

Sullivan's Island Town Council
2050-B Middle Street
December 15, 2015
6:00 p.m.

Welcome and Pledge of Allegiance
Invocation

I. Format: 20 minutes for general comments from the floor

II. Council Action Items

1. Approval of Minutes from November 17, 2015 Regular Meeting, November 23, 2015 Special Meeting, and November 30, 2015 Special Meeting.
2. Second Reading and Ratification, Ordinance 2015-10, An Ordinance Amending Sections 5-76, 5-77, 5-78, 5-80 and 5-81 of the Town of Ordinances for the Town of Sullivan's Island, Regarding Flood Mitigation.
3. First Reading, by Title Only, Ordinance 2015-07, An Ordinance Amending Section 2-27 of the Code of Ordinances for the Town of Sullivan's Island, to Revise the Process in Which Ordinances are Introduced.
4. First Reading, by Title Only, Ordinance 2015-11, An Ordinance Amending Section 2-27 Administration, of the Ordinances for the Town of Sullivan's Island.
5. First Reading, by Title Only, Ordinance 2015-09, An Ordinance Amending Sections 17-3, 21-108 (C), 21-160(B), and 21-173(A) of the Town Ordinances for the Town of Sullivan's Island, Regarding Term Limits for Board and Commissions.
6. Drainage and Erosion Study for Mound
7. Signage and Landscaping at Entrance to Island
8. Transportation Sales Tax

III. Reports and Communication

1. General and New Correspondence
2. Mayor's Report
3. Administrator's Report
4. Attorney's Report

(CONTINUED)

- 5. **Boards and Commissions Reports**
 - a) **Planning Commission**
 - b) **Board of Zoning Appeals**
 - c) **Design Review Board**
 - d) **Tree Commission**
 - e) **Municipal Elections Commission**
 - f) **Park Foundation**

IV. Committee Reports – Discussion Items

- 1. **Finance Committee**
- 2. **Administration Committee**
- 3. **Water and Sewer Committee**
- 4. **Public Safety Committee**
- 5. **Recreation Committee**
- 6. **Public Facilities Committee**
- 7. **Land Use and Natural Resources Committee**

V. Executive Session

- 1. **Legal Advice - Fee Simple Title for Ward B. Lasso, 2802 Jasper Boulevard, Lot 177 Moultrieville East End, Plat Book D, Page 184**

VI. Adjourn

November 17, 2015

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order and led the Pledge of Allegiance, followed by the invocation by Councilmember Howard. Mayor O'Neil asked for a moment of silence for the Islanders who passed away this week, as well as those in Paris from the terrorist attack. There were approximately 15 people in the audience, with no media members present.

I. FORMAT – Mayor O'Neil opened the floor for comments.

Ellie Bomstein, a representative of the Coastal Conservation League, voiced the League's continued support for the conservation easement amendment.

Paula Byers, a representative of Special Olympics, expressed appreciation for the Town's past support, as well as the restaurants, with the Polar Bear Plunge.

II. COUNCIL ACTION ITEMS

1. Approval of Council Minutes – Motion was made by Councilmember Middaugh, seconded by Councilmember Langley, to approve the Minutes from the Regular Council meeting on October 20, 2015 and the Special Meeting on October 29, 2015, carried unanimously.

2. Motion was made by Councilmember Middaugh, seconded by Councilmember Howard, to approve Second Reading and Ratification, Ordinance 2015-06, An Ordinance Amending Section 10-20 of the Code of Ordinances for the Town of Sullivan's Island, to Revise Business License Fees, carried unanimously.

3. Motion was made by Councilmember Middaugh, seconded by Councilmember Church, to Defer First Reading, by Title Only, Ordinance No. 2015-07, An Ordinance Amending Section 2-27 of the Code of Ordinances for the Town of Sullivan's Island, to revise the Process in Which Ordinances are Introduced, carried unanimously.

