

**Town of Sullivan's Island**  
**Council Workshop**  
**Monday, December 7, 2015**  
**6:00 p.m.**  
**Town Hall, 2050-B Middle Street**

- 1. Administrator's Report**
- 2. Finance Committee**
- 3. Administration Committee**
- 4. Water and Sewer Committee**
- 5. Public Safety Committee**
- 6. Recreation Committee**
- 7. Public Facilities Committee**
- 8. Land Use and Natural Resources Committee**

## **ADMINISTRATOR'S REPORT TO TOWN COUNCIL**

**November 17, 2015**

### **I. Council Correspondence**

#### **New Correspondence:**

1. Bill Barr, Esq., 12-02-15: Requesting fee simple title for 2802 Jasper Boulevard (check enclosed).
2. Rusty Bennett, 3124 Marshall boulevard, 11-18-15 (email): Address Council at December Workshop regarding Island gateway.

### **II. Construction Projects**

- A. Town Hall and Police Station Building – Hill Construction continues with the remainder of the above ground block work and has begun steel installation and wood framing. Selections based on the November Council discussion have been submitted to the General Contractor. Pay application five in the amount of \$175,774.70 was paid on December 4, 2015 to Hill Construction.

### **III. General**

- A. Rain event of October and November continue to cause flooding on the Island. Staff is attempting to coordinate a meeting with the South Carolina Department of Transportation for joint application to FEMA Pre Disaster Mitigation funds and general maintenance/repair on the stormwater collection system.
- B. Staff will be using the data provided by Stantec to complete the 2016 summer parking plan.

- C. Staff will release the RFP for website re-design by mid-December.
- D. The Town Hall Brick Program will be posted on the website by Thursday 12-10-15.
- E. Reminder that the December Council meeting is 12-15-15 (8 days away).
- F. Employee Christmas Party will be held Saturday 12-12-15 6:00PM at the Fish Fry Shack.

**BARR, UNGER  
& MCINTOSH**  
ATTORNEYS AT LAW

REC'D DEQ 6 4 2015

*William S. Barr*  
Direct Dial: 843-377-1221  
Email: [wsb@barrungermcintosh.com](mailto:wsb@barrungermcintosh.com)

December 2, 2015

Town of Sullivan's Island  
Post Office Box 427  
Sullivan's Island, SC 29482

Attn: Andy Benke, Town Administrator

**RE: *Ward V.B. Lasso, 2802 Jasper Blvd., Lot 177, Moultrieville East End,  
Lamble Survey, Plat Book D, Page 184***

Dear Andy:

As you may be aware, I have been requested by Ward Lasso to assist him in obtaining a dock permit to construct a dock off of the portion of the property lying to the rear of his home at 2802 Jasper. It is my understanding that the Town has refused to allow the dock because he does not own the property adjacent to the marsh.

Having considerable experience with this particular block, as a result of the resurvey of the block in 2004, I had the back title on all of the lots in the block and was aware that all of the leaseholds to the lots were by reference to the plat of IIS Lamble recorded in Plat D page 184 not the Rhett plat. The Lamble plat clearly leases lot 177 to the edge of the marsh or as it has been historically referred to as the "Back Beach".

Enclosed is a copy of the License from the Board of Township Commissioners to Lot 177 dated June 30, 1908 and recorded October 12, 1911 in the RMC Office for Charleston County at Book T25, Page 220. This License clearly describes the property by reference to the Plat of HS Lamble.

In the course of researching his title I found that in May of 1976 a fee simple deed was issued to Aline Smith by the Town to lot #177 by reference to the Plat of Richard C. Rhett dated January 8, 1927 and recorded in the RMC Office for Charleston County in Plat Book E page 43.

We're not sure how this occurred, but it appears to be contrary to Act 420 that provides that an owner of a license is entitled to a fee simple deed to the area licensed to them. The deeds in the chain of title immediately before and after this deed from the Town are by reference to the Lamble plat.

Clearly since the Rhett plat didn't come into existence until 1926, then the only leasehold that this property has ever been subject to is by reference to the Lamble plat.

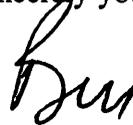
It has come to my attention that the Town has recently issued a fee simple deed to the Marianski's on lot 178 next door by reference to the Lamble plat. The Marianski lease to lot 178 was issued by the Town on June 3, 1908 and recorded at book T 25 page 166 on August 7, 2011. The lease to lot 177 was issued on June 30, 1908 and recorded at book T25 page 220 on October 12, 1911 (a copy of which is enclosed). There is no reason to treat lot 177 any different than lot 178.

I'm enclosing my firm's check in the amount of \$25.00 and would respectfully request that the Town issue a fee simple deed to Ward by reference to the Lamble plat.

If you need to discuss this matter with me, please do not hesitate to call.

I remain,

Sincerely yours,



William S. Barr

Enclosures (as stated)

cc: Lawrence A. Dodds, Jr., Esquire  
Ward Lasso

WSB:seg

bind itself and its successors to warrant and forever defend  
all said singular the said premises unto the said Interstate Chem-  
ical Corporation, a corporation under the laws of the State of  
Virginia its successors and assigns, against itself and its suc-  
cessors and all other persons lawfully claiming or to claim the  
same, or any part thereof.

Witness the Hands of the President and Secretary and Seal  
of the Corporation hereunto affixed in pursuance of a Resolution  
passed by its Board of Directors and also unanimously adopted  
by the whole Capital Stock of the Company at a meeting hereafter  
ably held this ~~21st~~ <sup>2nd</sup> day of ~~September~~ <sup>October</sup> in the year of our Lord one  
thousand nine hundred and eleven and in the one hundred and  
thirty-sixth year of the sovereignty and independence of the  
United States of America.

Signed, Sealed and Delivered }  
In Presence of:  
Wm H. Page  
G. A. Haven  
The State of <sup>New York</sup> ~~South Carolina~~  
County of New York

H. B. Chisholm Presd.  
Gerronfest Mfg Co.  
F. R. Pemberton  
Secy.

Corporate Seal

Corporate Seal

Personally appeared before me G. A. Haven and made oath that  
he saw Wm H. Page President and F. R. Pemberton Secretary  
of the within named said Interstate Chemical Corporation of  
New York set their hands and affix the Corporate Seal and in  
the fact and deed of the said Corporation, deliver the within writ-  
ten seal; and that he with Wm H. Page witnessed the execution  
thereof.

Subscribed before me this 3<sup>rd</sup> }  
day of October, 1911

G. A. Haven

Recorded October 9, 1911  
Original delivered to Mitchell Smith  
John E. Cogswell, R. M. C.  
New York, S.C.

(Witness)  
I, Wm H. Page, Secretary of the Interstate Chemical Corporation, do hereby certify that the above is a true and correct copy of the original as the same appears in my files.

Board of Township Commissioners  
for Sullivan's Island  
to  
James Allan  
License

No. 70  
State of South Carolina  
Township of Sullivan's Island  
To All Whom It May Concern  
This will certify that James  
Allan of Charleston having com-  
plied with all the provisions

of law, has the license to occupy and enjoy lot number 10  
in a plat of the Town of Moultrieville, Col. Co. South Carolina  
S. Darnall Civil Engineer

Chas. Combs  
New York  
said plat  
reference  
Sulige  
prescribed  
in deed  
Sullivan's  
is on the  
the said  
if this is  
it said he  
justice, as  
in the  
Township  
hereunto  
been aff  
in the  
Attest: J  
Signed as  
in the  
Howard  
J. Mills  
State of  
County  
Person  
that he is  
Commission  
going to  
ship aff  
that he is  
Sullivan's

Recorded Oct  
August 1  
John  
Mary E. Har  
James M.

125  
220

Class County in Plot Book D. at p. 144 containing one half acre more or less - fronting and bounding north by Back Beach, East by lot 178 in said plot, North by Railroad Avenue, and West by Fifth Street, as by reference to A plot will more fully appear -

Subject to all conditions and regulations as have been or may be prescribed or declared by the Legislature of this State, or by the Ordinance or Regulations of the Board of Township Commissioners for Sullivan's Island or by any other lawful authority. This license is on the express condition that a dwelling house be erected on the said lot within twelve months from the date hereof; and if this condition be not fulfilled, this license, at the expiration of said period, shall be ipso facto null and void, without further notice, acts or proceedings.

In Testimony whereof, under the direction of the said Board of Township Commissioners the Chairman of the said Board has hereunto set his hand and the Seal of the said Township has been affixed at Charleston on this the thirtieth day of June in the year of our Lord one thousand nine hundred and eight

Attest: W. B. Wilbur, Clerk

Signed, sealed and delivered

In the presence of  
Howard Lee Jones  
J. Milnor Wilbur  
State of South Carolina  
County of Charleston

D. S. Wilbur  
Chm.



Personally appeared J. Milnor Wilbur and makes oath that he saw D. S. Wilbur Chairman of the Board of Township Commissioners for Sullivan's Island, set his hand to the foregoing license, and that he saw the Seal of the said Township affixed thereto and attested by W. B. Wilbur, Clerk and that defendant said witnesses the due execution thereof

J. Milnor Wilbur

Witness to before me this 3rd day of July, A. D. 1908

W. B. Wilbur

Notary Public, S.C. (Seal)

Recorded October 12, 1911

Original delivered to James Allan

James C. Cogswell, R. M. Wilbur per city seal

Wm. C. Martin

State of South Carolina  
County of Charleston

James M. Wellington

James M. Wellington  
James M. Wellington

County of Charleston  
for Sullivan's Island  
Amos G. Herriot  
License

No. 71  
State of South Carolina  
Township of Sullivan's Island  
To All Whom It May Concern

This Will Certify that Amos G. Herriot of Charleston, S.C. complied with all the regulations of law and the papers containing one-half acre, more or less, bearing and bounding by Beach, E. by lot numbered 179 on said plat, by Railroad Avenue and W. by lot numbered 177 on said plat.

Subject to all conditional and regulations as have been or may be prescribed or declared by the Legislature of this State, or by the Board of Regulation of the Board of Township Commissioners for Sullivan's Island or by any other lawful authority. This license is on the condition that a Dwelling House be erected on the said lot within twelve months from the date hereof; and if this condition is not fulfilled, this license, at the expiration of said period, shall be ipso facto null and void, without further notice, act or proceeding.

In testimony whereof, under the direction of the said Board of Township Commissioners the Chairman of the said Board has hereunto set his hand and the seal of the said Township has been affixed at Charleston this thirtieth day of June in the year of our Lord one thousand eight hundred and eight.

Witness: W. B. Wilbur, Clerk

Corporate Seal

Signed, sealed and delivered in the presence of

P. S. Wilbur  
Chm.

Howard Lee Jones  
J. Milton Wilbur

State of South Carolina  
County of Charleston

Personally appeared J. Milton Wilbur and makes oath that P. S. Wilbur Chairman of the Board of Township Commissioners for Sullivan's Island set his hand to the foregoing license, and that the seal of the said Township affixed thereto and signed by W. B. Wilbur, Clerk and that dependent and without violation of the laws thereof

Sworn to before me this 3rd day of July A.D. 1901

Recorded August 7, 1911  
Original delivered to James Allan  
Julius C. Cogswell, R. M. S.

