

Sullivan's Island Town Council
2050-B Middle Street
November 18, 2014
6:00 p.m.

Welcome

Pledge of Allegiance and Invocation

Special Presentation and Resolution Honoring Mayor Michael Perkis

I. Format: 20 minutes for general comments from the floor

II. Council Action Items

1. Approval of Minutes for October 21, 2014 Regular Meeting and October 28, 2014 Special Meeting
2. Motion to fill vacancy on the Land Use and Natural Resource Committee
3. Request from Sullivan's Island Elementary School for Safety Improvements.
4. Motion to Approve Employee Appreciation Day on Friday January 2, 2015.
5. Resolution Authorizing Staff to Draft a Managed Parking Plan to Implement by May 2015 for Council Review.

III. Reports and Communication

1. General and New Correspondence
2. Attorney's Report
3. Boards and Commissions Reports
 - a) Planning Commission
 - b) Board of Zoning Appeals
 - c) Design Review Board
 - d) Tree Commission
 - e) Municipal Elections Commission

IV. Committee Reports – Discussion Items

1. Finance Committee
2. Public Safety Committee
3. Water and Sewer Committee
4. Administration Committee
5. Land Use and Natural Resources Committee
6. Public Facilities Committee
7. Recreation Committee

V. Executive Session – Contractual Matter Lot Sales

VI. Adjourn

October 21, 2014

The Public Hearing for the Charleston County Urban Entitlement Program was cancelled due to the agency's conflict and will be rescheduled.

The regular meeting of Town Council was held on the above date at 6:05 p.m. at Town Hall; all requirements of the Freedom of Information Act having been satisfied:

Present were: Jerry Kaynard, Mayor Pro Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Susan Middaugh, Councilwoman
Pat O'Neil, Councilman
Mary Jane Watson, Councilwoman

Mayor Pro-Tem Kaynard led the Pledge of Allegiance, followed by a prayer by Councilwoman Watson. Mayor Pro-Tem Kaynard also paused for a period of silence in memory of Mayor Mike Perkis, and stated two plaques have been made in Mayor Perkis' honor. Town Council hopes to present it to Mrs. Perkis in the near future. Residents and one member of the media filled Town Hall.

I. FORMAT – Mayor Pro-Tem Kaynard opened the floor for comments.

Tim Reese, 305 Station 20, stated concern regarding three items: the affects the Gateway Project to be built on the Mt. Pleasant side of the causeway will have on Sullivan's Island; the parking situation, especially if Isle of Palms begins managed parking; and the Fire Station façade should be considered while designing the new Town Hall.

Linda Lee, Vice President of the Carolina Film Alliance, stated her concerns about Ordinance 2013-09 on the agenda.

Michael Mithoefer, 407 O'Neil, stated his concern regarding the tree survey, but understands his concern has been resolved.

Julia Khoury, 1728 l'on, stated she was glad Council agreed on the 6 inch diameter all tree species to be included in the survey; and would like an intelligent thought-out land plan involving experts.

Chad Waldorf, 3112 Marshall, stated he was present to answer any questions regarding the conservation easement for 3117 Marshall on the agenda.

Rusty Bennett, 3124 Marshall, stated he was present in support of the project with Chad Waldorf.

Alice Morrissey, 1652 Thompson, read a quote to Council about land use.

Norman Khoury, 1728 I'on, stated he supported the comments of Julia Khoury and Mike Mithoefer.

Nickie Bluestein, 2513 Atlantic, stated a newspaper article recently compared the property values of nearby island communities, and expressed concern about Sullivan's Island properties decreasing in value. He suggested to hire experts to determine what is happening to decrease value and the revenue received by the Town.

Barbara Spell, 1702 Atlantic, stated her concern of the potential Isle of Palms managed parking affecting Sullivan's Island, and inquired on when there will be public meetings on Sullivan's Island regarding the parking plan. Councilwoman Cooper stated that Council has publicly met in the past and decided not to have managed parking because SC DOT required the parking areas to be improved (paved). However, SC DOT has recently changed its philosophy and does not have that requirement. Mayor Pro-Tem Kaynard stated that the Town is watching the progress of the Isle of Palms' decision on managed parking, and can benefit from its progress. The Public Safety Committee will continue to monitor. Ms. Spell also inquired about the motion on the agenda concerning the Town Hall sewer tie-in. Councilwoman Middaugh responded she would explain during that portion of the meeting.

II. COUNCIL ACTION ITEMS

- 1. Motion was made by Councilman Clark, seconded by Councilman O'Neil, to approve the September 16, 2014 Regular Council meeting minutes, carried unanimously.**

- 2. Motion was made by Councilwoman Middaugh, seconded by Councilman Clark, to approve a Resolution Committing Funds for the Town's Non-Federal Share of the cost for the Project Known as FEMA-DR-4166-SC, Sullivan's island Wastewater Treatment Plant Flood Proofing, carried unanimously.**

- 3. Motion was made by Councilwoman Middaugh, seconded by Councilman Clark, to approve to tie-in the new Town Hall into the Sewer Treatment Plant by way of Gull Drive and Station 20-1/2 and authorize URS to update their engineering plan and provide cost estimates for project, carried unanimously.** Councilwoman Middaugh explained the new Town Hall needs to be tied-into the sewer plant. The current Town trailers are operating on temporary tanks that are not tied-in. There are two ways to tie-in the new Town Hall, and the Committee discussed the best route is to go down Station 20-1/2 from Gull Drive, and placing a manhole at the level where Town Hall will be for connection. Later improvements can be extended up Middle Street for the businesses there, as part of that project. This method will not cost any more than running it straight from the new Town Hall under the parking lots to the sewer plant.

- 4. Motion was made by Councilwoman Watson, seconded by Councilman O'Neil, to approve a Proclamation of Charleston STEM (Science, Technology, Engineering and Mathematics) Festival Day, carried unanimously.**

- 5. Motion was made by Councilwoman Watson, seconded by Councilwoman Middaugh, to approve the Proclamation of Mental Health Awareness Day, carried unanimously.**

6. Motion was made by Councilman Clark, seconded by Councilwoman Middaugh, to approve First Reading of Ordinance 2014-12, An Ordinance for the Sale of Lot 83-1/2 in the Town of Sullivan's Island (2624 Raven), carried unanimously. Administrator Benke stated a Special Council meeting will be held on October 28, 2014 at 8:15 am at Town Hall to have Second Reading of this Ordinance.

7. Motion was made by Councilwoman Watson, seconded by Councilman O'Neil, to have Second Reading and Ratification of Ordinance No. 2014-11, An Ordinance Amending Section 14 to by adding Section 14-34 for a Lease Agreement with Battery Gadsden Cultural Center LLC, carried unanimously.

8. Motion was made by Councilman O'Neil, seconded by Councilwoman Middaugh, to have Second Reading and Ratification of Ordinance 2013-09, An Ordinance Amending Section 14-25 of the Code of the Ordinances for the Town of Sullivan's Island to Revise Franchise Fees for Filming, Video Taping, and Still Photography for Commercial Purposes; and, to Add Language Prohibiting Filming of Any Type within the RC-1/RC-2 Zoning Districts or on the Beach.

Motion was made by Councilman O'Neil, seconded by Councilwoman Watson, to amend the motion to reflect that the ordinance be approved with the edits that are shown on the edited version and are summarized on page Action -19 proposed items 1-6; and further to amend the crew sizes of the three classifications of permit fees in paragraph E on page Action -17 for (E) (1) Low impact film operation – cast and crew up to 15; (E) (2) Medium Impact Film Operation – Cast, Extras and Crew 16 to 50; (E)(3) High Impact Film Operation – Cast, Extras and Crew over 50, carried unanimously.

Motion was made by Councilman O'Neil, seconded by Councilwoman Watson, to amend the motion to reflect that the ordinance with the title of the Ordinance 2013-09 to read: An Ordinance Amending Section 14-25 of the Code of Ordinances for the Town of Sullivan's Island to Rescind the Section in tis Entirety; and, to Add Language to Section 10-20 Establishing Business License Fees for Major Motion Pictures, Made for Television Movies, National and Regional Commercials, and All Other Types of Filming, Video Recording and Photography, carried unanimously.

Motion to approve the ordinance, as amended twice, carried unanimously.

III. REPORTS AND COMMUNICATIONS

1. **General and New Correspondence** – Correspondence was received from Ned Hettinger regarding the accreted land; the State Budget and Control Board regarding a claim; and letters of sympathy on the death of Mayor Perkis were received from the Isle of Palms Water and Sewer Commission and the Charleston Water System.

2. **Attorney Report** - No report.

3. **Boards and Commissions** – No report.

IV. COMMITTEE REPORTS

Finance Committee – Mayor Pro-Tem Kaynard. Monthly report rendered. Revenues and expenses for September were as expected.

Public Safety Committee – Councilman Clark. Monthly reports rendered. The ladder truck will arrive in April or May 2015. The Polar Bear Swim and managed parking will be discussed in the near future.

Water and Sewer Committee – Councilwoman Middaugh. Monthly reports rendered. Work continues on the I&I project. The minutes of Water and Sewer October 17, 2014 meeting will be approved at the next meeting.

Administration Committee – Mayor Pro-Tem Kaynard. Monthly report rendered. Council confirmed the meeting date changes for regular meetings in 2015. There will be a Special Meeting of Council on October 28, 2014 at 8:15 a.m. for Second Reading and Ratification of Ordinance 2014-12 (sale of lot 83-1/2).

Land Use and Natural Resources Committee – Councilman O’Neil. Monthly report rendered.

Special Meeting – A Special Meeting of Council was held at 4:30 this afternoon for executive session legal advice with Attorney Brady Hair. Councilman O’Neil stated that the lawyers will be ordering a survey of all trees in the accreted land.

RS Zoning District Conservation Easements – Consideration of establishing conservation easements on RS zoned parcels while allowing the standalone use of accessory structures on such parcels. A separate Committee meeting will be scheduled for this discussion.

Public Facilities Committee – Councilwoman Cooper. Monthly report rendered.

Town Hall Project – The Committee had consensus regarding the ceiling in the building and Creech & Associates will incorporate it into the Design Development documents.

Recreation Committee – Councilwoman Watson. The Moultrie News 50th year celebration in the Park went very well.

Motion was made by Councilwoman Watson, seconded by Councilman O’Neil, to adjourn at 7:20 pm, carried unanimously.

Respectfully submitted,

Ellen Miller

October 28, 2014

A Special Meeting of Town Council was held on October 28, 2014 at 8:15 a.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Jerry Kaynard, Mayor Pro-Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Pat O'Neil, Councilman

Mayor Pro-Tem Kaynard called the meeting to order at 8:20 a.m., and stated the press and public were duly notified in accordance with State Law. The purpose of the meeting was to have Second Reading of Ordinance 2014-12, for the sale of Lot 83-1/2.

Motion was made by Councilman Clark, seconded by Councilman O'Neil, to have Second Reading and Ratification of Ordinance No. 2014-12, An Ordinance for the Sale of Lot 83-1/2 in the Town of Sullivan's Island (2624 Raven), carried unanimously.

Motion was made by Councilman O'Neil, seconded by Councilwoman Cooper, to adjourn at 8:22 a.m., carried unanimously.

Respectfully submitted,

Ellen Miller

MICHAEL PERKIS
MAYOR

TOWN OF SULLIVAN'S ISLAND



TOWN COUNCIL
JERRY KAYNARD, MAYOR PRO TEM
CHAUNCEY CLARK
HARTLEY COOPER
SUSAN MIDDLEAUGH
PATRICK O'NEIL
MARY JANE WATSON

ANDY BENKE
TOWN ADMINISTRATOR

JASON BLANTON
COMPTROLLER

LAWRENCE A. DODDS
TOWN ATTORNEY

GREG GRESS
WATER AND SEWER MANAGER

JOE HENDERSON
ZONING ADMINISTRATOR

DANIEL S. HOWARD
CHIEF OF POLICE

ELLEN MILLER
TOWN CLERK

RANDY ROBINSON
BUILDING OFFICIAL

M. ANTHONY STITH
FIRE CHIEF

A RESOLUTION AUTHORIZING ESTABLISHMENT OF A MANAGED PARKING PLAN FOR SULLIVAN'S ISLAND

WHEREAS, the Town of Sullivan's Island offers a pristine coastal environment and expansive beach for residents, visitors and tourists; and,

WHEREAS, the population of the Berkeley, Charleston, Dorchester County area has grown dramatically during the previous two decades; and,

WHEREAS, littoral South Carolina has become a popular tourist destination for the eastern United States; and,

WHEREAS, residents, visitors, and tourists must park in the State of South Carolina owned right-of-way while on Sullivan's Island; and,

WHEREAS, the Town provides Police and Fire services to residents and visitors; and,

WHEREAS, the Town must maintain orderly traffic flow and parking in order to assure response time for emergency first responders; and,

WHEREAS, State statute provides for local municipalities to implement a paid parking plan within its jurisdiction for specific purposes defined by State code;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Mayor Pro Tem and Town Council of the Town of Sullivan's Island, in Council assembled, that it is the desire of the Town to proceed with crafting an economically viable managed parking plan.

RESOLVED This 18th day of November 2014.

Gerald A. Kaynard, Mayor Pro Tem

Ellen Miller, Town Clerk

Action - 6

To: Sullivans Island Town Council
Date: June 20, 2014
From: Simon Lancto
Re: Trolley Bridge Access Trail

Hello,

My name is Simon Lancto and I am an Eagle Scout Candidate with Boy Scout Troop #59 on Sullivans Island.

One of the last steps that I need to complete (in order to achieve Eagle rank) is to complete a Leadership Service Project. The project that I am proposing would involve Town owned property and I understand from Mr. Benke that your approval is required. The Access Trail is used for fishing as well as a quite place to gaze out at the water and enjoy the beauty of our Island. I believe that improving the usability of this area will benefit residents and visitors alike.

This Service Project would include:

- Minor pruning to improve the access trail
- The construction of a wood bench using treated lumber
- Bolting the bench (to existing asphalt) in order to insure permanency
- The construction and installation of a fishing line recycling box
- The installation of a Town provided trash barrel at the trailhead

In choosing this project the guidelines I needed to follow were:

- A project that would benefit any religious institution, any school or my community
- The project must present me with the opportunity for planning, development and leadership

The funding of this project will come from donations and the labor will be provided by members of Troop #59 and myself.

Thank you for your consideration,

Simon Crawford Lancto

Navigating the Eagle Scout Service Project

Information for Project Beneficiaries

Thank You and Congratulations

Congratulations on your selection as an Eagle Scout service project beneficiary, and thank you for the opportunity you are making available to an Eagle Scout candidate. Support from community organizations is important to Scouting—just as important as Scouting's contributions are to the community. Scouts provide important services, and benefiting organizations such as yours provides a vehicle for personal growth.

The Eagle Scout Rank and the Service Project

Service to others is an important part of the Scout Oath: "... to help other people at all times." Each year tens of thousands of young men strive to achieve the coveted Eagle Scout rank by applying character, citizenship, and Scouting values in their daily lives. One of the rank requirements is to *plan, develop, and give leadership to others in a service project helpful to any religious institution, school, or community*. Through this requirement, Scouts practice what they have learned and gain valuable project management and leadership experience.

Typical Projects

There are thousands of possible Eagle Scout projects. Some involve building things, and others do not. There have been all kinds: making birdhouses for an arboretum, conducting bicycle safety rodeos, constructing park picnic tables or benches, upgrading hiking trails, planting trees, conducting well-planned blood drives, and on and on. Other than the general limitations noted below, there are no specific requirements for project scope or for how many hours are worked, and there is no requirement that a project have lasting value. What is most important is the *impact or benefit* the project will provide to your organization. In choosing a project, remember it must be something a group with perhaps limited skills can accomplish under the leadership of your Eagle Scout candidate. If your Scout is to fulfill the requirement, *he* must be the one to lead the project. It is important you work with him and not with his parents or leaders.

Project Restrictions and Limitations

- Fundraising is permitted only for facilitating a project. Efforts that primarily collect money, even for worthy charities, are not permitted.
- Routine labor, like a service a Scout may provide as part of his daily life such as mowing or weeding a church lawn, is not normally appropriate. However, if project scale and impact are sufficient to require planning and leadership, then it may be considered.
- Projects are not to be of a commercial nature or for a business, though some aspects of a business operation provided as a service, such as a community park, may qualify.
- The Scout is not responsible for any maintenance of a project once it is completed.

Approving the Project Proposal and Project Scheduling

Once a potential project is identified, you must approve your Scout's proposal. Regular communications can make this quick and easy, but be sure you have discussed and considered all aspects of the project with him and that he has a clear understanding of your expectations and limitations. Keep in mind his proposal is merely an overview—not a final, comprehensive plan.

Some projects may take only a few weeks or months to plan and carry out, while others may take longer. Scouts working toward the Eagle rank are typically busy, so scheduling flexibility may be important. The proposal must also have several approvals, besides yours, before final planning occurs and work begins. Therefore, if a proposed project must be completed by a certain rapidly approaching date, it may be a good idea to consider something different.

Remember, too, that all work must be completed before the Scout's 18th birthday.

Approving Final Plans

After his proposal is approved by the BSA local council, your Scout must develop a plan for implementing the project. Before work begins, you should ask to see the plan. It may come in any format you desire or are willing to accept. It could even be a detailed verbal description. That said, the BSA includes a "Final Plan" form in your Scout's *Eagle Scout Service Project Workbook*, and we recommend that you ask your Scout to use it. If in your plan review you have any concerns the project may run into trouble or not produce the results you want, do not hesitate to require improvements *before* work begins.

Permits, Permissions, and Authorizations

- If the project requires building permits, etc., your Scout needs to know about them for his planning. However, your organization must be responsible for all permitting. This is not a duty for the Scout.
- Your organization must sign any contracts.
- If digging is involved, it is your responsibility to locate, mark, and protect underground utilities as necessary.
- If you need approval from a committee, your organization's management, or a parent organization, etc., be sure to allow additional time and let the Scout know if he is to assist with this.

Funding the Project

Eagle service projects often require fundraising. Donations of any money, materials, or services must be preapproved by the BSA unless provided by your organization; by the Scout, his parents, or relatives; or by his troop or its chartered organization. The Scout must make it clear to donors or fundraising event participants that the money is being raised on the project beneficiary's behalf, and that the beneficiary will retain any leftover funds. If receipts are needed, your organization must provide them. If your organization is not allowed to retain leftover funds, you should designate a charity to receive them or turn them over to your Scout's unit.

Supervision

To meet the requirement to "give leadership to others," your Scout must be given every opportunity to succeed independently without direct supervision. The Scout's troop must provide adults to assist or keep an eye on things, and your organization should also have someone available. The Scout, however, *must* provide the leadership necessary for project completion without adult interference.

Safety

Through the proposal and planning process, the Scout will identify potential hazards and risks and outline strategies to prevent and handle injuries or emergencies. Scouts as minors, however, *cannot be held responsible for safety*. Adults must accept this responsibility. Property owners, for example, are responsible for issues and hazards related to their property or employees and any other individuals or circumstances they would normally be responsible for controlling. If during project execution you have any concerns about health and safety, please share them with the Scout and his leaders so action may be taken. If necessary, you may stop work on the project until concerns are resolved.

Project Completion and Approval

After the project has been completed, your Scout will ask for your approval on his project report. The report will be used in the final review of his qualifications for the Eagle Scout rank. If the Scout has met your reasonable expectations, you should approve the project; if he has not, you should ask for corrections. This is not the time, however, to request changes or additions beyond what was originally agreed.

The Eagle Scout service project is an accomplishment a Scout will always remember. Your reward will be a helpful project and, more important, the knowledge you have contributed to a young man's growth.

Navigating the Eagle Scout Service Project is also available for download at: <http://www.scouting.org/advancement>.



Thank you for your help in making my Service Project a reality.

Eagle Scout, Simon Lacroix

REC'D OCT 28 2014



October 27, 2014

Town of Sullivan's Island
Mr. Andy Benke
P.O. Box 427
Sullivan's Island, SC 29482

Dear Mr. Benke,

I have some important and exciting news to share with you and appreciate the chance to write to you directly.