4. Motion was made by Councilmember Langley, seconded by Councilmember Smith, to approve Second Reading and Ratification, Ordinance 2015-08, An Ordinance Amending

Chapter 21; Sections 21-20(C)(5); 21-137(B)(2); and 21-203 of the Code of Ordinances for the Town of Sullivan’s Island, to Provide for a Use Change on residentially zoned lots, specifically Stand-Alone Structures and Other Recreational Uses. After discussion, **motion** was made by Councilmember Smith, seconded by Councilmember Church, to amend the motion for the last sentence of Section 21-20 (C) (1)(b) to read: **The Board of Zoning Appeals may authorize a conservation easement structure or use upon a finding that establishment of the use or structure will not be of a substantial detriment to an adjacent property or to the public good, and the granting of the use or structure will not harm the character of the district, carried by a vote of 5-1, with Councilmember Howard opposed. Main motion carried by a vote of 5-1, with Councilmember Howard opposed.**

5. Motion was made by Councilmember Langley, seconded by Councilmember Howard, to defer First Reading, by Title Only, Ordinance 2015-09, An Ordinance Amending Sections 17-3, 21-108 (C), 21-160(B), and 21-173(A) of the Town Ordinances for the Town of Sullivan’s Island, Regarding Term Limits for Boards and Commission, carried unanimously. This item is on the Executive Session agenda for legal advice tonight.

6. Motion was made by Councilmember Church, seconded by Councilmember Langley, to have First Reading, by Title Only, Ordinance 2015-10, An Ordinance Amending Sections 5-76, 5-77, 5-78, 5-80 and 5-81 of the Town of Ordinances for the Town of Sullivan’s Island, Regarding Flood Mitigation, carried unanimously. Building Official Randy Robinson explained that the ordinance will be similar to the NFID model ordinance with these changes, as suggested by the Department of Natural Resources. A non-conversion agreement will be added for owner signature when he applies for a building permit; therefore, the owner will know there is a restriction of the space usage under the house. The Town’s ordinance states that the 200 sq. ft. enclosure allowed under the house cannot have anything on the breakaway walls, and it cannot be used for living space.

7. Motion was made by Councilmember Middaugh, seconded by Councilmember Howard, to approve a Resolution to Increase Building Permit Rates, carried unanimously.

8. Town Hall/Police Department Project – Architect David Creech of Creech & Associates introduced interior designer Beverly Bohan, who presented building finishes for the Town Hall/Police Project. The exterior of the building will be white, with trim a different shade of white. The pillars are pigmented stucco, and the shutters are charcoal. The underside of the porch roof is a light blue color. On the interior, soft marsh/sea color paint will be on the walls, with white trim and wainscoting.

Ms. Bohan presented finishes for the bathrooms. On the main floor, the bathrooms have tile flooring, a wave tile for the wet wall, a shell-type tile around the mirror, and a Corian-type countertop that looks like granite. The bathrooms upstairs in the Police Department will have tile flooring, and laminate for the countertops.

She then presented information regarding possible upgrades to the counter surface areas as well as the flooring, which would be an additional expense to the original contractor selection.

Flooring – The main entrance area, hallway, access to stairs and stair tread will be hardwood. The base budget floor is 2-1/2” Manington Oak, which has a short life-span and cannot be refinished. Option 1 is 3” 4” and 5” random width wood floor which can be sanded 3-4 times. The additional cost is \$11,998. Option 2 is 6” Old Savannah plank wood floor – additional cost \$17,375. The carpet is what the contractor selected and is in the budget. An additional \$6,097 would allow for nicer carpet in carpet tiles.

Counter Surfaces – For the Police Department and Main Floor bathrooms, the costs are \$2,000 for laminate; \$4,000 for Corian and \$8,000 for Icestone. Laminate will be used in the Police Department bathroom. She will search for a less expensive Corian to place in the Main Floor bathrooms, so as not to raise the cost. Icestone is a crushed granite with oyster stone that is made in Yemassee, South Carolina. She suggested to only use Icestone for the customer service counter, as it stands up to heavy wear, as well as could be the focal point for the lobby. The cost for the customer service Icestone counter would be \$5,000.

Town Council agreed on the Icestone customer service counter at \$5,000; the upgraded carpet tiles at \$6,097; and the 6” wood plank floor at \$17,375, for a total of \$28,472.

9. Council Meeting Dates 2016 – Due to holiday conflicts during 2016, three Council Workshops will be held on the second Monday of the month: July 11, September 12, and October 10, 2016.

