

Sullivan's Island Town Council
2050-B Middle Street
August 19, 2014
6:00 p.m.

Welcome

Pledge of Allegiance and Invocation

I. Format: 20 minutes for general comments from the floor

II. Council Action Items

1. Approval of Minutes:

- a. May 20, 2014 Regular Council Meeting
- b. July 15, 2014 Regular Council Meeting
- c. August 4, 2014 Special Council Meeting

2. Second Reading and Ratification, Ordinance No. 2014-08, An Ordinance to Amend Zoning Ordinances Regarding Eating Establishments Within the Community Commercial District (ie "coffee shop" ordinance)

3. Second Reading and Ratification, Ordinance No. 2013-09, An Ordinance Amending Section 14-25 of the Code of the Ordinances for the Town of Sullivan's Island to Revise Franchise Fees for Filming, Video Taping, and Still Photography for Commercial Purposes; and, to Add Language Prohibiting Filming of Any Type within the RC-1/RC-2 Zoning Districts or on the Beach.

4. First Reading, Ordinance No. 2014-10 Authorizing the Issuance of a Not Exceeding \$1,680,000 Waterworks and Sewer System Revenue Bond, Series 2014 of the Town of Sullivan's Island, South Carolina and Amending in Certain Respects the Town's General Bond Ordinance.

III. Reports and Communication

- 1. General and New Correspondence
- 2. Attorney's Report
- 3. Boards and Commissions Reports
 - a) Planning Commission
 - b) Board of Zoning Appeals
 - c) Design Review Board
 - d) Tree Commission
 - e) Municipal Elections Commission

(CONTINUED)

IV. Committee Reports - Discussion Items

1. Finance Committee
2. Public Safety Committee
3. Water and Sewer Committee
4. Administration Committee
5. Land Use and Natural Resources Committee
6. Public Facilities Committee
7. Recreation Committee

V. Adjourn

VI. Executive Session

1. Personnel - Boards and Commissions applications
2. Legal Advice - Contractual Matter (Town Property/Lot Sales)

May 20, 2014

The regular meeting of Town Council was held on the above date at 6:00 p.m. at Town Hall, all requirements of the Freedom of Information Act having been satisfied:

Present were: Jerry Kaynard, Mayor Pro Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Susan Middaugh, Councilwoman
Pat O'Neil, Councilman
Mary Jane Watson, Councilwoman

Mayor Pro-Tem Kaynard led the Pledge of Allegiance, followed by a prayer by Councilwoman Watson. Town Hall was full of residents, and also two members of the media.

I. FORMAT – Mayor Pro-Tem Kaynard opened the floor for comments.

Harriet McDougal, 2429 Atlantic Ave., complained of the pine trees in the accreted land near her house, and that they should not be considered part of the maritime forest.

Julia Khoury, 1728 I'on Ave., questioned why there were designated units of the accreted land but they are considering a consistent 100 foot transition zone across all units. The transition zone should be according to science and research of each unit.

Norman Khoury, 1728 I'on Ave., stated he agreed with his wife, Julia Khoury.

Wayne Stelljes, 3104 I'on Ave., suggested everyone should be open-minded, as it will not be possible for all to receive exactly what they prefer for the accreted land transition zone.

Tim Reese, 305 Station 20, stated he was in support of the 100 foot transition zone, as it is fair and equitable. He added the property owners should pay for the management of it by the Town.

Michael Mithoefer, 407 O'Neil Court, inquired if the decision on fees for the filming ordinance had been determined and also if they would no longer be able to have photo shoots on their dock. He stated he also agreed with the comments of Julia and Norman Khoury tonight.

Mark Howard, 1820 Central Avenue, stated there are many questions to be answered about the transition zone including who manages it, plants it, and what can be planted.

Barbara Spell, 1702 Atlantic Ave., commented on the trial regarding the Sullivan's Island Elementary School. She stated the ruling by Circuit Court Judge Dennis was that Sullivan's Island Town Council violated South Carolina law when they decided to ignore a 2011 citizens petition. In his ruling he said only a court can decide the validity of a petition, and that Town officials do not have that authority. She continued that an incorrect message was being said by the Town because the judge ruled that the actions of Town Council were in violation of S.C. State law. The judge also stated the written ruling will make everything clear.

Steve Poletti, 1771 Atlantic Ave., stated he would like to see the accreted land on the island as Edgar Allan Poe described the island in *The Goldbug*, that not a tree of any magnitude was to be found on the island. He also questioned if it is worth the Town selling marsh front lots in order to pay legal expenses for the accreted land.

Barry Krell, 2713 Bayonne Ave., stated it was his understanding the transition zone was up to 100 feet maximum, and each zone would be considered individually by experts hired by the Town to make decisions according to the area.

Edward Robinson, 1901 I'on Ave., stated he attended the trial, and suggested that

the Town include a formal summary of the complaint and ruling as part of the Council minutes in the near future.

Lovic Waring, 2214 Myrtle Ave., stated that a few years back when owners were allowed to cut, everything was cut to five feet and it ruined everything. Now it has grown into a huge jungle. She said that the problem is when some owners do not obey the rules and illegally cut on the weekend when people are not around to report it.

Councilman Kaynard responded to comments regarding the school referendum case. He was at the trial both days and also was a witness representing the Town of Sullivan's Island. Shortly after Judge Dennis announced his decision, the media contacted both Mayor Pro-Tem Kaynard and other Council members. Because Mayor Pro-Tem Kaynard was involved with the press release, he informed the audience what happened in court. The judge first ruled that there was no obligation by the Town Council of Sullivan's Island to call a referendum or vote on the petition and ordinance that was presented to the Town. He ruled that the initiated ordinance was facially defective; therefore, it was invalid and it could not be implemented by the Town. The judge further said that the actions by the Town were lawful and that the Town did not take any action that was incorrect. Finally, the judge found there were no rights violated to any citizen of Sullivan's Island by the actions of Town Council. He also stated the residents and plaintiffs who pursued the case have had an opportunity to voice their opinions in court.

Mayor Pro-Tem Kaynard continued because this was the oral ruling, there are differing opinions of the ruling. However, there was never anything said by Judge Dennis that could have been construed that the Town had acted illegally. The written ruling will be issued at which time everyone can read the actual words of Judge Dennis. That opinion will be the rule of law for that case. He continued that for the last two years the case has been about having a vote in a referendum. However, when it went to court the plaintiffs in the case withdrew that claim for a referendum and a vote; they did not pursue that before the judge at the trial.

Resident Karen Coste challenged his statements regarding the ruling. Mayor Pro-Tem Kaynard responded that it was not time for responsive discussion, and the written opinion will give an answer to any questions.

II. COUNCIL ACTION ITEMS

1. **1. Motion was made by Councilman O'Neil, seconded by Councilwoman Middaugh, to approve the Minutes of the April 22, 2014 regular meeting and the May 12, 2014 special meeting.**
2. **Motion was made by Councilman Clark, seconded by Councilwoman Watson, to approve A Resolution to Adopt Record Retention Policy, carried unanimously.**
3. **Motion was made by Councilwoman Middaugh, seconded by Councilman Clark, to have First Reading of Ordinance No. 2014-04, An Ordinance to Adopt the Water and Sewer Operating Budget for Fiscal Year 2015, carried unanimously.**
4. **Motion was made by Councilman O'Neil, seconded by Councilman Kaynard, to defer Second Reading and Ratification of Ordinance No. 2013-09, An Ordinance Amending Section 14-25 of the Code of Ordinances for the Town of Sullivan's Island to Revise Franchise Fees for Filming, Video Taping, and**

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Resident Barbara Spell wished to respond to his comments, as she said Mayor Pro-Tem Kaynard's comments were actually false. Resident Karen Coste also challenged his statements. Mayor Pro-Tem Kaynard responded that it was not time for responsive discussion, and the written opinion will give an answer to any questions.

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(originally approved)
Action-3

Still Photography for Commercial Purposes; and, to Add Language Prohibiting Filming of Any Type within the RC-1/RC-2 Zoning Districts or on the Beach, carried unanimously.

5. 5. Approval of Recommendations for Transition Zone Component of the Protected Land Management Plan – Councilman Clarke stated the transition zones should have a consistent line. The discussion at the last meeting showed the transition zone ranged from 40 to 100 feet. The beach changes continuously through erosion/accretion, along with a changing critical line, so he stated the transition zone should be 100 feet for all zones.

Councilwoman Middaugh stated that she was in favor of moving forward with the transition zones, although the transitional zones should be proportional to the depth of the zone. If all zones were 100 feet, it would be hard to exercise discretion. Also, she wanted the plan to have more consideration of the critical line.

Councilman O'Neil gave a timeline overview of events in the accreted land, beginning in 2007. He reported that the Land Use and Natural Resource (LUNR) Committee had a good discussion of the transitional zone depth at its meeting last month. He continued that it needed to be decided how to manage and maintain the transitional zone. Also, if it is decided to be 100 feet, how to allow for elasticity in zones that run out of beach before reaching 100 feet. He proposed to schedule the next LUNR Committee meeting for more discussion on this and to develop a plan.

Mayor Pro-Tem Kaynard stated the Phase I and Phase II lists of projects in the accreted land were adopted in October 2013. Some of the projects had been implemented such as the removal of invasive species and the path project off of Station 16 beach path. The transition zone was one of the items on the list. He stated they were trying to search for a formula/method to produce a transition zone that would be fair and equitable to different parts of the island and accreted land. This is just one piece of a comprehensive plan for the accreted land.

Councilman Clark stated he had prepared a motion. It included information from the last meeting concerning a 100 foot transition zone, as well as how to manage and supervise the area.

Motion made by Councilman Clark, seconded by Councilwoman Watson that the depth of the transition zone be 100 feet in the accreted land for each of the following management planning units: Unit/Zone 1 (West); Unit/Zone (West Central); Unit/Zone 3 (East Central), Unit 3A and 3C; Unit/Zone 4 (all). No transition zone is being proposed for Planning Unit 3B at this time, which is in front of the Sullivan's Island Elementary School. Provided, that the transition zones are subject to increase in size by adjustment of the seaward boundary line by up to twenty (20%) percent of the gross transition zone by the Land Use and Natural Resource Committee for site specific conditions. The management strategies for each unit should be Unit/Zone 1(West); Units/Zones 2, 3A, 3C and 4: Remove all species except priority trees. Manage as a maritime grassland while protecting Priority trees. Priority trees in the transition zone are defined as Live Oak, Southern Magnolia and Palmettos, measuring a diameter of at least sixteen (16) inches at four and a half (4-1/2) feet above grade.

Councilman O'Neil stated that this was the first time he had heard of this and was not ready to support it; however, he might be able to after discussion.

Mayor Pro-tem Kaynard expressed he did not believe there was anything new that was not discussed in the Land Use and Natural Resources Committee, with the exception of the tree diameter.

Councilman O'Neil stated it was never decided in the Land Use and Natural Resources Committee what species of trees, the diameter of trees, the definitive 100 foot zone, or the 20% adjustment provision. The discussion had been for a transition zone range of 40 to 100 feet; clearing out the understory; and the trees species list was never intended to be a restrictive list. He stated he did not understand the urgency of voting on this motion, and he had concerns of Council violating its own procedures because it was not appropriate for this to first be introduced at a Council meeting without ever going through the Committee process.

Councilwoman Middaugh agreed with Councilman O'Neil. She then requested that Councilman Clark change his motion to reflect only the portion of the 100 foot transition zone, as that is what the public expected Council to vote on tonight.

Motion was made by Councilman Clark, seconded by Councilwoman Watson to amend the motion to stop after the provisional statement. Therefore, the amended motion would read:

That the depth of the transition zone be 100 feet in the accreted land for each of the following management planning units: Unit/Zone 1 (West); Unit/Zone (West Central); Unit/Zone 3 (East Central), Unit 3A and 3C; Unit/Zone 4 (all). No transition zone is being proposed for Planning Unit 3B at this time, which is in front of the Sullivan's Island Elementary School. Provided, that the transition zones are subject to increase in size by adjustment of the seaward boundary line by pup to twenty (20%) percent of the gross transition zone by the Land Use and Natural Resource Committee for site specific conditions.

Councilwoman Middaugh asked the wording to be changed to "up to 100 feet", or "a maximum of 100 feet". This wording was not changed.

Councilman O'Neil stated that this motion is substantially different than what the Land Use and Natural Resources Committee had discussed.

Mayor Pro-Tem Kaynard stated Council had a right to change any recommendation by a Committee, so this is proper as presented to Council. He called for the vote.

Motion to amend carried by a vote of 4-2, with Councilwoman Middaugh and Councilman O'Neil casting the opposing votes.

Motion was made by Councilman Clark, seconded by Councilwoman Watson to approve the motion as amended, carried by a vote of 4-2, with Councilwoman Middaugh and Councilman O'Neil casting the opposing votes.

6. Approval of Tree Removal Plan for Stith Park – Councilwoman Watson stated that twenty years ago, Oak and River Birch trees were given to place in the park. Since that time, the River Birch trees have died. The River Birch trees will be replaced with other types of trees. The two Bradford Pear trees to be removed will not be replaced. Seven Live Oak trees will be removed, and six will be replaced in different areas. **Motion was made by Councilwoman Watson, seconded by Councilwoman Middaugh, to remove the trees designated with a red triangle on the Stith Park tree survey dated May 20, 2014, carried unanimously.** Councilman O’Neil stated that none of these trees were being removed for the new Town Hall. Councilwoman Watson agreed and stated that the *Island Eye News* reported that the trees to be removed were marked with a red ribbon. Because there has been manipulation of the red ribbons in the park, the Stith Park tree survey will be placed on the website to indicate the actual trees being removed.

III. REPORTS AND COMMUNICATIONS

1. General and New Correspondence – Correspondence was received from Father McInerny regarding traffic issues; Marie-Louise Ramsdale about St. Patrick’s Day activities; Paul Flaherty expressing appreciation for the Maintenance department; the Island Turtle Team’s May Newsletter; the National Park Service regarding the National Civil War Commemoration; and dozens of residents messages regarding the Accreted Land Management Plan transition zone width.

2. Attorney Report - There was no Attorney report.

3. Boards and Commissions –

Planning Commission – Report included highlights of the last meeting; and the next meeting will include a public hearing for the proposed text amendments to allow coffee shop uses and define other food service establishments within the community commercial zoning district.

IV. COMMITTEE REPORTS

Finance Committee – Mayor Pro-Tem Kaynard for Mayor Perkis. Monthly report rendered. Fiscal year as of April 30th the Town has received approximately \$1.68 million in property tax revenue and \$896,700 in business license revenue. The Town sold an empty lot for \$605,000 with the closing in the month of April. The cost of relocation and operation of the temporary Town Hall as of April was \$315,300. The cost of the temporary Town Hall is approximately \$4,000 per month. The cost for the design and construction of the new Town Hall as of April was approximately \$44,000.

Public Safety Committee – Councilman Clark. Monthly reports rendered. The Isle of Palms and Sullivan’s Island Public Safety departments will host the annual Emergency Preparedness Meeting at Isle of Palms Fire Station One on May 21, 2014.

Water and Sewer Committee – Councilwoman Middaugh. Monthly reports rendered. The SRF funding for the I&I project is out to bid.

Administration Committee – Mayor Pro-Tem Kaynard. Monthly report rendered. The Maintenance Department hired two part-time temporary employees for the summer; and the Police Department has hired one part-time temporary beach services officer for the summer. Town Hall offices will be closed on Monday, May 26 in observance of Memorial Day. Essential services will remain available and fully staffed.

Land Use and Natural Resources Committee – Councilman O’Neil. Monthly report rendered. The accreted land transition zone was discussed earlier in the meeting. A Public Hearing regarding the Comprehensive Plan will be held on June 17, 2014 at 6:00 p.m., followed by the regularly scheduled Council meeting.

Public Facilities Committee – Councilwoman Cooper. Monthly report rendered. Councilwoman Cooper reported that she and Administrator Benke attended a school construction meeting today, and construction is on schedule. She will get a date for the tour of the school.

Recreation Committee – Councilwoman Watson.

Stith Park Tree Plan - The Stith Park tree plan was discussed earlier in the meeting.

Independence Day – All the activities have been planned for July 4th and they will be the same activities as last year.

Island Club – The Island Club is not planning to renew its lease with the Town. Councilwoman Watson met with Administrator Benke and Comptroller Blanton to discuss a potential budget, and possible revenue-generating ideas. If the Town does manage the activities at the Island Club, she asked Council to think about how it would be handled. In past years Council has discussed a part-time Recreation director. This person could handle the bookings for private rentals and some responsibilities of the front desk at Town Hall. The Administration and Recreation Committees will meet to further discuss and bring back to Council.

Motion was made by Councilman Clark, seconded by Councilwoman Watson, to go into Executive Session at 8:07 pm for Legal – Update by Town Attorney regarding proceedings to date on Bluestein v. SI 10-CP-10-5449 and Contractual - Raven Drive Lot Sales.

Upon returning to regular session, Mayor Pro-Tem Kaynard stated that no votes or action were taken in Executive Session.

Motion was made by Councilman Clark, seconded by Councilwoman Watson to adjourn, carried unanimously.

Respectfully submitted,

Ellen Miller

July 15, 2014

The regular meeting of Town Council was held on the above date at 6:00 p.m. at Town Hall; all requirements of the Freedom of Information Act having been satisfied:

Present were: Mike Perkis, Mayor
Jerry Kaynard, Mayor Pro Tem
Chauncey Clark, Councilman
Hartley Cooper, Councilwoman
Susan Middaugh, Councilwoman
Pat O'Neil, Councilman
Absent: Councilwoman Watson
Town Attorney Larry Dodds

Mayor Perkis led the Pledge of Allegiance, followed by a prayer by Councilman Clark. Residents and one member of the media filled Town Hall.

Mayor Perkis introduced the first agenda item as the presentation of a Proclamation observing William (Bill) H. Lewis Day in the Town of Sullivan's Island. He continued that Mr. Lewis, as Chief Operating Officer of Capital Projects for Charleston County School District, did an excellent job during the planning and building of the new Sullivan's Island Elementary School. After the presentation by Mayor Perkis and Councilman Kaynard, Mr. Lewis expressed his appreciation of the tremendous leadership of the Town with this project.

I. FORMAT – Mayor Perkis opened the floor for comments.

Pete Richardson, 2820 Jasper, stated that a series of Planning Commission proposals have been to keep the island a family place. His concern is the traffic already on the island, and that Council may not have a good sense of who is for and against the restaurants.

Mark Howard, 1820 Central Avenue, questioned why access to the community dock is blocked due to construction. Water & Sewer Manager Gress stated the vendor placed the dirt there by mistake and it is being moved. Mr. Howard also asked for an update regarding the Accreted Land lawsuit. Mayor Perkis stated there is court-ordered mediation scheduled for next Thursday.

Wayne Guckenburger, 2105 Pettigrew, asked who was representing the Town at mediation, and how were they chosen. Mayor Perkis stated he, Councilman O'Neil and Councilwoman Watson would represent Council at mediation, but any decisions will be made by the entire Council.

Buff Ross, 2820 Atlantic, urged Council to support the coffee shop ordinance.

Karen Byko, 2901 Jasper, stated she has lived on Sullivan's Island for two years, and the local business community is one item that attracted them to the Island. She approves the coffee shop ordinance as written.

Chuck Galis, 1812 Back Street, stated at this point there are two primary objectives of the proposed coffee shop ordinance, neither of which is driven by sound land use practices. The bottom line should be for Council to return this to the Planning Commission so that all interested parties can work reasonably together to present Town Council with a win-win solution.

Sarah Church, 2215 I'on Avenue, stated she lives near the commercial district and supports the coffee shop ordinance.

Mike Coles, 2662 Middle St., stated Town Council should support the coffee shop ordinance.

Rita Langley, 1618 Middle Street, stated she is in favor of the coffee shop ordinance but believed the percentage of alcohol sales allowed should be reduced.

Todd Abedon, 1658 Thompson, stated the vehicular traffic is not going to places like coffee shops. The coffee shops are for locals who walk, bike, or golf cart – truly for locals. He urged Council to pass the ordinance as written.

Drew Harris, owner of Café Medley, stated small, local governments are able to respond to the public and the needs that are discovered along the way. One item he believed was discovered -- the ability for on-site consumption that is not a restaurant-- was why there is a text amendment right now. There was basically a moratorium on on-site dining for consumption of food or beverage in the entire business district. The reality is that only full service restaurants that already existed or take-out only would be allowed. He believed this text amendment would allow for the creation of a very limited amount of businesses with highly regulated limitations.

Marie Louise Ramsdale, 3122 l'on Avenue, stated the Mount Pleasant residents create the traffic. The coffee shop ordinance is for locals and the parking problem does not relate to this ordinance. She enjoys that the owners of Café Medley and The Coop know the local residents and their children.

II. COUNCIL ACTION ITEMS

- 1. Motion was made by Councilman Kaynard, seconded by Councilman Clark, to approve the Minutes from the June 17, 2014 Special Council meeting; June 17, 2014 Regular Council meeting; July 7, 2014 Special Council meeting and July 10, 2014 Special Council meeting, carried unanimously.**

- 2. Motion was made by Councilman Kaynard, seconded by Councilman Clark, to adopt the Resolution Accepting the Bid Proposal from Arcadis US, Inc. for the Sewer Rehabilitation Project, carried unanimously.**

- 3. Motion was made by Councilman Clark, seconded by Councilwoman Cooper, to have First Reading of Ordinance No. 2014-08, An Ordinance to Amend Zoning Ordinances Regarding Eating Establishments Within the Community Commercial District (“coffee shop” ordinance), carried by a vote of 5-0, with Councilman Kaynard recusing himself from this action. A Statement of Potential Conflict was submitted by Councilman Kaynard, and is included as Exhibit 1 in these Minutes. Councilman O’Neil stated that this ordinance will be discussed at the August Council Workshop; and could possibly be placed on the August Regular Council Meeting agenda for Second Reading and Ratification.**

- 4. Motion was made by Councilman Kaynard, seconded by Councilman O’Neil, to have First Reading of Ordinance No. 2014-09, An Ordinance for the Sale of Town Lot 4/Block 12, TMS 529-12-00-037, carried unanimously. The Ordinance will be placed on a Special Council Meeting agenda for August 4, 2014 before the regularly scheduled Council Workshop.**

- 5. Motion was made by Councilman O’Neil, seconded by Councilman Clark, to have Second Reading and Ratification of Ordinance No. 2014-05, An Ordinance to Adopt Amendments to the 2008 Comprehensive Plan as in the Plan dated June 17, 2014, carried unanimously. Mayor Perkis expressed his appreciation to the Planning Commission for their hard work on this project.**

6. Motion was made by Councilman O'Neil, seconded by Councilman Kaynard, to defer Second Reading and Ratification of Ordinance No. 2013-09, An Ordinance Amending Section 14-25 of the Code of Ordinances for the Town of Sullivan's Island to Revise Franchise Fees for Filming, Video Taping, and Still Photography for Commercial Purposes; and, to Add Language Prohibiting Filming of Any Type within the RC-1/RC-2 Zoning Districts or on the Beach, carried unanimously. Councilman O'Neil stated he and Administrator Benke continue to work on this ordinance language.

III. REPORTS AND COMMUNICATIONS

1. **General and New Correspondence** – Correspondence was received from Mary Pringle notifying the discovery of a loggerhead nest on Sullivan's Island; Marie Louise Ramsdale supporting the coffee shop ordinance; the National Park Service regarding activities for Lighthouse Day on August 7th, and a letter of appreciation from Michael McInerny for the Fire Department 's recent assistance.

2. **Attorney Report** - No report.