T-2-5-166

(119)

DOCUMENT INCLUDES VISIBILE FIBERS, CHEMICAL REACTIVE PROPERTIES AND FEATURES A MICRO HOLOGRAM

7924

**BARR, UNGER and McINTOSH, L.L.C.**  
ATTORNEYS AT LAW

P.O. BOX 1037  
CHARLESTON, SC 29402

806 OYSTER PARK  
EDISTO ISLAND, SC 29438



*The Bank of South Carolina*

CHARLESTON, SC 29402

67-187/532

DATE  
12/02/15

CHECK  
7924

AMOUNT  
\*\*\*\*\*\$25.00

\*\*\* TWENTY-FIVE & 00/100 DOLLARS

PAY

Town of Sullivan's Island

TO THE  
ORDER  
OF

BARR, UNGER and McINTOSH, L.L.C., Attorneys at Law  
GENERAL ACCOUNT

AUTHORIZED SIGNATURE

Shield

DEFECTOR CIRCULARS REVEALS A LOCK WHEN TESTED

Security Features including: 1. Drawn on back

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW

PAPER CONTAINS TONER ADHESION PROPERTIES

BEYOND SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

⑈007924⑈ ⑆053201872⑆ 0190044217⑈

## Andy Benke

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**From:** Russell Bennett <lrussellbennett@hotmail.com>  
**Sent:** Wednesday, November 18, 2015 10:22 AM  
**To:** Andy Benke

Andy—I spoke to Pat last night to get back on the agenda for the island entry landscape and sign effort I have been working on. Can you put me on agenda for next Council workshop mtg.? I'll have 3-4 people there to speak along with me—Scott Parker, Peter Magee and someone from Park Foundation. I'd like to be heard as early in the mtg. as possible. THX and let me know when that is.

Hope all's well

Rusty Bennett  
3124 Marshall Blvd. SC 29482  
Sullivans Is. SC 29482  
O-843-883-3396  
M-843-224-8494

Key application 5  
 Rcvd electronic 12-2-15  
 Approved 12-3-15 \$175,774.70  
 Check 100398 Delivered 12-4-15

## Application and Certificate for Payment

<b>TO OWNER:</b> Town of Sullivan's Island 2050-B Middle Street PO Box 427 Sullivan's Island, SC 29492	<b>PROJECT:</b> Sullivan's Island Town Hall Police Station and Park Improvement Project Sullivan's Island, SC	<b>APPLICATION NO:</b> 005	<b>Distribution to:</b>
<b>FROM CONTRACTOR:</b> Hill Construction Services of Chas, Inc.. 295 Seven Farms Dr., Suite 301 Charleston, SC 29492	<b>VIA ARCHITECT:</b> Creech and Associates 127 West Worthington Avenue Suite 270 Charlotte, NC 28203	<b>PERIOD TO:</b> November 30, 2015	<b>OWNER:</b>
		<b>CONTRACT FOR:</b> General Construction	<b>ARCHITECT:</b>
		<b>CONTRACT DATE:</b> May 22, 2015	<b>CONTRACTOR:</b>
		<b>PROJECT NOS:</b> / 1404 /	<b>FIELD:</b>
			<b>OTHER:</b>

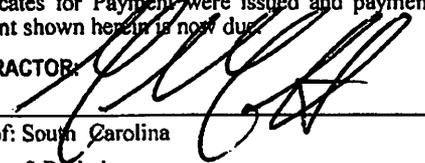
## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM .....	\$ 3,931,415.00
2. NET CHANGE BY CHANGE ORDERS .....	\$ 12,416.30
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	\$ 3,943,831.30
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$ 840,981.30
5. RETAINAGE:	
a. 5 % of Completed Work (Column D + E on G703)	\$ 42,049.07
b. 5 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703) .....	\$ 42,049.07
6. TOTAL EARNED LESS RETAINAGE .....	\$ 798,932.23
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$ 623,157.53
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE .....	\$ 175,774.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 3,144,899.07

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 12,416.30	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
<b>TOTALS</b>	\$ 12,416.30	\$ 0.00
<b>NET CHANGES by Change Order</b>	\$	12,416.30

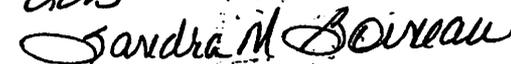
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is not due.

**CONTRACTOR:**   
 By: \_\_\_\_\_ Date: November 30, 2015

State of: South Carolina  
 County of: Berkeley

Subscribed and sworn to before me this 30 day of NOV 2015

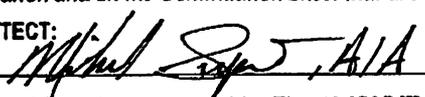
Notary Public: Sandra M. Boineau  
 My Commission expires: September 27, 2022



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 175,774.70  
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:**   
 By: \_\_\_\_\_ Date: 12/2/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**FINANCE  
COUNCIL WORKSHOP  
December 7, 2015**

**Chairman Mayor Pat O'Neil  
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

A. Business License Portal – Municipal Association of SC is working with legislators on a project to create an on-line portal for businesses to apply for business licenses.

B. October Financial Report

**III. New Matters Presented to Council**

**IV. Matters Pending By Council**

Finance  
Points of Interest  
October 2015

**Revenue**

1. Building permit and business license revenue received as of October 31<sup>st</sup> is approximately twice as much as received this time last year. The Town has received close to 69% of the projected revenue for building permits as of October 31<sup>st</sup>. Construction is also driving business license revenue.
2. Water and Sewer revenue remained strong through October.

**Expenditures**

1. The cost of the relocation and operation of the temporary Town Hall as of October 2015 was \$395,000. The cost of the temporary Town Hall is approximately \$4,000 per month.
2. The Town paid approximately \$87,500 during October as progress payments for the new Town Hall. Transfers are being made from the 2014 GO Bond Money Market account into the Operating account as construction payments are made.

**Other**

1. The Operating cash balance in the General Fund was approximately \$877,000. Most likely, the balance will continue to decrease during November and start to increase in December when the Town starts to receive property tax revenue.

October 31, 2015  
Cash & Investment Balances

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CHECKING ACCOUNTS	\$ 8,329,738.59
MONEY MARKET - 2014 GO BOND FUNDS	2,551,282.80
SC LOCAL GOVERNMENT INVESTMENT POOL	204,426.94
INVESTMENTS	150,023.88
CASH ON HAND	<u>600.00</u>

**TOTAL CASH & INVESTMENTS: \$ 11,236,072.21**

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**Unassigned:**

Operating	\$ 877,214.00
2014 GO Bond Funds	2,551,282.80
Land Sale Proceeds	3,720,635.50
Capital Improvements Reserve	414,500.00
Emergency Reserve	1,075,000.00

**Assigned:**

William Bradley Memorial Fund	20,000.00
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**Committed:**

-

**Restricted:**

County Accommodations Tax Funds - County Deputies	70,085.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	451.84
Victim's Rights Fund	<u>67,046.58</u>
Total Cash & Investment Accounts	<u>\$ 8,831,333.97</u>

**PETTY CASH:**

Petty Cash	<u>\$ 400.00</u>
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**TOTAL GENERAL FUND \$ 8,831,733.97**

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Operating	\$ 272,367.18
SRF - Debt Service Retirement	90,792.97
SRF - Debt Service Reserve Fund	7,542.32
Capital Improvement Fund Sewer	107,876.53
Sewer Depreciation Fund	<u>36,362.88</u>

**Total Sewer Fund \$ 424,148.91**

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Operating	\$ 792,092.49
Capital Improvement Fund Water	187,109.81
CWS CIP Improvements Fund	355,197.97
Water Depreciation Fund	46,167.97
Petty Cash	<u>200.00</u>
<b>Total Water Fund</b>	<b>\$ <u>1,380,768.24</u></b>

Unreserved	\$ <u>471,349.85</u>
<b>Total Hospitality Tax Fund - Restricted</b>	<b>\$ <u>471,349.85</u></b>

Unreserved	\$ <u>73,217.81</u>
<b>Total Local Accommodations Tax Fund -</b>	<b>\$ <u>73,217.81</u></b>

Tree Bank Fund - Committed	\$ <u>54,853.43</u>
<b>Total Tree Fund</b>	<b>\$ <u>54,853.43</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b>\$ <u>11,236,072.21</u></b>

1% Firemen's Fund - First Federal Money Market	\$ <u>217,617.68</u>
<b>Total 1% FIREMEN'S FUND</b>	<b>\$ <u>217,617.68</u></b>

**Investment Income**  
**Month Ended October 31, 2015 and YTD**

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	0.4006%	74.14	243.77
South State Bank Money Market	0.20%	863.83	3,706.71
South State Bank MM - Bond	0.20%	270.08	1,191.49
South State Investment Services	0.01%	<u>1.33</u>	<u>5.10</u>
		<u>\$ 1,209.38</u>	<u>\$ 5,147.07</u>

**Interest Earned by Fund**

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 930.74	\$ 4,027.24
Sewer Fund	70.36	290.52
Water Fund	145.20	570.05
State A-Tax Funds	-	-
Local A-Tax Funds	7.70	31.59
Hospitality Tax Fund	49.58	204.23
Tree Fund	<u>5.80</u>	<u>23.44</u>
Total Earned	<u>\$ 1,209.38</u>	<u>\$ 5,147.07</u>

