themselves are subject to a coyote attack at any time of day or night.
- Many residents have been voicing their fear, concern, and anger; for months, regarding the threat that the coyotes pose. Based on questions that several residents have posed to Police Chief Howard in recent Town Council meetings, it is clear that some residents are contemplating the use of firearms to kill coyotes within the area surrounding their homes on the Island. It is reasonable to assume that the longer it takes for the Town to act in eliminating the coyote population on the Island, the more likely it will become that one or more residents will resort to the extremely dangerous and unlawful practice of shooting coyotes. (It is a well-known fact that the ordinances of Sullivan's Island make it unlawful to discharge a firearm anywhere on the Island). It is unreasonable and unfair to put residents in a situation where they feel a need to contemplate the possibility of a criminal prosecution (for the unlawful discharging of a firearm on the Island), in order to eliminate the potential threat of a coyote. It would also put our police officers and potential prosecutors in the difficult, and unnecessary, position of weighing the illegal use of a firearm versus the seriousness of a perceived threat from a wild animal.
- Some residents may also contemplate the use of poison in an attempt to eliminate coyotes. This too would be a very dangerous, and potentially unlawful, act that could lead to the accidental poisoning of native wildlife, domestic animals, and children. Obviously, this practice needs to be prevented just as much as the potential use of firearms by residents.

**I firmly believe that the known facts relative to the recent actions and threats posed by the coyotes on Sullivan's Island clearly dictate the need to immediately eradicate as many of them as is reasonably possible. I urge each of you to consider this proposition, and to act immediately, even if doing so would require you to call a Special Town Council meeting to discuss and vote on such an action. *Time is of the essence!***

As always, I appreciate your time and your consideration!

Sincerely,

Wayne L. M. Stelljes

3104 Ion Avenue  
Sullivan's Island, SC 29482

cc: Police Chief Danny Howard

A-10

MICHAEL PERKIS  
MAYOR

TOWN OF SULLIVAN'S ISLAND

ANDY BENKE  
TOWN ADMINISTRATOR

JASON BLANTON  
COMPTROLLER

LAWRENCE A. BOBBS  
TOWN ATTORNEY

GREG GRESS  
WATER AND SEWER MANAGER

JOE HENDERSON  
ZONING ADMINISTRATOR

DANIEL S. HOWARD  
CHIEF OF POLICE

ELLEN MILLER  
TOWN CLERK

HANDY ROBINSON  
DEPUTY CLERK

M. ANTHONY STEIN  
FIRE CHIEF

TOWN COUNCIL  
JERRY KAYNARD, MAYOR PRO TEM  
CHAUNCEY CLARK  
HARTLEY COOPER  
SUSAN MIDDAGH  
PATRICK O'NEIL  
MARY JANE WATSON



RECEIVED  
12/16/13

SPECIAL EVENT PERMIT APPLICATION

Event Date: Tuesday  
FEB 17, 2014 Time: 4:30 PM UNTIL 9 PM

Event Location: MIDDLE ST. TO SURPRISE BAPTIST CHURCH

Event Type:      Festival      Bicycle or Wheeled Race       
     Foot Race or Walk       Parade/Procession

Other - Please describe: SOLDIERS MARCH CHURCH  
SERVICES, BLANK FIRING CANJON & RIFLE  
AT BRUSH INLET

Event Name: HUNLEY MEMORIAL Organization/Company: CONFEDERATE HERITAGE TRUST

Mailing Address: C/O 1324 ECKMAN DRIVE, MT. PLEA, 29464

Work Phone: 884-7269 Facsimile:      Mobile Phone: 270-3316

E-mail(s): AEKMAN POP @ bell.south.net

Has the organization planned an event or Sullivan's Island before:  
 (Yes)      (No)

How many years has this particular event existed: 20+ Where: 15+ YRS BRUSH INLET  
PREVIOUSLY IN CHASU AT THE BATTERY

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: CONFEDERATE HERITAGE TRUST

Estimated Attendance: 150th ANNIVERSARY 100-200 PERSONS

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

The Town of Sullivan's Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.

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**Application Approval – Town of Sullivan's Island Use Only**

Signature of Town Administrator \_\_\_\_\_

Date \_\_\_\_\_

Comments and Special Conditions: \_\_\_\_\_

12/4/13: Staff discussed with Mr. Tifer (event coordinator) need for group to use limited gun/cannon charge for event & to notify residents in written writing (as done last year) (Done)

1. PARK/FACILITY/SITE LOCATION

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: BREECH INLET & MIDDLE ST

Property Owner Name: TOWN OF SULLIVANS ISLAND

Phone: N/A

\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.

2. DESCRIPTION OF THE SPECIAL EVENT

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

SOLDIERS MARCH FROM FT. MOLTRIE TO  
SUNRISE PRESBYTERIAN CHURCH (430-500 START)  
CHURCH SERVICE 7PM, MARCH ACROSS STREET  
TO BREECH INLET, MEMORIAL SERVICE, DICK  
AND CANNON SALUTE

3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE

a) Setup: 2/17/14 (Day/Date); 4:30 PM Start Time; 7:00 Finish Time - MARCH

b) Event: 2/17/14 (Day/Date); 7 PM Start Time; 7:45 Finish Time CANNON SERVICE

c) Dismantle: 2/17/14 (Day/Date); 8:00 Start Time; 8:30 Finish Time SALUTE ON THE BEACH

NOTE: SOME REENACTORS MAY REMAIN ON BEACH WITH CANDLE LANTERNS FOR A WHILE.

A-13

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

- |  |                        |                   |                       |
|--|------------------------|-------------------|-----------------------|
| <u>Road Closure</u>                                  | <u>Traffic Control</u> | Parking           | Security              |
| Alcohol  | <u>Amplified Sound</u> | Live Music        | Portable Restrooms    |
| Retail Vendors                                       | Food Vendors           | Tents or Canopies | Stage or Bleachers    |
| Signs and Banners                                    | Need for Electricity   | Admission Fee     | Need for Water Hookup |
| Inflatables/Jump Castle                              | Grease Disposal        | Animals           |                       |
| Other: <u>CANNON FIRE &amp; RIFLE FIRE (SALUTES)</u> |                        |                   |                       |

**5. SITE PLAN**

Attach a basic site plan sketch of the Special Event to this application.

Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

See  
Revised

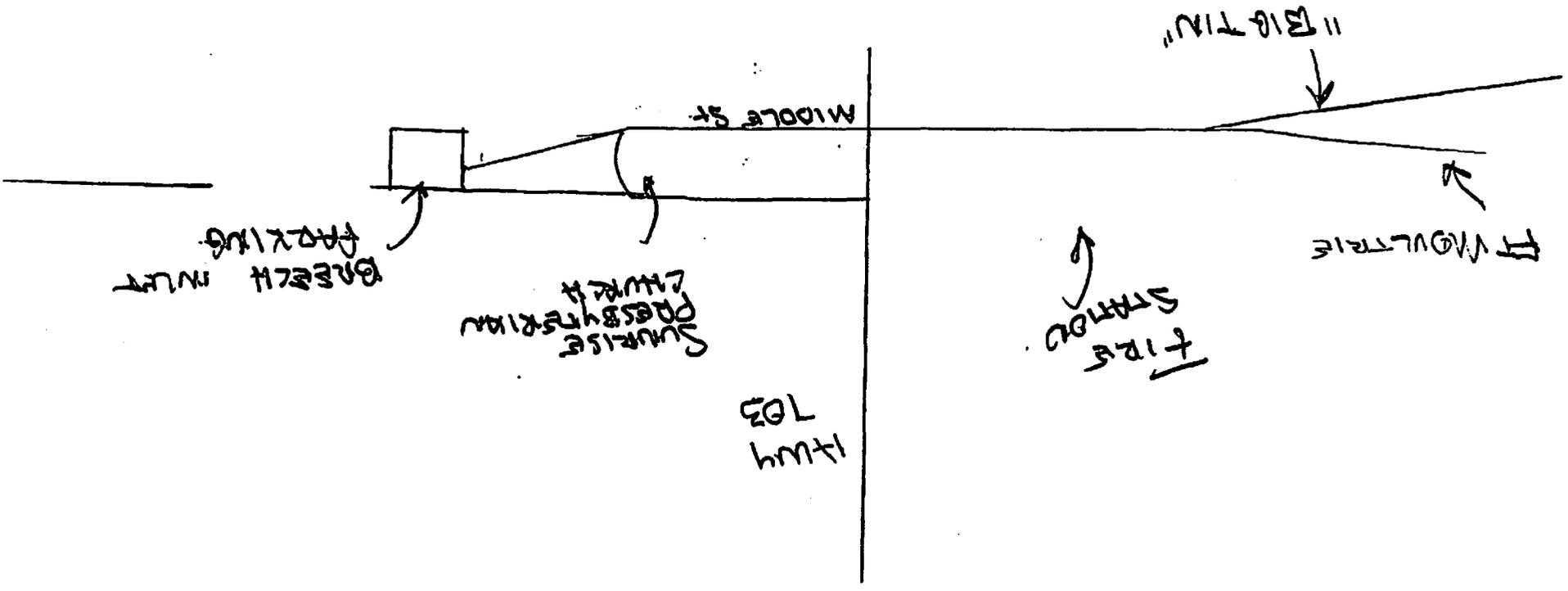
**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.

Street Soldiers March 2-17-14 About 4:30-4:45 pm  
 from Ft Moultrie to surprise Presbyterian Church.  
 Arrive 7:00 pm, have evening service, 7:45-8:00 pm  
 cross middle st to beach. Memorial service,  
 Shute by fire & cannon, end about 8:20-8:30.  
 Generator for Memorial service and lighting  
 to beach access.



A-15

**7. SIGNAGE**

Will signs or banners be hung onsite? Yes \_\_\_\_\_ No

**NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.**

**8. TENTS, INFLATABLES, RIDES**

Will tents or canopies be used during the Special Event? Yes \_\_\_\_\_ No

If yes, list number, types and sizes of tents/canopies: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Pavement Holes/Marring:** Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

- a) Will generators be used: Yes  No \_\_\_\_\_ *Yes, on BEACH 8:00 to 9:30 PM.*
- b) Will power source be needed: Yes \_\_\_\_\_ No
- c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes \_\_\_\_\_ No

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If contracting with a rental company for inflatables, indicate company name and address:

N/A

Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

*If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.*

**9. PORTABLE RESTROOMS**

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

Do you plan to provide portable restroom facilities at your Special Event?

Yes \_\_\_\_\_ No

If yes, how many? \_\_\_\_\_ Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: \_\_\_\_\_

Contact person on day of event: Name \_\_\_\_\_ Telephone \_\_\_\_\_

Equipment Setup: Date \_\_\_\_\_ Time \_\_\_\_\_

Equipment Pickup: Date \_\_\_\_\_ Time \_\_\_\_\_

If no toilets will be provided, please explain: TOILET FACILITIES AVAILABLE

IN SWASEE PRESBYTERIAN CHURCH

All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.

10. AMPLIFIED SOUND, STAGES

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes  No

Name of company: CONFEDERATE HERITAGE TRUST

Contact person on the day of event: FRED TETOR Cell number: 270-3516

Are there any musical entertainment features related to your event? Yes  No

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: AMPLIFIER FOR MEMORIAL SERVICES ON BEACH.

Number of stages: 0 Number of bands: 0

Start time: 8:00 PM Finish time: 8:30 PM.

11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):

Beer/Alcohol Security Stage Security Event Area Security

Road Closure Security Gate Security Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_: \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

ROAD CLOSURE AS IN PAST YEARS. CLOSE MIDDLE ST AT BREECH INLET AS WE CROSS ROAD 8:00 AND 8:30.

POLICE HAVE IN PAST DRIVEN BEHIND MARCHERS.

**12. PUBLIC SAFETY ISSUES**

**a) Crisis Management Contact Information**

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: FRED TETOR
- Address: 1324 ERIKMAN DR, MT. AIRA, 24464
- Telephone: 864-7264 Cell Phone: 270-3316

**b) Fire Safety Information**

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes \_\_\_\_\_ No

If yes, describe: \_\_\_\_\_

\_\_\_\_\_

**Please note:**

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

15. TRASH, GREASE AND RECYCLING REMOVAL PLAN

a) What is your detailed cleanup plan for the event (attached additional sheet if required)? \_\_\_\_\_

PICKING UP PAPER FROM RIFLE BLANKS  
AND TIN FOIL FROM CANNON BLANKS

b) Do you have a sanitation and recycling removal plan? Yes \_\_\_\_\_ No   
If yes, please describe. \_\_\_\_\_

N/A

c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes \_\_\_\_\_ No

d) Will the event require grease disposal? Yes \_\_\_\_\_ No   
*No grease may be poured on grass, hardscapes or in stormwater drains.*

e) What will grease be stored in during the event? N/A

f) Company picking up grease from event: N/A

Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours.  
If the event is on Saturday evening items can remain until 10:00 am Monday  
unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

16. VENDORS (Anyone serving, selling, sampling or displaying food, beverages, merchandise or providing services).

a) Does the Special Event include retail or food vendors? Yes \_\_\_\_\_ No

Applicant shall attach a detailed list of all vendors attending the event with this form. Include business type(s) and required license for each vendor. If food related, include cooking method and food/cooking oil disposal method details. All vendors must be notified of license and permit requirements for the day of the event.

- Section 10-1 of the Town of Sullivan's Island Code of Ordinances requires "Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided". Such licenses are based on gross income pursuant to SC Law. For business license contact Town Hall at 843-883-3198.
- Persons selling products are also required to have a SC Retail Sales Tax license. For SC Retail License questions call the SC Department of Revenue at 843-852-3600.
- Sale of alcoholic beverages requires an ABL-900 Temporary License from the SC Department of Revenue's Alcoholic Licensing Beverage Division. Serving alcoholic beverages may require this same license. Go to [www.sctax.org](http://www.sctax.org) select *Beer-Liquor-Wine-Bingo*>*Forms*>*Alcohol Beverage Licensing*, then scroll to *ABL-900*. For Alcoholic Licensing questions, call 843-852-3600 or 803-898-5864.
- Preparation and sale of food requires a Food Service Permit from the SC Department of Health and Environmental Control. Go to [www.scdhec.gov](http://www.scdhec.gov), select *Food Service* under *Permits, Licenses & Certification* or telephone 843-202-7020. **Note: For each cooking location, the Town requires a K Type Fire Extinguisher.**

**17. ALCOHOL PLAN**

a) Will alcoholic beverages be served without charge? Yes \_\_\_\_\_ No

b) Will alcoholic beverages be sold? Yes \_\_\_\_\_ No

c) If yes, check applicable: Liquor \_\_\_\_\_ Draft Beer \_\_\_\_\_ Can Beer \_\_\_\_\_

Wine \_\_\_\_\_

*No ALCOHOL*

d) Who will serve alcohol?

Self-Serve \_\_\_\_\_ Volunteers \_\_\_\_\_ Caterer (Name) \_\_\_\_\_ Staff \_\_\_\_\_

Licensed Bartenders \_\_\_\_\_ Other (Describe) N/A

**Designated areas where alcohol will be served and consumed must clearly be indicated on the attached site plan.**

c) Times for alcohol to be served

Start: N/A Finish: \_\_\_\_\_ N/A: \_\_\_\_\_

**THE FOLLOWING CONTROLS MUST BE FOLLOWED AT SPECIAL EVENTS SERVING ALCOHOL:**

- The Special Event sponsor shall be required to establish a controlled entrance and exit location by posting 11" x 17" signage stating that alcoholic beverages are prohibited beyond the permitted area with refuse containers adjacent to the signage. As required by the Chief of Police or his designee, a controlled area for serving and consuming alcohol may be required.
- No more than 2 alcoholic beverages shall be served to any person at any one time.
- No alcoholic beverages shall be served to any person unless such person has been issued a wristband by the Special Event sponsor indicating that the person has shown valid proof of being at least 21 years of age.
- No alcohol shall be served to Special Event attendees that are visibly intoxicated.

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no tailgate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

### 18. INSURANCE REQUIREMENTS

a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

- Has a General Liability Insurance policy listing the Town as additional insured been secured? Yes  No

b) **Liquor Legal Liability Insurance:** If the Applicant intends to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy or purchased separately naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- Has the Liquor Legal Liability Insurance listing the Town as additional insured been secured? Yes  No

The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.

NO ALCOHOL TO BE SERVED

A-2.3

19. **HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature: Frederick A. Tetor II Date: 12/5/2013

Print Applicant Name: FREDERICK A. TETOR II

Applicant Contact Number: 270-3316

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Property Owner's Name: Town of SULLIVAN'S ISLAND

Owner Contact Number: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/5/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> C. T. Lowndes - Summerville Office 136 S. Main St.  Summerville SC 29483		<b>CONTACT NAME:</b> Denise Perkins, CISR, CIC <b>PHONE (A/C, No., Ext.):</b> (843) 875-2300 <b>FAX (A/C, No.):</b> (843) 875-2691 <b>E-MAIL ADDRESS:</b> dperkins@ctlowndes.com	
<b>INSURED</b> Confederate Heritage Trust Inc 1130 John Rutledge Ave  Hanahan SC 29410		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Essex Ins - All Risk INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES      CERTIFICATE NUMBER: 13/14 Master 12/5/13      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INBR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		3DQ1827	11/11/2013	11/11/2014	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY			NO COVERAGE PROVIDED			COMBINED SINGLE LIMITY (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB			NO COVERAGE PROVIDED			EACH OCCURRENCE \$
	EXCESS LIAB			NO COVERAGE PROVIDED			AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NO COVERAGE PROVIDED			WC STATUTORY LIMITS \$ OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
				NO COVERAGE PROVIDED			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Those usual to the insureds operation. Certificate holder is additional insured in regards to General Liability coverages.

<b>CERTIFICATE HOLDER</b> (843) 883-3009      Ldarrows@sullivansisland-sc  Town of Sullivan's Island 2050 Middle Street Sullivans Island, SC 29482	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  P Melfi, AIAM, CISR/K <i>Denise Perkins</i>
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A-25

## Lisa Darrow

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**From:** Lisa Darrow <ldarrow@sullivanisland-sc.com>  
**Sent:** Tuesday, December 17, 2013 10:20 AM  
**To:** Andy Benke; Chief Stith; Chief Howard  
**Subject:** 2014 Special Event Request: Hunley Ceremony (2/17/2014)  
**Attachments:** 2014 Special Event APP- Hunley Memorial Ceremony 02-17-2013 (12-16-2013).pdf

**Importance:** High

Andy & Chiefs:

Received Confederate Heritage Trust request for 2014 Hunley Memorial – Tuesday, Feb 17, 2014 (4:30PM-9PM). I reviewed with Mr. Teter the restrictions from last year – reduced cannon charge and his group mailing event notice to residents. Thanks for feedback on application (attached) – note COI included.