3. **Boards and Commissions** – Mayor Perkis stated applications for seats to the Planning Commission, Design Review Board, and Municipal Election Commission are due by noon on July 31, 2014.

Planning Commission – Zoning Administrator Joe Henderson reported he is reviewing the Land Use Table to track the goals and objectives of the Comprehensive Plan.

Council agreed to move the Public Facilities Committee as the first Committee to report, so a presentation could be made to Council regarding a citizen-initiated beautification project.

IV. COMMITTEE REPORTS

Public Facilities Committee – Councilwoman Cooper. Monthly report rendered.

Rusty Bennett, 3124 Marshall Blvd., stated two years ago discussion began to develop an aesthetically pleasing entrance to the Island. The new bike path on the causeway has renewed that interest. He stated one idea they wanted to present to Council was a new entrance sign which could also incorporate a tide clock. The funds of approximately \$20,000 would be raised by them. He stated residents Scott Parker, Peter McGee, and Laurie Ulmer were willing to work on this project. Mr. Scott Parker began his presentation. He stated there are three categories for discussion for the entrance from the causeway:

1. Sign – Signage is challenging, and they recommend an expert professional. An electronic sign would especially be challenging. He introduced Peter McGee to discuss the tide clock. Mr. McGee stated he considered placing the tide clock on the bridge but it would involve the DOT, so he decided against that option. A tide clock could be placed on a sign where the current sign is located. There is one tide clock in Mt. Pleasant that is located at the Mason Law firm building next to Shem Creek.

2. Landscape – Sweetgrass has been planted on the side of the bike path; perhaps sweetgrass could be placed on the other side. Palmetto trees could be planted to help hide the telephone poles, and a mechanical system to irrigate would not be needed. A ground cover such as a meadow could possibly be used.

3. Lane adjustments – Portions of the turn lane could be planted, such as the triangle at Station 18. This would better define the turn lanes, and slow the traffic coming onto the island. This would also involve the SCDOT, but would be worth investigating.

After the presentation, Council agreed for the group to continue researching this project, and bring ideas back to Council. Councilwoman Cooper suggested also considering beautification to the Isle of Palms entrance to the island. Mr. Bennett stated they would first like to proceed with the causeway entrance, and could pursue the other entrance at a later date if desired.

Finance Committee – Mayor Perkis. Monthly report rendered. Motion was made by Mayor Perkis, seconded by Councilman Kaynard, to approve the Finance Committee minutes from July 10, 2014, carried unanimously. Comptroller Blanton reported that the auditors would be at the office beginning August 4, 2014 for the annual audit.

Public Safety Committee – Councilman Clark. Monthly reports rendered. Councilman Clark reported the Committee received and evaluated the bids for the new ladder truck. The next step is to release the contract, and it will take 10-12 months to build the truck. Motion was made by Councilman Clark, seconded by Councilman O’Neil, that the Public Safety Committee recommends to Town Council to accept the proposal from E1 for the ladder truck, and for staff to present the contract to Council for approval, carried unanimously.

Managed Parking - Administrator Benke stated that the Isle of Palms will be ready for managed parking by the summer of 2015. If that occurs, Sullivan’s Island will get a volume of visitors who do not want to pay to park. Council had discussed managed parking 6-7 years ago; however, there were hurdles such as SCDOT requiring right-of-way improvement for parking places, and infrastructure for customer payments. Now the DOT is more open to local management of parking areas, including managed parking and charging for parking. Technology has enabled a customer to pay by smartphone and enter its license tag number. The tag number is in a database, and the police officer rides by with a camera with optical character recognition to determine if the customer has paid to park. Administrator Benke will talk again with Isle of Palms staff and consultant and bring information to Council.

Water and Sewer Committee – Councilwoman Middaugh. Monthly reports rendered. Motion was made by Councilwoman Middaugh, seconded by Councilman Clark, to approve the Water and Sewer Committee minutes from June 17, 2014, carried by a vote of 2-0 (Councilman Kaynard abstained because he was not at that meeting). Councilwoman Middaugh reported that there is a new matter pending for the possible renegotiation of the Charleston Water and Sewer contract. This item will be moved to an Action Item at the next meeting.

Administration Committee – Councilman Kaynard. Monthly report rendered. Councilman Kaynard reported that Jack Looney with the Water and Sewer department had achieved DHEC Class “C” License for Biological Wastewater Operator, and will receive the recommended salary adjustment to scale.

Land Use and Natural Resources Committee – Councilman O’Neil. Monthly report rendered.

Trolley Bridge Access Trail Project – Eagle Scout Candidate and Island resident Simon Lancto

received permission from the East Cooper Land Trust Board and Council for a project to improve the access to the Old Bridge. Administrator Benke will contact Mr. Lancto regarding the project.
Community Rating System – Councilman O’Neil reported that in order to qualify for additional points with the Community Rating System to keep the Island’s flood insurance cost low, at least one community volunteer is needed to review public documentation. Council approved for Mr. Robinson to proceed with locating volunteer(s) to serve in this capacity.

Recreation Committee – Councilwoman Middaugh for Councilwoman Watson.
Councilwoman Middaugh reported the Committee had not had another meeting; therefore there was no new information to report. Councilman O’Neil asked for clarification on the engineering study of the mound. He stated that residents had heard lights were to be placed on top of the mound. Councilwoman Middaugh clarified that she had asked in an earlier meeting whether electricity would be put on the mound for the Round on the Mound annual event. Councilwoman Watson had responded to her that a generator is used for that one event, and there was no intent to install electricity on the mound. Someone must have misunderstood what was said at that earlier meeting.

Motion was made by Councilman Clark, seconded by Councilwoman Middaugh, to adjourn at 7:40 pm., carried unanimously.

Respectfully submitted,

Ellen Miller

August 4, 2014

A Special Meeting of Town Council was held on the above date at 6:00 pm at Town Hall, all requirements of the Freedom of Information Act having been satisfied.

Present were: Mike Perkis, Mayor
Jerry Kaynard, Mayor Pro-Tem
Susan Middaugh, Councilwoman
Patrick O'Neil, Councilman
Mary Jane Watson, Councilwoman

Mayor Perkis called the meeting to order at 6:00 pm and stated the press and public had been notified in accordance with State law. The purpose of the meeting was for Second Reading and Ratification of Ordinance No. 2014-09 for the sale of Town Lot 4/Block 12.

Motion was made by Councilman Kaynard, seconded by Councilman O'Neil, to have Second Reading and Ratification of Ordinance No. 2014-09, an Ordinance for the Sale of Town Lot 4/Block 12, TMS 529-12-00-037, carried unanimously, 5-0. Councilman O'Neil noted the purpose of selling the lot was to finance capital projects such as the new Town Hall, the fire truck, and mandatory repairs to the sewer system.

There being no further questions, comments or discussion, **motion was made by Councilman Kaynard, seconded by Councilwoman Middaugh, to adjourn at 6:05 p.m., carried unanimously.**

Council then proceeded with the regularly scheduled Council Workshop.

Respectfully submitted,

Ellen Miller

ORDINANCE 2014-8

ORDINANCE TO AMEND ZONING ORDINANCES REGARDING EATING ESTABLISHMENTS WITHIN THE COMMUNITY COMMERCIAL DISTRICT: SECTIONS 21-203 "DEFINITIONS," 21-50.A.(1)(B) "PERMITTED USES," 21-50.B.(1) "CONDITIONAL USES," 21-50.C.(1) "SPECIAL EXCEPTIONS," AND 21-50.D.(1) "PROHIBITED USES," FOR THE TOWN OF SULLIVAN'S ISLAND

WHEREAS, Chapter 21 of the Town of Sullivan's Island Ordinance which is cited as "The Zoning Ordinance" was originally enacted in 1977; and

WHEREAS, the Town of Sullivan's Island has, from time to time, amended certain sections of the Zoning Ordinance; and

WHEREAS, the Planning Commission of Sullivan's Island has studied, discussed and received public feedback related to eating establishments at regular Commission meetings between November 13, 2013 and June 11, 2014; and

WHEREAS, the Planning Commission held a public hearing on June 11, 2014 regarding proposed Zoning Ordinance text changes, at which time the Commission recommended to Council approval of proposed text changes; and

WHEREAS, Town Council discussed this issue at the following public meetings: July 15, 2014 (Regular Council), _____; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL IN MEETING DULY ASSEMBLED, that the following sections of the Town's Zoning Ordinance be amended as follows:

AMENDMENT 1: ARTICLE 21: SECTION 21-203: DEFINITIONS

Amend Section 21-203, "Definitions" by altering the definition for "restaurant," adding a use category for "Food Service Establishments," and add several categories of food service establishments. Under this new land use category, add new definitions for "Coffee Shop", "Restaurant", and "Bakery and Delicatessen"

~~**Restaurant.** An establishment where food and drink are prepared to individual order, ordered and served at the table, and consumed primarily within the principal building or in established outdoor dining areas.~~

Food Service Establishments: An establishment where food and beverages are prepared to individual order, and is limited to restaurants, coffee shops, bars, bakeries and delicatessens.

Bakery and Delicatessen. An establishment where food and beverages are prepared for take-out or retail sale and does not include any wholesale activities. Bakeries and delicatessens shall meet all of the requirements of Section 21-50.B. (1).

Bar. A prohibited establishment where alcoholic beverages are served for on premise consumption, which generates greater than fifty (50) percent of total revenue from alcohol sales.

Coffee Shop. A small establishment that does not provide full service of food and beverages, but limits its offerings to particular foods and beverages. These limited commodities must reflect a core business of the coffee shop use and a limited number of ancillary non-core items as a measure to keep from serving menu items indicative of a full service restaurant. Light meals shall include, but not be limited to, soups, sandwiches, salads, baked goods, desserts, ice cream, cheese plates, typical breakfast items and may only be made available by way of counter service. Sales of food and other goods shall constitute at least eighty-five (85) percent of total revenue, and limit alcohol sales to beer and wine only (per SC Code of Regulations 7-200-1 and SC Code of Laws 61-4-500), which may comprise of no more than fifteen (15) percent on-site consumption of alcohol. Coffee shops shall meet all the requirements of Section 21-50.C. (2).

Formula Restaurant/Eating Establishment. A restaurant or other eating establishment consisting of four or more franchise businesses, where food and beverages are prepared for consumption either on or off the premises and which is required by contract or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, décor, uniform, architecture or similar standardized features.

Restaurant. An establishment where food and beverages are prepared for individual order, ordered and served from the table and consumed primarily within the principal building or in established outdoor dining areas. Sales of food and other goods constitute at least fifty (50) percent of total revenue, and sales of alcohol comprise no more than fifty (50) percent of total revenue. Restaurants shall meet all of the requirements of Section 21-50.C. (1).

AMENDMENT 2:

ARTICLE 21: SECTION 21-50.A.(1)(B): PERMITTED USES IN CC-DISTRICT

Amend Section 21-50.A.(1)(B), "Permitted Uses" by removing "Bakery goods," which is established as a conditional use within Section 21-50.C. (1) "Bakery."

Sec. 21-50. Permitted uses, conditional uses and prohibited uses.

Permitted uses in CC-District.

- (1) Retail businesses:
 - (a) Art and framing shop;
 - (b) ~~Bakery goods or~~ Candy shop;

AMENDMENT 3:

ARTICLE 21: SECTION 21-50.B. (1): CONDITIONAL USES IN THE CC-DISTRICT:

Amend Section 21-50.B. (1), "Conditional Uses" by inserting a cross-reference to definitions for "Bakery" and "Deli"

B. Conditional uses in the CC-District.

~~(1) Bakery or deli take-out only: on premise food/beverage consumption permitted under Special Exception-Restaurant.~~

- (1) Bakeries and Delicatessens as defined in Section 21-203.

AMENDMENT 4:

ARTICLE 21: SECTION 21-50.C. (1): SPECIAL EXCEPTIONS IN THE CC-DISTRICT:

Amend Section 21-50.C. (1), "Special Exceptions" by noting various conditions for operating "Coffee Shop," and "Restaurants:"

C. Special Exceptions in the CC-District.

(1) Restaurants as defined in Section 21-203.

- (a) The use as a restaurant shall only be permitted on existing lots zoned CC-Community Commercial in the block of Middle Street between Station 22-1/2 and Station 22; provided, however, that no new bars or restaurants may be established within 300 feet of any existing bar or restaurant. The distance of separation between the two uses shall be measured in a straight line between the front doors of each use without regard to intervening structures or objects.
- (b) Outdoor patios, porches and decks are permitted only on the front facing main floor of the Principal Building;
- (c) The hours of operation, ~~including deliveries~~, shall be limited to 6:00 a.m. to 2:00 a.m.; and,
- (d) No outdoor entertainment or speaker system is permitted, but this shall not prevent the service of food and beverages on porches, decks and patios.

(2) Coffee Shop as defined in Section 21-203.

- (a) Coffee shops shall only be permitted on existing lots zoned CC-Community Commercial provided, however, that no new coffee shop may be established within 300 feet of any existing coffee shop. The distance of separation between the two uses shall be measured in a straight line between the front doors of each use without regard to intervening structures or objects.
- (b) Contains no more than twenty-five (25) seats with no more than seven hundred (700) square feet of interior floor area devoted to patron seating.
- (c) Outdoor patios, porches and decks are permitted provided such outdoor space does not exceed twenty-five (25) percent of the coffee shop's available floor area devoted to patron seating. The total number of patron seats, inclusive of outdoor patios, porches and decks, shall not exceed twenty-five (25).
- (d) The hours of operation shall be limited to 6:00 a.m. to 10:00 p.m.; and,
- (e) No outdoor entertainment or speaker system is permitted, but this shall not prevent the service of food and beverages on porches, decks and patios.
- (f) Coffee shop uses shall be limited to preparing light meals with appliances which do not require Type I or Type II kitchen exhaust hood system inspections per SCDHEC Section 6-8-20; Subsection 8-400.

AMENDMENT 5:

ARTICLE 21: SECTION 21-50.D. (1): PROHIBITED USES IN THE CC-DISTRICT:

Amend Section 21-50.D. (1) "Prohibited Uses" by removing conflicting language from the definition of "Bar." Include prohibition of "formula restaurant" via cross-reference.

D. Prohibited uses in the CC-District.

~~(1) Bars or businesses that serve alcoholic beverages for on-premise consumption where less than thirty percent (30%) of their revenues are generated from the sale of on-premise restaurant prepared food.~~

~~(a) Note: Existing bars are permitted to operate under the Nonconforming Use provisions of this Zoning Ordinance; however, this does not prevent the Town of Sullivan's Island from enacting other non-zoning related ordinances pertaining to their operations.~~

(1) Bars as defined in Section 21-203 or any business that serves alcoholic beverages for on premise consumption, which generates greater than fifty (50) percent of total revenue from alcohol sales.

(2) Formula restaurants as defined in Section 21-203.

That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

That this Ordinance takes effect and be in full force immediately.

Approved by the Town of Sullivan's Island Council on the ____ day of _____, 2014

Mike Perkis, Mayor

Attest:

Ellen Miller, Town Clerk

First reading: July 15, 2014

Second reading: _____

Ratification: _____

Attest to Form:

Lawrence Dodds, Esq., Town Attorney



TOWN OF SULLIVAN'S ISLAND TOWN COUNCIL: STAFF REPORT

Meeting Date: August 19, 2014
From: Building Department
Regarding: **Coffee Shops and Food Service Establishments**

ISSUE:

Zoning Ordinance text amendments to allow coffee shop uses as a special exception within the Community Commercial Zoning District; clarification of permitted, conditional and prohibited uses; and consideration of added definitions for food service establishments.

ENCLOSURES:

- Draft Text Amendments;
 1. Section 21-50.A.(1)(B), "Permitted Uses"
 2. Section 21-50.B. (1), "Conditional Uses"
 3. Section 21-50.C. (1), "Special Exceptions"
 4. Section 21-50.D. (1) "Prohibited Uses"
 5. Section 21-203, "Definitions"
- Draft Ordinance (ORD 2014-8)
- In-text track changes of sections proposed for amendment
- Planning Commission Summary- August 13th
- Map of potential coffee shop locations with 300' foot rule applied (allowing up to 4 establishments- one per block)

BACKGROUND:

During the August 4th workshop, Town Council discussed the proposed text amendments and requested clarification of several requirements:

1. What about restricting coffee shops to the one block between Sta. 22 & Sta. 22^{1/2}?

The first draft ordinance presented to the Planning Commission contained the one block limitation, however, staff (Town Attorney) and the Planning Commission, believed that this limitation would constitute an exclusionary or "spot zoning" scenario. Restricting the coffee shop use to only one or two uses within a one block area would effectively exclude all other properties zoned CC, from enjoying the same benefits under the law.
2. How will staff enforce the restrictions placed on coffee shops?

Because the coffee shop use will be allowed only as a "special exception," all conditions of operation will be confirmed (by Staff and BZA) before a business license can be issued:

 - Alcohol: Owners will be required to demonstrate monthly, quarterly, or annual Department of Revenue sales information. During their August 13th meeting the Planning Commission clarified that the 15% alcohol regulation should constitute only what is consumed on-site. **Rationale**: Since a properly licensed retail establishment can sell beer, wine, or liquor without local restrictions, coffee shops and other eating establishments should not be limited to a certain percentage.

- Space limitations: The BZA presentation will require a floor plan and site plan illustrating the 700 sf of interior space and 25% patio area. "Area devoted to patron seating" will include areas for patron use, inferring the exclusion of bathrooms, kitchen space, storage, and other utility areas. Patio area should include seating area within an identified boundary, which may be created by small patio fencing, potted plants, and other structures deemed appropriate by the BZA or DRB.
 - Seating: BZA and staff require a seating plan not to exceed 25 seats. Bar seats and benches will be included in the 25 seat calculation. If additional seats are added, a citation will be issued.
 - Core and Non-core items: A list of core and non-core items will be presented to the BZA verifying that only "light meals" will be sold. This list will be used as the official record of the issued "special exception," and will be used to enforce the type of cuisine sold in approved coffee shops.
 - Example: Coffee Shop #1 presents to the BZA that their core business is coffee sales. Non-core ancillary items may be brunch and lunch portioned sandwiches, soups, and salads. If staff identifies that they have begun serving fried food, grilled items, pasta, steaks or other food substantially different from the food described during the BZA issuance of the "Special Exception," a subjective decision may be made by staff and a violation will be issued to the owners for violating their "Special Exception. If the owners disagree, they can appeal staff decision to the BZA.
3. Is there any value in adding maximum occupancy restrictions (seating/ standing)?
 No. I do not think we should add additional occupancy regulations beyond what is required through fire and building codes.

DRAFT TEXT AMENDMENTS (SUMMARY)

1. Section 21-203, "Definitions"

Many of the definitions for food service establishments are currently listed by alphabetical order making it difficult to reference the various types of food service establishments. The suggested amendments place all definitions for food service establishments under one land use heading with subcategories of eating establishments (bakery, delicatessen, bar, coffee shop, formula restaurant, and restaurant).

2. Section 21-50.A.(1)(B), "Permitted Uses"

Remove "*Bakery Goods*" as "*Bakery*" is currently listed as a conditional use. Staff was unable to make a distinction between a store selling only "bakery goods" and a "bakery." Leave "*Candy Shop*."

3. Section 21-50.B. (1), "Conditional Uses"

Refer to definition of "*Bakery and Delicatessen*", which is currently listed as a conditional use. All bakeries and delicatessens must be "take-out or retail sale" only.

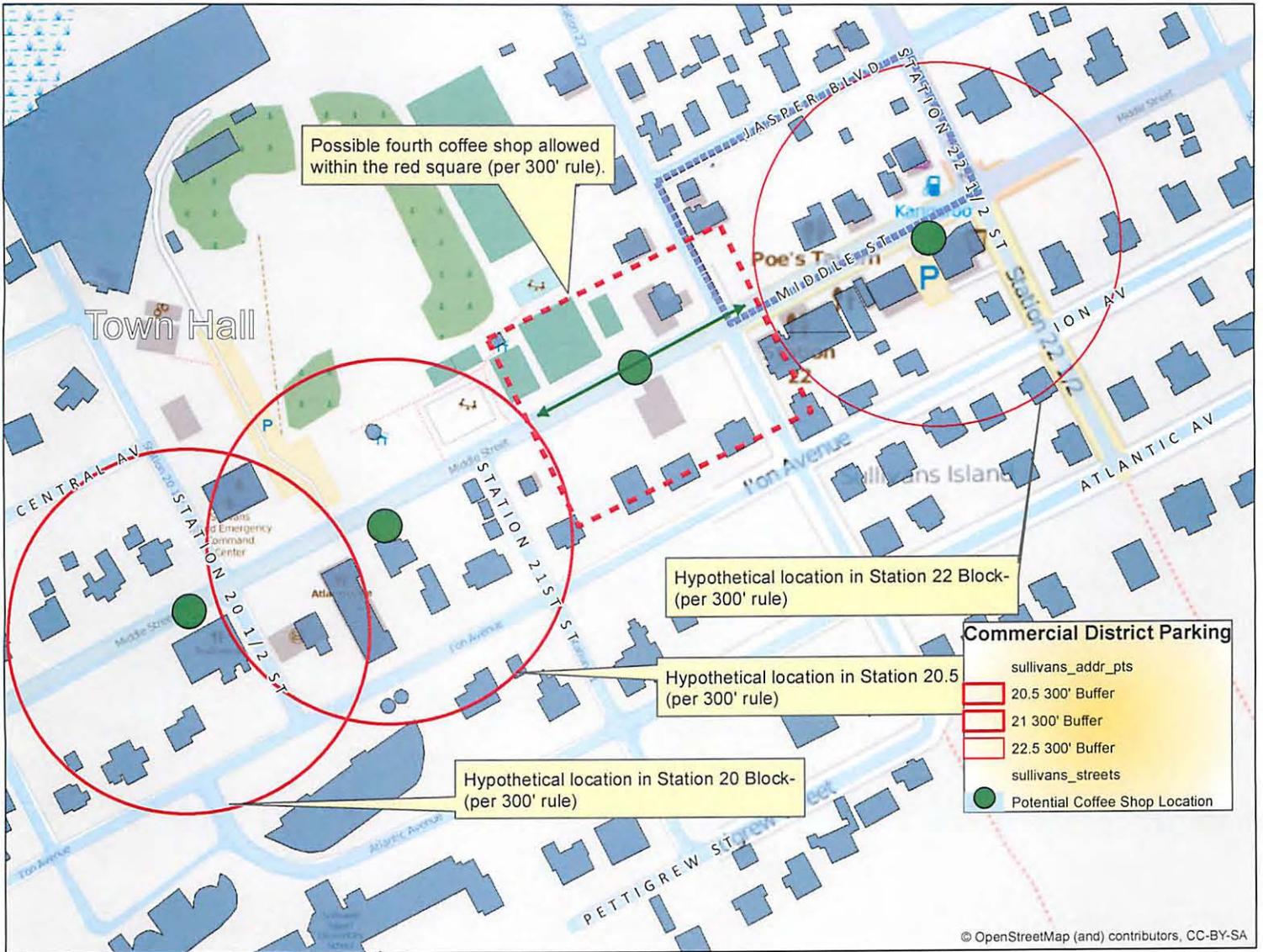
4. Section 21-50.C. (1), "Special Exceptions"

The Planning Commission considered the below discussion points in drafting the proposed text allowing coffee shops:

- The Commission changed the name of the use designation from “*café*” to “*coffee shop*.” The majority felt “coffee shop” is more reflective of a counter service establishment with coffee being the core commodity sold with a limited menu of food items. A “café” is more indicative of a small restaurant or bistro with table service. “Coffee shops,” as proposed, are counter service establishments only;
- **15% maximum** on-site **alcohol** consumption ~~or retail sale~~ (Strike per August 13th PC).
- Hours of operation limited: **6 a.m. to 10 p.m.**
- Seating limitation: **25 seats**
- Maximum of **700 square feet** of interior patron seating area (can include waiting areas, walking aisles, and stool seating areas).
- Patio and porch area no more than **25%** of the total **interior area** devoted to patron seating)
Example: 700 sq. ft. interior seating = 175 sq. ft. porch area
- Considered allowing coffee shops throughout the entire CC-District to afford all property owners equal opportunity to apply for the “*coffee shop*” Special Exception (equal protection clause);
- Apply a **300’ minimum distance** between uses. This may allow up to four coffee shops in the district and ensure against an exclusionary zoning scenario.
- Add language for “*coffee shop*” definition to require applicant to outline “core” and “non-core ancillary items” to protect the district from “menu creep”: “A small establishment that does not provide full service of food and beverages, but limits its offerings to particular foods and beverages. These limited commodities must reflect a core business of the coffee shop use and a limited number of ancillary non-core items as a measure to keep from serving menu items indicative of a full service restaurant. Light meals shall include, but not be limited to, soups, sandwiches, salads, baked goods, desserts, ice cream, cheese plates, typical breakfast items and may only be made available by way of counter service.”
- Limit “*coffee shop*” to a **beer and wine license only** per SC Code of Regulations 7-200-1 and SC Code of Laws 61-4-500. No liquor sales allowed (South Carolina’s Alcohol Beverage Licensing Regulations).