As you may recall, I returned to the helm of the Land Trust in 2010 as Interim Executive Director to lead the Land Trust through an immediate milestone, its 25th anniversary year. One opportunity after another presented itself, and ultimately, we dropped the "Interim" from the title. For the last four years, I have had the privilege of leading the Land Trust through some exciting and transformational times: Mrs. Farrow's Ashem Farm project, national accreditation and ultimately a transformative Community Visioning Process that became the platform for an ambitious strategic plan in 2013 that has significantly grown the capacity of the Land Trust.

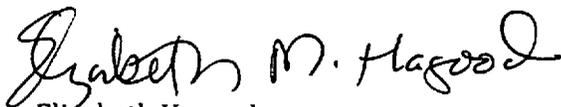
Over the past few years, it's been exhilarating and rewarding to work with the board, staff and our membership to optimize the organizational effectiveness and long-term capacity of this organization. Since I returned, we have built an incredible staff of 14 and are involved in creative, high-impact, collaborative projects that are transformational for conservation in the Lowcountry. In addition to preserving over 100,000 acres, the Land Trust led the way for significant community conservation projects like the Angel Oak Preserve and the Boeing mitigation project at Keystone.

Nothing gives me greater satisfaction than to know that I have contributed in some way to the stability and succession planning of this wonderful organization. The board and I recognize that we have a tremendous opportunity NOW to transition the executive leadership of the Land Trust. It is precisely this high point in the history of the Land Trust that presents the optimal time to seek the next Executive Director for this organization. The board has appointed a Search Committee to conduct a national search. In the meantime, I will remain in my position as Executive Director until my replacement is found and a smooth transition underway.

As dedicated landowners to the work of the Land Trust please let me extend our sincere gratitude for your generous gift of conservation preserving the irreplaceable natural resources of the Lowcountry. Although it is a time of transition know that the Land Trust will continue to work tirelessly towards protecting this place we call home.

I am very excited about being a part of the successful transition of leadership and will always remain engaged and committed to the Land Trust.

Most sincerely yours,


Elizabeth Hagood

Board of Trustees

Robert M. Baldwin, Samuel C. Carlton, Carol B. Ervin, Stephen F. Gates, J. Stanfield Gray, Thomas D.W. Hutto, Eleanor Moore Kuhl, Ann G. Kulze, M.D., Bradford S. Marshall, Burnet R. Maybank III, David Maybank III, Ford P. Menefee, Richard W. Salmons Jr., G. Trenholm Walker, R. Scott Wallinger, J. Rutledge Young Jr., J. Conrad Zimmerman

C-5

Andy Benke

From: Paul Boehm <paulboehm0@yahoo.com>
Sent: Monday, November 17, 2014 10:23 AM
To: Jerry Kaynard; crclark4si@gmail.com; susan.middaugh@gmail.com;
councilmembercooper@gmail.com; oneal@sullivansisland-sc.com; M Watson
Cc: Andy Benke; Joe Henderson
Subject: Hal Coste's treehouse

Dear Council: I am writing in regard to Hal Coste's treehouse and I'm wondering why the town cares whether he has one. The zoning code does not prohibit treehouses, in fact it doesn't mention them at all, so why object to Hal building one for his grandkids in his own back yard. Surely there have been many treehouses built around the island over the last 100 years, so why make such a big deal about it now? As long as Hal makes it structurally sound and safe, he should be permitted to keep it.
Thank you,

Paul Boehm, BIC

Boehm & Haynes

East Islands Real Estate, Inc.

29 JC Long Blvd., Isle of Palms, SC 29451

(843) 886-8114 (office)

(843) 810-0571 (mobile)

(843) 886-8145 (fax)

www.eastislandsrealestate.com

C-6

November 14, 2014

Sullivan's Island, SC Planning Commission
Gary Visser, Chair

Report to Council
For November 18, 2014 Council Meeting

Planning Commission held its regular meeting at 6:30PM, Wednesday, November 12, 2014 at Town Hall, 2050-B Middle Street. **Next meeting: 6:30PM Wednesday, December 10, 2014 at Town Hall.**

Chair Visser noted all Commissioners were present except Rusty Bennett (excused). Staff: Zoning Administrator Henderson and Asst. to Administrator Darrow. Approximately five (5) members of the public and no media present.

MEETING HIGHLIGHTS:

Action: Commissioners unanimously approved minutes from October 8, 2014 meeting

Items for Information

1. Mount Pleasant Land Conservancy (East Cooper Land Trust) Easements

The Commission requested review of deed restrictions established for two Town owned properties located adjacent to the RC-2 Zoning District [TMS# 529-05-00-096 (3.09 acres) and TMS# 532-06-00-082 (0.48 acres)]. East Cooper Land Trust holds the deed restrictions for the two properties, commonly known as the Old Dump (Station 19) and Old Cove Street Bridge lot. The Town placed the deed restrictions on these Town owned lots in 2012 for the primary purposes of protecting vistas and public access to the Intracoastal Waterway (ICW) and for use as small passive parks. Catherine Main, Executive Director for East Cooper Land Trust, was available to review deed restrictions and answer Commission's questions regarding the same.

Audience members were invited to ask questions and make comments on the properties. Concerns and suggestions provided:

- a. Concern: Debris on lots, particularly Station 19 from long-term "storage" of kayaks to trash
- b. Establish hours for public access to lots: policing problem occurs after dusk with late night drunkenness, loud partying, fighting, assignments, off-road 4-wheeling, traffic and parking. These activities disturb neighbors and create a litter zone.
- c. Suggest a "no-trespassing after dusk" sign, swing arm or chain to block area at night to vehicles and increased police patrolling of area in the evening.

Commission reviewed with Ms. Main potential uses for the properties which might align with the deed restrictions. Staff stressed that the Town owned properties are deed restricted to be passive recreational use intended for public access only.

Planning Commission items of recommendation or clarification for Town Council include:

- a. No personal property overnight on the lots, especially Station 19
- b. Gate or chain erected at night for lots, especially Station 19
- c. No trespassing at dark signs (dusk to dawn)
- d. Potentially trash barrels street-side
- e. Small conservation signs at corners of the property (East Cooper Land Trusts suggested)
- f. Plan to maintain the portion of bridge that is losing stability due to erosion at Cove Street lot (East Cooper Land Trust identified)
- g. Clarify the issue of structures on the lots (definition of an open air shelter)

B+C-1

November 14, 2014
Sullivan's Island, SC Planning Commission
Gary Visser, Chair

Report to Council
For November 18, 2014 Council Meeting

No formal motion or vote was made. Aforementioned list will be sent to Council as study questions and information requests.

2. Sullivan's Island Comprehensive Plan: Natural Resources Element

Commission reviewed various goals and strategies in Chapter 6, Natural Resources Element of the Sullivan's Island Comprehensive Plan.

No motions or action was taken. Zoning Administrator Henderson reviewed a flow-chart for Commission and Council activity on various Comprehensive Plan strategies from which the Commission can organize its workload and identify Council's activities related to the Comprehensive Plan. Commission will review the flow charts and return with questions at the December meeting.

3. Staff Update on Town Projects: Staff provided oral report.

4. Correspondence – N/A

Meeting adjourned at 7:50 p.m.

**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA
PLANNING COMMISSION
REGULAR MEETING MINUTES**

Wednesday, October 8, 2014

A regular meeting of the Town of Sullivan's Island Planning Commission was held at 6:30 p.m., Wednesday, October 8, 2014 at Town Hall, 2050-B Middle Street, all requirements of the Freedom of Information Act having been satisfied. Present were Commission members Chair Gary Visser, Vice-Chair Hal Currey, Sydney Cook, Rusty Bennett, Carl Hubbard, Carlsen Huey and Manda Poletti. Staff members present: Zoning Administrator Henderson and Asst. to Administrator Darrow.

I. Call to Order. Chair Visser called the meeting to order, stated press and public were duly notified pursuant to state law and all Commissioners present. No public or media present.

II. Approval of Agenda – Commission made no changes to Agenda

III. Approval of Minutes

MOTION: Mr. Bennett moved to approve the August 13, 2014 minutes as presented; seconded by Ms. Cook. MOTION UNANIMOUSLY PASSED.
(Note – no meeting held in September)

IV. Correspondence & General Public Comments – N/A

V. Items for Information

**1. Sullivan's Island Comprehensive Plan, Natural Resources Element
(Chapter 6)**

Chair Visser noted that, between updates of the Comprehensive Plan, the Commission will review individual elements and needs & goals to determine if there are action items for the Commission. Tonight the Commission will review the Natural Resources element. Chair Visser asked for a discussion of the land trusts as they relate to the accreted lands, for Commission's edification. He noted that the Commission will limit discussion to a general overview of the accreted/protected lands as it relates to the Natural Resources element.

Zoning Administrator Henderson provided a broad overview of public spaces on the Island: tree protection ordinances, beach front, access points to beaches and marshes, deed protected vacant lots with marsh views and marsh area open spaces. He noted that the Town recently provided to FEMA an inventory and mapping of open space lands pursuant to its flood plain management audit. He further noted that the land trusts holding deed restrictions for various conservation spaces make annual inspections of the sites to ensure Town compliance with said restrictions.

Zoning Administrator Henderson noted that one of the Natural Resources Element Needs & Goals relates to the protection of dune walkovers. An example of recent Town activity that furthers this goal includes walkover enhancements at different Town access points.

Zoning Administrator Henderson noted that approximately 61.3% of the Town's boundary area is open space. Including all the parcels/lots and areas maintained by the Town (ex. Old Dump lot or grounds around Thomson Park), the total climbs to approximately 71% open space, the highest level of open space credit available by FEMA. He noted the Town receives bonus points with FEMA for having such significant percentages of open spaces, reducing individual property owners' flood insurance premiums.

Zoning Administrator Henderson clarified that privately held conservation restricted open spaces should count toward FEMA open space credits for the Town. He noted that FEMA required the elimination of federally owned open space properties from the Town's inventory for the agency's audit.

The Commission discussed vacant Town parcels, Stations 9 and 19, and conservation deed protections with the Mt Pleasant Conservancy. The Commission asked Staff to obtain and share with Commission the deed restrictions for these parcels for discussion at its November meeting. Zoning Administrator Henderson provided an overview of the nature trail projects (Phase 1 and 2) in the beachfront accreted lands. The Commission briefly discussed privately maintained beach access paths.

Commission reviewed various goals and strategies in Chapter 6, Natural Resources Element of the Sullivan's Island Comprehensive Plan. Chair Visser asked Staff to identify actionable items from Chapter 6 Needs & Goals that the Commission could review and discuss in November.

Items for Commission to review in November:

Deed restrictions for vacant lots Stations 9 and 19 to discuss potential allowed uses in lot;
Review of view corridors (marsh side);
Needs & Goals list, Chapter 6, for actionable items;
Ordinances related to privately maintained beach access paths
No motions or action was taken.

1. Battery to Beach

Zoning Administrator Henderson provided an update on the Battery to Beach bicycle route and implementation of signed Sullivan's Island route per SCDOT encroachment permits (11 signs total). No motions or action was taken.

2. Planning Commission Meeting Dates FY 2015

Commission set its 2015 meeting schedule, noting Commission will meet on Monday, November 9, 2015 as the regularly scheduled November date (Wednesday, November 11, 2015) will be Veteran's Day holiday.

3. Staff Update on Town Projects – Staff provided an oral update on various Town projects for Commission’s information (no action taken)

Next Meeting – (6:30pm) Wednesday, November 12, 2014 at Town Hall

Items identified for the agenda:

Sullivan’s Island Comprehensive Plan, Natural Resources Element (Chapter 6)

Deed restrictions for vacant lots Stations 9 and 19 to discuss potential allowed uses in lot;

Review of view corridors (marsh side);

Needs & Goals list, Chapter 6, for actionable items;

Ordinances related to privately maintained beach access paths

No motions or action was taken.

There being no further business, the meeting adjourned at approximately 7:46p.m. (Mr. Bennett motioned; Mr. Currey seconded; unanimously passed).

Respectfully submitted,

Lisa Darrow

Asst. to Administrator

Approved at the Wednesday, November 12, 2014 Planning Commission Meeting

**FINANCE
COUNCIL MEETING**

November 18, 2014

**Co-Chairman Jerry Kaynard
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

I. Matters for Action by Council

No action items at this time.

II. Matters for Discussion by Council

No discussion matters for Council at this time.

III. New Matters Presented to Council

1. September 2014 financial report.
2. Business License Rates FY 2015 – Staff proposes to introduce an ordinance at the December meeting of Council to increase the business license rates for FY 2015.

IV. Matters Pending By Council

No pending items at this time.

ORDINANCE 2014-13

AN ORDINANCE AMENDING SECTION 10-20 OF THE CODE OF ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND TO REVISE BUSINESS LICENSE FEES

WHEREAS, Title 5 Section 7 Paragraph 30 of the South Carolina Code of Law provides each municipality of the State the authority to levy a business license tax on gross income, in addition to other taxes and fees, when it appears to be necessary to preserve health, peace, order and general welfare; and

WHEREAS, the members of Town Council have recognized a need to increase the business license tax in the Town;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Sullivan's Island, in Council assembled, that Section 10-20 of the Sullivan's Island Code of Ordinances shall be and are hereby amended to read specifically as follows:

Sec. 10-20. Classification Rate Schedule. (12/16/08) (12/18/12) (11/19/13)

The license fee for each Class of business shall be computed in accordance with the following rates. The major groups of businesses included in each Class are listed with the major group number according to the Standard Industrial Classification Manual (SIC). The License Inspector shall determine the proper class for a business according to the SIC. (12-15-92)

<u>CLASS</u>	<u>INCOME: 0 - \$2,000</u> MINIMUM	<u>RATES</u>
		<u>ALL OVER \$2,000</u> Rate per thousand (for portion round off to next thousand)
1	\$47.79	\$2.39
2	\$59.64	\$2.58
3	\$71.43	\$2.73
4	\$83.02	\$2.94
5	\$95.64	\$3.09

6	\$107.12	\$3.30
7	\$119.79	\$3.45
7a	\$1,000.00	See Rate Schedule Below
8	See individual business in Class.	

NON-RESIDENT RATES

Unless otherwise specifically provided, all minimum fees and rates shall be doubled for non-residents and itinerants having no fixed principal place of business within the municipality.

CLASS 7a Rates (11/17/09)

	<u>Base Rates</u>	
	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Gross income less than \$10,000	\$1,000.00	\$1,500.00
Gross income of \$10,000 or more	\$1,000.00	\$2,000.00

Rate Structure

- Gross income less than \$20,000 Base rate
- Gross income of \$20,000 to \$30,000.....Base rate and \$10 per thousand
- Gross income of \$30,001 to \$50,000.....Base rate and \$20 per thousand
- Gross income of more than \$50,000.....Base rate and \$30 per thousand

Per thousand rate shall not be doubled for non-residents under Class 7a.

CLASS 8 RATES

(Each SIC Number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of State Law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-residents rates do not apply except where indicated. Businesses listed in this ordinance which are not permitted under the Zoning Ordinance may not be licensed.)

SIC 15, 16 & 17 Contractors, construction, all types.

	<u>Income</u>	<u>Minimum</u>	<u>Per \$1,000 or fraction</u>
A. Having permanent place of business within the municipality			
	FIRST \$2,000	\$119.48	plus
	EACH ADDITIONAL \$1,000		\$3.46
B. Itinerant (no permanent place of business within the municipality or non-resident)			
	FIRST \$2,000	\$238.96	plus
	EACH ADDITIONAL \$1,000		\$6.92

A trailer at the construction site, a home office or structure in which the contractor resides is not a permanent place of business under this ordinance.

The total fee for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job, and no deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Inspector a list of subcontractors furnishing labor or materials for each project.

<u>SIC</u>		<u>License Fee</u>
40	- <u>Railroad Companies</u> - (See Code Sec. 12-23-210)	\$75.00
4121	- <u>Taxicabs</u> - On gross income --- Rate Class 7 (proof of insurance required.)	
481	- <u>Telephone Companies not occupying public street pursuant to Franchise</u> - on gross receipts from customers' premises, telecommunications equipment, intrastate long distance tolls, service work charges, directory, miscellaneous and supplemental services billed to customers located within the municipality. Charges billed to customers located within the municipality shall be deemed to have been apportioned by the company according to services rendered within the municipality.	
	On gross receipts not exceeding \$25,000	\$250.00
	On the next \$175,000 per \$1,000	5.00
	Over \$200,000 per \$1,000	1.00
	<u>Telephone companies occupying public streets</u> pursuant to franchise may pay fee in lieu of a business license, OR receive credit for business license fees as provided by the franchise agreement.	
4841	- <u>Television, Cable or Pay</u>	Franchise
491	-	
493	- <u>Electric and Gas Companies</u>	Franchise
		<u>Per \$1,000</u> <u>or Fraction</u>
	<u>Income</u>	<u>Minimum</u>
5093	- <u>Junk or Scrap Dealers</u> (non-resident rates apply)	
	First \$2,000	\$116.00 PLUS
	Over \$2,000	\$3.21
55	- <u>Automotive and Motor Vehicle Dealers and Farm Machinery, Retail</u> -	
	First \$2,000	\$ 41.00 PLUS
	Over \$2,000	\$1.95

One sales lot not more than 400 feet from main showroom may be operated under this

license provided that proceeds from sales thereafter included in gross receipts at main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include full sales price without deduction for trade-ins. Dealer transfers shall not be included in gross receipts.

<u>SIC</u>	<u>Income</u>	<u>Minimum</u>	<u>Per \$1,000</u> <u>or Fraction</u>
5812/5813	-	<u>Restaurants, retail food businesses, convenience stores or other similar establishments, which sell or serve alcoholic beverages or permit the consumption of alcoholic beverages on the premises, and general food establishments -</u>	
	First \$2,000	\$162.74	PLUS
	Over \$2,000		\$3.24
5932	-	<u>Pawn Brokers - All Types</u>	
	First \$2,000	\$116.00	PLUS
	Over \$2,000		\$3.20
5962	-	<u>Vending Machines</u> and all other coin operated Automatic Merchandising Machines (Not included in Business Gross Income): \$12.75 stamp per machine required PLUS	
	First \$2,000	\$70.00	PLUS
	Over \$2,000		\$2.66
5963	-	<u>Peddlers, Solicitors, Canvassers, Door-To-Door Sales,</u> direct retail sales of merchandise. (Non-resident rates apply)	
	(a) Regular activities (not more than two sales periods of more than three days each per year)		
	First \$2,000	\$93.00	PLUS
	Over \$2,000		\$3.00
	(b) Seasonal activities (not more than two sale periods of not more than three days each year, separate license required for each sale period)		
	First \$2,000	\$ 5.81	PLUS
	Over \$2,000		\$3.00

Section 1.

SIC NAICS
CODE or CODE

63 5241 Insurance Companies: Except as to fire insurance, "gross premiums" means gross premiums written for policies for property or a risk located within the municipality. In addition, "gross

premiums” shall include premiums written for policies that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by (1) the insurance company’s office located in the municipality, (2) the insurance company’s employee conducting business within the municipality, or (3) the office of the insurance company’s licensed or appointed producer (agent) conducting business within the municipality, regardless of where the property or risk is located, provided no tax has been paid to another municipality in which the property or risk is located based on the same premium. (12-6-04) (11-20-12)

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute conducting business within the municipality, regardless of whether or not an office is maintained in the municipality. (11-20-12)

As to fire insurance, “gross premiums” means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality. (11-20-12)

Gross premiums shall include all business conducted in the prior calendar year. (11-20-12)

Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Declining rates shall not apply. (11-20-12)

631-632	52411	<u>Life, Health and Accident</u>	0.75% of Gross Premiums
633-635	524126	<u>Fire and Casualty</u>	2% of Gross Premiums
636	524127	<u>Title Insurance</u>	2% of Gross Premiums

Section 2.