Andy – will this go through staff level approval or get Council approval? Looking at timeline to give Mr. Teter the resident addresses should event get approved.

Lisa



Confederate Heritage Trust, Inc. Charleston, South Carolina

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January 20, 2014

TO WHOM IT MAY CONCERN:

RE: February 17<sup>th</sup>, 2014, Hunley Memorial, Sullivans Island

The Confederate Heritage Trust is an eleemosynary corporation whose purpose is to engage in the preservation of Southern history and the protection of Confederate burial sites, battlefields, monuments, symbols and historic objects of the Confederate States of America. One of our annual functions is conducted at Breech Inlet in memory of the brave men of the Confederate Submarine H. L. Hunley and the Federal man-of-war U.S.S. Housatonic, which sank on February 17, 1864. This event marks a major chapter in Naval History for the first submersible to attack and successfully sink an enemy vessel. This feat was not repeated until WWI, when the German Submarine U-21 sank a British Cruiser.

Monday, February 17<sup>th</sup>, at 5:00 p.m., soldiers shall march from Fort Moultrie to the Sunrise Presbyterian Church on Middle Street in memory of Lieutenant George Dixon and his crew, who would walk from Mount Pleasant, along the beach to Battery Marshall. Church services commence at 7:00 p.m., conducted by the Confederate Heritage Trust, Inc., with assistance from various organizations in memory of the eight men lost at sea on the Hunley and five men on the Housatonic.

Soldiers, sub-vets and ladies in mourning will cross the street to hold additional memorial services on the beach immediately following the church services. Wreaths and roses are cast into the waters, one for each man of the Hunley and Housatonic. At that time, Marion Light Artillery, Santee Light Artillery and soldiers fire three rounds in memory of the men of both sides.

To lessen our impact on local residents this year, only three cannons will fire a reduced charge of approximately 2/3 of that in past years and the rifles will fire a reduced charge of 60 grains, not the normal salute of 120.

The Confederate Heritage Trust invites you, your family and friends to join us at all of the evenings activities. Please be seated in the church by 6:50 p.m. to watch as the soldiers escort the widows to their seats at 7:00 p.m. and services commence thereafter.

Yours in history,

CONFEDERATE HERITAGE TRUST, INC.  
COMMITTEE FOR MEMORIAL SERVICES

A-27

MICHAEL PERKIS  
MAYOR

# TOWN OF SULLIVAN'S ISLAND

ANDY BENKE  
TOWN ADMINISTRATOR

JASON BLANTON  
COMPTROLLER

LAWRENCE A. DODDS  
TOWN ATTORNEY

GREG GRESS  
WATER AND SEWER MANAGER

JOE HENDERSON  
ZONING ADMINISTRATOR

DANIEL S. HOWARD  
CHIEF OF POLICE

ELLEN MILLER  
TOWN CLERK

RANDY ROBINSON  
BUILDING OFFICIAL

M. ANTHONY STITH  
FIRE CHIEF

TOWN COUNCIL  
JERRY KAYNARD, MAYOR PRO TEM  
CHAUNCEY CLARK  
HARTLEY COOPER  
SUSAN MIDDAGH  
PATRICK O'NEIL  
MARY JANE WATSON



RECEIVED  
3/15/14

## SPECIAL EVENT PERMIT APPLICATION

*Saturday* <sup>MIDDLE + 22 1/2</sup> Event Date: 3/15/14 <sup>22 1/2 only</sup> 3/17/14 <sup>Monday</sup> Time: 10 AM 9 PM

Event Location: Dunleavy's Pub

Event Type: \_\_\_\_\_ Festival  Bicycle or Wheeled Race \_\_\_\_\_  
\_\_\_\_\_ Foot Race or Walk \_\_\_\_\_ Parade/Procession  
\_\_\_\_\_ Other - Please describe: \_\_\_\_\_

Event Name: St Patrick's Day Organization/Company: Dunleavy's

Mailing Address: 2213 M. 21/2 St

Work Phone: 883 9693 Facsimile: \_\_\_\_\_ Mobile Phone: B: 11 906 1588  
JANE 819 1106

E-mail(s): bill.dunleavy13@yahoo.com

Has the organization planned an event or Sullivan's Island before:

(Yes) \_\_\_\_\_ (No)

How many years has this particular event existed: 21 Where: 22 1/2

*No insurance certificate*

D-10615

A-28

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: \_\_\_\_\_

Estimated Attendance: 500 ???

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

**The Town of Sullivan's Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.**

-----  
**Application Approval – Town of Sullivan's Island Use Only**

\_\_\_\_\_  
Signature of Town Administrator

\_\_\_\_\_  
Date

Comments and Special Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A-29

**1. PARK/FACILITY/SITE LOCATION**

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_

\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.

**2. DESCRIPTION OF THE SPECIAL EVENT**

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

St Patrick's Day Celebrations - This  
continues an event started 21 years  
ago and has become an Island Tradition

**3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE**

a) Setup: SAT (Day/Date); 10 Start Time; 9 AM Finish Time

b) Event: SAT (Day/Date); 10 Start Time; 9 Finish Time

c) Dismantle: SAT (Day/Date); 15 Start Time; 15 Finish Time

both days will be setup and dismantled on that day

A-30

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

Road Closure	Traffic Control	Parking	Security
Alcohol	Amplified Sound	Live Music	Portable Restrooms
Retail Vendors	Food Vendors	Tents or Canopies	Stage or Bleachers
Signs and Banners	Need for Electricity	Admission Fee	Need for Water Hookup
Inflatables/Jump Castle	Grease Disposal	Animals	

Other: \_\_\_\_\_

**5. SITE PLAN**

**Attach a basic site plan sketch of the Special Event to this application.**

Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

**Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.**

7. SIGNAGE

Will signs or banners be hung onsite? Yes  No

NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.

8. TENTS, INFLATABLES, RIDES

Will tents or canopies be used during the Special Event? Yes  No

If yes, list number, types and sizes of tents/canopies: depending on the weather forecast will might use tents

Pavement Holes/Marring: Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

- a) Will generators be used: Yes  No
- b) Will power source be needed: Yes  No
- c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes  No

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary):

some of the beer trucks need on their own generator

If contracting with a rental company for inflatables, indicate company name and address:

\_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

*If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.*

### 9. PORTABLE RESTROOMS

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

Do you plan to provide portable restroom facilities at your Special Event?

Yes  No

If yes, how many? 4 Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: Natures Calling

Contact person on day of event: Name B. H Telephone 9061638

Equipment Setup: Date 1/14 Time \_\_\_\_\_

Equipment Pickup: Date 1/18 Time \_\_\_\_\_

If no toilets will be provided, please explain: \_\_\_\_\_  
\_\_\_\_\_

All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.

A-33

**10. AMPLIFIED SOUND, STAGES**

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes \_\_\_\_\_ No \_\_\_\_\_

Name of company: \_\_\_\_\_

Contact person on the day of event: \_\_\_\_\_ Cell number: \_\_\_\_\_

Are there any musical entertainment features related to your event? Yes  No \_\_\_\_\_

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: WALTER McAZWORTHY - it's his

14th year providing ISLH MUSIC

Number of stages: \_\_\_\_\_ Number of bands: \_\_\_\_\_

Start time: 1 PM Finish time: 12 MIDNIGHT

**11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):**

Beer/Alcohol Security    Stage Security    Event Area Security

Road Closure Security    Gate Security    Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_; \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

12. PUBLIC SAFETY ISSUES

a) **Crisis Management Contact Information**

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: A. H. Dwanley
- Address: 2314 Jasper Blvd
- Telephone: 906 1633 Cell Phone: \_\_\_\_\_

b) **Fire Safety Information**

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes X No \_\_\_\_\_

If yes, describe: We use gal/c o.c 22 1/2

Please note:

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

**13. EMERGENCY MEDICAL SERVICES**

Will first aid staffing/equipment be provided during the Special Event? Yes \_\_\_ No X

If yes, emergency service provider name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Site location: \_\_\_\_\_

Times of operation: \_\_\_\_\_

*Note: This type of support will be mandated on a case-by-case basis.*

**14. TRAFFIC CONTROL PLAN**

Circle the type of event:

Run/Walk    Bike or Wheeled Race    Parade    Bike Tour

Other: \_\_\_\_\_

Start Location: \_\_\_\_\_ Finish Location: \_\_\_\_\_

Estimated number of Participants: \_\_\_\_\_ Estimated number of Vehicles: \_\_\_\_\_

On-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_ **No** \_\_\_

Off-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_ No \_\_\_

Please provide a Traffic Control Plan to be approved by the Town of Sullivan's Island Police Department. Include the information below as well as any additional information that may apply to the event:

- The proposed route to be traveled, including the starting and finishing points. Also, clarify the direction the event will move.
- A routing plan for traffic, which includes roads requesting to be closed to vehicular and other traffic during the event. Include contact arrangements/plan to be resolve potential conflicts with people trying to access residences, businesses,

places of worship, and public facilities, or other situations that will be affected by the event.

- Proposed locations for barricades, signs, volunteers, and Police. This portion of your Traffic Control Plan with the assistance of the town of Sullivan's Island Police Department will be reviewed for approval after initial submission of the application. The Police Department will determine the timeline for closure of all venues.
- A minimum of a 10-foot wide emergency access lane is required throughout the event site. Therefore, no permanent structures or fixed objects may be erected along this route.
- The event must maintain pedestrian access on the public sidewalks.

#### Road Closure Schedule

Will the event require road closures and/or barricades? Yes  No   
If yes, please complete the road closure schedule below.

Does the event restrict access to any private or public parking lots? Yes  No   
If yes, attach a signed letter of notification to all impacted parties before the special event permit will be issued.

#### Road Closures and/or Barricaded Streets:

Street Name	From/To (Intersections)	Date	Time
		1/15/14	Saturday - close both 22 1/2 and Middle
		1/17/14	Monday - close 22 1/2

The Town of Sullivan's Island Police Department has final discretion over the Traffic Control Plan, including but not limited to the placement and number of all barricades, signs, meter bags, volunteer and Police locations. The Town will attempt to accommodate barricade needs but the applicant is ultimately responsible to secure the SCDOT required barricades and signage.

15. TRASH, GREASE AND RECYCLING REMOVAL PLAN

- a) What is your detailed cleanup plan for the event (attached additional sheet if required)? All trash will be disposed of in an orderly manner
- b) Do you have a sanitation and recycling removal plan? Yes  No   
If yes, please describe. we recycle
- c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes  No
- d) Will the event require grease disposal? Yes  No   
*No grease may be poured on grass, hardscapes or in stormwater drains.*
- e) What will grease be stored in during the event? \_\_\_\_\_
- f) Company picking up grease from event: \_\_\_\_\_  
Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours. If the event is on Saturday evening items can remain until 10:00 am Monday unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no tategate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

## 18. INSURANCE REQUIREMENTS

a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

- Has a General Liability Insurance policy listing the Town as additional insured been secured? Yes  No

b) **Liquor Legal Liability Insurance:** If the Applicant intends to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy or purchased separately naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- Has the Liquor Legal Liability Insurance listing the Town as additional insured been secured? Yes  No

*Our policy covers all of the above*

The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.

19. **HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature:  Date: 1/20/14

Print Applicant Name: Bill Dumas

Applicant Contact Number: 908 1638

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Property Owner's Name: Pat Henderson

Owner Contact Number: 883 3708

No event insurance cost w/ appl.

CARL J. SMITH  
MAYOR

# TOWN OF SULLIVAN'S ISLAND

SEP 30 2013

TOWN COUNCIL  
MICHAEL PERKINS, MAYOR PRO-TEM  
HARTLEY COOPER  
JERRY KAYNARD  
MADELINE MCGEE  
PATRICK O'NEIL  
MARY JANE WATSON



ANDY BENKE  
TOWN ADMINISTRATOR  
JASON BLANTIN  
COMPTROLLER  
LAWRENCE A. DODDS  
TOWN ATTORNEY  
GREG GRESS  
WATER AND SEWER MANAGER  
DANIEL S. HOWARD  
CHIEF OF POLICE  
ELLEN MILLER  
TOWN CLERK  
RANDY ROBINSON  
TOWN ENGINEER  
ST. ANTHONY STEUBER  
TOWN CHIEF

## SPECIAL EVENT PERMIT APPLICATION

Event Date: Sat. April 12<sup>th</sup> Time: 8:00 - 10:00 am

Event Location: St. 16 on vacant field + on beach

Event Type:  Festival  Bicycle or Wheeled Race   
 Foot Race or Walk  Parade/Procession  
 Other - Please describe: \_\_\_\_\_

Event Name: Run for Adela Organization/Company: Run for Adela

Mailing Address: 2402 Goldbug Ave, Sullivan's Is. SC  
29452

Work Phone: 883-9057 Facsimile: \_\_\_\_\_ Mobile Phone: 442-1022

E-mail(s): SIDICKSTEE@aolicom

Has the organization planned an event or Sullivan's Island before:  
 (Yes)  (No)

How many years has this particular event existed: 4 yrs Where: St. 16 + on the beach

A-41

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: www.RunForAdela.com

Estimated Attendance: 650-750

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

*all proceeds go to Coastal Community Foundation to ~~Adelante~~ Endowment*

The Town of Sullivan's Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.

**Application Approval – Town of Sullivan's Island Use Only**

Signature of Town Administrator

Date

Comments and Special Conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**1. PARK/FACILITY/SITE LOCATION**

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: vacant lot on St. 16 & beach from St. 16 to 25 & back

Property Owner Name: Dickie & Francis Johnson

Phone: 442-1022 / 442-1021

**\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.**

**2. DESCRIPTION OF THE SPECIAL EVENT**

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

Run for Adela is a 5K walk/run  
in memory of Adela Holmes Cook who tragically  
passed away in April '09 in a golf cart accident.  
This event was started to raise \$ for an endowment  
in her name at the Coastal Community Foundation.  
Proceeds have gone to Camp Happy Days for kids fighting  
cancer.

**3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE**

a) Setup: 4-11 (Day/Date); 3:00pm Start Time; 6:00pm Finish Time

b) Event: 4-12 (Day/Date); 6:00am Start Time; 10:00am Finish Time

c) Dismantle: 4-12 (Day/Date); 10:00am Start Time; 12:00 Finish Time

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

- |                         |                      |                   |                       |
|-------------------------|----------------------|-------------------|-----------------------|
| Road Closure            | Traffic Control      | Parking           | Security              |
| Alcohol                 | Amplified Sound      | Live Music        | Portable Restrooms    |
| Retail Vendors          | Food Vendors         | Tents or Canopies | Stage or Bleachers    |
| Signs and Banners       | Need for Electricity | Admission Fee     | Need for Water Hookup |
| Inflatables/Jump Castle | Grease Disposal      | Animals           |                       |
- Other: \_\_\_\_\_

**5. SITE PLAN**

Attach a basic site plan sketch of the Special Event to this application.

Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.

7. SIGNAGE

Will signs or banners be hung onsite? Yes  No

**NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.**

8. TENTS, INFLATABLES, RIDES

Will tents or canopies be used during the Special Event? Yes  No

If yes, list number, types and sizes of tents/canopies: 2 - 8' x 8' canopies

**Pavement Holes/Marring:** Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

a) Will generators be used: Yes  No

b) Will power source be needed: Yes  No

c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes  No

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary): \_\_\_\_\_

If contracting with a rental company for inflatables, indicate company name and address:

\_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

*If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.*

### 9. PORTABLE RESTROOMS

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

Do you **plan** to provide portable restroom facilities at your Special Event?

Yes  No

If yes, how many? 3 Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: Natures Calling

Contact person on day of event: Name Bridget Telephone 532-9124

Equipment Setup: Date Fri, Apr 11th Time 4:00 pm

Equipment Pickup: Date Mon, Apr 14th Time noon

If no toilets will be provided, please explain: \_\_\_\_\_

\_\_\_\_\_  
All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.

**10. AMPLIFIED SOUND, STAGES**

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes  No

Name of company: \_\_\_\_\_

Contact person on the day of event: Francis Johnson Cell number: 442-1021

Are there any musical entertainment features related to your event? Yes  No

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: \_\_\_\_\_

Number of stages: \_\_\_\_\_ Number of bands: \_\_\_\_\_

Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

**11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):**

Beer/Alcohol Security    Stage Security    Event Area Security

Road Closure Security    Gate Security    Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_; \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

**12. PUBLIC SAFETY ISSUES**

**a) Crisis Management Contact Information**

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: Francis Johnson
- Address: \_\_\_\_\_
- Telephone: \_\_\_\_\_ Cell Phone: 442-1021

**b) Fire Safety Information**

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes \_\_\_\_\_ No

If yes, describe: \_\_\_\_\_

\_\_\_\_\_

Please note:

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

**13. EMERGENCY MEDICAL SERVICES**

Will first aid staffing/equipment be provided during the Special Event? Yes \_\_\_\_\_ No

If yes, emergency service provider name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Site location: \_\_\_\_\_

Times of operation: \_\_\_\_\_

*Note: This type of support will be mandated on a case-by-case basis.*

**14. TRAFFIC CONTROL PLAN**

Circle the type of event:

Run/Walk     Bike or Wheeled Race     Parade     Bike Tour

Other: \_\_\_\_\_

Start Location: St. 16 on beach    Finish Location: St. 16 on beach

Estimated number of Participants: 700    Estimated number of Vehicles: 150-200

On-street spaces available? Yes  Number of Spaces \_\_\_\_\_ No \_\_\_\_\_

Off-street spaces available? Yes  Number of Spaces \_\_\_\_\_ No \_\_\_\_\_

Please provide a Traffic Control Plan to be approved by the Town of Sullivan's Island Police Department. Include the information below as well as any additional information that may apply to the event:

- The proposed route to be traveled, including the starting and finishing points. Also, clarify the direction the event will move.
- A routing plan for traffic, which includes roads requesting to be closed to vehicular and other traffic during the event. Include contact arrangements/plan to be resolve potential conflicts with people trying to access residences, businesses,

places of worship, and public facilities, or other situations that will be affected by the event.

- Proposed locations for barricades, signs, volunteers, and Police. This portion of your Traffic Control Plan with the assistance of the town of Sullivan's Island Police Department will be reviewed for approval after initial submission of the application. The Police Department will determine the timeline for closure of all venues.
- A minimum of a 10-foot wide emergency access lane is required throughout the event site. Therefore, no permanent structures or fixed objects may be erected along this route.
- The event must maintain pedestrian access on the public sidewalks.

**Road Closure Schedule**

Will the event require road closures and/or barricades? Yes  No   
If yes, please complete the road closure schedule below.