5. Section 21-50.D. (1) “Prohibited Uses”

- Include prohibition of “*formula restaurants*.” Defined as **4 or more restaurant franchises**. They felt that formula restaurants do not “reflect and enhance the Island’s quality of life, family atmosphere, and visual landscape” (Comprehensive Plan 2013).



- e. The first floor of the structure must be used exclusively for one or more commercial uses as described in Section 21-50 except for building access for the upper floor, mechanical, utilities and similar uses.
- f. If developed for commercial and residential use, the structure shall have a balanced appearance and present a harmonious and substantially uniform width facing Middle Street.

CCOD 2 Commercial Construction

Illustration Table 1.4

| Lot Size | Principal Building Square Footage | Principal Building Square Footage Plus Max. 15% Bonus | Principal Building Height | Principal Building Height Plus Max. 20% Bonus |
|----------|-----------------------------------|---|---------------------------|---|
| 10,890 | 4530 sf | 5210 sf | 30.4 ft | 36.5 ft |

Sec. 21-50. Permitted uses, conditional uses and prohibited uses.

A. Permitted uses in CC-District.

(1) Retail businesses:

- (a) Art and framing shop;
- (b) ~~Bakery goods or candy~~ Candy shop;
- (c) Bicycle shop without outdoor storage;
- (d) Clothing, accessories or fabric shop;
- (e) Gift or collectibles shop;
- (f) Jewelry /watch shop and repairs;
- (g) Stationery and book shop;
- (h) Toy or hobby shop;
- (i) Pharmacy with no drive through;
- (j) Music store;
- (k) Florist shop; and
- (l) Woodworking shop.

Comment [JH1]: Strike "bakery goods" leave "candy shop." Bakery is allowed as a conditional use under 21-50 (B).
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(2) Personal services:

- (a) Barber shop or beauty salon;
- (b) Cleaners, drop-off and pick-up only;
- (c) Dental or medical office;
- (d) Dressmaker, seamstress, or tailor;
- (e) Financial, legal and insurance services;
- (f) Photographic studio and sales;
- (g) Real estate or property management agency;
- (h) Studies for instruction in art, music, fitness, dancing, drama, or similar activity;

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- (i) Shoe repair; and
 - (j) Liquor store.
- (3) Offices for government, business, professional or general purposes.

B. Conditional uses in the CC-District.

~~(1) Bakery or deli — take out only: on premise food/beverage consumption permitted under Special Exception— Restaurant.~~

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- (1) Bakeries and Delicatessens as defined in Section 21-203.
- (2) Specialty grocery store limited to five thousand (5000) square feet.
- (3) Video sales/rental: limited to hours between 8:00 a.m. and 11:00 p.m.

Comment [JH2]: Bakeries and Delicatessens are defined in Section 21-203 (Definitions).

C. Special Exceptions in the CC-District.

- (1) Restaurant as defined in Section 21-203.
 - (a) The use as a restaurant shall only be permitted on existing lots zoned CC-Community Commercial in the block of Middle Street between Station 22-1/2 and Station 22; provided, however, that no new bars or restaurants may be established within three hundred (300) feet of any existing bar or restaurant. The distance of separation between the two uses shall be measured in a straight line between the front doors of each use without regard to intervening structures or objects. ~~(12/16/08)~~
 - (b) Outdoor patios, porches and decks are permitted only on the front facing main floor of the Principal Building; (3/20/12)
 - (c) Decks are permitted only on the front-facing main floor of the Principal Building.
 - (d) The hours of operation, including deliveries, shall be limited to 6:00 a.m. to 2:00 a.m.; and,
 - (e) No outdoor entertainment or speaker system is permitted, but this shall not prevent the service of food and drinks on porches, decks and patios.

Comment [JH3]: Reference definition of "restaurant."

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Comment [JH4]: Add method of measurement for 300 linear feet.

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Comment [JH5]: Commercial deliveries are addressed through the Town Code of Ordinances and enforced via Police Department.

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(2) Coffee Shop as defined in Section 21-203.

- (a) Coffee shops shall only be permitted on existing lots zoned CC-Community Commercial provided, however, that no new coffee shop may be established within 300 feet of any existing coffee shop. The distance of separation between the two uses shall be measured in a straight line between the front doors of each use without regard to intervening structures or objects.
- (b) Contains no more than twenty-five (25) seats with no more than seven hundred (700) square feet of interior floor area devoted to patron seating.
- (c) Outdoor patios, porches and decks are permitted provided such outdoor space does not exceed twenty-five (25) percent of the coffee shop's available floor area devoted to patron seating. The total number of patron seats, inclusive of outdoor patios, porches and decks, shall not exceed twenty-five (25).
- (d) The hours of operation shall be limited to 6:00 a.m. to 10:00 p.m.; and,
- (e) No outdoor entertainment or speaker system is permitted, but this shall not prevent the service of food and beverages on porches, decks and patios.
- ~~(f) Coffee shop uses shall be limited to preparing light meals with appliances which do not require Type I or Type II kitchen exhaust hood system inspections per SCDHEC Section 6-8-20; Subsection 8-400.~~

Comment [JH6]: Add reference to "coffee shop" definition and add use regulations.

(2) Upper Story Residential.

- (a) Upper Story Residential shall only be permitted on the commercial portion of lots designated CC, CCOD 1 and CCOD 2; and (3/20/12)

- (b) Parking provided for Upper Story Residential shall be in addition to the required parking of the ground floor use unless a shared parking plan is approved; and,
 - (c) No Upper Story Residential shall be used as a Vacation Rental; and,
 - (d) No more than two (2) dwelling units per lot shall be permitted as Upper Story Residential uses; (3/20/12)
 - (e) The total square footage devoted to Upper Story Residential shall not exceed two (2) times the amount of ground floor principal square footage devoted to commercial use. (3/20/12)
 - (f) No residential uses are permitted above restaurants or bars and;
 - (g) The proposed uses must be consistent with Sec. 21-48. (3/20/12)
- (3) Short-Term Auto Parking Lot.
- (a) Short-Term Auto Parking Lot shall be limited to short-term parking for patrons of commercial or office uses on the commercial lots and portions of lots located within the CC, CCOD 1 and CCOD 2 areas; (3/20/12)
 - (b) A written agreement setting out the terms of the parking lot use shall exist between the owner of the parking lot and the commercial or office use reserving the parking lot for clients and patrons;
 - (c) There shall be no long-term parking; and,
 - (d) Adequate parking spaces, driving aisles and buffers shall be provided in accordance with ARTICLE XV, Sec. 21-143.

D. Prohibited uses in the CC-District.

- (1) ~~Bars or businesses that serve alcoholic beverages for on-premise consumption where less than thirty percent (30%) of their revenues are generated from the sale of on-premise restaurant prepared food.~~
 - (a) ~~Note: Existing bars are permitted to operate under the Nonconforming Use provisions of this Zoning Ordinance; however, this does not prevent the Town of Sullivan's Island from enacting other non-zoning related ordinances pertaining to their operations.~~
- (1) Bars as defined in Section 21-203 or any business that serves alcoholic beverages for on premise consumption, which generates greater than fifty (50) percent of total revenue from alcohol sales.
- (2) Formula restaurants as defined in Section 21-203.
- (3) Businesses selling gasoline or any other businesses handling hazardous chemical wastes;
- (4) Automated teller machine, drive-through or walk up windows, drive-in or drop-off, or night drop windows;
- (5) Outdoor storage of vehicles, supplies, or equipment associated with a commercial or office enterprise.
- (6) Vacation Rentals.
- (7) On the commercial portion of a CC lot or a commercial lot within the CCOD 1 and 2 areas, structures principally dedicated to, or designed for, first floor residential use (i.e. single family residential structures, first floor apartments, or first floor condominiums.) (3/20/12)
- (8) No uses shall be allowed in the CC-District unless specifically provided in Section 21-50 (A) – (C) herein.

Comment [JH7]: Remove conflicting language. A "bar" is required to serve more than 50% food and other commodities. No more than 50% alcohol.

Comment [JH8]: Remove reference to nonconforming bars. There are none left.

Comment [JH9]: Prohibit chain or "formula restaurants" with four or more franchise establishments.

E. Parking and sign requirements.

Parking requirements for uses within the CC, CCOD 1 and CCOD 2 Districts shall be in accordance with Accessory Uses and Structure – Parking, ARTICLE XV, Sec. 21-143. Sign requirements within the CC-Community Commercial District shall be in accordance with Sign Regulations, ARTICLE XIV. (3/20/12)

Density. The number of dwelling units per acre of land developed or used for residential purposes. Unless otherwise clearly stated, density requirements in this Zoning Ordinance are expressed in dwelling units per net acre, that is, per acre of land devoted to residential use exclusive of land utilized for streets, alleys, parks, playgrounds, school grounds or other public uses, or contained in the RC 1 and 2 areas.

Design Guideline. Preferred design features or approaches recommended as guidelines only and not imposed as requirements.

Design Standard. Design Standards are regulation governing the design, orientation, and elevation of buildings and the treatment of site lighting.

Determination of Tree Size. Tree size made by measuring the diameter of the tree at four and a half (4½) feet above grade (DBH).

District. The term applied to various geographical areas of the Town of Sullivan's Island for the purpose of interpreting the provisions of this Zoning Ordinance. The terms "district" and "zoning district" are synonymous and are used interchangeably throughout this Zoning Ordinance.

Dwelling. A building or portion of a building arranged or designed to provide living quarters for a single family, with no structural features impeding free access throughout the entire structure by all members of the family.

Dwelling, Attached Single Family. No more than three single-family Principal Buildings constructed adjacent to one another and sharing a common building wall intended to be purchased as single-family Principal Buildings, also known as "Attached Single Family Residential."

Dwelling, Single Family. A detached Principal Building other than a mobile home designed for or occupied exclusively by a single family on a single lot.

Dwelling, Upper Story. An attached dwelling constructed as an integral part of a non-residential Principal Building located on the second floor.

Extended Lot Line.

Exterior. The outside walls of a structure.

Enclosed Portion. A Principal Building's living area (or other areas sheltered from the elements that may be used for living space).

Erosion Control Structure. Device or material placed on property intended to minimize erosion of soil from wind or rain events.

Elevation, Ground. The existing elevation of the earth, without modification by filling or removal of soil.

Facade, Primary Front. The largest front facing surface of a Principal Building that is parallel or nearly parallel to the front yard street frontage and is considered to be the front of the structure.

Facade, Side. The side-facing surface of a Principal Building that is parallel or nearly parallel to the side lot line.

Family. One or more persons occupying a single Principal Building living and cooking together as a single housekeeping unit with no such family containing over six persons unless all members are related by blood or marriage or unless there is some custodial responsibility for the unrelated family member.

FEMA. Federal Emergency Management Agency.

Fence. Any created unroofed barrier that blocks or impedes the flow of people or animals; a fence may be a wall or other structure that prohibits physical or visual access across a lot, but does not include vegetation.

Floor Area. The sum of the gross horizontal areas of all floors of a building measured from the exterior face of exterior walls, including any space where the floor-to-ceiling height is greater than less than four (4) feet, but excluding any unenclosed porches.

Food Service Establishments: An establishment where food and beverages are prepared to individual order, and is limited to restaurants, coffee shops, bars, bakeries and delicatessens.

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Bakery and Delicatessen. An establishment where food and beverages are prepared for take-out or retail sale and does not include any wholesale activities. Bakeries and delicatessens shall meet all of the requirements of Section 21-50.B. (1).

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Bar. A prohibited establishment where alcoholic beverages are served for on premise consumption, which generates greater than fifty (50) percent of total revenue from alcohol sales.

Coffee Shop. A small establishment that does not provide full service of food and beverages, but limits its offerings to particular foods and beverages. These limited commodities must reflect a core business of the coffee shop use and a limited number of ancillary non-core items as a measure to keep from serving menu items indicative of a full service restaurant. Light meals shall include, but not be limited to, soups, sandwiches, salads, baked goods, desserts, ice cream, cheese plates, typical breakfast items and may only be made available by way of counter service. Sales of food and other goods shall constitute at least eighty-five (85) percent of total revenue, and limit alcohol sales to beer and wine only (per SC Code of Regulations 7-200-1 and SC Code of Laws 61-4-500), which may comprise no more than fifteen (15) percent of total revenue. Coffee shops shall meet all the requirements of Section 21-50.C. (2).

Insert "no more than 15% on-site consumption of alcohol" Per P.C. August 13, 2014

Formula Restaurant/Eating Establishment. A restaurant or other eating establishment consisting of four or more franchise businesses, where food and beverages are prepared for consumption either on or off the premises and which is required by contract or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, décor, uniform, architecture or similar standardized features.

Restaurant. An establishment where food and beverages are prepared for individual order, ordered and served from the table and consumed primarily within the principal building or in established outdoor dining areas. Sales of food and other goods constitute at least fifty (50) percent of total revenue, and sales of alcohol comprise no more than fifty (50) percent of total revenue. Restaurants shall meet all of the requirements of Section 21-50.C. (1).

Forty-year Setback Line. The South Carolina Department of Health and Environmental Control Bureau of Ocean and Coastal Resource final Setback Line depicted on the OCRM orthophoto maps of Sullivan's Island, sheets 154 through 162. Also referred to as OCRM Setback Line. The lines referred to are to be interpreted as the most recently adopted version.

Frontage. See "Street Frontage."

Garage, private. An accessory building or portion of a Principal Building used only for the private storage of motor vehicles, campers, boats, boat trailers and lawn mowers, as an accessory use.

Greenhouse: A building whose roof and sides are made largely of glass or other transparent or translucent material and in which the temperature and humidity can be regulated for the cultivation of plants for personal enjoyment.

Historic Preservation Overlay District: An area, designated by the Town Council pursuant to the provisions of this Article. The District may contain one or more significant historic structures and landmarks and may have within its boundaries other property or structures that are not of such historic and/or architectural significance to be designated as landmarks, nevertheless, contribute to the overall visual characteristics of the district.

Historic Property. Any place (including an archaeological site or the location of a significant historical event), building, structure, work of art, fixture or similar object that has been individually designated by Town Council of Sullivan's Island or designated as a contributing property within a historic district.

Historic Sites Survey, 2003. A survey completed by David Schneider of historic structures on Sullivan's Island.

Home Occupation. Any business or occupational use conducted entirely within a Principal Building and carried on by the residents thereof, which use is clearly incidental and secondary to the use of the Principal Building for residential purposes.

HVAC. Heating, ventilation and air conditioning.

Impervious Coverage Area. That portion of the Lot Area covered by an impervious surface.

Impervious Surface. Any material or structure through which water cannot be absorbed or passed without limitation, including but not limited to roofed structures, compacted soil or stone, pavement consisting of asphalt, concrete, oil and stone, tar, or asphalt. Impervious surfaces also include building foundations,

Action-27

Primary Oceanfront Sand Dune. A line marked in the field by South Carolina Department of Health and Environmental Control Bureau of OCRM staff that designates the location of the crest of a sand dune.

Prohibited Use. A use that is not permitted in a Zoning District.

Property. Something tangible to which its owner has legal title.

Recreation Vehicle. A mobile home, tent, trailer, or other self-contained vehicle, designed for recreational purposes, made of metal or other materials, mounted on two or more wheels and either self-propelled or rigged for towing, provided such vehicle is less than thirty (30) feet in length and is not used for residential purposes within the Town of Sullivan's Island.

Residence. See "Dwelling".

Residential, Attached Single Family. See "Dwelling."

Residential, Single Family. See "Dwelling."

Residential, Upper Story. See "Dwelling."

Religious Institution. A religious organization operated for worship, religious training or study, and including convents, monasteries, shrines and temples.

Rental or Rental Dwelling. A dwelling(s) intended to be occupied as a permanent residence by a person or persons that are other than the property owner.

~~Restaurant. An establishment where food and drink are prepared to individual order, ordered and served at the table, and consumed primarily within the principal building or in established outdoor dining areas. See Food Service Establishments.~~

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SCCC. South Carolina Department of Health and Environmental Control Bureau of Ocean and Coastal Resource Management.

SCDHEC. South Carolina Department of Health and Environmental Control.

Setback. The required horizontal distance, measured at right angles to the boundary line, between a Principal Building and a boundary line.

Single-family. See "family."

Sign. The term "sign" shall mean and include every sign, poster panel, free-standing ground sign, roof sign, projecting sign, pylon sign, sign painted on a wall, window, marquee, awning or canopy, and shall include any announcement, declaration, demonstration, display, ribbon, banner, illustration or insignia used to advertise or promote the interests of any person when the same is placed in view of the general public, traveling along a public street right-of-way.

Sign Area. The area of a sign face (which is also the sign area of a wall sign or other sign with only one face) shall be computed by means of the smallest square, circle, rectangle, triangle or combination thereof that will encompass the extreme limits of the writing, representation, emblem or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, but not including any supporting framework, bracing or decorative fence or wall when such fence or wall otherwise meets the requirements of this Ordinance and is clearly incidental to the display itself.

Sign Height. The distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the newly established grade after any site construction, exclusive of any filling, berming or mounding that was created solely for the purpose of locating the sign. In cases in which the normal grade cannot be reasonably determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the point of crown elevation of the nearest public street.

Sign, Wall: A sign attached to a vertical surface of the building on the walls of a building, attached flat against a wall, or a projecting sign, including on awnings and in windows.

Sign, Pole or Ground Mounted. Signs, whether or not illuminated, mounted on poles or constructed as monument sign at ground level, whose primary purpose is for advertising or information related to private property or businesses.

Action-28

ORDINANCE 2014-8

ORDINANCE TO AMEND ZONING ORDINANCES REGARDING EATING ESTABLISHMENTS WITHIN THE COMMUNITY COMMERCIAL DISTRICT: SECTIONS 21-203 "DEFINITIONS," 21-50.A.(1)(B) "PERMITTED USES," 21-50.B.(1) "CONDITIONAL USES," 21-50.C.(1) "SPECIAL EXCEPTIONS," AND 21-50.D.(1) "PROHIBITED USES," FOR THE TOWN OF SULLIVAN'S ISLAND

WHEREAS, Chapter 21 of the Town of Sullivan's Island Ordinance which is cited as "The Zoning Ordinance" was originally enacted in 1977; and

WHEREAS, the Town of Sullivan's Island has, from time to time, amended certain sections of the Zoning Ordinance; and

WHEREAS, the Planning Commission of Sullivan's Island has studied, discussed and received public feedback related to eating establishments at regular Commission meetings between November 13, 2014 and June 11, 2014; and

WHEREAS, the Planning Commission held a public hearing on June 11, 2014 regarding proposed Zoning Ordinance text changes, at which time the Commission recommended to Council approval of proposed text changes; and

WHEREAS, Town Council discussed this issue at the following public meetings: July 15, 2014 (Regular Council), _____; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL IN MEETING DULY ASSEMBLED, that the following sections of the Town's Zoning Ordinance be amended as follows:

AMENDMENT 1: ARTICLE 21: SECTION 21-203: DEFINITIONS

Amend Section 21-203, "Definitions" by altering the definition for "restaurant," adding a use category for "Food Service Establishments," and add several categories of food service establishments. Under this new land use category, add new definitions for "Coffee Shop", "Restaurant", and "Bakery and Delicatessen"

~~**Restaurant.** An establishment where food and drink are prepared to individual order, ordered and served at the table, and consumed primarily within the principal building or in established outdoor dining areas.~~

Food Service Establishments: An establishment where food and beverages are prepared to individual order, and is limited to restaurants, coffee shops, bars, bakeries and delicatessens.

Bakery and Delicatessen. An establishment where food and beverages are prepared for take-out or retail sale and does not include any wholesale activities. Bakeries and delicatessens shall meet all of the requirements of Section 21-50.B. (1).

Bar. A prohibited establishment where alcoholic beverages are served for on premise consumption, which generates greater than fifty (50) percent of total revenue from alcohol sales.

Coffee Shop. A small establishment that does not provide full service of food and beverages, but limits its offerings to particular foods and beverages. These limited commodities must reflect a core business of the coffee shop use and a limited number of ancillary non-core items as a measure to keep from serving menu items indicative of a full service restaurant. Light meals shall include, but not be limited to, soups, sandwiches, salads, baked goods, desserts, ice cream, cheese plates, typical breakfast items and may only be made available by way of counter service. Sales of food and other goods shall constitute at least eighty-five (85) percent of total revenue, and limit alcohol sales to beer and wine only (per SC Code of Regulations 7-200-1 and SC Code of Laws 61-4-500), which may comprise of no more than fifteen (15) percent on-site consumption of alcohol, of total revenue. Coffee shops shall meet all the requirements of Section 21-50.C. (2).

Comment [JH1]: Add "no more than 15% percent on-site consumption."
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Formula Restaurant/Eating Establishment. A restaurant or other eating establishment consisting of four or more franchise businesses, where food and beverages are prepared for consumption either on or off the premises and which is required by contract or other arrangement to offer any of the following: standardized menus, ingredients, food preparation, décor, uniform, architecture or similar standardized features.

Restaurant. An establishment where food and beverages are prepared for individual order, ordered and served from the table and consumed primarily within the principal building or in established outdoor dining areas. Sales of food and other goods constitute at least fifty (50) percent of total revenue, and sales of alcohol comprise no more than fifty (50) percent of total revenue. Restaurants shall meet all of the requirements of Section 21-50.C. (1).

AMENDMENT 2:

ARTICLE 21: SECTION 21-50.A.(1)(B); PERMITTED USES IN CC-DISTRICT
Amend Section 21-50.A.(1)(B), "Permitted Uses" by removing "Bakery goods," which is established as a conditional use within Section 21-50.C. (1) "Bakery."

Sec. 21-50. Permitted uses, conditional uses and prohibited uses.

Permitted uses in CC-District.

- (1) Retail businesses:
 - (a) Art and framing shop;
 - (b) ~~Bakery goods or~~ Candy shop;

AMENDMENT 3:

ARTICLE 21: SECTION 21-50.B. (1): CONDITIONAL USES IN THE CC-DISTRICT:
Amend Section 21-50.B. (1), "Conditional Uses" by inserting a cross-reference to definitions for "Bakery" and "Deli"

B. Conditional uses in the CC-District.

- ~~(1) Bakery or deli — take out only: on premise food/beverage consumption permitted under Special Exception — Restaurant.~~
- (1) Bakeries and Delicatessens as defined in Section 21-203.

