

# **FINANCE COUNCIL WORKSHOP**

**May 12, 2014**

**Chairman Mike Perkis; Co-Chairman Jerry Kaynard  
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

## **I. Matters for Action by Council**

No action items at this time.

## **II. Matters for Discussion by Council**

1. Second Reading, An Ordinance amending Section 14-25 of the Code of Ordinances for the Town to revise Franchise Fees for filming, video-taping, and still photography for commercial purposes; and, to add language prohibiting such activity within the RC-1/RC-2 Zoning Districts or on the beach.

## **III. New Matters Presented to Council**

1. FY 2015 Budget – Distribution of FY 2015 draft budget for review by Council. First reading is scheduled for a special meeting of Council on May 12, 2014. General discussion of budget timeline.
2. Toler's Cove – Request to deposit approximately 8000 cubic feet of material in Town spoil area. The Administrator is working on the contract with Toler's Cove.
3. Boehm v. Town of Sullivan's Island and Sullivan's Island Board of Zoning Appeal- Paul Boehm has filed an action against the Town and the Town's Board of Zoning Appeals regarding a recent decision of the Board. Trenholm Walker, Esq. will represent the Town and BZA in 14-CP-10-2623.
4. Myrtle Avenue Cemetery – The Cemetery Association has requested the Town assist in completion of the shell walk and restoration of one historic headstone. The Administrator is working with vendor E.J. McCarthy and the expense is expected to be \$2000.

#### **IV. Matters Pending By Council**

- 1. Review and Analysis of Litigation Expenses – General discussion of non-budgeted expenses resulting from Bluestein et al. v. Sullivan’s Island et al. Expenses outlined as of October 30, 2011.**

## FISCAL YEAR 2015

### GENERAL FUND

#### HIGHLIGHTS OF THE BUDGET

#### **REVENUE:**

1. Total revenue is projected to be approximately \$133,000 less than FY 2014.
2. Property tax has been projected with an approximate increase of 3.35% for operating purposes. The 3.35% increase is the combination of the 1.46% increase in CPI for 2013 and calendar year 2011 population growth of 1.9%. 3.35% will increase the millage rate from 29.3 to 30.2, which includes an additional mil for the replenishment of the General Fund balance. The Council has the ability to increase the millage rate by an additional 1.10%. This was the percentage of the growth in population in 2012. Council elected not to use this portion for the increase in the millage for FY 2014.
3. The amount used for the business license revenue is a conservative amount based on the projected revenue for FY 2014. It also includes a 3.0% increase to the rates.
4. The miscellaneous income includes \$35,000 for the re-imbusement of attorney fees related to the accreted land lawsuit, \$40,000 from Charleston County A-Tax and \$40,000 from the Park Foundation to cover a portion of the cost of replacing the tennis courts at Poe Park.
5. The budget has transfers of \$280,000 from the Hospitality and Accommodations Tax Funds for FY 2015. This is approximately 10% of the total budget for the Fire, Police, and Maintenance Departments.

#### **EXPENSES:**

1. The increase in expenses is expected to be approximately \$282,450.
2. The rate for the State health insurance will increase by 5% as of January 2015. FY 2015 budget amount for health insurance will be approximately \$12,000 more than the FY 2014 budget amount.
3. A 3% increase of Salaries and wages has been included in the budgeted expenses.
4. The Towns contribution rate for the Police Officers Retirement System will increase from 12.84% to 13.41%. This affects the Police and Fire Departments. The Towns contribution rate for the SC Retirement System, which covers all other Town employees, will increase from 10.6% to 10.9%. The difference in the contribution amount is approximately \$11,000. All Town employees will have to contribute an extra .5% starting July 1<sup>st</sup>.

5. The Town will pay approximately \$80,000 during FY 2015 for its portion of the Charleston County consolidated dispatch. This amount is split between the Police and Fire Departments.
6. There still remains an amount of \$48,400 in the Police and Fire Department budgets for dispatch service with Isle of Palms for a complete year.

**Fire Department:**

1. \$15,000 is included in the budget for a payment on a lease/purchase agreement for 14 new air packs at \$4,700 each.
2. \$16,000 is included in the budget for the purchase of a utility vehicle for use on beach paths and water rescues.
3. \$77,000 is included in the budget for the Town's matching portion of 25% for the purchase of a new rescue boat. One of the current rescue boats will be sold.

**Police Department:**

1. 2 new patrol vehicles will be purchased during FY 2015. The Town's is expecting to purchase the vehicles with a lease/purchase agreement. The first payment will not be due until FY 2016.

**Administration:**

1. \$15,000 has been included in the budget for re-codification of the Town ordinances.
2. \$25,000 has been included in the budget for a new web-site design.
3. \$60,000 has been included in the budget for digitizing Town documents. This will greatly reduce the space needed for storage of documents.

**Recreation:**

1. \$130,000 is included in the Recreation budget for the replacement of the tennis courts at Poe Park during FY 2015. The Sullivan's Island Park Foundation has agreed to cover \$40,000 of the project.

**Other:**

1. The budgeted expenses for FY 2015 are greater than the projected revenue with a difference of \$145,291. The addition to the fund balance in FY 2014 will make up this difference.

**CAPITAL & DEBT SERVICE:**

1. The capital expenses for the Town Hall construction and the purchase of a new ladder truck should be kept in a separate fund outside of the General Fund.
2. There should also be a debt service fund established for the revenue received from the property taxes for servicing of the 2014 G.O. Bond.
3. The debt service for FY 2015 is \$77,695. From the latest assessed values from Charleston County, this would require an additional 1.24 mils. This is not included in the operating budget.

**PUBLIC SAFETY  
COUNCIL WORKSHOP**

**May 12, 2014**

**Chairman Chauncey Clark  
Members Pat O'Neil and Mary Jane Watson**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

**Monthly Report by Chiefs Howard and Stith**

**I. Matters for Action by Council**

Nothing at this time.

**II. Matters for Discussion by Council**

1. Emergency Preparedness Meeting – Isle of Palms and Sullivan's Island Public Safety Departments will host the annual Emergency Preparedness Meeting at Isle of Palms Fire Station One on May 21, 2014 beginning at 5:00 PM.

**III. New Matters Presented to Council**

Nothing at this time.

**IV. Matters Pending Further Action By Council**

Nothing at this time.

Type of Incident	Total Incidents
Structure Fire	1
Alarm Malfunction	
Unintentional Alarm	6
Emergency Medical	17
Water Rescue	2
Citizen Assist	18
Hazardous Condition	1
Automobile Fire	
Trash, Rubbish, or Grass Fire	1
Smoke Scare	
Other Misc.	
Total Responses	46

Beach Calls
Contacts

Incidents Where Aid was Given	
Mutual Aid	1
Automatic Aid	

**Fire Department Activities:**

Fire Department performed 20 prefire plan updates

Tours given to 10 adults and 15 children.

**Training:**

Volunteer drill held on 1/8 and 1/22.

# **City of Isle of Palms**

and

# **Town of Sullivan's Island**

Invite you to attend our  
**2014 Disaster Preparedness Expo**

**Wednesday, May 21**

**5:00 to 7:00 p.m.**

**Isle of Palms Public Safety Building  
30 J.C. Long Boulevard**

*Many organizations will be present to offer information on how to prepare for and recover from a natural disaster.*

*There will be something for everybody, so please make plans to attend.*

***Free hot dogs and drinks will be provided.***



PS-2



# Hurricanes

# Be Prepared

## BEFORE

- ✓ Build an emergency kit.
- ✓ Make a family communications plan.
- ✓ Help your parents bring in outdoor items like potted plants, patio furniture, decorations, and garbage cans. They can fly in strong winds!

## DURING

- ✓ Don't open the refrigerator or freezer. In case you lose power, you want the cold air to stay in!
- ✓ Stay away from windows and glass doors. They could break and hurt you.
- ✓ Don't go outside when the rain or winds stop. This is the eye of the storm, or a short "rest," and it will start again.
- ✓ If need be, stay inside a closet or a room without windows. You can also lie on the floor under a table or sturdy object.
- ✓ Listen to your parents or safety authorities for important instructions.

## AFTER

- ✓ Don't go outside without a grown-up.
- ✓ Don't go near any wires that are loose or dangling. They could electrocute you!
- ✓ Tell your parents if you smell gas.
- ✓ Don't drink water from the faucet unless your parents say it's okay.
- ✓ Text, don't talk. Unless there's a life-threatening situation, if you have a cell phone, send a text so that you don't tie up phone lines needed by emergency workers. Plus, texting may work even if cell service is down.

## WORDS TO KNOW

**Eye** The center of the storm and the time when winds and rains die down. But it will start up again very quickly.

**Tropical** An area of the country that is closer to the equator

**Storm Surge** Heavy waves caused by high wind and a lot of rain. These can be dangerous.

**Evacuation** Leaving an area declared unsafe by officials. Always follow instructions to evacuate your home or neighborhood and if need be to go someplace safer.



For more facts and info on hurricanes visit  
<http://www.nhc.noaa.gov/>

PS-3

**SULLIVAN'S ISLAND POLICE DEPARTMENT**  
**MONTHLY REPORT SUMMARY**  
**April 2014**

04/05/14 – While investigating a vehicle stuck in the sand on the beach path at Sta. 28.5 it was learned that the driver was a missing person from Johns Island. Charleston County Deputy Sheriff responded to the scene and transported the subject to Roper Hospital for treatment.

04/05/14 – Officers responded to a report of an auto accident involving a vehicle and a bicycle, on arrival it was learned that the bicyclist was struck and knocked down by a white vehicle, a search of the area for the vehicle produced negative results. The bicyclist was transported to the hospital by EMS.

04/13/14 – A complainant his son-in-law house was being painted reported that someone entered a residence and several items.

04/13/14 – A complainant reported that he rolled his grill into his yard and returned into his residence, when he return to the yard about 30 minutes later the grill was gone.

04/15/14 – A complainant reported that just after her lawn service had finished the yard the side window of her vehicle had been broken out.