Does the event restrict access to any private or public parking lots? Yes  No   
If yes, attach a signed letter of notification to all impacted parties before the special event permit will be issued.

**Road Closures and/or Barricaded Streets:**

Street Name	From/To (Intersections)	Date	Time
<u>St. 16 from public beach access to Poe Ave,</u>			

The Town of Sullivan's Island Police Department has final discretion over the Traffic Control Plan, including but not limited to the placement and number of all barricades, signs, meter bags, volunteer and Police locations. The Town will attempt to accommodate barricade needs but the applicant is ultimately responsible to secure the SCDOT required barricades and signage.

**15. TRASH, GREASE AND RECYCLING REMOVAL PLAN**

- a) What is your detailed cleanup plan for the event (attached additional sheet if required)? we will have everything  
cleaned up by 12:00 noon on day of  
event
- b) Do you have a sanitation and recycling removal plan? Yes  No   
If yes, please describe. will provide recycling containers  
for water bottles & any other recyclables
- c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes  No
- d) Will the event require grease disposal? Yes  No   
*No grease may be poured on grass, hardscapes or in stormwater drains.*
- e) What will grease be stored in during the event? \_\_\_\_\_  
\_\_\_\_\_
- f) Company picking up grease from event: \_\_\_\_\_  
\_\_\_\_\_
- Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours. If the event is on Saturday evening items can remain until 10:00 am Monday unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

**16. VENDORS (Anyone serving, selling, sampling or displaying food, beverages, merchandise or providing services).**

- a) Does the Special Event include retail or food vendors? Yes \_\_\_\_\_ No
- Applicant shall attach a detailed list of all vendors attending the event with this form. Include business type(s) and required license for each vendor. If food related, include cooking method and food/cooking oil disposal method details. All vendors must be notified of license and permit requirements for the day of the event.

- Section 10-1 of the Town of Sullivan's Island Code of Ordinances requires "Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided". Such licenses are based on gross income pursuant to SC Law. For business license contact Town Hall at 843-883-3198.
- Persons selling products are also required to have a SC Retail Sales Tax license. For SC Retail License questions call the SC Department of Revenue at 843-852-3600.
- Sale of alcoholic beverages requires an ABL-900 Temporary License from the SC Department of Revenue's Alcoholic Licensing Beverage Division. Serving alcoholic beverages may require this same license. Go to [www.sctax.org](http://www.sctax.org) select *Beer-Liquor-Wine-Bingo>Forms>Alcohol Beverage Licensing*, then scroll to *ABL-900*. For Alcoholic Licensing questions, call 843-852-3600 or 803-898-5864.
- Preparation and sale of food requires a Food Service Permit from the SC Department of Health and Environmental Control. Go to [www.scdhec.gov](http://www.scdhec.gov), select Food Service under Permits, Licenses & Certification or telephone 843-202-7020. **Note: For each cooking location, the Town requires a K Type Fire Extinguisher.**

**17. ALCOHOL PLAN**

a) Will alcoholic beverages be served without charge? Yes \_\_\_\_\_ No

b) Will alcoholic beverages be sold? Yes \_\_\_\_\_ No

c) If yes, check applicable: Liquor \_\_\_\_\_ Draft Beer \_\_\_\_\_ Can Beer \_\_\_\_\_

Wine \_\_\_\_\_

d) Who will serve alcohol?

Self-Serve \_\_\_\_\_ Volunteers \_\_\_\_\_ Caterer (Name) \_\_\_\_\_ Staff \_\_\_\_\_

Licensed Bartenders \_\_\_\_\_ Other (Describe) \_\_\_\_\_

**Designated areas where alcohol will be served and consumed must clearly be indicated on the attached site plan.**

e) Times for alcohol to be served

Start: \_\_\_\_\_ Finish: \_\_\_\_\_ N/A: \_\_\_\_\_

**THE FOLLOWING CONTROLS MUST BE FOLLOWED AT SPECIAL EVENTS SERVING ALCOHOL:**

- The Special Event sponsor shall be required to establish a controlled entrance and exit location by posting 11" x 17" signage stating that alcoholic beverages are prohibited beyond the permitted area with refuse containers adjacent to the signage. As required by the Chief of Police or his designee, a controlled area for serving and consuming alcohol may be required.
- No more than 2 alcoholic beverages shall be served to any person at any one time.
- No alcoholic beverages shall be served to any person unless such person has been issued a wristband by the Special Event sponsor indicating that the person has shown valid proof of being at least 21 years of age.
- No alcohol shall be served to Special Event attendees that are visibly intoxicated.

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no tategate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

## 18. INSURANCE REQUIREMENTS

- a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

- **Has a General Liability Insurance policy listing the Town as additional insured been secured?** Yes  No

- b) **Liquor Legal Liability Insurance:** If the Applicant ~~intends~~ to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy ~~or purchased separately~~ naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- **Has the Liquor Legal Liability Insurance listing the Town as additional insured been secured?** Yes  No

The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.

**19. HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature: Dickie Johnson Date: 9-14-13

Print Applicant Name: Dickie Johnson

Applicant Contact Number: 442-1022

Property Owner's Signature: Dickie Johnson Date: 9-14-13

Print Property Owner's Name: \_\_\_\_\_

Owner Contact Number: \_\_\_\_\_

## Andy Benke

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**From:** Doug MacIntyre <dougmac@mindspring.com>  
**Sent:** Tuesday, January 14, 2014 9:38 PM  
**To:** Andy Benke  
**Subject:** Fwd: New Breach Inlet Historical Marker

Andy, please see Martine's answer below. We will need to tweak the text or change vendors based on revised input received from the fabricator today. If you want Town Council to see the exact final text, let's hold off until the layout is resolved.

Doug MacIntyre  
843-860-9173

Begin forwarded message:

**From:** Martine Wolfe <MWolfe@tompsc.com>  
**Subject:** RE: New Breach Inlet Historical Marker  
**Date:** January 14, 2014 at 10:23:35 AM EST  
**To:** Doug MacIntyre <dougmac@mindspring.com>

Mr. MacIntyre,  
I do not object to the replacement project approved by the Mount Pleasant Historical Commission.  
Great work!  
Best.

**Martine Wolfe-Miller**  
Communications Officer  
TOWN OF MOUNT PLEASANT  
100 Ann Edwards Lane  
Mount Pleasant, SC 29464

Phone | 843.884.8517  
Email | [mwolfe@tompsc.com](mailto:mwolfe@tompsc.com)  
Web | [www.tompsc.com](http://www.tompsc.com)



**From:** Doug MacIntyre [<mailto:dougmac@mindspring.com>]  
**Sent:** Monday, January 13, 2014 3:23 PM  
**To:** Martine Wolfe

1 A-56

**Cc:** 'Andy Benke'; Chris Haynes  
**Subject:** New Breach Inlet Historical Marker

Martine, we realize that you only planned the 2003 ceremony and were not involved in developing the original marker, but Andy Benke would like to know that you do not object to replacing it. We will appreciate a reply indicating that you do not object to the project approved by the Mount Pleasant Historical Commission. Thanks.

Doug MacIntyre  
843-860-9173

**From:** Chris Haynes [<mailto:CHaynes@tompssc.com>]  
**Sent:** Monday, January 13, 2014 2:47 PM  
**To:** Doug MacIntyre  
**Cc:** 'Andy Benke'  
**Subject:** RE: New Breach Inlet Historical Marker

Andy,  
Last Thursday the Town's Historical Commission voted unanimously to support the text submitted by Mr. MacIntyre for review that will be used with the Breach Inlet marker. I have let Martine Wolfe-Miller know the same. We can provide you with a copy of the meeting minutes when they are available in a few weeks if that is necessary. Please let me know if I can provide you with any additional information.

Regards,  
Chris Haynes

**From:** Doug MacIntyre [<mailto:dougmacc@mindspring.com>]  
**Sent:** Monday, January 13, 2014 11:42 AM  
**To:** Chris Haynes  
**Cc:** 'Andy Benke'  
**Subject:** New Breach Inlet Historical Marker

Chris, I am proposing that the Town of Sullivan's Island approve the marker now that the Mount Pleasant Historical Commission has approved. Town Administrator Andy Benke (who is copied) would appreciate an email from you confirming the commission's approval. You can simply reply-all to this email.

Also, please let Martine Wolfe-Miller know about the commission's unanimous approval. While she only planned the 2003 ceremony and was not as involved as members of the commission, Andy would like to know that she does not object.

Doug MacIntyre  
843-860-9173

## Andy Benke

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**From:** Doug MacIntyre <dougmac@mindspring.com>  
**Sent:** Monday, January 13, 2014 3:16 PM  
**To:** Andy Benke  
**Subject:** FW: New Marker at Breach Inlet

FYI. I see that Chip did not copy you with his approval, highlighted below.

Doug MacIntyre  
843-860-9173

**From:** Chip Campsen [mailto:chip@spiritlinecruises.com]  
**Sent:** Monday, January 13, 2014 1:48 PM  
**To:** 'Doug MacIntyre'  
**Subject:** RE: New Marker at Breach Inlet

Great. Where can I get her book?

**From:** Doug MacIntyre [mailto:dougmac@mindspring.com]  
**Sent:** Monday, January 13, 2014 1:25 PM  
**To:** Chip Campsen  
**Subject:** Re: New Marker at Breach Inlet

Thanks for your help, Chip.

Stating years without days and months makes the marker more readable and saves space (the text is at the limit already). This also avoids confusing visitors who read the details on the nearby Thomson Park wayside exhibits. Those exhibits state that the fighting at Breach Inlet lasted 10 days and make the point about the Declaration.

I'll change the spelling to Sewee. As you know, the tribe had no written language so there's no "correct" spelling, but Suzannah Smith Miles agrees with you and spells it Sewee in her new book, *The Islands, Sullivan's Island and Isle of Palms*.

Doug MacIntyre  
843-860-9173

On Jan 13, 2014, at 12:46 PM, Chip Campsen <chip@spiritlinecruises.com> wrote:

Doug. I raise just two issues:

- (1) I suggest including the "June 28," before 1776. I have observed people find it very interesting that the Battle of Sullivan's Island occurred just before the signing of the Declaration of Independence.
- (2) Check the spelling of "Seewee". It has been my understanding that "Sewee" is the proper spelling. I am somewhat familiar with the matter because I named my Boykin Spaniel "Sewee" after a little research. I, of course, could easily have drawn the wrong conclusion as to the proper spelling.

Please take my comments as friendly suggestions. I leave it to your good judgment as to what to do with my suggestions. I approve the maker whether you incorporate these suggestions or not.

Thanks,  
Chip Campsen

**From:** Doug MacIntyre [<mailto:dougmac@mindspring.com>]  
**Sent:** Monday, January 13, 2014 11:20 AM  
**To:** [chip@spiritlinecruises.com](mailto:chip@spiritlinecruises.com)  
**Cc:** 'Andy Benke'  
**Subject:** New Marker at Breach Inlet

Chip, I enjoyed our conversation last week about replacing the historical marker at Breach Inlet. The text we discussed is attached. Would you mind replying to this email indicating that you do not object so long as the municipalities approve the project?

The Mount Pleasant Historical Commission unanimously approved the project. I'd like the Town of Sullivan's Island to know that you do not object when they consider approval.

Thanks for taking a moment to reply.

Doug MacIntyre  
843-860-9173

**From:** Doug MacIntyre [<mailto:dougmac@mindspring.com>]  
**Sent:** Friday, January 03, 2014 11:10 AM  
**To:** '[chip@spiritlinecruises.com](mailto:chip@spiritlinecruises.com)'  
**Subject:** New Marker at Breach Inlet

Chip, you may recall introducing the attached legislation to place a historical marker at Breach Inlet in 2002. I understand the project was not funded by the state, and the Town of Mount Pleasant placed the current marker later that year. I'm working to replace the 2002 marker with a new marker to eliminate inaccuracies and confusion and describe Breach Inlet for visitors. I'm checking to be sure you have no objection before moving ahead. The project is funded and I have been coordinating with the towns of Mount Pleasant and Sullivan's Island. Will this project be OK with you if it's approved by the two towns?

Background info follows in case you're interested in details:

**Reasons for replacing the current marker.** The market at Breach Inlet is inaccurate and misleading and a marker addressing Breach Inlet would be more informative for visitors. In recent years, research has uncovered improved information about the inlet's history. Statements on the existing marker are now known to be inaccurate and they contradict the documented exhibits at Thomson Park. For example, the marker says that many British lives were lost during the amphibious crossing of Breach Inlet in 1776, but primary accounts do not support this statement. The marker states that the British attack was thwarted by sharpshooters from Eutawville, but strategy and cannon fire were key to the American victory and few if any participants were from Eutawville. The title on the front is Battery Marshall, but the text gives a questionable account about the H.L. Hunley and does not address the submarine's historical significance. In addition, visitors from afar are often confused because Breach Inlet is not identified.

**Development of the new marker and mobile ap.** I have discussed the project with the SC Department of Archives and History, the Mount Pleasant Historical Commission, and the Town of Sullivan's Island. All support the idea. Eight different historians have reviewed draft text, including local author Suzannah Smith Miles, who has agreed to provide content for the mobile ap from her new book, *The Islands*. Consistent with the standards of the SC Dept of Archives and History, the draft text has been distilled to a few essential points about the inlet and its history. The mobile ap will present much more information.

**Draft text.** We still need to cut a few words per side while retaining the key points about the inlet itself, the Battle of Sullivan's Island, the Hunley, and the bridges:

## BREACH INLET

This beautiful inlet is constantly changing and the currents are deceptively strong and dangerous as tides flow into and out of the salt marsh left of the bridge.

Breach Inlet was more than a mile wide in 1776 when patriots, led by Colonel William "Danger" Thomson, repelled a large British force attempting to cross and storm Fort Moultrie in the Battle of Sullivan's Island, one of America's first great victories of the Revolution.

In 1864 during the Civil War, the Confederates' H.L. Hunley became the first submarine to sink an enemy ship when it departed Breach Inlet and sank the Federal blockading ship U.S.S. Housatonic four miles offshore.

The first bridge across the inlet was a trestle for an electric trolley that connected a new resort on Isle of Palms to Sullivan's Island in 1898. Later, automobile bridges helped these two barrier islands develop into today's popular residential and recreational communities.

Doug MacIntyre  
843-860-9173

# BREACH INLET

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This beautiful inlet has separated Sullivan's Island from Isle of Palms for centuries. The shore and sandbars change constantly, as strong and dangerous tidal currents flow into and out of the salt marsh between the islands and the mainland.

Seewee Indians hunted on these Atlantic barrier islands before English settlement of Charles Town in 1670, and generations of settlers used this remote area for fishing and oystering.

The first bridge across the inlet was built for an electric trolley in 1898. After automobile bridges connected the islands and the mainland, Sullivan's Island and Isle of Palms developed into popular resort and residential communities.

Continued on other side

# MILITARY HISTORY

1  
2 Breach Inlet was far wider in 1776, when  
3 patriots led by Col. William "Danger" Thomson  
4 repelled a large British force attempting to  
5 cross it and storm Fort Moultrie during the  
6 Battle of Sullivan's Island – one of the first  
7 great American victories of the Revolutionary  
8 War.

9 In 1864 during the Civil War, the  
10 Confederates' H.L. Hunley departed Breach  
11 Inlet from Battery Marshall near here and  
12 became the first submarine to sink an enemy  
13 warship. The Hunley itself sank after  
14 destroying the Federal blockading ship U.S.S.  
15 Housatonic four miles offshore.

16 Military activities continued at Breach Inlet in  
17 times of conflict through World War II, when  
18 seacoast fortifications of the U.S. Army's  
19 Marshall Reservation covered this shore.

20 Continued from other side

21

## Andy Benke

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**From:** Doug MacIntyre <dougmac@mindspring.com>  
**Sent:** Monday, January 13, 2014 10:25 AM  
**To:** Andy Benke  
**Subject:** RE: Replacement Marker for Breach Inlet

Andy, I have talked with Martine Wolfe-Miller, who provided background/advice and has no objection. The Mount Pleasant Historical Commission unanimously approved January 9. Chip Campsen also approved last week. Now, I'd like to get approval from the Town of Sullivan's Island before placing the order. What's the next step?

Doug MacIntyre  
843-860-9173

**From:** Doug MacIntyre [mailto:dougmac@mindspring.com]  
**Sent:** Friday, January 03, 2014 3:43 PM  
**To:** 'Andy Benke'  
**Cc:** 'mwolfe@tompsc.com'  
**Subject:** RE: Replacement Marker for Breach Inlet

Thanks, Andy. I'm checking with Chip and will be back in touch ASAP.

Martine, I have been coordinating with the Mount Pleasant Historical Commission and I'd love to talk with you when you have a moment.

Doug MacIntyre  
843-860-9173

**From:** Andy Benke [mailto:abenke@sullivansisland-sc.com]  
**Sent:** Friday, December 27, 2013 1:07 PM  
**To:** Doug MacIntyre (dougmac@mindspring.com)  
**Cc:** mwolfe@tompsc.com  
**Subject:** FW: Replacement Marker for Breach Inlet

Doug,

Sorry it has taken me a while to respond to your message regarding the historical marker at Breach Inlet.

I am not sure what the genesis was for the placement of the marker originally or who may have crafted the language. A review of the file on the matter indicates that Martine Wolfe-Miller at the Town of Mt. Pleasant planned to ceremony. She may have knowledge of the language and who may have requested the placement initially. I suspect that it may have been Senator Chip Campsen but do not know that for a fact.

It may be prudent to begin with Martine and see what her recollection is on the original sign? I have copied her on my reply to you. While I do not think the Town of Sullivan's Island would object to the replacement of the sign with more accurate language, I would regret changing anything that was placed there with the blessing or at the direction of the General Assembly before speaking with the appropriate person.

Best wishes for a Happy New Year!!!

Regards,  
Andy

**Andy Benke**

**Town Administrator**

**Town of Sullivan's Island**

Post Office Box 427

Sullivan's Island, SC 29482

Direct Telephone: 843-883-5726

Mobile Telephone: 843-568-8740

Facsimile: 843-883-3009

Emergency: 9-1-1

Police and Fire Dispatcher: 843-883-3931

Email address: [abenke@sullivansisland-sc.com](mailto:abenke@sullivansisland-sc.com)

Web address: [www.sullivansisland-sc.com](http://www.sullivansisland-sc.com)

♻️ Think Green - please don't print this e-mail unless needed.