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 3000 3000					
Revenue					
10-3000-1000 PROCEEDS FROM CAPITAL LE	55,000.00	0.00	0.00	55,000.00	100
10-3000-3300 INTEREST EARNED	6,000.00	1,256.87	4,353.37	1,646.63	27
10-3000-6000 POLICE ACCIDENT REPORTS	200.00	0.00	45.00	155.00	78
10-3000-8000 TRANSFER FROM WATER FUN	200,000.00	0.00	0.00	200,000.00	100
10-3000-9100 LICENSES	683,000.00	43,081.40	138,228.68	544,771.32	80
10-3000-9110 DOG PERMITS	75,000.00	2,076.00	13,937.00	61,063.00	81
10-3000-9120 BOAT PERMITS	0.00	0.00	15.00	-15.00	0
10-3000-9130 BD. OF ZONING APPEALS APP	2,000.00	220.00	440.00	1,560.00	78
10-3000-9140 DESIGN REVIEW BOARD FEES	11,000.00	2,295.00	5,662.00	5,338.00	49
10-3000-9150 PLANNING COMMISSION FEES	1,000.00	0.00	250.00	750.00	75
10-3000-9300 BUILDING PERMITS	250,000.00	54,710.96	171,903.02	78,096.98	31
10-3000-9350 TRIMMING & PRUNING INCOM	10,250.00	0.00	0.00	10,250.00	100
10-3000-9400 PROPERTY TAXES - OPERATIN	1,970,000.00	0.00	17,205.62	1,952,794.38	99
10-3000-9401 PROPERTY TAX REVENUE - G	304,700.00	0.00	0.00	304,700.00	100
10-3000-9410 HOMESTEAD EXEMPT REFUN	10,000.00	0.00	0.00	10,000.00	100
10-3000-9510 FINES COLL - RECORDER	50,000.00	-4,202.84	22,709.83	27,290.17	55
10-3000-9600 FEE SIMPLE TITLES	0.00	25.00	25.00	-25.00	0
10-3000-9690 AID TO SUBDIVISIONS	35,000.00	64.76	9,220.00	25,780.00	74
10-3000-9710 VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	8,000.00	100
10-3000-9750 BEVERAGE TEMP. PERMITS	24,000.00	0.00	0.00	24,000.00	100
10-3000-9760 FRANCHISE FEES - CELL TOW	45,100.00	0.00	11,553.99	33,546.01	74
10-3000-9765 FRANCHISE FEES - OTHER	430,000.00	3,851.33	29,449.32	400,550.68	93
10-3000-9770 STATE ACCOMMODATIONS T	26,000.00	0.00	12,072.36	13,927.64	54
10-3000-9778 TRANSFER LOCAL A-TAX	30,000.00	2,500.00	10,000.00	20,000.00	67
10-3000-9779 TRANSFER FROM HOSP. TAX	320,000.00	26,667.00	107,667.00	212,333.00	66
10-3000-9780 L.O.S.T. PROP.ROLLBACK	130,000.00	11,242.13	37,218.60	92,781.40	71
10-3000-9781 L.O.S.T. REVENUE FUND	82,000.00	7,596.25	26,729.65	55,270.35	67
10-3000-9900 MISCELLANEOUS INCOME	205,000.00	1,324.44	60,270.98	144,729.02	71
10-3000-9901 PROCEEDS-SALES OF ASSETS	4,000.00	0.00	0.00	4,000.00	100
Function: Function: 3000 3000					
Total Revenue	4,967,250.00	152,708.30	678,956.42	4,288,293.58	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 11 SEWER FUND					
Revenue					
11-3000-2000 TRANSFER FR. DEPRECIATION	102,500.00	0.00	0.00	102,500.00	100
11-3000-3300 INTEREST EARNED	1,000.00	112.43	332.59	667.41	67
11-3000-4110 SEWER SERVICE CHARGES	886,965.75	71,830.59	341,685.65	545,280.10	61
11-3000-4111 PENALTIES	5,500.00	0.00	870.00	4,630.00	84
11-3000-4112 ADMINISTRATIVE ACCOUNT I	1,300.00	150.00	1,070.00	230.00	18
11-3000-4500 SERVICE CALLS	500.00	0.00	0.00	500.00	100
11-3000-4600 INSPECTION FEES	1,500.00	100.00	500.00	1,000.00	67
11-3000-4900 MISCELLANEOUS	200.00	0.00	0.00	200.00	100
11-3000-9200 TRANSFER FROM GENERAL F	125,000.00	0.00	0.00	125,000.00	100
Fund: Fund: 11 SEWER FUND					
Total Revenue	1,124,465.75	72,193.02	344,458.24	780,007.51	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 12 WATER FUND					
Revenue					
12-3000-2000 TRANSFER FR. DEPRECIATION	120,000.00	0.00	0.00	120,000.00	100
12-3000-3300 INTEREST EARNED	2,000.00	145.20	570.05	1,429.95	71
12-3000-4110 WATER SALES	992,454.30	80,801.67	408,510.60	583,943.70	59
12-3000-4111 PENALTIES	5,500.00	910.00	1,775.14	3,724.86	68
12-3000-4112 ADMINISTRATIVE ACCOUNT	8,000.00	800.00	2,480.00	5,520.00	69
12-3000-4114 HYDRANT METER PERMITS	200.00	0.00	250.00	-50.00	-25
12-3000-4300 METER CONNECT & RENEWA	7,000.00	2,090.00	24,509.00	-17,509.00	-250
12-3000-4400 METER REPAIRS	500.00	0.00	0.00	500.00	100
12-3000-4500 SERVICE CALLS	500.00	60.00	180.00	320.00	64
12-3000-4600 INSPECTION FEES	250.00	0.00	0.00	250.00	100
12-3000-4610 BACKFLOW TESTING	700.00	200.00	480.00	220.00	31
12-3000-4900 MISCELLANEOUS	100.00	0.00	18,630.00	-18,530.00	-18,530
Fund: Fund: 12 WATER FUND					
Total Revenue	1,137,204.30	85,006.87	457,384.79	679,819.51	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 13 HOSPITALITY TAX					
Revenue					
13-3000-3300 INTEREST EARNED	0.00	49.58	204.23	-204.23	0
13-3000-9779 HOSPITALITY TAX	0.00	41,626.47	176,049.56	-176,049.56	0
Fund: Fund: 13 HOSPITALITY TAX					
Total Revenue	0.00	41,676.05	176,253.79	-176,253.79	0.00
Fund: 17 LOCAL A-TAX					
Revenue					
17-3000-3300 INTEREST EARNED	0.00	7.70	31.59	-31.59	0
17-3000-9777 2% COUNTY A-TAX	0.00	0.00	5,862.87	-5,862.87	0
17-3000-9778 1% LOCAL A-TAX	0.00	3,035.42	12,526.68	-12,526.68	0
Fund: Fund: 17 LOCAL A-TAX					
Total Revenue	0.00	3,043.12	18,421.14	-18,421.14	0.00
Fund: 19 TREE FUND					
Revenue					
19-3000-3300 TREE FUND INTEREST	0.00	5.80	23.44	-23.44	0
19-3000-9310 TREE PERMITS	0.00	0.00	513.00	-513.00	0
Fund: Fund: 19 TREE FUND					
Total Revenue	0.00	5.80	536.44	-536.44	0.00
<b>Report Total Revenue</b>	<b>0.00</b>	<b>44,724.97</b>	<b>195,211.37</b>	<b>0.00</b>	<b>0.00</b>

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 5000 FIRE DEPARTMENT					
Expenditure					
10-5000-0100 SALARIES & WAGES	580,000.00	74,880.97	217,038.17	362,961.83	63
10-5000-0200 FD PRT SOCIAL SECURITY	43,000.00	5,534.65	15,804.96	27,195.04	63
10-5000-0210 FD PRT HEALTH INSURANCE	90,000.00	7,389.95	26,829.53	63,170.47	70
10-5000-0220 FD PRT POL OFF RETIREMENT	82,000.00	9,841.07	29,499.72	52,500.28	64
10-5000-0300 FD GAS & OIL	12,000.00	551.08	3,185.99	8,814.01	73
10-5000-0310 FD DIESEL	6,500.00	148.70	1,359.74	5,140.26	79
10-5000-0400 FD VEHICLE REPAIRS	20,000.00	5,244.59	7,008.61	12,991.39	65
10-5000-0600 FD SUPPLIES & MATERIALS	20,000.00	3,644.97	9,484.27	10,515.73	53
10-5000-0700 FD TELEPHONE	10,000.00	500.74	2,000.60	7,999.40	80
10-5000-0800 CO. WIDE RADIO SYSTEM	18,000.00	0.00	9,576.50	8,423.50	47
10-5000-0900 FD POWER & LIGHTS	11,000.00	755.46	3,713.54	7,286.46	66
10-5000-1000 FD INSURANCE	55,000.00	8,447.97	20,749.88	34,250.12	62
10-5000-1200 FD SYSTEM REPAIRS & MAINT	11,000.00	58.00	1,054.28	9,945.72	90
10-5000-1203 UNIFORMS & CLOTHING	10,000.00	0.00	0.00	10,000.00	100
10-5000-1300 FD DUES & CERTIF FEES	1,000.00	0.00	0.00	1,000.00	100
10-5000-1400 FD TRAINING & SEMINARS	9,500.00	2,960.56	4,663.06	4,836.94	51
10-5000-3000 FD MISCELLANEOUS EXPENSES	8,500.00	0.00	1,297.48	7,202.52	85
10-5000-3100 FD PROPERTY & EQUIP PURCHASE	0.00	1,318.62	3,642.77	-3,642.77	0
10-5000-3101 FD - DEBT FUNDED EQUIPMENT	30,000.00	0.00	48,016.00	-18,016.00	-60
10-5000-3102 FD-CAPITAL LEASE PRINCIPAL	45,745.00	0.00	30,633.76	15,111.24	33
10-5000-3110 PROP & EQUIP < \$5000	7,500.00	0.00	0.00	7,500.00	100
10-5000-3120 FD BUILDING REPAIRS	10,000.00	0.00	0.00	10,000.00	100
10-5000-3200 FD DISPATCHING SERVICES	22,500.00	1,832.00	7,328.00	15,172.00	67
Function: Function: 5000 FIRE DEPARTMENT					
Total Expenditure	1,103,245.00	123,109.33	442,886.86	660,358.14	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 6000 POLICE DEPARTMENT					
Expenditure					
10-6000-0100 PD SALARIES & WAGES	495,000.00	53,824.23	171,530.15	323,469.85	65
10-6000-0200 PD PRT SOCIAL SECURITY	37,000.00	3,932.80	12,382.97	24,617.03	67
10-6000-0210 PD PRT HEALTH INS	73,000.00	6,103.88	23,767.48	49,232.52	67
10-6000-0220 PD PRT POL OFF RETIRE	66,000.00	7,299.67	22,595.70	43,404.30	66
10-6000-0250 COUNTY SHERIFF DEPUTIES	40,000.00	0.00	12,125.00	27,875.00	70
10-6000-0300 PD GAS & OIL	35,000.00	1,820.17	8,520.39	26,479.61	76
10-6000-0320 PD DIESEL FUEL	1,200.00	0.00	85.60	1,114.40	93
10-6000-0400 PD VEHICLE REPAIR & MAINT	12,000.00	2,868.49	4,721.51	7,278.49	61
10-6000-0600 PD SUPPLIES & MATERIALS	12,000.00	419.36	1,887.90	10,112.10	84
10-6000-0700 PD TELEPHONE	9,500.00	653.39	2,683.71	6,816.29	72
10-6000-0800 CO. WIDE RADIO SYSTEM	16,700.00	0.00	9,348.50	7,351.50	44
10-6000-0900 PD POWER & LIGHTS	4,200.00	279.02	1,409.18	2,790.82	66
10-6000-1000 PD INSURANCE	44,000.00	7,463.13	19,180.52	24,819.48	56
10-6000-1200 PD SYSTEM REPAIR & MAINT	8,000.00	837.10	1,627.31	6,372.69	80
10-6000-1203 UNIFORMS & CLOTHING	8,000.00	0.00	324.40	7,675.60	96
10-6000-1300 PD DUES & CERTIF FEES	500.00	0.00	0.00	500.00	100
10-6000-1400 PD TRAINING & SEMINARS	6,000.00	499.63	499.63	5,500.37	92
10-6000-3000 PD MISCELLANEOUS EXPENS	1,000.00	0.00	0.00	1,000.00	100
10-6000-3102 PD-CAPITAL LEASE PRINCIPAL	55,382.00	0.00	56,122.04	-740.04	-1
10-6000-3110 PROP & EQUIP < \$5000	7,000.00	0.00	0.00	7,000.00	100
10-6000-3200 PD DISPATCHING SERVICES	22,500.00	1,832.00	7,328.00	15,172.00	67
Function: Function: 6000 POLICE DEPARTMENT					
Total Expenditure	953,982.00	87,832.87	356,139.99	597,842.01	63.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 7000 MAINTENANCE					
Expenditure					
10-7000-0100 MD SALARIES & WAGES	172,000.00	15,092.39	51,005.49	120,994.51	70
10-7000-0200 MD PRT SOCIAL SECURITY	13,000.00	1,129.21	3,803.24	9,196.76	71
10-7000-0210 MD PRT HEALTH INSURANCE	25,000.00	1,341.40	5,365.60	19,634.40	79
10-7000-0220 MD PRT S. C. RETIREMENT	15,000.00	1,673.55	5,073.71	9,926.29	66
10-7000-0300 MD VEHICLE GAS & OIL	12,000.00	500.80	2,679.05	9,320.95	78
10-7000-0310 MD DIESEL FUEL	3,500.00	39.85	716.69	2,783.31	80
10-7000-0400 MD VEHICLE REPAIRS	7,500.00	0.00	0.00	7,500.00	100
10-7000-0600 MD SUPPLIES & MATERIALS	20,000.00	1,729.02	6,806.25	13,193.75	66
10-7000-0700 TELEPHONE	660.00	55.00	220.00	440.00	67
10-7000-0900 MD POWER & ELECTRICITY	40,000.00	3,148.37	12,591.34	27,408.66	69
10-7000-1000 MD INSURANCE	18,000.00	2,370.43	5,907.72	12,092.28	67
10-7000-1200 MD SYSTEMS REPAIRS & MAINT	15,000.00	7,520.00	10,619.62	4,380.38	29
10-7000-1203 UNIFORMS & CLOTHING	3,000.00	320.05	320.05	2,679.95	89
10-7000-3000 MD MISCELLANEOUS EXPENSES	1,000.00	0.00	0.00	1,000.00	100
10-7000-3100 MD PROP & EQUIP PURCHASE	0.00	0.00	9,950.00	-9,950.00	0
10-7000-3101 MD-DEBT FUNDED EQUIPMENT	25,000.00	0.00	0.00	25,000.00	100
10-7000-3102 MD-CAPITAL LEASE PRINCIPAL	7,917.00	0.00	7,916.29	0.71	0
10-7000-3400 MD GARBAGE DISPOSAL CONTRACT	197,000.00	14,093.30	56,973.20	140,026.80	71
10-7000-3500 CAUSEWAY MAINTENANCE	2,000.00	0.00	0.00	2,000.00	100
10-7000-3600 CONTAINER SERVICING	11,000.00	0.00	840.54	10,159.46	92
10-7000-3700 BEACH PATH MAINTENANCE	50,000.00	0.00	1,173.60	48,826.40	98
Function: Function: 7000 MAINTENANCE					
Total Expenditure	638,577.00	49,013.37	181,962.39	456,614.61	72.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 8000 RECREATION					
Expenditure					
10-8000-0900 RD POWER & LIGHTS	7,500.00	643.73	2,818.96	4,681.04	62
10-8000-1000 RD INSURANCE	4,300.00	395.86	1,583.44	2,716.56	63
10-8000-1300 RD RECREATION AREA MAIN	15,000.00	2,390.72	6,853.42	8,146.58	54
10-8000-1400 SPECIAL EVENTS	25,000.00	0.00	5,940.33	19,059.67	76
10-8000-3100 RD PROPERTY & EQUIP PURC]	120,000.00	660.55	56,312.15	63,687.85	53
Function: Function: 8000 RECREATION					
Total Expenditure	171,800.00	4,090.86	73,508.30	98,291.70	0.00