AMENDMENT 4:

ARTICLE 21: SECTION 21-50.C. (1): SPECIAL EXCEPTIONS IN THE CC-DISTRICT:

Amend Section 21-50.C. (1), "Special Exceptions" by noting various conditions for operating "Coffee Shop," and "Restaurants:"

C. Special Exceptions in the CC-District.

(1) Restaurants as defined in Section 21-203.

- (a) The use as a restaurant shall only be permitted on existing lots zoned CC-Community Commercial in the block of Middle Street between Station 22-1/2 and Station 22; provided, however, that no new bars or restaurants may be established within 300 feet of any existing bar or restaurant. The distance of separation between the two uses shall be measured in a straight line between the front doors of each use without regard to intervening structures or objects.
- (b) Outdoor patios, porches and decks are permitted only on the front facing main floor of the Principal Building;
- (c) The hours of operation, ~~including deliveries,~~ shall be limited to 6:00 a.m. to 2:00 a.m.; and,
- (d) No outdoor entertainment or speaker system is permitted, but this shall not prevent the service of food and beverages on porches, decks and patios.

(2) Coffee Shop as defined in Section 21-203.

- (a) Coffee shops shall only be permitted on existing lots zoned CC-Community Commercial provided, however, that no new coffee shop may be established within 300 feet of any existing coffee shop. The distance of separation between the two uses shall be measured in a straight line between the front doors of each use without regard to intervening structures or objects.
- (b) Contains no more than twenty-five (25) seats with no more than seven hundred (700) square feet of interior floor area devoted to patron seating.
- (c) Outdoor patios, porches and decks are permitted provided such outdoor space does not exceed twenty-five (25) percent of the coffee shop's available floor area devoted to patron seating. The total number of patron seats, inclusive of outdoor patios, porches and decks, shall not exceed twenty-five (25).
- (d) The hours of operation shall be limited to 6:00 a.m. to 10:00 p.m.; and,
- (e) No outdoor entertainment or speaker system is permitted, but this shall not prevent the service of food and beverages on porches, decks and patios.
- (f) Coffee shop uses shall be limited to preparing light meals with appliances which do not require Type I or Type II kitchen exhaust hood system inspections per SCDHEC Section 6-8-20; Subsection 8-400.

AMENDMENT 5:

ARTICLE 21: SECTION 21-50.D. (1): PROHIBITED USES IN THE CC-DISTRICT:

Amend Section 21-50.D. (1) "Prohibited Uses" by removing conflicting language from the definition of "Bar." Include prohibition of "formula restaurant" via cross-reference.

D. Prohibited uses in the CC-District.

~~(1) Bars or businesses that serve alcoholic beverages for on-premise consumption where less than thirty percent (30%) of their revenues are generated from the sale of on-premise restaurant prepared food.~~

~~(a) Note: Existing bars are permitted to operate under the Nonconforming Use provisions of this Zoning Ordinance; however, this does not prevent the Town of Sullivan's Island from enacting other non-zoning related ordinances pertaining to their operations.~~

(1) Bars as defined in Section 21-203 or any business that serves alcoholic beverages for on premise consumption, which generates greater than fifty (50) percent of total revenue from alcohol sales.

(2) Formula restaurants as defined in Section 21-203.

That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

That this Ordinance takes effect and be in full force immediately.

Approved by the Town of Sullivan's Island Council on the ____ day of _____, 2014

Mike Perkis, Mayor

Attest:

Ellen Miller, Town Clerk

First reading: _____

Second reading: _____

Ratification: _____

Attest to Form:

Lawrence Dodds, Esq., Town Attorney

August 13, 2014

Sullivan's Island, SC Planning Commission
Gary Visser, Chair

Report to Council
For August 19, 2014 Council Meeting

Planning Commission held its regular monthly meeting at 6:30PM, Wednesday, August 13, 2014 at Town Hall, 2050-B Middle Street with no audience members or media present. **Next meeting: 6:30PM Wednesday, September 10, 2014 at Town Hall.**

Chair Visser noted a quorum was present (Sydney Cook excused absence); Staff: Zoning Administrator Henderson and Asst. to Administrator Darrow. No public or media present.

MEETING HIGHLIGHTS:

Action: Commissioners unanimously approved minutes from July 9, 2014 meeting.

Items for Consideration

1. Zoning Ordinances for Eating Establishments – “Coffee Shop” Use

Commission noted Council discussed in Workshop session on August 4, 2014 the Planning Commission's recommendations for Zoning Ordinance text changes for eating establishments (public hearing and positive recommendation to Council on June 11, 2014), to include a new use entitled “coffee shops.”

A question of clarification arose during the Workshop as to the Commission's meaning of fifteen (15%) percent alcohol sales and eighty-five (85%) retail sales, specifically relating to on-site consumption of alcohol and retail sales of alcohol. **Commission unanimously agreed that their intent was to recommend 15% on-site consumption of alcohol and 85% retail sales which could include selling bottles or cases of alcohol. Zoning Administrator Henderson noted he would relay this information to Council at its August 19, 2014 meeting.**

2. CC-Community Commercial District-Article IV, Section 21-52 Maximum Structure Size

Zoning Administrator Henderson briefly reviewed the current ordinance regarding the CC District, CC Overlay District 1 and CC Overlay District 2. He noted there are a number of text cross-references between CC, CCOD1 and CCOD2 in order to calculate maximum structure size. He noted that, while the calculations work, it is cumbersome and not user friendly for the lay person.

Zoning Administrator Henderson recommended, and Commission supported, the development of development guidelines for the CC, CCOD1 and CCOD2 areas that would supplement the text ordinances with formulas, photographic and illustrative examples for the text language. Staff will work to develop the design guidelines, report to Planning Commission for information purposes and utilize the developed guide as a tool for explaining complex Zoning Ordinance provisions.

3. Town of Sullivan's Island Zoning Map (Digital Version)

A report was made by Zoning Administrator Henderson of Staff's initiative to create a digital zoning map through the Town's Geographic Information System. This enables the Town to not only update information from 1996 Zoning Map but provides the public with additional information that impacts the Island's land use.

4. Staff Update on Town Projects: Asst. to Administrator Darrow provided oral report.

5. Correspondence – N/A

Meeting adjourned at 7:25 p.m.

Action-34

| | | |
|---------------------------|---|-----------------------------------|
| STATE OF SOUTH CAROLINA |) | SERIES ORDINANCE AUTHORIZING |
| |) | THE ISSUANCE OF A NOT EXCEEDING |
| COUNTY OF CHARLESTON |) | \$1,680,000 WATERWORKS AND |
| |) | SEWER SYSTEM REVENUE BOND, |
| TOWN OF SULLIVAN'S ISLAND |) | SERIES 2014 OF THE TOWN OF |
| |) | SULLIVAN'S ISLAND, SOUTH CAROLINA |
| |) | AND AMENDING IN CERTAIN RESPECTS |
| |) | THE TOWN'S GENERAL BOND ORDINANCE |

ARTICLE I
RECITALS

BE IT ORDAINED by the Town Council of the Town of Sullivan's Island, South Carolina, in meeting duly assembled:

WHEREAS, by ordinance (the "General Bond Ordinance") enacted June 15, 2004 and ratified June 30, 2004, the Town Council of the Town of Sullivan's Island, South Carolina (the "Council"), the governing body of the Town of Sullivan's Island, a municipal corporation located in Charleston County, South Carolina (the "Town"), established the terms and conditions under which the Town may, by series ordinances supplemental to the General Bond Ordinance, issue revenue bonds payable both as to principal and interest from the revenues to be derived from the operation of the combined waterworks and sewer system of the Town (the "System");

WHEREAS, pursuant to the terms and conditions described in the General Bond Ordinance, the Town has heretofore issued its \$553,000 Waterworks and Sewer System Revenue Bond, Series 2010 (the "Series 2010 Bond"); and

WHEREAS, the Town finds it necessary to improve the System through wastewater collection system rehabilitation – Phase I to meet more effectively wastewater treatment needs (the "Project"), the estimated cost of which, including interest during the construction period, is not exceeding \$1,680,000; and

WHEREAS, the Town is a municipality created pursuant to the laws of the State of South Carolina and empowered by the provisions of Title 48, Chapter 5, Code of Laws of South Carolina 1976, as amended (the "Act") (i) to undertake a wastewater treatment and disposal project as defined and approved pursuant to the Federal Clean Water Act, 33 U.S.C.A. subsection 1381 et seq.; (ii) to make application for and to receive assistance; (iii) to comply with regulations relating to the receipt and disposition of money of the State Water Pollution Control Revolving Fund created by the Act; (iv) to apply for and receive state grants; (v) to enter into loan agreements; and (vi) to comply with all terms and conditions of any loan agreement; and

WHEREAS, the Council has heretofore authorized application to the South Carolina Water Quality Revolving Fund Authority (the "State Authority") for a loan from the State Water Pollution Control Revolving Fund created by the Act (the "Loan"), to provide for the financing of the Project; and

WHEREAS, the State Authority upon review of the Town's loan application conditionally approved the Loan on July 22, 2014; and

WHEREAS, the funds are loaned and secured pursuant to a loan agreement (the "Loan Agreement") between the Town and the State Authority, and a promissory note executed and delivered by the Town registered in the name of the State Authority (the "Note"). Pursuant to the Loan Agreement the Town will agree to use the Loan proceeds only to pay the actual eligible costs of the Project, and the Town will agree to pay to the State Authority such amounts as shall be required to provide for the payment of all amounts due with respect to the repayment of the Loan. To secure its obligations the Town will grant to the State Authority a pledge of, and lien upon, all revenues derived from the operation of the System and all fund accounts from such revenues, together with a statutory lien on the System. Upon any failure of the Town to make any payments to the State Authority pursuant to the Loan Agreement or the Note, the State Authority shall require the State Treasurer to pay to the State Authority, subject to the provisions of the Act, the amount from state appropriations to which the Town may be or become entitled as may be necessary to provide for the payment of all amounts due with respect to the Note;

NOW, THEREFORE, on the basis of the foregoing, the Town is adopting this Ordinance in order to:

- (i) authorize the execution and delivery on behalf of the Town of the Loan Agreement and the Note;
- (ii) evidence the approval of the Project and the Loan by the Town; and
- (iii) authorize the execution and delivery by, and on behalf of, the Town of such other agreements and certificates and the taking of such other action by the Town and its officers as shall be necessary or desirable in connection with the financing of the Project in order to carry out the intent of this Ordinance.

ARTICLE II **ISSUANCE OF BOND; THE LOAN**

Section 2.01

(a) Pursuant to the terms of the General Bond Ordinance and in order to defray the cost of the Project, there shall be issued a not exceeding ONE MILLION SIX HUNDRED EIGHTY THOUSAND and no/100 (\$1,680,000) DOLLARS Waterworks and Sewer System Revenue Bond, Series 2014 of the Town of Sullivan's Island, South Carolina, in the form of the Note hereinabove described. The exact principal amount of the Note, its date of original issue, interest rate and repayment provisions shall be determined pursuant to the Loan Agreement.

Section 2.02

The Council hereby authorizes the Town's acceptance of the Loan from the State Authority in the amount of not exceeding \$1,680,000, pursuant to and in accordance with the provisions of the Loan Agreement.

Section 2.03

The Council hereby authorizes the repayment of the Loan by the Town to the State Authority from revenues of the System or, if such revenues are not sufficient, from state appropriations as the Town may become entitled to, pursuant to and in accordance with the provisions of the Loan Agreement and the Note.

Section 2.04

The Note shall be issued on a parity with the Series 2010 Bond and any other Bonds from time to time issued on a parity herewith pursuant to the terms of the General Bond Ordinance.

ARTICLE III
LOAN AGREEMENT AND NOTE

Section 3.01

The Loan Agreement, with the Note attached thereto, in substantially the form attached hereto as Exhibit "A", with such changes as the executing officers shall approve (the execution to be conclusive evidence of such approval) is hereby approved, and the execution and delivery of the Loan Agreement and the Note on behalf of the Town are hereby authorized and directed. The Loan Agreement and the Note shall be executed on behalf of the Town by the Mayor of the Town and attested by the Clerk of Council of the Town.

ARTICLE IV
AMENDMENTS TO GENERAL BOND ORDINANCE

Section 4.01

Section 7.05(B) of the General Bond Ordinance is hereby amended by adding a new sentence at the end of such Section 7.05(B) to read as follows:

"Notwithstanding any provision in this Bond Ordinance to the contrary, the South Carolina State Treasurer's Office may serve as Trustee or custodian of any Debt Service Reserve Fund established in connection with any loan to the Town from the State Water Pollution Control Revolving Fund Authority (the "State Authority") pursuant to the terms of the Loan Agreement between the Town and the State Authority."

The amendments set forth in this Section 4.01 shall become effective upon the earlier of (i) the retirement or defeasance of the Series 2010 Bond; or (ii) the date on which the Holder of the 2010 Bond consents in writing to such amendments.

ARTICLE V
MISCELLANEOUS

Section 5.01

In order to implement the Loan pursuant to the Loan Agreement and Note and to give full effect to the intent and meaning of this Ordinance and the agreements and actions herein authorized, the Mayor,

the Town Administrator, and the Clerk of the Town of Sullivan's Island are hereby authorized to execute and deliver such certificates, showings, instruments and agreements and to take such further action as the Mayor, the Town Administrator, and the Clerk shall deem necessary or desirable.

Section 5.02

This Ordinance shall be a contract between the Town and the State Authority and shall be enforceable as such against the Town.

Section 5.03

The Town covenants to file with the State Authority:

- (a) An annual independent audit, within thirty days of the Town's receipt of the audit; and
- (b) Event specific information within thirty days of an event adversely affecting more than five percent of revenues of the System or the Town's tax base.

Section 5.04

This Ordinance shall become effective upon receiving approval on second reading by the Council.

ARTICLE VI
GENERAL BOND ORDINANCE AS MODIFIED TO REMAIN IN
FULL FORCE AND EFFECT

Section 6.01

As supplemented and amended herein, the General Bond Ordinance remains in full force and effect and shall govern the issuance of the Note. All capitalized terms not defined herein shall have the meanings ascribed to such terms in the General Bond Ordinance,

DONE, RATIFIED AND ENACTED this ___ day of _____, 2014.

TOWN OF SULLIVAN'S ISLAND,
SOUTH CAROLINA

Mayor

Attest:

Clerk

First Reading: _____

Second Reading: _____

Actim - 38

Andy Benke

From: Lisa Darrow
Sent: Monday, August 18, 2014 3:47 PM
To: E Miller; Andy Benke
Subject: FW: I SUPPORT THE NEW COFFEE HOUSE ZONING

For tomorrow night's Council meeting. Lisa

From: Wallace Barr [mailto:wallacebarrinc@aol.com]
Sent: Monday, August 18, 2014 2:14 PM
To: racketspe@aol.com; crclark4si@gmail.com; CouncilmemberCooper@gmail.com; susan.middaugh@gmail.com; oneilp@sullivanisland-sc.com; mwatson@sullivanisland-sc.com; jhenderson@sullivanisland-sc.com; ldarrow@sullivanisland-sc.com; racketspe@aol.com; crclark4si@gmail.com; CouncilmemberCooper@gmail.com; susan.middaugh@gmail.com; oneilp@sullivanisland-sc.com; mwatson@sullivanisland-sc.com; jhenderson@sullivanisland-sc.com; ldarrow@sullivanisland-sc.com
Subject: I SUPPORT THE NEW COFFEE HOUSE ZONING

Wallace Barr
Harbourtowne Real Estate
Island Golf Carts
2068 I'on Avenue
Sullivan's Island, SC 29482
(o) 843-883-0080
(c) 843-478-1621
(f) 843-883-0079
wallacebarrinc@aol.com

C-1

Andy Benke

From: Lisa Darrow
Sent: Tuesday, August 19, 2014 8:55 AM
To: Andy Benke; E Miller
Subject: FW: Cafe Ordinance

In case you did not get this correspondence directly. Lisa

From: Drew [mailto:drew@cafemedley.com]
Sent: Monday, August 18, 2014 5:42 PM
To: Joe Henderson; Lisa Darrow
Subject: Fwd: Cafe Ordinance

Join the Medley Wine Club: www.cafemedley.com/wine-clubs

Drew Harris
OP, Cafe Medley
Husband, Michelle
Daddy, Liv & Mimi
Drew@Cafemedley.com
8479222824

Begin forwarded message:

From: Todd Abedon <Tabedon@chartwellholdings.com>
Date: August 18, 2014, 5:36:58 PM EDT
To: "Drew Harris (drew@cafemedley.com)" <drew@cafemedley.com>
Subject: FW: Cafe Ordinance

FYI – best,

Todd G. Abedon
Chartwell Holdings, LLC
2213 Middle St., 2nd fl | Sullivan's Island, SC 29482
T 843.377.1110 x102 | F 843.377.1115 | C 843.270.8600
tabedon@chartwellholdings.com | livewellchartwell.com

From: Todd Abedon
Sent: Monday, August 18, 2014 3:18 PM
To: 'Mary Jane Watson'; 'mwatson@sullivanisland-sc.com'
Subject: Cafe Ordinance

Mary Jane – hope the first day of school went well. I can't imagine there is a nicer elementary school in the country – maybe the world! I hope to get a tour one day soon.

I want to let you know Emily and I firmly support the pending café ordinance. Putting the names and friendships aside, it is the cafes that create some of the key gathering places for Sullivan's Island residents. While the Island restaurants seem to cater more and more to people from off - island, making it difficult or unappealing to go to one of them, hard to find parking and challenging to get on and off the Island, our cafes are where we walk, bike or golf cart to see friends and neighbors for a cup of coffee and a meet and greet. It would be a shame to see this prized Island amenity go away. I would urge you to vote yes to pass this ordinance as written.

Thank you,

Todd G. Abedon

Chartwell Holdings, LLC

2213 Middle St., 2nd fl | Sullivan's Island, SC 29482

T 843.377.1110 x102 | F 843.377.1115 | C 843.270.8600

tabedon@chartwellholdings.com | livewellchartwell.com

C-3



NEWSLETTER

August 15, 2014

Isle of Palms/Sullivan's Island

By Mary Pringle

Photos by Barbara Bergwerf

Website at www.bergwerfgraphics.com

"DAWN PATROL" IS OVER

On August 15th our nesting season officially ends, but we still have nests out there to protect. You can stop your weekly morning walk. But if you are able to be on the beach, please keep checking the unhatched nests for signs of caved in sand, hatchling tracks, or problems with crabs, ants, erosion, or excessive sand build up. We especially appreciate any checking you can do on remote nests such as the one at the 17th green in Wild Dunes and those at Station 14.

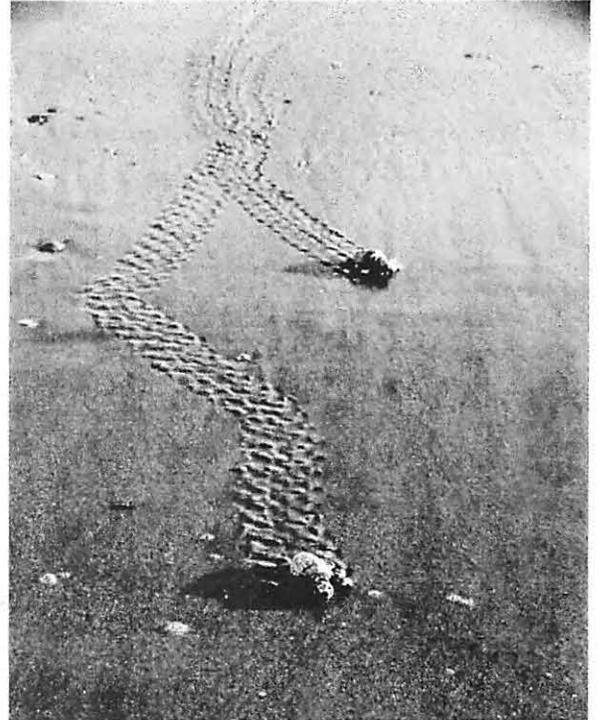
I love the texted photos I have received of incubating nests. They are very helpful. But it helps more if you will tell me the Nest # (last 2 numbers on the stick) or location and who you are since I cannot put all 170 of your names in my phone. Please report violations of our Lighting Ordinances near any unhatched nests when they are close to hatching. Our last nest will probably not hatch until early October.

As you know, this has been a low season for nesting here and statewide. Our nest list shows 11 on the Isle of Palms and 6 on Sullivan's. This is the first time in ten years we have had so few. Only the first four IOP nests have emerged but hatch success is good averaging 89.4%. Incubation average is 58.5 days. The false crawl we marked at Station 26 ½ as a possible nest did not produce any hatchlings, so we took down the sign. No wonder we couldn't find the eggs!

In SC there have been 2003 nests laid (compared to 5198 last year) and 106 turtles stranded. We've had 9 stranded and 15 false crawls on our two islands.



August 19, 2014 Regular Council Archived Meeting Packet (Web) Nest at Station 19 barricaded against blowing sand buildup



Hatchlings released at Inventory #1

Turtle Team Reminders

- If possible, keep checking on remaining nests on the beach until the hatchlings emerge.
- Go to www.seaturtle.org/volunteer/ to log in the total hours and miles you donated this season. You can do the whole season in one entry. Thanks so much if you've already done it. Call me if you need help with this.
- Come to our meeting on Tuesday September 9th at the Exchange Club. I will send another reminder the week before it happens.
- Donate items for our Silent Auction on the 9th and/or get businesses to do so. Donated items should be turtle-related but donated services don't need to be. Since we are not having a Jammin' for Jammer fundraiser this year, we need to make this auction a big success.
- There are a few T shirts left and we will begin to sell them online soon. If you still need one for yourself or for a gift, contact me soon to pick it up. Some styles & sizes are sold out.

More CSI for Sea Turtles

This is part of an article that will appear in the Island Eye News for SI & IOP residents the last weekend of August. You can get a copy at many locations such as the IOP Post Office.

This is the fifth year that we have collected genetics samples from every nest laid on the Isle of Palms and Sullivan's Island. We do this by saving one egg shell which contains a few cells from the mother turtle. It is preserved in a vial of ethanol and labelled with the year, a code for the island, and a nest number. It is then correlated with the nest data that we enter in the database at Seaturtle.org which contains all of the nests in North Carolina, South Carolina, and Georgia.

In the early years of turtle research and conservation scientists had to rely on recapturing nesting loggerheads who had been tagged or spotting them nesting on the beach to get any idea of the kind of information that these samples produce.



According to the South Carolina Department of Natural Resources, here are the questions that can be answered:

- How many clutches of eggs does each nesting female lay in a year?
- Is the female nesting on more than one beach?
- How far apart are her nests?
- How many turtles are nesting in more than one state?

- Most individual females do not nest every year. How often does each turtle nest: every two years, three years, four or more years?
- How precisely does a daughter return to her hatching site to lay her eggs?

Dr. Brian Shamblin, from the University of Georgia, who is doing this very ambitious genetics research, is considered a real rock star in the world of sea turtle research. His first published paper was titled "Genetic Mark-Recapture of the Female Loggerhead Population Nesting in Georgia 2008-2009: Abundance, Nest Site Fidelity, and Relatedness" In order for this research to have real value, it must be funded and conducted for multiple years because sea turtles do not nest every season.

Our results have started to come in and, as always, they are yielding some fascinating facts about our nesting females.