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**From:** Doug MacIntyre [<mailto:dougmac@mindspring.com>]

**Sent:** Monday, December 16, 2013 1:27 PM

**To:** Andy Benke

**cc:** Lisa Darrow

**Subject:** Replacement Marker for Breach Inlet

Hi, Andy. Can we schedule a conversation about replacing the historical marker at Breach Inlet? As you probably know, the current marker was installed by the Town of Mount Pleasant in 2002 and contains misleading information. I'm attaching draft text for a replacement that focuses on Breach Inlet. I'd like to brief you about funding and development of the new marker and a related mobile app, and I'd appreciate your guidance about the best way forward.

Doug MacIntyre 843-860-9173

President, Fort Sumter - Fort Moultrie Trust

[www.fortsumtertrust.org](http://www.fortsumtertrust.org)

## Andy Benke

---

**From:** Andy Benke  
**Sent:** Monday, January 13, 2014 2:57 PM  
**To:** 'Chris Haynes'  
**Cc:** Doug MacIntyre (dougmac@mindspring.com)  
**Subject:** RE: New Breach Inlet Historical Marker

Chris,

Thanks for the email. Minutes are not necessary.

Regards,  
Andy

### Andy Benke

**Town Administrator**

**Town of Sullivan's Island**

Post Office Box 427

Sullivan's Island, SC 29482

Direct Telephone: 843-883-5726

Mobile Telephone: 843-568-8740

Facsimile: 843-883-3009

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Police and Fire Dispatcher: 843-883-3931

Email address: [abenke@sullivanisland-sc.com](mailto:abenke@sullivanisland-sc.com)

Web address: [www.sullivanisland-sc.com](http://www.sullivanisland-sc.com)

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**From:** Chris Haynes [mailto:CHaynes@tompsc.com]  
**Sent:** Monday, January 13, 2014 2:47 PM  
**To:** Doug MacIntyre  
**Cc:** Andy Benke  
**Subject:** RE: New Breach Inlet Historical Marker

Andy,

Last Thursday the Town's Historical Commission voted unanimously to support the text submitted by Mr. MacIntyre for review that will be used with the Breach Inlet marker. I have let Martine Wolfe-Miller know the same. We can provide you with a copy of the meeting minutes when they are available in a few weeks if that is necessary. Please let me know if I can provide you with any additional information.

Regards,  
Chris Haynes

**From:** Doug MacIntyre [mailto:dougmac@mindspring.com]  
**Sent:** Monday, January 13, 2014 11:42 AM  
**To:** Chris Haynes  
**Cc:** 'Andy Benke'  
**Subject:** New Breach Inlet Historical Marker

Chris, I am proposing that the Town of Sullivan's Island approve the marker now that the Mount Pleasant Historical Commission has approved. Town Administrator Andy Benke (who is copied) would appreciate an email from you confirming the commission's approval. You can simply reply-all to this email.

Also, please let Martine Wolfe-Miller know about the commission's unanimous approval. While she only planned the 2003 ceremony and was not as involved as members of the commission, Andy would like to know that she does not object.

Doug MacIntyre  
843-860-9173

# **LAND USE AND NATURAL RESOURCES COUNCIL WORKSHOP**

**February 03, 2014**

**Chairman Pat O'Neil**

**Members Mike Perkis and Jerry Kaynard**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land.

**Monthly Zoning Report Presented by Mr. Henderson**  
**Monthly Boards and Commission Reports Attached**

**I. Matters for Action by Council**

No Action Items for the February Workshop.

**II. Matters for Discussion by Council**

1. Biggert Waters 2012 – Update

**III. New Matters Presented to Council**

No new matters for Council at this time.

**IV. Matters Pending Further Action by Council**

No pending matters at this time.

**LAND USE AND NATURAL RESOURCES COMMITTEE**  
**BOARD AND COMMISSION ACTION SUMMARY**  
**FOR JANUARY 2014**

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Date: January 31, 2014  
From: Building Department  
Prepared By: Joe Henderson, Zoning Administrator  
Prepared For: Land Use and Natural Resources Committee  
Regarding: Board and Commission Agenda Items

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**PLANNING COMMISSION: JANUARY 8, 2014**

TEXT AMENDMENTS

A. TEXT AMENDMENTS

1. **Tabled- Cafés and Food Service Establishments:** Review of text amendments that would allow café uses and define other food service establishments within the Community Commercial Zoning District. Proposed, are Zoning Ordinance text amendments to Section 21-203, "Definitions"; Section 21-50.A.(1)(B), "Permitted Uses"; Section 21-50.B. (1), "Conditional Uses"; Section 21-50.C. (1), "Special Exceptions"; Section 21-50.D. (1) "Prohibited Uses."

B. ITEMS FOR CONSIDERATION

1. **Continued- Bike Path and Marshwalk at Patriot Street:** Planning Commission requests to hold a discussion pertaining to the feasibility of constructing a bike path or marshwalk that would provide pedestrian access from Ben Sawyer Boulevard to the Patriot Street termination.

**BOARD OF ZONING APPEALS: JANUARY 9, 2014**

C. VARIANCE REQUESTS

1. **Approved- 2429 Atlantic Avenue:** Harriet P. McDougal, applicant, requests a variance from *Zoning Ordinance Section 21-71 (C) (3)* to allow the pruning of wax myrtles on Town owned property to a height of three and one half (3.5) feet. (TMS# 529-10-00-067)

D. ITEMS FOR DISCUSSION

1. **Board of Zoning Appeals Procedure and Standards for Granting Variances:** Requested review of South Carolina Code of Laws Section 6-29-800 (A) (2) (d), a provision allowing the Board to attach conditions that may affect the location, character, or other features of buildings and structures when approving dimensional variances.

**DESIGN REVIEW BOARD: JANUARY 15, 2014**

E. CERTIFICATES OF APPROPRIATENESS – HISTORIC PROPERTIES

1. Approved- 2667 Iron Avenue: Ron Coish, applicant, requests approval of a bedroom addition and front staircase addition to an existing Traditional Island resource located at 2667 Iron Avenue. (TMS# 529-11-00-033)

F. CERTIFICATES OF APPROPRIATENESS – NON HISTORIC PROPERTIES

1. Withdrawn- 1408 Middle Street: Gov Gottshalk, applicant, requests review and approval of a previously approved Certificate of Appropriateness to modify front façade design at 1408 Middle Street. (TMS# 523-07-00-048)
2. Approved- 1801 Iron Ave: Carl McCants, applicant, requests preliminary design review and approval for a new single-family detached home. Relief is requested for the second story side setback. (TMS# 523-07-00-048)

**TREE COMMISSION: JANUARY 27, 2014**

NO MEETING HELD

## Andy Benke

---

**From:** oneilp  
**Sent:** Thursday, January 30, 2014 4:11 PM  
**To:** Andy Benke; Mike Perkis; Mary Jane Watson; Hartley Cooper, RACKETSPE@aol.com; Chauncey Clark; Susan Middaugh  
**Subject:** FW: CSFI - SENATE PASSES HOMEOWNER FLOOD INSURANCE AFFORDABILITY ACT  
**Attachments:** image001.png

All,  
Good news, mostly, on Biggert-Waters.  
Pls see below.  
pat

---

**From:** Patrick O'Neil <oneilp@sullivansisland-sc.com>  
**Date:** Thursday, January 30, 2014 3:27 PM  
**To:** Caitlin Berni <cberni@gnoinc.org>  
**Subject:** Re: CSFI - SENATE PASSES HOMEOWNER FLOOD INSURANCE AFFORDABILITY ACT

This is great, Caitlin. Congratulations, and thanks, to you and your colleagues for your outstanding leadership. I just got a call from someone in Sen Graham's office notifying me of the vote. We still need to get something done about the historic structures...maybe in the House???

Thanks again very much.  
pat

---

**From:** Caitlin Berni <cberni@gnoinc.org>  
**Date:** Thursday, January 30, 2014 2:45 PM  
**To:** Michael Hecht <mhecht@gnoinc.org>  
**Subject:** CSFI - SENATE PASSES HOMEOWNER FLOOD INSURANCE AFFORDABILITY ACT

Good Afternoon –

I am delighted to report that the Senate has passed by a vote of 67-32 the Homeowner Flood Insurance Affordability Act.

A press release we issued on the subject is attached.

Thanks to all of you for your unwavering support on this issue.

On to the House!

Best –

Caitlin

Caitlin S. Berni  
Director of External Affairs

Greater New Orleans, Inc.  
365 Canal Street, Suite 2300

# **PUBLIC FACILITIES COUNCIL WORKSHOP**

**February 03, 2014**

**Chairwoman Hartley Cooper  
Members Pat O'Neil and Chauncey Clark**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; stormwater management; and energy and resource conservation programs.

## **Monthly Construction Report Presented by Mr. Robinson.**

### **I. Matters for Action by Council**

### **II. Matters for Discussion by Council**

1. Construction Manager at Risk RFQ – Council has contracted with a Construction Manager at Risk on Town Hall, Police Station and Park Improvement Project for Pre Construction services.

### **III. New Matters Presented to Council**

1. Public Facilities Committee will meet in February with David Creech date TBD
2. Public Facilities Committee Meeting – Draft minutes from the January 24, 2014 meeting attached.

### **IV. Matters Pending Further Action by Council**

1. Battery Logan Structure and Property

**BUILDING/ BUSINESS LICENSE REPORT**

**January 2014**

				<b>Fiscal Year to date</b>	<b>Previous Year to date</b>
	<b>Jan. 2014</b>	<b>Dec. 2013</b>	<b>Jan. 2013</b>		
<b>TOTAL PERMITS ISSUED</b>	28	37	27	232	210
<b>TOTAL C.O. ISSUED</b>	1	2	3	11	12
<b>NEW HOME PERMITS</b>	0	2	1	8	12
<b>COST OF CONSTRUCTION</b>	990,619	990,826	1,264,116	11,795,281	16,243,476
<b>PERMIT FEES COLLECTED</b>	14,325.68	12,576.21	12,109.00	181,560.50	162,206.00
<b>Budget amount 2013/2014</b>				245,000.00 74.10%	225,000.00 72%
<b>DEMOLITIONS/MOVING</b>	1	0	1	3	6
<b>INSPECTIONS</b>	83	58	83	469	408
<b>OTHER SITE VISITS</b>	27	13	29	154	171
<b>BUSINESS LICENSE</b>	266,680.83	15,956.82	89,732.46	481,620.85	198,128.61
<b>Budget amount 2013/2014</b>				1,002,500.00	496,400.00

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2883	1401 THOMPSON AVE	RESIDENTIAL	12/23/2013	12/23/2014	12/23/2014	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: ELLEN DEVEGA			TOTAL PAID:		428.35	
TAX MAP PARCEL #: 5230700038			TOTAL VALUE:		50,805.00	
ZONING DISTRICT:			TOTAL FEE:		428.35	
CONTRACTOR: 2798 METAMAR, LLC			PHONE: 843-296-3219			
P.O. BOX 852						
ISLE OF PALMS, SC 29451						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		50,805.00	
			FEES CHARGED:		428.35	
			FEES PAID:		428.35	

2892	1725 ATLANTIC AVE	RESIDENTIAL	01/02/2014	01/02/2014	01/02/2015	
TYPE OF CONSTRUCTION: SITE WORK		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: REV EL MANAGEMENT			TOTAL PAID:		249.42	
TAX MAP PARCEL #: 5231200018			TOTAL VALUE:		14,000.00	
ZONING DISTRICT:			TOTAL FEE:		249.42	
CONTRACTOR:						
NOTES: REMOVE & REPLACE DRIVEWAY						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		14,000.00	
			FEES CHARGED:		249.42	
			FEES PAID:		249.42	

2893	1121 MIDDLE ST	RESIDENTIAL	01/02/2014	01/02/2014	01/02/2015	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: LAURA & WILLIAM WALL			TOTAL PAID:		156.90	
TAX MAP PARCEL #: 5230700081			TOTAL VALUE:		4,500.00	
ZONING DISTRICT:			TOTAL FEE:		156.90	
CONTRACTOR: 3569 WHEELER BUILDERS			PHONE: 843-425-9448			
301 B QUEESNS COURT						
MT PLEASANT, SC 29464						
NOTES: REMOVE & REPAIR LATTICE RESCREEN PORCH AND PAINT						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		4,500.00	
			FEES CHARGED:		156.90	
			FEES PAID:		156.90	

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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<b>2895</b>	<b>1734 THOMPSON AVE</b>	<b>RESIDENTIAL</b>	<b>01/03/2014</b>	<b>01/03/2014</b>	<b>01/03/2015</b>	
TYPE OF CONSTRUCTION: SWIMMING POOL		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: NATALIE NAYLOR			TOTAL PAID:		1,143.78	
TAX MAP PARCEL #: 5230800074			TOTAL VALUE:		100,240.00	
ZONING DISTRICT:			TOTAL FEE:		1,143.78	
CONTRACTOR: 140 AQUA BLUE POOLS			PHONE: 843-767-7665			
7269 PEPPERMILL PKWY						
N. CHARLESTON, SC						
NOTES:						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	100,240.00
	FEES CHARGED:	1,143.78
	FEES PAID:	1,143.78

<b>2896</b>	<b>1902 ION</b>	<b>RESIDENTIAL</b>	<b>01/06/2014</b>	<b>01/06/2014</b>	<b>01/06/2015</b>	
TYPE OF CONSTRUCTION: EXPLORATORY		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: SUSAN O HERLONG			TOTAL PAID:		99.55	
TAX MAP PARCEL #:			TOTAL VALUE:		2,500.00	
ZONING DISTRICT:			TOTAL FEE:		99.55	
CONTRACTOR:						
NOTES:						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	2,500.00
	FEES CHARGED:	99.55
	FEES PAID:	99.55

<b>2897</b>	<b>2614 GOLDBUG AVE</b>	<b>RESIDENTIAL</b>	<b>01/06/2014</b>	<b>01/06/2014</b>	<b>01/06/2015</b>	
TYPE OF CONSTRUCTION: ELECTRIC		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: DARRELL & MICHELLE OWENBY			TOTAL PAID:		184.00	
TAX MAP PARCEL #: 5290600087			TOTAL VALUE:		10,300.00	
ZONING DISTRICT:			TOTAL FEE:		184.00	
CONTRACTOR: 2286 C & B ELECTRICAL SERVICES			PHONE: 843-801-6719			
P.O. BOX 3259						
SAUMMERVILLE, SC 29484						
NOTES:						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	10,300.00
	FEES CHARGED:	184.00
	FEES PAID:	184.00

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2898	2420 ATLANTIC AVE	RESIDENTIAL	01/06/2014	01/06/2014	01/06/2015	
TYPE OF CONSTRUCTION: ALTERATION		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: EDWARD C. PARK & TAMARA H. THEOHARIS			TOTAL PAID:		177.46	
TAX MAP PARCEL #: 5291000042			TOTAL VALUE:		7,000.00	
ZONING DISTRICT:			TOTAL FEE:		177.46	
CONTRACTOR:						
NOTES: INTERIOR RENOVATIONS						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		7,000.00	
			FEES CHARGED:		177.46	
			FEES PAID:		177.46	

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2899	1607 POE AVE	RESIDENTIAL	01/06/2014	01/06/2014	01/06/2015	
TYPE OF CONSTRUCTION: DRIVEWAY		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: GRANUAILE LLC			TOTAL PAID:		133.80	
TAX MAP PARCEL #: 5231200058			TOTAL VALUE:		7,800.00	
ZONING DISTRICT:			TOTAL FEE:		133.80	
CONTRACTOR: 716 ILDERTON CONTRACTORS			PHONE: 843-883-3708			
P.O. BOX 727						
SULLIVAN'S ISLAND, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		7,800.00	
			FEES CHARGED:		133.80	
			FEES PAID:		133.80	

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TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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<b>2900</b>	<b>2051 GULL</b>	<b>RESIDENTIAL</b>	<b>01/08/2014</b>	<b>01/08/2014</b>	<b>01/08/2015</b>	
TYPE OF CONSTRUCTION: ACCESSORY		OCCUPANCY GROUP: ACCESSORY		STATUS: ISSUED		
OWNER: TOWN OF SULLIVAN'S ISLAND			TOTAL PAID:		0.00	
TAX MAP PARCEL #:			TOTAL VALUE:		9,800.00	
ZONING DISTRICT:			TOTAL FEE:		0.00	
CONTRACTOR: 1205 DECO			PHONE: 843-554-8408			
P.O. BOX 61900						
NORTH CHARLESTON, SC 29419						
NOTES:						

DEMO OF CONCRETE TANK & REMOVAL OF DEBRIS

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	9,800.00
	FEES CHARGED:	0.00
	FEES PAID:	0.00

<b>2901</b>	<b>2251 ATLANTIC AVE</b>	<b>RESIDENTIAL</b>	<b>01/09/2014</b>	<b>01/09/2014</b>	<b>01/09/2015</b>	
TYPE OF CONSTRUCTION: DEMOLITION		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: KATHERINE & TODD BOEHLY			TOTAL PAID:		92.70	
TAX MAP PARCEL #: 5291000054			TOTAL VALUE:		1,500.00	
ZONING DISTRICT:			TOTAL FEE:		92.70	
CONTRACTOR: 978 HAGER CONSTRUCTION, LLC			PHONE: 843-224-7578			
26 32ND AVENUE						
ISLE OF PALMS, SC						
NOTES: DEMO INTERIOR KITCHEN						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	1,500.00
	FEES CHARGED:	92.70
	FEES PAID:	92.70

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

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2902	2803 MARSHALL BLVD	RESIDENTIAL	01/13/2014	01/13/2014	01/13/2015	
TYPE OF CONSTRUCTION: ROOF		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: ARTHUR SMITH			TOTAL PAID:		1,181.85	
TAX MAP PARCEL #: 5291100071			TOTAL VALUE:		161,000.00	
ZONING DISTRICT:			TOTAL FEE:		1,181.85	
CONTRACTOR: 114 DALY & SAWYER			PHONE: 843-884-7195			
2408 RAVEN						
SULLIVANS ISLAND, SC						
NOTES: REPLACE EXISTING ROOF AND SOME OF THE SIDING						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		161,000.00	
			FEES CHARGED:		1,181.85	
			FEES PAID:		1,181.85	

2903	2857 MIDDLE ST	RESIDENTIAL	01/13/2014	01/13/2014	01/13/2015	
TYPE OF CONSTRUCTION: ALTERATION		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: MARY HELPERN			TOTAL PAID:		209.15	
TAX MAP PARCEL #: 5291100106			TOTAL VALUE:		18,212.84	
ZONING DISTRICT:			TOTAL FEE:		209.15	
CONTRACTOR: 3580 THE RESTORATION GROUP			PHONE: 843-345-3959			
1321 WHIPPOORWILL FARM ROAD						
JOHNS ISLAND, SC 29455						
NOTES: NEW KITCHEN CABINETS						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		18,212.84	
			FEES CHARGED:		209.15	
			FEES PAID:		209.15	