III. REPORTS AND COMMUNICATIONS

1. General and New Correspondence – Correspondence was received from Joe Blanchard regarding a proposal to assist with stormwater problem at Station 18 Street and Atlantic Avenue; Raye Ann Osbourne regarding the stormwater problem at Station 18; Michael Bourland and Kate Osborne Adams regarding accreted land management plan; Robert Clark of SCDOT regarding the street closure for the Town holiday lighting; Steve Thigpen of Charleston County regarding the Transportation Sales Tax project request for 2017 (sent to Public Facilities Committee); and Wayne Stelljes regarding his resignation as a NFIP community representative.

2. Mayor’s Report –

Town Staff Efforts during Rain and Flooding Events – Mayor O’Neil wanted to acknowledge the great efforts of all the Town staff during the rain and flooding events during the past two months.

Judge’s Ruling in Bluestein et al v. Town of Sullivan’s Island – The Mayor announced that last Tuesday, Judge Scarborough issued a ruling in the Town’s favor in the Bluestein et al vs Town of Sullivan’s Island. The attorneys will give Council additional legal advice about that during Executive Session.

3. Administrator's Report –

Citadel Street Tennis Courts – The project is complete and closed out as of November 5, 2015.

New Town Hall/Police Station – Block work coming out of ground is almost done and some of the structure steel is going up.

Rain Event – The rain events of October and November continue to cause flooding on the island. Staff is attempting to coordinate a meeting with SC DOT for joint application to FEMA Pre-Disaster Mitigation funds and general maintenance/repair on the stormwater collection system.

Stantec – Staff will be using the data provided by Stantec to complete the 2016 summer parking plan.

Website Re-design – Staff will release the RFP for website redesign by mid-December.

Polar Bear Swim – Dunleavy's Pub, High Thyme, Home Team BBQ, Poe's Tavern, and Café Medley have submitted Special Event Permits for the Polar Bear Swim. It will be the same as last year; there will be no closure of Middle Street. Staff will meet with the establishments and work out the details.

Meeting with Forestry Fire Representative – Carroll Drake with the SC Forestry Commission will be on site to view the accreted land on November 23, 2015. A Special Meeting of Council will be held at 5:00 p.m. to hear his report. This is a public meeting; however no public comment will be taken.

4. Attorney's Report – Attorney Dodds reported he received a fee simple title request for 2808 Jasper Boulevard. **Motion was made by Councilmember Smith, seconded by Councilmember Howard, to grant fee simple title for 2808 Jasper Boulevard, carried unanimously.**

5. Boards and Commissions Reports – no reports.

IV. COMMITTEE REPORTS

Finance Committee – Mayor O'Neil. Monthly report rendered. The October financial report will be discussed at the December Workshop.

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Committee Meeting – The Committee meeting date has been rescheduled from November 19, 2015 to December 1, 2015 at 8:30 a.m.

Public Safety Committee – Mayor O'Neil for Councilmember Clark. Monthly reports rendered. No items to report.

Recreation Committee – Councilmember Church.

Bamboo on the Mound and Drainage/Erosion Study – These items are on hold until the Park Foundation has its meeting.

Island Club – An inspection of underneath the building will take place as soon as the ground is dry.

Battery Gadsden Cultural Center – Councilmember Middaugh reported that the dehumidifiers are working well; they will delay testing for mold.

Farmer’s Market – The vendor application is being revised.

Gingerbread House Decorating Party – This event will be held December 6th at the Island Club House. A flyer will be placed in the next water bill.

Holiday Lighting – The Holiday Lighting is December 4, 2015.

Public Facilities Committee – Councilmember Smith. Monthly report rendered. The flooding at Station 18 and Atlantic, and the request by Joe Blanchard to purchase a pump for that area, was referred to this committee.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered. No items to report.

Administration Committee – Councilmember Howard. Monthly report rendered. No items to report.

Motion was made by Councilmember Middaugh, seconded by Councilmember Howard, to go into Executive Session at 8:40 p.m., to discuss for Legal Advice – Personnel: Amendments to Sections 21-108(C)(4); 21-160(C); 21-173(C) and 17-3 to Establish Term Limits for Boards and Commissions, carried unanimously.

Motion was made by Councilmember Smith, seconded by Councilmember Middaugh, to come out of Executive Session at 9:16 p.m., carried unanimously. Mayor O’Neil noted that no votes or action were taken during Executive Session.

Motion was made by Councilmember Smith, seconded by Councilmember Howard, to adjourn at 9:16 p.m., carried unanimously.