Notwithstanding any other provisions of this ordinance, license taxes for insurance companies shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid. (11-20-12)

Section 3.

Any exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax. (11-20-12)

Section 4.

Pursuant to S.C. Code Ann. Sections 38-45-10 and 38-45-60, the Municipal Association of South Carolina is designated the municipal agent for purposes of administration of the municipal broker's premium tax. The agreement with the Association for administration and collection of current and delinquent license taxes from insurance companies as authorized by S.C. Code Section 5-7-300 and administration of the municipal broker's premium tax in the form attached hereto is approved and the mayor is authorized to execute it. (11-20-12)

All ordinances in conflict with this ordinance are hereby repealed. (11-20-12)

7993 - Amusement Machines, Coin Operated.

- A. Music machines, kiddie rides, and amusement machines licensed pursuant to S. C. Code S23-21-2720 (A) (1) and (A) (2):
\$14.50 per machine PLUS
First \$2,000 income ... minimum \$116.00 PLUS
Over \$2,000 \$3.63 per thousand or portion thereof.

- B. Video poker and amusement machines licensed pursuant to S. C. Code S12-21-2720 (A)(3):
\$173.00 per machine PLUS
First \$2,000 income ... minimum \$127.50 PLUS
Over \$2,000 \$3.63 per thousand or portion thereof. (1-18-94)

7999 - Billiard or Pool Rooms. All types.
\$58.15 stamp per table required PLUS
First \$2,000 income ... \$11.58 PLUS
Over \$2,000 \$3.63

7999 - Carnivals and Circuses
First \$2,000 income \$11.58 PLUS
Over \$2,000\$3.63

RATE CLASSIFICATION INDEX

RATE CLASS 1

<u>SIC</u>	<u>Business Group</u>
47	- Travel Agencies
53	- General Merchandise Stores
54	- Food Stores
553-554	- Auto Supply Stores and Gasoline Service Stations
56	- Apparel and Accessory Stores
58	- Eating Places
636-639	- Insurance Companies (Except Life, Health, Fire & Casualty)
86	- Membership Organizations

RATE CLASS 2

<u>SIC</u>	<u>Business Group</u>
01	- Agricultural Production - Crops
02	- Agricultural Production - Animals
20	- Food and Kindred Products
22	- Textile Mill Products
23	- Apparel & Other Finished Products from Fabrics and Similar Materials
25	- Furniture and Fixtures
30	- Rubber and Miscellaneous Plastic Products
31	- Leather and Leather Products
32	- Stone, Clay, Glass & Concrete Products
33	- Primary Metal Industries
34	- Fabricated and Metal Products (Except Machinery and Transportation Equipment)
37	- Transportation Equipment
39	- Miscellaneous Manufacturing Industries
50	- Wholesale Trade - Durable Goods
51	- Wholesale Trade - Nondurable Goods
52	- Building Materials, Hardware, Garden Supply and Mobile Home Dealers
57	- Furniture, Home Furnishings & Equipment Stores
70	- Hotels, Rooming Houses, Camps and Other Lodging

RATE CLASS 3

SIC

Business Group

- 07 - Agricultural Service
- 24 - Lumber and Wood Products (Except Furniture)
- 26 - Paper and Allied Products
- 29 - Petroleum Refining and Related Industries
- 36 - Electrical and Electronic Machinery, Equipment and Supplies
- 42 - Motor Freight Transportation & Warehousing
- 44 - Water Transportation
- 45 - Transportation by Air
- 59 - Miscellaneous Retail (Except vending machines, peddlers and pawnbrokers)
- 61 - Credit Agencies other than Banks
- 75 - Automotive Repair, Services and Garages
- 78 - Motion Pictures
- 79 - Amusement and Recreation Service (Except Motion Pictures, Amusement Machines and Carnivals)
- 89 - Miscellaneous Services

RATE CLASS 4

SIC

Business Group

- 27 - Printing, Publishing & Allied Products
- 28 - Chemicals and Allied Products
- 35 - Machinery, Except Electrical
- 48 - Communication (Except Telephone)
- 76 - Miscellaneous Repair Services

RATE CLASS 5

SIC

Business Group

- 09 - Fishing, Hunting and Trapping
- 14 - Mining - Minerals
- 38 - Measuring, Analyzing and Controlling Instruments; Photographic, Medical and Optical Goods; Watches and Clocks
- 41 - Local & Suburban Transit & Interurban Highway Passenger Transportation
- 62 - Security & Commodity Brokers, Dealers, Exchanges and Services
- 73 - Business Services

RATE CLASS 6

<u>SIC</u>	<u>Business Group</u>
49	- Sanitary Services
72	- Personal Services

RATE CLASS 7

<u>SIC</u>	<u>Business Group</u>
08	- Forestry
10	- Mining - Metals
21	- Tobacco Manufacture
46	- Pipelines (Except natural gas)
64	- Insurance Agents, Brokers and Service
65	- Real Estate
67	- Holding and Other Investment Offices
80	- Health Services
81	- Legal Services
82	- Educational Services
83	- Social Services
87	- Engineering, Accounting, Research, Management and Related Services

RATE CLASS 7a

<u>SIC</u>	<u>Business Group</u>
651	- Vacation Rental as described in Chapter 21 of the Town's Ordinances

RATE CLASS 8

<u>SIC</u>	<u>Business Group</u>
15,16,17	- Contractors, Construction, All Types
40	- Railroad Companies
4111	- Local and Suburban Transit
4121	- Taxi Cabs
481	- Telephone Communication
491-493	- Electric & Gas Services
5093	- Junk and Scrap Dealers
55	- Automotive and Motor Vehicle Dealers and Farm Machinery Retail (Except Auto Supply Stores - 553 and Gasoline Service Stations - 554)

- 5813 - Drinking Places (Alcoholic Beverages)
- 5932 - Pawnbrokers
- 5962 - Vending Machines (Automatic Merchandising)
- 5963 - Peddlers

RATE CLASS 8 (CONT).

- 631-635 - Insurance Companies, Fire and Casualty, Life and Health
- 6411 - Brokers for Non-admitted Insurers]
- 7993 - Amusement Machines, Coin Operated
- 7999 - Billiard or Pool Tables, All Types
- 7999 - Carnivals and Circuses

If a term or portion of this ordinance is invalid the remaining ordinance remains valid,
 THIS ORDINANCE SHALL BE EFFECTIVE UPON RATIFICATION.

SIGNED, SEALED AND DELIVERED THIS ____ DAY OF DECEMBER 2014.

 Gerald Kaynard, Mayor Pro Tem

Attest:

Attest to form:

 Ellen Miller, Town Clerk

 Lawrence Dodds, Town Attorney

First Reading:

Second Reading and Ratification:

**Finance
Points of Interest
October 2014**

Revenue

1. The Town has received approximately \$82,800 in this fiscal year for prepaid legal reimbursements from the prepaid legal insurance.
2. The Town has received approximately \$74,000 from the State Revolving Fund loan as of October 31st.
3. All other revenues were as expected for October 2014.

Expenditures

1. All expenses were as expected for October 2014. Any expense account that may appear high in comparison with budget is due to annual maintenance agreements.
2. The two new patrol vehicles which were budgeted for this fiscal year were purchased during October.
3. The first payment to Arcadis was made during October in the amount of \$43,360.12. The Town is paying the contractor as funds are received from the SRF.
4. The cost of the relocation and operation of the temporary Town Hall as of October 2014 was \$344,500. The cost of the temporary Town Hall is approximately \$4,000 per month.
5. The cost for the design and construction of the Town Hall as of October 2014 was approximately \$187,000.

October 31, 2014
Cash & Investment Balances

CHECKING ACCOUNTS	\$ 4,894,619.20
MONEY MARKET - 2014 GO BOND FUNDS	4,105,161.28
SC LOCAL GOVERNMENT INVESTMENT POOL	203,832.48
INVESTMENTS	150,006.16
CASH ON HAND	<u>600.00</u>

TOTAL CASH & INVESTMENTS: \$ 9,354,219.12

Unassigned:

Operating	\$ 1,701,702.54
2014 GO Bond Funds	4,105,161.28
Capital Improvements Reserve	336,500.00
Emergency Reserve	1,025,000.00

Assigned:

William Bradley Memorial Fund	20,000.00
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Committed:

-

Restricted:

County Accommodations Tax Funds - County Deputies	53,985.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	451.84
Victim's Rights Fund	<u>67,046.58</u>

Total Cash & Investment Accounts \$ 7,344,965.49

PETTY CASH:

Petty Cash	<u>\$ 400.00</u>
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TOTAL GENERAL FUND \$ 7,345,365.49

Operating	\$ 192,329.07
SRF - Debt Service Retirement	90,528.95
Capital Improvement Fund Sewer	107,876.53
Sewer Depreciation Fund	<u>36,362.88</u>

Total Sewer Fund \$ 427,097.43

Operating	\$ 699,171.02
Capital Improvement Fund Water	177,544.46
CWS CIP Improvements Fund	222,857.97
Water Depreciation Fund	46,167.97
Petty Cash	<u>200.00</u>
Total Water Fund	\$ <u>1,145,941.42</u>
<hr/>	
Unreserved	<u>\$ 335,487.21</u>
Total Hospitality Tax Fund - Restricted	\$ <u>335,487.21</u>
<hr/>	
Unreserved	<u>\$ 65,047.07</u>
Total Local Accommodations Tax Fund -	\$ <u>65,047.07</u>
<hr/>	
Tree Bank Fund - Committed	<u>\$ 35,280.50</u>
Total Tree Fund	\$ <u>35,280.50</u>
TOTAL CASH & INVESTMENTS:	\$ <u>9,354,219.12</u>
<hr/>	
1% Firemen's Fund - First Federal Money Market	<u>\$ 179,630.42</u>
Total 1% FIREMEN'S FUND	\$ <u>179,630.42</u>

**Investment Income
Month Ended October 31, 2014 and YTD**

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	0.2049%	36.24	121.36
South State Bank Money Market	0.20%	469.52	2,252.04
South State Bank MM - Bond	0.20%	418.35	2,082.32
1st Southeast Investor Services	0.01%	1.23	5.00
		<u>\$ 925.34</u>	<u>\$ 4,460.72</u>

Interest Earned by Fund

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 715.64	\$ 3,633.72
Sewer Fund	48.16	158.31
Water Fund	109.02	460.48
State A-Tax Funds	-	-
Local A-Tax Funds	7.36	30.28
Hospitality Tax Fund	41.82	163.07
Tree Fund	<u>3.34</u>	<u>14.86</u>
Total Earned	<u>\$ 925.34</u>	<u>\$ 4,460.72</u>

FY 2014-2015

TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	REMAINING BALANCE	PCT
GEN FUND					
GEN FUND					
10-3000-2100 PRIOR YEAR'S FUND BALANCE	145,291.00	0.00	0.00	145,291.00	100
10-3000-3300 INTEREST EARNED	6,000.00	714.89	3,663.99	2,336.01	39
10-3000-5000 V.F.D.	0.00	0.00	11,286.71	-11,286.71	0
10-3000-6000 POLICE ACCIDENT REPORTS	200.00	0.00	60.00	140.00	70
10-3000-8000 TRANSFER FROM WATER FUND	200,000.00	0.00	0.00	200,000.00	100
10-3000-9100 LICENSES	725,000.00	14,086.37	77,665.25	647,334.75	89
10-3000-9110 DOG PERMITS	75,000.00	2,488.00	14,184.00	60,816.00	81
10-3000-9120 BOAT PERMITS	20.00	0.00	0.00	20.00	100
10-3000-9130 BD. OF ZONING APPEALS APPL.	2,000.00	250.00	650.00	1,350.00	68
10-3000-9140 DESIGN REVIEW BOARD FEES	11,000.00	400.00	2,233.00	8,767.00	80
10-3000-9150 PLANNING COMMISSION FEES	1,000.00	0.00	0.00	1,000.00	100
10-3000-9300 BUILDING PERMITS	250,000.00	19,697.32	99,685.71	150,314.29	60
10-3000-9350 TRIMMING & PRUNING INCOME	12,000.00	0.00	0.00	12,000.00	100
10-3000-9400 AD VALOREM PERS PROP TAX	1,776,000.00	10,614.16	46,969.08	1,729,030.92	97
10-3000-9410 HOMESTEAD EXEMPT REFUND	9,000.00	0.00	0.00	9,000.00	100
10-3000-9510 FINES COLL. - RECORDER	55,000.00	6,266.15	19,365.10	35,634.90	65
10-3000-9600 FEE SIMPLE TITLES	100.00	0.00	0.00	100.00	100
10-3000-9690 AID TO SUBDIVISIONS	33,000.00	13,129.96	21,717.39	11,282.61	34
10-3000-9710 VICTIMS RIGHTS FUND	10,000.00	0.00	0.00	10,000.00	100
10-3000-9750 BEVERAGE TEMP. PERMITS	21,000.00	0.00	9,150.00	11,850.00	56
10-3000-9760 FRANCHISE FEES - CELL TOWER	43,000.00	3,757.39	15,029.56	27,970.44	65
10-3000-9765 FRANCHISE FEES - OTHER	430,000.00	0.00	28,715.34	401,284.66	93
10-3000-9770 STATE ACCOMMODATIONS TAX	25,000.00	16,339.85	30,006.67	-5,006.67	-20
10-3000-9778 TRANSFER LOCAL A-TAX	30,000.00	2,500.00	12,500.00	17,500.00	58
10-3000-9779 TRANSFER FROM HOSP. TAX	250,000.00	20,834.00	104,167.00	145,833.00	58
10-3000-9780 L.O.S.T. PROP.ROLLBACK	120,000.00	11,160.43	57,352.36	62,647.64	52
10-3000-9781 L.O.S.T. REVENUE FUND	55,000.00	9,984.82	42,666.42	12,333.58	22
10-3000-9900 MISCELLANEOUS INCOME	130,000.00	32,040.11	177,299.95	-47,299.95	-36
10-3000-9901 PROCEEDS-SALES OF ASSETS	4,000.00	0.00	0.00	4,000.00	100
10 GEN FUND	4,418,611.00	164,263.45	774,367.53	3,644,243.47	82
10 GEN FUND	4,418,611.00	164,263.45	774,367.53	3,644,243.47	82

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
SEWER FUND					
SEWER FUND					
11-3000-3300 INTEREST EARNED	1,000.00	48.08	147.88	852.12	85
11-3000-4110 SEWER SERVICE CHARGES	815,642.87	70,226.64	316,415.57	499,227.30	61
11-3000-4111 PENALTIES	5,500.00	505.00	2,005.00	3,495.00	64
11-3000-4112 ADMINISTRATIVE ACCOUNT FI	1,300.00	100.00	450.00	850.00	65
11-3000-4500 SERVICE CALLS	500.00	0.00	0.00	500.00	100
11-3000-4600 INSPECTION FEES	1,500.00	100.00	1,000.00	500.00	33
11-3000-4900 MISCELLANEOUS	1,646,925.00	74,360.00	74,360.00	1,572,565.00	95
11-3000-9200 TRANSFER FROM GENERAL FU	125,000.00	0.00	0.00	125,000.00	100
11-3000-9400 TRANSFERS FROM GENERAL FI	0.00	90,507.08	90,507.08	-90,507.08	0
11-3000-9900 INCREASE TO RESERVE	3,200.00	0.00	0.00	3,200.00	100
11 SEWER FUND	2,600,567.87	235,846.80	484,885.53	2,115,682.34	81
11 SEWER FUND	2,600,567.87	235,846.80	484,885.53	2,115,682.34	81

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	REMAINING BALANCE	PCT
WATER FUND					
WATER FUND					
12-3000-3300 INTEREST EARNED	2,000.00	108.75	447.80	1,552.20	78
12-3000-4110 WATER SALES	977,697.40	87,567.39	398,502.23	579,195.17	59
12-3000-4111 PENALTIES	5,500.00	505.00	2,005.00	3,495.00	64
12-3000-4112 ADMINISTRATIVE ACCOUNT FI	8,000.00	1,231.61	4,371.61	3,628.39	45
12-3000-4114 HYDRANT METER PERMITS	200.00	0.00	0.00	200.00	100
12-3000-4300 METER CONNECT & RENEWAL:	7,000.00	100.00	8,455.00	-1,455.00	-21
12-3000-4400 METER REPAIRS	500.00	0.00	470.00	30.00	6
12-3000-4500 SERVICE CALLS	500.00	0.00	0.00	500.00	100
12-3000-4600 INSPECTION FEES	250.00	0.00	0.00	250.00	100
12-3000-4610 BACKFLOW TESTING	700.00	80.00	320.00	380.00	54
12-3000-4900 MISCELLANEOUS	100.00	0.00	100.00	0.00	0
12-3000-9000 ADDITION TO FUND BAL	-176,270.00	0.00	0.00	-176,270.00	100
12 WATER FUND	826,177.40	89,592.75	414,671.64	411,505.76	50
12 WATER FUND	826,177.40	89,592.75	414,671.64	411,505.76	50

FY 2014-2015

TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
HOSPITALITY TAX					
HOSPITALITY TAX					
13-3000-3300 INTEREST EARNED	0.00	41.72	155.62	-155.62	0
13-3000-9779 HOSPITALITY TAX	0.00	46,065.52	162,367.61	-162,367.61	0
13 HOSPITALITY TAX	0.00	46,107.24	162,523.23	-162,523.23	0
13 HOSPITALITY TAX	0.00	46,107.24	162,523.23	-162,523.23	0
LOCAL A-TAX					
LOCAL A-TAX					
17-3000-3300 INTEREST EARNED	0.00	7.34	29.53	-29.53	0
17-3000-9777 2% COUNTY A-TAX	0.00	0.00	5,271.46	-5,271.46	0
17-3000-9778 1% LOCAL A-TAX	0.00	3,119.54	14,309.60	-14,309.60	0
17 LOCAL A-TAX	0.00	3,126.88	19,610.59	-19,610.59	0
17 LOCAL A-TAX	0.00	3,126.88	19,610.59	-19,610.59	0
TREE FUND					
TREE FUND					
19-3000-3300 TREE FUND INTEREST	0.00	3.33	14.67	-14.67	0
19-3000-9310 TREE PERMITS	0.00	0.00	690.00	-690.00	0
19 TREE FUND	0.00	3.33	704.67	-704.67	0
19 TREE FUND	0.00	3.33	704.67	-704.67	0
	0.00	49,237.45	182,838.49	-182,838.49	0

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
FIRE DEPARTMENT					
FIRE DEPARTMENT					
10-5000-0100 SALARIES & WAGES	568,000.00	61,460.29	191,599.69	376,400.31	66
10-5000-0200 FD PRT SOCIAL SECURITY	42,000.00	4,523.88	13,911.48	28,088.52	67
10-5000-0210 FD PRT HEALTH INSURANCE	85,000.00	6,869.54	26,120.54	58,879.46	69
10-5000-0220 FD PRT POL OFF RETIREMENT	76,000.00	8,241.81	25,515.15	50,484.85	66
10-5000-0300 FD GAS & OIL	12,000.00	625.53	3,019.21	8,980.79	75
10-5000-0310 FD DIESEL	6,500.00	210.00	1,250.48	5,249.52	81
10-5000-0400 FD VEHICLE REPAIRS	20,000.00	2,423.75	9,919.16	10,080.84	50
10-5000-0600 FD SUPPLIES & MATERIALS	20,000.00	779.19	15,014.87	4,985.13	25
10-5000-0700 FD TELEPHONE	10,000.00	418.02	2,408.59	7,591.41	76
10-5000-0800 CO. WIDE RADIO SYSTEM	50,000.00	0.00	11,249.60	38,750.40	78
10-5000-0900 FD POWER & LIGHTS	11,000.00	620.98	3,260.48	7,739.52	70
10-5000-1000 FD INSURANCE	55,000.00	8,660.65	21,598.60	33,401.40	61
10-5000-1200 FD SYSTEM REPAIRS & MAINT	11,000.00	536.48	4,185.59	6,814.41	62
10-5000-1203 UNIFORMS & CLOTHING	10,000.00	101.31	101.31	9,898.69	99
10-5000-1300 FD DUES & CERTIF FEES	1,000.00	70.00	70.00	930.00	93
10-5000-1400 FD TRAINING & SEMINARS	9,500.00	4,735.83	6,256.92	3,243.08	34
10-5000-3000 FD MISCELLANEOUS EXPENSE	8,500.00	0.00	1,543.06	6,956.94	82
10-5000-3100 FD PROPERTY & EQUIP PURCH	93,000.00	1,431.07	32,717.78	60,282.22	65
10-5000-3102 FD-CAPITAL LEASE PRINCIPAL	34,800.00	0.00	19,688.81	15,111.19	43
10-5000-3110 PROP & EQUIP < \$5000	7,500.00	3,368.41	3,368.41	4,131.59	55
10-5000-3120 FD BUILDING REPAIRS	10,000.00	-689.00	689.00	9,311.00	93
10-5000-3200 FD DISPATCHING SERVICES	24,200.00	1,832.00	7,328.00	16,872.00	70
5000 FIRE DEPARTMENT	1,165,000.00	106,219.74	400,816.73	764,183.27	66
5000 FIRE DEPARTMENT	1,165,000.00	106,219.74	400,816.73	764,183.27	66