1. Turtle #CC004401 nested 3 times on the IOP in 2012. This season so far she has been identified as laying Nests #1 at 46th Ave, #2 at 39th Ave, and #4 at Dunecrest Lane in Wild Dunes. She usually crawls high up in the dunes so we don't have to move the nest and lays an extra large clutch of eggs – around 140 or 150. As we get more results, we may find that she is responsible for more of this year's nests.
2. Turtle #CC007365 is an avid volleyball court nester. She laid IOP Nest #2 in the beach volleyball court near the Windjammer on June 5th and then almost nested in another volleyball court near Station 29 on Sullivan's Island on June 20th. Her first nest had a hatch success of 89.2%.
3. Turtle #CC001415 has really been around and seems to prefer the Cape Romain area but lays eggs elsewhere. She nests in even years and seems to rest in years ending in odd numbers. In 2010 she nested on Cape Island, then on Kiawah twice, and on Folly Beach once. In 2012 she nested on Seabrook and Cedar Islands once and again on Cape twice. In 2014 so far she has nested on Cape and Bull Islands each once and then on the IOP on June 23rd.

It is like icing on the cake for our nesting project to be able to follow individual turtles and we can't wait to get more results as they are analyzed. We are very proud to be contributing samples that will undoubtedly be valuable in learning more about and conserving the nesting loggerhead population in these three states.

Andy Benke

From: anthony stith <astith@comcast.net>
Sent: Friday, August 15, 2014 8:28 AM
To: Andy Benke
Subject: FW: Lighthouse Day THANKS

From: Anthony Stith [mailto:astith@comcast.net]
Sent: Thursday, August 14, 2014 5:57 PM
To: Chief
Subject: Fwd: Lighthouse Day THANKS

Sent from my iPhone

Begin forwarded message:

From: "Timmons, Carlin" <carlin_timmons@partner.nps.gov>
Date: August 14, 2014 at 4:23:24 PM EDT
To: Anthony Stith <astith@comcast.net>
Subject: Lighthouse Day THANKS

Dear Anthony,

Thanks so much for once again sending some of your staff to participate in the National Lighthouse Day open house. The firetruck and jetskis are always a hit! It means a lot to have the community represented in such a fine manner. I know you are proud of your team. Close to 300 people toured the grounds on a very hot day. Thanks so much for helping make the day educational and fun!

All the best,
Carlin

--

Carlin Timmons
NPS Volunteer
843 801 1679



City of Charleston

Joseph P. Riley, Jr.
Mayor

August 14, 2014

VIA EMAIL abenke@sullivanisland-sc.com

Mr. Andy Benke, Town Administrator
Town of Sullivan's Island
Sullivan's Island, SC 29482

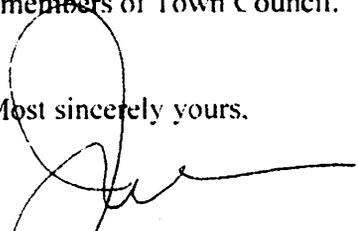
Dear Andy,

I am writing to offer my enthusiastic support for the return of the Battery Gadsden Cultural Center. I have participated in island activities over the years, and my family and I take tremendous pride in the history, traditions, and culture we have experienced there.

Hal Coste, newly elected president of this group of over 60 members, has been a good island citizen for many years. It was he who recently invited me to speak at the Coast Guard's recognition of his great-uncle, James Coste, who sacrificed his life to save a young boy, Ned Schachte, who was my grandfather. It was Hal who informed me of the resurrection of this fine cultural center. I trust his leadership, and wish much success to him and all the members as they accept the exciting challenge to preserve and provide access to the civilian history of Sullivan's Island. Allowing this civic organization to reestablish itself and providing a unique space for them to hold artistic performances, art venues, and other community events will insure present islanders and future generations of the importance of this proud and historic island.

Please share this letter with Mayor Perkis and members of Town Council.

Most sincerely yours,


Joseph P. Riley, Jr.
Mayor, City of Charleston

JPR,jr/cb



P.O. Box 652, Charleston, South Carolina 29402

843-577-0971 Fax 843-520-3327

August 11, 2014

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To: Mayor Perkis

Sullivans Island Town Council

We respectfully request the renewal of the lease between the Town of Sullivans Island and the Battery Gadsden Cultural Center ("BGCC"). We request the lease to be for a nominal amount, with the term to run for 5 years.

Attached for your review are 4 documents:

1. A letter from the South Carolina Secretary of State, indicating our good standing for 2014-2015.
2. A listing of the board members of BGCC.
3. A copy of BGCC's bylaws.
4. A membership roster of BGCC.

We look forward to continuing to fulfill the mission of BGCC, "preserving and providing access to the civilian history of Sullivans Island; providing a space for display of art and artifacts; providing a space for artists to work and display artistic creation, and providing a space for community events and artistic performances."

Please let us know if you need further information.

Sincerely,



Hal Coste

President

Battery Gadsden Cultural Center

cc. Board of Directors of Battery Gadsden Cultural Center

C-8



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

Jul 16, 2014

Battery Gadsden Cultural Center, Inc.
Mr. Carlsen Huey
828 Middle St.
Sullivan's Island, SC 29482

RE: Exemption Confirmation

Charity Public ID: P3719

Dear Mr. Carlsen Huey :

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. **If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.**

The exemption for your charitable organization will expire on Nov 15, 2015. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000 for each separate violation.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office at (803) 734-1790.

Sincerely,

Kimberly S. Wickersham
Director, Division of Public Charities

AUG 13 2014

South Carolina Secretary of State, Division of Public Charities
1205 Pendleton Street, Suite 525, Columbia, SC 29201

August 19, 2014
Phone: (803) 734-1790 Fax: (803) 734-4604 Email: charities@sos.sc.gov www.sos.sc.gov

C-9



BATTERY GADSDEN CULTURAL CENTER, INC.

Public Id: P3719

Mr. Hal Coste , CEO
828 Middle St.
Sullivan's Island, SC29482

Status: Exempt: This organization is not required to file annual financial reports. For information about exemptions refer to the Solicitation of Charitable Funds Act.

TOTAL REVENUE:

PROGRAM EXPENSES:

TOTAL EXPENSES:

NET ASSETS:

FUNDRAISER COSTS:

According to the financial information filed with this office, this organization devoted 67.9% of its total expenses to program services during the year reported.

Disclaimer: The Secretary of State, the State of South Carolina or any agency, officer or employee of the State of South Carolina does not guarantee the accuracy, reliability or timeliness of such information, as it is the responsibility of the charity to inform the Secretary of State of any updated information. While every effort is made to ensure the accuracy of this information, portions may be incorrect or not current. Any person or entity who relies on information obtained from the Charity Database does so at his or her own risk.

All financial information is based on the organization's IRS Form 990 or the Secretary of State's Annual Financial Report as filed with the Secretary of State's Office. The Secretary of State's Office has not independently verified this financial information. Financial reports, registration statements and exemption applications are maintained by the Secretary of State's Office for three years and are deemed public records. Copies are available to the public for a copy fee.

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Physical Address: Edgar Brown Building - 1205 Pendleton Street Suite 525 Columbia, SC 29201
Mailing Address: SC Secretary of State's Office 1205 Pendleton Street Suite 525 Columbia, SC 29201

C-10

Battery Gadsden Cultural Center

Board and Officers

August 11, 2014

President: Hal Coste

Vice President: Nancy Geckler

Sec/Treasurer: Carlsen Huey

Board: All of the above, plus

Adele Tobin and

Jeri England

As elected at board meetings held on July 14 and August 5, 2014.

Results recorded with the SC Secretary of State office, along with the official address of
828 Middle St., Sullivans Island, SC 29482.

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C-11

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**AMENDED AND RESTATED BYLAWS
OF
BATTERY GADSDEN CULTURAL CENTER, INC.**

**ARTICLE I
ORGANIZATION**

1.1 Name; Existence. The name of the corporation is Battery Gadsden Cultural Center, Inc. (the "BGCC"). It is organized and exists under the laws of the State of South Carolina as a mutual benefit nonprofit corporation pursuant to the South Carolina Nonprofit Corporation Act of 1994 (Section 33-31-101, et. seq., South Carolina Code of Laws (1976), as amended) ("the Act"). The Articles of Incorporation of the BGCC (the "Articles") were filed with the South Carolina Secretary of State on October 16, 1992.

1.2 Principal Office. The principal office of the BGCC shall be located in the Town of Sullivan's Island, State of South Carolina, as selected by the Board of Directors ("the Board") from time to time, and meetings of Members or Directors may be held at such place within the Town of Sullivan's Island as is designated by the Board.

1.3 Fiscal Year. The fiscal year of the BGCC shall be on a calendar year basis.

1.4 Members. Membership is open to any person interested in furthering the purposes of the BGCC. New Members must complete a membership application and pay any required membership fees and dues as established by the Board from time to time.

1.5 Purposes. The purposes of the BGCC are to:

- 1.5.1 To preserve and provide access to the civilian history of Sullivan's Island;
- 1.5.2 To provide a space for display of art and artifacts;
- 1.5.4 To provide a space for artists to work and display artistic creation; and
- 1.5.5 To provide a space for community events and artistic performances.

**ARTICLE II
MEMBERS**

2.1 Annual Meetings. Annual meetings of Members shall be held in Oct. of each year, on such day and time and at such place in the Town of Sullivan's Island, S.C. as is set by the Board each year.

2.2 Special Meetings. Special meetings of the Members shall be held upon request of a majority of the Board. A special meeting of the Members also shall be called upon written demand delivered to the Secretary by five (5.0%) percent or more of the Members, notice of which shall be delivered in writing, including email, to all Members within thirty (30) days of the Secretary's receipt of the demand. For purposes of determining the five percent (5%), the record date shall be thirty (30) days before delivery of the written demand. Upon the failure of the

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Board to send notice of a special meeting within thirty (30) days following delivery of written demand as aforesaid, any Member signing the demand may set the time and place of the special meeting and give notice thereof to all Members in accordance with the Act.

2.3 Notice and Place of Meetings.

2.3.1 Unless otherwise provided in the Articles, these Bylaws, or the Act, written notice of each meeting of the Members, annual or special, shall be given by or at the direction of the Secretary by emailing or mailing a copy of such notice, first class mail, postage prepaid, at least thirty (30) days but not more than sixty (60) days before such meeting to each Member, addressed to the Member's address last appearing on the books of the BGCC, or supplied by such Member to the BGCC for the purpose of notice. In the case of written demand of Members representing five (5%) percent of the total voting power of the BGCC, written notice of such meeting shall be given not more than thirty (30) days after written demand is delivered to the BGCC. Such notice shall specify the date, time and place of the meeting, and, in the case of a special meeting, the purpose of the meeting. All meetings shall provide for voting by proxy.

2.3.2 Notice of a meeting of the Members need not be given to any Member who signs a waiver of notice, in person or by proxy, either before or after the meeting. The waiver must be delivered to the BGCC for inclusion in the minutes or filing with the corporate records. Attendance of a Member at a meeting, in person or by proxy, shall of itself constitute waiver of notice, except when the Member attends a meeting solely for the purpose of stating his objection, at the beginning of the meeting, to the transaction of any business on the ground that the meeting is not lawfully called or convened. Objection by a Member shall be effective only if written objection to the holding of the meeting or to any specific action so taken is filed with the Secretary of the BGCC.

2.4 Quorum. Unless otherwise provided in these Bylaws, the Articles, or the Act, a quorum is composed of those Members who are in attendance at the meeting.

2.5 Voting. Each Member is entitled to cast one vote on any matter properly before a Member meeting.

2.6 Eligibility to Vote: Only Members in good standing shall be entitled to vote on any issue or matter presented to the Members for approval. In order to be in good standing, a Member must be current in the payment of any dues and may not subject to any suspension of voting privileges as a result of disciplinary action by the Board.

2.7 Action Without Meeting: Any action that may be taken at any annual or special meeting of Members may be taken without a meeting in accordance with the provisions of the Act. Any form of written ballot distributed by any person to the membership of the BGCC shall afford the opportunity to specify a choice between approval and disapproval of each matter or group of matters to be acted upon, except it shall not be mandatory that a candidate for election

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to the Board be named in the written ballot. The written ballot shall provide that, where the Member specifies a choice, the vote shall be cast in accordance with that choice.

2.8 Conduct of Meetings: Meetings of the membership of the BGCC shall be conducted in accordance with a recognized systems of parliamentary procedure or such parliamentary procedures as the Board may adopt. Notwithstanding any other provision of law, notice of meetings of the Members shall specify those matters the Board intends to present for action by the Members, but except as otherwise provided by law, any proper matter may be presented at the meeting for action. Members of the BGCC shall have access to BGCC records in accordance with the Act.

2.9 Expulsion or Suspension of Members. A Member may be expelled or suspended by the Board for: non-payment of dues; violation of any rules adopted by the Board governing the conduct of Members; any conduct which materially and adversely affects the purposes of the BGCC; or any conduct which discredits the reputation or the public perception of the BGCC.

ARTICLE III **BOARD OF DIRECTORS; SELECTION; TERM OF OFFICE**

3.1 Number. The Board shall manage the affairs of the BGCC. The Board shall consist of five (5) Directors. The Board may be increased to not more than seven (7) Directors by the unanimous consent of the Board. All Directors must be Members of the BGCC.

3.2 Term. The terms of Directors shall be staggered. Of the initial Board of Directors, one director shall be appointed for a term to include one full calendar year, two directors shall be appointed for a term to include two full calendar years, and two directors shall be appointed for a term to include three full calendar years. At the expiration of the initial term of each Director, his successor shall be elected to serve for a term of three (3) calendar years. Unless vacated sooner, each Director shall hold office until the Director's term expires and a successor is elected.

3.3 Selection. Directors shall be elected by a majority vote of Directors at the last regular meeting of the calendar year for terms commencing on January first of the following calendar year.

3.4 Resignation and Removal. Any Director may resign at any time. Such resignation shall be made by written notice delivered to the Secretary of the BGCC, effective as of the time stated in the notice. Any Director may be removed from office, with or without cause, by the affirmative vote of two-thirds (2/3) of the Directors then in office.

3.5 Vacancy. Any vacancy occurring on the Board shall be filled by a majority vote of Directors present at any meeting at which a quorum is present. If the remaining Directors in office constitute less than a quorum, they may fill any vacancy by the affirmative vote of a

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majority of the remaining Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of the vacancy.

ARTICLE IV MEETINGS OF DIRECTORS

4.1 Regular Meetings. The Board shall hold regular semi-annual meetings, the exact dates, times and places of which shall be set by the Board.

4.2 Special Meetings. Special Meetings of the Board may be called at any time by the President, the Vice- President, or any two (2) Directors.

4.3 Notice. Notice of the time and place of a regular meeting shall be given to each Director either verbally or in writing, including email, not less than ten (10) days nor more than forty (40) days prior to the meeting. Notice of a special meeting must state the date, time, place thereof and shall be given to each Director either verbally or in writing, including email, not less than forty-eight (48) hours before such meeting. Each Director may waive such notice as it relates to him or her.

4.4 Quorum; Voting. At any meeting of the Board, the presence of a majority of Directors, and no less than three (3), shall constitute a quorum for all purposes and the action of such Directors present at any such meeting shall be the act of the Board except as may be otherwise expressly provided by law, the Articles or the Bylaws. In the absence of a quorum or when a quorum is present, a meeting may be adjourned from time to time by vote of a majority of the Directors present without notice other than by announcement at the meeting and without further notice to any absent Director.

4.5 Written Consent. Action required or permitted to be taken at a meeting of Directors may be taken without a meeting if the action is taken by the written consent of all Directors. Any such consents shall be included in the minutes filed in the BGCC records.

4.6 Compensation. No Director shall receive compensation for any service rendered to the BGCC. However, any Director may be reimbursed for actual, reasonable expenses that are incurred in the performance of his or her duties and which are approved by the Board in advance.

ARTICLE V AUTHORITY OF BOARD

In addition to any and all other powers and authority granted by law to nonprofit corporations generally, the Board shall have the following powers and authority:

5.1 To fix Membership dues and registration fees from time to time.

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5.2 To expel or suspend a Member pursuant to Section 2.9 of these Bylaws.

5.3 To solicit, receive and acquire property of every kind, nature and description by gift, devise, bequest, purchase, or otherwise, and to hold title to such property in the BGCC's name, in trust or otherwise, and to invest and reinvest in real and personal property or any interest therein, wherever situated, and without limitation as to amount.

5.4 To enter into contracts, incur liabilities, borrow money; issue or endorse bonds, notes and other evidences of indebtedness; to execute and deliver deeds, leases, mortgages, pledges and other agreements; to apply for and hold any and all franchises, permits, patents, licenses, consents, grants, rights or interests whatsoever which the Board may deem necessary or appropriate for the accomplishment of its purposes; and to sell, convey, lease, exchange, transfer or otherwise dispose of all or any of the BGCC's assets except as limited by the Articles or the Act.

5.5 To have and exercise all other power and authority necessary to carry out its purposes and to perform all other acts permitted by law by nonprofit corporations under the law of the State of South Carolina.

5.6 To maintain an Internet website for the BGCC; publish a newsletter, either electronically or in print; and adopt Member application forms.

5.7 To engage in promotional activities to increase BGCC membership or to further the purposes of the BGCC.

5.8 To promulgate rules regarding the proper conduct of Members.

ARTICLE VI OFFICERS AND THEIR DUTIES

6.1 Enumeration of Officers. The officers of the BGCC shall be a President, one or more Vice-Presidents, a Secretary, a Treasurer, and such other officers as the Board may time to time create by resolution. All officers must be Directors of the BGCC.

6.2 Election of Officers. All officers shall be appointed by the Board.

6.3 Term. The Board shall elect the officers of the BGCC annually and each officer shall hold office for a term of one calendar year unless he or she sooner resigns, is removed, or otherwise becomes disqualified to serve.

6.4 Resignation and Removal. Any officer may be removed by the Board at any time, with or without cause. Any officer may resign at any time by giving written notice to the Board, the President or the Secretary. Such resignation shall take effect on the date of receipt of such

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notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

6.6 Vacancies. A vacancy in any office shall be filled by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.

6.7 Duties. The duties of the officers are as follows:

6.7.1 President. The President shall: preside at all meetings of the Board; see that all resolutions of the Board are carried out; and sign all written instruments. The President shall have the general powers and duties of management usually vested in the office of the President of a South Carolina nonprofit mutual benefit corporation, and shall have such other powers and duties as may be prescribed by the Board or by these Bylaws.

6.7.2 Vice President. A Vice-President shall act in the place of the President in the event of his or her absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required by the Board.

6.7.3 Secretary. The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the Members; serve notice of meetings of the Board and of the Members; keep appropriate current records showing the Members of the BGCC together with the addresses, and shall perform such other duties as required by the Board. The ministerial functions of the Secretary in recording votes, keeping minutes, sending notices, and keeping the records of names and addresses of Members may be delegated to another BGCC Member.

6.7.4 Treasurer. The Treasurer shall receive and deposit in appropriate bank accounts all monies of the BGCC and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all promissory notes of the BGCC; shall keep proper books of account; and shall prepare and shall distribute budgets and statements. The ministerial functions of the Treasurer in sending Assessment notices, receiving and depositing Assessments, keeping books and ledgers of account, and preparing and distributing budgets and statements may be delegated to a bookkeeper with the consent of the Board.

ARTICLE VII BOOKS AND RECORDS

7.1 Inspection by Members. The Membership register (including names, mailing addresses, telephone numbers and voting rights), books of account and minutes of meetings of the Members, of the Board and of any committees appointed by the Board shall be made available for inspection and copying by any Member of the BGCC, or by his duly appointed representative, as any reasonable time and for a purpose reasonably related to his interest as a Member, at the office of the BGCC or at such other place as the Board may reasonably require.

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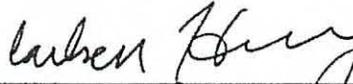
**ARTICLE VIII
INDEMNIFICATION**

8.1 Each Director and Officer of the BGCC now, hereafter, or heretofore serving as such, shall be indemnified by the BGCC against any and all claims and liabilities to which such person has or shall become subject by reason of serving or having served as such Director or Officer, or by reason of any action alleged to have taken, omitted, or neglected by such person as such Director or Officer; and the BGCC shall either advance or reimburse each such person for all legal expenses reasonably incurred by such person in connection with any such claim or liability, to the fullest extent allowed by the Act; Provided, however, that no such person shall be indemnified against, or be reimbursed for, any expense incurred in connection with any claim or liability unless the same is allowed by the Act.

**ARTICLE IX
MISCELLANEOUS**

9.1 Amendments. These Bylaws may be amended in whole or in part only by the unanimous consent of the Board, subject to such prior notice as is required by the Act.

These foregoing Bylaws, as the Amended and Restated Bylaws of the BGCC, were presented and adopted at a meeting of the Directors held on August 5, 2014.



Carlsen Huey, Acting Secretary

Andy Benke

From: Fred Wszolek <Fred@wwpstrategies.com>
Sent: Monday, August 04, 2014 7:05 PM
To: Mike Perkis; Andy Benke
Cc: Louis Yuhasz
Subject: Property sales between St 30 and 31

Hi guys. I hope you're doing well.

Sorry to be the complaint guy today, but I just became aware of the sale of three properties on what amounts to the same block, and I can't think of a worst idea.

1. Dumping 3 properties on the market at the same time on the same block seems designed to drive down land prices in a huge way, and everybody at our end of the island is going to be negatively affected by this, probably for years. You guys understand how appraisals work. By dumping 3 properties all at once, you are ABSOLUTELY lowering the property values of the entire neighborhood. Not good.

2. It doesn't seem like a smart way to maximize town revenue from the property sales. Wouldn't putting one on the market at a time be almost certain to yield more revenue? I understand it will take more time, but it will yield more cash.

3. Even if you get your way, and all three properties sell at the exact same time, aren't you inflicting a huge construction burden on one block of the island all at once?

I understand that the town has cash flow needs, with the town hall and all that. I get it. But swamping one block of the island with three land sales seems terribly unfair. Three properties over the span of a year? Fine. Three properties at the same time? Completely and totally unreasonable.

I request that this question be put on the agenda of the town council, and that I be allowed to address you and your colleagues about a more phased-in approach to selling these properties. In the interim, I strongly urge you to take these properties off the market, until a smarter strategy for maximizing town revenue and minimizing homeowner impact can be worked out. Currently, your plan is the opposite: minimizing town revenue while maximizing negative impacts to homeowners. Nobody should be in favor of that.

Thanks for your consideration.

Best,
Fred & Louis

FRED WSZOLEK :: M (843) 343 5743 :: F (800) 887 2043

Andy Benke

From: Chuck Galis <chuck@galisproperties.com>
Sent: Monday, August 04, 2014 12:31 PM
To: mayormikeperkis@gmail.com; susan.middaugh@gmail.com; 'Patrick O'Neil'; M Watson; 'cclark347'; CouncilmemberCooper@gmail.com
Cc: Andy Benke; Lisa Darrow
Subject: Coffee Shops

Dear Councilpersons:

As you know by now, I have deep concerns with the "coffee shop" process. It seems the support for the changes is driven not by sound planning principals but by emotions centered around the survival of Café Medley. I desperately wish there was a solution that allowed them to continue their present operation while not compromising the current zoning ordinances with a "march down Middle Street" of more food and beverage establishments. The "one block" concept for restaurants has served us well. As a Councilperson, can you support a change that defines "coffee shops" as proposed but limit their existence to the 22-22 1/2 block and with no distance restriction as long as they occurred in that block? People I talk with seem supportive of such a solution but there's always the "threat of a lawsuit" and the "spot zoning" rebuttal raised by certain parties.

I respectfully ask that you not rush a vote and bring this "one block" option into public conversation during your work session. In the interest of harmony/unity among islanders, and with hopes of a win/win solution, I feel that is important for the "one block" concept to get more complete public exposure than it was allowed to receive during months of planning commission meetings.