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**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 9000 ADMIN					
Expenditure					
10-9000-0100 AD SALARIES & WAGES	421,000.00	50,001.06	149,035.87	271,964.13	65
10-9000-0200 AD PRT SOCIAL SECURITY	33,000.00	3,962.69	11,957.55	21,042.45	64
10-9000-0210 AD PRT HEALTH INSURANCE	47,000.00	5,054.00	22,041.76	24,958.24	53
10-9000-0220 AD PRT S. C. RETIREMENT	47,000.00	5,832.28	17,368.25	29,631.75	63
10-9000-0600 AD OFFICE SUPPLIES	24,000.00	2,098.74	11,647.40	12,352.60	51
10-9000-0610 AD TRAVEL - RECORDER	700.00	0.00	0.00	700.00	100
10-9000-0620 AD SUPPLIES - RECORDER	1,000.00	0.00	0.00	1,000.00	100
10-9000-0700 AD TELEPHONE	17,000.00	1,225.39	7,265.19	9,734.81	57
10-9000-0900 AD POWER & LIGHTS	9,000.00	544.54	3,459.84	5,540.16	62
10-9000-1000 AD INSURANCE	66,000.00	9,332.62	31,533.47	34,466.53	52
10-9000-1200 AD SYSTEMS REPAIR & MAIN	40,000.00	17,212.00	33,656.38	6,343.62	16
10-9000-1300 AD DUES & CERTIF FEES	4,500.00	993.28	1,508.28	2,991.72	66
10-9000-1400 AD TRAINING & SEMINARS	6,000.00	2,002.99	3,701.27	2,298.73	38
10-9000-1800 AD PROFESSIONAL SERVICES	90,000.00	7,850.00	12,276.52	77,723.48	86
10-9000-1840 PLANNING EXPENSE	1,000.00	0.00	0.00	1,000.00	100
10-9000-1870 COUNCIL EXPENSES	6,000.00	93.58	124.77	5,875.23	98
10-9000-1880 GENERAL ADVERTISING EXPI	10,000.00	1,444.00	3,259.52	6,740.48	67
10-9000-1900 AD LEGAL & ACCOUNTING	100,000.00	14,756.25	56,878.08	43,121.92	43
10-9000-1910 ACCRETED LAND - LAWSUIT ]	70,000.00	0.00	30,193.08	39,806.92	57
10-9000-1920 ACCRETED LAND MANAGEM]	0.00	750.00	1,608.49	-1,608.49	0
10-9000-3000 AD MISCELLANEOUS EXPENS	20,000.00	3,888.73	9,041.84	10,958.16	55
10-9000-3105 CAPITAL PROJECT	0.00	87,501.24	648,674.17	-648,674.17	0
10-9000-3110 PROP & EQUIP < \$5000	7,000.00	5,230.46	5,230.46	1,769.54	25
10-9000-3130 TOWN HALL RELOCATION EX	50,000.00	2,650.86	16,239.14	33,760.86	68
10-9000-4000 VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	8,000.00	100
10-9000-5000 WATER BOND REPAYMENT	200,000.00	0.00	189,862.75	10,137.25	5
10-9000-6000 2014 GO BOND DEBT SERVICE	428,800.00	0.00	37,720.00	391,080.00	91
10-9000-9000 FUND BALANCE REPLENISHM	80,546.00	0.00	0.00	80,546.00	100
Function: Function: 9000 ADMIN					
Total Expenditure	1,787,546.00	222,424.71	1,304,284.08	483,261.92	0.00

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**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 9500 BUILDING					
Expenditure					
10-9500-0100 BD SALARIES & WAGES	202,000.00	24,239.40	69,236.34	132,763.66	66
10-9500-0200 BD PRT SOCIAL SECURITY	16,000.00	1,808.80	5,114.43	10,885.57	68
10-9500-0210 BD PRT HEALTH INSURANCE	25,000.00	3,611.88	7,223.76	17,776.24	71
10-9500-0220 BD PRT S.C. RETIREMENT	25,000.00	2,844.66	8,303.61	16,696.39	67
10-9500-0300 BD GAS & OIL	2,600.00	0.00	260.32	2,339.68	90
10-9500-0600 BD OFFICE SUPPLIES	3,000.00	0.00	139.81	2,860.19	95
10-9500-0630 BD SUPPLIES BLDG INSPECT	2,000.00	0.00	0.00	2,000.00	100
10-9500-0700 BD TELEPHONE	4,000.00	285.15	988.74	3,011.26	75
10-9500-0900 BD POWER & LIGHTS	1,000.00	35.78	200.97	799.03	80
10-9500-1000 BD INSURANCE	1,000.00	-1,752.49	213.80	786.20	79
10-9500-1200 BD SYSTEMS REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	100
10-9500-1300 BD DUES & CERTIF FEES	2,000.00	0.00	0.00	2,000.00	100
10-9500-1400 BD TRAINING & SEMINARS	3,000.00	120.00	120.00	2,880.00	96
10-9500-1820 BZA EXPENSES	2,000.00	46.56	454.85	1,545.15	77
10-9500-1830 DRB EXPENSES	5,000.00	742.38	2,354.70	2,645.30	53
10-9500-1850 TREE COMMISSION	1,500.00	0.00	17.50	1,482.50	99
10-9500-2500 TRIMMING & PRUNING EXP.	9,000.00	0.00	0.00	9,000.00	100
10-9500-3000 BD MISCELLANEOUS	0.00	0.00	56.10	-56.10	0
10-9500-3110 PROP & EQUIP < \$5000	5,000.00	0.00	0.00	5,000.00	100
Function: Function: 9500 BUILDING					
Total Expenditure	312,100.00	31,982.12	94,684.93	217,415.07	70.00