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	PCT
POLICE DEPARTMENT					
POLICE DEPARTMENT					
10-6000-0100 PD SALARIES & WAGES	480,000.00	49,806.20	166,394.27	313,605.73	65
10-6000-0200 PD PRT SOCIAL SECURITY	36,000.00	3,699.51	12,345.43	23,654.57	66
10-6000-0210 PD PRT HEALTH INS	59,000.00	3,788.18	17,867.96	41,132.04	70
10-6000-0220 PD PRT POL OFF RETIRE	63,000.00	6,622.98	21,586.26	41,413.74	66
10-6000-0250 COUNTY SHERIFF DEPUTIES	40,000.00	0.00	16,945.00	23,055.00	58
10-6000-0300 PD GAS & OIL	40,000.00	0.00	8,724.19	31,275.81	78
10-6000-0320 PD DIESEL FUEL	1,200.00	0.00	0.00	1,200.00	100
10-6000-0400 PD VEHICLE REPAIR & MAINT	15,000.00	479.30	4,513.68	10,486.32	70
10-6000-0600 PD SUPPLIES & MATERIALS	12,000.00	293.79	2,424.31	9,575.69	80
10-6000-0700 PD TELEPHONE	10,000.00	666.12	3,161.26	6,838.74	68
10-6000-0800 CO. WIDE RADIO SYSTEM	47,000.00	0.00	11,021.60	35,978.40	77
10-6000-0900 PD POWER & LIGHTS	5,000.00	294.06	1,446.12	3,553.88	71
10-6000-1000 PD INSURANCE	44,000.00	6,164.76	15,869.25	28,130.75	64
10-6000-1200 PD SYSTEM REPAIR & MAINT	8,000.00	21.00	518.96	7,481.04	94
10-6000-1203 UNIFORMS & CLOTHING	8,000.00	2,424.65	4,566.36	3,433.64	43
10-6000-1300 PD DUES & CERTIF FEES	500.00	0.00	0.00	500.00	100
10-6000-1400 PD TRAINING & SEMINARS	6,500.00	730.00	1,477.44	5,022.56	77
10-6000-3000 PD MISCELLANEOUS EXPENSE!	1,500.00	2,084.52	2,088.52	-588.52	-39
10-6000-3100 PD PROPERTY & EQUIP PURCH	20,000.00	0.00	-40.00	20,040.00	100
10-6000-3101 PD - DEBT FUNDED EQUIPMEN	0.00	62,450.00	87,676.00	-87,676.00	0
10-6000-3102 PD-CAPITAL LEASE PRINCIPAL	33,134.00	0.00	33,874.95	-740.95	-2
10-6000-3110 PROP & EQUIP < \$5000	7,000.00	8,734.25	14,798.05	-7,798.05	-111
10-6000-3200 PD DISPATCHING SERVICES	24,200.00	1,832.00	7,328.00	16,872.00	70
6000 POLICE DEPARTMENT	961,034.00	150,091.32	434,587.61	526,446.39	55
6000 POLICE DEPARTMENT	961,034.00	150,091.32	434,587.61	526,446.39	55

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
MAINTENANCE					
MAINTENANCE					
10-7000-0100 MD SALARIES & WAGES	170,000.00	15,694.37	54,579.84	115,420.16	68
10-7000-0200 MD PRT SOCIAL SECURITY	12,500.00	1,043.68	3,895.14	8,604.86	69
10-7000-0210 MD PRT HEALTH INSURANCE	25,000.00	1,411.87	7,155.86	17,844.14	71
10-7000-0220 MD PRT S. C. RETIREMENT	14,000.00	1,566.85	4,813.36	9,186.64	66
10-7000-0300 MD VEHICLE GAS & OIL	12,000.00	702.58	3,141.63	8,858.37	74
10-7000-0310 MD DIESEL FUEL	4,000.00	143.57	795.99	3,204.01	80
10-7000-0400 MD VEHICLE REPAIRS	7,500.00	144.59	538.15	6,961.85	93
10-7000-0600 MD SUPPLIES & MATERIALS	25,000.00	2,983.31	8,820.92	16,179.08	65
10-7000-0700 TELEPHONE	660.00	55.00	220.00	440.00	67
10-7000-0900 MD POWER & ELECTRICITY	42,000.00	3,169.26	12,677.28	29,322.72	70
10-7000-1000 MD INSURANCE	17,000.00	1,990.38	5,279.41	11,720.59	69
10-7000-1200 MD SYSTEMS REPAIRS & MAIN	16,000.00	0.00	0.00	16,000.00	100
10-7000-1203 UNIFORMS & CLOTHING	3,000.00	0.00	0.00	3,000.00	100
10-7000-3000 MD MISCELLANEOUS EXPENSE	1,000.00	0.00	0.00	1,000.00	100
10-7000-3102 MD-CAPITAL LEASE PRINCIPAL	7,917.00	0.00	7,916.29	0.71	0
10-7000-3400 MD GARBAGE DISPOSAL CONT	175,000.00	14,093.30	71,413.41	103,586.59	59
10-7000-3500 CAUSEWAY MAINTENANCE	2,000.00	0.00	0.00	2,000.00	100
10-7000-3600 CONTAINER SERVICING	13,000.00	0.00	707.11	12,292.89	95
10-7000-3700 BEACH PATH MAINTENANCE	10,000.00	26,600.00	26,600.00	-16,600.00	-166
7000 MAINTENANCE	557,577.00	69,598.76	208,554.39	349,022.61	63
7000 MAINTENANCE	557,577.00	69,598.76	208,554.39	349,022.61	63

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
RECREATION					
RECREATION					
10-8000-0900 RD POWER & LIGHTS	7,500.00	386.86	1,513.45	5,986.55	80
10-8000-1000 RD INSURANCE	2,500.00	347.40	1,389.60	1,110.40	44
10-8000-1300 RD RECREATION AREA MAINT	10,000.00	0.00	0.00	10,000.00	100
10-8000-1400 SPECIAL EVENTS	25,000.00	0.00	8,718.35	16,281.65	65
10-8000-3100 RD PROPERTY & EQUIP PURCH	130,000.00	6,834.77	8,534.97	121,465.03	93
10-8000-3110 PROP & EQUIP < \$5000	10,000.00	0.00	0.00	10,000.00	100
8000 RECREATION	185,000.00	7,569.03	20,156.37	164,843.63	89
8000 RECREATION	185,000.00	7,569.03	20,156.37	164,843.63	89

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	PCT
ADMIN					
ADMIN					
10-9000-0100 AD SALARIES & WAGES	385,000.00	43,557.10	131,875.15	253,124.85	66
10-9000-0200 AD PRT SOCIAL SECURITY	30,000.00	3,362.30	10,383.43	19,616.57	65
10-9000-0210 AD PRT HEALTH INSURANCE	46,200.00	4,068.26	15,622.04	30,577.96	66
10-9000-0220 AD PRT S. C. RETIREMENT	45,000.00	4,956.85	15,459.37	29,540.63	66
10-9000-0600 AD OFFICE SUPPLIES	24,000.00	1,785.97	10,735.16	13,264.84	55
10-9000-0610 AD TRAVEL - RECORDER	700.00	0.00	0.00	700.00	100
10-9000-0620 AD SUPPLIES - RECORDER	1,000.00	0.00	419.26	580.74	58
10-9000-0700 AD TELEPHONE	17,000.00	652.93	10,226.12	6,773.88	40
10-9000-0900 AD POWER & LIGHTS	8,000.00	525.24	3,003.34	4,996.66	62
10-9000-1000 AD INSURANCE	62,000.00	7,133.06	23,002.24	38,997.76	63
10-9000-1200 AD SYSTEMS REPAIR & MAINT	40,000.00	8,979.44	36,172.98	3,827.02	10
10-9000-1300 AD DUES & CERTIF FEES	3,200.00	500.00	1,296.25	1,903.75	59
10-9000-1400 AD TRAINING & SEMINARS	6,000.00	1,133.88	1,875.75	4,124.25	69
10-9000-1800 AD PROFESSIONAL SERVICES	120,000.00	165.00	4,983.22	115,016.78	96
10-9000-1810 AD FEE SIMPLE DEED COSTS	100.00	0.00	0.00	100.00	100
10-9000-1840 PLANNING EXPENSE	2,000.00	0.00	198.90	1,801.10	90
10-9000-1870 COUNCIL EXPENSES	11,000.00	292.14	323.33	10,676.67	97
10-9000-1880 GENERAL ADVERTISING EXPENSE	8,000.00	2,241.78	2,864.80	5,135.20	64
10-9000-1900 AD LEGAL & ACCOUNTING	100,000.00	6,193.03	48,378.72	51,621.28	52
10-9000-1910 ACCRETED LAND - LAWSUIT E	35,000.00	3,265.00	30,627.75	4,372.25	12
10-9000-1920 ACCRETED LAND MANAGEME	0.00	0.00	800.00	-800.00	0
10-9000-3000 AD MISCELLANEOUS EXPENSE	18,000.00	552.68	10,490.09	7,509.91	42
10-9000-3100 AD PROPERTY & EQUIP PURCH	10,000.00	0.00	0.00	10,000.00	100
10-9000-3105 CAPITAL PROJECT	0.00	5,261.33	80,321.01	-80,321.01	0
10-9000-3110 PROP & EQUIP < \$5000	10,000.00	0.00	2,014.00	7,986.00	80
10-9000-3130 TOWN HALL RELOCATION EXP	50,000.00	4,212.82	18,586.65	31,413.35	63
10-9000-4000 VICTIMS RIGHTS FUND	10,000.00	0.00	0.00	10,000.00	100
10-9000-5000 WATER BOND REPAYMENT	200,000.00	0.00	188,254.25	11,745.75	6
10-9000-8400 TRANSFER TO SEWER FUND	0.00	90,507.08	90,507.08	-90,507.08	0
10-9000-9500 INTEREST EXPENSE	0.00	0.00	41,205.00	-41,205.00	0
9000 ADMIN	1,242,200.00	189,345.89	779,625.89	462,574.11	37
9000 ADMIN	1,242,200.00	189,345.89	779,625.89	462,574.11	37

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	PCT
BUILDING					
BUILDING					
10-9500-0100 BD SALARIES & WAGES	194,000.00	22,148.26	65,898.77	128,101.23	66
10-9500-0200 BD PRT SOCIAL SECURITY	14,400.00	1,648.14	4,856.43	9,543.57	66
10-9500-0210 BD PRT HEALTH INSURANCE	23,000.00	1,750.80	7,003.20	15,996.80	70
10-9500-0220 BD PRT S.C. RETIREMENT	21,000.00	2,635.59	7,847.25	13,152.75	63
10-9500-0300 BD GAS & OIL	2,600.00	0.00	404.19	2,195.81	84
10-9500-0600 BD OFFICE SUPPLIES	3,000.00	0.00	123.03	2,876.97	96
10-9500-0630 BD SUPPLIES BLDG INSPECT	2,000.00	0.00	151.78	1,848.22	92
10-9500-0700 BD TELEPHONE	3,600.00	358.93	1,219.28	2,380.72	66
10-9500-0900 BD POWER & LIGHTS	1,300.00	37.96	198.15	1,101.85	85
10-9500-1000 BD INSURANCE	5,000.00	53.45	213.80	4,786.20	96
10-9500-1200 BD SYSTEMS REPAIRS & MAIN'	3,000.00	1,711.23	1,776.14	1,223.86	41
10-9500-1300 BD DUES & CERTIF FEES	2,000.00	0.00	0.00	2,000.00	100
10-9500-1400 BD TRAINING & SEMINARS	4,000.00	0.00	39.00	3,961.00	99
10-9500-1820 BZA EXPENSES	2,000.00	300.05	1,121.06	878.94	44
10-9500-1830 DRB EXPENSES	9,000.00	1,025.90	1,584.63	7,415.37	82
10-9500-1850 TREE COMMISSION	1,500.00	0.00	0.00	1,500.00	100
10-9500-2500 TRIMMING & PRUNING EXP.	11,400.00	0.00	0.00	11,400.00	100
10-9500-3110 PROP & EQUIP < \$5000	5,000.00	0.00	0.00	5,000.00	100
9500 BUILDING	307,800.00	31,670.31	92,436.71	215,363.29	70
9500 BUILDING	307,800.00	31,670.31	92,436.71	215,363.29	70

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**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2014 TO 10/31/2014**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
SEWER FUND					
SEWER FUND					
11-4000-0100 SALARIES & WAGES	168,308.92	19,243.48	57,741.96	110,566.96	66
11-4000-0200 PRT - SOCIAL SECURITY	12,875.63	1,403.04	4,140.95	8,734.68	68
11-4000-0210 PRT - HEALTH INSURANCE	25,390.83	1,842.33	7,479.32	17,911.51	71
11-4000-0220 PRT - S C RETIREMENT	18,018.67	2,033.68	6,229.99	11,788.68	65
11-4000-0300 GAS & OIL - VEHICLES	7,000.00	369.48	1,841.26	5,158.74	74
11-4000-0310 DIESEL FUEL	3,300.00	0.00	1,640.61	1,659.39	50
11-4000-0320 DIESEL EQUIPMENT	5,000.00	0.00	973.74	4,026.26	81
11-4000-0400 REPAIRS - VEHICLES	5,000.00	62.78	62.78	4,937.22	99
11-4000-0600 SUPPLIES & MATERIALS	10,000.00	502.13	5,025.43	4,974.57	50
11-4000-0610 TOOLS	2,000.00	0.00	1,139.38	860.62	43
11-4000-0620 OFFICE SUPPLIES	8,700.00	20.11	1,153.36	7,546.64	87
11-4000-0630 LAB SUPPLIES	3,700.00	15.73	3,392.51	307.49	8
11-4000-0700 TELEPHONE	5,600.00	479.59	2,093.61	3,506.39	63
11-4000-0900 POWER & ELECTRICITY	48,000.00	5,084.55	20,340.99	27,659.01	58
11-4000-1000 INSURANCE	19,000.00	2,375.83	6,935.35	12,064.65	63
11-4000-1200 SYSTEMS REPAIRS & MAINT	40,000.00	566.30	20,296.65	19,703.35	49
11-4000-1201 SLUDGE DISPOSAL	17,000.00	8,384.34	11,629.83	5,370.17	32
11-4000-1202 GRIT DISPOSAL	1,400.00	0.00	336.38	1,063.62	76
11-4000-1203 UNIFORMS & CLOTHING	1,500.00	0.00	50.00	1,450.00	97
11-4000-1210 CAPITOL IMPROVEMENTS	346,000.00	0.00	227.82	345,772.18	100
11-4000-1230 COLLECTION SYSTEM I & I REP	0.00	45,360.12	61,116.12	-61,116.12	0
11-4000-1300 DUES & CERTIFICATION	8,000.00	2,025.00	3,424.00	4,576.00	57
11-4000-1400 TRAINING & SEMINARS	5,000.00	-124.71	137.62	4,862.38	97
11-4000-1900 PROF SERVICES - AUDIT	5,000.00	0.00	0.00	5,000.00	100
11-4000-2000 PROFESSIONAL - ENGINEERNG	5,000.00	51,334.69	78,784.65	-73,784.65	-1,476
11-4000-3000 MISCELLANEOUS	1,124.82	0.00	1,185.25	-60.43	-5
11-4000-3100 PROP & EQUIPMENT PURCHASI	20,000.00	0.00	24,672.99	-4,672.99	-23
11-4000-3500 ADMIN OF SEWER BOND	72,000.00	0.00	0.00	72,000.00	100
11-4000-3510 LEASE PAYMENTS	19,568.98	0.00	13,568.98	6,000.00	31
11-4000-3600 WASTEWATER ANAL - LAB SVI	9,000.00	855.00	3,145.00	5,855.00	65
11-4000-3700 CHEMICALS	9,000.00	169.52	6,413.03	2,586.97	29
11-4000-4000 SRF - SEWER LINE REHAB	1,646,725.00	0.00	0.00	1,646,725.00	100
11-9000-0100 ADMIN SALARIES	41,269.70	4,624.20	13,868.93	27,400.77	66
11-9000-0200 PRT - SOCIAL SECURITY	3,157.13	350.09	1,046.37	2,110.76	67
11-9000-0210 PRT - HEALTH INSURANCE	3,429.78	320.65	1,282.60	2,147.18	63
11-9000-0220 PRT - S C RETIREMENT	4,498.40	504.03	1,511.71	2,986.69	66
11 SEWER FUND	2,600,567.86	147,801.96	362,889.17	2,237,678.69	86
11 SEWER FUND	2,600,567.86	147,801.96	362,889.17	2,237,678.69	86

FY 2014-2015

TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	REMAINING BALANCE	PCT
WATER FUND					
WATER FUND					
12-4000-0100 SALARIES AND WAGES	168,308.92	19,243.42	57,741.75	110,567.17	66
12-4000-0200 PRT - SOCIAL SECURITY	12,875.63	1,403.04	4,140.94	8,734.69	68
12-4000-0210 PRT - HEALTH INSURANCE	25,390.83	1,842.33	7,479.32	17,911.51	71
12-4000-0220 PRT - S C RETIREMENT	18,018.67	2,033.67	6,229.97	11,788.70	65
12-4000-0300 GAS & OIL - VEHICLES	7,000.00	369.48	1,841.27	5,158.73	74
12-4000-0310 DIESEL - VEHICLES	3,300.00	0.00	1,640.61	1,659.39	50
12-4000-0320 DIESEL EQUIP. REPAIRS & MAINT	2,000.00	0.00	84.55	1,915.45	96
12-4000-0400 REPAIRS - VEHICLES	5,000.00	62.77	82.77	4,917.23	98
12-4000-0600 SUPPLIES & MATERIALS	10,000.00	288.66	6,748.85	3,251.15	33
12-4000-0610 TOOLS	1,500.00	0.00	232.47	1,267.53	85
12-4000-0620 OFFICE SUPPLIES	8,700.00	0.00	1,008.71	7,691.29	88
12-4000-0630 LAB SUPPLIES	2,200.00	15.74	2,080.00	120.00	5
12-4000-0700 TELEPHONE	5,600.00	479.59	2,093.62	3,506.38	63
12-4000-0900 POWER & ELECTRICITY	2,800.00	248.40	1,213.61	1,586.39	57
12-4000-1000 INSURANCE	17,000.00	2,190.54	6,192.20	10,807.80	64
12-4000-1200 SYSTEMS REPAIRS & MAIN.	38,000.00	120.50	17,170.29	20,829.71	55
12-4000-1203 UNIFORMS & CLOTHING	1,500.00	0.00	50.00	1,450.00	97
12-4000-1210 CAPITOL IMPROVEMENTS	60,000.00	1,112.60	9,853.01	50,146.99	84
12-4000-1300 DUES & CERTIFICATION	9,000.00	0.00	4,355.00	4,645.00	52
12-4000-1400 TRAINING & SEMINARS	4,500.00	-124.71	550.29	3,949.71	88
12-4000-1900 PROFESSIONAL SER.- AUDIT	5,000.00	0.00	0.00	5,000.00	100
12-4000-2000 PROFESSIONAL-ENGINEERING	7,000.00	0.00	2,000.00	5,000.00	71
12-4000-3000 MISCELLANEOUS	1,564.35	789.84	946.81	617.54	39
12-4000-3100 PROP & EQUIPMENT PURCHASE	0.00	0.00	24,672.99	-24,672.99	0
12-4000-3500 TRANSFER TO GF - BOND PMT.	198,500.00	0.00	0.00	198,500.00	100
12-4000-3510 LEASE PAYMENTS	19,568.98	0.00	13,568.98	6,000.00	31
12-4000-3600 WATER ANALYSIS	1,200.00	0.00	0.00	1,200.00	100
12-4000-3700 CHEMICALS	7,000.00	2,339.12	5,133.15	1,866.85	27
12-4000-3900 H2O PAYMENT OPERATION	123,000.00	15,280.51	55,776.01	67,223.99	55
12-4000-4000 CPW IMPROVEMENTS	8,295.00	0.00	0.00	8,295.00	100
12-9000-0100 ADMINISTRATION SALARIES	41,269.70	4,624.15	13,868.79	27,400.91	66
12-9000-0200 PRT-SOCIAL SECURITY	3,157.13	350.09	1,046.33	2,110.80	67
12-9000-0210 PRT - HEALTH INSURANCE	3,429.78	320.62	1,282.48	2,147.30	63
12-9000-0220 PRT - SC RETIREMENT	4,498.40	504.00	1,511.63	2,986.77	66
12 WATER FUND	826,177.39	53,494.36	250,596.40	575,580.99	70
12 WATER FUND	826,177.39	53,494.36	250,596.40	575,580.99	70