04/17/14 – A subject was stop for a traffic violation and while conducting the stop the officer learned that the driver did not have a driver's license. The vehicle was towed; the driver was cited and picked up from the scene by a friend.

04/22/14 – A complainant reported that three males had entered his residence and ran out when he approached them. The complainant stated that they were his son's friends but he did not wish to have them to be around the residence. The subjects were unable to be located.

04/22/14 – Officers responded to a suspicious vehicle, on arrival the officers found the vehicle with 4 occupants, 3 male subjects and a female juvenile who was highly intoxicated and unresponsive. EMS was call for the female who was transported to the hospital, on further investigation marijuana and a pistol were located in the vehicle. The 3 subject were arrested and lodged in the Charleston County jail.

04/23/14 – Isle of Palms police were dispatch to their recreation center in reference to 2 black males threatening people and banishing a gun. The subject left the area and the officers requested all units be on the looked for a the vehicle, while patrolling a Sullivan's Island officer located the vehicle on Jasper Blvd. The vehicle was stopped and held until the Isle of Palm unit could respond and take over the investigation.

04/24/14 – SIPD and SIFD responded to a house under construction in reference to a fire in a dumpster. The fire was extinguished; the cause of the fire was undetermined.

**SULLIVAN'S ISLAND POLICE DEPARTMENT**  
**MONTHLY REPORT SUMMARY**  
**April 2014**

04/24/14 – A complainant reported that her husband had set out kayaking in the morning and had not returned. A search was launched by the SIFD who was assisted by the USCG, SCDNR, and CCSO. The subject was located the next morning on Morris Island.

04/24/14 – A complainant reported that several nights before she had been at a party in Mount Pleasant and left with a subject she met, the two were doing drugs and went to the beach on Sullivan's Island. The two woke up on the beach and the complainant felt as if she had been sexually assaulted. After an interview with the complainant and her parents she decided not to prosecute the subject.

04/26/14 – A vehicle was located illegally parked with the doors open and two purses on the seat, the owner and passenger were located and it was determined that both had been drinking and were unable to drive. A friend was called to pick them up and the vehicle was towed per the owner's request.

04/27/14 – A complainant reported that while he was on the beach someone stole his bag containing cash, a nook and his car keys.

04/29/14 – Officers received a report of a bicyclist who appeared to be injured on the causeway, the subject was located on the Mount Pleasant side of the causeway and determined to be intoxicated. The subject was checked by first responders and escorted to his residence in Mount Pleasant by MPPD.

04/30/14 – A complainant reported that she left her vehicle parked on the side of the road on Poe Ave., when she returned to her vehicle she saw that it had been struck and damage had been done to the mirror and fender.

SLED Inhouse Code / Description			Last Year	This Year
<b>ALCOHOL CRIMES</b>				
90D	90D	DRIVING UNDER THE INFLUENCE		1
90E	90E	DRUNKENNESS		
90G	90G	LIQUOR LAW VIOLATIONS	1	
<b>Total for Category:</b>			1	1
<b>ARSON/SUSPICIOUS FIRE</b>				
200	200	ARSON		
978	978	SUSPICIOUS FIRE		1
<b>Total for Category:</b>			0	1
<b>ASSAULTS</b>				
100	100	KIDNAPING / ABDUCTION		
11A	11A	RAPE - FORCIBLE		1
11B	11B	SODOMY - FORCIBLE		
11C	11C	SEXUAL ASSAULT WITH AN OBJECT		
11D	11D	FONDLING - FORCIBLE		
13A	13A	ASSAULT - AGGRAVATED		
13A	CDA	CDV - AGG ASSAULT		
13B	13B	ASSAULT - SIMPLE	5	1
13B	CDV	CDV - SIMPLE ASSAULT	3	
13C	13C	ASSAULT - INTIMIDATION		
36A	36A	INCEST		
36B	36B	RAPE - STATUTORY		
36C	36C	INDECENT EXPOSURE (SEXUAL NATURE)		
753	753	TELEPHONE CALLS - OBSCENE, HARASSING		
<b>Total for Category:</b>			8	2
<b>DRUG CRIMES</b>				
35A	35A	DRUG / NARCOTIC VIOLATIONS	6	3
35B	35B	DRUG EQUIPMENT VIOLATIONS	5	1
<b>Total for Category:</b>			11	4
<b>HOMICIDE CRIMES</b>				
09A	09A	MANSLAUGHTER		
09B	09B	NEGLIGENT MANSLAUGHTER		
09C	09C	JUSTIFIABLE HOMICIDE		
<b>Total for Category:</b>			0	0
<b>INFORMATION ONLY REPORTS - NRP</b>				
NRP	90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	3	5
NRP	NRP	INCIDENT NOT REPORTED	21	21
<b>Total for Category:</b>			24	26
<b>LARCENY CRIMES</b>				
120	120	ROBBERY		
210	210	EXTORTION / BLACKMAIL		
220	220	BURGLARY / BREAKING & ENTERING	6	1
23A	23A	POCKET-PICKING		
23B	23B	PURSE-SNATCHING		
23C	23C	SHOPLIFTING		
23D	23D	THEFT FROM BUILDING		
23E	23E	THEFT FROM COIN OPERATED MACHINE		
23F	23F	THEFT FROM MOTOR VEHICLE	2	2
23G	23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES		
23H	23H	LARCENY - ALL OTHER	6	3

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SLED	Inhouse Code / Description	Last Year	This Year
<b>LARCENY CRIMES</b>			
240	240 MOTOR VEHICLE THEFT	1	
250	250 COUNTERFEITING / FORGERY		
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST		
26B	26B TELLER MACHINE FRAUD	1	
26C	26C IMPERSONATION		
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD		
270	270 EMBEZZLEMENT		
280	280 STOLEN PROPERTY OFFENSES		
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		
90A	90A BAD CHECKS		
<b>Total for Category:</b>		16	6
<b>OTHER CRIMES</b>			
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS	1	1
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS		
90C	90C DISORDERLY CONDUCT	2	5
90F	90F FAMILY OFFENSES, NONVIOLENT	3	1
90H	90H PEEPING TOM		
90I	90I RUNAWAY	1	
90J	90J TRESPASS OF REAL PROPERTY		1
90K	90K INCORRIGIBLE		
90L	90L TRUANCY		
90N	90N RESISTING ARREST		2
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	6	4
979	979 MISSING PERSONS	1	1
980	980 SUICIDES		
992	992 PROWLER		
<b>Total for Category:</b>		14	15
<b>OTHER MONEY CRIMES</b>			
39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
<b>Total for Category:</b>		0	0
<b>PROSTITUTION</b>			
40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
<b>Total for Category:</b>		0	0
<b>VANDALISM/DAMAGE</b>			
290	290 VANDALISM OF PROPERTY	5	3
<b>Total for Category:</b>		5	3
<b>Total for Reporting Period:</b>		79	58

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**Monthly Report for April 2014  
OFFENSES REPORTED**

Inhouse Code	Current		Previous	
	Monthly Total	Year To Date	Monthly Total	Year To Date
11A RAPE - FORCIBLE	1	1	0	0
13B ASSAULT - SIMPLE	0	1	1	5
220 BURGLARY / BREAKING & ENTERING	1	1	1	6
23F THEFT FROM MOTOR VEHICLE	0	2	2	2
23H LARCENY - ALL OTHER	2	3	2	6
240 MOTOR VEHICLE THEFT	0	0	1	1
26B TELLER MACHINE FRAUD	0	0	0	1
290 VANDALISM OF PROPERTY	1	3	0	5
35A DRUG / NARCOTIC VIOLATIONS	1	3	3	6
35B DRUG EQUIPMENT VIOLATIONS	0	1	2	5
520 WEAPON LAW VIOLATIONS	1	1	0	1
90C DISORDERLY CONDUCT	1	5	0	2
90D DRIVING UNDER THE INFLUENCE	0	1	0	0
90F FAMILY OFFENSES, NONVIOLENT	0	1	1	3
90G LIQUOR LAW VIOLATIONS	0	0	1	1
90I RUNAWAY	0	0	1	1
90J TRESPASS OF REAL PROPERTY	1	1	0	0
90N RESISTING ARREST	0	2	0	0
90T ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	0	5	0	3
90Z ALL OTHER OFFENSES	0	4	2	6
978 SUSPICIOUS FIRE	1	1	0	0
979 MISSING PERSONS	1	1	0	1
CDV CDV - SIMPLE ASSAULT	0	0	0	3
NRP INCIDENT NOT REPORTED	9	21	6	21
<b>TOTALS</b>	<b>20</b>	<b>58</b>	<b>23</b>	<b>79</b>

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**NRP Breakdown  
For Period 4/2014**

<b>Case Number</b>	<b>Date</b>	<b>Description</b>
14-00042	04/05/2014	MISSING PERSON / LOCATED
14-00043	04/05/2014	HIT & RUN
14-00050	04/15/2014	DAMAGED VEHICLE WINDOW
14-00051	04/17/2014	NO LICENSE
14-00051	04/17/2014	SPEEDING 51/35
14-00054	04/23/2014	AGENCY ASSISTANCE
14-00058	04/26/2014	TOWED VEHICLE
14-00060	04/29/2014	AGENCY ASSIST
14-00061	04/30/2014	HIT AND RUN

**Monthly Report for April 2014  
VICTIMS REPORTED**

Inhouse Code	Current		Previous	
	Monthly Total	Year To Date	Monthly Total	Year To Date
11A Rape - Forcible	1	1	0	0
13B Assault - Simple	0	1	1	6
220 Burglary / Breaking & Entering	1	1	2	7
23F Theft from Motor Vehicle	0	2	2	2
23H Larceny - All Other	2	3	2	6
240 Motor Vehicle Theft	0	0	1	1
26B Teller Machine Fraud	0	0	0	1
290 Vandalism Of Property	1	3	0	5
35A Drug / Narcotic Violations	1	3	3	6
35B Drug Equipment Violations	0	1	2	5
520 Weapon Law Violations	1	1	0	1
90C Disorderly Conduct	1	5	0	2
90D Driving Under the Influence	0	1	0	0
90F Family Offenses, Nonviolent	0	2	1	4
90G Liquor Law Violations	0	0	1	1
90I Runaway	0	0	1	1
90J Trespass of Real Property	1	1	0	1
90N Resisting Arrest	0	2	0	0
90T ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	0	4	0	3
90Z All Other Offenses	0	3	2	5
978 Suspicious Fire	1	1	0	0
979 Missing Persons	0	0	1	2
CDV CDV - SIMPLE ASSAULT	0	0	0	4
NRP Incident Not Reported	7	15	5	13
<b>TOTALS</b>	<b>17</b>	<b>50</b>	<b>24</b>	<b>76</b>