Sincerely,

Chuck Galis
1817 Back St.
(C): 706-380-1100
(F): 706-548-4004

C-22

E Miller

From: Lisa Darrow
Sent: Tuesday, August 19, 2014 10:59 AM
To: E Miller
Cc: Andy Benke
Subject: FW: Coffee Shops

Ellen – more correspondence for tonight’s Council meeting. Lisa

From: Chuck Galis [<mailto:chuck@galisproperties.com>]
Sent: Tuesday, August 19, 2014 10:34 AM
To: mayormikeperkis@gmail.com; susan.middaugh@gmail.com; mwatson@sullivansisland-sc.com; 'Patrick O'Neil'; CouncilmemberCooper@gmail.com; 'cclark347'
Cc: 'Andy Benke'; ldarrow@sullivansisland-sc.com
Subject: Coffee Shops

Ladies & Gentlemen of Town Council:

I wanted to express my appreciation for your taking up the “one block” concept for “coffee shops” at your most recent work session. The conversation certainly was enlightening on many levels. I applaud you for giving the process some “breathing room” by delving deeper into possible constructive solutions while at the same time exploring some of the potential enforcement challenges our staff is sure to face if the ordinance is passed in its proposed form.

Your patience in hearing me out at the work session is also remembered positively. Thank you. Being “outed” by the Chief was unexpected but the truth can’t be hidden forever; fact is we go all the way back to the old mini bottle days. Glad we all got a good laugh out of it.

If you will indulge me a bit more, I’d like to offer some additional thoughts for your consideration.

In exploring the enforcement challenges it seems a logical first step is to include precise definitions in any new ordinance. In listening to comments the other night I heard “Joe said” way to many times from those who may be directly affected by the new ordinance. If one of the concerns raised over the past few months regards potential lawsuits, a red herring in my opinion, then the “Joe said” manner of enforcement will surely provide a greater opportunity for legal challenge. Specifically, a precise definition for the proposed 700 square foot service area(traffic flow areas/bathrooms), a clear definition of the 15% alcohol limitation(on site consumption/package sales/package items opened on premises), verifiable reporting guidelines for alcohol sales all seem appropriate. There is much more I could say on this point but the main point here is that the general tone for months has been to place the burden of interpretation on Joe’s plate. That’s not fair to Joe, the affected merchants or the island residents who must live with the fallout from nebulous regulations.

If I understand our ordinances correctly, we distinguish between bars and restaurants based on volume of food and alcohol sales. I was as surprised as you were to find there is and has been no mechanism in place for verification of these numbers. It seems passing the “coffee shop” ordinance before a system of verifiable reporting is in place is illogical. To insure fair and equitable enforcement this should be done first.

I ask once again that you give the Planning Commission and more importantly the community the opportunity to further explore solutions so that we might all be winners in this matter, not just commercial district property owners and business owners. I ask that you not pass this ordinance with the thought it being a “work in progress.” I know it’s been

a long road but much of the time was in waiting from an ethics ruling. By taking a bit more time with a bit more input, I truly believe the "one block" concept can solve many more problems that it creates. Again, I thank you for your consideration and service.

Best regards,

Chuck Galis
1817 Back St.

August 13, 2014

Sullivan's Island, SC Planning Commission
Gary Visser, Chair

Report to Council
For August 19, 2014 Council Meeting

Planning Commission held its regular monthly meeting at 6:30PM, Wednesday, August 13, 2014 at Town Hall, 2050-B Middle Street with no audience members or media present. **Next meeting: 6:30PM Wednesday, September 10, 2014 at Town Hall.**

Chair Visser noted a quorum was present (Sydney Cook excused absence); Staff: Zoning Administrator Henderson and Asst. to Administrator Darrow. No public or media present.

MEETING HIGHLIGHTS:

Action: Commissioners unanimously approved minutes from July 9, 2014 meeting.

Items for Consideration

1. Zoning Ordinances for Eating Establishments – “Coffee Shop” Use

Commission noted Council discussed in Workshop session on August 4, 2014 the Planning Commission's recommendations for Zoning Ordinance text changes for eating establishments (public hearing and positive recommendation to Council on June 11, 2014), to include a new use entitled “coffee shops.”

A question of clarification arose during the Workshop as to the Commission's meaning of fifteen (15%) percent alcohol sales and eighty-five (85%) retail sales, specifically relating to on-site consumption of alcohol and retail sales of alcohol. **Commission unanimously agreed that their intent was to recommend 15% on-site consumption of alcohol and 85% retail sales which could include selling bottles or cases of alcohol. Zoning Administrator Henderson noted he would relay this information to Council at its August 19, 2014 meeting.**

2. CC-Community Commercial District-Article IV, Section 21-52 Maximum Structure Size

Zoning Administrator Henderson briefly reviewed the current ordinance regarding the CC District, CC Overlay District 1 and CC Overlay District 2. He noted there are a number of text cross-references between CC, CCOD1 and CCOD2 in order to calculate maximum structure size. He noted that, while the calculations work, it is cumbersome and not user friendly for the lay person.

Zoning Administrator Henderson recommended, and Commission supported, the development of development guidelines for the CC, CCOD1 and CCOD2 areas that would supplement the text ordinances with formulas, photographic and illustrative examples for the text language. Staff will work to develop the design guidelines, report back to Planning Commission for information purposes and make the developed guide available to the public (hard copy and on-line).

3. Town of Sullivan's Island Zoning Map (Digital Version)

Report by Zoning Administrator Henderson of Staff's initiative to create a digital based zoning map for the Town that not only updates information from 1996 Zoning Map but provides the public with additional information that impacts the Island's land use.

4. Staff Update on Town Projects: Asst. to Administrator Darrow provided oral report.

5. Correspondence – N/A

Meeting adjourned at 7:25 p.m.

B+C-1

**TOWN OF SULLIVAN'S ISLAND
SOUTH CAROLINA
PLANNING COMMISSION
REGULAR MEETING MINUTES
Wednesday, July 9, 2014**

A regular meeting of the Town of Sullivan's Island Planning Commission was held at 6:30 p.m., Wednesday, July 9, 2014 at Town Hall, 2050-B Middle Street, all requirements of the Freedom of Information Act having been satisfied. Present were Commission members Chair Gary Visser, Vice-Chair Hal Currey, Carlsen Huey and Manda Poletti. Staff members present: Zoning Administrator Henderson, Asst. to Administrator Darrow and Building Official Robinson

I. Call to Order. Chair Visser called the meeting to order, stated press and public were duly notified pursuant to state law and noted a quorum was present (absent: Rusty Bennett, Sydney Cook and Carl Hubbard). No public or media present.

II. Approval of Agenda

MOTION: Mr. Huey moved to approve the July 9, 2014 agenda; Seconded by Ms. Poletti; MOTION UNANIMOUSLY PASSED.

III. Approval of Minutes

MOTION: Mr. Huey moved to approve the June 11, 2014 minutes as presented; seconded by Ms. Poletti. MOTION UNANIMOUSLY PASSED.

IV. Correspondence & General Public Comments – N/A

V. Items for Consideration

1. **Comprehensive Plan Implementation Table Update: Town Staff requests review and discussion of Comprehensive Plan Implementation Table and the plan's various goals and objectives**

General discussion of Commission's work flow chart and items for next month's agenda.

2. Staff Update on Town Projects

Managed Parking – Administrator Benke reported to Council during its July 7, 2014 Workshop that Isle of Palms anticipates implementing island-wide paid parking by summer 2015. Council will re-examine this concept for Sullivan's Island within the year.

Comprehensive Plan Update – Council will hold second reading/ratification, at its July 15, 2014 meeting, of Ord. 2014-5, an ordinance to approve the 2008 Comprehensive Plan incorporating 2013-2014 recommended amendments from the Planning Commission and Council Committees.

Next Meeting – (6:30pm) Wednesday, August 13, 2014 at Town Hall

Items to include on this agenda: **Bicycle Friendly Community Designation (Carlsen Huey report) and continued discussion of Commission Work & Comprehensive Plan Implementation Table**

There being no further business, the meeting adjourned at approximately 7:00p.m. (Mr. Huey motioned; Mr. Currey seconded; unanimously passed).

Respectfully submitted,

Lisa Darrow

Asst. to Administrator

Approved at the Wednesday, August 13, 2014 Planning Commission Meeting

B+C-3

FINANCE COUNCIL MEETING

August 19, 2014

**Chairman Mike Perkis; Co-Chairman Jerry Kaynard
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

I. Matters for Action by Council

1. South Carolina Water Quality Revolving Fund Authority – The Town is required to have a Debt Service Reserve Fund account under the terms of the loan. Within the account, the Town is required to maintain a balance equal to the annual debt service of the loan.

Motion: Authorize staff to establish an account with the South Carolina Local Government Investment Pool to meet the requirements of the loan agreement with the South Carolina Water Quality Revolving Fund Authority.

II. Matters for Discussion by Council

1. Second Reading, An Ordinance amending Section 14-25 of the Code of Ordinances for the Town to revise Franchise Fees for filming, video-taping, and still photography for commercial purposes; and, to add language prohibiting such activity within the RC-1/RC-2 Zoning Districts or on the beach.

III. New Matters Presented to Council

No new matters presented to Council at this time.

IV. Matters Pending By Council

No pending items at this time.

Finance
Points of Interest
July 2014

Revenue

1. All revenues were as expected for July 2014. The majority of miscellaneous income that was received during the month was from reimbursements received from the insurance policy for legal fees and A-tax money from Charleston County for beach patrol and county officers.

Expenditures

1. All expenses were as expected for July 2014. Any expense account that may appear high in comparison with budget is due to annual maintenance agreements.
2. The cost of the relocation and operation of the temporary Town Hall as of July 2014 was \$331,830. The cost of the temporary Town Hall is approximately \$4,000 per month. A spreadsheet is attached to this report with a description of all the expenses incurred.
3. The cost for the design and construction of the Town Hall as of July 2014 was approximately \$112,300. A spreadsheet is attached to this report with a description of the expenditures.

July 31, 2014
Cash & Investment Balances

| | |
|--|------------------------|
| CHECKING ACCOUNTS | \$ 5,574,118.06 |
| MONEY MARKET - 2014 GO BOND FUNDS | 4,103,646.68 |
| SC LOCAL GOVERNMENT INVESTMENT POOL | 203,736.16 |
| INVESTMENTS | 150,003.66 |
| CASH ON HAND | <u>600.00</u> |

TOTAL CASH & INVESTMENTS: \$ 10,032,104.56

Unassigned:

| | |
|------------------------------|-----------------|
| Operating | \$ 2,676,032.51 |
| 2014 GO Bond Funds | 4,103,078.96 |
| Capital Improvements Reserve | 336,500.00 |
| Emergency Reserve | 1,025,000.00 |

Assigned:

| | |
|-------------------------------|-----------|
| William Bradley Memorial Fund | 20,000.00 |
|-------------------------------|-----------|

Committed:

-

Restricted:

| | |
|---|------------------|
| County Accommodations Tax Funds - County Deputies | 63,480.00 |
| Land Trust Fund | 35,118.25 |
| Confederate Memorial Fund | 3,151.84 |
| Victim's Rights Fund | <u>67,046.58</u> |

Total Cash & Investment Accounts \$ 8,329,408.14

PETTY CASH:

| | |
|------------|------------------|
| Petty Cash | <u>\$ 400.00</u> |
|------------|------------------|

TOTAL GENERAL FUND \$ 8,329,808.14

| | |
|--------------------------------|------------------|
| Operating | \$ 177,794.49 |
| Capital Improvement Fund Sewer | 72,242.36 |
| Sewer Depreciation Fund | <u>36,347.98</u> |

Total Sewer Fund \$ 286,384.83

| | |
|--------------------------------|------------------------|
| Operating | \$ 602,142.69 |
| Capital Improvement Fund Water | 177,471.21 |
| CWS CIP Improvements Fund | 176,931.88 |
| Water Depreciation Fund | 46,148.92 |
| Petty Cash | 200.00 |
| Total Water Fund | \$ 1,002,894.70 |

| | |
|--|----------------------|
| Unreserved | \$ 316,479.40 |
| Total Hospitality Tax Fund - Restricted | \$ 316,479.40 |

| | |
|--|---------------------|
| Unreserved | \$ 61,267.75 |
| Total Local Accommodations Tax Fund - | \$ 61,267.75 |

| | |
|----------------------------|---------------------|
| Tree Bank Fund - Committed | \$ 35,269.74 |
| Total Tree Fund | \$ 35,269.74 |

TOTAL CASH & INVESTMENTS: \$ 10,032,104.56

| | |
|--|----------------------|
| 1% Firemen's Fund - First Federal Money Market | \$ 130,017.99 |
| Total 1% FIREMEN'S FUND | \$ 130,017.99 |

**Investment Income
Month Ended July 31, 2014 and YTD**

| <u>Bank</u> | <u>Interest Rate</u> | <u>Interest Earned Current Month</u> | <u>Interest Earned Year-to-Date</u> |
|---------------------------------|----------------------|--------------------------------------|-------------------------------------|
| Investment Pool | 0.1441% | 25.04 | 25.04 |
| 1st Federal Money Market | 0.20% | 635.31 | 635.31 |
| 1st Federal MM - Bond | 0.20% | 567.72 | 567.72 |
| 1st Southeast Investor Services | 0.01% | <u>1.27</u> | <u>1.27</u> |
| | | <u>\$ 1,229.34</u> | <u>\$ 1,229.34</u> |

Interest Earned by Fund

| | <u>Month Ended</u> | <u>YTD</u> |
|----------------------|--------------------|--------------------|
| General Fund | \$ 1,039.46 | \$ 1,039.46 |
| Sewer Fund | 31.96 | 31.96 |
| Water Fund | 111.88 | 111.88 |
| State A-Tax Funds | - | - |
| Local A-Tax Funds | 6.81 | 6.81 |
| Hospitality Tax Fund | 35.33 | 35.33 |
| Tree Fund | <u>3.90</u> | <u>3.90</u> |
| Total Earned | <u>\$ 1,229.34</u> | <u>\$ 1,229.34</u> |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| ACCOUNT | BUDGETED REVENUE | CURRENT REVENUE | YEAR TO DATE REVENUE | REMAINING BALANCE | PCT |
|---|---------------------|--------------------|-------------------------|----------------------|-----------|
| GEN FUND | | | | | |
| 10-3000-2100 PRIOR YEAR'S FUND BALANCE | 145,291.00 | 0.00 | 0.00 | 145,291.00 | 100 |
| 10-3000-3300 INTEREST EARNED | 6,000.00 | 1,039.45 | 1,039.45 | 4,960.55 | 83 |
| 10-3000-6000 POLICE ACCIDENT REPORTS | 200.00 | 55.00 | 55.00 | 145.00 | 73 |
| 10-3000-8000 TRANSFER FROM WATER FUND | 200,000.00 | 0.00 | 0.00 | 200,000.00 | 100 |
| 10-3000-9100 LICENSES | 725,000.00 | 25,197.64 | 25,197.64 | 699,802.36 | 97 |
| 10-3000-9110 DOG PERMITS | 75,000.00 | 5,022.00 | 5,022.00 | 69,978.00 | 93 |
| 10-3000-9120 BOAT PERMITS | 20.00 | 0.00 | 0.00 | 20.00 | 100 |
| 10-3000-9130 BD. OF ZONING APPEALS APPLIC FEE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100 |
| 10-3000-9140 DESIGN REVIEW BOARD FEES | 11,000.00 | 533.00 | 533.00 | 10,467.00 | 95 |
| 10-3000-9150 PLANNING COMMISSION FEES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100 |
| 10-3000-9300 BUILDING PERMITS | 250,000.00 | 22,728.40 | 22,728.40 | 227,271.60 | 91 |
| 10-3000-9350 TRIMMING & PRUNING INCOME | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 100 |
| 10-3000-9400 AD VALOREM PERS PROP TAX | 1,776,000.00 | 32,006.54 | 32,006.54 | 1,743,993.46 | 98 |
| 10-3000-9410 HOMESTEAD EXEMPT REFUND | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 100 |
| 10-3000-9510 FINES COLL - RECORDER | 55,000.00 | 5,198.90 | 5,198.90 | 49,801.10 | 91 |
| 10-3000-9600 FEE SIMPLE TITLES | 100.00 | 0.00 | 0.00 | 100.00 | 100 |
| 10-3000-9690 AID TO SUBDIVISIONS | 33,000.00 | 0.00 | 0.00 | 33,000.00 | 100 |
| 10-3000-9710 VICTIMS RIGHTS FUND | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-3000-9750 BEVERAGE TEMP. PERMITS | 21,000.00 | 0.00 | 0.00 | 21,000.00 | 100 |
| 10-3000-9760 FRANCHISE FEES - CELL TOWER | 43,000.00 | 3,757.39 | 3,757.39 | 39,242.61 | 91 |
| 10-3000-9765 FRANCHISE FEES - OTHER | 430,000.00 | 4,115.18 | 4,115.18 | 425,884.82 | 99 |
| 10-3000-9770 STATE ACCOMMODATIONS TAX | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 100 |
| 10-3000-9778 TRANSFER LOCAL A-TAX | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100 |
| 10-3000-9779 TRANSFER FROM HOSP. TAX | 250,000.00 | 0.00 | 0.00 | 250,000.00 | 100 |
| 10-3000-9780 L.O.S.T. PROP.ROLLBACK | 120,000.00 | 13,697.11 | 13,697.11 | 106,302.89 | 89 |
| 10-3000-9781 L.O.S.T. REVENUE FUND | 55,000.00 | 8,816.07 | 8,816.07 | 46,183.93 | 84 |
| 10-3000-9900 MISCELLANEOUS INCOME | 130,000.00 | 94,342.55 | 94,342.55 | 35,657.45 | 27 |
| 10-3000-9901 PROCEEDS-SALES OF ASSETS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100 |
| 10 GEN FUND | 4,418,611.00 | 216,509.23 | 216,509.23 | 4,202,101.77 | 95 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED REVENUE</u> | <u>CURRENT REVENUE</u> | <u>YEAR TO DATE REVENUE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|--|-----------------------------|----------------------------|---------------------------------|------------------------------|------------|
| SEWER FUND | | | | | |
| 11-3000-3300 INTEREST EARNED | 1,000.00 | 31.96 | 31.96 | 968.04 | 97 |
| 11-3000-4110 SEWER SERVICE CHARGES | 815,642.87 | 89,158.58 | 89,158.58 | 726,484.29 | 89 |
| 11-3000-4111 PENALTIES | 5,500.00 | 500.00 | 500.00 | 5,000.00 | 91 |
| 11-3000-4112 ADMINISTRATIVE ACCOUNT FEES | 1,300.00 | 150.00 | 150.00 | 1,150.00 | 88 |
| 11-3000-4500 SERVICE CALLS | 500.00 | 0.00 | 0.00 | 500.00 | 100 |
| 11-3000-4600 INSPECTION FEES | 1,500.00 | 750.00 | 750.00 | 750.00 | 50 |
| 11-3000-4900 MISCELLANEOUS | 1,646,925.00 | 0.00 | 0.00 | 1,646,925.00 | 100 |
| 11-3000-9200 TRANSFER FROM GENERAL FUN | 125,000.00 | 0.00 | 0.00 | 125,000.00 | 100 |
| 11-3000-9900 INCREASE TO RESERVE | 3,200.00 | 0.00 | 0.00 | 3,200.00 | 100 |
| 11 SEWER FUND | 2,600,567.87 | 90,590.54 | 90,590.54 | 2,509,977.33 | 97 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED REVENUE</u> | <u>CURRENT REVENUE</u> | <u>YEAR TO DATE REVENUE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|--|-----------------------------|----------------------------|---------------------------------|------------------------------|------------|
| WATER FUND | | | | | |
| 12-3000-3300 INTEREST EARNED | 2,000.00 | 111.87 | 111.87 | 1,888.13 | 94 |
| 12-3000-4110 WATER SALES | 977,697.40 | 111,653.08 | 111,653.08 | 866,044.32 | 89 |
| 12-3000-4111 PENALTIES | 5,500.00 | 500.00 | 500.00 | 5,000.00 | 91 |
| 12-3000-4112 ADMINISTRATIVE ACCOUNT FEES | 8,000.00 | 860.00 | 860.00 | 7,140.00 | 89 |
| 12-3000-4114 HYDRANT METER PERMITS | 200.00 | 0.00 | 0.00 | 200.00 | 100 |
| 12-3000-4300 METER CONNECT & RENEWALS | 7,000.00 | 2,445.00 | 2,445.00 | 4,555.00 | 65 |
| 12-3000-4400 METER REPAIRS | 500.00 | 0.00 | 0.00 | 500.00 | 100 |
| 12-3000-4500 SERVICE CALLS | 500.00 | 0.00 | 0.00 | 500.00 | 100 |
| 12-3000-4600 INSPECTION FEES | 250.00 | 0.00 | 0.00 | 250.00 | 100 |
| 12-3000-4610 BACKFLOW TESTING | 700.00 | 80.00 | 80.00 | 620.00 | 89 |
| 12-3000-4900 MISCELLANEOUS | 100.00 | 0.00 | 0.00 | 100.00 | 100 |
| 12-3000-9000 ADDITION TO FUND BAL | -176,270.00 | 0.00 | 0.00 | -176,270.00 | 100 |
| 12 WATER FUND | 826,177.40 | 115,649.95 | 115,649.95 | 710,527.45 | 86 |