Respectfully submitted,

Ellen Miller

November 23, 2015

A Special Meeting of Town Council was held on the above date at 5:00 pm at Town Hall, all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember

Mayor O'Neil stated the purpose of the Special Meeting was to receive information from Mr. Drake Carroll of the S.C. Forestry Commission. Mr. Carroll is the Firewise Program Field Coordinator for coastal South Carolina. He examined parts of the accreted land today with Fire Chief Stith and Administrator Benke. The S.C. Forestry Commission is available to perform a full site assessment for the Town, if desired.

Mr. Carroll stated that Firewise is a nationally recognized program. Its focus is to protect home communities and structures from damage due to wildfire. Firewise principles start at the home with landscaping and construction.

Today the main item observed were the wax myrtles, which are prevalent on the island, as well as South Carolina. From a Firewise standpoint, wax myrtles are the leading cause of volatile fire behavior in the wildland setting.

One point of Firewise is defensible space. Defensible space is the space between your home and the wildland, where fire can be introduced to that area and not generate enough heat to cause a problem or damage to the home. The recommended defensible space for a home is 30 feet. This defensible space can be manicured lawn or it can also be forested land, but only for the overstory. The low to mid-story such as wax myrtles generates the extreme fire behavior. The Firewise program was kick-started by the Horry County wildfire of 2009. Homes were burnt due to ignition from embers in the flower beds around those homes over a mile ahead of the flame front.

Sullivan's Island has similar fuels, but different. There are wax myrtles, but not pine trees for fuel. Even without the pine trees and straw, the oak leaf litter can act as the starting agent just like pine straw. There is good defensible space along the beach front in most parts. From a fuel mitigation standpoint, it is recommended that the low and intermediate fuels which generate the extreme fire behavior, such as wax myrtles, be removed as much as possible, or trimmed from the ground up at least three or four feet. The area of thick wax myrtles could be cut and thinned. Also, vegetation walls should be removed or trimmed from the ground. The Town should reduce or eliminate grasses and low

growth on beach paths and away from wooden boardwalks; and prune all trees along beach paths so that lowest branches are 6 to 10 feet in height. Many trees on private property and all trees in the accreted land could be pruned so that the lowest branches are 6 to 10 feet in height.

Motion was made by Councilmember Clark, seconded by Councilmember Church, to adjourn at 5:56 p.m., carried unanimously.

Respectfully submitted,

Ellen Miller

DRAFT

November 30, 2015

A Special Meeting of Town Council was held on the above date at 5:00 p.m. at Holy Cross Episcopal Church, all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 5:02 p.m. and stated the press and public had been duly notified. There were approximately 50 members in the audience. The purpose of the meeting was for Town Council to discuss the transition zone of the management plan for the protected land. Public comment would be allowed, time permitting, with the meeting to end at 7:00 p.m. Mayor O'Neil expressed appreciation to the staff at Holy Cross Church for the use of their facility.

Mayor O'Neil started the meeting on a sad note announcing the death of long-time resident and former Councilman Red Wood. He continued that more would be said about Mr. Wood at future meetings, but he was a wonderful role model and example by being reasonable, fair, and always trying to strike a balance. Mayor O'Neil asked the audience to stand for a moment of silence in honor of Mr. Wood.

Mayor O'Neil stated the main focus of this meeting was the transition zone. The public was given opportunity to address Council at the last meeting; however, public comment would only be taken tonight if time permitted, as tonight will concentrate on Council's discussion.

Mayor O'Neil stated the Principles for Management of the Accreted Land Plan was approved by Council on December 15, 2009. The management plan may include a transition or edge band that abuts privately held properties that would be managed differently from, and more aggressively than, the usually much deeper seaward balance of the accreted land. It should be managed to further the following objectives where appropriate: provision of buffer from unwanted wildlife, minimization of potential fire hazard, enhancement of public safety, enhancement of breezes, enhancement of possible sight-lines to the property seaward of the band. The management of this land has been discussed in detail since that time. There was also a vote in May 2014 when a majority of that Council set the depth of the transition zone as 100 feet. It was not stated what would take place in that 100 feet. That is where the plan currently

stands. He continued that two items need to be considered simultaneously: the depth of the transition zone and what to do within that transition zone. He asked each member of Council to briefly share their thoughts regarding this.