TOWN HALL CONSTRUCTION PROJECT

Surveying and Architectural Costs

Thomas & Hutton Engineering - Survey of Area	\$ 4,733.21
Terracon Consultants, Inc.	5,500.00
Creech & Associates	9,126.25
	17,305.00
	13,002.10
	20,512.20
	32,976.71
	9,172.06
	10,450.00
	59,109.68
	<u>5,261.33</u>
Total Engineering & Architectural Costs	<u>\$ 187,148.54</u>

Construction Costs

Total Construction Costs \$ -

TOTAL TOWN HALL CONSTRUCTION PROJECT **\$ 187,148.54**

**Town Hall Expenses - Relocation & Operation
As of October 31, 2014**

Land Preparation and Trailer Set-up Expenses:	\$ 138,892.81
Sewer Tank Expenses:	53,434.28
Trailer Lease	92,173.84
Consultants	26,361.00
Miscellaneous Expenses:	<u>33,653.18</u>
	<u>\$ 344,515.11</u>

**PUBLIC SAFETY
COUNCIL MEETING**

November 18, 2014

**Chairman Chauncey Clark
Members Pat O'Neil and Mary Jane Watson**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

Monthly Report by Chiefs Howard and Stith

I. Matters for Action by Council

1. Sullivan's Island E-One 75 foot Ladder Truck – Chief Stith has received a request from Caromi Fire Department for the old ladder truck.

II. Matters for Discussion by Council

1. Public Safety Committee Meeting – A Committee Meeting was held November 13, 2014 at 4PM to discuss managed parking.

III. New Matters Presented to Council

1. Public Safety Committee Meeting – The next Public Safety Committee meeting will be held Wednesday December 3, 2014 3:30 PM at 2050 Middle Street. Proposed agenda attached.
2. General Dynamics Land Systems – General Dynamics will return to Sullivan's Island on February 16, 2015 for additional testing on the USMC Stryker vehicle. The Fire and Police Departments will assist as before.

IV. Matters Pending Further Action By Council

1. Managed Parking 2015 – Continued general discussion regarding management of parking for summer 2015.

Monthly Report for October 2014
PROPERTY VALUES

11/02/2014

Page 1

Type	Total for Month	Total for Year
Burglary Stolen	0.00	1260.00
Larceny Stolen	0.00	13716.00
Criminal Damage	0.00	6552.00
MVT Stolen	0.00	0.00
Other Stolen	0.00	1431.00
Burglary Recovered	0.00	0.00
Larceny Recovered	0.00	0.00
MVT Recovered	0.00	0.00
Other Recovered	0.00	0.00
Total Stolen	0.00	16407.00
Total Recovered	0.00	0.00
Total Seized	1000.00	1804.00

PS-11

***Caromi Fire Department
554 College Park Road
Post Office Box 779
Ladson, South Carolina 29456***

Voice (843) 553-3040

Fax (843) 797-7646

**Dale Johnston
Fire Chief**

**David Guarino Sr.
Chairman**

November 1, 2014

Chief Stith,

It has come to the attention of the Caromi Rural Volunteer Fire Department that the Sullivan's Island Fire Department is in possession of an 1989 E-One 75' Aerial , and is interested in donating it to a department who will repair and utilize the apparatus. The Caromi Rural Volunteer Fire Department is interested in acquiring this apparatus, and make the necessary repairs to return this unit to front line service.

The Caromi Rural Volunteer Fire Department is a single station department, who currently does not own an aerial of any type. After speaking with Chief McDaniel, it was made clear that the aerial does have a blown motor and will be donated in as is condition. This condition is recognized, and the Caromi Fire Department will assume all financial responsibilities for all required repairs and service to return the unit to operational status.

It is the intent of the Caromi Fire Department to utilize this aerial to service and protect its fire district. The department does have a need for this apparatus and would like to formally request the opportunity to have it donated to our organization. With the addition of this apparatus, it will also serve to further improve our ISO rating.

Thank you for this unique opportunity and your consideration as you make a decision. Please feel free to contact me directly if you have any additional questions or concerns for my organization.

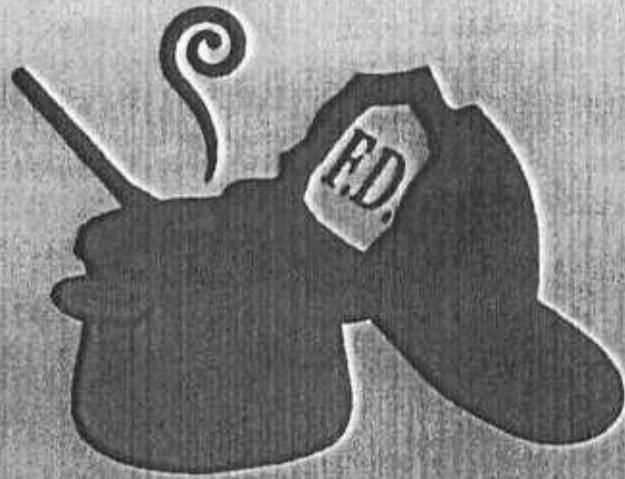
Dale Johnston

Fire Chief

Caromi Fire Dept.

PS-12

EAST COOPER 
MEALS ON WHEELS



CHAMPION

**FIRE DEPARTMENT
CHILI THROWDOWN**

2014 OYSTER ROAST

PS-13

MICHAEL PERKIS
MAYOR

TOWN OF SULLIVAN'S ISLAND



TOWN COUNCIL
JERRY KAYNARD, MAYOR PRO TEM
CHAUNCEY CLARK
HARTLEY COOPER
SUSAN MIDDAUGH
PATRICK O'NEIL
MARY JANE WATSON

ANDY BENKE
TOWN ADMINISTRATOR
JASON BLANTON
COMPTROLLER
LAWRENCE A. DODDS
TOWN ATTORNEY
GREG GRESS
WATER AND SEWER MANAGER
JOE HENDERSON
ZONING ADMINISTRATOR
DANIEL S. HOWARD
CHIEF OF POLICE
ELLEN MILLER
TOWN CLERK
RANDY ROBINSON
BUILDING OFFICIAL
M. ANTHONY STITH
FIRE CHIEF

PUBLIC SAFETY COMMITTEE

4:00 PM

Thursday, November 13, 2014
Town Hall, 2050-B Middle Street

AGENDA

1. Call to Order and notification that press and public were duly notified in accordance with Freedom of Information Act
2. Managed Parking - General Discussion by Committee Members
3. Staff Presentation
 - A. Review of 2009 Study – Andy Benke
 - B. Discussion of New Considerations for Managed Parking
 - i. Community Density and Future Development
 - ii. Public Safety
 - iii. New Technology
 - iv. Isle of Palms Timeline
 - C. Policy Considerations – Program Questions to Consider
4. Public Comment
5. Adjourn

PS-14

TOWN OF SULLIVAN'S ISLAND

SULLIVAN'S ISLAND

PUBLIC SAFETY COMMITTEE

November 13, 2014

PS-15

OUTLINE OF PRESENTATION

- I. Framework for the Discussion of Paid Parking
- II. Parking and Traffic By the Numbers
- III. Public Safety
- IV. Town Finances
- V. State Law Related to Parking
- VI. Options for Paid Parking
- VII. Questions and Answers

PS-16

FRAMEWORK FOR THE DISCUSSION

- Public Safety
- Town Finances

PS-17

PARKING SPACES- SUPPLY & DEMAND

Population

	1970	1990	2010
Mt. Pleasant	6,155	41,119	67,843
Isle of Palms	2,657	3,680	4,133
Sullivan's Island	1,426	1,623	1,791
Berkeley County	56,199	128,776	177,843
Dorchester County	32,276	83,060	136,555
Charleston County	247,650	295,039	350,209

PS-18

PARKING SPACES- SUPPLY & DEMAND

- Approximately 3000 spaces in public R-O-W
- Seasonal Increases of Day Trips
 - March-October
 - Peak at July 4th
 - Saturdays, Sundays & Holidays
 - Dog Walkers and Surfers

PS-19

Parking By the Numbers - Supply

- Approximately 3000 Right-Of-Way Spaces
- SI Zoning Code 21-15(b) 12 Foot Street Front Drive
- SC 56-5-2530(A)(2)(b) 15 Feet From Hydrant
- SC 56-5-2530(A)(2)(d) 30 Feet From STOP Sign

PS-20

Parking By The Numbers - Traffic

Southbound Traffic SC703

<u>Hour</u>	<u>02-01-14 (Sat)</u>	<u>06-28-14 (Sat)</u>
10-11	247	567
11-12	326	689
12-1	346	766
1-2	403	890
2-3	397	871
3-4	422	807
4-5	468	776
5-6	461	863

PS-21

Development Near SC703 Corridor

- Television Station Property
- Sullivan's Point
- Hindman Property
- BiLo Property
- Scott's Creek
- Hassell Property
- Coleman Boulevard

PS-22

PARKING SPACES- SUPPLY & DEMAND

Volume – 2008 Study

May Saturday Noon 850 Cars

Monday Noon 375 Cars

July Saturday Noon 1300 Cars

Monday Noon 600 Cars

September Saturday Noon 775 Cars

Monday Noon 325 Cars

PS-23

PUBLIC SAFETY

- Average Response Time
 - 2 to 4 Minutes Clear Conditions
 - Summer Delays: Parked Vehicles, Congestion During Ingress/Egress
 - EMS 7 to 10 Minutes From Mathis Ferry Road
- Summer Incidents vs. Winter Incidents
 - Winter Resident Assistance, Medical, Etc.
 - Lost Child, Beach Related, Traffic Related
- Ingress and Egress to Island

ps-24

Parking Violations – May to August

<u>Year</u>	<u>Tickets Issued</u>
2010	473
2011	332
2012	399
2013	253
2014	223

PS-25

TOWN FINANCES 101

Snapshot of Fiscal Year 2014 Budget

Government.....\$4,360,451

Water & Sewer.....\$1,548,630

Total.....\$5,909,081

ps-26

TOWN FINANCES 101

2014 Budget By Department

General Administration.....	\$1,401,730
Police.....	\$922,799
Fire.....	\$1,065,747
Zoning, Building & Construction.....	\$286,719
Recreation.....	\$53,611
Maintenance.....	\$629,845
Total.....	\$4,360,451

ps-27

TOWN FINANCES 101

Property Tax & Millage Tax Limitations

STATE CODE SECTION 6-1-320 (A)

A municipality may increase property tax millage rate for operating purposes above the previous year's rate by:

1. CPI for the previous 12 month period
2. Equal percentage of population change

TOWN FINANCES 101

Beach Community Comparison

PS-29

	SI	IOP	FB
Hospitality Tax	\$320,345	\$619,399	\$466,173
Accommodations Tax	\$ 67,956	\$2,819,395	\$1,010,948
License and Permits	\$1,808,418	\$2,622,426	\$ 968,376

TOWN FINANCES 101

Other Revenue Sources

- Franchise Fees
- Cell Tower
- Spoil Area
- Business License Fees

TOWN FINANCES 101

Property Tax as a Percentage of Revenue

2000/2001.....	46%
2002/2003.....	50%
2008/2009.....	41%
2013/2014.....	37%

STATE LAW & PAID PARKING

SECTION 56-5-710: Allows municipalities to regulate parking of vehicles

SECTION 5-29-30: Reaffirms the right of a municipality the right to establish on street parking

PS-32

Section 56-5-2510: Parked Vehicles

PARKING AT OTHER BEACH COMMUNITIES

Isle of Palms

- Meter Parking in the Commercial District
- Paid Parking in City Lots in Commercial District
- Paid Parking in County Park
- Free Parking in Right of Way
- Program Operated by City

PARKING AT OTHER BEACH COMMUNITIES

Folly Beach

- Meter Parking at the Wash Out
- Honor Box Parking at Beach Paths
- Paid Parking at Two County Parks
- Free Parking in Right of Way
- Program Operated by Contractor

PS-34

OPTIONS FOR PAID PARKING

- Flexible Plan – Certain Hours or Days
 - Method of Payment
- Island Wide or Area Specific
- All Year or Seasonal
- Coordination with Isle of Palms

Paid Parking

Questions and Answers

PS-36

**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA
PUBLIC SAFETY COMMITTEE OF COUNCIL
MEETING MINUTES**

Thursday, November 13, 2014

A meeting of the Public Safety Committee of Council was held at 4:00 p.m., Thursday, November 13, 2014 at Town Hall, 2050-B Middle Street, all requirements of the Freedom of Information Act having been satisfied. Present were Committee members, Chauncey Clark, Chair, Council members Pat O'Neil and Mary Jane Watson. Staff included Administrator Benke

I. Call to Order. Chair Clark called the meeting to order, stated the press and public were duly notified pursuant to state law and noted all members were present (approximately five audience members and two media in attendance)

II. Managed Parking – General Discussion by Commission Members

Chair Clark commented on light attendance at this meeting and asked residents to encourage neighbors to provide input on the managed parking matter.

Councilwoman Watson noted the managed parking issue has been on the Town's agenda for study and discussion for a number of years, noting discussions as early as June 2008.

III. Staff Presentation

A. Review of 2009 Study – Administrator Benke

Town process started process in 2006 with study and research in 2007-2008 with several public meetings in 2008-2009 on the topic. Sullivan's Island and Isle of Palms have researched and discussed managed parking separately and in tandem, monitoring each municipality's progress and maintaining communication lines between staff members.

Administrator Benke provided a powerpoint slide reviewing parking options, ramifications for Sullivan's Island, legal considerations, financial considerations, new technology options, etc. **(Exhibit A)**

Framework for discussion of managed/paid parking: Public safety (primary consideration) and Town finances.

Comments on Supply & Demand:

Demand:

- Noted population shift within the East Cooper and Charleston community over the last forty years (1970 to present).
 - Mt. Pleasant – current population increased over 10x from 1970 to present
 - Isle of Palms – population almost doubled (2,657 to 4,133 residents)
 - Sullivan's Island – population increased from 1,426 to 1,791
- Tri-County area population increases (1970-present)
 - Berkeley County – tripled in population size over forty years
 - Dorchester County – four times the population in forty years
 - Charleston County – moderate growth in forty years (102,000-103,000 people)

Salient point is that the residents from the tri-county area avail themselves of the three public beaches available in the area: Folly Beach, Isle of Palms and Sullivan's Island.

Supply:

- Over 99.5% of the roads on Sullivan's Island are owned by the SC Department of Transportation.
- Staff estimated available parking spaces, using GIS software, to adjust for roads with no parking spaces and other limitations such as state code for parking restrictions (i.e. minimum 15' parking from hydrant and 30' from a corner/stop sign), stormwater ditch restrictions and private parking considerations. The Town's zoning ordinance allows one driveway per lot and twelve feet at the street for resident parking, eliminated from available parking inventory. Staff estimates approximately 3,000 on-street parking spaces are available on Sullivan's Island.
- Administrator Benke commented the 3,000 parking spaces is not an absolute number, noting that patrons driving large vehicles, such as a Suburban, would reduce the parking spaces.
- Generally, Staff note that day trips increase seasonally with high traffic from March-October each year, for both Sullivan's Island and Isle of Palms.
- Staff anecdotally notes that Sullivan's Island's parking peaks on July 4th and then crowds stabilize and/or taper off in late summer to Labor Day weekend. Weekend and holiday traffic is busier than week-day traffic (Monday-Thursday).
- He also noted that there is other visitor traffic that is relatively un-impacted by the seasons, one example being dog walkers. He noted daily there are large numbers of people walking dogs on the beach every morning and evening. Sullivan's Island issues over 2,300 dog licenses each year – more dogs licensed to go on the beach than people living on the Island. He noted that visitors such as surfers and bikers come to the Island regardless of the season and weather.

Traffic Analysis

- Staff conducted an unofficial parking analysis of traffic flow from Hwy 703 (Ben Sawyer Causeway) on a weekend, impacting Sullivan's Island for south-bound traffic.
- Compared a Saturday in February and Saturday in June, at the 10AM and 6PM period. Comparison illustrates the significant impact seasonal traffic has on Island traffic, almost doubling and remaining steadily high in the summer until late afternoon.
 - February: 3,070 cars during eight hour period
 - June: 6,219 cars during eight hour period

Councilman O'Neil noted that the traffic illustration is all inbound and does not include traffic leaving the Island after visiting the beach.

Potential/Future Mt. Pleasant Development in Hwy703 Corridor:

- Former Channel 4 television station, at the beginning of the marsh portion of Ben Sawyer Causeway: 300+ multi-family units with restaurant and retail space
- Sullivan's Pointe, directly across the street from the old Channel 4 television station: 40-50 homes planned

- Hindman property, a large tract of property recently sold with no immediate plans for development.
 - Large multi-family development behind the Bi-Lo shopping center on Ben Sawyer Causeway.
 - Scott's Creek on Rifle Range Road: moving toward build out.
 - Hassell Property and continued developed along Coleman Boulevard and old Mt Pleasant
- All this traffic impacts the Hwy 703 corridor.

2008 Sullivan's Island Car Count Study – Fire Staff counted cars almost daily during different seasons to provide a snapshot illustrating the fluctuation of car parking on Island rights-of-way. This information substantiated the general understanding that traffic begins to increase in spring, peaks in July and begins to taper toward late summer. He noted the Island could potentially have over 9,000 people (assuming three people per car) on the Island during the summer high point, in addition to Island residents.

B. Discussion of New Considerations for Managed Parking

Public Safety Considerations

Response Times

Police or fire apparatus: Good/clear conditions: 2-4 minutes. Middle Street congestion and beach traffic negatively impact response time.

EMS from Mathis Ferry Road to Island: from 7-10 minutes, up to 20-30 minutes if Hwy703 is gridlocked and vehicles are slow to move aside.

Response Incidents

Winter season common calls: suspicious vehicles, resident checks, regular patrol

Summer season common calls: traffic accidents, distressed swimmers, drowning, missing children, etc. due to large number of visitors on Island.

Financial Considerations

Municipal operating budget (2014 audited) \$4.3 million + water/sewer \$1.5 million for a total of \$5.8 million annual budget.