FY 2014-2015

TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 07/01/2014 TO 07/31/2014

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED REVENUE</u> | <u>CURRENT REVENUE</u> | <u>YEAR TO DATE REVENUE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|------------------------------|-----------------------------|----------------------------|---------------------------------|------------------------------|------------|
| HOSPITALITY TAX | | | | | |
| 13-3000-3300 INTEREST EARNED | 0.00 | 35.34 | 35.34 | -35.34 | 0 |
| 13-3000-9779 HOSPITALITY TAX | 0.00 | 39,313.08 | 39,313.08 | -39,313.08 | 0 |
| 13 HOSPITALITY TAX | <u>0.00</u> | <u>39,348.42</u> | <u>39,348.42</u> | <u>-39,348.42</u> | <u>0</u> |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|---|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| FIRE DEPARTMENT | | | | | |
| 10-5000-0100 SALARIES & WAGES | 568,000.00 | 47,230.88 | 47,230.88 | 520,769.12 | 92 |
| 10-5000-0200 FD PRT SOCIAL SECURITY | 42,000.00 | 3,464.89 | 3,464.89 | 38,535.11 | 92 |
| 10-5000-0210 FD PRT HEALTH INSURANCE | 85,000.00 | 6,417.00 | 6,417.00 | 78,583.00 | 92 |
| 10-5000-0220 FD PRT POL OFF RETIREMENT | 76,000.00 | 6,348.44 | 6,348.44 | 69,651.56 | 92 |
| 10-5000-0300 FD GAS & OIL | 12,000.00 | 835.41 | 835.41 | 11,164.59 | 93 |
| 10-5000-0310 FD DIESEL | 6,500.00 | 365.00 | 365.00 | 6,135.00 | 94 |
| 10-5000-0400 FD VEHICLE REPAIRS | 20,000.00 | 4,785.17 | 4,785.17 | 15,214.83 | 76 |
| 10-5000-0600 FD SUPPLIES & MATERIALS | 20,000.00 | 1,487.64 | 1,487.64 | 18,512.36 | 93 |
| 10-5000-0700 FD TELEPHONE | 10,000.00 | 679.17 | 679.17 | 9,320.83 | 93 |
| 10-5000-0800 CO. WIDE RADIO SYSTEM | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 100 |
| 10-5000-0900 FD POWER & LIGHTS | 11,000.00 | 957.59 | 957.59 | 10,042.41 | 91 |
| 10-5000-1000 FD INSURANCE | 55,000.00 | 8,662.65 | 8,662.65 | 46,337.35 | 84 |
| 10-5000-1200 FD SYSTEM REPAIRS & MAINT | 11,000.00 | 870.00 | 870.00 | 10,130.00 | 92 |
| 10-5000-1203 UNIFORMS & CLOTHING | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-5000-1300 FD DUES & CERTIF FEES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100 |
| 10-5000-1400 FD TRAINING & SEMINARS | 9,500.00 | 220.59 | 220.59 | 9,279.41 | 98 |
| 10-5000-3000 FD MISCELLANEOUS EXPENSE | 8,500.00 | 1,543.06 | 1,543.06 | 6,956.94 | 82 |
| 10-5000-3100 FD PROPERTY & EQUIP PURCH | 93,000.00 | 0.00 | 0.00 | 93,000.00 | 100 |
| 10-5000-3102 FD-CAPITAL LEASE PRINCIPAL | 34,800.00 | 0.00 | 0.00 | 34,800.00 | 100 |
| 10-5000-3110 PROP & EQUIP < \$5000 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 100 |
| 10-5000-3120 FD BUILDING REPAIRS | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-5000-3200 FD DISPATCHING SERVICES | 24,200.00 | 1,832.00 | 1,832.00 | 22,368.00 | 92 |
| 5000 FIRE DEPARTMENT | 1,165,000.00 | 85,699.49 | 85,699.49 | 1,079,300.51 | 93 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|---|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| POLICE DEPARTMENT | | | | | |
| 10-6000-0100 PD SALARIES & WAGES | 480,000.00 | 40,537.26 | 40,537.26 | 439,462.74 | 92 |
| 10-6000-0200 PD PRT SOCIAL SECURITY | 36,000.00 | 3,009.75 | 3,009.75 | 32,990.25 | 92 |
| 10-6000-0210 PD PRT HEALTH INS | 59,000.00 | 4,693.26 | 4,693.26 | 54,306.74 | 92 |
| 10-6000-0220 PD PRT POL OFF RETIRE | 63,000.00 | 5,256.07 | 5,256.07 | 57,743.93 | 92 |
| 10-6000-0250 COUNTY SHERIFF DEPUTIES | 40,000.00 | 7,450.00 | 7,450.00 | 32,550.00 | 81 |
| 10-6000-0300 PD GAS & OIL | 40,000.00 | 3,234.65 | 3,234.65 | 36,765.35 | 92 |
| 10-6000-0320 PD DIESEL FUEL | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100 |
| 10-6000-0400 PD VEHICLE REPAIR & MAINT | 15,000.00 | 66.68 | 66.68 | 14,933.32 | 100 |
| 10-6000-0600 PD SUPPLIES & MATERIALS | 12,000.00 | 684.35 | 684.35 | 11,315.65 | 94 |
| 10-6000-0700 PD TELEPHONE | 10,000.00 | 826.06 | 826.06 | 9,173.94 | 92 |
| 10-6000-0800 CO. WIDE RADIO SYSTEM | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 100 |
| 10-6000-0900 PD POWER & LIGHTS | 5,000.00 | 405.50 | 405.50 | 4,594.50 | 92 |
| 10-6000-1000 PD INSURANCE | 44,000.00 | 6,164.76 | 6,164.76 | 37,835.24 | 86 |
| 10-6000-1200 PD SYSTEM REPAIR & MAINT | 8,000.00 | 21.00 | 21.00 | 7,979.00 | 100 |
| 10-6000-1203 UNIFORMS & CLOTHING | 8,000.00 | 378.07 | 378.07 | 7,621.93 | 95 |
| 10-6000-1300 PD DUES & CERTIF FEES | 500.00 | 0.00 | 0.00 | 500.00 | 100 |
| 10-6000-1400 PD TRAINING & SEMINARS | 6,500.00 | 442.00 | 442.00 | 6,058.00 | 93 |
| 10-6000-3000 PD MISCELLANEOUS EXPENSES | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100 |
| 10-6000-3100 PD PROPERTY & EQUIP PURCH | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 100 |
| 10-6000-3102 PD-CAPITAL LEASE PRINCIPAL | 33,134.00 | 0.00 | 0.00 | 33,134.00 | 100 |
| 10-6000-3110 PROP & EQUIP < \$5000 | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 100 |
| 10-6000-3200 PD DISPATCHING SERVICES | 24,200.00 | 1,832.00 | 1,832.00 | 22,368.00 | 92 |
| 6000 POLICE DEPARTMENT | 961,034.00 | 75,001.41 | 75,001.41 | 886,032.59 | 92 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| ACCOUNT | BUDGETED EXPENDITURE | CURRENT EXPENDITURE | YEAR TO DATE EXPENDITURE | REMAINING BALANCE | PCT |
|---|-------------------------|------------------------|-----------------------------|----------------------|-----------|
| MAINTENANCE | | | | | |
| 10-7000-0100 MD SALARIES & WAGES | 170,000.00 | 13,202.04 | 13,202.04 | 156,797.96 | 92 |
| 10-7000-0200 MD PRT SOCIAL SECURITY | 12,500.00 | 970.82 | 970.82 | 11,529.18 | 92 |
| 10-7000-0210 MD PRT HEALTH INSURANCE | 25,000.00 | 2,015.17 | 2,015.17 | 22,984.83 | 92 |
| 10-7000-0220 MD PRT S. C. RETIREMENT | 14,000.00 | 1,148.19 | 1,148.19 | 12,851.81 | 92 |
| 10-7000-0300 MD VEHICLE GAS & OIL | 12,000.00 | 794.83 | 794.83 | 11,205.17 | 93 |
| 10-7000-0310 MD DIESEL FUEL | 4,000.00 | 215.29 | 215.29 | 3,784.71 | 95 |
| 10-7000-0400 MD VEHICLE REPAIRS | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 100 |
| 10-7000-0600 MD SUPPLIES & MATERIALS | 25,000.00 | 1,267.80 | 1,267.80 | 23,732.20 | 95 |
| 10-7000-0700 TELEPHONE | 660.00 | 55.00 | 55.00 | 605.00 | 92 |
| 10-7000-0900 MD POWER & ELECTRICITY | 42,000.00 | 3,169.38 | 3,169.38 | 38,830.62 | 92 |
| 10-7000-1000 MD INSURANCE | 17,000.00 | 1,974.19 | 1,974.19 | 15,025.81 | 88 |
| 10-7000-1200 MD SYSTEMS REPAIRS & MAIN | 16,000.00 | 0.00 | 0.00 | 16,000.00 | 100 |
| 10-7000-1203 UNIFORMS & CLOTHING | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100 |
| 10-7000-3000 MD MISCELLANEOUS EXPENSES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100 |
| 10-7000-3102 MD-CAPITAL LEASE PRINCIPAL | 7,917.00 | 0.00 | 0.00 | 7,917.00 | 100 |
| 10-7000-3400 MD GARBAGE DISPOSAL CONTR | 175,000.00 | 14,078.65 | 14,078.65 | 160,921.35 | 92 |
| 10-7000-3500 CAUSEWAY MAINTENANCE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100 |
| 10-7000-3600 CONTAINER SERVICING | 13,000.00 | 0.00 | 0.00 | 13,000.00 | 100 |
| 10-7000-3700 BEACH PATH MAINTENANCE | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 7000 MAINTENANCE | 557,577.00 | 38,891.36 | 38,891.36 | 518,685.64 | 93 |

FY 2014-2015

TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 07/01/2014 TO 07/31/2014

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|--|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| RECREATION | | | | | |
| 10-8000-0900 RD POWER & LIGHTS | 7,500.00 | 472.58 | 472.58 | 7,027.42 | 94 |
| 10-8000-1000 RD INSURANCE | 2,500.00 | 347.40 | 347.40 | 2,152.60 | 86 |
| 10-8000-1300 RD RECREATION AREA MAINT | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-8000-1400 SPECIAL EVENTS | 25,000.00 | 8,718.35 | 8,718.35 | 16,281.65 | 65 |
| 10-8000-3100 RD PROPERTY & EQUIP PURCH | 130,000.00 | 0.00 | 0.00 | 130,000.00 | 100 |
| 10-8000-3110 PROP & EQUIP < \$5000 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 8000 RECREATION | <u>185,000.00</u> | <u>9,538.33</u> | <u>9,538.33</u> | <u>175,461.67</u> | <u>95</u> |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|--|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| ADMIN | | | | | |
| 10-9000-0100 AD SALARIES & WAGES | 385,000.00 | 29,410.64 | 29,410.64 | 355,589.36 | 92 |
| 10-9000-0200 AD PRT SOCIAL SECURITY | 30,000.00 | 2,338.19 | 2,338.19 | 27,661.81 | 92 |
| 10-9000-0210 AD PRT HEALTH INSURANCE | 46,200.00 | 3,851.26 | 3,851.26 | 42,348.74 | 92 |
| 10-9000-0220 AD PRT S. C. RETIREMENT | 45,000.00 | 3,497.71 | 3,497.71 | 41,502.29 | 92 |
| 10-9000-0600 AD OFFICE SUPPLIES | 24,000.00 | 1,799.67 | 1,799.67 | 22,200.33 | 93 |
| 10-9000-0610 AD TRAVEL - RECORDER | 700.00 | 0.00 | 0.00 | 700.00 | 100 |
| 10-9000-0620 AD SUPPLIES - RECORDER | 1,000.00 | 20.72 | 20.72 | 979.28 | 98 |
| 10-9000-0700 AD TELEPHONE | 17,000.00 | 2,216.50 | 2,216.50 | 14,783.50 | 87 |
| 10-9000-0900 AD POWER & LIGHTS | 8,000.00 | 736.94 | 736.94 | 7,263.06 | 91 |
| 10-9000-1000 AD INSURANCE | 62,000.00 | 7,133.06 | 7,133.06 | 54,866.94 | 88 |
| 10-9000-1200 AD SYSTEMS REPAIR & MAINT | 40,000.00 | 454.00 | 454.00 | 39,546.00 | 99 |
| 10-9000-1300 AD DUES & CERTIF FEES | 3,200.00 | 725.00 | 725.00 | 2,475.00 | 77 |
| 10-9000-1400 AD TRAINING & SEMINARS | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 100 |
| 10-9000-1800 AD PROFESSIONAL SERVICES | 120,000.00 | 1,065.00 | 1,065.00 | 118,935.00 | 99 |
| 10-9000-1810 AD FEE SIMPLE DEED COSTS | 100.00 | 0.00 | 0.00 | 100.00 | 100 |
| 10-9000-1840 PLANNING EXPENSE | 2,000.00 | 3.90 | 3.90 | 1,996.10 | 100 |
| 10-9000-1870 COUNCIL EXPENSES | 11,000.00 | 31.19 | 31.19 | 10,968.81 | 100 |
| 10-9000-1880 GENERAL ADVERTISING EXPENSES | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 100 |
| 10-9000-1900 AD LEGAL & ACCOUNTING | 100,000.00 | 2,678.52 | 2,678.52 | 97,321.48 | 97 |
| 10-9000-1910 ACCRETED LAND - LAWSUIT EXPENSES | 35,000.00 | 15,165.75 | 15,165.75 | 19,834.25 | 57 |
| 10-9000-3000 AD MISCELLANEOUS EXPENSES | 18,000.00 | 961.47 | 961.47 | 17,038.53 | 95 |
| 10-9000-3100 AD PROPERTY & EQUIP PURCH | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-9000-3105 CAPITAL PROJECT | 0.00 | 5,500.00 | 5,500.00 | -5,500.00 | 0 |
| 10-9000-3110 PROP & EQUIP < \$5000 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-9000-3130 TOWN HALL RELOCATION EXPENSES | 50,000.00 | 5,898.07 | 5,898.07 | 44,101.93 | 88 |
| 10-9000-4000 VICTIMS RIGHTS FUND | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100 |
| 10-9000-5000 WATER BOND REPAYMENT | 200,000.00 | 0.00 | 0.00 | 200,000.00 | 100 |
| 9000 ADMIN | 1,242,200.00 | 83,487.59 | 83,487.59 | 1,158,712.41 | 93 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|---|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| BUILDING | | | | | |
| 10-9500-0100 BD SALARIES & WAGES | 194,000.00 | 14,622.05 | 14,622.05 | 179,377.95 | 92 |
| 10-9500-0200 BD PRT SOCIAL SECURITY | 14,400.00 | 1,072.37 | 1,072.37 | 13,327.63 | 93 |
| 10-9500-0210 BD PRT HEALTH INSURANCE | 23,000.00 | 1,750.80 | 1,750.80 | 21,249.20 | 92 |
| 10-9500-0220 BD PRT S.C. RETIREMENT | 21,000.00 | 1,741.43 | 1,741.43 | 19,258.57 | 92 |
| 10-9500-0300 BD GAS & OIL | 2,600.00 | 0.00 | 0.00 | 2,600.00 | 100 |
| 10-9500-0600 BD OFFICE SUPPLIES | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100 |
| 10-9500-0630 BD SUPPLIES BLDG INSPECT | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100 |
| 10-9500-0700 BD TELEPHONE | 3,600.00 | 318.67 | 318.67 | 3,281.33 | 91 |
| 10-9500-0900 BD POWER & LIGHTS | 1,300.00 | 55.55 | 55.55 | 1,244.45 | 96 |
| 10-9500-1000 BD INSURANCE | 5,000.00 | 53.45 | 53.45 | 4,946.55 | 99 |
| 10-9500-1200 BD SYSTEMS REPAIRS & MAINT | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100 |
| 10-9500-1300 BD DUES & CERTIF FEES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100 |
| 10-9500-1400 BD TRAINING & SEMINARS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100 |
| 10-9500-1820 BZA EXPENSES | 2,000.00 | 604.42 | 604.42 | 1,395.58 | 70 |
| 10-9500-1830 DRB EXPENSES | 9,000.00 | 416.39 | 416.39 | 8,583.61 | 95 |
| 10-9500-1850 TREE COMMISSION | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100 |
| 10-9500-2500 TRIMMING & PRUNING EXP. | 11,400.00 | 0.00 | 0.00 | 11,400.00 | 100 |
| 10-9500-3110 PROP & EQUIP < \$5000 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 9500 BUILDING | 307,800.00 | 20,635.13 | 20,635.13 | 287,164.87 | 93 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|--|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| SEWER FUND | | | | | |
| 11-4000-0100 SALARIES & WAGES | 168,308.92 | 12,998.37 | 12,998.37 | 155,310.55 | 92 |
| 11-4000-0200 PRT - SOCIAL SECURITY | 12,875.63 | 925.29 | 925.29 | 11,950.34 | 93 |
| 11-4000-0210 PRT - HEALTH INSURANCE | 25,390.83 | 1,842.33 | 1,842.33 | 23,548.50 | 93 |
| 11-4000-0220 PRT - S C RETIREMENT | 18,018.67 | 1,416.81 | 1,416.81 | 16,601.86 | 92 |
| 11-4000-0300 GAS & OIL - VEHICLES | 7,000.00 | 556.75 | 556.75 | 6,443.25 | 92 |
| 11-4000-0310 DIESEL FUEL | 3,300.00 | 118.08 | 118.08 | 3,181.92 | 96 |
| 11-4000-0320 DIESEL EQUIPMENT | 5,000.00 | 973.74 | 973.74 | 4,026.26 | 81 |
| 11-4000-0400 REPAIRS - VEHICLES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 11-4000-0600 SUPPLIES & MATERIALS | 10,000.00 | 353.08 | 353.08 | 9,646.92 | 96 |
| 11-4000-0610 TOOLS | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100 |
| 11-4000-0620 OFFICE SUPPLIES | 8,700.00 | 667.29 | 667.29 | 8,032.71 | 92 |
| 11-4000-0630 LAB SUPPLIES | 3,700.00 | 1,948.99 | 1,948.99 | 1,751.01 | 47 |
| 11-4000-0700 TELEPHONE | 5,600.00 | 467.64 | 467.64 | 5,132.36 | 92 |
| 11-4000-0900 POWER & ELECTRICITY | 48,000.00 | 5,339.60 | 5,339.60 | 42,660.40 | 89 |
| 11-4000-1000 INSURANCE | 19,000.00 | 2,276.02 | 2,276.02 | 16,723.98 | 88 |
| 11-4000-1200 SYSTEMS REPAIRS & MAINT | 40,000.00 | 5,212.94 | 5,212.94 | 34,787.06 | 87 |
| 11-4000-1201 SLUDGE DISPOSAL | 17,000.00 | 809.04 | 809.04 | 16,190.96 | 95 |
| 11-4000-1202 GRIT DISPOSAL | 1,400.00 | 117.13 | 117.13 | 1,282.87 | 92 |
| 11-4000-1203 UNIFORMS & CLOTHING | 1,500.00 | 50.00 | 50.00 | 1,450.00 | 97 |
| 11-4000-1210 CAPITOL IMPROVEMENTS | 346,000.00 | 41.46 | 41.46 | 345,958.54 | 100 |
| 11-4000-1300 DUES & CERTIFICATION | 8,000.00 | 1,310.00 | 1,310.00 | 6,690.00 | 84 |
| 11-4000-1400 TRAINING & SEMINARS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 11-4000-1900 PROF SERVICES - AUDIT | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 11-4000-2000 PROFESSIONAL - ENGINEERNG | 5,000.00 | 3,000.00 | 3,000.00 | 2,000.00 | 40 |
| 11-4000-3000 MISCELLANEOUS | 1,124.82 | 0.00 | 0.00 | 1,124.82 | 100 |
| 11-4000-3100 PROP & EQUIPMENT PURCHASE | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 100 |
| 11-4000-3500 ADMIN OF SEWER BOND | 72,000.00 | 0.00 | 0.00 | 72,000.00 | 100 |
| 11-4000-3510 LEASE PAYMENTS | 19,568.98 | 0.00 | 0.00 | 19,568.98 | 100 |
| 11-4000-3600 WASTEWATER ANAL - LAB SVC | 9,000.00 | 745.00 | 745.00 | 8,255.00 | 92 |
| 11-4000-3700 CHEMICALS | 9,000.00 | 2,092.50 | 2,092.50 | 6,907.50 | 77 |
| 11-4000-4000 SRF - SEWER LINE REHAB | 1,646,725.00 | 0.00 | 0.00 | 1,646,725.00 | 100 |
| 11-9000-0100 ADMIN SALARIES | 41,269.70 | 3,093.00 | 3,093.00 | 38,176.70 | 93 |
| 11-9000-0200 PRT - SOCIAL SECURITY | 3,157.13 | 232.94 | 232.94 | 2,924.19 | 93 |
| 11-9000-0210 PRT - HEALTH INSURANCE | 3,429.78 | 320.65 | 320.65 | 3,109.13 | 91 |
| 11-9000-0220 PRT - S C RETIREMENT | 4,498.40 | 337.14 | 337.14 | 4,161.26 | 93 |
| 11 SEWER FUND | 2,600,567.86 | 47,245.79 | 47,245.79 | 2,553,322.07 | 98 |

FY 2014-2015

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 07/01/2014 TO 07/31/2014**

IDEAL REMAINING PERCENT: 92 %

| <u>ACCOUNT</u> | <u>BUDGETED EXPENDITURE</u> | <u>CURRENT EXPENDITURE</u> | <u>YEAR TO DATE EXPENDITURE</u> | <u>REMAINING BALANCE</u> | <u>PCT</u> |
|---|---------------------------------|--------------------------------|-------------------------------------|------------------------------|------------|
| WATER FUND | | | | | |
| 12-4000-0100 SALARIES AND WAGES | 168,308.92 | 12,998.30 | 12,998.30 | 155,310.62 | 92 |
| 12-4000-0200 PRT - SOCIAL SECURITY | 12,875.63 | 925.28 | 925.28 | 11,950.35 | 93 |
| 12-4000-0210 PRT - HEALTH INSURANCE | 25,390.83 | 1,842.33 | 1,842.33 | 23,548.50 | 93 |
| 12-4000-0220 PRT - S C RETIREMENT | 18,018.67 | 1,416.81 | 1,416.81 | 16,601.86 | 92 |
| 12-4000-0300 GAS & OIL - VEHICLES | 7,000.00 | 556.76 | 556.76 | 6,443.24 | 92 |
| 12-4000-0310 DIESEL - VEHICLES | 3,300.00 | 118.08 | 118.08 | 3,181.92 | 96 |
| 12-4000-0320 DIESEL EQUIP. REPAIRS & MAINT. | 2,000.00 | 84.55 | 84.55 | 1,915.45 | 96 |
| 12-4000-0400 REPAIRS - VEHICLES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 12-4000-0600 SUPPLIES & MATERIALS | 10,000.00 | 1,029.24 | 1,029.24 | 8,970.76 | 90 |
| 12-4000-0610 TOOLS | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100 |
| 12-4000-0620 OFFICE SUPPLIES | 8,700.00 | 632.84 | 632.84 | 8,067.16 | 93 |
| 12-4000-0630 LAB SUPPLIES | 2,200.00 | 693.01 | 693.01 | 1,506.99 | 68 |
| 12-4000-0700 TELEPHONE | 5,600.00 | 467.65 | 467.65 | 5,132.35 | 92 |
| 12-4000-0900 POWER & ELECTRICITY | 2,800.00 | 382.59 | 382.59 | 2,417.41 | 86 |
| 12-4000-1000 INSURANCE | 17,000.00 | 2,090.73 | 2,090.73 | 14,909.27 | 88 |
| 12-4000-1200 SYSTEMS REPAIRS & MAIN. | 38,000.00 | 12,247.04 | 12,247.04 | 25,752.96 | 68 |
| 12-4000-1203 UNIFORMS & CLOTHING | 1,500.00 | 50.00 | 50.00 | 1,450.00 | 97 |
| 12-4000-1210 CAPITOL IMPROVEMENTS | 60,000.00 | 3,260.69 | 3,260.69 | 56,739.31 | 95 |
| 12-4000-1300 DUES & CERTIFICATION | 9,000.00 | 4,355.00 | 4,355.00 | 4,645.00 | 52 |
| 12-4000-1400 TRAINING & SEMINARS | 4,500.00 | 0.00 | 0.00 | 4,500.00 | 100 |
| 12-4000-1900 PROFESSIONAL SER.- AUDIT | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 12-4000-2000 PROFESSIONAL-ENGINEERING | 7,000.00 | 2,000.00 | 2,000.00 | 5,000.00 | 71 |
| 12-4000-3000 MISCELLANEOUS | 1,564.35 | 69.98 | 69.98 | 1,494.37 | 96 |
| 12-4000-3500 TRANSFER TO GF - BOND PMT. | 198,500.00 | 0.00 | 0.00 | 198,500.00 | 100 |
| 12-4000-3510 LEASE PAYMENTS | 19,568.98 | 0.00 | 0.00 | 19,568.98 | 100 |
| 12-4000-3600 WATER ANALYSIS | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100 |
| 12-4000-3700 CHEMICALS | 7,000.00 | 2,340.50 | 2,340.50 | 4,659.50 | 67 |
| 12-4000-3900 H2O PAYMENT OPERATION | 123,000.00 | 0.00 | 0.00 | 123,000.00 | 100 |
| 12-4000-4000 CPW IMPROVEMENTS | 8,295.00 | 0.00 | 0.00 | 8,295.00 | 100 |
| 12-9000-0100 ADMINISTRATION SALARIES | 41,269.70 | 3,092.97 | 3,092.97 | 38,176.73 | 93 |
| 12-9000-0200 PRT-SOCIAL SECURITY | 3,157.13 | 232.90 | 232.90 | 2,924.23 | 93 |
| 12-9000-0210 PRT - HEALTH INSURANCE | 3,429.78 | 320.62 | 320.62 | 3,109.16 | 91 |
| 12-9000-0220 PRT - SC RETIREMENT | 4,498.40 | 337.12 | 337.12 | 4,161.28 | 93 |
| 12 WATER FUND | 826,177.39 | 51,544.99 | 51,544.99 | 774,632.40 | 94 |

TOWN HALL CONSTRUCTION PROJECT

Surveying and Architectural Costs

| | |
|--|-------------|
| Thomas & Hutton Engineering - Survey of Area | \$ 4,733.21 |
| Terracon Consultants, Inc. | 5,500.00 |
| Creech & Associates | 9,126.25 |
| | 17,305.00 |
| | 13,002.10 |
| | 20,512.20 |
| | 32,976.71 |
| | 9,172.06 |

Total Engineering & Architectural Costs \$ 112,327.53

Construction Costs

Total Construction Costs \$ -

TOTAL TOWN HALL CONSTRUCTION PROJECT \$ 112,327.53

**Town Hall Expenses - Relocation & Operation
As of July 31, 2014**

| | |
|--|------------------------------------|
| Land Preparation and Trailer Set-up Expenses: | \$ 138,892.81 |
| Sewer Tank Expenses: | 49,684.28 |
| Trailer Lease | 85,573.84 |
| Consultants | 26,361.00 |
| Miscellaneous Expenses: | <u>31,314.60</u> |
| | <u><u>\$ 331,826.53</u></u> |

PUBLIC SAFETY COUNCIL MEETING

August 19, 2014

**Chairman Chauncey Clark
Members Pat O'Neil and Mary Jane Watson**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

Monthly Report by Chiefs Howard and Stith

I. Matters for Action by Council

No Action Items for Council or the Public Safety Committee at this time.