Councilmember Clark – The accreted land is critical to our environment and to our protection. We need to have a balance between the ecosystem and human habitat, and to follow the direction as established in the principles.

Councilmember Church – She liked the basic goals that were set, and supports having a transition zone that varies in depth. Removing some of the undergrowth in the transition zone would help with wildlife, fire hazards, and public safety.

Councilmember Smith – He advocates for a common ground that is arrived at through reviewing the previous work done before this Council. The 100 foot zone should have heavy manipulation closer to the residences, and less manipulation further away. In general, decisions should be based on scientific fact and real concern.

Councilmember Langley – The transition should vary in depth depending on the area. Wax Myrtles should not be next to houses.

Councilmember Middaugh – The same manipulation should not be done throughout the entire depth of the transition zone. She has written a proposal to present to Council later in the meeting if time allows.

Councilmember Howard – To make progress, compromise needs to be kept in mind. The depth of the zone should vary with the development of the natural scape in that area. The general principles of 2009 provide a good foundation to work from.

Mayor O'Neil – The management of the accreted land is a complicated issue, with many aspects to the issue. He introduced Zoning Administrator Joe Henderson, who presented information regarding the tree survey data. This data is a survey of every tree in the protected land of six inches or greater in diameter at breast height. He gave visual examples of these trees in a 40-foot and 100-foot transition zone.

Mayor O'Neil asked Administrator Andy Benke to explain the regulatory issues for the transition zone. Mr. Benke stated there are four regulatory agencies that will review this plan before it can be implemented. Two at the State level will review: Department of Health and Environmental Control (DHEC)'s area of focus is generally protection of beach or dune vegetation. Department of Natural Resources (DNR)'s area of focus is management and protection of wildlife and enhancement of wildlife. Two at the Federal level will review: the Department of Interior or U.S. Fish and Wildlife's main concern is adverse effects on very specific species under the Endangered Species Act. The U.S. Army Corps of Engineers is concerned about the manipulation of the land or vegetation that might have an adverse impact on the delineated wetlands. DHEC, DNR and US Fish and Wildlife have joint meetings to review projects such as this. They will review the transition zone separately, but no activity can take place until the agencies review the entire plan. Also, the Town has its contractual obligation to the Lowcountry Open Land Trust.

Councilmember Middaugh stated she proposed a uniform depth of 100 feet, but the first 40 feet would have heavier manipulation.

Councilmember Clark - The difficulty with having varying depths based on what is in front of the transition is that that land is changing every day. Where you have open grassland now you may have a forest there years later. That would be a transition zone adjustment. Secondly, how can one owner have this done to the transition zone, and his neighbor doesn't have that opportunity because of Council's decision. The transition zone needs to be more manipulated, more open, breezy, safer, with a view; and it doesn't necessarily have to be different in each area.

Councilmember Howard – A singular zone would be simpler in the long run, but there is obviously different development stages of growth that should be considered.

Councilmember Smith - We need to pay attention to how a maritime forest develops. We should keep the long view in mind as one zone and a whole beachfront, and allow certain amounts of management within a transition zone island-wide. Over time, the portion of the island that has not accreted as much will eventually accrete. For the first 5-20 years one area may look more heavily manipulated, but ultimately, 50 years down the road it should take on the same characteristic as the other areas.

Councilmember Church - She said good points have been made, and she will continue to review as she has not made a decision.

Councilmember Langley - She believes 45 feet of a transition zone to heavily manipulate is enough.

Mayor O'Neil - The land will always be changing and the plan should not attempt to freeze anything. The problem with doing the same thing island-wide is the limiting factor in terms of manipulation is going to be where it is most heavily forested.

Councilmember Smith - If you allow heavy manipulation in the deeper accreted land, it would residents that abut to an established maritime forest something that is already available to residents of areas that are not as established. He suggested looking at the trees to protect not based on the diameter of the tree.

Councilmember Middaugh briefly summarized her proposal. She proposed a transition zone of 100 feet from the private property line seaward to 10 feet, but will consist of two differently managed bands within the 100 feet. From 0-40 feet: Heavily manipulated. Preserve trees of 6 inches diameter and larger. Remove underbrush and shrubs including wax myrtles. If consider removing trees of less than 6" diameter, a site plan would be needed. The purpose of the site plan is to identify small trees of desirable species that seldom reach 6" diameter at maturity. From 40-100 feet: Thin vegetation to provide a transition to the protected land beyond. All trees would remain except those on the non-invasive species list. The underbrush would be removed. In areas adjacent to forested areas, all shrubs, including wax myrtles, would be

removed. In areas adjacent to maritime grassland and maritime shrubland, wax myrtles and other maritime shrubs would be thinned to 1/3 of current coverage.