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**Monthly Report for April 2014**  
**PERSONS ARRESTED**

**Total Individuals Arrested for Month: 5 With 9 Counts**  
**Total Individuals Arrested for Year: 17 With 26 Counts**

**The Total Arrests Codes will probably be more than the Total Individuals Arrested.**  
**Each Individual can have as many as Three (3) Arrest Codes Associated.**

Type	Total Arrest Codes for Month				Total Arrest Codes for Year To Date			
	Male		Female		Male		Female	
1 - Adults	Male	3	Female	2	Male	18	Female	3
2 - Juveniles	Male	1	Female	0	Male	1	Female	0
3 - Narc - Adults	Male	2	Female	0	Male	3	Female	0
4 - Narc - Juveniles	Male	1	Female	0	Male	1	Female	0
<b>TOTALS</b>	<b>Male</b>	<b>7</b>	<b>Female</b>	<b>2</b>	<b>Male</b>	<b>23</b>	<b>Female</b>	<b>3</b>

PS-11

**Race/Sex Breakdown for Arrested  
For Period 4/2014**

	<b>For Period</b>	<b>So Far This Year</b>
<b>White</b>		
Male	<b>3</b>	<b>14</b>
Female	<b>1</b>	<b>2</b>
<b>Black</b>		
Male	<b>1</b>	<b>1</b>
Female	<b>0</b>	<b>0</b>
<b>Other</b>		
Male	<b>0</b>	<b>0</b>
Female	<b>0</b>	<b>0</b>

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**Monthly Report for April 2014**  
**PERSONS ARRESTED**

	<b>This Month</b>	<b>This Year To Date</b>
<b>Juveniles</b>	<b>1</b>	<b>1</b>
<b>Adults</b>	<b>4</b>	<b>16</b>

PS-13

Monthly Report for April 2014  
**PERSONS ARRESTED**

	<b>This Month</b>	<b>This Year To Date</b>
<b>Juveniles</b>	<b>1</b>	<b>1</b>
<b>Adults</b>	<b>4</b>	<b>16</b>

Monthly Report for April 2014  
PROPERTY VALUES

05/03/2014

Page 1

Type	Total for Month	Total for Year
Burglary Stolen	20.00	20.00
Larceny Stolen	1550.00	2420.00
Criminal Damage	1050.00	1751.00
MVT Stolen	0.00	0.00
Other Stolen	0.00	0.00
Burglary Recovered	0.00	0.00
Larceny Recovered	0.00	0.00
MVT Recovered	0.00	0.00
Other Recovered	0.00	0.00
Total Stolen	1570.00	2440.00
Total Recovered	0.00	0.00
Total Seized	1.00	36.00

PS-15

**WATER AND SEWER REPORT  
COUNCIL WORKSHOP  
May 12, 2014**

**Committee Chair: Susan Middaugh**

**Committee Members: Jerry Kaynard, Chauncey Clark**

Committee Charge: All matters relating to the Water and Sewer Department and systems.

**Monthly Report from Mr. Gress**

**I. Matters for Action by Council**

No matters for action by Council at this time.

**II. Matters for Discussion by Council**

1. Comprehensive Plan: W&S items
2. Update on SRF funding for I&I project.
3. Water & Sewer Committee Meetings:

W&S Committee met on May 7, 2014, minutes pending

Next W&S Committee meeting is scheduled: Wednesday, 9:00 am, May 14, 2014

**III. New Matters Presented to Council**

1. No new matters at this time

**IV. Matters Pending by Council**

1. Capital Projects: Engineering studies to support FEMA Grant application.



Town of Sullivan's Island  
 Water & Sewer Department  
 Manager Greg Gress  
 843-883-5748

Monthly Water Report  
 For  
 April 2014

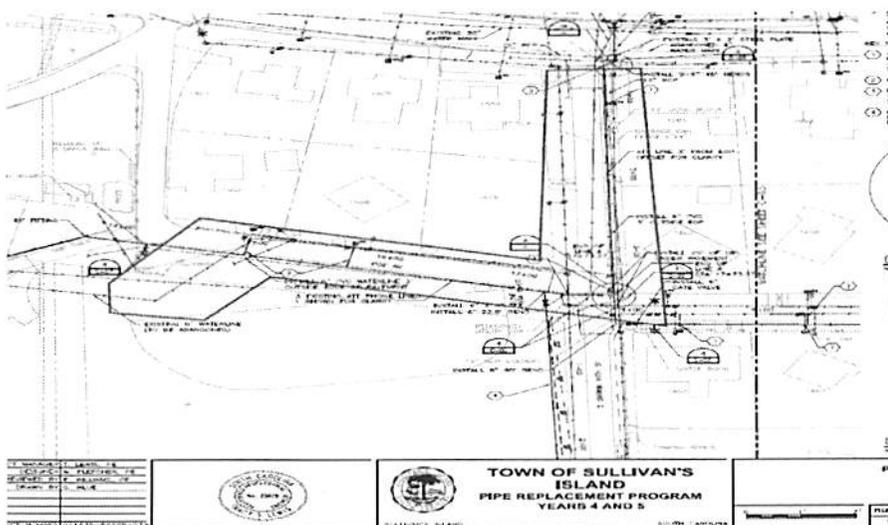
**FLOW:** Distributed 7.035 MG this month, with a daily average flow of .219 MG and a Daily Max of .306 MG

**SALES:** 6.948 MG billed (*all water*) with a daily average of 0.232MG. (6.415 MG billed in April last year with a daily average of 0.214 MG)

**RED WATER:** No operational problems.

**DISTRIBUTION SYSTEM:** No operational problems.

**WATER LINE PROJECT:** We will be replacing water line along Poe Ave from station 15 to station 16 and then along station 16 from Middle to Poe Ave has been pushed back to late May 2014.



**WATER PLANT:** Still need to replace the roof on all buildings.

W+S-1



# Town of Sullivan's Island

## Water & Sewer Department

Manager Greg Gress

843-883-5748

*WORK ORDERS:* 6 check for leaks; 0 frozen pipes; 2 monthly rereads; 1 misc. customer complaint; 0 replace customer shut off; 4 turn on; 1 turn off; 40 locates; 0 install irrigation meter; 0 remove irrigation meter; 0 irrigation quote; 6 read meter; 8 meter box repairs; 4 disconnect delinquent acct; 3 reconnect delinquent acct; 0 pulled meter for demo; 0 reinstall meter from demo; 0 backflow inspection

*CHEMICALS:* Used 38 gallons of phosphate.

*OTHER:* New employee Jack Looney started April 14th.

W+S-2



# Town of Sullivan's Island

## Water & Sewer Department

Manager Greg Gress  
843-883-5748

### Monthly Sewer Report For April 2014

*COLLECTION SYSTEM:* No operational problems

*SEWER LINE PROJECT:* In progress of applying for SRF loan. Loan application complete awaiting final approval from DHEC to advertise.

*LIFT STATIONS:* Loss of prim alarms continue to call out operators.

*FLOW:* Processed 23.320 Million Gallons this month, with a daily average of 0.777 MG and a maximum weekly average of .912 MG. Rainfall total was 8.04 inches.

*SALES:* 5.866 MG billed this month with a daily average of 0.195 MG. (5.706 MG billed in April last year with a daily average of 0.190 MG).

*HEADWORKS:* Replaced electrical starters for Auto screen and press. During heavy flow events grit removal is greatly reduced.

*OXIDATION DITCH:* During April's heavy flow event a suck hole has developed near a seam along the SW end, inside wall of the concrete structure. The entire tank is five inches lower on the SW end vs the NE end. 4/22, Chairwoman Middaugh was informed of this situation. 4/22 noted this situation to Town Administrator.

*CLARIFIER:* No operational problems

W+S-3



# Town of Sullivan's Island

## Water & Sewer Department

Manager Greg Gress  
843-883-5748

*OUTFALL:* No operational problems.

*BIOSOLIDS:* 11,000 gallons hauled to MPW. 68 cu yd dry to landfill.

*CHEMICALS:* 617 lbs. of chlorine and 325 lbs. of sulfur dioxide used for the month.

*COMPUTER SYSTEMS:* No operational problems.

*WORK ORDERS:* 41 locates; 0 pool filling permit inspection; 1 sewer connection inspection (first time); 2 sewer reconnect inspection (reconnect from a demo); 0 sewer disconnect inspection (disconnect for a demo); 0 grease trap inspection; 0 install new tap; 0 repair cleanout; 0 back up.

*OTHER:* New employee Jack Looney started April 14th.