Departmental expenditures: Police: \$923,000/year Fire: \$1million

When looking at the seasonal peak for visitors (March-October), a third of the Town's assets and income are tied up with handling the impact of visitors to the Town of Sullivan's Island. He commented that the regular population of 1,791 grows to as many as 6,000-6,500 people on a Saturday in the summer. The public safety departments have to increase staffing and expenditures to manage the population influx during the high season.

Financial Options

Raising property taxes:

- Structured limitations on tax increases exist per state statutes. Property tax increases are tied to the CPI over previous 12 months (millage rate cap) and percentage in population change that lives on Sullivan's Island, not visiting it.
- Sullivan's Island, as an island, is not annexing more land and island population is fairly stable.
- As such, the Town is limited in options with property tax revenues.

Other revenues beach communities can collect:

- Hospitality tax – directly related to the amount of food and beverage sold on the Island.
 - Sullivan's Island – \$320,000
 - Isle of Palms - \$619,000
 - Folly Beach - \$466,000
- Accommodations Tax – directly related to transient housing (vacation rentals, hotels)
 - Sullivan's Island – \$68,000
 - Isle of Palms – \$2.8 million
 - Folly Beach - \$1 million
- Business Licenses/Permits– all types
 - Sullivan's Island – \$1.8 million
 - Isle of Palms - \$2.6 million
 - Folly Beach - \$1 million
- Franchise Fees – Miscellaneous revenues Sullivan's Island collects
 - Comcast Cable
 - SCE&G right-of-way structure
 - Spoil area in rear of Island (dredge material at Toler's Cove)

Property Taxes/Other Revenue Mix

Property taxes, as a percentage of revenues to cover budget expenditures: In 2001 – almost 47% of budget. Town increased fees, licenses and permits to reduce the mix of revenue to a higher user fee mix, reducing impact of tax burden for Island residents. Currently property taxes comprise 37% of the Town's budget.

- Briefly reviewed state legislative considerations for public parking on rights-of-way
- Reviewed Isle of Palms city-run municipal parking lots and kiosk/meter street parking plus one county park.
- Reviewed Folly Beach parking, which is similar to Isle of Palms: parking meters/kiosks the Town privately contracts out, plus two county parks.

Administrator noted that in 2008, when the Town really studied this matter, the common practice for paid/managed parking had been expensive kiosks and meter boxes (approximately

\$12,000/box). He noted technology has drastically improved over the past six years, incorporating smart phones and applications.

Options for Paid Parking

Town, if it wished, could create a flexible parking plan. Some options could include:

- Paid parking charges could begin at 10-11AM and terminate after 5PM-6PM.
- Method of payment could be prescribed by Town: smart phone application, kiosk, combination of two.
- Area for paid parking: could be island-wide or targeted areas/streets
- Could be seasonal paid parking: March-October or year-round
- Varying rates for parking – higher rates during high seasons

Staff has discussed the value of synchronizing paid parking with Isle of Palms, to prevent unintended parking rush to either Island, economies of scale if parking coordinated between Islands (i.e. third party contractor), shared public feedback for coordinated SI-IOP paid parking.

Administrator noted parking companies offer applications and websites for purchasing tickets. State/SCDOT requires parking fees to be equitable and fair, not a profit-centered operation.

Councilman O'Neil: Asked if residents would be required to pay the same amount of money as non-residents for parking.

Administrator Benke: Clarified it is the Town's understanding that the State/DOT requires residents to pay the same parking fees as visitors.

Council: Suggested consideration for resident rebate for parking fees, flat fees for a house party guests, Sunday church attendees.

Chair Clark:

- Submitted the difficult issues, as reflected in Isle of Palms minutes on this topic, relate to policy: residents paying to park, resident guests paying to park, etc.
- He noted the purpose of today's meeting is to review options and initiate a public dialogue on the policy issues related to the paid parking concept.

Committee members discussed:

- Public safety levels for Island visitors and limiting parking sales as a mechanism to limit the safe number of visitors on the Island.
- Technology considerations for different technologically knowledgeable visitors.
- Formats to minimize time/energy spent managed the paid parking.
- Seasonal ticket sales and access to Island, particularly for less affluent county residents.

Administrator Benke noted that the primary consideration for managed parking is to control the number of visitor parking on the Island to ensure the Town can provide adequate safety for visitors and residents, and, safe emergency access through the Island during high visitor season.

Secondly, the Town seeks to find ways to recoup the financial impact visitors have on public safety departments during the high visitor season.

Administrator Benke noted that seasonal unlimited parking passes, if offered, should be sold at a fee that encourages people to use the pass.

The Committee discussed different business models for pass sales, such as airplane over-booking with the understanding all the spaces would not be used, limiting seasonal passes, etc. Chair Clark reiterated the Committee's questions are policy related and should be compiled for study and discussion.

Timeline

Administrator Benke noted Isle of Palms' consultant has mapped out a process to move the Island to paid/managed parking by May 2015, subject to DOT approval.

If the Town intended to move forward on this project in tandem with Isle of Palms, the Town would need to:

- Review vendors
- Craft a parking plan
- Dialogue with SCDOT (agency's approval would be required)

Committee members commented on their reluctance to charge for parking, but recognize the increasing impact visitors have to the Island and the Town's limited capacity to handle ever increasing traffic and parking on the Island, particularly as the region's population grows.

Administrator Benke noted the Town graciously welcomes scores of visitors to the Island year-round, happily acting as host to the guests. The Town provides fire/rescue and police protection and extensive, expensive sanitation services for visitors. He noted that the Town provides over 180 garbage receptacles along the beach paths that are emptied twice/week with extra collection on holiday weekends. The Town does that to provide a service to residents and to keep the beach and Island clean. At the same time, the Town needs to ensure a level of safety for visitors and residents. The Town needs to be able to get the visitors in distress and to safely, quickly get the injured visitors off the Island.

Chair Clark noted the point of this meeting was to inform the public about the background and considerations for managed parking, and, give Staff approval to move forward gathering information on options and get public feedback.

IV. Public Comments

Administrator Benke noted Isle of Palms Council member Barbara Bergwerf was in attendance and invited her to make comments. Isle of Palms Councilwoman Bergwerf noted Isle of Palms worked through many of the considerations discussed at this meeting, and, was currently working with the SCDOT on guidelines.

V. Adjourn

There being no further business, the meeting was adjourned at approximately 4:45p.m. (Councilwoman Watson motioned; Councilman O'Neil seconded; unanimously passed).

Respectfully submitted,
Chauncey Clark, Chair
Public Safety Committee

To be approved at the November 18, 2014 (Regular) Council Meeting

DRAFT

PUBLIC SAFETY COMMITTEE

**December 03, 2014, 8:30 A.M.
2050-B Middle Street**

- I. Call to Order – Confirmation of FOIA Requirements**
- II. General Discussion Coyote Management Plan**
 - A. Plan Amendments**
 - B. Private Property Protection**
- III. General Discussion Polar Bear Swim**
- IV. General Discussion St. Patrick's Day Celebration**
- V. Adjourn**

October 16, 2014

The Honorable Gerald A Kaynard
Mayor Pro-Tem
122 Church St.
Charleston, SC 29401

Re: Fence Height Ordinance Town of Sullivan's Island

Dear Jerry:

As you and other council members are aware, coyotes have inhabited our island and pose a threat to children, pets and people. There are packs of coyotes roaming the island at night. A child, cat or dog are no match for a single coyote or a pack of coyotes and face grave injury or death if attacked by them. Coyotes have the ability to easily scale five foot tall fences and are known to climb, jump or scale a six foot fence. They are not supposed to be able to scale seven foot tall fence.

The Town of Sullivan's Island has an ordinance that requires fences to be no taller than five feet tall. We are writing you to request that the Town of Sullivan's Island change its ordinance to allow fences to be seven feet tall. By changing the ordinance, the children and pets of Sullivan's Island will be protected from coyotes while playing in their own yards. Our children and pets expect us to protect them and changing the ordinance would allow us to do that.

Thank you for your anticipated cooperation.



S. Scott Bluestein
Print Name

2408 Goldbug Ave
Street Address



Natalie Parker Bluestein
Print Name

2408 Goldbug Ave.
Street Address

PS-45

Kate Mack

Print Name

2424 Goldbug Ave

Street Address

Milton D. Stratos

Print Name

2502 Goldbug Ave

Street Address

Eva Stratos

Eva Stratos

Print Name

2502 Goldbug Ave.

Street Address

Elizabeth T. Gouardin

Print Name

2502 Raven Dr.

Street Address

John G Holzworth

Print Name

2507 Raven Dr

Street Address

Judith K Veronen

Judith K Veronen

Print Name

2507 Raven Dr

Aaron R. Nettles, Jr

Print Name

3009 Marshall Blvd.

Street Address

Chris Phillips

Chris Phillips

Print Name

2612 Jasper Blvd

Street Address

Chris Phillips

2612 Jasper Blvd

Print Name

Chris Phillips

Street Address

Dicksie Johnson

Print Name

2402 Goldbug Ave

Street Address

Francis Johnson

Print Name

2402 Goldbug Ave

Street Address

Mary Kassinger

Mary Kassinger

Print Name

2402 Myrtle Ave.

Lacy Coleman

GAY Coleman

Print Name

1856 Thee St.

Street Address

Lynelle Denbers

Lynelle Denbers

Print Name

2820 Ion Ave

Street Address

Lauren Spradford

Lauren Spradford

Print Name

2430 Raven

Street Address

Helene Klymen

Helene Klymen

Print Name

2820 Ion Ave

Street Address

Judith B Linder

Judith B Linder

Print Name

2602 Jasper Blvd

Street Address
SFC

Cindi Solomon

Cindi Solomon

Print Name

2614 Bayonne St.

Street Address

Clay Cable

CLAY CABLE

Print Name

116 PALM TOP 29451

Street Address

Kerry Solomon

Kerry Solomon

Print Name

2614 Bayonne St

Street Address

Kare Byko

KARE BYKO

Print Name

2901 Jasper Blvd

Street Address

Mary Guess

Print Name

POB 403

Street Address

Kare Byko

2901 Jasper Blvd

Print Name

Street Address

Sullivan's Islands SC 29482

Carol Antman

Print Name

1714 Atlantic Ave

Street Address



Annexa Howard
Annexa

Print Name

2728 Broad Ave
Street Address

Print Name

Street Address

Mary Beth Gletsch
Mary Beth Gletsch

Print Name

2728 Goldby Ave
Street Address

Print Name

Street Address

Margaret Presson
Margaret Presson

Print Name

1718 Via Pickett
Street Address

Print Name

Street Address

Everett
Everett Presson

Print Name

1718 Via Pickett Ct.
Street Address

Print Name

Street Address

Stacy Koon
Stacy Koon

Print Name

910 Middle St.
Street Address

Print Name

Street Address

Michelle Koon
Michelle Koon

Print Name

910 MIDDLE ST.
Street Address

Print Name

Street Address

~~Handwritten signature~~

~~Kate Mack~~

~~Print Name~~

~~2424 Goldbug Ave~~

~~Street Address~~

~~Handwritten signature~~

~~Milton D. Stantos~~

~~Print Name~~

~~2502 Goldbug Ave~~

~~Street Address~~

~~Handwritten signature~~

~~Eva Stantos~~

~~Print Name~~

~~2502 Goldbug Ave.~~

~~Street Address~~

~~Elizabeth J. Gourdin~~

~~Elizabeth T. Gourdin~~

~~Print Name~~

~~2502 Raven Dr.~~

~~Street Address~~

~~Handwritten signature~~

~~John G. Holzworth~~

~~Print Name~~

~~2507 Raven Dr~~

~~Street Address~~

~~Handwritten signature~~

~~Judith K. Veronen~~

~~Print Name~~

~~2507 Raven Dr~~

Carl H Jackson

Carl H Jackson

Print Name

1509 Middle St.

Street Address

Print Name

PS-49

**WATER AND SEWER REPORT
TOWN COUNCIL MEETING
NOVEMBER 18, 2014**

Committee Chair: Susan Middaugh

Committee Members: Jerry Kaynard, Chauncey Clark

Committee Charge: All matters relating to the Water and Sewer Department and systems.

Monthly Report from Mr. Gress:

I. Matters for Action by Council

No Action Items for Council

II. Action item for W&S Committee:

Approval of draft minutes: W&S Committee meeting on October 17, 2014

III. Matters for Discussion by Council

1. Status of I&I project.

IV. New Matters Presented to Council

No new items for Council

V. Pending Items

1. CWS contractual agreement



Town of Sullivan's Island
Water & Sewer Department
843-883-5748
ggress@sullivansisland-sc.com



November 7, 2014

Windy Smith
Environmental Compliance Coordinator
Water Enforcement Section
2600 Bull Street
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Bacteriological Analysis report for the monitoring period from October 1, 2014 to October 31, 2014.

Should you have any questions please contact (843) 883-5748.

Respectfully,

A handwritten signature in blue ink that reads "Greg Gress".

Greg Gress
Water & Sewer Manager
Town of Sullivan's Island



Bacteriological Analysis Sample Summary (Part 1)

PART 1 CAN BE USED IN ONE (1) OF TWO (2) WAYS

1. If the system has had no Total Coliform (TC) Positives samples for a compliance cycle or,
2. If the system wants to report those samples that were initial TC Absent and use Part 2 for the TC Present and all repeats.

S	C	1	0	1	0	0	0	3
10/01/2014								

System Number

DESCRIPTION

SC followed by 7 digit system number

First day of month for monthly

First day of quarter if quarterly

First day of year if annual

of Initial Total Coliform Negative

M=Month; Q=Quarter; Y=Year

Number assigned by Lab Certification

6
M
10005001

Lab State ID #

Note: This can be used for any system that does not have a total coliform positive.

DOES SYSTEM ADD DISINFECTION? YES NO

AVERAGE DISINFECTION RESIDUAL .

AND/OR



Town of Sullivan's Island
Water & Sewer Department
843-883-5748
ggress@sullivansisland-sc.com



November 7, 2014

Ms. Jennifer Cox
Environmental Coordinator
Water Enforcement Section
2600 Bull Street
Columbia, SC 29201

Dear Ms. Cox,

Enclosed please accept the Disinfection report for the monitoring period from October 1, 2014 to October 31, 2014.

Should you have any questions please contact me at (843) 883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress
Water & Sewer Manager
Town of Sullivan's Island

W+S - 6



**Surface Water System Monthly Report:
Distribution System Disinfection Residuals
Bureau of Drinking Water Protection**

10/2014

System Name: Sullivan's Island System Number: 1010003 For (Month/Year):

Day	No. of Sites where Disinfection Residual was measured. (a)	No. of Sites where Disinfection Residual was not measured, but HPC was measured. (b)	No. of Sites where Disinfection Residual was not detected and HPC was not measured. (c)	No. of Sites where Disinfection Residual was not detected and HPC > 500ml. (d)	No. of Sites where Disinfection Residual was not measured and HPC > 500ml. (e)
1	1				
2					
3					
4					
5					
6					
7					
8	1				
9					
10					
11					
12					
13					
14					
15	1				
16	1				
17					
18					
19					
20					
21					
22	1				
23					
24					
25					
26					
27					
28					
29	1				
30					
31					
Total	a= 6	b=	c=	d=	e=

Compliance with Distribution System Disinfection Residual Criteria:

$$V = (c+d+e)/(a-b) \times 100 = (0+0+0)/(6-0) \times 100 = 0\%$$

For Previous Month: 0

Prepared by: Shay Shess Date: 11-7-14

W+S-7



Town of Sullivan's Island
Water & Sewer Department

843-883-5748

ggress@sullivanisland-sc.com



November 17, 2014

Ms. Melanie Hall
Compliance Officer
Water Pollution Enforcement Section
2600 Bull Street
Columbia, SC 29201

Dear Ms. Hall,

The Discharge monitoring report for the period from October 1, 2014 to October 31, 2014 is enclosed. Should you have any questions, please contact me at (843)-883-5748.

Respectfully,

A handwritten signature in cursive script, appearing to read "Greg Gress".

Greg Gress
Water & Sewer Manager
Town of Sullivan's Island

PERMITTEE NAME/ADDRESS:

NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

SC0020052
 PERMIT NUMBER

001 1
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

MONITORING PERIOD						
YEAR	MO	DAY	TO	YEAR	MO	DAY
14	10	01		14	10	31

19 TR

FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00300 LAB ID: 10005 Dissolved Oxygen MLOC=1		*****	*****	*****	5.0	*****	*****		0	01/01	GR
		*****	*****	****	4.0 INST MIN	*****	*****	MG/L		01/01	GR
00310 LAB ID: 10122 BOD - 5 DAY (20 DEGREES C) MLOC=1		12	20		*****	2	2		0	01/07	24
		143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24
00530 LAB ID: 10005 Total Suspended Solids (TSS) MLOC=1		25	56		*****	4	10		0	01/07	24
		143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 NNYYYYYYYNN		0.6	1.0		*****	0.1	0.1	MG/L	0	01/07	24
		9 MO AVG	14 WKLY AVG	LBS/DAY	*****	1.8 MO AVG	2.7 WKLY AVG			01/07	24
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 YNNNNNNNNYY		NA	NA		*****	NA	NA		NA	NA	NA
		16 MO AVG	24 WKLY AVG	LBS/DAY	*****	3.3 MO AVG	4.95 WKLY AVG	MG/L		01/07	24
50050 LAB ID: 10005 Flow in Conduit or Thru Treatment Plant MLOC=1		0.66	0.88		*****	*****	*****	*****	0	01/01	CN
		REPORT MO AVG	REPORT WKLY AVG	MGD	*****	*****	*****	*****	0	01/01	CN
50060 LAB ID: 10005 Total Residual Chlorine MLOC=1		*****	*****	*****	*****	0.00	0.00		0	01/01	GR
		*****	*****	****	*****	0.035 MO AVG	0.061 DAILY MX	MG/L		01/07	GR
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					TELEPHONE		DATE		
Mike Perkis Mayor							843-883-3198		14 11 17		
TYPED OR PRINTED							Area Code NUMBER		YEAR MO DAY		

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS:
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052	001 1
PERMIT NUMBER	DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
14	10	01	14	10	31

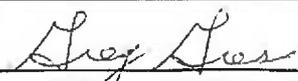
19 TR

FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=O	SAMPLE MEASUREMENT	*****	*****	*****	*****	6	19		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	501 DAILY MX	# PER 100ML		01/07	GR
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=P	SAMPLE MEASUREMENT	*****	*****	*****	*****	NA	NA		NA	NA	NA
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	800 DAILY MX	# PER 100ML		01/07	GR
74055 LAB ID: 10005 Fecal Coliform General MLOC= 1	SAMPLE MEASUREMENT	*****	*****	*****	*****	15.2	40.0		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	REPORT 30 DAVGEO	REPORT DAILY MX	# PER 100ML		01/07	GR
81010 LAB ID: 10005 BOD, 5-DAY Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	97%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
81011 LAB ID: 10005 Solids, Suspended Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	85%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.							TELEPHONE	DATE		
Mike Perkis Mayor	 SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT							843-883-3198	14 11 17		
TYPED OR PRINTED								Area Code	NUMBER	YEAR MO DAY	

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS: (Include Facility Name/Location if different)

NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052
 PERMIT NUMBER

001 2
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

LOCATION: AT 2051 GULL DRIVE

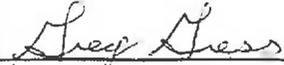
MONITORING PERIOD						
YEAR	MO	DAY	YEAR	MO	DAY	
14	10	01	TO	14	10	31

19 TR

INTERIM LIMITS

DMR VALID: 08/01/2013-06/30/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00400 LAB ID: 10005	SAMPLE MEASUREMENT	*****	*****	*****	7.1	*****	7.5		0	01/01	GR
PH Standard Units MLOC=1	PERMIT REQUIREMENT	*****	*****	****	6.0 MINIMUM	*****	8.5 MAXIMUM	SU		01/01	GR
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		TELEPHONE	DATE		
Mike Perkis Mayor								843-883-3198	14 11 17		
TYPED OR PRINTED								Area Code NUMBER	YEAR MO DAY		

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

11-5+M

SCOPE OF WORK

TOWN OF SULLIVAN'S ISLAND WWTP IMPROVEMENTS

November 17, 2014

BACKGROUND

The Town of Sullivan's Island (the Town) currently owns and operates a wastewater treatment plant permitted for a design flow of 0.57 MGD. The existing wastewater treatment plant structures, equipment and electrical components are located below the 100-year flood elevation. In addition, the plant is located in a seismically active area. Proposed improvements to the plant to alleviate flood and seismic issues have been submitted to FEMA in a grant application. This scope and fee includes the preliminary engineering services for improvements to the plant, as detailed in the FEMA Hazard Mitigation Grant Application.