Mayor O'Neil stated this plan was a great starting point to begin discussion, even if the result is totally different. He asked Councilmembers for comments.

Councilmember Clark – This is a good starting point, but greatly differs from the transition zone discussion in April 2014 which in each area the management strategy is to remove all species except trees protected pursuant to Tree Commission's list of protected species and Palmetto trees. Therefore instead of removing all but the protected trees, this proposal preserves all trees 6" diameter and larger.

Councilmember Church agreed the proposed plan was a good starting point, and liked that the 40 feet was based on the buffer between homes, and that the removal of the underbrush, shrubs and wax myrtles provides protection from wildlife and fires.

Councilmember Smith believed it was a good first step. He liked being able to heavily manipulate an area, but the tree species instead of diameter should be considered.

Councilmember Langley liked the plan, and that it considers the area 10 - 20 years from now.

Councilmember Howard believed it was a good solid base, but would like to compare it to the 2009 plan. In addition to what trees should be removed, it needs to be considered how those trees will be removed.

Mayor O'Neil stated it was good to have a concrete plan to consider and use to move forward. He expressed concern about the site plan for trees smaller than 6" diameter would become complicated and time consuming.

Motion was made by Councilmember Middaugh, seconded by Councilmember Church, that four sources be used as a starting point for the next meeting on management plan for the protected land: The proposed compromise plan prepared by Councilmember Middaugh; the LUNR Committee Plan from April 11, 2014; the motion that Council approved on May 20, 2014; and the Proposed Management Plan Draft 3A from November 2009, carried by a vote of 6-1, with Councilmember Clark opposed.

Mayor O'Neil stated there was time to hear a few public comments.

Sarah Diaz, project leader for the Sullivan's Island Bird Banding and Environmental Education Program, stated to consider the importance of the understory in the transition zone as a food source for the birds.

Tim Reese, 305 Station 20, stated to focus on the species of trees, not the size. The areas are different, and it needs to be looked at as a long-term plan, not just the transition zone.

Bill Craver, 2702 I on Avenue, stated he was concerned that every house on the island was in danger from a fire in the accreted land, as the forestry representative reported that fire embers can travel one and one-half miles. Also, all residents of the island are paying for what is done or not done in the accreted land, and should be able to use all of the land.

Norman Khoury, 1728 Iron Avenue, stated this is a good start; but to be careful as he believes the area could be over-manipulated to the point where it will not come back in the future.

Madeleine McGee, 2211 Iron Avenue, encouraged Council to consider a ratio of transition zone to the amount of land; as well as ways to increase the use of the land; policies to use landscape types as such as dune lines and swales to design when things begin and end; policies on consistent treatment of the right-of way; and to allow property owners to maintain their edge of the transition zone.

Motion was made by Councilmember Clark, seconded by Councilmember Langley, to adjourn at 7:01 p.m., carried unanimously.

Respectfully submitted,

Ellen Miller

DRAFT

ORDINANCE NO. 2015-10

AN ORDINANCE TO AMEND SECTIONS 5 Definitions, 5-76, 5-77, 5-78, 5-80 and 5-81 OF THE ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND

WHEREAS, the Legislature of the State of South Carolina has delegated to and the Town of Sullivan's Island has accepted the responsibility of adopting regulations designed to promote the public health, safety and general welfare of its citizenry; and

WHEREAS, the Town of Sullivan's Island has identified flood hazard areas subject to periodic water inundation resulting in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief and impairment of the tax base, all of which adversely affect the public health, safety and general welfare; and

WHEREAS, the Town of Sullivan's Island has adopted ordinances to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas; and

WHEREAS, the objective of such ordinances are to protect human life and health; minimize expenditure of public money for costly flood control projects; minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public; minimize prolonged business interruptions; minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, street and bridges located in floodplains; and to help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize flood blight areas; and to ensure that potential home buyers are notified that property is in a flood area;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE TOWN COUNCIL IN MEETING DULY ASSEMBLED that Sections Definitions, 5-76, 5-77, 5-78, 5-80 and 5-81 of Chapter 5 of the Town of Sullivan's Island Code of Ordinances is hereby amended to read as follows:

DEFINITIONS

Accessory Structures: Structures that are typically located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Accessory structures should be designed to have minimal flood damage potential. An accessory structure may be allowed without a principal building on the property if the accessory structure meets the requirements of Sec 21-138 or other sections of the Zoning ordinance. Examples of Accessory Structures are storage sheds, garages, gazebos, pole sheds, open dock structures.