W+S-4



Town of Sullivan's Island  
Water & Sewer Department

843-883-5748

[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



May 12, 2014

Ms. Melanie Hall  
Compliance Officer  
Water Pollution Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Hall,

The Discharge monitoring report for the period from April 1, 2014 to April 30, 2014 is enclosed. Should you have any questions, please contact me at (843)-883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island

PERMITTEE NAME/ADDRESS:

NAME: SULLIVAN'S ISLAND TOWN OF  
 ADDRESS: P.O. BOX 427  
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)

SC0020052  
 PERMIT NUMBER

001 1  
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
14	04	01	14	04	30

19 TR

FINAL LIMITS

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE		
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS					
00300 LAB ID: 10005 Dissolved Oxygen MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	5.9	*****	*****		0	01/01	GR		
	PERMIT REQUIREMENT	*****	*****	****	4.0 INST MIN	*****	*****	MG/L		01/01	GR		
00310 LAB ID: 10122 BOD - 5 DAY (20 DEGREES C) MLOC=1	SAMPLE MEASUREMENT	13	16		*****	2	2		0	01/07	24		
	PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/ DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24		
00530 LAB ID: 10005 Total Suspended Solids (TSS) MLOC=1	SAMPLE MEASUREMENT	19	35		*****	3	4		0	01/07	24		
	PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/ DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24		
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 NNNNNNNNNNN	SAMPLE MEASUREMENT	0.8	1.5		*****	0.1	0.2	MG/L	0	01/07	24		
	PERMIT REQUIREMENT	9 MO AVG	14 WKLY AVG	LBS/ DAY	*****	1.8 MO AVG	2.7 WKLY AVG			01/07	24		
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 YNNNNNNNNNN	SAMPLE MEASUREMENT	NA	NA		*****	NA	NA		NA	NA	NA		
	PERMIT REQUIREMENT	16 MO AVG	24 WKLY AVG	LBS/ DAY	*****	3.3 MO AVG	4.95 WKLY AVG	MG/L		01/07	24		
50050 LAB ID: 10005 Flow in Conduit or Thru Treatment Plant MLOC=1	SAMPLE MEASUREMENT	0.77	0.91		*****	*****	*****	*****	0	01/01	CN		
	PERMIT REQUIREMENT	REPORT MO AVG	REPORT WKLY AVG	MGD	*****	*****	*****	*****		01/01	CN		
50060 LAB ID: 10005 Total Residual Chlorine MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	*****	0.00	0.00		0	01/01	GR		
	PERMIT REQUIREMENT	*****	*****	****	*****	0.035 MO AVG	0.061 DAILY MX	MG/L		01/07	GR		
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER								TELEPHONE	DATE				
Mike Perkis Mayor TYPED OR PRINTED								843-883-3198	14   05   12				
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.								SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT			Area Code	NUMBER	YEAR   MO   DAY

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS:

NAME: SULLIVAN'S ISLAND TOWN OF  
 ADDRESS: P.O. BOX 427  
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)

SC0020052  
 PERMIT NUMBER

001 1  
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

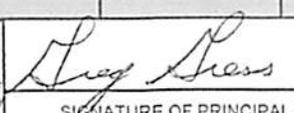
MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
14	04	01	14	04	30

19 TR

FINAL LIMITS

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=O	SAMPLE MEASUREMENT	*****	*****	*****	*****	6.8	13		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	501 DAILY MX	# PER 100ML		01/07	GR
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=P	SAMPLE MEASUREMENT	*****	*****	*****	*****	NA	NA		NA	NA	NA
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	800 DAILY MX	# PER 100ML		01/07	GR
74055 LAB ID: 10005 Fecal Coliform General MLOC= 1	SAMPLE MEASUREMENT	*****	*****	*****	*****	2.3	4.0		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	REPORT 30 DAVGEO	REPORT DAILY MX	# PER 100ML		01/07	GR
81010 LAB ID: 10005 BOD, 5-DAY Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	96%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
81011 LAB ID: 10005 Solids, Suspended Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	97%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.							TELEPHONE	DATE		
Mike Perkis Mayor TYPED OR PRINTED								843-883-3198	14   05   12		
								SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		Area Code	NUMBER

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS: (Include Facility Name/Location if different)

NAME: SULLIVAN'S ISLAND TOWN OF  
 ADDRESS: P.O. BOX 427  
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
 DISCHARGE MONITORING REPORT (DMR)

SC0020052  
 PERMIT NUMBER

001 2  
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

MONITORING PERIOD						
YEAR	MO	DAY	TO	YEAR	MO	DAY
14	04	01		14	04	30

19 TR

INTERIM LIMITS

DMR VALID: 08/01/2013-06/30/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00400 LAB ID: 10005	SAMPLE MEASUREMENT	*****	*****	*****	7.1	*****	7.6		0	01/01	GR
PH Standard Units MLOC=1	PERMIT REQUIREMENT	*****	*****	****	6.0 MINIMUM	*****	8.5 MAXIMUM	SU		01/01	GR
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.						TELEPHONE		DATE	
Mike Perkis								843-883-3198		14   05   12	
Mayor								Area Code NUMBER		YEAR   MO   DAY	
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT									
COMMENT AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)											

8-SAM



Town of Sullivan's Island  
Water & Sewer Department  
843-883-5748  
[ggress@sullivansisland-sc.com](mailto:ggress@sullivansisland-sc.com)



May 12, 2014

Windy Smith  
Environmental Compliance Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Bacteriological Analysis report for the monitoring period from April 1, 2014 to April 30, 2014.

Should you have any questions please contact (843) 883-5748.

Respectfully,

A handwritten signature in cursive script, appearing to read "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



## Bacteriological Analysis Sample Summary (Part 1)

### PART 1 CAN BE USED IN ONE (1) OF TWO (2) WAYS

1. If the system has had no Total Coliform (TC) Positives samples for a compliance cycle or,
2. If the system wants to report those samples that were initial TC Absent and use Part 2 for the TC Present and all repeats.

S	C	1	0	1	0	0	0	3
04/01/2014								

System Number

5
M
10005001

Lab State ID #

### DESCRIPTION

SC followed by 7 digit system number

First day of month for monthly

First day of quarter if quarterly

First day of year if annual

# of Initial Total Coliform Negative

M=Month; Q=Quarter; Y=Year

Number assigned by Lab Certification

Note: This can be used for any system that does not have a total coliform positive.

DOES SYSTEM ADD DISINFECTION?  YES  NO

AVERAGE DISINFECTION RESIDUAL  .

**AND/OR**

01-5+M



Town of Sullivan's Island  
Water & Sewer Department  
843-883-5748  
[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



May 12, 2014

Ms. Jennifer Cox  
Environmental Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Cox,

Enclosed please accept the Disinfection report for the monitoring period from April 1, 2014 to April 30, 2014.

Should you have any questions please contact me at (843) 883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



**Surface Water System Monthly Report  
Distribution System Disinfection Residuals  
Bureau of Drinking Water Protection**

04/2014

System Name: Sullivan's Island

System Number: 1010003

For (Month/Year):

Day	No. of Sites where Disinfection Residual was measured. (a)	No. of Sites where Disinfection Residual was not measured, but TPC was measured. (b)	No. of Sites where Disinfection Residual was not detected and TPC was not measured. (c)	No. of Sites where Disinfection Residual was not detected and TPC > 500cfu. (d)	No. of Sites where Disinfection Residual was not measured and TPC > 500cfu. (e)
1					
2	1				
3					
4					
5					
6					
7					
8					
9	1				
10					
11					
12					
13					
14					
15					
16	1				
17					
18					
19					
20					
21					
22					
23					
24	1				
25					
26					
27					
28					
29					
30	1				
31					
<b>Total</b>	<b>5</b>				

Compliance with Distribution System Disinfection Residual Grade:

$$V = (c+d+e) / ((a+b) \times 100 - (c + c + c) / 5 + c) \times 100 = 0\%$$

For Division Use Only: V = 0  
Prepared by: Greg Shea

Date: 5-6-14

W+S-12

**ADMINISTRATION  
COUNCIL COMMITTEE WORKSHOP**

**May 12, 2014**

**Chairman Jerry Kaynard**

**Members Mary Jane Watson and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

**I. Matters for Action by Council**

1. No action items at this time.

**II. Matters for Discussion by Council**

No Discussion Items Carried Over from April.

**III. New Matters Presented to Council**

1. Personnel
  - a) Personnel Report
2. Correspondence
  - a) Fr. L. McInerny/Stella Maris Catholic Church – 05-07-14: Traffic Issues
  - b) Marie-Louise Ramsdale – 05-07-14: St. Patrick's Day
3. South Carolina Department of Health and Environmental Control Hazard Mitigation Grant Program (HMGP) - Staff would like to participate in the HMGP this year. Letter of intent is due by June 27, 2014. The grant is at a 75/25 match.

**IV. Matters Pending Further Action by Council**

1. Archiving Old Records  
Initial estimate for paper files is approximately \$82,000, construction drawings approximately \$79,000 and pictures/miscellaneous files \$4,800 (subtotal \$86,800 exclusive of construction drawings). The estimate for software, license,

installation and training is \$35,000. It should be noted that staff is locating and identifying other vendors and anticipates better pricing.

2. **Commercial District Operational Issues** – The Town has been working with the commercial district business owners group to address and resolve various issues surfaced by nearby residents. Attached is a list of solutions proposed by the owners. To date it has not been possible to schedule a meeting with the residents. The Administrator and Chief Howard met with food and beverage operators on Thursday September 19, 2013 to further discuss operational hours. A revised delivery agreement is attached.
3. **Committee Meeting Schedule** – General discussion regarding committee meetings scheduled at various dates during the month.
4. **Town Communications Plan** – General discussion by Council regarding resident outreach and communications plan.



# PERSONNEL REPORT May 2014

Activity as of Thursday, May 8, 2014

### HIRINGS/RESIGNATIONS:

Maintenance: James Moore (re-hire), PT/Temporary Summer Laborer (eff 5/1/14)  
Charles Reese (re-hire), PT/Temporary Summer Laborer (eff 5/1/14)  
Police: Walter Sherrill (re-hire), PT/Temporary Beach Services Officer (eff 5/1/14)

### CURRENT OPENINGS:

General Administration: None  
Water & Sewer: None (pending)  
Maintenance: One - Laborer (FT)  
Police Department: None  
Fire Department: None

### PERSONAL DAY HOLIDAY/VACATIONS:

Department Heads: Greg Gress, Water/Sewer: April 30-May 2, 2014 (Wed-Fri)  
Town Hall Staff: Andy Benke: May 1-2 & 16, 2014 (Thurs & Fri; Fri)  
Lisa Darrow: May 20-23, 2014 (Tues-Fri)  
Kat Kenyon: May 5 & 23, 2014 (Mon & Fri)  
Ellen Miller: May 14, 2014 (Wed)

### PROFESSIONAL DEVELOPMENT/TRAINING:

Staff Safety Meeting/Training: 8:00AM Thursday, May 22, 2014 (Water & Sewer)

### TOWN SERVICES/NOTES:

Town Hall offices will be closed on Monday, May 26, 2014 in observance of Memorial Day. Offices will re-open at 8:00AM on Tuesday, May 27, 2014. Essential services will remain available and fully staffed.