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2904	1908 MIDDLE ST	RESIDENTIAL	01/14/2014	01/14/2014	01/14/2015	
TYPE OF CONSTRUCTION: ADDITION		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: RAVEN CLIFF COMPANY LLC			TOTAL PAID:		722.30	
TAX MAP PARCEL #: 5290500043			TOTAL VALUE:		60,000.00	
ZONING DISTRICT:			TOTAL FEE:		722.30	
CONTRACTOR: 1780 JBHCOASTAL BUILDERS, INC			PHONE: 843-442-5166			
1474 GOBLET AVE						
MT.PLEASANT, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		60,000.00	
			FEES CHARGED:		722.30	
			FEES PAID:		722.30	

2905	2830 MIDDLE ST	RESIDENTIAL	01/14/2014	01/14/2014	01/14/2015	
TYPE OF CONSTRUCTION: ALTERATION		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: SALLIE PRICHARD			TOTAL PAID:		0.00	
TAX MAP PARCEL #: 5290700071			TOTAL VALUE:		215,250.00	
ZONING DISTRICT:			TOTAL FEE:		2,325.98	
CONTRACTOR: 3582 BEASLEY CUSTOM BUILDERS			PHONE: 843-412-9244			
1624 DIDDY DRIVE						
MT PLEASANT, SC 29464						
NOTES: RENOVATION OF HISTORIC COTTAGE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		215,250.00	
			FEES CHARGED:		0.00	
			FEES PAID:		2,325.98	

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2906	2830 PON AVENUE	RESIDENTIAL	01/16/2014	01/16/2014	01/16/2015	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: RICHARD BEEDENBENDER			TOTAL PAID:		147.05	
TAX MAP PARCEL #: 5291100018			TOTAL VALUE:		12,927.00	
ZONING DISTRICT:			TOTAL FEE:		147.05	
CONTRACTOR: 23 AC HEATING & AIR CONDITIONING			PHONE: 843-556-7641			
1943 BELGRADE AVE.						
CHARLESTON, SC 29407						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		12,927.00	
			FEES CHARGED:		147.05	
			FEES PAID:		147.05	

2907	2830 PON AVENUE	RESIDENTIAL	01/17/2014	01/17/2014	01/17/2015	
TYPE OF CONSTRUCTION: ELECTRIC		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: RICHARD BEEDENBENDER			TOTAL PAID:		142.00	
TAX MAP PARCEL #: 5291100018			TOTAL VALUE:		9,000.00	
ZONING DISTRICT:			TOTAL FEE:		142.00	
CONTRACTOR: 1686 ISLE OF PALMS ELECTRIC & TELEPHONE			PHONE: 843-856-6310			
524 FAULKNER DRIVE						
MOUNT PLEASANT, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		9,000.00	
			FEES CHARGED:		142.00	
			FEES PAID:		142.00	

TOWN OF SULLIVAN'S ISLAND

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CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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<b>2908</b>	<b>2830 ION AVENUE</b>	<b>RESIDENTIAL</b>	<b>01/17/2014</b>	<b>01/17/2014</b>	<b>01/17/2015</b>	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: RICHARD BEEDENBENDER			TOTAL PAID:		54.50	
TAX MAP PARCEL #: 5291100018			TOTAL VALUE:		8,100.00	
ZONING DISTRICT:			TOTAL FEE:		54.50	
CONTRACTOR: 93 PRECISE PLUMBING			PHONE: 843-270-3501			
1608 ST. JOHN'S DR.						
JOHNS ISLAND, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		8,100.00	
			FEES CHARGED:		54.50	
			FEES PAID:		54.50	

<b>2909</b>	<b>1902 ION</b>	<b>RESIDENTIAL</b>	<b>01/17/2014</b>	<b>01/17/2014</b>	<b>01/17/2015</b>	
TYPE OF CONSTRUCTION: ALTERATION		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: SUSAN O HERLONG			TOTAL PAID:		355.78	
TAX MAP PARCEL #:			TOTAL VALUE:		95,510.00	
ZONING DISTRICT:			TOTAL FEE:		1,092.38	
CONTRACTOR:						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		95,510.00	
			FEES CHARGED:		355.78	
			FEES PAID:		1,092.38	

<b>2910</b>	<b>2608 RAVEN D DRIVE</b>	<b>RESIDENTIAL</b>	<b>01/17/2014</b>	<b>01/17/2014</b>	<b>01/17/2015</b>	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: CHRIS & LANE MACAVOY			TOTAL PAID:		102.00	
TAX MAP PARCEL #: 5290600121			TOTAL VALUE:		16,150.00	
ZONING DISTRICT:			TOTAL FEE:		102.00	
CONTRACTOR: 1290 COASTAL PLUMBING & GAS			PHONE: 843-849-7576			
1605 PIN OAK CUT						
MOUNT PLEASANT, SC 29464						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		16,150.00	
			FEES CHARGED:		102.00	
			FEES PAID:		102.00	

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CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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<b>2911</b>	<b>951 MIDDLE ST</b>	<b>RESIDENTIAL</b>	<b>01/17/2014</b>	<b>01/17/2014</b>	<b>01/17/2015</b>	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: KIRK KING		TOTAL PAID:		147.50		
TAX MAP PARCEL #: 5230600061		TOTAL VALUE:		10,000.00		
ZONING DISTRICT:		TOTAL FEE:		147.50		
CONTRACTOR:						
NOTES:						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	10,000.00
	FEES CHARGED:	147.50
	FEES PAID:	147.50

<b>2913</b>	<b>2614 BAYONNE ST</b>	<b>RESIDENTIAL</b>	<b>01/22/2014</b>	<b>01/22/2014</b>	<b>01/22/2015</b>	
TYPE OF CONSTRUCTION: GAS		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: CINDI & KERRY SOLOMON		TOTAL PAID:		0.00		
TAX MAP PARCEL #: 5291000076		TOTAL VALUE:		1,000.00		
ZONING DISTRICT:		TOTAL FEE:		0.00		
CONTRACTOR: 92 BLUE FLAME GAS COMPANY		PHONE: 843-884-2017				
P.O. BOX 601						
MT. PLEASANT, SC						
NOTES: 3 TANKLESS WATER HEATERS						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	1,000.00
	FEES CHARGED:	0.00
	FEES PAID:	0.00

<b>2914</b>	<b>1413 MIDDLE ST</b>	<b>RESIDENTIAL</b>	<b>01/22/2014</b>	<b>01/22/2014</b>	<b>01/22/2015</b>	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: CLYDE W TIMMONS		TOTAL PAID:		216.00		
TAX MAP PARCEL #: 5230700110		TOTAL VALUE:		19,329.62		
ZONING DISTRICT:		TOTAL FEE:		216.00		
CONTRACTOR: 788 PAUL DAVIS RESTORATION		PHONE: 843-554-1919				
4250 DORCHESTER ROAD, SUITE 601						
CHARLESTON, SC						
NOTES: WATER DAMAGE REPAIR						

SUBTOTALS FOR STATUS: STATUS: ISSUED	NUMBER OF PERMITS:	1
	VALUATION:	19,329.62
	FEES CHARGED:	216.00
	FEES PAID:	216.00

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CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2915	2262 MIDDLE ST	RESIDENTIAL	01/22/2014	01/22/2014	01/22/2015	
TYPE OF CONSTRUCTION: REPAIR		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: DAN ARNOLD			TOTAL PAID:		113.25	
TAX MAP PARCEL #: 5290600021			TOTAL VALUE:		5,000.00	
ZONING DISTRICT:			TOTAL FEE:		113.25	
CONTRACTOR: 978 HAGER CONSTRUCTION, LLC			PHONE: 843-224-7578			
26 32ND AVENUE						
ISLE OF PALMS, SC						
NOTES: REPAIR TERMITE DAMAGE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		5,000.00	
			FEES CHARGED:		113.25	
			FEES PAID:		113.25	

2916	2614 BAYONNE ST	RESIDENTIAL	01/22/2014	01/22/2014	01/22/2015	
TYPE OF CONSTRUCTION: GAS		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: CINDI & KERRY SOLOMON			TOTAL PAID:		32.85	
TAX MAP PARCEL #: 5291000076			TOTAL VALUE:		500.00	
ZONING DISTRICT:			TOTAL FEE:		32.85	
CONTRACTOR: 92 BLUE FLAME GAS COMPANY			PHONE: 843-884-2017			
P.O. BOX 601						
MT. PLEASANT, SC						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		500.00	
			FEES CHARGED:		32.85	
			FEES PAID:		32.85	

TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2917	3310 JASPER BLVD	RESIDENTIAL	01/22/2014	01/22/2014	01/22/2015	
TYPE OF CONSTRUCTION: SWIMMING POOL		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: LISA POLLNER			TOTAL PAID:		0.00	
TAX MAP PARCEL #: 5290800055			TOTAL VALUE:		75,495.00	
ZONING DISTRICT:			TOTAL FEE:		886.78	
CONTRACTOR: 1673 BLUE HAVEN POOLS			PHONE: 843-552-6000			
7475 PEPPERMILL PARKWAY						
NORTH CHARLESTON, SC 29418						
NOTES:						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		75,495.00	
			FEES CHARGED:		0.00	
			FEES PAID:		886.78	

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2918	2430 ION AVE	RESIDENTIAL	01/27/2014	01/27/2014	01/27/2015	
TYPE OF CONSTRUCTION: ACCESSORY		OCCUPANCY GROUP: SINGLE FAMILY	STATUS: ISSUED			
OWNER: KATHLEEN & STEVEN GALBRAITH			TOTAL PAID:		106.40	
TAX MAP PARCEL #: 5291000015			TOTAL VALUE:		3,900.00	
ZONING DISTRICT:			TOTAL FEE:		106.40	
CONTRACTOR: 3261 WHARTON COMPANY			PHONE: 843-754-8685			
110 BENNETT STREET						
MT PLEASANT, SC 29464						
NOTES: 50' OF 4' PICKET FENCE						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		3,900.00	
			FEES CHARGED:		106.40	
			FEES PAID:		106.40	

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TOWN OF SULLIVAN'S ISLAND

FY 2013-2014

CONSTRUCTION PERMIT REPORT BY PERMIT NUMBER

<u>PERMIT NO</u>	<u>LOCATION</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
2919	413 STA 22 1/2 ST	RESIDENTIAL	01/30/2014	01/30/2014	01/30/2015	
TYPE OF CONSTRUCTION: ADDITION		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: MICHAEL TALL			TOTAL PAID:		0.00	
TAX MAP PARCEL #: 5290500004			TOTAL VALUE:		5,800.00	
ZONING DISTRICT:			TOTAL FEE:		167.18	
CONTRACTOR: 3428 OAKWOOD CONSTRUCTION GROUP 1643B SAVANNAH HWYSTE 167 CHARLESTON, SC 29407			PHONE: 843-514-3216			
NOTES: ADD BACK STAIRCASE FROM RAISED HOUSE TO GIVE ACCES						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		5,800.00	
			FEES CHARGED:		0.00	
			FEES PAID:		167.18	

2920	1914 MIDDLE ST	RESIDENTIAL	02/03/2014	02/03/2014	02/03/2015	
TYPE OF CONSTRUCTION: ALTERATION		OCCUPANCY GROUP: SINGLE FAMILY		STATUS: ISSUED		
OWNER: MICHAEL & KATHERYN GIRNONI			TOTAL PAID:		773.70	
TAX MAP PARCEL #: 5290500042			TOTAL VALUE:		65,000.00	
ZONING DISTRICT:			TOTAL FEE:		773.70	
CONTRACTOR: 1780 JBHCOASTAL BUILDERS, INC 1474 GOBLET AVE MT.PLEASANT, SC			PHONE: 843-442-5166			
NOTES: INTERIORALTERATION COUNTER TOPS INTERIOR , WATER HEATER , MASTER BATH						
SUBTOTALS FOR STATUS: STATUS: ISSUED			NUMBER OF PERMITS:		1	
			VALUATION:		65,000.00	
			FEES CHARGED:		773.70	
			FEES PAID:		773.70	

TOTAL NUMBER OF PERMITS:	28
TOTAL VALUATION:	990,619.46
TOTAL FEES CHARGED:	11,086.83
TOTAL FEES PAID:	6,970.29

FY 2013-2014

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 01/01/2014 TO 01/31/2014

BATCH # - 0 to - 0

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
1808 MIDDLE STREET	3209	01/03/2014	PAYMEN	116.30	Check
UPDATE NO: 259	LIC: 6079	INIT:	KK	REF: 5609	
2114 FON ,LLC	2075	01/24/2014	PAYMEN	1,320.16	Check
	LIC: 6294	INIT:	KK	REF: 392	
4 SEASONS LAWN MAINTENANCE	2110	01/30/2014	PAYMEN	136.00	Check
	LIC: 6338	INIT:	KK	REF: 1979	
A CLASSIC DESIGN	2530	01/27/2014	PAYMEN	46.40	Check
	LIC: 6303	INIT:	KK	REF: 6812	
A MARION STONE	3032	01/08/2014	PAYMEN	232.00	Check
UPDATE NO: 259	LIC: 6125	INIT:	KK	REF: 116	
A-I LOCKSMITH SERVICE	613	01/21/2014	PAYMEN	138.70	Check
UPDATE NO: 261	LIC: 6253	INIT:	KK	REF: 35774	
AAA INSTALLATION	3269	01/08/2014	PAYMEN	154.60	Check
UPDATE NO: 259	LIC: 6120	INIT:	KK	REF: 9485	
ABC AWNING & VENITIAN BLIND CORP.	376	01/31/2014	PAYMEN	145.80	Check
	LIC: 6342	INIT:	KK	REF: 019302	
AC HEATING & AIR CONDITIONING	23	01/14/2014	PAYMEN	206.80	Check
UPDATE NO: 260	LIC: 6172	INIT:	KK	REF: 15454	
	23	01/16/2014	PAYMEN	300.38	Check
UPDATE NO: 261	LIC: 6215	INIT:	KK	REF: 1762	
ADRIAN VAN BAKEL	38	01/07/2014	PAYMEN	602.44	Check
UPDATE NO: 259	LIC: 6105	INIT:	KK	REF: 4635	
ADT LLC	3437	01/23/2014	PAYMEN	431.70	Check
	LIC: 6163	INIT:	KK	REF: 0026414	
AGL SERVICES.LLC	162	01/23/2014	PAYMEN	218.20	Check
	LIC: 6274	INIT:	KK	REF: 10143	
AMBASSADOR WINDOW CLEANING	3591	01/28/2014	PAYMEN	91.00	Check
	LIC: 6304	INIT:	KK	REF: 1993	
AMERICAN RESIDENTIAL SERVICES LLC	604	01/21/2014	PAYMEN	366.40	Check
UPDATE NO: 261	LIC: 6239	INIT:	KK	REF: 9051007910	
AMERIGAS PROPANE, LP	1274	01/28/2014	PAYMEN	233.60	Check
	LIC: 6310	INIT:	KK	REF: 33231880	
ANNA P. ANDEREGG	412	01/30/2014	PAYMEN	166.28	Check
	LIC: 6337	INIT:	KK	REF: 5630	
ANSCO & ASSOCIATES, LLC	1908	01/21/2014	PAYMEN	1,072.21	Check
UPDATE NO: 261	LIC: 6251	INIT:	KK	REF: 618262	
APPALACHIAN SPRINGS BOTTLE WATER	132	01/03/2014	PAYMEN	138.70	Check
UPDATE NO: 259	LIC: 6077	INIT:	KK	REF: 23492	
AQUA BLUE POOLS	140	01/21/2014	PAYMEN	664.58	Check
UPDATE NO: 261	LIC: 6257	INIT:	KK	REF: 71810	

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 01/01/2014 TO 01/31/2014

BATCH # - 0 to - 0

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
ARNOLD B. STRAUCH	137	01/23/2014	PAYMEN	353.20	Check
	LIC: 6284	INIT:	KK	REF: 3585	
ARVIS'S LAWN SERVICES	3012	01/31/2014	PAYMEN	138.70	Check
	LIC: 6348	INIT:	KK	REF: 625	
ATLANTICVILLE REPAIR, INC.	367	01/13/2014	PAYMEN	178.30	Check
UPDATE NO: 260	LIC: 6155	INIT:	KK	REF: 2869	
ATLANTIC INC. PEST MANAGEMENT	574	01/30/2014	PAYMEN	443.70	Check
	LIC: 6328	INIT:	KK		
	36650				
B OVER B MAINTENCE	2881	01/30/2014	PAYMEN	138.70	Check
	LIC: 6339	INIT:	KK	REF: 4253	
BAKER, BRUCE	138	01/28/2014	PAYMEN	232.60	Check
	LIC: 6313	INIT:	KK	REF: 6065	
BARTLETT TREE EXPERTS	896	01/14/2014	PAYMEN	260.60	Check
UPDATE NO: 260	LIC: 6170	INIT:	KK	REF: 1027771	
BEACH HOUSE RETREAT	1887	01/08/2014	PAYMEN	331.23	Check
UPDATE NO: 259	LIC: 6124	INIT:	KK	REF: 2221	
BEAUTY PAWS	1173	01/31/2014	PAYMEN	138.70	Check
	LIC: 6349	INIT:	KK	REF: 3401	
BEN ALSTON	1492	01/13/2014	PAYMEN	138.70	Cash
UPDATE NO: 260	LIC: 6152	INIT:	KK	REF: CASH	
BERKELEY PROPANE COMPANY	406	01/22/2014	PAYMEN	227.20	Check
UPDATE NO: 261	LIC: 6269	INIT:	KK	REF: 9849	
BERNABE LOPEZ	3136	01/09/2014	PAYMEN	138.70	Cash
UPDATE NO: 260	LIC: 6141	INIT:	KK	REF: CASH	
BETH MCLEAN	1833	01/03/2014	PAYMEN	133.05	Check
UPDATE NO: 259	LIC: 6072	INIT:	KK	REF: 7097	
BGI	2694	01/09/2014	PAYMEN	92.85	Check
UPDATE NO: 260	LIC: 6140	INIT:	KK	REF: 17083	
BLITCH PLUMBING (SERVICE)	3211	01/14/2014	PAYMEN	364.69	Check
UPDATE NO: 260	LIC: 6171	INIT:	KK	REF: 34197	
BLUE FLAME GAS OF MT. PLEASANT	98	01/28/2014	PAYMEN	1,904.00	Check
	LIC: 6309	INIT:	KK	REF: 33231881	
BLUE HAVEN POOLS	1673	01/02/2014	PAYMEN	1,201.84	Check
UPDATE NO: 259	LIC: 6062	INIT:	KK	REF: 1087	
BONIFACE FAMILY PARTNERSHIP	1903	01/24/2014	PAYMEN	460.40	Check
	LIC: 6291	INIT:	KK	REF: 1888	
BOTANY BAY LANDSCAPING	337	01/24/2014	PAYMEN	612.63	Check
	LIC: 6295	INIT:	KK	REF: 3971	
BREEZIE GLASSWORKS LLC	3573	01/03/2014	PAYMEN	68.00	Check
UPDATE NO: 259	LIC: 6069	INIT:	KK	REF: 1001	