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TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 11 SEWER FUND					
Expenditure					
11-4000-0100 SALARIES & WAGES	174,282.54	20,782.62	58,176.90	116,105.64	67
11-4000-0200 PRT - SOCIAL SECURITY	13,332.62	1,502.56	4,152.24	9,180.38	69
11-4000-0210 PRT - HEALTH INSURANCE	28,368.63	1,956.32	7,720.56	20,648.07	73
11-4000-0220 PRT - S C RETIREMENT	18,412.53	2,298.56	6,273.73	12,138.80	66
11-4000-0300 GAS & OIL - VEHICLES	7,000.00	292.43	1,783.86	5,216.14	75
11-4000-0310 DIESEL FUEL	3,300.00	0.00	1,926.56	1,373.44	42
11-4000-0320 DIESEL EQUIPMENT	5,000.00	0.00	1,883.53	3,116.47	62
11-4000-0400 REPAIRS - VEHICLES	5,000.00	0.00	28.71	4,971.29	99
11-4000-0600 SUPPLIES & MATERIALS	10,000.00	684.48	2,511.15	7,488.85	75
11-4000-0610 TOOLS	2,000.00	0.00	109.95	1,890.05	95
11-4000-0620 OFFICE SUPPLIES	8,700.00	311.25	1,981.44	6,718.56	77
11-4000-0630 LAB SUPPLIES	3,700.00	1,357.71	4,508.03	-808.03	-22
11-4000-0700 TELEPHONE	5,600.00	437.28	2,036.24	3,563.76	64
11-4000-0900 POWER & ELECTRICITY	58,000.00	5,686.33	21,373.40	36,626.60	63
11-4000-1000 INSURANCE	19,000.00	2,763.06	7,813.28	11,186.72	59
11-4000-1200 SYSTEMS REPAIRS & MAINT	60,000.00	2,903.93	8,197.52	51,802.48	86
11-4000-1201 SLUDGE DISPOSAL	50,000.00	5,300.71	7,039.63	42,960.37	86
11-4000-1202 GRIT DISPOSAL	1,400.00	117.13	402.45	997.55	71
11-4000-1203 UNIFORMS & CLOTHING	1,500.00	0.00	346.42	1,153.58	77
11-4000-1210 CAPITAL IMPROVEMENTS	374,500.00	22,626.72	79,138.74	295,361.26	79
11-4000-1300 DUES & CERTIFICATION	8,000.00	1,330.00	2,837.00	5,163.00	65
11-4000-1400 TRAINING & SEMINARS	5,000.00	53.08	53.08	4,946.92	99
11-4000-1900 PROF SERVICES - AUDIT	5,000.00	0.00	5,000.00	0.00	0
11-4000-2000 PROFESSIONAL - ENGINEERN	15,000.00	690.00	690.00	14,310.00	95
11-4000-3000 MISCELLANEOUS	1,124.82	417.73	417.73	707.09	63
11-4000-3100 PROP & EQUIPMENT PURCHA	31,000.00	650.24	3,838.87	27,161.13	88
11-4000-3500 ADMIN OF SEWER BOND	72,000.00	1,185.25	32,157.75	39,842.25	55
11-4000-3510 LEASE PAYMENTS	29,568.98	0.00	35,349.39	-5,780.41	-20
11-4000-3600 WASTEWATER ANAL - LAB SV	9,000.00	1,830.00	4,478.33	4,521.67	50
11-4000-3700 CHEMICALS	11,000.00	1,714.16	6,038.01	4,961.99	45
11-4000-4000 SRF - SEWER LINE REHAB	0.00	0.00	284,085.97	-284,085.97	0
11-9000-0100 ADMIN SALARIES	42,095.10	5,561.77	16,604.02	25,491.08	61
11-9000-0200 PRT - SOCIAL SECURITY	3,220.28	420.89	1,253.15	1,967.13	61
11-9000-0210 PRT - HEALTH INSURANCE	3,771.88	329.79	1,319.14	2,452.74	65
11-9000-0220 PRT - S C RETIREMENT	4,588.37	615.12	1,836.38	2,751.99	60
11-9000-9000 REVENUE OVER/(UNDER) EXF	35,000.00	0.00	0.00	35,000.00	100
Fund: Fund: 11 SEWER FUND					
Total Expenditure	1,124,465.75	83,819.12	613,363.16	511,102.59	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 12 WATER FUND					
Expenditure					
12-4000-0100 SALARIES AND WAGES	174,282.54	19,634.19	57,028.37	117,254.17	67
12-4000-0200 PRT - SOCIAL SECURITY	13,332.62	1,414.71	4,064.38	9,268.24	70
12-4000-0210 PRT - HEALTH INSURANCE	28,368.63	1,956.32	7,720.56	20,648.07	73
12-4000-0220 PRT - S C RETIREMENT	18,412.53	2,171.54	6,146.71	12,265.82	67
12-4000-0300 GAS & OIL - VEHICLES	7,000.00	292.44	1,783.88	5,216.12	75
12-4000-0310 DIESEL - VEHICLES	3,300.00	0.00	0.00	3,300.00	100
12-4000-0320 DIESEL EQUIP. REPAIRS & MA	2,000.00	0.00	1,883.52	116.48	6
12-4000-0400 REPAIRS - VEHICLES	5,000.00	0.00	48.71	4,951.29	99
12-4000-0600 SUPPLIES & MATERIALS	10,000.00	584.72	6,275.45	3,724.55	37
12-4000-0610 TOOLS	1,500.00	1,377.50	1,612.70	-112.70	-8
12-4000-0620 OFFICE SUPPLIES	8,700.00	364.94	1,999.04	6,700.96	77
12-4000-0630 LAB SUPPLIES	2,200.00	7.87	921.71	1,278.29	58
12-4000-0700 TELEPHONE	5,600.00	437.29	2,036.26	3,563.74	64
12-4000-0900 POWER & ELECTRICITY	3,500.00	298.98	1,180.89	2,319.11	66
12-4000-1000 INSURANCE	17,000.00	2,543.10	6,933.41	10,066.59	59
12-4000-1200 SYSTEMS REPAIRS & MAIN.	38,000.00	1,310.44	13,031.70	24,968.30	66
12-4000-1203 UNIFORMS & CLOTHING	1,500.00	0.00	346.42	1,153.58	77
12-4000-1210 CAPITAL IMPROVEMENTS	182,500.00	962.97	22,913.98	159,586.02	87
12-4000-1300 DUES & CERTIFICATION	9,000.00	499.00	4,854.00	4,146.00	46
12-4000-1400 TRAINING & SEMINARS	4,500.00	53.08	728.08	3,771.92	84
12-4000-1900 PROFESSIONAL SER.- AUDIT	5,000.00	0.00	5,000.00	0.00	0
12-4000-2000 PROFESSIONAL-ENGINEERIN	35,000.00	2,699.50	2,699.50	32,300.50	92
12-4000-3000 MISCELLANEOUS	1,564.35	383.75	383.75	1,180.60	75
12-4000-3100 PROP & EQUIPMENT PURCHA	11,000.00	151.85	3,340.48	7,659.52	70
12-4000-3500 TRANSFER TO GF - BOND PM	198,500.00	0.00	0.00	198,500.00	100
12-4000-3510 LEASE PAYMENTS	29,568.00	0.00	39,183.94	-9,615.94	-33
12-4000-3600 WATER ANALYSIS	1,200.00	0.00	0.00	1,200.00	100
12-4000-3700 CHEMICALS	8,000.00	2,317.92	2,317.92	5,682.08	71
12-4000-3900 H2O PAYMENT OPERATION	123,000.00	10,757.12	56,188.16	66,811.84	54
12-4000-4000 CPW IMPROVEMENTS	73,000.00	0.00	0.00	73,000.00	100
12-9000-0100 ADMINISTRATION SALARIES	42,095.10	5,561.79	16,604.08	25,491.02	61
12-9000-0200 PRT-SOCIAL SECURITY	3,220.28	420.90	1,253.10	1,967.18	61
12-9000-0210 PRT - HEALTH INSURANCE	3,771.88	329.78	1,319.14	2,452.74	65
12-9000-0220 PRT - SC RETIREMENT	4,588.37	615.15	1,836.47	2,751.90	60
12-9000-9000 REVENUE OVER/(UNDER) EXF	62,000.00	0.00	0.00	62,000.00	100
Fund: Fund: 12 WATER FUND					
Total Expenditure	1,137,204.30	57,146.85	271,636.31	865,567.99	0.00

**TOWN HALL CONSTRUCTION PROJECT**  
**October 31, 2015**

**Surveying and Architectural Costs**

Thomas & Hutton Engineering - Survey of Area	\$ 4,733.21
Terracon Consultants, Inc.	13,956.00
URS Corporation	16,068.78
Hill Construction	12,529.84
Creech & Associates	<u>385,905.24</u>
<b>Total Engineering &amp; Architectural Costs</b>	<b><u>\$ 433,193.07</u></b>

**Construction Costs**

Hill Construction	623,157.53
Eadies Construction Co, Inc	123,608.00
Chandler Constr. Services	<u>3,700.00</u>
<b>Total Construction Costs</b>	<b><u>\$ 750,465.53</u></b>

**TOTAL TOWN HALL CONSTRUCTION PROJECT \$ 1,183,658.60**

# **ADMINISTRATION COUNCIL WORKSHOP**

**December 7, 2015**

**Chairman Mark Howard**

**Members Sarah Church and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

## **I. Matters for Action by Council**

A..None at this time.

## **II. Matters for Discussion by Council**

A. "Establishing Procedures" to be held for final legal review/consideration

B Discussion and/or possible termination of Term Limits for Boards and Commissions

## **III. New Matters Presented to Council**

A. Personnel

1. Personnel Report

## **IV. Matters Pending Further Action by Council**

A. Archiving Old Records

A vendor has been retained to digitize and archive Town documents. Work will be conducted in the near future.

B. Town Communications Plan

Staff is developing an RFP for a municipal website, anticipating release for bid within a month. Audio/video technical requirements have been identified and incorporated in the new Town Hall/Police Station project, with the goal of improving public communications.



## PERSONNEL REPORT December 2015

Activity as of Thursday, December 3, 2015

**HIRINGS/RESIGNATIONS:** N/A

**CURRENT OPENINGS:**

**General Administration:** None  
**Water & Sewer:** None  
**Maintenance:** Laborer (FT)  
**Police Department:** None  
**Fire Department:** None

**PERSONAL DAY HOLIDAY/VACATIONS:**

**Department Heads:** Greg Gress – Dec 2-7 (Wed-Mon)  
**Town Hall Staff:** Lisa Darrow – Dec 2 (Wed); 18-23 (Fri-Wed); 29-31 (Tues-Thurs)  
Joe Henderson – Dec 30-31 (Wed-Thurs)  
Courtney Liles – Dec 29-31 (Tues-Thurs)  
Maria LoRusso – Dec 11-16 (Fri-Wed)  
Ellen Miller – Dec 3 (Thurs); 11 (Fri)  
Mary Poole – Dec 18-21 (Fri-Mon)

**TOWN HOLIDAYS:**

Town Hall offices close for two holidays in December and January:

**Christmas – Thursday – Monday, December 24-28, 2015**

All Town offices re-open at 8AM on Tuesday, December 29, 2015

**New Year's - Friday, January 1, 2016**

All Town offices re-open at 8AM on Monday, January 4, 2016

**Essential services continue and those departments remain fully staffed**

Emergencies: 9-1-1

Non-emergencies: (843) 743-7200

**TRASH COLLECTION: Town follows regular schedules**

Household: Tuesdays (December 29<sup>th</sup> & January 5<sup>th</sup>)

Yard/Bulk Debris: Wednesdays (December 30<sup>th</sup> & January 6<sup>th</sup>)

Recycling Collection: Wednesday, December 23<sup>rd</sup>

NOTE: No municipal court is held in December



## **HOLIDAY NOTICE**

**Town offices will be closed for the holidays as follows:**

**Christmas Holiday**

**Thursday-Monday**

**December 24, 25 & 28, 2015**

**New Year's Holiday**

**Friday**

**January 1, 2016**

**All essential services will remain available and those departments will be fully staffed.**

**Emergency? Dial 9-1-1.**

**County Non-emergency: (843) 743-7200**

**Police Administration: (843) 883-3931**

**Fire Administration: (843) 883-9944**

### **Holiday Garbage Collection Regular Schedule**

#### **Household Garbage**

**December 29<sup>th</sup> & January 5<sup>th</sup> (Tuesdays)**

#### **Bulk Trash/Debris**

**December 30<sup>th</sup> & January 6<sup>th</sup> (Wednesdays)**

Please remember that all trash must be placed in roll-out carts. On the date of collection, roll-out carts should be placed on the curb by 7:00 a.m. and removed by 7:00 p.m.