Emergency: Dial 9-1-1. County Non-emergency: (843) 743-7200  
Police Administration: (843) 883-3931 Fire Administration: (843) 883-9944

### Holiday garbage collection schedule:

Wednesday, May 28, 2014 Household garbage  
Thursday, May 29, 2014 Bulk/Yard Debris  
Thursday, May 29, 2014 Recycling Day  
Saturday, May 31, 2014 Household garbage (Summer Schedule)

Summer collection schedule runs May 31<sup>st</sup> - Sept 6<sup>th</sup>

Summer schedule: Household garbage pick-up Tuesdays & Fridays  
Yard/Bulk Debris Wednesdays; Recycling alternating Wednesdays

## Andy Benke

---

**From:** lmcine1370@aol.com  
**Sent:** Wednesday, May 07, 2014 10:30 AM  
**To:** Andy Benke  
**Subject:** from fr. mcinerny

Greetings, Andy,

Hope this finds this well with you. I write, not as a complaint, but thinking I should share some information with the Town. It's not a complaint because I don't think there is anything you can do about it as an individual. I refer to the problem of the beach traffic thus far this year (and last summer). I know this is not news for you or anyone on the Island, but I thought perhaps I should convey how this impacts Stella Maris. I think it safe to say we are the largest religious congregation on the Island. We try to be supportive of Island causes and sensitive to our neighbors. While people who are more recent to the Island may think we draw too many people here ourselves from off the Island, we are, for many old Island families their enduring contact with the community of their childhood. Among the many people who come here from Mt. Pleasant are employees of the Town with deep roots here but can no longer afford to live on the Island.

Let me share some specific problems:

Saturday evening and Sunday morning Masses: we, too, accommodate many visitors to the Island and Isle of Palms, but many people have recently found it nearly impossible to get here for the 11:30 A.M. and 5:30 P.M. Mass and to get home from the 5:30 Saturday evening Mass. I am going to encourage parishioners to think about the 8:00 A.M. Mass. As for our Sunday evening Latin Mass, I have parishioners who live on the Island who are a part of the Latin Mass community and have about despaired of getting here Sunday evenings due to the jammed streets on Sunday afternoons.

This Saturday, we have a funeral at 2:30 P.M., the only time we could accommodate this family's desire to have the funeral on Saturday. I've warned the funeral home about potential problems and can only hope for the best.

We all know last year's Memorial Day weekend was a disaster with gridlock. One example would be the parishioner who left the Sunday evening Mass for her home on Isle of Palms and after about an hour and a half of waiting on Middle Street began to experience symptoms as her blood sugar went low (she is diabetic). Fortunately, we had a function in the hall going on so that she could return to get something to eat.

As you know, in the past we might expect heavy beach traffic in the spring and on the Fourth of July weekend. The traffic used to let up once the College of Charleston and Citadel graduated; now, I think students are keeping local apartments year round. Some form of survey might be helpful to determine why this increase of recent years. Some people suggest the additional eateries are drawing people out here; some think Folly Beach's ban on alcohol has contributed to the problem; perhaps it is simply the general population growth of the tri-county area.

I do not pretend to know the answer. For my part, I have always welcomed people who enjoy the resources of the Island especially our beach, but there are limits. Safety is a huge concern especially when traffic is nearly in gridlock. As much as I want to be welcoming, I wonder if parking should be further restricted.

Thanks for letting me share this. Do with it as you please and do try to enjoy your summer!

Father McInerny

## Andy Benke

---

**From:** Marie-Louise Ramsdale <mlramsdale@yahoo.com>  
**Sent:** Wednesday, May 07, 2014 10:34 AM  
**To:** Cooper Hartley; Michael Perkis; Clark Cheryl; Mary Jane Watson  
**Cc:** Marie-Louise Ramsdale; Andy Benke  
**Subject:** St Patrick's Day

Dear all:

I am writing to express my concerns about St. Patrick's Day. The bottom line for me is why we want to support bringing onto Sullivan's Island a bunch of people whose primary goal is to get drunk? Is that truly the atmosphere we want to promote? A better message would be - go somewhere else for St Patrick's Day because if you come here you will be arrested if you are drinking outside of a restaurant facility so there is no room (excuse the run on sentence.

The business district is certainly not suffering for business. The tourist season now extends from March into November. (On another note: Now, starting in April, I cannot turn left on Middle to go home. No one asked my opinion or that of other residents (to my knowledge) before they made this decision. It was apparently made to accommodate the tourists.)

I live here and I pay a frightening amount in property taxes for two homes. I really do not like what our island is becoming. Continuing to support street closure for St. Patrick's Day is shows that the priority is the business community and those who do not live on the island - not all residents.

I respectfully ask that you not allow the closure of streets for St. Patrick's Day and that you otherwise take efforts to encourage those partiers to go elsewhere.

Marie-Louise Ramsdale  
3122 I'on Avenue, Sullivan's Island, SC 29482  
843.883.9560 (h)  
843.276.0288 (c)  
843.849.8744 (o)

## Andy Benke

---

**From:** Salters, William <salterwg@dhec.sc.gov>  
**Sent:** Monday, May 05, 2014 10:58 AM  
**To:** Andy Benke; Joe Henderson; Randy Robinson  
**Subject:** Fwd: Hazard Mitigation Grant Program (HMGP) Application Process  
**Attachments:** APPENDIX\_A\_PreApplication\_Letter-of-Intent\_DR-4166.doc; HMGP Applicant Briefing Schedule.docx

FYI

---

**William G. Salters**  
Coastal Planner  
Coastal Services Division  
SCDHEC - Ocean and Coastal Resource Management  
1362 McMillan Avenue, Suite 400  
Charleston, SC 29405

(office) 843-953-0258  
(fax) 843-953-0201  
[william.salters@dhec.sc.gov](mailto:william.salters@dhec.sc.gov)

Please take our customer satisfaction survey:  
<http://www.scdhec.gov/environment/ocrm/survey.htm>

----- Forwarded message -----

**From:** Ryan, Elizabeth <[eryan@emd.sc.gov](mailto:eryan@emd.sc.gov)>  
**Date:** Sun, May 4, 2014 at 3:22 PM  
**Subject:** Hazard Mitigation Grant Program (HMGP) Application Process  
**To:** [ckillian@aikencountysc.gov](mailto:ckillian@aikencountysc.gov), [jmclain@aikencenter.org](mailto:jmclain@aikencenter.org), [cgunter@aikencountypublicschools.net](mailto:cgunter@aikencountypublicschools.net), [chiefjcraven@gmail.com](mailto:chiefjcraven@gmail.com), [bvfdchief@comcast.net](mailto:bvfdchief@comcast.net), [rpearce@cityofaikensc.gov](mailto:rpearce@cityofaikensc.gov), [rogerpledue@gmail.com](mailto:rogerpledue@gmail.com), [tglover@northaugusta.net](mailto:tglover@northaugusta.net), [rayledwards@bellsouth.net](mailto:rayledwards@bellsouth.net), [district12couchton@gmail.com](mailto:district12couchton@gmail.com), [hshealy@usca.edu](mailto:hshealy@usca.edu), [klhoa@bellsouth.net](mailto:klhoa@bellsouth.net), [jamibledsoe12@gmail.com](mailto:jamibledsoe12@gmail.com), [trcwaterdistrict@earthlink.net](mailto:trcwaterdistrict@earthlink.net), [tetheredge@jackson-sc.gov](mailto:tetheredge@jackson-sc.gov), [salley2@pbtcomm.net](mailto:salley2@pbtcomm.net), [daryl@wagener.sc.com](mailto:daryl@wagener.sc.com), [tschilling@aikentdc.org](mailto:tschilling@aikentdc.org), [jeffj@usca.edu](mailto:jeffj@usca.edu), [calvin@valleypublic.org](mailto:calvin@valleypublic.org), [watenerfd16@pbtcomm.net](mailto:watenerfd16@pbtcomm.net), [hughes0213@bellsouth.net](mailto:hughes0213@bellsouth.net), [dewayne.ennis@gmail.com](mailto:dewayne.ennis@gmail.com), [mayorcausey@gmail.com](mailto:mayorcausey@gmail.com), [jwmartin@bambergsc.com](mailto:jwmartin@bambergsc.com), "Hammond, Sharon" <[bamberg9@bellsouth.net](mailto:bamberg9@bellsouth.net)>, [hewardrobinson@bellsouth.net](mailto:hewardrobinson@bellsouth.net), [rhrentz@wildblue.net](mailto:rhrentz@wildblue.net), [cityofbamberg@bambergsc.com](mailto:cityofbamberg@bambergsc.com), [ehrhartd@hughes.net](mailto:ehrhartd@hughes.net), "Riley, Roger" <[rriley@barnwellsc.com](mailto:rriley@barnwellsc.com)>, [jzawacki@cityofbarnwell.com](mailto:jzawacki@cityofbarnwell.com), [toh@barnwellsc.com](mailto:toh@barnwellsc.com), [townofsnelling@bellsouth.net](mailto:townofsnelling@bellsouth.net), [kenny@williston-sc.com](mailto:kenny@williston-sc.com), [ashook@bciservices.org](mailto:ashook@bciservices.org), [ksmith@berkeleycountysc.gov](mailto:ksmith@berkeleycountysc.gov), [mikek@bec.coop](mailto:mikek@bec.coop), [marilyn.baker@twm-mc.com](mailto:marilyn.baker@twm-mc.com), "Minikiewicz, Bill" <[Director@calhounems.org](mailto:Director@calhounems.org)>, [j.watson@chescoservices.org](mailto:j.watson@chescoservices.org), "Hancock, Lisa" <[lmrhan@shtc.net](mailto:lmrhan@shtc.net)>, [john.barr@lynchesriver.com](mailto:john.barr@lynchesriver.com), [ckimrey@shtc.net](mailto:ckimrey@shtc.net), [blee@ccdsnb.org](mailto:blee@ccdsnb.org), [controller@clarendoncountygov.org](mailto:controller@clarendoncountygov.org), [townhall2@ftc-i.net](mailto:townhall2@ftc-i.net), [jmolinari@walterborosc.org](mailto:jmolinari@walterborosc.org), [dredd@colletondsn.org](mailto:dredd@colletondsn.org), [daverkin@colletoncounty.org](mailto:daverkin@colletoncounty.org), [bpence@colletonsd.org](mailto:bpence@colletonsd.org), [williamsfarm@lowcountry.com](mailto:williamsfarm@lowcountry.com), [gwdillon@bellsouth.net](mailto:gwdillon@bellsouth.net), [richard.d.gaddy@gmail.com](mailto:richard.d.gaddy@gmail.com), [acrowley@mecsc.net](mailto:acrowley@mecsc.net), [lattaclerk@bellsouth.net](mailto:lattaclerk@bellsouth.net), [arfdchief@gmail.com](mailto:arfdchief@gmail.com), [wnewton@northcharleston.org](mailto:wnewton@northcharleston.org), [jpowell2@dorchestercounty.net](mailto:jpowell2@dorchestercounty.net), [celeste.richardson@dorchesterdsnb.org](mailto:celeste.richardson@dorchesterdsnb.org), [chiefoffd@gmail.com](mailto:chiefoffd@gmail.com), [awilsonoperations@att.net](mailto:awilsonoperations@att.net), [harleyville@usa.net](mailto:harleyville@usa.net), [ridgevillecityhall@sc.rr.com](mailto:ridgevillecityhall@sc.rr.com),