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME  
 DATE RANGE: 01/01/2014 TO 01/31/2014

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
BROOKS CUSTOM WOODWORKS	2426	01/21/2014	PAYMEN	427.90	Check
UPDATE NO: 261	LIC: 6241	INIT:	KK	REF: 418	
BROWN CONTACTORS LLC	1747	01/14/2014	PAYMEN	2,903.92	Check
UPDATE NO: 260	LIC: 6115	INIT:	KK	REF: 1043	
C & B ELECTRICAL SERVICES	2286	01/06/2014	PAYMEN	287.22	Check
UPDATE NO: 259	LIC: 6100	INIT:	KK	REF: 29408	
C. JENNINGS SMITH	627	01/30/2014	PAYMEN	136.40	Check
	LIC: 6326	INIT:	KK	REF: 3887	
CAFE MEDLEY	1119	01/30/2014	PAYMEN	1,915.70	Check
	LIC: 6319	INIT:	KK	REF: 6381	
CAROLINA TREE BROKERS	1194	01/08/2014	PAYMEN	69.35	Check
UPDATE NO: 259	LIC: 6116	INIT:	KK	REF: 2704	
CAROLINA PINES TREE COMPANY LLC	3515	01/15/2014	PAYMEN	151.95	Check
UPDATE NO: 260	LIC: 6187	INIT:	KK	REF: 2330	
CAROLINA FLOOR SOLUTIONS	3541	01/21/2014	PAYMEN	144.00	Check
UPDATE NO: 261	LIC: 6242	INIT:	KK	REF: 246	
CAROLINA GAS COMPANY	7	01/30/2014	PAYMEN	440.80	Check
	LIC: 6330	INIT:	KK	REF: 9283	
CAROLINA RAIN	2068	01/31/2014	PAYMEN	138.70	Check
	LIC: 6353	INIT:	KK	REF: 3255	
CARRIAGE PROPERTIES, LLC	75	01/23/2014	PAYMEN	3,730.00	Check
	LIC: 6272	INIT:	KK	REF: 09781	
CATHERINE M CURTIS	1834	01/21/2014	PAYMEN	143.10	Check
UPDATE NO: 261	LIC: 6245	INIT:	KK	REF: 2460	
CHARLESTON TREE EXPERTS	3208	01/03/2014	PAYMEN	136.00	Check
UPDATE NO: 259	LIC: 6071	INIT:	KK	REF: 3153	
CHARLES RITTENBERG, MD	78	01/07/2014	PAYMEN	246.95	Check
UPDATE NO: 259	LIC: 6108	INIT:	KK	REF: 6757	
CHARLESTON LANDSCAPE LLC	3295	01/20/2014	PAYMEN	138.70	Check
UPDATE NO: 261	LIC: 6234	INIT:	KK	REF: 8926	
CHRISTINE HAMRICK PHOTOGRAPHY	3054	01/28/2014	PAYMEN	157.60	Check
	LIC: 6316	INIT:	KK	REF: 3091	
CINDI SOLOMON ENTERPRISES INC.	2806	01/31/2014	PAYMEN	177.90	Check
	LIC: 6355	INIT:	KK	REF: 152	
CK SUPPLY	390	01/23/2014	PAYMEN	144.18	Check
	LIC: 6271	INIT:	KK	REF: 9010111937	
COASTAL TURF	1372	01/09/2014	PAYMEN	152.56	Check
UPDATE NO: 260	LIC: 6134	INIT:	KK	REF: 2551	
COASTAL PLUMBING & GAS	1290	01/17/2014	PAYMEN	111.86	Check
UPDATE NO: 261	LIC: 6227	INIT:	KK	REF: 15236	

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 01/01/2014 TO 01/31/2014

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COASTAL VALET	3328	01/21/2014	PAYMEN	46.40	Check
UPDATE NO: 261	LIC: 6249	INIT:	KK	REF: 1655	
COASTLINA REALTY OF CHARLESTON, I	3055	01/23/2014	PAYMEN	252.70	Check
UPDATE NO: 260	LIC: 6276	INIT:	KK	REF: 1721	
COOL BREEZE LAWN CARE	1	01/17/2014	PAYMEN	138.70	Cash
UPDATE NO: 261	LIC: 6222	INIT:	KK	REF: CASH	
CORONADO LANDSCAPING	1371	01/15/2014	PAYMEN	138.70	Check
UPDATE NO: 260	LIC: 6183	INIT:	KK	REF: 1939	
DALE POULNOT	2734	01/03/2014	PAYMEN	268.07	Check
UPDATE NO: 259	LIC: 6078	INIT:	KK	REF: 1902	
DAN GOSH	3196	01/08/2014	PAYMEN	185.70	Check
UPDATE NO: 259	LIC: 6118	INIT:	KK	REF: 1757	
DANIEL ISLAND BACKFLOW LLC	1871	01/07/2014	PAYMEN	138.70	Check
UPDATE NO: 259	LIC: 6111	INIT:	KK	REF: 1963	
DAVID MARK BROWN	10	01/15/2014	PAYMEN	166.55	Check
UPDATE NO: 260	LIC: 6180	INIT:	KK	REF: 5319	
UPDATE NO: 260	LIC: 6181	INIT:	KK	REF: 5318	
UPDATE NO: 260	LIC: 6182	INIT:	KK	REF: 5317	
DECO	1205	01/08/2014	PAYMEN	280.64	Check
UPDATE NO: 259	LIC: 6117	INIT:	KK	REF: 23101	
DESIGN ON TAP	2676	01/21/2014	PAYMEN	205.80	Check
UPDATE NO: 261	LIC: 6240	INIT:	KK	REF: 00077895	
DISH NETWORK SERVICES, LLC	1972	01/14/2014	PAYMEN	161.20	Check
UPDATE NO: 260	LIC: 6166	INIT:	KK	REF: 1628997	
DISHER CABINETS	254	01/13/2014	PAYMEN	333.28	Check
UPDATE NO: 260	LIC: 6159	INIT:	KK	REF: 0124796	
DUMONT HEATING & AC	3294	01/16/2014	PAYMEN	185.70	Check
UPDATE NO: 261	LIC: 6211	INIT:	KK	REF: 1570	
DUNES PROPERTIES	555	01/20/2014	PAYMEN	2,162.20	Check
UPDATE NO: 261	LIC: 6232	INIT:	KK	REF: 009114	
E. P. RICHARDSON & SONS	2	01/07/2014	PAYMEN	114.00	Check
UPDATE NO: 259	LIC: 6103	INIT:	KK	REF: 3618	
EARTHWORKS INC	3568	01/02/2014	PAYMEN	306.96	Check
UPDATE NO: 259	LIC: 6066	INIT:	KK	REF: 5772	
EAST ATLANTIC PLANTATION	520	01/30/2014	PAYMEN	210.10	Check
UPDATE NO: 261	LIC: 6325	INIT:	KK	REF: 1167	
EAST COOPER PRIMARY CARE PHYSICA	3585	01/16/2014	PAYMEN	13,326.30	Check
UPDATE NO: 261	LIC: 6219	INIT:	KK	REF: 010022019	

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EAST COAST PEST MANAGEMENT	576	01/30/2014	PAYMEN	302.00	Check
	LIC: 6336	INIT:	KK	REF: 6589	
EAST ISLANDS RENTALS, INC.	643	01/07/2014	PAYMEN	232.60	Check
UPDATE NO: 259	LIC: 6114	INIT:	KK	REF: 3974	
EB DESIGNS INC	2452	01/15/2014	PAYMEN	159.90	Check
UPDATE NO: 260	LIC: 6190	INIT:	KK	REF: 5664	
EDWARD L. ANDREWS	11	01/14/2014	PAYMEN	307.25	Check
UPDATE NO: 260	LIC: 6175	INIT:	KK	REF: 18703	
EDWARD D. HAYS	2211	01/31/2014	PAYMEN	279.50	Check
	LIC: 6359	INIT:	KK	REF: 3409	
ELI INC	1508	01/22/2014	PAYMEN	144.00	Check
UPDATE NO: 261	LIC: 6268	INIT:	KK	REF: 13988	
ELLIOTT DAVIS, LLC	1906	01/21/2014	PAYMEN	580.04	Check
UPDATE NO: 261	LIC: 6244	INIT:	KK	REF: 50746	
ENERGY ONE AMERICA LLC	3029	01/31/2014	PAYMEN	346.44	Check
	LIC: 6364	INIT:	KK	REF: 10115	
ERIC ROUTH LANDSCAPING	658	01/31/2014	PAYMEN	202.30	Check
	LIC: 6351	INIT:	KK	REF: 2398	
FAIRVIEW DOME LLC/POE'S TAVERN	691	01/20/2014	PAYMEN	14,118.17	Check
UPDATE NO: 261	LIC: 6233	INIT:	KK	REF: 10456	
FIREPLACES PLUS, LLC	3207	01/13/2014	PAYMEN	254.32	Check
UPDATE NO: 260	LIC: 6156	INIT:	KK	REF: 7679	
	3207	01/13/2014	PAYMEN	32.90	Check
UPDATE NO: 260	LIC: 6157	INIT:	KK	REF: 7679	
	3207	01/13/2014	PAYMEN	39.48	Check
UPDATE NO: 260	LIC: 6158	INIT:	KK	REF: 7679	
	3207	01/13/2014	PAYMEN	40.32	Check
UPDATE NO: 260	LIC: 6174	INIT:	KK	REF: 7679	
FIRST CHOICE CONSTRUCTION & GUTTER	3575	01/06/2014	PAYMEN	247.74	Check
UPDATE NO: 259	LIC: 6093	INIT:	KK	REF: 1370	
GAYLE WURTHMAN	2447	01/30/2014	PAYMEN	176.60	Check
	LIC: 6292	INIT:	KK	REF: 273	
GERALD A. KAYNARD	462	01/09/2014	PAYMEN	226.85	Check
UPDATE NO: 260	LIC: 6084	INIT:	KK	REF: 7919	
	461	01/09/2014	PAYMEN	354.15	Check
UPDATE NO: 260	LIC: 6085	INIT:	KK	REF: 7919	
	464	01/09/2014	PAYMEN	300.55	Check
UPDATE NO: 260	LIC: 6086	INIT:	KK	REF: 7919	
	465	01/09/2014	PAYMEN	236.90	Check
UPDATE NO: 260	LIC: 6087	INIT:	KK	REF: 7919	

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GERALD A. KAYNARD	463	01/09/2014	PAYMEN	220.15	Check
UPDATE NO: 260	LIC: 6088	INIT:	KK	REF: 7919	
	466	01/09/2014	PAYMEN	257.00	Check
UPDATE NO: 260	LIC: 6090	INIT:	KK	REF: 7919	
GRASSROOTS LANDSCAPING & YARDWORK	2851	01/16/2014	PAYMEN	138.70	Check
UPDATE NO: 261	LIC: 6209	INIT:	KK	REF: 1410	
GREEN CAROLINA	116	01/08/2014	PAYMEN	169.44	Check
UPDATE NO: 259	LIC: 6122	INIT:	KK	REF: 30845	
GREEN SIDE UP LAWN SVC	3259	01/27/2014	PAYMEN	138.70	Check
	LIC: 6302	INIT:	KK	REF: 1341	
GUY C. LEE BUILDING MATERIALS	124	01/28/2014	PAYMEN	2,051.50	Check
	LIC: 6315	INIT:	KK	REF: 201351	
H. M. ANDERSON	66	01/09/2014	PAYMEN	378.66	Check
UPDATE NO: 260	LIC: 6133	INIT:	KK	REF: 1467	
HAGER CONSTRUCTION, LLC	978	01/22/2014	PAYMEN	247.74	Check
UPDATE NO: 261	LIC: 6263	INIT:	KK	REF: 4225	
HALLSCAPES LANDSCAPING	3376	01/28/2014	PAYMEN	138.70	Check
	LIC: 6314	INIT:	KK	REF: 1089	
HANDSOME PROPERTIES INC.	2108	01/07/2014	PAYMEN	326.40	Check
UPDATE NO: 259	LIC: 6106	INIT:	KK	REF: 003757	
HANDYMAN CONNECTION	1644	01/16/2014	PAYMEN	161.20	Check
UPDATE NO: 261	LIC: 6210	INIT:	KK	REF: 016749	
HEIDI BROWN	2675	01/31/2014	PAYMEN	206.75	Check
	LIC: 6374	INIT:	KK		
HELEN S. MAYBANK	488	01/07/2014	PAYMEN	283.80	Check
UPDATE NO: 259	LIC: 6112	INIT:	KK	REF: 5109	
HENRY SMYTHE, JR.	134	01/07/2014	PAYMEN	220.15	Check
UPDATE NO: 259	LIC: 6110	INIT:	KK	REF: 5184	
HIGH THYME CUISINE	398	01/31/2014	PAYMEN	3,323.75	Check
	LIC: 6369	INIT:	KK	REF: 1010	
HUNTER METROPOLITAN REALTY	2302	01/31/2014	PAYMEN	149.80	Check
	LIC: 6373	INIT:	KK	REF: 1131	
HYAMS LANDSCAPING & GARDEN CENT	223	01/23/2014	PAYMEN	138.70	Check
	LIC: 6273	INIT:	KK	REF: 15935	
ILDERTON CONTRACTORS	716	01/09/2014	PAYMEN	133.74	Check
UPDATE NO: 260	LIC: 6142	INIT:	KK	REF: 2899	
IRRIGATION AND LIGHTING SPECIALTY	1281	01/15/2014	PAYMEN	138.70	Check
UPDATE NO: 260	LIC: 6205	INIT:	KK	REF: 2332	
ISLAND VETERINARY CARE	2882	01/06/2014	PAYMEN	144.00	Check
UPDATE NO: 259	LIC: 6096	INIT:	KK	REF: 306	

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ISLAND CUSTOM REMODELING	3197	01/14/2014	PAYMEN	191.70	Check
UPDATE NO: 260	LIC: 6167	INIT:	KK	REF: 360	
ISLE OF PALMS ELECTRIC & TELEPHONI	1686	01/17/2014	PAYMEN	274.06	Check
UPDATE NO: 261	LIC: 6221	INIT:	KK	REF: 8069	
J & C PROPERTIES, LLC	89	01/31/2014	PAYMEN	412.24	Check
	LIC: 6363	INIT:	KK	REF: 9539	
J. EVANS SERVICES	3447	01/15/2014	PAYMEN	138.70	Check
UPDATE NO: 260	LIC: 6192	INIT:	KK	REF: 604	
JBHCOASTAL BUILDERS, INC	1780	01/27/2014	PAYMEN	609.64	Check
	LIC: 6299	INIT:	KK	REF: 2780	
JEFFREY P HARRIS	3574	01/03/2014	PAYMEN	260.90	Check
UPDATE NO: 259	LIC: 6070	INIT:	KK	REF: 4729	
JOHN FERRELL	512	01/15/2014	PAYMEN	353.20	Check
UPDATE NO: 260	LIC: 6191	INIT:	KK	REF: 1137	
JT HOOKERS TOWING	2940	01/31/2014	PAYMEN	221.70	Check
	LIC: 6341	INIT:	KK	REF: 3694	
KELLY D. MESSIER LANDSCAPE ARCH. &	133	01/09/2014	PAYMEN	69.35	Check
UPDATE NO: 260	LIC: 6137	INIT:	KK	REF: 9215	
KERSHAW PAINTING	2473	01/16/2014	PAYMEN	531.75	Check
UPDATE NO: 261	LIC: 6203	INIT:	KK	REF: 1293	
KEVIN SNEED LLC	2007	01/30/2014	PAYMEN	144.00	Check
	LIC: 6317	INIT:	KK	REF: 2061	
KNOWLES INSPECTION SERVICES	3239	01/21/2014	PAYMEN	185.70	Check
UPDATE NO: 261	LIC: 6247	INIT:	KK	REF: 1129	
L. RUSSELL BENNETT	15	01/24/2014	PAYMEN	116.00	Check
	LIC: 6293	INIT:	KK	REF: 5502	
L.A. NEW POWER WASHING & LANDSCA	2596	01/07/2014	PAYMEN	138.70	Check
UPDATE NO: 259	LIC: 6107	INIT:	KK	REF: 3637	
LARRY & VIRGINIA M. HORNE	2461	01/22/2014	PAYMEN	420.20	Check
UPDATE NO: 261	LIC: 6258	INIT:	KK	REF: 1723	
LEDFORD'S TERMITE & PEST CONTROL	579	01/22/2014	PAYMEN	365.70	Check
UPDATE NO: 261	LIC: 6262	INIT:	KK	REF: 4510	
LEROY WILLIAMS	504	01/31/2014	PAYMEN	163.20	Check
	LIC: 6367	INIT:	KK	REF: 8647	
LEWIS WALTON	3375	01/30/2014	PAYMEN	179.95	Check
	LIC: 6335	INIT:	KK	REF: 170	
LIGHTNING BUGZ	2392	01/10/2014	PAYMEN	191.70	Check
UPDATE NO: 260	LIC: 6150	INIT:	KK	REF: 2234	
LIMRIC HEATING & AIR	79	01/23/2014	PAYMEN	303.42	Check
	LIC: 6282	INIT:	KK	REF: 4105	