SCOPE

The scope of work includes the following tasks:

Task 100 – Preliminary Engineering Report

- Prepare for and attend meeting to discuss the preliminary engineering report.
- Prepare a draft Preliminary Engineering Report (PER) in accordance with SCDHEC requirements. Incorporate comments from review meeting with the Town and submit a final PER to SCDHEC for review and approval. The PER will be based on the unit processes and design criteria presented in the FEMA Hazard Mitigation Grant application and no additional alternatives analysis will be performed.
- Perform a boundary and topographical survey of the existing site and prepare a wetlands plat.
- Prepare for and attend one Town Council meeting.
- Includes the efforts necessary to administer the Project, interface with Town staff, and apply Quality Control (QC) efforts.

SCHEDULE

A draft of the PER will be submitted within 30 days of the Notice To Proceed. The final PER will be submitted 14 days after the review meeting with the Town. The survey will be completed within 45 days of the Notice To Proceed.

PAYMENTS TO ENGINEER

Compensation for the scope outlined above shall be on a Lump Sum basis. The table below provides a breakdown of the fee by task.

FEE SUMMARY	
Task No.	Fee
Task 100 – Preliminary Engineering Report	\$44,200
Total	\$44,200

SCOPE OF WORK

TOWN OF SULLIVAN'S ISLAND WWTP IMPROVEMENTS

November 17, 2014

BACKGROUND

The Town of Sullivan's Island (the Town) currently owns and operates a wastewater treatment plant permitted for a design flow of 0.57 MGD. The existing wastewater treatment plant structures, equipment and electrical components are located below the 100-year flood elevation. In addition, the plant is located in a seismically active area. Proposed improvements to the plant to alleviate flood and seismic issues have been submitted to FEMA in a grant application. This scope and fee includes the design, permitting, bidding and construction phase services for improvements to the plant, as detailed in the FEMA Hazard Mitigation Grant Application.

SCOPE

The scope of work includes the following tasks:

Task 100 – Project Management/Meetings

- Includes the efforts necessary to administer the Project, interface with Town staff, and apply Quality Control (QC) efforts.
- 7 meetings
 - Meeting to discuss the Preliminary Engineering Report
 - Project kick-off meeting with all design disciplines in attendance.
 - Meeting to review and receive comments on the 60% Design Documents
 - Meeting to review and receive comments on the 90% Design Documents
 - Three meetings to discuss the project with the Town Council

Task 200 – Preliminary Engineering Report

- Prepare a draft Preliminary Engineering Report (PER) in accordance with SCDHEC requirements. Incorporate comments from review meeting with the Town and submit a final PER to SCDHEC for review and approval. The PER will be based on the unit processes and design criteria presented in the FEMA Hazard Mitigation Grant application and no additional alternatives analysis will be performed.
- Perform a boundary and topographical survey of the existing site.

Task 300 – Final Design

- Prepare 60% and 90% Design Documents for the proposed improvements. The documents will include drawings and specifications. The specifications will be prepared with the 16-division format of the Construction Specifications Institute and will be based on HDR's standard specifications and front end documents.
- Incorporate comments from review meetings at both the 60% and 90% submittal stage. A 100% set of Contract Documents will be prepared for bidding.
- Prepare updated estimates of probable construction cost for the 60% and 90% Design Documents and 100% Contract Documents.

- Four copies of the Design Documents will be submitted for review for the 60% and 90% submittals.

Task 400 – Permitting and Grant Assistance Services

- Jurisdictional Determination and Critical Line Verification – HDR, under a previous scope of work, delineated Section 10 Waters, as defined by the US Army Corps of Engineers (USACE), and the Critical Area, as defined by the South Carolina Department of Health and Environmental Control (SCDHEC) Ocean and Coastal Resource Management (OCRM). A licensed surveyor will locate and survey identified wetland, waters, and Critical Area boundaries and prepare a signed/sealed plat consistent with the requirements of SCDHEC-OCRM. The surveyor will provide HDR and the Town with electronic copies in GIS shapefile, Microstation, or AutoCAD format of the surveyed Critical Area boundary.

HDR will obtain an Accurate-Preliminary jurisdictional determination for the project site from the USACE, Charleston District. HDR will submit a copy of a completed Wetland Determination Request form as well as completed, current, USACE Delineation Worksheets to the USACE on behalf of the Town. HDR also will submit a Request to Have a Critical Line Established and the signed/sealed plat to SCDHEC-OCRM for signature.

HDR will attend two (2) site visits with a representative of the USACE and SCDHEC-OCRM to review the waters of the US and/or Critical Area boundary at their request.

- HDR will prepare and submit permit applications to the appropriate regulatory agencies as noted below. The Town will pay applicable permit application fees. It has been assumed that the improvements will not expand the plant capacity and will be considered an upgrade, not an expansion to the plant, as defined by SCDHEC.
 - SCDHEC WWTP Construction Permit – The permit application and appropriate design drawings and specifications will be provided to SCDHEC for the Construction Permit of an upgrade to the plant.
 - NPDES Land Disturbance Permit - The site is located within the South Carolina coastal zone, within 0.5 mile of coastal receiving waters (Intracoastal Waterway), and the project will result in land disturbance greater than 0.5 acre. HDR will prepare a *Notice of Intent (NOI) For Coverage of Primary Permittees under South Carolina NPDES General Permit for Stormwater Discharges from Construction Activities SCR100000* (DHEC Form 2617). The submittal shall include a Stormwater Pollution Prevention Plan (SWPPP). HDR will complete and include the Stormwater Management and Sediment and Erosion Control Plan Review Checklist for Design Professionals with the SWPPP.
 - Sullivan’s Island MS4 Coordination - The site is located within the Sullivan’s Island MS4 and will be subject to the applicable MS4 submittal requirements. HDR will coordinate with the MS4 to determine the required submittals and submit the applicable information. It is assumed that Sullivan’s Island MS4 will perform technical review of the NOI and SWPPP prior to submittal to SCDHEC.
 - Coastal Zone Consistency (CZC) – Because the facility is within the South Carolina coastal zone, the PER review will be coordinated with DHEC OCRM to determine if the improvements comply with the Coastal Zone Management Plan. HDR will complete and submit the State Coastal Zone Consistency Request Form and checklist for Policy Group IX - Public Services and Facilities to SCDHEC OCRM.

- HDR will provide grant assistance by coordinating with FEMA throughout the project from design through construction. This assistance includes:
 - Assistance with preparation of quarterly financial reports. Town staff will assist with required financial information.
 - Preparation of quarterly performance reports in accordance with FEMA requirements.
 - Assistance with grant closeout in accordance with FEMA requirements.

Task 500 – Bidding Phase Services

- HDR will perform the following bidding phase services:
 - Assist the Town in advertising the project for bid. The Town will advertise the project and pay for the associated fee.
 - Prepare for and conduct a pre-bid conference and site visit.
 - Distribute bidding documents to prospective bidders and maintain a record of prospective bidders to whom Contract Documents have been issued.
 - Prepare addenda as appropriate to interpret, clarify or further define the Contract Documents. Two addenda have been included in the scope.
 - Attend the bid opening.
 - Prepare a certified bid tabulation and make recommendations concerning contract award.

Task 600 – Construction Administration Services

- HDR will perform the following construction administration services:
 - Conform the Contract Documents for construction
 - Assist the Town in Contract Preparation
 - Prepare for and conduct the pre-construction conference. Develop and distribute meeting minutes.
 - Log, review and distribute shop drawings and O&M Manuals. All applicable Project documents will be uploaded and maintained on a Sharepoint website and all documents will be transmitted electronically. This applies to other documents listed in this section in addition to shop drawings.
 - Respond to requests for information.
 - Review and process change proposal requests and change orders.
 - Develop and issue field orders where appropriate to clarify the design for changes that have no cost.
 - Prepare for and conduct monthly construction progress meetings. Develop and distribute meeting minutes. 14 monthly progress meetings have been assumed.
 - In addition to the monthly progress meetings, HDR will make independent site visits when deemed beneficial and timely (i.e., equipment startup and testing, equipment delivery, concrete pours, facility startup, etc.). This scope assumes 16 site visits during construction.
 - Review pay applications on a monthly basis.
 - Provide continuous full-time construction observation for the construction duration with a representative project representative (RPR). It has been assumed that the RPR will not be utilized for the first two months of construction and will be on site for 12 months at 40 hours per week.
 - Prepare Record Drawings utilizing information provided by the Contractor. Two hard copies of the Record Drawings and one digital version will be provided.
 - Assist with closeout documentation.

SERVICES NOT INCLUDED

The following services are not included in this scope of work:

- Materials testing or Special Inspections during construction. These items can be included as an allowance in the construction Contract Documents.
- Preparation of an O&M Manual.
- Coordination with SCDHEC staff on water quality concerns. As this project is an upgrade, and no proposed changes to the permit will be required, coordination is not anticipated.
- Coordination with the Berkeley-Charleston-Dorchester Council of Governments (COG).

SCHEDULE

See the attached schedule.

PAYMENTS TO ENGINEER

Compensation for the scope outlined above shall be on a Lump Sum basis. The table below provides a breakdown of the fee by task.

FEE SUMMARY	
Task No.	Fee
Task 100 – Project Management	\$31,800
Task 200 – Preliminary Engineering Report	\$39,600
Task 300 – Contract Documents	\$333,600
Task 400 – Permitting and Grant Assistance Services	\$42,000
Task 500 – Bidding Phase Services	\$14,500
Task 600 – Construction Administration Services	\$327,400
Total	\$788,900

W+S-16

WATER AND SEWER COMMITTEE MINUTES

Friday, October 17, 2014, 8:00 AM

Water & Sewer Department Office

1. Call to Order & Freedom of Information Requirements

Freedom of Information requirements having been met, the meeting was called to order at 8:01 AM.

Those present were: Committee Members Susan Middaugh (Chair), Chauncey Clark and Jerry Kaynard; Administrators Greg Gress, Andy Benke and Jason Blanton; HDR Engineer, Tracy Lewis.

2. Report by HDR Engineer, Tracy Lewis, on the FEMA Grant Application

Tracy Lewis presented the conceptual level design for flood-proofing the Wastewater Treatment Facility as required for the FEMA Grant application due October 27, 2014. This design also has to comply with DHEC regulations. This design aligns with the current Sullivan's Island DHEC permit for 570,000 mean gpd (average flow), with higher peak flows (peak hydraulic flow differs from peak process flow). With the substantial decrease in I&I due to the current pipeline project, the same permitted capacity (570,000 mgpd) will provide for a significant increase in capacity for processing sewage.

A sludge press is included in this plan, to replace the current two drying beds. This is required as part of the FEMA requirement to flood-proof the facility. It is also financially advantageous since it reduces the need, and expense, for hauling wet sludge.

There was discussion of possibly using a single new generator for both the Sewer Facility and the new Town Hall. This did not considered feasible due to multiple factors including conduit size, electrical load and voltage drop. The added fuel tank size and generator size would also require a larger building than currently designed and add substantially to that cost.

The time frame for permitting (2 months) and engineering (11 months) will be approximately 11 months. At that point, the construction phase could begin.

3. Executive Session, HDR Contractual agreement, Waste Water Treatment Plant

On a motion by Jerry Kaynard, second by Chauncey Clark and unanimous vote, the W&S Committee went into executive session with Tracy Lewis to discuss contractual matters

related to the HDR proposal for engineering services for flood-proofing the Wastewater Treatment Facility. The Committee voted to come out of Executive Session at 9:15 AM.

4. Middle Street Project: CCOD #1 and CCOD #2 regarding New Town Hall

The Committee discussed two options for providing the sewer plant connection to the new Town Hall. One option would be to connect via a pipeline running underneath the planned parking area to the Town Hall. The second option would be to connect by way of Gull Drive and Station 20 ½ to a new manhole at the level of the new Town Hall. The two options would cost approximately the same. The advantage of the Gull Drive / Sta 20 ½ option is that this pipeline can also be used as the first leg of a future sewer line that will be needed for the downtown district (CCOD #2). This option for the new Town Hall will reduce the cost of the CCOD #2 project in the future and be the most cost effective.

Motion to tie the new Town Hall into the Sewer Treatment Plant by way of Gull Drive and Station 20 ½ and authorize URS to update their engineering plan and provide cost estimates for this project. Motion by Chauncey Clark, second by Jerry Kaynard, carried unanimously.

5. Adjourn

The meeting adjourned at 9:40 on a motion by Jerry Kaynard, second by Chauncey Clark and unanimous vote.

Pending Water & Sewer Committee Topics:

The following are other current or upcoming items:

- a) Agreement with CWS regarding contracted water use
- b) W&S easement across residential lots, Palmetto St. to Hennessy St.

ADMINISTRATION COUNCIL MEETING

November 18, 2014

Chairman Jerry Kaynard

Members Mary Jane Watson and Susan Middaugh

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

I. Matters for Action by Council

1. Land Use and Natural Resources Committee – Vote by Council to fill open seat on LUNR Committee.
2. Employee Appreciation Day – Council proposes Friday January 02, 2015 as the observed day for Employee Appreciation Day.

II. Matters for Discussion by Council

1. New position – Administration

III. New Matters Presented to Council

1. Personnel
 - a) Personnel Report
 - b) November Holidays – Town Hall Closure: November 27 and November 28.
2. Correspondence
 - a) Simon Lancto, 405 Station 12 Street; October 29, 2014 – Note of appreciation to Town for assistance with Eagle Scout Project.
 - b) Elizabeth Hagood, Lowcountry Open Land Trust; October 27, 2014 – Note of appreciation to Town for support and conservation easement.
 - c) Paul Boehm, 29 JC Long Boulevard; November 17, 2014 – Zoning Issue.
3. Charleston County Urban Entitlement Funding – Charleston County Community Services has requested to reschedule the public hearing for 2015-2016 funding cycle to January 20, 2015.

4. Charleston County Transportation Sales Tax Program – Charleston County has forwarded the Transportation Sales Tax FY2016 project application.

IV. Matters Pending Further Action by Council

1. Archiving Old Records

Initial estimate for paper files is approximately \$82,000, construction drawings approximately \$79,000 and pictures/miscellaneous files \$4,800 (subtotal \$86,800 exclusive of construction drawings). The estimate for software, license, installation and training is \$35,000. It should be noted that staff is locating and identifying other vendors and anticipates better pricing.

2. Commercial District Operational Issues – The Town has been working with the commercial district business owners group to address and resolve various issues surfaced by nearby residents. Attached is a list of solutions proposed by the owners. To date it has not been possible to schedule a meeting with the residents. The Administrator and Chief Howard met with food and beverage operators on Thursday September 19, 2013 to further discuss operational hours. A revised delivery agreement is attached.

3. Town Communications Plan – General discussion by Council regarding resident outreach and communications plan.

4. Staff position for Administration Department.



PERSONNEL REPORT

November 2014

Activity as of Friday, November 14, 2014

HIRINGS/RESIGNATIONS: N/A

CURRENT OPENINGS:

General Administration:	None
Water & Sewer:	None
Maintenance:	Laborer (FT)
Police Department:	None
Fire Department:	None

PERSONAL DAY HOLIDAY/VACATIONS:

Department Heads:	Danny Howard, Police: Nov 14, 2014 (Fri)
Town Hall Staff:	Joe Henderson: Nov 4, 2014 (Tues)
	Randy Robinson: Nov 5-6; 26, 2014 (Wed-Thurs; Wed)
	Lisa Darrow: Nov 7, 2014 (Fri)

PROFESSIONAL DEVELOPMENT/TRAINING:

Staff Safety Meeting/Training: 8:00AM Thursday, November 20, 2014
(Police Department conducts safety talk)

Admin/Town Hall: Lisa Darrow, Awarded Risk Management Institute Certificate, MASC Risk Management Annual Conference (SCMIT), Columbia (Thurs, Nov 13, 2014)

PERSONNEL NOTES:

Town Hall Holidays: Offices closed for the following holidays

Tuesday, November 11, 2014 (re-open 8AM Wednesday, November 12, 2014) – Veteran’s Day
Thursday-Friday, November 27-28, 2014 (re-open 8AM Monday December 1st)-Thanksgiving

Emergency services available through holidays and those departments remain fully staffed

Emergency 9-1-1	County non-emergency (843) 743-7200
SI Fire Admin (843) 883-9944	SI Police Admin (843) 883-3931

Regular collection schedule: Household – Tuesdays, Bulk/Yard- Wednesdays
Recycling: Thursday, November 13, 2014 (Holiday); Wednesday, November 26, 2014

DECEMBER NOTE: Annual Fire Station Lighting – (5:30PM) Friday, December 5, 2014

Andy Benke

From: Paul Boehm <paulboehm0@yahoo.com>
Sent: Monday, November 17, 2014 10:23 AM
To: Jerry Kaynard; crclark4si@gmail.com; susan.middaugh@gmail.com;
councilmembercooper@gmail.com; oneal@sullivansisland-sc.com; M Watson
Cc: Andy Benke; Joe Henderson
Subject: Hal Coste's treehouse

Dear Council: I am writing in regard to Hal Coste's treehouse and I'm wondering why the town cares whether he has one. The zoning code does not prohibit treehouses, in fact it doesn't mention them at all, so why object to Hal building one for his grandkids in his own back yard. Surely there have been many treehouses built around the island over the last 100 years, so why make such a big deal about it now? As long as Hal makes it structurally sound and safe, he should be permitted to keep it.
Thank you,

Paul Boehm, BIC

Boehm & Haynes

East Islands Real Estate, Inc.

29 JC Long Blvd., Isle of Palms, SC 29451

(843) 886-8114 (office)

(843) 810-0571 (mobile)

(843) 886-8145 (fax)

www.eastislandsrealestate.com

Andy Benke

From: Eric Adams <EJAdams@charlestoncounty.org>
Sent: Wednesday, November 05, 2014 1:19 PM
To: Andy Benke
Subject: TST 2016 Project Request Letter
Attachments: 2016 Allocation Project Checklist Fillable Form.pdf; FY 2016 TST Allocation Request Letters - Sullivan's Island.pdf

Andy,
Please find the attached request letter addressed to the mayor pro tem. I have also attached the project request checklist as a "fillable form" for your convenience.

Thanks,

Eric Adams, P.E.
Charleston County Transportation Development
4045 Bridge View Drive, Suite C204
North Charleston, SC 29405-7464
(843) 202-6149

A-13

James D. Armstrong
Deputy County Administrator
Transportation Development / Public Works



843.202.6140
Fax: 843.202.6152
JDArmstrong@charlestoncounty.org
Lonnie Hamilton III Public Services Building
4045 Bridge View Drive, Suite B232
North Charleston, SC 29405

November 4, 2014

The Honorable Jerry Kaynard
Mayor Pro Tem Town of Sullivan's Island
P.O. Box 427
Sullivan's Island, SC 29482

Subject: Project Requests - FY 2016 Transportation Sales Tax (TST) Annual Allocation Program

Dear Mayor Pro Tem Kaynard:

The Transportation Development staff once again will be preparing lists of resurfacing and new construction projects to be funded under the FY 2016 Annual Allocations portion of the TST program. Prioritizing the resurfacing of existing paved roads will be done utilizing our computerized Pavement Management System, which is based on the technical evaluation of the overall condition of each road. This eliminates the need for requests for resurfacing of specific roads. If you should have questions regarding the County's resurfacing program or the Pavement Management System, you may contact County staff at 202-6140.