II. Matters for Discussion by Council

1. Sullivan's Island Elementary School – Report of opening day traffic flow.

III. New Matters Presented to Council

No new matters for Council at this time.

IV. Matters Pending Further Action By Council

1. Parking – The Administrator will investigate options for managed parking by summer 2015.

**WATER AND SEWER REPORT
TOWN COUNCIL MEETING
AUGUST 19, 2014**

Committee Chair: Susan Middaugh

Committee Members: Jerry Kaynard, Chauncey Clark

Committee Charge: All matters relating to the Water and Sewer Department and systems.

Monthly Report from Mr. Gress:

I. Matters for Action by Council

No Action items at this time

II. Matters for Discussion by Council

1. Status of I&I project.
2. Status of FEMA Hazard Mitigation Grant application
3. Status of CWS water pipeline repair

III. New Matters Presented to Council

No new items at this time

Next W&S Committee meeting is Thursday, August 21, 2014, at 9:00 am.

IV. Pending Items

1. CWS contractual agreement



Town of Sullivan's Island
Water & Sewer Department

843-883-5748

ggress@sullivanisland-sc.com



August 12, 2014

Ms. Melanie Hall
Compliance Officer
Water Pollution Enforcement Section
2600 Bull Street
Columbia, SC 29201

Dear Ms. Hall,

The Discharge monitoring report for the period from July 1, 2014 to July 31, 2014 is enclosed. Should you have any questions, please contact me at (843)-883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress
Water & Sewer Manager
Town of Sullivan's Island

PERMITTEE NAME/ADDRESS:
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052 001 1
 PERMIT NUMBER DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

MONITORING PERIOD

19 TR FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE

FROM 14 | 07 | 01 TO 14 | 07 | 31

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

| PARAMETER | X | QUANTITY OR LOADING | | | QUALITY OR CONCENTRATION | | | | NO. EX | FREQUENCY OF ANALYSIS | SAMPLE TYPE |
|---|--------------------|---|-----------------|---------|--------------------------|--|----------------|----------------------------------|--------|-----------------------|-------------|
| | | AVERAGE | MAXIMUM | UNITS | MINIMUM | AVERAGE | MAXIMUM | UNITS | | | |
| 00300 LAB ID: 10005 Dissolved Oxygen MLOC=1 | SAMPLE MEASUREMENT | ***** | ***** | ***** | 6.7 | ***** | ***** | | 0 | 01/01 | GR |
| | PERMIT REQUIREMENT | ***** | ***** | **** | 4.0 INST MIN | ***** | ***** | MG/L | | 01/01 | GR |
| 00310 LAB ID: 10122 BOD - 5 DAY (20 DEGREES C) MLOC=1 | SAMPLE MEASUREMENT | 9 | 9 | | ***** | 2 | 2 | | 0 | 01/07 | 24 |
| | PERMIT REQUIREMENT | 143 MO AVG | 215 WKLY AVG | LBS/DAY | ***** | 30 MO AVG | 45 WKLY AVG | MG/L | | 01/07 | 24 |
| 00530 LAB ID: 10005 Total Suspended Solids (TSS) MLOC=1 | SAMPLE MEASUREMENT | 10 | 19 | | ***** | 2 | 4 | | 0 | 01/07 | 24 |
| | PERMIT REQUIREMENT | 143 MO AVG | 215 WKLY AVG | LBS/DAY | ***** | 30 MO AVG | 45 WKLY AVG | MG/L | | 01/07 | 24 |
| 00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 NNNYYYYYYNN | SAMPLE MEASUREMENT | 0.4 | 0.5 | | ***** | 0.1 | 0.1 | MG/L | 0 | 01/07 | 24 |
| | PERMIT REQUIREMENT | 9 MO AVG | 14 WKLY AVG | LBS/DAY | ***** | 1.8 MO AVG | 2.7 WKLY AVG | MG/L | | 01/07 | 24 |
| 00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 YNNNNNNNNYY | SAMPLE MEASUREMENT | NA | NA | | ***** | NA | NA | | NA | NA | NA |
| | PERMIT REQUIREMENT | 16 MO AVG | 24 WKLY AVG | LBS/DAY | ***** | 3.3 MO AVG | 4.95 WKLY AVG | MG/L | | 01/07 | 24 |
| 50050 LAB ID: 10005 Flow in Conduit or Thru Treatment Plant MLOC=1 | SAMPLE MEASUREMENT | 0.52 | 0.55 | | ***** | ***** | ***** | ***** | 0 | 01/01 | CN |
| | PERMIT REQUIREMENT | REPORT MO AVG | REPORT WKLY AVG | MGD | ***** | ***** | ***** | ***** | 0 | 01/01 | CN |
| 50060 LAB ID: 10005 Total Residual Chlorine MLOC=1 | SAMPLE MEASUREMENT | ***** | ***** | ***** | ***** | 0.00 | 0.00 | | 0 | 01/01 | GR |
| | PERMIT REQUIREMENT | ***** | ***** | **** | ***** | 0.035 MO AVG | 0.061 DAILY MX | MG/L | | 01/07 | GR |
| NAME / TITLE PRINCIPAL EXECUTIVE OFFICER | | | | | | TELEPHONE | | DATE | | | |
| Mike Perkis Mayor TYPED OR PRINTED | | I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. | | | | 843-883-3198 | | 14 08 12 | | | |
| COMMENT AND EXPLANATION OF ANY VIOLATIONS | | (Reference all attachments here) | | | | SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT | | Area Code NUMBER YEAR MO DAY | | | |

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

W+S-27

PERMITTEE NAME/ADDRESS:
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

| | |
|---------------|------------------|
| SC0020052 | 001 1 |
| PERMIT NUMBER | DISCHARGE NUMBER |

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

| MONITORING PERIOD | | | | | |
|-------------------|----|-----|------|----|-----|
| YEAR | MO | DAY | YEAR | MO | DAY |
| 14 | 07 | 01 | 14 | 07 | 31 |

19 TR

FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

| PARAMETER | X | QUANTITY OR LOADING | | | QUALITY OR CONCENTRATION | | | | NO. EX | FREQUENCY OF ANALYSIS | SAMPLE TYPE | |
|--|--------------------|---|---------|-------|--------------------------|---------------------|--------------------|--|--------|-----------------------|-------------|--------------|
| | | AVERAGE | MAXIMUM | UNITS | MINIMUM | AVERAGE | MAXIMUM | UNITS | | | | |
| 51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=O | SAMPLE MEASUREMENT | ***** | ***** | ***** | ***** | 3.4 | 34 | # PER 100ML | 0 | 01/07 | GR | |
| | PERMIT REQUIREMENT | ***** | ***** | **** | ***** | 35 30DAVGEO | 501 DAILY MX | | 01/07 | GR | | |
| 51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=P | SAMPLE MEASUREMENT | ***** | ***** | ***** | ***** | NA | NA | # PER 100ML | NA | NA | NA | |
| | PERMIT REQUIREMENT | ***** | ***** | **** | ***** | 35 30DAVGEO | 800 DAILY MX | | 01/07 | GR | | |
| 74055 LAB ID: 10005 Fecal Coliform General MLOC= 1 | SAMPLE MEASUREMENT | ***** | ***** | ***** | ***** | 28.5 | 300.0 | # PER 100ML | 0 | 01/07 | GR | |
| | PERMIT REQUIREMENT | ***** | ***** | **** | ***** | REPORT 30 DAVGEO | REPORT DAILY MX | | 01/07 | GR | | |
| 81010 LAB ID: 10005 BOD, 5-DAY Percent Removal MLOC=K | SAMPLE MEASUREMENT | ***** | ***** | ***** | ***** | 98% | ***** | PER-CENT | 0 | 01/30 | CA | |
| | PERMIT REQUIREMENT | ***** | ***** | **** | ***** | 85 MO AV MN | ***** | | 01/30 | CA | | |
| 81011 LAB ID: 10005 Solids, Suspended Percent Removal MLOC=K | SAMPLE MEASUREMENT | ***** | ***** | ***** | ***** | 95% | ***** | PER-CENT | 0 | 01/30 | CA | |
| | PERMIT REQUIREMENT | ***** | ***** | **** | ***** | 85 MO AV MN | ***** | | 01/30 | CA | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | | |
| NAME / TITLE PRINCIPAL EXECUTIVE OFFICER | | I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. | | | | | | TELEPHONE | | DATE | | |
| Mike Perkins Mayor TYPED OR PRINTED | | | | | | | | SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT | | 843-863-3198 | | 14 08 12 |
| COMMENT AND EXPLANATION OF ANY VIOLATIONS | | (Reference all attachments here) | | | | | | Area Code | NUMBER | YEAR | MO | DAY |

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

W+S-28

PERMITTEE NAME/ADDRESS: (Include Facility Name/Location if different)
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

| | |
|---------------|------------------|
| SC0020052 | 001 2 |
| PERMIT NUMBER | DISCHARGE NUMBER |

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

| MONITORING PERIOD | | | | | | |
|-------------------|----|-----|----|------|----|-----|
| YEAR | MO | DAY | TO | YEAR | MO | DAY |
| 14 | 07 | 01 | | 14 | 07 | 31 |

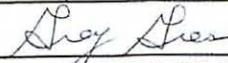
19 TR INTERIM LIMITS

LOCATION: AT 2051 GULL DRIVE

DMR VALID: 08/01/2013-06/30/2018

NOTE: Read instructions before completing this form.

| PARAMETER | X | QUANTITY OR LOADING | | | QUALITY OR CONCENTRATION | | | | NO. EX | FREQUENCY OF ANALYSIS | SAMPLE TYPE |
|--|--------------------|---------------------|---------|-------|--------------------------|---------|----------------|-------|--------|-----------------------|-------------|
| | | AVERAGE | MAXIMUM | UNITS | MINIMUM | AVERAGE | MAXIMUM | UNITS | | | |
| 00400 LAB ID: 10005 PH Standard Units MLOC=1 | SAMPLE MEASUREMENT | ***** | ***** | ***** | 7.0 | ***** | 7.6 | | 0 | 01/01 | GR |
| | PERMIT REQUIREMENT | ***** | ***** | **** | 6.0 MINIMUM | ***** | 8.5 MAXIMUM | SU | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
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| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |
| | SAMPLE MEASUREMENT | | | | | | | | | | |
| | PERMIT REQUIREMENT | | | | | | | | | | |

| | | | | |
|---|---|--|------------------|-----------------|
| NAME / TITLE PRINCIPAL EXECUTIVE OFFICER | I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. |  SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT | TELEPHONE | DATE |
| Mike Perkis Mayor TYPED OR PRINTED | | | 843-883-3198 | 14 08 12 |
| COMMENT AND EXPLANATION OF ANY VIOLATIONS | (Reference all attachments here) | | Area Code NUMBER | YEAR MO DAY |

W+S-29

Andy Benke

From: Greg Gress
Sent: Tuesday, August 12, 2014 8:21 AM
To: Andy Benke
Cc: E Miller
Subject: July DMR
Attachments: July 2014 DMR.pdf

Greg Gress
Manager
Water & Sewer Department
Sullivan's Island
Phone: 843-883-5748
Cell: 843-270-5717
Fax: 843-883-3662
Email: ggress@sullivansisland-sc.com



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WATER AND SEWER COMMITTEE AGENDA

Thursday, August 21, 2014, 9:00 AM

Water & Sewer Department Office

- 1. Call to Order & Freedom of Information Requirements**

- 2. Consideration of W&S Bill Appeals**

Mark Tanenbaum
406 Station 12

Mark Wine
3004 Brownell Ave

- 3. Review of W&S billing procedure regarding late fees.**

- 4. Discussion with CWS regarding contracted water use**

- 5. Adjourn**

Pending Water & Sewer Committee Topics:

The following are other current or upcoming items:

- a) Drying bed improvements
- b) Policy for I&I due to laterals on private property
- c) Insurance for homeowner for laterals on private property

W+S-31

ADMINISTRATION COUNCIL MEETING

August 19, 2014

**Chairman Jerry Kaynard
Members Mary Jane Watson and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

I. Matters for Action by Council

No Action Items for Council or the Administration Committee at this time.

II. Matters for Discussion by Council

1. Staff position for Administration Department.
2. Special Meeting of Town Council – A Special Meeting of Town Council is scheduled for Saturday 08-23-14 from 8:00 am to 12:00 pm at 2050-B Middle Street for the purpose of legal advice from the Town Attorney in the matter of Bluestein et al. v. Sullivan’s Island 10-CP-10-5449.

III. New Matters Presented to Council

1. Personnel
 - a) Personnel Report
 - b) Boards and Commissions – Terms and Recruitment. Personnel matter for discussion in Executive Session.
 - c) Labor Day – Town Hall will close in observance of Labor Day on Monday 09-01-14 and re-open Tuesday 09-02-14 at 8:00 am.
2. Correspondence
 - a) Wallace Barr, Harbourtowne Real Estate 08-18-14 – Coffee Shop Ordinance.
 - b) Todd Abedon, Chartwell Holdings 2213 Middle Street 08-18-14 – Coffee Shop Ordinance.
 - c) Island Turtle Team Newsletter 08-15-14

- d)** Carlin Timmons, National Park Service 08-15-14 – Note of appreciation to Fire Department for assistance during National Lighthouse Day.
- e)** Mayor Joseph Riley, Jr., City of Charleston 08-14-14 – Battery Gadsden Cultural Center.
- f)** Hal Coste, Battery Gadsden Cultural Center 08-11-14 – Request to reestablish lease agreement at Battery Gadsden.
- g)** Fred Wszolek, 3014 Ion Avenue 08-04-14 – Sale of Town property.
- h)** Chuck Gallis, 1817 Back Street 08-04-14 – Coffee Shops.

IV. Matters Pending Further Action by Council

1. Archiving Old Records

Initial estimate for paper files is approximately \$82,000, construction drawings approximately \$79,000 and pictures/miscellaneous files \$4,800 (subtotal \$86,800 exclusive of construction drawings). The estimate for software, license, installation and training is \$35,000. It should be noted that staff is locating and identifying other vendors and anticipates better pricing.

- 2. Commercial District Operational Issues –** The Town has been working with the commercial district business owners group to address and resolve various issues surfaced by nearby residents. Attached is a list of solutions proposed by the owners. To date it has not been possible to schedule a meeting with the residents. The Administrator and Chief Howard met with food and beverage operators on Thursday September 19, 2013 to further discuss operational hours. A revised delivery agreement is attached.
- 3. Committee Meeting Schedule –** General discussion regarding committee meetings scheduled at various dates during the month.
- 4. Town Communications Plan –** General discussion by Council regarding resident outreach and communications plan.



PERSONNEL REPORT August 2014

Activity as of Wednesday, August 13, 2014

HIRINGS/RESIGNATIONS:

Hiring: Tisha Willis, Beach Services Officer, Police Department (PT/Temp)

Resignation: Douglas Archer, Patrol Officer, Police Department (eff. Aug 31, 2014)

CURRENT OPENINGS:

General Administration: None

Water & Sewer: None

Maintenance: One - Laborer (FT)

Police Department: None

Fire Department: None

PERSONAL DAY HOLIDAY/VACATIONS:

Department Heads: Greg Gress (W/S): Aug 27-29, 2014 (Wed-Fri)

Town Hall Staff: Andy Benke: Aug 1-Aug 5, 2014 (Fri-Tues)

Lisa Darrow: Aug 14-15, 2014 (Thur-Fri)

Joe Henderson: Aug 1-6, 2014 (Fri-Wed)

Ellen Miller: Aug 13 (Wed) & 15 (Fri); Aug 29, 2014 (Fri)

PROFESSIONAL DEVELOPMENT/TRAINING:

Staff Safety Meeting/Training: 8:00AM Thursday, August 21, 2014 (Water & Sewer Department conducts safety talk)

Lisa Darrow (Admin. Dept.): PEBA Annual Benefits Meeting on Monday, August 25, 2014

Maria LoRusso (Admin. Dept.): SC Municipal Court Clerk Conference from August 6-8, 2014 (Wednesday – Friday)

Randy Robinson (Bldg. Dept.): Emergency Management Training (ISO/CRS) from August 11-15, 2014 (Monday-Friday)

MUNICIPAL COURT NOTE:

Next Jury trials will be held Monday-Wednesday, September 29-Oct 1, 2014 at Island Club

BOARDS & COMMISSIONS VACANCIES:

Recruitment for seats expiring September 2014 finalized

Eight (8) candidates applied for six (6) positions: 3 Planning, 1 DRB, 1 Tree Commission & 1 Election Commission (applications provided to Council July 31, 2014)

Application Deadline was 12Noon, Thursday, July 31, 2014

Advertisement: Website: posted June 27, 2014 (Fri); E-Newsletters: July 2, 11 and 25, 2014

Post & Courier (display) ad July 2, 2014 (Wed); Island Eye News ad July 18, 2014 (Fri)

LABOR DAY HOLIDAY SERVICES NOTES:

Town offices close Monday, September 1, 2014; re-open 8AM Tuesday, September 2, 2014.

Essential services and departments will remain fully staffed.

Emergencies: 9-1-1; County non-emergency (843)743-7200; Police Administration (843)883-3931;

Fire Administration (843) 883-9944. Council Workshop: 6:00PM Monday, September 8, 2014

Holiday Garbage Collection Schedule: Household on Wednesday (Set 3rd) & Saturday (Sept 6th)

Yard debris/Bulk/Recycling: Thursday (Sept 4th). Beginning September 8th Town goes to “winter” schedule (household garbage collection 1x/week – Tuesdays; other collection remains the same).

Douglas M. Archer
436 Nelliefield Trail
Charleston, SC 29492
Arch22@ymail.com

August 11, 2014

Dear Chief,

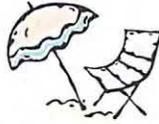
Please accept this as formal notice of my resignation from the position of Police Officer for the Town of Sullivan's Island, effective three weeks from today. My last working day will be August 31, 2014.

I have enjoyed my time here very much and I want to thank you and the department and wish you and my fellow Officer's the best of luck in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "D.M. Archer", with a long horizontal flourish extending to the right.

Douglas M. Archer



TOWN OF SULLIVAN'S ISLAND, SC
NOTICE TO RESIDENTS & VISITORS:

Town Hall offices will be closed:
Monday, September 1, 2014 (Labor Day)
Offices re-open at 8:00AM on Tuesday, September 2, 2014

All essential services and departments will remain fully staffed

Emergencies: Dial 9-1-1

County Non-emergency: (843) 743-7200

Police Administration: (843) 883-3931

Fire Administration: (843) 883-9944

September Council Meeting Dates:

Committees of Council Meeting

(6:00PM) Monday, September 8, 2014

Town Hall, 2050-B Middle Street

Regular Council Meeting

(6:00PM) Tuesday, September 16, 2014

Town Hall, 2050-B Middle Street

Garbage collection for holiday week:

Island-wide household garbage –

Wednesday (September 3rd) & Saturday (September 6th) *

Yard debris - Thursday (September 4th)

Recycling - Thursday (September 4th)

*** Beginning September 8th -Winter schedule begins with
once/week island-wide garbage collection (Tuesdays).**

Please remember that all trash must be placed in roll-out carts. On the date of collection, roll-out carts should be placed on the curb by 7:00 a.m. and removed by 7:00 p.m.

August 1, 2014



LAND USE AND NATURAL RESOURCES COUNCIL MEETING

August 19, 2014

Chairman Pat O'Neil

Members Mike Perkis and Jerry Kaynard

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land.

Monthly Zoning Report Presented by Mr. Henderson
Monthly Boards and Commission Reports Attached

I. Matters for Action by Council

No Action Items for Council or the LUNR Committee at this time.

II. Matters for Discussion by Council

1. Ordinance 2014-08, First Reading of an Ordinance to Amend Zoning Ordinances regarding Eating Establishments within the Community Commercial District (i.e. "Coffee Shop" ordinance).
2. Community Rating System – Community volunteer to review public documentation.
3. LUNR Committee Meeting – A Committee meeting is scheduled for Friday August 29, 2014 9:00 am at 2050-B Middle Street. The proposed agenda is attached.

III. New Matters Presented to Council

No new matters for Council at this time.

4. Matters Pending Further Action by Council

No pending matters at this time.



**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA
LAND USE & NATURAL RESOURCES COMMITTEE**

9:00AM

**Friday, August 29, 2014
Town Hall, 2050-B Middle Street**

AGENDA

1. Call to Order and notification that press and public were duly notified in accordance with Freedom of Information Act
2. Charleston County Urban Greenbelt Grant Program
 - a. Review of Phase I (Jeff Jackson)
 - b. Review of Phase II (Jeff Jackson)
 - c. Station 23 Street Dune Walkover
 - d. Possible Station 26 path boardwalk extension for handicapped access
3. Adjourn

LUNR-3

PUBLIC FACILITIES COUNCIL MEETING

August 19, 2014

**Chairwoman Hartley Cooper
Members Pat O'Neil and Chauncey Clark**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; stormwater management; and energy and resource conservation programs.

Monthly Construction Report Presented by Mr. Robinson.

I. Matters for Action by Council

No action items for Council or the Public Facilities Committee at this time.

II. Matters for Discussion by Council

1. Town Hall Project – Work continues with Creech and Associates and Hill Construction on schematic design and construction pricing.

III. New Matters Presented to Council

No new matters for Council at this time.

IV. Matters Pending Further Action by Council

No pending matters for Council at this time.

RECREATION COUNCIL MEETING

August 19, 2014

**Chairwoman Mary Jane Watson
Members Hartley Cooper and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

I. Matters for Action by Council

No action items for Council at this time.

II. Matters for Discussion by Council

1. Staff position for Administration/Recreation.
2. Engineering Study for Mound at Stith Park

III. New Matters Presented to Council

No new matters presented to Council at this time.

IV. Matters Pending Further Action by Council

1. Moultrie News 50th Anniversary Celebration – The Moultrie News would like to celebrate its 50th anniversary with Island residents on or about October 17, 2014 with an event in the Park.