**Charleston County Recycling – Curbside collection**

**December 23<sup>rd</sup> (Wednesday)**



**WATER AND SEWER REPORT  
COUNCIL WORKSHOP  
December 7, 2015**

**Committee Chair:** Susan Middaugh

**Committee Members:** Mark Howard, Bachman Smith

**Committee Charge:** All matters relating to the Water and Sewer Department and Systems.

**Monthly Report from Mr. Gress:**

**I. Matters for Action by Council**

None

**II. Matters for Discussion by Council**

1. Update on FEMA Grant Review
2. Reduction of machine noise at the Waste Water Treatment Plant  
Sound Wall and Tree planting
3. Update on Phase II Planning

**III. New Matters Presented to Council**

1. W&S Committee meeting is scheduled for Thursday, January 7, 8:30 AM

**IV. Pending Items**

1. FEMA Grant Review
2. Pre-Disaster Mitigation Grant for Submersible Pumps
3. Improvements to fencing at the Water Treatment Site



# Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748

## Monthly Water Report For November 2015

*FLOW:* Distributed 6.407 MG this month, with a daily average flow of .221 MG and a Daily Max of .356 MG

*SALES:* 6.188 MG billed (*all water*) with a daily average of .206 MG. (6.273 MG billed in November last year with a daily average of 0.209 MG).

*RED WATER:* One red water calls this month. Hot water tank was the source

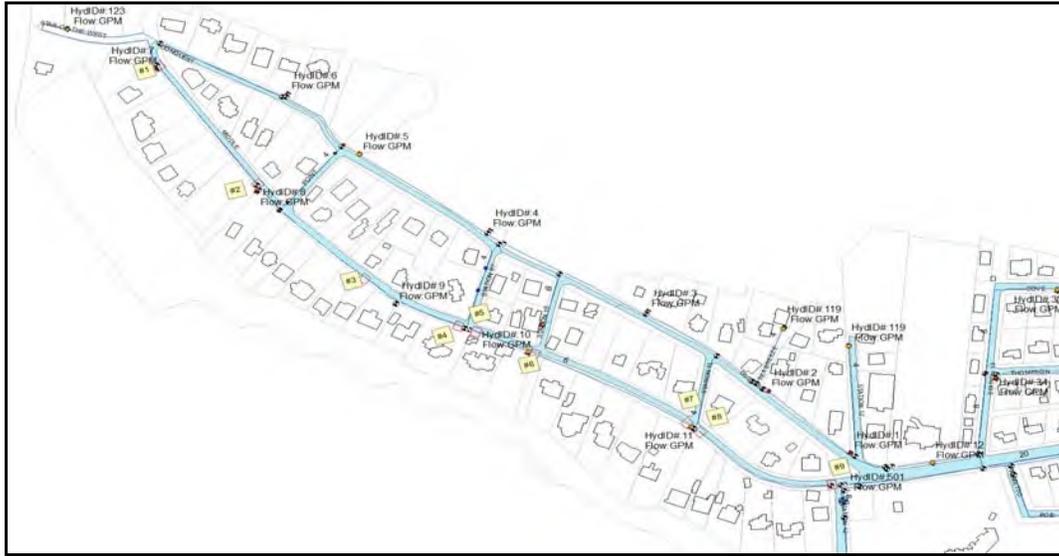
*DISTRIBUTION SYSTEM:* No operational problems. Due to conflicts with new storm water pipe construction at Station 24 & Ion, we will need to relocate our water lines in this area. This will delay WLP a couple weeks.

*WATER LINE PROJECT:* Crews will be working along Atlantic from Station 16 to Station 17 and then along Station 16 from Poe to Atlantic the 2<sup>nd</sup> week of December. We have been communicating with W. Walsh Company to reline 2900 feet on Middle St from Station 12 to Star of The West beginning in February 2016 for FY16 budget. Anticipating a 60 day timeline. There will need to be 9 excavation points to do this work.



# Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748



**WATER PLANT:** No operational problems.

**WORK ORDERS:** 7 check for leaks; 0 frozen pipes; 6 monthly rereads; 2 misc. customer complaint; 0 replace customer shut off; 0 turn on; 4 turn off; 51 locates; 3 install irrigation meter; 0 remove irrigation meter; 0 irrigation quote; 3 read meter; 16 meter box repairs; 10 disconnect delinquent acct; 8 reconnect delinquent acct; 0 pulled meter for demo; 0 reinstall meter from demo; 0 backflow inspection

**CHEMICALS:** Used 36 gallons of phosphate.

**OTHER:** Committee meeting scheduled for 12/1/2015 at 8:30 am in Water and Sewer Department conference room.



Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748

Monthly Sewer Report  
For  
November 2015

*COLLECTION SYSTEM:* Several sink holes have developed after all the rain last month. Most have been from service laterals just outside the limits of grouting. One was actually on the Main in subsection 5 but had not been grouted due to the severity of the defects near the tap.

*SEWER LINE PROJECT:* Continue condition assessment of sewer mains and laterals along the path of water line replacement to determine repair or replacement needs. This work will be done after waterlines are replaced. Building I&I Reduction Project Phase II scope of work. Phase II will begin with some capital rehab and replacements from Phase I grouting project.

*LIFT STATIONS:* All pumps have been getting a work out. Plan to replace the starters in all stations. Replaced two starters and one motor in shop for rebuild. All will need to be rebuilt this year.

*FLOW:* Processed 25.995 Million Gallons this month, with a daily average of 0.897 MG and a maximum weekly average of 1.148 MG. Rainfall total was 7.43inches.

*SALES:* 5.199 MG billed this month with a daily average of .173 MG. (4.919 MG billed in November last year with a daily average of 0.164 MG).

*HEADWORKS:* Grit separator was down a couple days for repairs.

*OXIDATION DITCH:* No change since last report.



# Town of Sullivan's Island

## Water & Sewer Department

Manager Greg Gress  
843-883-5748

*CLARIFIER:* Scheduling these to be sand blasted and painted this spring. Must be done during low flows.

*OUTFALL:* No operational problems.

*BIOSOLIDS:* 16.5 cu yd. dry to landfill. 104,500 gallons liquid sludge hauled to MPW.

*CHEMICALS:* 591 lbs. of chlorine and 320 lbs. of sulfur dioxide used for the month.

*COMPUTER SYSTEMS:* No operational problems.

*WORK ORDERS:* 51 locates; 0 pool filling permit inspection; 1 sewer connection inspection (first time); 0 sewer connection inspection (sewer replacement); 0 sewer reconnect inspection (reconnect from a demo); 0 sewer disconnect inspection (disconnect for a demo); 0 grease trap inspection; 0 install new tap; 0 repair cleanout; 0 back up; 0 sewer adjustment app.

*OTHER:* Committee meeting scheduled for 12/1/2015 at 8:30 am in Water and Sewer Department conference room.



Town of Sullivan's Island  
Water & Sewer Department

843-883-5748

[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



November 30, 2015

Windy Smith  
Environmental Compliance Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Bacteriological Analysis report for the monitoring period from November 1, 2015 to November 30, 2015.

Should you have any questions please contact (843) 883-5748.

Respectfully,

A handwritten signature in cursive script, appearing to read "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



## Bacteriological Analysis Sample Summary (Part 1)

### PART 1 CAN BE USED IN ONE (1) OF TWO (2) WAYS

1. If the system has had no Total Coliform (TC) Positives samples for a compliance cycle or,
2. If the system wants to report those samples that were initial TC Absent and use Part 2 for the TC Present and all repeats.

S	C	1	0	1	0	0	0	3
11/01/2015								

System Number

4
M
10005001

Lab State ID #

Note: This can be used for any system that does not have a total coliform positive.

DOES SYSTEM ADD DISINFECTION?  YES  NO

AVERAGE DISINFECTION RESIDUAL  .

### DESCRIPTION

SC followed by 7 digit system number

First day of month for monthly

First day of quarter if quarterly

First day of year if annual

# of Initial Total Coliform Negative

M=Month; Q=Quarter; Y=Year

Number assigned by Lab Certification

**AND/OR**



# Town of Sullivan's Island Water & Sewer Department

843-883-5748

[ggress@sullivansisland-sc.com](mailto:ggress@sullivansisland-sc.com)



November 30, 2015

Ms. Wendi Smith  
Bureau of Water  
S.C.DHEC  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Disinfection report for the monitoring period from November 1, 2015 to November 30, 2015.

Should you have any questions please contact me at (843) 883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



**Surface Water System Monthly Operation Report**  
**Distribution System Disinfectant Residual**  
**Bureau of Water**

System Name: Sullivan's Island      System Number: 1010003      For (Month/Yr): 11/15

Lab Cert ID #: 10005      Lab # for lab conducting HPC analyses:

Day	No. of Sites Disinfect. Residual was Measured	No. of Sites Disinfect. Residual NOT Measured, but HPC Measured	No. of Sites where Disinfect. Residual NOT Detected & HPC NOT Measured	No. of Sites where Disinfectant Residual was NOT Detected and HPC > 500/ml	No. of Sites Disinfect. Residual NOT Measured and HPC > 500/ml	Average Disinfectant Residual (mg/L)
1						
2						
3						
4	1					0.11
5						
6						
7						
8						
9						
10	1					0.62
11						
12						
13						
14						
15						
16						
17						
18	1					0.87
19						
20						
21						
22						
23						
24	1					1.05
25						
26						
27						
28						
29						
30						
31						
Total	4					Avg. Resid. 0.66
	a	b	c	d	e	

Compliance with Distribution System Disinfectant Residual Criteria

$V = (c + d + e) / (a + b) \times 100 = (0 + 0 + 0) / (4 + 0) \times 100 = \text{For Previous Month: } V = 0$

Prepared by: Gray Stess      Date: 11-30-15 (signature)

**PUBLIC SAFETY  
COUNCIL WORKSHOP**

**December 7, 2015**

**Chairman Chauncey Clark  
Members Pat O'Neil and Sarah Church**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

**Monthly Report by Chiefs Howard and Stith**

- I. Matters for Action by Council**
- II. Matters for Discussion by Council**
  - A. Managed Parking — Staff update on managed parking plan
- III. New Matters Presented to Council**
- IV. Matters Pending Further Action By Council**

Type of Incident	Total Incidents
Structure Fire	2
Alarm Malfunction	
Unintentional Alarm	3
Emergency Medical	9
Water Rescue	1
Citizen Assist	7
Hazardous Condition	
Automobile Fire	
Trash, Rubbish, or Grass Fire	
Smoke Scare	1
Other Misc.	5
Total Responses	28

Beach Calls
2
Contacts
2

Incidents Where Aid was Given	
Mutual Aid	1
Automatic Aid	1

#### Fire Department Activities:

Fire Department performed 9 prefire plan updates

Tours given to 36 adults and 86 children.