Historically, the annual allocations approved by County Council for new projects includes \$2 million for Local Paving (earth road improvements), \$2 million for Intersection Improvements, \$1 million for Drainage Improvements, \$1 million for County Council/Public Works projects, and \$0.5 million for Pedestrian/Bike Enhancement Projects.

Beginning in 2009, the Charleston County Council adopted the use of an Objective Evaluation and Prioritization Process for the Allocation projects. This process is used to identify those projects that are most needed and will represent the best utilization of available funds. The benefits attributed to a project are compared to the cost of the project in order to determine a Project Rating. These Project Ratings are ranked for all projects within each of the above described Allocation Categories. The funding available within each Allocation Category is then applied to the highest ranked projects, with the goal of accomplishing as many projects as possible. It should be noted that some larger projects are funded over multiple years in order to complete them within the annual allocation funding levels.

The benefits considered within each Allocation Category vary to reflect the specific type of improvements the category is intended to address, but generally include measures relating to the number of persons served by a project, the average daily traffic on the road, the degree to which the project would address operational and/or safety problems in the area of the project, the technical difficulty of designing and/or constructing the project, whether the project will connect to similar adjacent projects, and the measure of public support for the project.

While all of the above mentioned benefits are important in evaluating the project, **we have found public support to be critical** in the successful completion of this program. We would like to ask that you provide some type of evidence that the project is supported by the citizens it is intended to serve. This could be accomplished by submitting letters of support, petitions, and/or a resolution(s) passed by your city or town council. This information is also important to demonstrate that the residents of the area affected by a project are aware of, and not opposed to, the project.

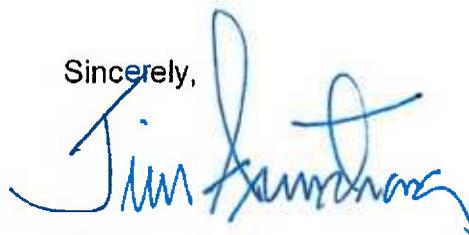
In order to assist you in preparing a request this year, we have again attached a checklist containing information we will need to process each of your requested projects.

We are asking that your request(s) for proposed new construction projects be forwarded to us on or before January 1, 2015. We ask that you submit a fully completed checklist for each project requested, and include a statement from the governmental entity having jurisdiction accepting perpetual maintenance responsibilities for the project if selected. Please keep our funding limits in mind as you prepare your list of requested projects.

TST staff members may contact you for additional information as they complete the processing of the requested projects.

If you have any questions regarding details of the program or if any questions arise in the development of your project requests, please contact me at (843) 202-6140.

Sincerely,



Jim Armstrong
Deputy County Administrator
Transportation / Public Works

cc: W. Kurt Taylor, County Administrator
Eric Adams, P.E., Transportation Engineering Manager

Attachment

PROJECT CHECKLIST

**CHARLESTON COUNTY TRANSPORTATION SALES TAX PROGRAM
FY 2016 ANNUAL ALLOCATIONS PROJECTS**

Providing as much of the following information as is known, or is applicable, will assist the Transportation Sales Tax Staff in completing the Objective Evaluation and Prioritization Process for each project requested. The Transportation Sales Tax staff acknowledges that not all requesting entities will have access to every item listed below, but accurate and complete information for as many of the items listed as possible will ensure that the benefits of each project are computed properly when all other projects within each category are evaluated.

GENERAL

Requesting Agency: _____

Project Name: _____

Allocation Category Requested:

Local Paving

Intersection Improvements

Drainage Improvements

Pedestrian/Bike Enhancement

Description of Project:

Brief explanation of the need for the project:

Project Location (attach map showing location)

Name of Municipality (if applicable): _____

County Council District: _____

Road Name: _____

Second Road Name: _____
(if Intersection Improvement Project)

Specific Beginning point: _____
(Intersecting street name, specific landmark, distance to closest road, etc.)

Specific Ending point: _____
(Intersecting street name, specific landmark, distance to closest road, etc.)

TECHNICAL PROJECT INFORMATION

For Local Paving Projects-

Number of homes or businesses being served by the project: _____

Average Daily Traffic (VPD) using the road: _____

Does the road serve a school bus route? _____

Does project provide relief to a congested road? _____

Does the project tie to an artery? _____

Does the project tie to a local paved road? _____

Does the project impact significant right of way, known wetlands, grand trees, or other resources? _____

For Intersection Improvements-

Total number of accidents at this intersection in the last five (5) years: _____

Is the project intended to improve: _____ Safety
_____ Capacity
_____ Access

Does the project impact significant right of way, known wetlands, grand trees, or other resources? _____

For Pedestrian/Bike Enhancements-

Will the project tie to another similar facility? _____
Total number of accidents at this intersection in the last five (5) years: _____
What type of road will the project serve? _____ Artery
_____ Collector
_____ Neighborhood Street
How many schools are there within the project limits? _____
How many parks are there within the project limits? _____
Is transit present within the project limits? _____
Will the project connect to a Greenbelt? _____

For Drainage Projects-

Number of homes or businesses being served by the project: _____
What type of road will the project serve? _____ Artery
_____ Collector
_____ Neighborhood Street
Frequency of flooding (number of times per year): _____

ADDITIONAL PROJECT INFORMATION

If requesting more than one project, the total number of projects being requested: _____

Of the projects being requested, this project ranks as the number _____ priority.
(1 being the highest, 2 being the second highest, etc.)

If available, please provide any cost estimates that you may have prepared for the project for:

_____ Design Services
_____ Right of Way Acquisition
_____ Construction
_____ TOTAL

Please attach any documentation of public support for the project you may have. Also, please provide the dates of such documentation of support.
(Letters of support, petition(s), resolution(s) by city or town council, etc.)

PROJECT CHECKLIST

**CHARLESTON COUNTY TRANSPORTATION SALES TAX PROGRAM
FY 2016 ANNUAL ALLOCATIONS PROJECTS**

Providing as much of the following information as is known, or is applicable, will assist the Transportation Sales Tax Staff in completing the Objective Evaluation and Prioritization Process for each project requested. The Transportation Sales Tax staff acknowledges that not all requesting entities will have access to every item listed below, but accurate and complete information for as many of the items listed as possible will ensure that the benefits of each project are computed properly when all other projects within each category are evaluated.

GENERAL

Requesting Agency: _____

Project Name: _____

Allocation Category Requested:

- | | |
|------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Local Paving | <input type="checkbox"/> Intersection Improvements |
| <input type="checkbox"/> Drainage Improvements | <input type="checkbox"/> Pedestrian/Bike Enhancement |

Description of Project:

Brief explanation of the need for the project:

Project Location (attach map showing location)

Name of Municipality (if applicable): _____

County Council District: _____

Road Name: _____

Second Road Name: _____
(if Intersection Improvement Project)

Specific Beginning point: _____
(Intersecting street name, specific landmark, distance to closest road, etc.)

Specific Ending point: _____
(Intersecting street name, specific landmark, distance to closest road, etc.)

TECHNICAL PROJECT INFORMATION

For Local Paving Projects-

Number of homes or businesses being served by the project: _____

Average Daily Traffic (VPD) using the road: _____

Does the road serve a school bus route? _____

Does project provide relief to a congested road? _____

Does the project tie to an artery? _____

Does the project tie to a local paved road? _____

Does the project impact significant right of way, known wetlands, grand trees, or other resources? _____

For Intersection Improvements-

Total number of accidents at this intersection in the last five (5) years: _____

Is the project intended to improve: _____ Safety
_____ Capacity
_____ Access

Does the project impact significant right of way, known wetlands, grand trees, or other resources? _____

For Pedestrian/Bike Enhancements-

Will the project tie to another similar facility? _____
Total number of accidents at this intersection in the last five (5) years: _____
What type of road will the project serve? _____ Artery
_____ Collector
_____ Neighborhood Street
How many schools are there within the project limits? _____
How many parks are there within the project limits? _____
Is transit present within the project limits? _____
Will the project connect to a Greenbelt? _____

For Drainage Projects-

Number of homes or businesses being served by the project: _____
What type of road will the project serve? _____ Artery
_____ Collector
_____ Neighborhood Street
Frequency of flooding (number of times per year): _____

ADDITIONAL PROJECT INFORMATION

If requesting more than one project, the total number of projects being requested: _____

Of the projects being requested, this project ranks as the number _____ priority.
(1 being the highest, 2 being the second highest, etc.)

If available, please provide any cost estimates that you may have prepared for the project for:

_____ Design Services
_____ Right of Way Acquisition
_____ Construction
_____ TOTAL

Please attach any documentation of public support for the project you may have. Also, please provide the dates of such documentation of support.
(Letters of support, petition(s), resolution(s) by city or town council, etc.)

**LAND USE AND NATURAL RESOURCES
COUNCIL MEETING**

November 18, 2014

**Chairman Pat O'Neil
Member Jerry Kaynard**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land.

**Monthly Zoning Report Presented by Mr. Henderson
Monthly Boards and Commission Reports Attached**

I. Matters for Action by Council

No Action Items for Council at this time.

II. Matters for Discussion by Council

1. LUNR Committee Meeting – The next meeting of the LUNR Committee has been set for Thursday November 20, 2014 4PM at 2050-B Middle Street. The proposed agenda is attached.

III. New Matters Presented to Council

No new matters for Council at this time.

1. **Matters Pending Further Action by Council**

No pending matters at this time.

LAND USE AND NATURAL RESOURCES COMMITTEE
OCTOBER 2014
BOARD, COMMISSION & ZONING UPDATE

From: Building Department
Prepared For: Land Use and Natural Resources Committee
Regarding: Board, Commission, & Zoning Update

ZONING UPDATE:

- **PROJECTS:**
 - Battery to Beach Bike Route sign installation completed (September 18th)
 - CRS/ISO (FEMA) cycle visit completed- September 28 remittance of Town Documentation (Rating pending)

- **OCTOBER ZONING ENFORCEMENT ACTIVITY**
 - One (1) open display on premise sales violation identified- certified letter sent

PLANNING COMMISSION: OCTOBER 8, 2014

C. ITEMS FOR INFORMATION

1. **Sullivan's Island Comprehensive Plan, Natural Resources Element:** Planning Commission requests review of the various goals and strategies of Chapter 6, Natural Resources Element of the Sullivan's Island Comprehensive Plan.

2. **Battery to Beach:** Review and update of the Battery to Beach bicycle route and implementation of signed Sullivan's Island route per SCDOT encroachment permits.

3. **Planning Commission Meeting Dates FY 2015:** Review and approval of 2015 meeting dates.

BOARD OF ZONING APPEALS: OCTOBER 9, 2014

A. SPECIAL EXCEPTIONS

1. **Approved-Café Medley:** Andrew Harris, applicant, is requesting a special exception to operate a coffee shop use in the Community Commercial Zoning District in accordance with Section 21-50.C (2) of the Zoning Ordinance. (TMS# 529-09-00-118)

2. **Approved-The Co-Op Provisions and Delicatessen:** Jessie Patterson, applicant, is requesting a special exception to operate a coffee shop use in the Community Commercial Zoning District in accordance with Section 21-50.C (2) of the Zoning Ordinance. (TMS# 529-09-00-014)

DESIGN REVIEW BOARD: OCTOBER 15, 2014

LUNR-1

B. CERTIFICATES OF APPROPRIATENESS –HISTORIC PROPERTIES

1. Approved-1726 Middle Street: Rachel Burton, of Swallowtail Architects, requests conceptual approval to demolish an existing garage, remove several existing features, and to construct two first story additions to the side and rear elevations of a Sullivan’s Island Landmark. (TMS# 523-07-00-070)
2. Withdrawn-1026 Middle Street: Evan Diamant, applicant, requests approval to modify an existing Certificate of Appropriateness for a property designated as a Sullivan’s Island Landmark. Request includes relocating a previously approved in-ground pool, adding required landscaping, and modifying existing fencing. (TMS# 523-06-00-004)

C. CERTIFICATES OF APPROPRIATENESS–NON-HISTORIC PROPERTIES

1. Preliminary approval with Conditions-910 Middle Street: Julia F. Martin Architects, applicants, request conceptual design review and approval for a proposed new home construction. Relief is requested from the design standards for the structure’s side setbacks, principal building square footage, and principal building coverage. (TMS# 523-06-00-021)
2. Approved-1002 Middle Street: Kevin C. Reed Construction. Kevin C. Reed Construction LLC., applicant, requests conceptual approval of a rooftop deck addition for a non-historic structure located within the Moultrieville Local Historic District. (TMS# 523-05-00-008)

TREE COMMISSION: OCTOBER 27, 2014

D. TREE REMOVAL REQUESTS

1. Approved-2608 Raven Drive: Michel Daly, of Daly and Sawyer Construction, requests a reassessment of tree mitigation and replacement regulations for Category II trees in accordance with Zoning Ordinance Section 21-162 C (5). (TMS # 529-06-00-121)
2. Approved-Citadel Playground Tennis Court Renovations: Town of Sullivan’s Island staff requests an evaluation of site development plans and possible removal of several trees near proposed impervious surfaces and the existing playground area. (TMS# 523-08-00-002; 523-08-00-033)

E. ITEMS FOR DISCUSSION

1. Protected and Recommended Tree Species List: Town of Sullivan’s Island staff requests review of the Town’s protected tree species list and recommended tree species for mitigation and replanting in accordance with Zoning Ordinance Section 21-161 A (1).



**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA
LAND USE & NATURAL RESOURCES COMMITTEE
Town Hall, 2050-B Middle Street**

**Thursday, November 20, 2014
4:00PM**

AGENDA

1. Call to Order and notification that press and public were duly notified in accordance with Freedom of Information Act
2. Accessory Structures and Conservation Easement in RS Zoning District
3. Charleston County Urban Greenbelt Grant: Station 16 Nature Trail
4. Sullivan's Island Elementary School Nature Trail
5. FEMA Insurance Rebates and Biggert Waters Reform Review
6. Accreted Land Management Plan
7. Adjourn

LUNR-3

FLOOD INSURANCE PREMIUM REFUNDS: WHO GETS THEM? WHO DOES NOT?



FEMA



The National Flood Insurance Program (NFIP) is in the process of implementing Congressionally mandated reforms required by the Homeowner Flood Insurance Affordability Act of 2014 that repeal and modify the Biggert-Waters Flood Insurance Reform Act of 2012. The new law slows some flood insurance rate increases and offers relief to some policyholders who experienced steep flood insurance premium increases in 2013 and early 2014. The new law reinstates many of the subsidized rates that were previously eliminated and calls for refunds of the difference between the subsidized rates and the higher full-risk rates that policyholders were required to pay as a result of Biggert-Waters. The law calls for most rates to be capped at no more than 18 percent per year, resulting in more gradual rate increases. The 18 percent cap will also result in refunds for some policyholders, which insurance companies will begin issuing in October 2014. It is important to note that refunds apply only to a small group of policyholders, and most policyholders will not receive refunds. Those who do will receive refunds on increases paid to their premiums for policies effective on or after October 1, 2013.

This fact sheet provides an overview of what some eligible policyholders can expect in refunds later this year. While the new law is implemented it is important for policyholders to maintain and keep their current flood insurance policies. Allowing policies to lapse will leave policyholders financially unprotected. Policyholders who have questions about their flood insurance policies should contact their insurance agent.

THESE POLICIES ARE ELIGIBLE FOR REFUNDS

New Policies For Some Pre-FIRM Buildings

IF your building is in a flood zone beginning with the letter A, D, or V;

AND the building was constructed before your community's first Flood Insurance Rate Map (FIRM) became effective (known as pre-FIRM);

AND the building has not been substantially damaged or improved;

AND your policy first became effective on or after October 1, 2013, either because you purchased the property or because you purchased flood insurance on the property for the first time

YOU MAY RECEIVE a one-time refund of the difference between the full-risk rate you paid and the subsidized rate that went into effect on October 1, 2013.

Note that only about 1 percent of flood insurance policies fall into this category.

Reinstated Policies After a Lapse for Some Pre-FIRM Buildings

IF your building is in a flood zone beginning with the letter A, D, or V;

AND the building was constructed before your community's first Flood Insurance Rate Map (FIRM) became effective (known as pre-FIRM);

AND the building has not been substantially damaged or improved;

AND your previously lapsed policy was reinstated at full-risk rates on or after October 4, 2012

YOU MAY RECEIVE a one-time refund of the difference between the full-risk rate you paid and the subsidized rate that went into effect on October 1, 2013.

Note that in the future, subsidized rates will eventually apply **ONLY** to policies reinstated after being dropped because coverage was no longer required by your lender (e.g., you paid off your mortgage). Don't let your policy lapse, it could cost you more when you reinstate it.

Policies That Increased by 25 Percent for Some Pre-FIRM Non-Residential² Buildings

IF your pre-FIRM non-residential² building is in a flood zone beginning with the letter A, D, or V;

AND you received a 25 percent increase upon policy renewal on or after October 1, 2013

YOU MAY RECEIVE a one-time refund if your premium increase was greater than 18 percent.

Policies That Increased More Than 18 Percent for Other Residential and Non-Residential² Buildings

IF the rate for your policy increased more than 18 percent at renewal on or after October 1, 2013;

AND your building does not fall into one of the exception categories in the next chart

YOU MAY RECEIVE a one-time refund of the difference between the higher rate you paid and the maximum 18 percent rate increase allowed under the new law.

THERE ARE EXCEPTIONS, as noted in the next chart.

Note that only about 13 percent of flood insurance policies fall into this category. The refund amount will typically be no more than 7 percent of your premium.

¹Flood insurance policyholders can determine their flood zones by referring to their policies.

²Non-residential buildings include, but are not limited to, businesses, warehouses, schools, churches, farm buildings, and most hotels and motels. Contact your insurance agent if you have any questions about your building.

THESE POLICIES ARE NOT ELIGIBLE FOR REFUNDS

Policies for Pre-FIRM Secondary Homes

IF your premium increase was for a pre-FIRM non-primary residence

YOU WILL NOT RECEIVE a refund, and your premium will continue to increase by 25 percent a year until it reaches full-risk rates.

AND your policy was in effect before July 6, 2012

Policies for Severely or Repetitively Flooded Homes

IF your premium increase applied to a pre-FIRM severely or repetitively flooded property that includes 1 to 4 family residences

YOU WILL NOT RECEIVE a refund, and your premium will continue to increase by 25 percent a year until it reaches full-risk rates.

AND your policy was in effect before July 6, 2012

Policies That Increased Because of a Coverage Change

IF your premium increased only as a result of lowering your deductible, or increasing the dollar amount of your coverage

YOU WILL NOT RECEIVE a refund.

Participating insurers (Write Your Own insurance companies and the NFIP Direct Servicing Agent) will send the refund checks to policyholders. Refunds apply only to premium rate increases.

To keep current as FEMA implements these and other changes to the NFIP, visit fema.gov/flood-insurance-reform

Policyholders who have questions about their flood insurance policies should contact their insurance agents.

To find an agent, visit FloodSmart.gov

PUBLIC FACILITIES COUNCIL MEETING

November 18, 2014

**Chairwoman Hartley Cooper
Members Pat O'Neil and Chauncey Clark**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; stormwater management; and energy and resource conservation programs.

Monthly Construction Report Presented by Mr. Robinson.

I. Matters for Action by Council

No action items for Council or the Public Facilities Committee at this time.

II. Matters for Discussion by Council

1. Town Hall Project – Creech and Associates presented Design Documents to staff for review.

III. New Matters Presented to Council

No new matters for Council at this time.

IV. Matters Pending Further Action by Council

No pending matters for Council at this time.

**RECREATION
COUNCIL MEETING
November 18, 2014**

**Chairwoman Mary Jane Watson
Members Hartley Cooper and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

I. Matters for Action by Council

II. Matters for Discussion by Council

III. New Matters Presented to Council

1. Boardwalk Resurfacing Station 22 ½ Street – Quote for improvements at Station 22 ½ Street beach path.

IV. Matters Pending Further Action by Council

1. Park Waste and Recycle Containers – The Park Foundation is proposing a weather proof and aesthetic enhanced container for the waste and recycle 95 gallon rolling bins.