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Cc: County Directors <[CountyDirectors@emd.sc.gov](mailto:CountyDirectors@emd.sc.gov)>, Chiefs <[Chiefs@emd.sc.gov](mailto:Chiefs@emd.sc.gov)>

Good Afternoon,

The South Carolina Emergency Management Division (SCEMD) is now accepting Letters of Intent and Pre-Applications from eligible applicants for the Hazard Mitigation Grant Program (HMGP). This program was requested by the Governor and approved by FEMA as part of the recent Presidential Disaster Declaration (FEMA-4166-DR-SC). If your jurisdiction is interested in applying for HMGP funding, you must submit a Letter of Intent and Pre-Application, a forms for which are attached to this email. The forms must be

**returned by June 27, 2014.** Potential applicants will be notified of their pre-application status by the State Hazard Mitigation Officer and/or mitigation and recovery staff no later than July 27, 2014. Please note that there is a 25 percent non-federal share for which the HMGP applicant is responsible.

Eligible applicants under HMGP include state level agencies including state institutions, federally-recognized Indian Tribal governments, authorized tribal organizations, local governments including special districts, public colleges and universities, and private non-profit (PNP) organizations. Applicants for HMGP funding must also have a FEMA-approved local or Tribal mitigation plan at the time funds are obligated. PNPs are not expected to have a mitigation plan and may apply through an eligible applicant. Funds can be used towards different types of natural hazard mitigation projects with the purpose of reducing losses to life, improved property, and critical infrastructure. Typical examples of eligible projects are small flood control projects, safe rooms, wildfire mitigation projects, and acquisition/demolition of property in areas prone to natural hazards. Funds may also be obtained to develop or update a local hazard mitigation plan.

If your county was not affected by the severe weather event in February it does not negate your opportunity to submit a project. Overall criteria for evaluation of projects include the following: complies with the State's hazard mitigation strategies, meets program eligibility requirements, is a solution to a problem, does not duplicate other funding sources, has a beneficial impact, and is cost effective. While participation in the National Flood Insurance Program (NFIP) is not required to participate in the program, it is required if a project application is located within a special flood hazard area (SFHA) as identified on a FEMA Flood Insurance Rate Map (FIRM).

There will be multiple Applicant Briefings for interested communities and stakeholders who wish to submit a project application for HMGP funding. The briefings are provided to inform applicants of the program purpose, availability of funds, applicant and project eligibility, program timelines, and the requirements associated with benefit-costs analysis. A schedule of the Applicants Briefings is attached to this email.

If you have any questions concerning program details or project eligibility prior to the Applicant Briefing, please contact Charlotte Foster ([cfoster@emd.sc.gov](mailto:cfoster@emd.sc.gov) or 803-737-8592) or Elizabeth Ryan ([eryan@emd.sc.gov](mailto:eryan@emd.sc.gov) or 803-201-3739).

Thanks,

Elizabeth

Elizabeth M. Ryan

Chief of Recovery and Mitigation

South Carolina Emergency Management Division

2779 Fish Hatchery Road, West Columbia, SC 29172

Office - 803-737-8774

Cell - 803-201-3739

**The following are examples of eligible mitigation projects:**

- **Voluntary acquisition of real property ( i.e. structures and land, where necessary) for conversion to open space in perpetuity**
- **Property Acquisition and Structure Relocation**
- **Elevation of existing structures to avoid coastal or riverine flooding**
- **Dry floodproofing of Historic Residential Structures and Non-residential Structures**
- **Minor localized flood reduction projects**
- **Wildfire mitigation**
- **Structural retrofitting and non-structural retrofitting ( i.e., storm shutters, hurricane clips, bracing systems) of existing structures to meet or exceed applicable building codes relative to hazard mitigation (select from the 205 series in the Mitigation Activity section in e Grants)**
- **Construction of safe rooms (tornado and severe wind shelters) for structures that meet the FEMA construction criteria in FEMA 320 "Taking Shelter from the Storm" and FEMA 361 "Design and Construction Guidance for Community Shelters**
- **Vegetation management for natural dune restoration, wildfire or snow avalanche**
- **Protective measures for utilities (e.g., electric and gas); water and sanitary sewer systems and/or infrastructure (e.g., roads and bridges)**
- **Storm water management projects (i.e., culverts, retention basins) to reduce or eliminate long-term risk from flood hazards (select from the 403 series in the Mitigation Activity)**
- **Localized flood control projects, such as certain ring levees, bank stabilization and floodwall systems that are designed specifically to protect critical facilities (defined as hazardous materials facilities, emergency operation centers, power facilities, water facilities, sewer and wastewater treatment facilities, communications facilities, emergency medical care facilities, fire protection, and emergency facilities) and that do not constitute a section of a larger flood control system (select 404.1, Localized Flood Control System to Protect Critical Facility)**

PO

- ① dry Flood proofing & retrofit old T/H
- ② safe room new T/H
- ③ generator for new T/H

## Andy Benke

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**From:** oneilp  
**Sent:** Tuesday, April 29, 2014 9:46 PM  
**To:** Andy Benke  
**Subject:** Re: PDM Grant

Thanks, Andy.

Good choices, and in addition to the ones y'all have identified in your pdf, what about:  
From your list and/or [http://www.fema.gov/media-library-data/1381842520166-4d0b88314cfaa2b7e114391ce6ff2d73/508\\_FINAL\\_Guidance\\_09112013.pdf](http://www.fema.gov/media-library-data/1381842520166-4d0b88314cfaa2b7e114391ce6ff2d73/508_FINAL_Guidance_09112013.pdf) (Document pages 23-27):

Dry floodproofing and structural retrofitting (earthquake) of old Town Hall  
Safe room (tornados, earthquake, hurricane; thinking both E Ops center and perhaps community/council room as safe room for tornados and for earthquake aftermath) for new Town Hall, and Generators for new TH, Sewer plant, Fire station  
Sanitary sewer system protections

One or two others looked interesting; call if you wish to discuss.

Thanks for the follow-through!

pat

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**From:** "[abenke@sullivanisland-sc.com](mailto:abenke@sullivanisland-sc.com)" <[abenke@sullivanisland-sc.com](mailto:abenke@sullivanisland-sc.com)>  
**Date:** Tuesday, April 29, 2014 2:35 PM  
**To:** Patrick O'Neil <[oneilp@sullivanisland-sc.com](mailto:oneilp@sullivanisland-sc.com)>  
**Subject:** PDM Grant

Here are a list of projects from the website that might fit SI. My thoughts would be to advise Council in May and hopefully get a direction to proceed if willing to pick up the grant match.

AB

### Andy Benke

**Town Administrator**

**Town of Sullivan's Island**

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Police and Fire Dispatcher: 843-883-3931

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Web address: [www.sullivanisland-sc.com](http://www.sullivanisland-sc.com)

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HAZARD MITIGATION GRANT PROGRAM (HMGP)  
PRE-APPLICATION PACKET  
FEMA-DR-4166-SC

**HAZARD MITIGATION GRANT PROGRAM (HMGP)**  
**Letter of Intent & Pre-Application**

TO: Elizabeth Ryan  
State Hazard Mitigation Officer  
South Carolina Emergency Management Division  
2779 Fish Hatchery Road  
West Columbia, South Carolina 29172

SUBJECT: Hazard Mitigation Grant Program (HMGP) Letter of Intent

Dear Ms. Ryan:

The purpose of this letter is to inform you of our interest in applying for Hazard Mitigation Grant Program funds for federally declared disaster FEMA- 4166-DR-SC. It is understood that this letter and pre-application are to be submitted to SCEMD no later than June 27, 2014.

**AUTHORIZED APPLICANT AGENT** (An individual authorized to sign financial and legal documents on behalf of the local government (e.g., Administrator, County Manager, or the Chairperson for City/County Council))

Name Printed: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

Community: \_\_\_\_\_

**APPLICATION CONTACT**

NAME OF POINT OF CONTACT: \_\_\_\_\_

TITLE: \_\_\_\_\_

AGENCY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

HAZARD MITIGATION GRANT PROGRAM (HMGP)  
PRE-APPLICATION PACKET  
FEMA-DR-4166-SC

**TYPE OF ORGANIZATION:**

Municipal/Local Government \_\_\_\_\_ County Government \_\_\_\_\_  
State Agency \_\_\_\_\_ Private Non-Profit \_\_\_\_\_

**PROJECT INFORMATION:**

**COMMUNITY INFORMATION:**

Does your community participate in the NFIP? Yes \_\_\_\_\_ No \_\_\_\_\_

Does your community have a local mitigation plan? Yes \_\_\_\_\_ No \_\_\_\_\_

This project must be identified in your Hazard Mitigation Plan. Provide a copy of the goal, objective, and action step that supports your project application.