#### Training:

Volunteer drill held on 11/11.

**SULLIVAN'S ISLAND POLICE DEPARTMENT**  
**MONTHLY REPORT SUMMARY**  
**NOVEMBER 2015**

11/05 – Officers were contacted by East Cooper Hospital stating that they had a patient stating she had been sexually assaulted on Sullivan's Island. Offices responded and escorted the victim to the MUSC for processing, during the process the victim stated to a nurse she did not wish to pursue charges or cooperate with an investigation.

11/06 – SIPD was notified by MPPD that one of its officers had a vehicle stopped with a low speed vehicle that appeared to have been hot-wired on a trailer, the vehicle's owner was contacted and he informed the MPPD that the vehicle was supposed to be at a residence on Sullivan's Island, it was found that the low speed vehicle had been stolen. The subjects were arrested and lodged in the county jail.

11/07 – Officers along with SIFD and EMS responded to unresponsive male, on arrival a male subject was found to be deceased. Charleston County coroner was notified and took control of the deceased.

11/07 – Officers along with SIFD and EMS responded to unresponsive male, on arrival a female subject was found to be deceased. Charleston County coroner was notified and took control of the deceased.

11/11 – A complainant reported that she was being harassed by phone in that the caller kept calling her repeatedly.

11/14 – A complainant reported that his friend was missing and was unable to be contacted, after an investigation was started it was learned the missing person was in North Carolina and fine.

11/16 – A complainant reported that there was construction being conducted inside a residence late at night. Officers responded and found a subject working he was advised of the violation and he complied and quit working.

11/23 – Officers responded a report of a single vehicle accident, on arrival the officer found a vehicle had struck a tree causing major damage to the vehicle but the driver was not in the area and could not be found in the area.

11/25 - Officers received a report of a suspicious vehicle, on arrival the officers located the vehicle and the driver was unconscious at the wheel and was holding a syringe in his hand. The subject was removed from the vehicle, treated by medical first responders and lodged into the county jail.

11/29 – A subject entered Stella Maris Church during mass, walked up the center aisle, turned and face the crowd, pulled out what appeared to be a gun and pointed it at his head. The subject was asked to leave and he complied, out the church he was detained and until police arrives and he was arrested and lodged in the county jail.

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
NOVEMBER 2015**

11/29 – A complainant reported that someone entered a storage room under her residence and remove some landscaping materials.

SLED Inhouse Code / Description			Last Year	This Year
<b>ALCOHOL CRIMES</b>				
90D	90D	DRIVING UNDER THE INFLUENCE	3	
90E	90E	DRUNKENNESS		2
90G	90G	LIQUOR LAW VIOLATIONS	3	1
<b>Total for Category:</b>			6	3
<b>ARSON/SUSPICIOUS FIRE</b>				
200	200	ARSON		
978	978	SUSPICIOUS FIRE	1	
<b>Total for Category:</b>			1	0
<b>ASSAULTS</b>				
100	100	KIDNAPING / ABDUCTION		
11A	11A	RAPE - FORCIBLE	1	1
11B	11B	SODOMY - FORCIBLE		
11C	11C	SEXUAL ASSAULT WITH AN OBJECT	1	
11D	11D	FONDLING - FORCIBLE		
13A	13A	ASSAULT - AGGRAVATED		
13A	CDA	CDV - AGG ASSAULT		
13B	13B	ASSAULT - SIMPLE	5	3
13B	CDV	CDV - SIMPLE ASSAULT		5
13C	13C	ASSAULT - INTIMIDATION		
36A	36A	INCEST		
36B	36B	RAPE - STATUTORY		
36C	36C	INDECENT EXPOSURE (SEXUAL NATURE)		3
753	753	TELEPHONE CALLS - OBSCENE, HARASSING		2
<b>Total for Category:</b>			7	14
<b>DRUG CRIMES</b>				
35A	35A	DRUG / NARCOTIC VIOLATIONS	10	6
35B	35B	DRUG EQUIPMENT VIOLATIONS	8	4
<b>Total for Category:</b>			18	10
<b>HOMICIDE CRIMES</b>				
09A	09A	MANSLAUGHTER		
09B	09B	NEGLIGENT MANSLAUGHTER		
09C	09C	JUSTIFIABLE HOMICIDE		
<b>Total for Category:</b>			0	0
<b>INFORMATION ONLY REPORTS - NRP</b>				
NRP	90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	15	13
NRP	NRP	INCIDENT NOT REPORTED	46	76
<b>Total for Category:</b>			61	89
<b>LARCENY CRIMES</b>				
120	120	ROBBERY	1	
210	210	EXTORTION / BLACKMAIL		
220	220	BURGLARY / BREAKING & ENTERING	3	5
23A	23A	POCKET-PICKING		
23B	23B	PURSE-SNATCHING		
23C	23C	SHOPLIFTING		
23D	23D	THEFT FROM BUILDING	1	
23E	23E	THEFT FROM COIN OPERATED MACHINE		
23F	23F	THEFT FROM MOTOR VEHICLE	7	13
23G	23G	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1	
23H	23H	LARCENY - ALL OTHER	12	15

SLED	Inhouse Code / Description	Last Year	This Year
<b>LARCENY CRIMES</b>			
240	240 MOTOR VEHICLE THEFT		
250	250 COUNTERFEITING / FORGERY		
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST	2	1
26B	26B TELLER MACHINE FRAUD		
26C	26C IMPERSONATION	2	4
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD		1
270	270 EMBEZZLEMENT		
280	280 STOLEN PROPERTY OFFENSES		
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		
90A	90A BAD CHECKS		
<b>Total for Category:</b>		29	39
<b>OTHER CRIMES</b>			
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS	1	
64A	64A HUMAN TRAFFICKING / COMMERCIAL SEX ACTS		
64B	64B HUMAN TRAFFICKING / INVOLUNTARY SERVITUDE		
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS		
90C	90C DISORDERLY CONDUCT	10	4
90F	90F FAMILY OFFENSES, NONVIOLENT	4	2
90H	90H PEEPING TOM		
90I	90I RUNAWAY		
90J	90J TRESPASS OF REAL PROPERTY	7	3
90K	90K INCORRIGIBLE		
90L	90L TRUANCY		
90N	90N RESISTING ARREST	4	
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	7	10
979	979 MISSING PERSONS	1	2
980	980 SUICIDES	2	4
992	992 PROWLER		
<b>Total for Category:</b>		36	25
<b>OTHER MONEY CRIMES</b>			
39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
<b>Total for Category:</b>		0	0
<b>PROSTITUTION</b>			
40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
40C	40C PURCHASING PROSTITUTION		
<b>Total for Category:</b>		0	0
<b>VANDALISM/DAMAGE</b>			
290	290 VANDALISM OF PROPERTY	12	6
<b>Total for Category:</b>		12	6
<b>Total for Reporting Period:</b>		170	186

**Race/Sex Breakdown for Arrested  
For Period 11/2015**

	<b>For Period</b>	<b>So Far This Year</b>
<b>White</b>		
Male	<b>2</b>	<b>18</b>
Female	<b>0</b>	<b>8</b>
<b>Black</b>		
Male	<b>0</b>	<b>3</b>
Female	<b>0</b>	<b>2</b>
<b>Other</b>		
Male	<b>0</b>	<b>0</b>
Female	<b>0</b>	<b>0</b>

**Monthly Report for November 2015**

**PROPERTY VALUES**

12/03/2015

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<b>Type</b>	<b>Total for Month</b>	<b>Total for Year</b>
Burglary Stolen	800.00	1142.00
Larceny Stolen	14000.00	229067.00
Criminal Damage	0.00	61075.00
MVT Stolen	0.00	0.00
Other Stolen	0.00	0.00
Burglary Recovered	0.00	0.00
Larceny Recovered	14000.00	15900.00
MVT Recovered	0.00	0.00
Other Recovered	0.00	66.00
<b>Total Stolen</b>	<b>14800.00</b>	<b>230209.00</b>
<b>Total Recovered</b>	<b>14000.00</b>	<b>15966.00</b>
<b>Total Seized</b>	<b>2.00</b>	<b>534.00</b>

## OFFENSES REPORTED

Inhouse Code	Current		Previous		
	Monthly Total	Year To Date	Monthly Total	Year To Date	
11A RAPE - FORCIBLE	1	1	0	1	
11C SEXUAL ASSAULT WITH AN OBJECT	0	0	0	1	
120 ROBBERY	0	0	0	1	
13B ASSAULT - SIMPLE	0	3	0	5	
220 BURGLARY / BREAKING & ENTERING	1	5	0	3	
23D THEFT FROM BUILDING	0	0	0	1	
23F THEFT FROM MOTOR VEHICLE	0	13	0	7	
23G THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	0	0	0	1	
23H LARCENY - ALL OTHER	1	15	0	12	
26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST	0	1	1	2	
26C IMPERSONATION	0	4	0	2	
26E WIRE FRAUD	0	1	0	0	
290 VANDALISM OF PROPERTY	0	6	0	12	
35A DRUG / NARCOTIC VIOLATIONS	0	6	2	10	
35B DRUG EQUIPMENT VIOLATIONS	1	4	2	8	
36C INDECENT EXPOSURE (SEXUAL NATURE)	0	3	0	0	
520 WEAPON LAW VIOLATIONS	0	0	0	1	
753 TELEPHONE CALLS - OBSCENE, HARASSING	1	2	0	0	
90C DISORDERLY CONDUCT	1	4	0	10	
90D DRIVING UNDER THE INFLUENCE	0	0	0	3	
90E DRUNKENNESS	0	2	0	0	
90F FAMILY OFFENSES, NONVIOLENT	0	2	0	4	
90G LIQUOR LAW VIOLATIONS	0	1	1	3	
90J TRESPASS OF REAL PROPERTY	0	3	0	7	
90N RESISTING ARREST	0	0	0	4	
90T ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	1	13	2	15	
90Z ALL OTHER OFFENSES	1	10	0	7	
978 SUSPICIOUS FIRE	0	0	0	1	
979 MISSING PERSONS	1	2	0	1	
980 SUICIDES	0	4	0	2	
CDV CDV - SIMPLE ASSAULT	0	5	0	0	
NRP INCIDENT NOT REPORTED	4	76	1	46	
<b>TOTALS</b>		13	186	9	170

**90Z Breakdown  
For Period 11/2015**

<b>Case Number</b>	<b>Date</b>	<b>Description</b>
15-00209	11/29/2015	DISTURBING RELIGIOUS WORSHIP

**NRP Breakdown  
For Period 11/2015**

<b>Case Number</b>	<b>Date</b>	<b>Description</b>
15-00200	11/12/2015	NATURAL DEATH
15-00201	11/12/2015	NATURAL DEATH
15-00204	11/16/2015	DISTURBANCE
15-00206	11/23/2015	SINGLE VEHICLE ACCIDENT