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LINDA & GENE WEST	3073	01/15/2014	PAYMEN	540.80	Check
UPDATE NO: 260	LIC: 6195	INIT:	KK	REF: 4380	
LINKED AV	2989	01/06/2014	PAYMEN	515.70	Check
UPDATE NO: 259	LIC: 6092	INIT:	KK	REF: 1145	
LONGMAN'S DUCT CLEANING INC	1493	01/21/2014	PAYMEN	154.60	Check
UPDATE NO: 261	LIC: 6238	INIT:	KK	REF: 7704	
LOW COUNTRY PEST MGMT SERVICE LI	3240	01/31/2014	PAYMEN	185.70	Check
	LIC: 6347	INIT:	KK	REF: 1704	
LOWCOUNTRY LACROSSE	2736	01/16/2014	PAYMEN	272.00	Check
UPDATE NO: 261	LIC: 6207	INIT:	KK	REF: 3858	
LOWCOUNTRY MULCH	1659	01/31/2014	PAYMEN	207.60	Check
	LIC: 6236	INIT:	KK	REF: 13967	
LOWCOUNTRY GOLF CARTS	2878	01/28/2014	PAYMEN	266.96	Check
	LIC: 6306	INIT:	KK	REF: 5336	
LOWE'S OF MT. PLEASANT #539	5	01/28/2014	PAYMEN	27,401.96	Check
	LIC: 6308	INIT:	KK	REF: 2422693	
MADELEINE MCGEE	157	01/09/2014	PAYMEN	149.80	Check
UPDATE NO: 260	LIC: 6143	INIT:	KK	REF: 624	
MAID BRIGADE	587	01/20/2014	PAYMEN	245.70	Check
UPDATE NO: 261	LIC: 6184	INIT:	KK	REF: 6908	
MARC SULLIVAN	2429	01/10/2014	PAYMEN	228.00	Check
UPDATE NO: 260	LIC: 6145	INIT:	KK	REF: 9516	
MARGUERITE HOWLE	136	01/16/2014	PAYMEN	159.85	Check
UPDATE NO: 261	LIC: 6197	INIT:	KK	REF: 1852	
MARTINEZ TREE SERVICES	3251	01/14/2014	PAYMEN	165.20	Check
UPDATE NO: 260	LIC: 6164	INIT:	KK	REF: 1697	
MCCOMB LANDSCAPING	2163	01/31/2014	PAYMEN	149.30	Check
	LIC: 6343	INIT:	KK	REF: 29102	
MCFADDEN PEST CONTROL, INC	103	01/31/2014	PAYMEN	185.70	Check
	LIC: 6358	INIT:	KK	REF: 1083	
MILDRED F. KENNERTY	515	01/22/2014	PAYMEN	339.86	Check
UPDATE NO: 261	LIC: 6243	INIT:	KK	REF: 186	
MILOW, LTD	1026	01/09/2014	PAYMEN	161.20	Check
UPDATE NO: 260	LIC: 6136	INIT:	KK	REF: 9694	
MISTER SPARKY	2146	01/09/2014	PAYMEN	268.80	Check
UPDATE NO: 260	LIC: 6132	INIT:	KK	REF: 2596	
MMSB ENTERPRISES INC	3445	01/21/2014	PAYMEN	203.70	Check
UPDATE NO: 261	LIC: 6259	INIT:	KK	REF: 1183	
MOORE'S PREMIUM TERMITE & PEST C	1452	01/23/2014	PAYMEN	218.70	Check
	LIC: 6280	INIT:	KK	REF: 2108	

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MORDENAI HIRSCH	516	01/07/2014	PAYMEN	413.50	Check
UPDATE NO: 259	LIC: 6109	INIT:	KK	REF: 1269	
MORELLI HVAC	209	01/16/2014	PAYMEN	383.50	Check
UPDATE NO: 261	LIC: 6208	INIT:	KK	REF: 463762	
MURRELL TIMMONS	2624	01/31/2014	PAYMEN	101.85	Check
	LIC: 6352	INIT:	KK	REF: 339	
MYATT & BATES HEATING AND AC	3214	01/14/2014	PAYMEN	166.90	Check
UPDATE NO: 260	LIC: 6169	INIT:	KK	REF: 14215	
N & K SERVICES, INC.	2521	01/31/2014	PAYMEN	138.70	Check
	LIC: 6346	INIT:	KK	REF: 7679	
NANCY S FORTIERE	2507	01/10/2014	PAYMEN	133.05	Check
UPDATE NO: 260	LIC: 6146	INIT:	KK	REF: 1021	
NATURAL TENDENCIES, LLC	3495	01/30/2014	PAYMEN	144.00	Check
	LIC: 6332	INIT:	KK	REF: 2146	
NEW LEAF TREE SERVICE	1653	01/08/2014	PAYMEN	138.00	Check
UPDATE NO: 259	LIC: 6123	INIT:	KK	REF: 1116	
NEXT LEVEL FITNESS LLC	3326	01/23/2014	PAYMEN	92.80	Check
	LIC: 6281	INIT:	KK	REF: 1001	
ODELL LANDSCAPING LLC	2826	01/10/2014	PAYMEN	169.62	Check
UPDATE NO: 260	LIC: 6148	INIT:	KK	REF: 15019	
ORKIN EXTERMINATING CO.INC.	580	01/15/2014	PAYMEN	275.70	Check
UPDATE NO: 260	LIC: 6196	INIT:	KK	REF: 11292764	
PALM TREES LTD.	25	01/15/2014	PAYMEN	419.10	Check
UPDATE NO: 260	LIC: 6189	INIT:	KK	REF: 002742	
PALMETTO EXTERMINATORS INC	1381	01/03/2014	PAYMEN	281.52	Check
UPDATE NO: 259	LIC: 6073	INIT:	KK	REF: 034881	
PALMETTO GREEN LANDSCAPE AND DE	1505	01/31/2014	PAYMEN	189.42	Check
	LIC: 6350	INIT:	KK	REF: 2629	
PATRICK C. ILBERTON	524	01/08/2014	PAYMEN	712.60	Check
UPDATE NO: 259	LIC: 6126	INIT:	KK	REF: 2144	
PAUL BOEHM	2159	01/08/2014	PAYMEN	166.55	Check
UPDATE NO: 259	LIC: 6119	INIT:	KK	REF: 3899	
PAUL DAVIS RESTORATION	788	01/22/2014	PAYMEN	346.44	Check
UPDATE NO: 261	LIC: 6260	INIT:	KK	REF: 7281	
PERFECTLY PAINTED	3577	01/13/2014	PAYMEN	254.32	Check
UPDATE NO: 260	LIC: 6153	INIT:	KK	REF: 1071	
PETERS PAINT & WALLCOVERING	3570	01/09/2014	PAYMEN	772.44	Check
UPDATE NO: 260	LIC: 6135	INIT:	KK	REF: 10761	
	3570	01/09/2014	PAYMEN	232.00	Check
UPDATE NO: 260	LIC: 6135	INIT:	KK	REF: 10757	

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PETROLEUM SERVICE & CALIBRATION	2815	01/23/2014	PAYMEN	185.70	Check
	LIC: 6283	INIT:	KK	REF: 13650	
PHILIP E. WATERS	529	01/14/2014	PAYMEN	166.55	Check
UPDATE NO: 260	LIC: 6165	INIT:	KK	REF: 1043	
PLEASANTVILLE CONSTRUCTION	1851	01/15/2014	PAYMEN	770.22	Check
UPDATE NO: 260	LIC: 6200	INIT:	KK	REF: 4296	
PLEASANT PLACES, INC.	355	01/30/2014	PAYMEN	197.00	Check
	LIC: 6331	INIT:	KK	REF: 51127	
PMC, A PARTNERSHIP	530	01/08/2014	PAYMEN	662.35	Check
UPDATE NO: 259	LIC: 6127	INIT:	KK	REF: 2145	
PRECISE PLUMBING	93	01/17/2014	PAYMEN	274.06	Check
UPDATE NO: 261	LIC: 6223	INIT:	KK		
PRIESTER SERVICES	609	01/03/2014	PAYMEN	206.80	Check
UPDATE NO: 259	LIC: 6080	INIT:	KK	REF: 2891	
QUALITY HEATING & AIR CONDITIONIN	3424	01/28/2014	PAYMEN	161.20	Check
	LIC: 6305	INIT:	KK	REF: 4499	
R.W. CAUBLE & COMPANY	1186	01/15/2014	PAYMEN	342.58	Check
UPDATE NO: 260	LIC: 6199	INIT:	KK	REF: 4858	
RAINMAKER IRRIGATION AND BACKFL	3449	01/09/2014	PAYMEN	138.70	Check
UPDATE NO: 260	LIC: 6139	INIT:	KK	REF: 1074	
RANDY WILKES, LLC	2003	01/30/2014	PAYMEN	166.90	Check
	LIC: 6327	INIT:	KK	REF: 2582	
REBEARTH LAWN CARE LLC	1069	01/03/2014	PAYMEN	165.20	Check
UPDATE NO: 259	LIC: 6081	INIT:	KK	REF: 8137	
RED BAY CONSTRUCTORS	151	01/15/2014	PAYMEN	445.14	Check
UPDATE NO: 260	LIC: 6154	INIT:	KK	REF: 16061	
RED'S TREE SERVICE	3297	01/21/2014	PAYMEN	138.70	Check
UPDATE NO: 261	LIC: 6252	INIT:	KK	REF: 2620	
RHONDA M. SANDERS	158	01/06/2014	PAYMEN	193.05	Check
UPDATE NO: 259	LIC: 6101	INIT:	KK	REF: 5086	
RHR LAWN CARE LLC	1831	01/02/2014	PAYMEN	138.70	Check
UPDATE NO: 259	LIC: 6063	INIT:	KK	REF: 2710	
RITA LANGLEY	535	01/22/2014	PAYMEN	149.80	Check
UPDATE NO: 261	LIC: 6267	INIT:	KK	REF: 11663	
ROB'S PEST CONTROL	537	01/14/2014	PAYMEN	239.70	Check
UPDATE NO: 260	LIC: 6168	INIT:	KK	REF: 3105	
ROBIN A. TAYLOR	2242	01/09/2014	PAYMEN	333.10	Check
UPDATE NO: 260	LIC: 6130	INIT:	KK	REF: 4400	
RUTH B SILVERMAN	228	01/03/2014	PAYMEN	149.50	Check
UPDATE NO: 259	LIC: 6074	INIT:	KK	REF: 4635	

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RUTHANN SIKES	3047	01/08/2014	PAYMEN	380.00	Check
UPDATE NO: 259	LIC: 6121	INIT:	KK	REF: 1008	
S&S LAWN CARE	1513	01/15/2014	PAYMEN	144.00	Check
UPDATE NO: 260	LIC: 6188	INIT:	KK	REF: 1805	
SA FLOOR COVERING	3147	01/22/2014	PAYMEN	629.38	Check
UPDATE NO: 261	LIC: 6265	INIT:	KK		
SEA ISLAND AUTO SERVICE INC.	39	01/09/2014	PAYMEN	138.70	Check
UPDATE NO: 260	LIC: 6131	INIT:	KK	REF: 24335	
SEWEE LAWN AND IRRIGATION	340	01/31/2014	PAYMEN	212.90	Check
	LIC: 6368	INIT:	KK	REF: 4548	
SHARON GAY	3202	01/13/2014	PAYMEN	241.16	Cash
UPDATE NO: 260	LIC: 6151	INIT:	KK	REF: CASH	
SIMPLEX GRINNELL	597	01/31/2014	PAYMEN	268.84	Check
	LIC: 6344	INIT:	KK	REF: 3168352	
SKYLINE ROOFING	289	01/16/2014	PAYMEN	418.82	Check
UPDATE NO: 261	LIC: 6204	INIT:	KK	REF: 17036	
SOCRATES, INC.	539	01/09/2014	PAYMEN	310.60	Check
UPDATE NO: 260	LIC: 6089	INIT:	KK	REF: 7919	
SONITROL SECURITY SYSTEMS	598	01/28/2014	PAYMEN	527.70	Check
	LIC: 6307	INIT:	KK	REF: 54561	
SOUTHEAST SERVICE CORP.	589	01/14/2014	PAYMEN	797.70	Check
UPDATE NO: 260	LIC: 6162	INIT:	KK	REF: 00342552	
STANLEY STEEMER	567	01/15/2014	PAYMEN	214.40	Check
UPDATE NO: 260	LIC: 6194	INIT:	KK	REF: 32086	
STEPN2MPRESS	2997	01/21/2014	PAYMEN	203.70	Check
UPDATE NO: 261	LIC: 6254	INIT:	KK		
STERNE AGEE & LEACH INC.	2888	01/21/2014	PAYMEN	4,673.19	Check
UPDATE NO: 261	LIC: 6246	INIT:	KK	REF: 243608	
SUMMERS LANDSCAPE	3352	01/22/2014	PAYMEN	138.70	Check
UPDATE NO: 261	LIC: 6266	INIT:	KK	REF: 9895	
SUNBELT RENTALS	893	01/10/2014	PAYMEN	366.29	Check
UPDATE NO: 260	LIC: 6149	INIT:	KK	REF: 1976619	
SUPERIOR VIEW	2928	01/23/2014	PAYMEN	189.66	Check
	LIC: 6275	INIT:	KK	REF: 2750	
SUSAN APPLGATE HERMANN	541	01/22/2014	PAYMEN	447.00	Check
UPDATE NO: 261	LIC: 6216	INIT:	KK	REF: 4606	
TARGET TERMITE & PEST CONTROL	3302	01/23/2014	PAYMEN	215.70	Check
	LIC: 6289	INIT:	KK	REF: 5300	
TAYLORS APPLIANCE SERVICE	2810	01/23/2014	PAYMEN	125.80	Check
	LIC: 6237	INIT:	KK	REF: 3404	

FY 2013-2014

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 01/01/2014 TO 01/31/2014

BATCH # - 0 to - 0

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
TB&T WOODWORKING	3584	01/16/2014	PAYMEN	418.82	Check
UPDATE NO: 261	LIC: 6214	INIT:	KK	REF: 13920	
TERMINIX SERVICE OF MT. PLEASANT	582	01/31/2014	PAYMEN	731.70	Check
	LIC: 6340	INIT:	KK	REF: 552662	
TERRAGURD LAWN SPECIALIST LLC	1555	01/30/2014	PAYMEN	144.00	Check
	LIC: 6333	INIT:	KK	REF: 1294	
THE BODY GARDEN	572	01/28/2014	PAYMEN	177.60	Check
	LIC: 6312	INIT:	KK	REF: 1176	
THE BURTON COMPANY	2741	01/08/2014	PAYMEN	354.17	Check
UPDATE NO: 259	LIC: 6128	INIT:	KK	REF: 21557	
THE CASSINA GROUP, LLC	3087	01/23/2014	PAYMEN	1,599.40	Check
	LIC: 6278	INIT:	KK	REF: 4105	
THE GREENERY OF CHARLESTON	359	01/09/2014	PAYMEN	190.31	Check
UPDATE NO: 260	LIC: 6138	INIT:	KK	REF: 18613	
THE PANTRY INC. #877	395	01/03/2014	PAYMEN	5,994.85	Check
UPDATE NO: 259	LIC: 6068	INIT:	KK	REF: 806751 & 809113	
THE RESTORATION GROUP	3580	01/13/2014	PAYMEN	339.86	Check
UPDATE NO: 260	LIC: 6161	INIT:	KK	REF: 3177	
THE TREE CLINIC	332	01/23/2014	PAYMEN	841.85	Check
	LIC: 6288	INIT:	KK	REF: 35840	
THE VICK CORP.	478	01/15/2014	PAYMEN	209.97	Check
UPDATE NO: 260	LIC: 6186	INIT:	KK	REF: 30812	
THOMPSONTURNER CONSTRUCTION	3409	01/08/2014	PAYMEN	121,473.38	Check
UPDATE NO: 259	LIC: 6052	INIT:	KK	REF: 359422	
TIFFANY SMALL	2637	01/23/2014	PAYMEN	277.00	Check
	LIC: 6287	INIT:	KK	REF: 4299	
TIMOTHY SMITH	3414	01/21/2014	PAYMEN	284.80	Check
UPDATE NO: 261	LIC: 6250	INIT:	KK	REF: 1119	
TODAYS BALANCED MOM	2833	01/21/2014	PAYMEN	107.20	Check
UPDATE NO: 261	LIC: 6235	INIT:	KK	REF: 270	
TOM LYNES HVAC	2287	01/31/2014	PAYMEN	161.20	Check
	LIC: 6370	INIT:	KK	REF: 1682	
TOTAL COMFORT SOLUTIONS	3008	01/23/2014	PAYMEN	317.70	Check
	LIC: 6277	INIT:	KK	REF: 15015	
VISION INNOVATION CONSULTING	2807	01/31/2014	PAYMEN	115.40	Check
	LIC: 6354	INIT:	KK	REF: 140	
WHARTON COMPANY	3261	01/27/2014	PAYMEN	26.32	Check
	LIC: 6301	INIT:	KK	REF: 388	
WHEELER BUILDERS	3569	01/02/2014	PAYMEN	247.74	Cash
UPDATE NO: 259	LIC: 6067	INIT:	KK		

TOWN OF SULLIVAN'S ISLAND  
 BUSINESS LICENSE REVENUE REPORT BY BUSINESS NAME

DATE RANGE: 01/01/2014 TO 01/31/2014

BATCH # - 0 to - 0

<u>BUSINESS NAME</u>	<u>ID</u>	<u>DATE</u>	<u>TRANS</u>	<u>AMT</u>	<u>PAY TYPE</u>
WILLIAM MEAN	135	01/03/2014	PAYMEN	537.45	Check
UPDATE NO: 259	LIC: 6076	INIT:	KK	REF: 17586	
WILLIAM OLASOV	550	01/21/2014	PAYMEN	319.70	Check
UPDATE NO: 261	LIC: 6248	INIT:	KK	REF: 359	
WILLIAMSON LAWN SERVICE	3330	01/23/2014	PAYMEN	138.70	Cash
	LIC: 6286	INIT:	KK		
WILLIAM WANT	646	01/30/2014	PAYMEN	139.75	Check
	LIC: 6329	INIT:	KK	REF: 660	
WINDOW GANG	19	01/15/2014	PAYMEN	191.70	Check
UPDATE NO: 260	LIC: 6193	INIT:	KK	REF: 09047	

GRAND TOTAL: 266,680.83

NUMBER OF BUSINESSES: 240

TOTAL CASH: 1,043.70

TOTAL CHECK: 265,637.13

TOTAL CHARGE: 0.00

## PUBLIC FACILITIES COMMITTEE MINUTES

January 24, 2014

The Public Facilities Committee of the Sullivan's Island Town Council met on January 24, 2014 at 8:30 am at Town Hall. All requirements of the Freedom of Information Act were met. Committee Chair Hartley Cooper stated the purpose of the meeting was to review an alternate color for the entry tower trim piece on Sullivan's Island Elementary School, and to discuss public design working meetings for the new Town Hall. Present at the meeting were Committee members Hartley Cooper, Chauncey Clark and Pat O'Neil; Town Administrator Andy Benke, Building Official Randy Robinson, Design Review Board member Steve Herlong, and Architect Jerry English.

1. Sullivan's Island Elementary School – Councilwoman Cooper stated the Committee had approved the colors for the Sullivan's Island Elementary School with the exception of the trim on the entry tower at the last meeting. At that time, they asked Mr. English to come back to the Committee with additional studies of the trim color. Mr. English presented three images with different tower trim entry colors. Mr. Herlong stated it is hard to judge from images; however, he believed they were moving in the correct direction. It was agreed Mr. English would bring paint samples to the next meeting.