How many people will this project affect and protect? \_\_\_\_\_

**LOCATION OF PROJECT:**

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

**Description of Location:**

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**TYPE OF PROJECT (circle all that apply):**

Acquisition	Elevation	Minor Localized Flood Reduction
Tornado Safe Room	Wind/Hurricane Retrofit	Seismic Retrofit
Infrastructure Retrofit	Floodproofing	Soil Stabilization
Wildfire Mitigation	Hazard Mitigation Plan	Other: _____

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**BRIEF DESCRIPTION OF PROJECT:**

Please include the following information: 1) problem to be solved, 2) need for this activity, 3) who will the activity benefit, 4) how will the mitigation activity be implemented, 5) technical feasibility of the project, 6) who will manage and complete the activity, and 7) when will the mitigation activity take place.

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**BRIEF DESCRIPTION OF ALTERNATIVES CONSIDERED:**

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**TOTAL ESTIMATED COST:** \_\_\_\_\_

**SOURCE OF MATCHING FUNDS FOR NON-FEDERAL SHARE (25% of total project cost):**

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**Email or mail to SCEMD:**

Elizabeth Ryan  
State Hazard Mitigation Officer  
SCEMD  
2779 Fish Hatchery Road  
West Columbia, South Carolina 29172  
Email: [eryan@emd.sc.gov](mailto:eryan@emd.sc.gov)

**PRE-APPLICATION MUST BE SUBMITTED BEFORE A FULL APPLICATION  
PACKET WILL BE SENT TO YOU**

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South Carolina Emergency Management Division  
Pre-Application

Property Acquisition/Relocation/Elevation Project Worksheet

**NOTE:** Participation in an acquisition project must be voluntary on the part of the property owner.

Required attachments:

A copy of the current tax card.

A map with the physical location of the building clearly marked.

Additional helpful attachments:

Include signed statement of homeowner willingness to voluntarily participate.

Include declarations page of current flood insurance policy.

Project Location and Site Information:

1. Property Owner and Physical Street Address (including city, state and zip code):
2. Include latitude and longitude coordinates in decimal degrees for the site utilizing a hand-held global positioning system (GPS) unit or the equivalent.

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

3. Tax Parcel Identification Number: \_\_\_\_\_

4. Year Built: \_\_\_\_\_

5. Flood Zone Designation (check all zones applicable for the property):

\_\_\_ VE or V 1-30    \_\_\_ A (no base flood elevation given)    \_\_\_ C or X (unshaded)

\_\_\_ AE or A 1-30    \_\_\_ B or X (shaded)    \_\_\_ Floodway

\_\_\_ CBRA Zone (Federal regulations strictly limit Federal funding to projects in this Zone; please coordinate with your State Agency before submitting an application for a CBRA Zone project)

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\_\_\_ Other (describe) \_\_\_\_\_

FIRM Panel Number: \_\_\_\_\_

6. Name of Flood Source: \_\_\_\_\_

If more than 50% damaged, attach substantial damage certificate from the local flood plain manager or building inspector.

\_\_\_ **Substantial Damage Certificate Attached**

7. Base Flood or 100 Year Flood Elevation of Property: \_\_\_\_\_

**(Not applicable if structure is located in Flood Zone A, B, C, X)**

8. Lowest (Finished) Floor Elevation of Living Area of Principal Structure: \_\_\_\_\_

Provide documentation such as elevation certificate, letter from registered surveyor, or etc.

**(Not required if structure is located in Flood Zone A, B, C, X)**

**Structure Information**

1. *Building Type*: (check one)

\_\_\_ 1-story w/o basement    \_\_\_ 2-story w/o basement    \_\_\_ Split-level w/o basement  
\_\_\_ 1-story with basement    \_\_\_ 2-story with basement    \_\_\_ Split-level with basement  
\_\_\_ Mobile Home    \_\_\_ Other \_\_\_\_\_

2. *Building Use* (check all that apply)

\_\_\_ Primary Residence    \_\_\_ Rental Property    \_\_\_ Secondary Residence  
\_\_\_ Commercial Property    \_\_\_ Public Building    \_\_\_ House of Worship  
\_\_\_ Multi-Family    \_\_\_ Other \_\_\_\_\_

3. *Construction Type*

\_\_\_ Wood Frame    \_\_\_ Concrete Block    \_\_\_ Other \_\_\_\_\_

4. Other Data to Complete BCA

a. Total Square Footage of Principal Structure (heated and cooled areas only):

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- \_\_\_\_\_ Sq. Ft.
- b. Estimated Cost to Replace Principal Structure: \_\_\_\_\_  
Provide documentation such as letter from building inspector or internal building codes or RS Means, etc.
- c. Estimated Cost to Replace Contents: \_\_\_\_\_
- d. Are there accessory or out buildings on the property?  
\_\_\_ Yes \_\_\_ No \_\_\_\_\_ Attached \_\_\_\_\_ Detached  
Please describe general properties (location, type of structure – e.g. pole, barn, age, value)
- e. Monthly Rental and Business Income: \_\_\_\_\_

5. *Foundation Type*

\_\_\_ Slab on Grade \_\_\_ Crawl Space \_\_\_\_\_ Basement \_\_\_ Other \_\_\_\_\_

Project Cost

1. Estimated Acquisition Cost \$ \_\_\_\_\_  
Source: \_\_\_\_\_
2. Estimated Cost for asbestos inspection and abatement \$ \_\_\_\_\_
3. Estimated Cost for Demolition \$ \_\_\_\_\_
4. Estimated Appraisal Cost \$ \_\_\_\_\_
5. Estimated Closing Cost \$ \_\_\_\_\_
6. Estimated Costs for Other Contractual Items \$ \_\_\_\_\_

Please include description:  
\_\_\_\_\_

7. Is the property currently occupied by renter(s)? \_\_\_ Yes \_\_\_ No- If No, skip #7

Rental Relocation Assistance:

\$ \_\_\_\_\_ x \_\_\_\_\_ (number of families occupying property) = \$ \_\_\_\_\_

8. Total Cost to Acquire Property (sum of items 1 through 7) \$ \_\_\_\_\_

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**History of Hazards / Damages to the Property being Acquired**

List all current and past damages to the property (including damages to the structure, its contents, and any displacement costs).

Note regarding damage estimates: The date, depth of flooding inside structure, description of damages and cost of repairs/replacement (Amount of Damages) must be specific to ONLY the building under consideration. Additionally, vague information is not useful or acceptable in lieu of specific building damage estimates. The property damages can be a homeowner's estimate; however, please include a contractor's itemized repair estimate, if possible.

Date of Event	Event	Depth of Flooding Inside Structure (Above finished floor)	Description of Damage	Amount of Damage

Is structure on FEMA's repetitive loss list?  Yes  No

If yes, provide repetitive loss number: \_\_\_\_\_

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Pre-Application**

**Drainage or Construction Project (Including Tornado Safe Rooms) Worksheet**

Describe the problem your community is encountering in the location of the proposed project.

Describe the proposed solution to this problem. Please include in this description the location of your community's project. A map of the project area must also be included in pre-application packet. Identify if any of your proposed project is located in a mapped floodplain or floodway. Please provide flood zone designation type or FIRM Community Panel Number or Map.

Describe any engineering or hydrological studies that have been done that are directly related to this project.

Describe why your community has chosen to submit this project. How was the project idea initiated?

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Provide an estimated budget for this project. Include all applicable items listed and any additional items that may be specific to your project. Please note that the costs of any studies, design, or work completed before the approval of any official application are not eligible expenses.

Item	Cost
Estimated Cost of Engineering Study (if needed)	
Estimated Cost of Engineering Design (if needed)	
Estimated Construction Cost	
<b>Total Estimated Project Cost</b>	

Provide funding sources and estimated amounts for this project. **The source of the Local Match must be explained.** (i.e., local funds, in-kind contributions of services or materials, other outside grants, etc.)

Funding Type	Funding Source	Funding Percentage	Estimated Funding Amount
Federal	HMGP	75%	
Non-Federal Share		25%	
<b>Total Cost</b>		<b>100%</b>	

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**South Carolina Emergency Management Division  
Pre-Application**

**Permanent Generator Worksheet**

Describe the problem your community is encountering.

Describe the proposed solution to this problem. Please include the location of your community's project. Generators must be located at critical facilities and these critical facilities must be beneficiaries of the generators. Critical facilities are defined as Hazardous Materials Facilities, Emergency Operation Centers, Power Facilities, Water Facilities, Sewer and Wastewater Treatment Facilities, Communications Facilities, Emergency Medical Care Facilities, Fire Protection, and Emergency Sheltering Facilities. A map of the project area must also be included in pre-application packet. Identify if any of your proposed project is located in a mapped floodplain or floodway. Please provide flood zone designation type or FIRM Community Panel Number or Map.

Describe why your community has chosen to submit this project. How was this project idea initiated?

Will this project allow the facility to be fully operational in the event of a total power outage?

Yes                  No

Provide generator specifications:

Running Load (KW)	
Starting Load (KW)	
Type of Controls (automatic, manual)	
Portable or Fixed	
Type of Fuel (gas, diesel, propane, other)	

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Who determined these generator specifications and sizing for this site? Describe qualifications.

Who would take responsibility for the costs of maintaining this generator?

Provide an estimated budget for this project. Include all applicable items that may be specific to your project.

Item	# of Items	Cost per Item	Total Cost
Estimated Total Project Cost			

Provide funding sources and estimated amounts for this project. **The source of the Local Match must be explained.** (i.e., local funds, in-kind contributions of services or materials, other outside grants, etc.)