12/03/2015

## VICTIMS REPORTED

Inhouse Code		Current		Previous	
		Monthly Total	Year To Date	Monthly Total	Year To Date
11A	Rape - Forcible	1	1	0	1
11C	Sexual Assault with an Object	0	0	0	1
120	Robbery	0	0	0	2
13B	Assault - Simple	0	5	0	8
220	Burglary / Breaking & Entering	1	5	0	3
23D	Theft from Building	0	0	0	1
23F	Theft from Motor Vehicle	0	16	0	7
23G	Theft of Motor Vehicle Parts or Accessories	0	0	0	1
23H	Larceny - All Other	1	16	0	12
26A	Fraud / Confidence Game / Breach of Trust	0	1	1	2
26C	Impersonation	0	4	0	2
26E	Wire Fraud	0	1	0	0
290	Vandalism Of Property	0	8	0	12
35A	Drug / Narcotic Violations	0	6	2	10
35B	Drug Equipment Violations	1	4	2	8
36C	Indecent Exposure (Sexual Nature)	0	3	0	0
520	Weapon Law Violations	0	0	0	1
753	Telephone Calls - Obscene, Harassing	1	2	0	0
90C	Disorderly Conduct	1	4	0	10
90D	Driving Under the Influence	0	0	0	3
90E	Drunkenness	0	2	0	0
90F	Family Offenses, Nonviolent	0	3	0	6
90G	Liquor Law Violations	0	1	1	3
90J	Trespass of Real Property	0	3	0	7
90N	Resisting Arrest	0	0	0	4
90T	ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP	2	8	2	13
90Z	All Other Offenses	1	11	0	7
978	Suspicious Fire	0	0	0	1
979	Missing Persons	1	2	0	0
980	Suicides	0	4	0	2
CDV	CDV - SIMPLE ASSAULT	0	7	0	0
NRP	Incident Not Reported	3	32	0	30
<b>TOTALS</b>		13	149	8	157

## Monthly Report for November 2015

**PERSONS ARRESTED**

**Total Individuals Arrested for Month: 2 With 4 Counts**

**Total Individuals Arrested for Year: 31 With 45 Counts**

**The Total Arrests Codes will probably be more than the Total Individuals Arrested.  
Each Individual can have as many as Three (3) Arrest Codes Associated.**

Type	Total Arrest Codes for Month				Total Arrest Codes for Year To Date			
	Male	Female	Male	Female	Male	Female	Male	Female
1 - Adults	3	0	21	12				
2 - Juveniles	0	0	0	0				
3 - Narc - Adults	1	0	6	2				
4 - Narc - Juveniles	0	0	2	2				
<b>TOTALS</b>	<b>4</b>	<b>0</b>	<b>29</b>	<b>16</b>				

**Monthly Report for November 2015**  
**PERSONS ARRESTED**

	<b>This Month</b>	<b>This Year To Date</b>
<b>Juveniles</b>	<b>0</b>	<b>3</b>
<b>Adults</b>	<b>2</b>	<b>28</b>

**RECREATION  
COUNCIL WORKSHOP  
December 7, 2015**

**Chairwoman Sarah Church  
Members Rita Langley and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

1. Drainage and Erosion Study for the Mound – Update on recent deterioration of mound surface and consideration for a more thorough structural study.
2. Bamboo on the Mound – consideration of removal of some of the bamboo
3. Island Club — Update on request for estimates on basic repairs and some improvements.
4. Battery Gadsden Cultural Center – update on improvements to facility
5. Town Sponsored Holiday Celebration – Thank you to the fire and police staff for their hard work

**III. New Matters Presented to Council**

1. Farmer’s Market – Consideration of options for liability insurance for vendors and general update on progress organizing a spring 2016 trial-run market.
2. Trees in the Park – potential planting of trees between the Water & Sewage plant and the adjacent neighbors to provide visual and sound buffer. Determination of tree species and funding to be addressed.

**IV. Matters Pending Further Action by Council**

1. Park Waste and Recycle Containers — The Park Foundation is proposing a weather proof and aesthetic enhanced container for the waste and recycle 95 gallon rolling bins. (awaiting further information from the Park Foundation)

**PUBLIC FACILITIES  
COUNCIL WORKSHOP**

**December 7, 2015**

**Chairman Bachman Smith IV**

**Members Chauncey Clark and Mark Howard**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; storm water management; and energy and resource conservation programs.

**Monthly Construction Report Presented by Mr. Robinson (if needed).**

**Town Hall construction update by C. Clark.**

**I. Matters pending discussion in Committee**

**(may include items currently for discussion by Council)**

- A. Station 17 Street Water Plant surrounding fence — From W&S budget next year. Should the fence be 6' or 8' (coordinate with W&S)
- B. Planning for public facilities and historic structure aesthetic improvements to grounds and the need for a Budget line item (next year)
- C. Review of Space Needs Reports from all departments (11/2/2015)
- D. Non-functioning Sta. 18 pump station and related storm water issues (12/7/2015)
- E. Identify potential projects to submit for funding through the City of Charleston FY2017 Transportation Sales Tax (12/7/2015)

**II. Matters for Action by Council**

- A. None

**III. Matters for Discussion by Council**

- A. Customized brick sales as a fundraiser to offset costs of or pay for hardscaping around the flag pole to include the flag pole itself. Delivery deadline will be 3/1/2016
- B.

#### **IV. New Matters Presented to Council**

- A. Landscape and signage enhancements to Island entrance by R. Bennett, P. MaGee, S. Parker, and Park Foundation (12/7/2015)

**V. Matters Pending Further Action by Council  
(other than mention these will not be discussed until additional info is received)**

- A. Flood Damage Prevention Ordinance- text amendment, 2<sup>nd</sup> reading (at next Council meeting)

**VI. Recently Resolved (these items will remain for one full month after resolution)**

A.

B.

**BUILDING/ BUSINESS LICENSE REPORT**

**November 2015**

				<b>Fiscal</b>	<b>Previous</b>
	<b>Nov 2015</b>	<b>Oct 2015</b>	<b>Nov 2014</b>	<b>Year to date</b>	<b>Year to date</b>
<b>TOTAL PERMITS ISSUED</b>	37	37	28	174	142
<b>TOTAL C.O. ISSUED</b>	2	2	2	11	7
<b>NEW HOME PERMITS</b>	0	4	1	9	4
<b>COST OF CONSTRUCTION</b>	709,340	3,680,000	1,406,541	11,822,189	6,919,550
<b>PERMIT FEES COLLECTED</b>	16,993.83	54,138.84	14,891.01	185601.23	81.12
<b>Budget amount</b>				250,000.00 74.24%	245,000.00 33%
<b>DEMOLITIONS/MOVING</b>	0	0	1	2	2
<b>INSPECTIONS</b>	45	93	37	325	220
<b>OTHER SITE VISITS</b>	68	88	41	269	101
<b>BUSINESS LICENSE</b>	20,468.48	42,837.74	20,397.00	152,691.76	162,884.00

**LAND USE AND NATURAL RESOURCES  
COUNCIL WORKSHOP**

**December 7, 2015**

**Chairman Rita Langley  
Members Chauncey Clark and Pat O'Neil**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land

**Monthly Zoning Report Presented by Mr. Henderson  
Monthly Boards and Commission Reports Attached**

- I. Matters for Action by Council**
  
- II. Matters for Discussion by Council**
  - A. Schedule next meeting regarding Accreted Land Management Plan.
  
- III. New Matters Presented to Council**
  
- IV. Matters Pending Further Action by Council**

**NOVEMBER 2015**  
**LAND USE AND NATURAL RESOURCES COMMITTEE**  
BOARD, COMMISSION & ZONING UPDATE

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From: Building and Zoning Department  
Prepared For: Land Use and Natural Resources Committee  
Regarding: Board, Commission, & Zoning Update

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**ZONING PROJECT UPDATE:**

- Protected Land Tree Survey- Online GIS application
- Public Parking Plan- Preparation of mapping for public parking scenarios
- Program for Public Information (PPI)-FEMA Community Rating System: Under Planning Commission review
- Beachfront Management Plan- Preliminary Draft Complete (Pending DHEC-OCRM review)
- Historic District Design Guidelines- Under Design Review Board review- Study Group meeting to resume January 2016
- Short-term Illegal Rental Enforcement-Ongoing
- DNR Floodplain Management Ordinance updates- rewrite ongoing

**PLANNING COMMISSION: NOVEMBER 9, 2015**

C. ITEMS FOR INFORMATION

1. Conservation Easement Uses and Structures: Update on proposed text amendments.

D. ITEMS FOR CONSIDERATION

1. Sullivan's Island Program for Public Information (National Flood Insurance Program (CRS program)): Consideration of procedure for establishment of a *Program for Public Information*.

**BOARD OF ZONING APPEALS: NOVEMBER 12, 2015**

A. ADMINISTRATIVE APPEAL

1. **Appeal Denied** 2720-B Goldbug Avenue: Paul Boehm, property owner and applicant, requests appeal of an administrative decision relating to Section 21-175 (G)(1), (Meetings, Quorum and Time Limitations). TMS # 529-07-00-083
2. **Appeal Continued** 322 Station 19: Hal Coste, applicant, requests appeal of an administrative decision relating to Section 21-150 (Nonconforming Uses) and 21-151 (Nonconforming Structures). TMS # 529-05-00-089, 057

**DESIGN REVIEW BOARD: NOVEMBER 18, 2015**

E. CERTIFICATES OF APPROPRIATENESS– HISTORIC PROPERTIES

1. **Approved** 2502 Atlantic Avenue: Herlong and Associates, applicants, request approval to construct a pool at a Sullivan’s Island Landmark and relief from the zoning standards for impervious coverage by way of historic exemption (Z.O. §21-43). TMS# 529-10-00-039

F. CERTIFICATES OF APPROPRIATENESS– NON-HISTORIC PROPERTIES

1. **Approved** 2114 Atlantic Avenue: Beau Clowney Architects, applicants, requests final approval for a new single-family home and relief from the zoning standards for principal building square footage, side setback, structure reorientation. (TMS# 529-09-00-059)
2. **Approved with conditions** 2724 Bayonne Street: Sabrina Cochran, applicant, requests conceptual approval of a new single-family home and relief from the zoning standards for principal building square footage, second floor side setback, and building foundation height. (TMS# 529-11-00-097)
3. **Approved** 209 Station 17: Ron Denton, of Add-Dwelling Group, requests conceptual approval of a new single-family home and relief from the zoning standards for principal building square footage, side setback, second story side setback, and principal building front facade. (TMS# 523-12-00-064)
4. **Withdrawn** 2720-B Goldbug Avenue: Paul Boehm, applicant, requests approval for expansion of a nonconforming structure at 2720-B Goldbug Avenue. (TMS# 529-07-00-002)

G. ITEMS FOR CONSIDERATION

1. Historic Design Guidelines: Study Group update.

**TREE COMMISSION: NOVEMBER 23, 2015**

NO MEETING HELD