2. Town Hall Design – Councilwoman Cooper stated Mayor Perkis expressed that since the design meetings for the school were very beneficial, he suggested using that same process with the Town Hall project. Although neither David Creech nor his associate could be present at this meeting, Councilwoman Cooper had discussed this possible process with him, and he was in agreement with it. Administrator Benke reported that he, David Creech, Brent Green, and the contractor met and the contractor does not have a specific charge or an image direction yet. The next large public meeting should take place after we have hard numbers for the cost of the building.

It was agreed a group would be formed to receive input for groundwork for the design. The group could include this Committee, DRB members Steve Herlong, Pat Ilderton and Duke Wright; a representative from Hill Construction, and architect Eddie Fava. The next meeting date is to be determined. These will be working meetings, but they are open to the public. The meeting intent is to give guidance to Mr. Creech.

Motion was made by Councilwoman Cooper, seconded by Councilman Clark to adjourn at 9:14, carried unanimously.

PF-27

# **RECREATION COUNCIL WORKSHOP**

**February 03, 2014**

**Chairwoman Mary Jane Watson  
Members Hartley Cooper and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

## **I. Matters for Action by Council**

1. Tennis Courts at Citadel and Middle Streets – Cost estimates provided for tennis court replacement or rehabilitation.

## **II. Matters for Discussion by Council**

1. Topping Ceremony at School
2. Park Foundation Minutes – Meeting January 13, 2014

## **III. New Matters Presented to Council**

1. Recreation Committee Meeting – Draft minutes from the January 22, 2014 meeting attached.

## **IV. Matters Pending Further Action by Council**

1. Moultrie News 50<sup>th</sup> Anniversary Celebration – The Moultrie News would like to celebrate its 50<sup>th</sup> anniversary with Island residents on or about October 17, 2014 with an event in the Park.

**Sullivan's Island  
Tennis Court Options for Two Courts  
Price Comparison Estimate Over 15 Years**

<b>2 Courts</b>	<b>Today's Cost</b>	<b>5 Years</b>	<b>10 Years</b>	<b>15 Years</b>	<b>Total After 15 Years</b>
<b>VersaCourt</b>	<b>\$46,000 Contract offer.</b>	<b>\$1,000 Minor repairs to asphalt.</b>	<b>\$1,500 Minor repairs to asphalt.</b>	<b>\$2,000 Minor repairs to asphalt.</b>	<b><u>\$50,500</u> Versa Court will still be in order and should show some fading which is expected. The engineered profile of the tile will still be in good shape providing the truest and most consistent ball bounce in the world. Absorbs impact shock on joints.</b>
<b>Color Resurfacing Existing Courts</b>	<b>\$14,000</b>	<b>\$16,000 Includes color surfacing.</b>	<b>\$18,000 Includes color surfacing.</b>	<b>\$25,000 Includes color surfacing.</b>	<b><u>\$73,000</u> It is doubtful that the courts will even be repairable at this point or before. No impact shock absorption.</b>
<b>Demolish and Rebuild New Asphalt Courts</b>	<b>\$80,000 New courts.</b>	<b>\$10,000 Includes color surfacing.</b>	<b>\$12,000 Includes color surfacing.</b>	<b>\$16,000 Includes color surfacing.</b>	<b><u>\$138,000</u> The asphalt will have cracked and you will be dealing with many of the same problems faced with the courts today. No impact shock absorption.</b>
<b>Convert to Clay Courts</b>	<b>\$60,000 Includes labor, water, materials and contracted repairs.</b>	<b>\$65,000 Includes labor, water, materials and contracted repairs.</b>	<b>\$75,000 Includes labor, water, materials and contracted repairs.</b>	<b>\$95,000 Includes, laser grading, labor, water, materials and contracted repairs.</b>	<b><u>\$295,000</u> This is the preferred surface for most tennis players. Ironically it is the most expensive and provides the most irregular ball bounce. Ten minutes after playing on a clay surface the players have moved the clay material around so much that depending on where the ball bounces they get a different ball bounce every time.</b>

Rec 1

**Subject: Re: Park Foundation Meeting 1/13/2014**

**Attending:**

Kaye Smith, Mary Jane Watson, Manda Poletti, Andrea Hawk, Tam Psenka, Betsy Fuller, Billy Mathews, Lynn Rutledge, Steve Zoukis, Murray Young, Anna Schoderbek, and Diana Browder.

**Minutes approved**

**Treasure's Report:**

Diana Browder completed the end of the fiscal year financial report.

The official change of treasurer office paper work was completed and signed off for Andrea Hawk. \$600 dollars was recently spent for portable toilets. The foundation received an annual donation from the William Camp for \$1000.00 and two \$100.00 donations. Lynn checked on CD rates for earning a better rate of return on money in saving accounts. 1/2 of a percent was the best option found. Kaye will call and check with Nature's Calling and other companies to compare rates for portable toilets. The Park Foundation currently owes \$54 and Mary Jane Watson will make sure this is taken care of.

**Town Council Report**

Mary Jane Watson will contact "Just For Fun" to complete warranty work on park equipment.

Pole Padding on the basketball court was replaced.

Rec 2

Mary Jane Watson she was contacted by two different men's bible study groups who would like to purchase and dedicate a bench for the park, as a memorial to Michael Reese. She will bring in a selection of benches for the Park Foundation to choose from during the next meeting.

Mrs. Beckhams' family would like to dedicate the next Park Clean Up in memory of Mrs. Beckham. All board members approved this.

Anna Schoderbek and Diana Browder will complete a trash can study to determine the number of trash and recycling receptacles needed.

Mary Jane Watson will contact Creach and Associates to determine the time line for the start of construction.

### Poe Park Tennis Courts

The motion was approved by park foundation to change the existing tennis courts at Poe's Park into 1 full tennis court, ½ basketball court, and the other half will include a tennis backboard and lacrosse board with a painted net. Mary Jane will present this to Town Council. The possibility of placing soccer goals in the grass area was also discussed. Board Members discussed the possibility of moving tennis lessons to the Poe Park tennis courts.

### Mulch

Manda Poletti will get a quote from Lawn-O-Green to spray park area grass. Mary Jane Watson and Anthony will walk all park areas to determine where mulch is needed. It was mentioned that all three-park areas were in need of mulch.

### Round on the Mound

The location for the Round on The Mound Fundraiser is to be determined. The mound is the most desired location, assuming construction around the mound has not commenced. If the mound is not available The Fort will be the location of the Fundraiser. If the fundraiser is held at the fort we will need to determine which side of The Fort should be used.

Mary Jane Watson agreed to take care of "town stuff", tents, generators, lighting, cutting and spraying grass.

Steve Zoukis will be responsible for beer and Betsy Fuller will be responsible for wine.

Anna Schoderbek, Lynn Rutledge, and Manda Poletti will contact restaurants.

Diana Browder will research selling tickets on line. She will also attend a Google Workshop recommended by Kaye Smith. All board members are encouraged to reach out to business contacts to be Corporate Sponsors for this year's Round On The Mound. Companies can donate \$500, \$1000, or \$2000. Betsy Fuller recommended and the board approved selling tickets purchased before March 5 for \$100 and tickets purchased after March 5 for \$125. The goal is to sell 350 tickets.

Kay will print invitations.

The Board approved to make set up for the day of the Round on The Mound mandatory for all board members.

Mary Jane Watson will meet with Andy to determine the best way to go about purchasing liability insurance and whether it is most cost effective to hire professional bar tenders or use our own and purchase workers comp.

## Volley Ball Court

Mary Jane Watson reported that Town Council determined that the option to replace the existing volleyball court with a new volleyball court would not be an option, as drainage would damage the tennis courts. Manda Poletti received a quote of \$500.00 to build the sand lot and benches, which were discussed during the last Park Foundation Meeting. Initially there were two board members who opposed building the sandlot. The motion was then approved to build the \$500.00 sand lot as "a study" to determine how it is utilized; with the plan to observe the area and later determine what the best use of this space will be. Mary Jane Watson will get a quote to determine cost of removing the current volleyball court.

Respectfully submitted by Murray Young

Elizabeth Murray Austin Young  
[murrayayoung@gmail.com](mailto:murrayayoung@gmail.com)

On Jan 13, 2014, at 1:24 PM, Elizabeth Murray Austin Young <[murrayayoung@gmail.com](mailto:murrayayoung@gmail.com)> wrote:

Elizabeth Murray Austin Young  
[murrayayoung@gmail.com](mailto:murrayayoung@gmail.com)

On Nov 19, 2013, at 8:16 PM, Elizabeth Murray Austin Young  
<[murrayayoung@gmail.com](mailto:murrayayoung@gmail.com)> wrote:

Attending: Kaye Smith, Manda Poletti, Andrea Hawk,  
Tam Psenka, Betsy Fuller, Billy Mathews, Murray  
Young

Intro/Updates:

Betsy mentioned that Baker Bishop maybe interested in joining the Park Foundation. Murray will call and reach out regarding this possibility.

Great job everyone who attended the park clean up. The park looked great.

Approved Minutes:

Manda approved minutes.

Treasurer Reports:

No changes to report since our last meeting. We currently have \$72,971.10 in checking, \$12,152.22 in savings and \$15,517.76 in the Rocco account.

Town Council Update:

We have committed \$38,000 to new tennis courts. Jane will report with any information regarding potential start dates.

The board encourages everyone to look online and view the three options for the New Town Hall. We agreed it would be best if the new buildings could “blend in” or complement the existing fire station.

Planning Commission:

Manda presented an idea proposed by the Bike Organization to possibly create a bike path for Sullivan’s Island. The potential path would begin just before the Sullivan’s Island welcome sign and end near or around Central Street (with the goal to bypass commercial streets.) The Bike Organization would be responsible for cost of the path and maintenance. The Board discussed concerns including; avoiding the front of The Mound (for

Rec 6

safety reasons), how the path would benefit SI?, and if the path would be open for all bikers (including children)? No imminent decision necessary.

Round On The Mound:

April 5, 2014 has been approved for the Round On The Mound! Location has not yet been decided. Mary Jane will contact Fort Moultrie to see if fundraiser can be held there. Big Kudos to Steve Zoukis for letting all the Song Writers stay at his house this Year. Kaye will call and reserve Portable Potties

Volley Ball Courts:

The Board would like to see the volleyball court turned into a sandbox with toys. We would like to have a bench and a picnic table. Manda will work on getting estimate for sand box and we will ask board members/island residents to donate sand toys. Kaye will bring up turning the volleyball court into a sand box to Town Hall.

\*\*\*\* Our next meeting will be January 13, 2014 at 6:30.

Elizabeth Murray Austin Young  
[murrayayoung@gmail.com](mailto:murrayayoung@gmail.com)

On Nov 18, 2013, at 6:14 PM, Mary Jane Watson  
<[maryjane.watson99@yahoo.com](mailto:maryjane.watson99@yahoo.com)> wrote:

Going to church storage to get furniture for family in my room.  
More info later. Will meet with Tim stone at fort next week.

MJ

Rec 7

Sent from my iPhone

On Nov 18, 2013, at 5:27 PM, "Rhonda CPA"  
<[rhondacpa@rhondacpa.com](mailto:rhondacpa@rhondacpa.com)> wrote:

Sorry again to miss, home with sick  
soccer star!') I am available.  
Have a great day!  
Rhonda

Rhonda M. Sanders, CPA, LLC  
[rhondacpa@rhondacpa.com](mailto:rhondacpa@rhondacpa.com)  
[www.rhondacpa.com](http://www.rhondacpa.com)  
843\*883\*3380  
fax\*480\*393\*5221  
P.O. Box 824  
Sullivan's Island, SC 29482

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above immediately and  
permanently delete this message  
from your inbox. Thank you for  
your cooperation.

**From:** kaye smith  
[mailto:kayessmith@comcast.net]  
**Sent:** Monday, November 04, 2013  
11:16 AM  
**To:** Diana Browder; Mary Jane Watson;  
Katherine A. Morgan; manda poletti;  
lynn rutledge; Lawrence Ulmer; Stephen  
Zoukis; Andrea Hawk; Anna  
Schoderbek; Jay Brown; Rhonda;  
Melissa  
Kelly; [barkerklemm@sbcglobal.net](mailto:barkerklemm@sbcglobal.net); [murrayayoung@gmail.com](mailto:murrayayoung@gmail.com); tamatha psenka;  
ELIZABETH FULLER  
**Cc:** kaye smith  
**Subject:** Thank you! Park looks great!

Many, many thanks to all who came  
out to the park cleanup! It looks a  
million times better. You guys are  
great!

Our next meeting will be on Nov.  
18th, at 6:30 pm at the Fire Station  
so, mark your calendars now. I will  
not be sending out a reminder. See  
you then.

Hey Kaye,  
Sorry it has taken me so  
long to get back to  
you. We are all set for  
April 4 and 5<sup>th</sup>. You all  
would be Saturday  
night. I will get you the  
names of songwriters

Rec 9

as we get it start to put  
it all together. Looking  
forward to working  
with you again this year  
and call if you need  
anything.  
Have a great weekend,  
Rebecca

**Kaye Smith**  
[kayessmith@comcast.net](mailto:kayessmith@comcast.net)

Rec 10

**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA  
RECREATION COMMITTEE OF COUNCIL  
MEETING MINUTES**

Wednesday, January 22, 2014

A meeting of the Recreation Committee of Council was held at 3:30 p.m., Wednesday, January 22, 2014 at Town Hall, 2050-B Middle Street all requirements of the Freedom of Information Act having been satisfied. Present were Committee members, Council members Mary Jane Watson (Chair), Hartley Cooper and Susan Middaugh. Staff included Administrator Benke and Fire Chief Stith.

**I. Call to Order.** Chair Watson called the meeting to order, stated the press and public were duly notified pursuant to state law, noted all members were present and welcomed Diana Browder to the meeting.

**II. Tennis Court Replacement**

Committee discussed options for replacement of two public courts at 1732 Poe Avenue/Middle Street as previously discussed at the October 2, 2013 Committee meeting. Park Foundation proposal:

1. Tennis court (alone)
2. Multi-purpose court (tennis court also striped for half-court basketball)

Staff will gather prices for courts. Chair Watson commented she has been receiving unofficial reports that younger children (age 8-10) are unable to get secure court time at the Stith Park, due to intense demand for court time. Having a tennis court at Stith Park and 1732 Poe/Middle would allow flexibility for growing court demand.

Chair Watson noted this funding was incorporated in the FY14 budget but will present the following to Council in February for general consensus, prior to action:

Request for Proposal (RFP) for engineering and construction of two (2) courts, without lighting, one being a tennis court and the second being a multi-purpose court (tennis court with backboard also striped for half-court basketball use) at 1732 Poe Avenue/Middle Street.

General discussion regarding courts: retain in current footprints or expand the area, by moving it forward, to provide for additional parking in area, one Hackberry tree that would have to be removed, existing storm water and drainage considerations and how courts are situated on the vacant Middle Street lots.

Chair Watson will seek general discussion from Council at its February meeting on the aforementioned considerations.

### **III. "Topping Off" Ceremony - Saturday, February 22, 2014**

Event will begin at 10AM on Saturday, February 22, 2014, to be held at Battery Gadsden. Theme: Coastal environment and marine biology, the magnet status of Sullivan's Island Elementary School. Current event plans include:

- School Chorus providing entertainment
- Inside Battery Gadsden: projector with rolling Power Point, movie entitled "Into the Deep;"
- Poetry writing on large boards that will be moved into the school;
- Tile paintings - to be grouted and placed within the school;
- Councilman O'Neil will donate a flag for the top of the school.

There is no specific time for the event; estimated 1 ½ hour event. Advertisement: flyer to circulate in business district, Island Eye News, Town E-Newsletter, website and other media outlets.

Committee brainstormed vendors and groups to work with tile painting event (estimated 100), to avoid parents and teachers manning booths. Chair Watson will coordinate remaining planned events.

Committee discussed timeline to install electricity at Battery Gadsden, anticipated for later this week. Fire Chief Stith will assist with providing three (3) tables within Battery Gadsden for this event.

### **IV. Youth Valentine Card Decorating Event – Saturday, February 8, 2014**

- 2<sup>nd</sup> annual event for Sullivan's Island youth to be held from 10AM-12Noon at the Fire Station, 9:30AM set-up;
- Town will order cards and supplies to accommodate approximately 35 children;
- Refreshments: donut holes and water bottles;
- Advertisement through Town website and E-Newsletter.

### **V. Park Foundation Fundraiser: 3<sup>rd</sup> Annual "Round on Mound," Saturday, April 5, 2014**

- Foundation fundraiser to be held on top of mound at Stith Park on Saturday, April 5, 2014 in the evening. Administrator Benke noted that there is no anticipated construction or site preparation in/around Park mound for April. Chair Watson will advise Park Foundation that use of mound is approved.
- Nashville singers will provide entertainment again this year.
- Chair Watson will coordinate with Building Official Robinson for generator use.
- General discussion regarding tents, quantity and location near music, bar and food. Last year's tent and venue configuration was good; however, more lighting was needed. Chief Stith recommends using two bigger tents in lieu of smaller tents, in case of inclement weather. Chair Watson will work on this concept.
- Chair Watson will get liability and workman's compensation insurance started.

Rec-12

## **VI. Independence Day – July 4<sup>th</sup> (Friday)**

- Chair Watson noted she was contacted by the Town's past fireworks vendor (Zambelli) inquiring about fireworks for 2014.
- Administrator Benke noted shooting fireworks from the Park mound might be problematic for July 4<sup>th</sup> as the Town may be in pre-construction phase for the new Town Hall/Police Station project (July-August vendor's projected date).
- General discussion regarding about alternate firework venues in Park area. Chair Watson noted the fireworks deposit deadline is March 1, 2014.
- Committee discussed the possibility of shooting off fireworks on Memorial Day this year, due to anticipated construction. No consensus on this concept.

## **VII. Town Family Event in Stith Park – St. Patrick's Day (Monday)**

- Chair Watson inquired whether the Recreation Committee has been directed to organize a second family event in the Park on St. Patrick's Day.
- Administrator Benke advised he has received no instructions/direction from Council regarding this. It was noted St. Patrick's Day falls on Monday (March 17, 2014).
- General discussion regarding last year's (first) St. Patrick's Day family Park event, potential plans for 2014 event on Saturday, March 15, 2014, depending upon potential street closure, with no alcohol in the Park.

Committee consensus to hold this family event on Saturday, March 15, 2014; Chair Watson will add this item to the February Council Workshop meeting for report and general discussion.

There being no further business, the meeting was adjourned at approximately 4:15p.m. (Councilwoman Hartley motioned; Councilwoman Middaugh seconded; unanimously passed).

Respectfully submitted,  
Mary Jane Watson, Chairman  
Recreation Committee

Rec-13