Funding Type	Funding Source	Funding Percentage	Estimated Funding Amount
Federal	HMGP	75%	
Non-Federal Share		25%	
Total Cost		100%	



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Provide funding sources and estimated amounts for this project. **The source of the Local Match must be explained.** (i.e., local funds, in-kind contributions of services or materials, other outside grants, etc.)

Funding Type	Funding Source	Funding Percentage	Estimated Funding Amount
Federal	HMGP	75%	
Non-Federal Share		25%	
Total Cost		100%	

**Dates, Times and Locations**

<b>Monday, May 12, 2014</b>	<b>10:00 am to 12:00 pm</b>	<b>Anderson County EMD 200 Bleckley Street Anderson, SC</b>
<b>Monday, May 12, 2014</b>	<b>2:30 pm to 4:30 pm</b>	<b>York County EMD 149 W. Black Street Rock Hill, SC</b>
<b>Tuesday, May 13, 2014</b>	<b>10:00 am to 12:00 am</b>	<b>Florence County Doctors Bruce &amp; Lee Foundation Library Meeting Room 509 S. Dargan Street Florence, SC</b>
<b>Tuesday, May 13, 2014</b>	<b>2:00 pm to 4:00 pm</b>	<b>Berkeley County EMD 223 North Live Oak Drive Moncks Corner, SC</b>
<b>Wednesday, May 14, 2014</b>	<b>10:00 am to 12:00 pm</b>	<b>SC Emergency Management Division 2779 Fish Hatchery Road West Columbia, SC</b>
<b>Wednesday, May 14, 2014</b>	<b>2:00 pm to 4:00 pm</b>	<b>SC Emergency Management Division 2779 Fish Hatchery Road West Columbia, SC</b>
<b>Thursday, May 15, 2014</b>	<b>10:00 am to 12:00 pm</b>	<b>Aiken Conference Center First Floor of City Hall 214 Park Avenue, SW Aiken, SC</b>

# **LAND USE AND NATURAL RESOURCES COUNCIL WORKSHOP**

**May 12, 2014**

**Chairman Pat O'Neil  
Members Mike Perkis and Jerry Kaynard**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land.

**Monthly Zoning Report Presented by Mr. Henderson  
Monthly Boards and Commission Reports Attached**

## **I. Matters for Action by Council**

- a. Discussion and consideration for approval of recommendations for transition zone component of the Protected Land Management Plan from the April 2014 Committee meeting.
- b. Review and consideration for approval of the Planning Commission recommendations for updating the Comprehensive Plan

## **II. Matters for Discussion by Council**

No matters for discussion at this time.

## **III. New Matters Presented to Council**

- a. Scheduling next LUNR meeting

## **IV. Matters Pending Further Action by Council**

No pending matters at this time.

# **PUBLIC FACILITIES COUNCIL WORKSHOP**

**May 12, 2014**

**Chairwoman Hartley Cooper  
Members Pat O'Neil and Chauncey Clark**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; stormwater management; and energy and resource conservation programs.

**Monthly Construction Report Presented by Mr. Robinson.**

## **I. Matters for Action by Council**

## **II. Matters for Discussion by Council**

1. Construction Manager at Risk RFQ – Council has contracted with a Construction Manager at Risk on Town Hall, Police Station and Park Improvement Project for Pre Construction services.
2. Surface Improvement to Otis Pickett Court – The Town Administrator has met with Charleston County Public works to discuss improvements to Otis Pickett Court. Council should discuss other Town roads for improvements. Building Official monitored the work that was completed on May 6, 2014. The residents are satisfied.
3. Charleston Transportation Committee – New construction request from the Town to Charleston County due on or before June 13, 2014. The Administrator is recommending repair of stormwater drainage at Station 19 and 22 along I'On Avenue.

## **III. New Matters Presented to Council**

No new matters for Council at this time.

## **IV. Matters Pending Further Action by Council**

No pending matters for Council at this time.

**BUILDING/ BUSINESS LICENSE REPORT**

**April 2014**

				<b>Fiscal Year to date</b>	<b>Previous Year to date</b>
	<b>April 2014</b>	<b>march 2014</b>	<b>April 2013</b>		
<b>TOTAL PERMITS ISSUED</b>	45	44	42	358	314
<b>TOTAL C.O. ISSUED</b>	2	3	2	17	14
<b>NEW HOME PERMITS</b>	0	1	1	9	17
<b>COST OF CONSTRUCTION</b>	2,772,676	2,772,676	1,830,211	15,830,650	7,599,449
<b>PERMIT FEES COLLECTED</b>	12,311.23	22,495.44	15,323.00	248,409.15	204,076.00
<b>Budget amount 2013/2014</b>				245,000.00 98.62%	225,000.00 91%
<b>DEMOLITIONS/MOVING</b>	0	1	1	4	6
<b>INSPECTIONS</b>	87	104	71	751	512
<b>OTHER SITE VISITS</b>	14	23	23	223	212
<b>BUSINESS LICENSE</b>	12,259.23	42,048.83	57,000.00	854,730.30	564,628.00
<b>Budget amount 2013/2014</b>				1,002,500.00	494,400.00

# **RECREATION COUNCIL MEETING**

**May 12, 2014**

**Chairwoman Mary Jane Watson  
Members Hartley Cooper and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

## **I. Matters for Action by Council**

1. Tennis Courts at Citadel and Middle Streets – Cost estimates provided for tennis court replacement or rehabilitation. RFP for engineering services have been received and are being reviewed by staff.
2. Tree removal – Stith Park – approval of council for tree removal plan

## **II. Matters for Discussion by Council**

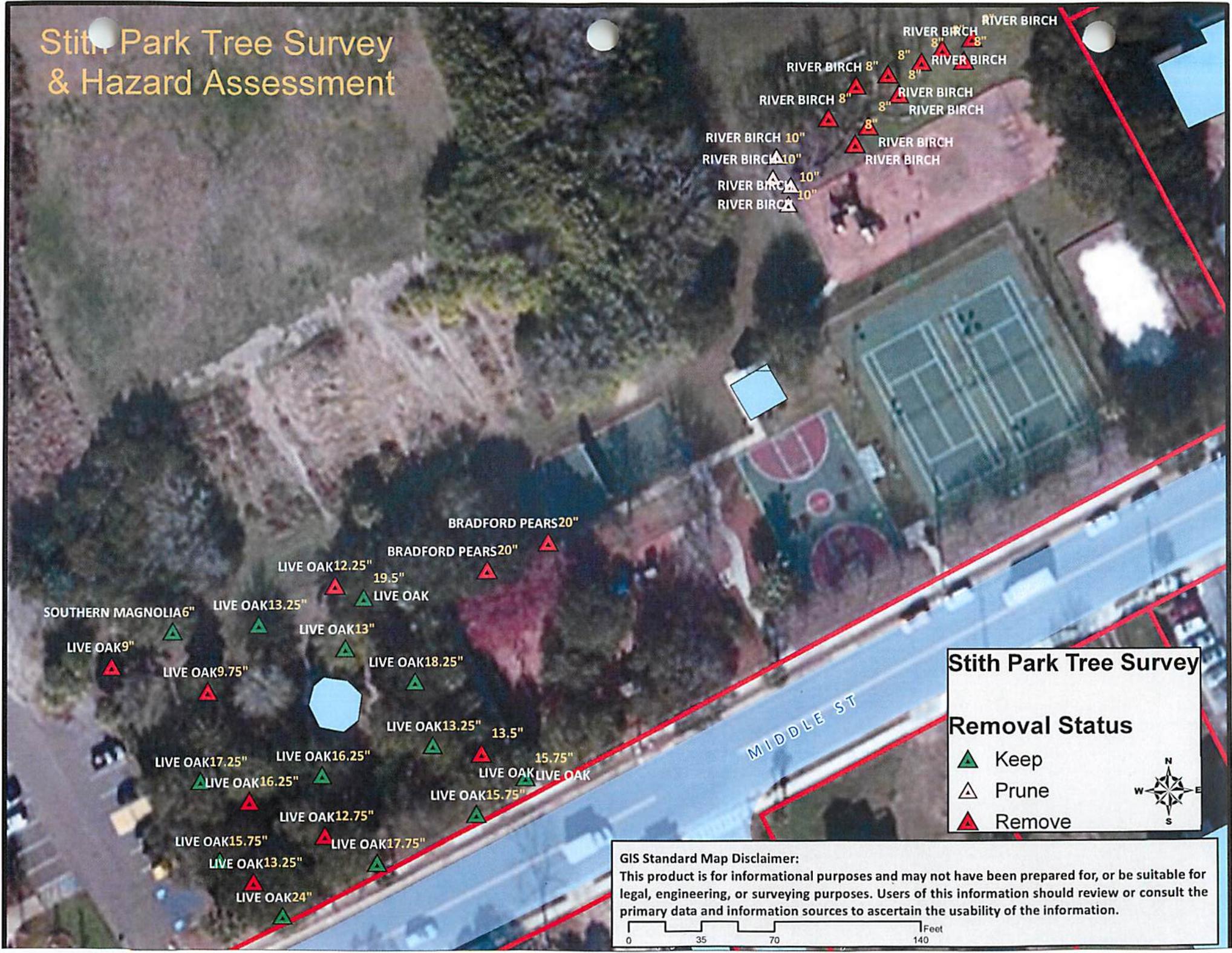
1. St. Patrick's Day Family Festival – March 15, 2014 10:00 – 12:00
2. Independence Day Fireworks – Plans are underway for event

## **III. New Matters Presented to Council**

## **IV. Matters Pending Further Action by Council**

1. Moultrie News 50<sup>th</sup> Anniversary Celebration – The Moultrie News would like to celebrate its 50<sup>th</sup> anniversary with Island residents on or about October 17, 2014 with an event in the Park.

# Stith Park Tree Survey & Hazard Assessment



## Stith Park Tree Survey

### Removal Status

- ▲ Keep
- ▲ Prune
- ▲ Remove



**GIS Standard Map Disclaimer:**  
 This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.