Freeboard: A safety factor usually expressed in feet above flood level or Base Flood Elevation to minimize flood damage.

Primary Frontal Dune: A continuous or nearly continuous mound or ridge of sand with relatively steep seaward and landward slopes immediately landward of and adjacent to the beach.

SEC 5-76. Designation of Flood Damage Prevention Ordinance Administrator

The Chief Building Inspector or his/her designee is hereby appointed to administer and implement the provisions of this ordinance.

Old Sec. 5-76. Designation of Zoning Administrator.

The Zoning Administrator is hereby appointed to administer and implement the provisions of this ordinance.

Sec. 5-77. Permit procedures.

Application for a Building Permit shall be made to the *Building Inspector/Zoning Administrator* on forms furnished by him or her prior to any development activities, and may include, but not be limited to, the following plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill, storage of materials or equipment, drainage facilities, and the location of the foregoing. Specifically, the following information is required:

A. Application Stage.

1. Elevation in relation to mean sea level of the proposed lowest floor (including

basement) of all buildings;

2. Elevation in relation to mean sea level to which any non-residential building will be flood-proofed;

3. Certificate from a registered professional engineer or architect that the non-residential flood-proofed building will meet the flood-proofing criteria in Div. 5, Section 5-81 (B);

4. Description of the extent to which any watercourse will be altered or relocated as result of proposed development and;

B. Construction stage.

1. Provide a floor elevation or flood-proofing certification after the lowest floor is completed, or instances where the building is subject to the regulations applicable to Coastal High Hazard Areas, after placement of the horizontal structural members of the lowest floor. Upon placement of the lowest floor, or flood-proofing by whatever construction means, or upon placement of the horizontal structural members of the lowest floor, whichever is applicable, it shall be the duty of the permit holder to submit to the *Zoning* Administrator a certification of the elevation of the lowest floor, flood-proofed elevation, or the elevation of the lowest portion of the horizontal structural members of the lowest floor, whichever is applicable, as built, in relation to mean sea level. Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by same. When flood-proofing is utilized for a particular building, said certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. Any work undertaken prior to submission of the certification shall be at the permit holder's risk. The *Zoning* Administrator shall review the floor elevation survey data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further progressive work being permitted to proceed. Failure to submit the survey or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.

Below paragraph 2 and 3 in italics is a new section requiring documents at the end of construction.

2. *At the end of construction and prior to issuance of a certificate of occupancy an as built elevation certificate and/or flood proofing certificate, an as-built design certificate and an as-built breakaway wall certificate must be provided. Said certification shall be prepared by or under the direct supervision of a registered land surveyor and/or professional engineer and certified by same. When flood-proofing is utilized for a particular building, said certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. Any work undertaken prior to submission of the certification shall be at the permit holder's risk. The Administrator shall review the floor elevation survey data and all*

- design certificates submitted. Deficiencies detected shall be corrected immediately by the owner or contractor prior to occupancy of the structure.*
3. *Also prior to occupancy of a dwelling unit a non-conversion agreement must be signed, notarized and submitted to the Administrator for recording with the deed to the property. This agreement will allow yearly inspection of the area below Base Flood for compliance with the Flood Damage Prevention Ordinance of the Town of Sullivan's Island.*

Sec. 5-78. Duties and responsibilities of the *Zoning* Administrator.

Duties of the *Zoning* Administrator shall include, but not be limited to:

- A. Review all building permit applications to assure that the permit requirements of this ordinance have been satisfied;
- B. Requirement of Federal and/or State permits. Review proposed development to assure that all necessary permits have been received from those government agencies from which approval is required by Federal or State law including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33, U.S.C. 1334. (11-16-10)
- C. Notify adjacent communities and the SCDNR-Land, Water and Conservation Division prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency. (11-16-10)
- D. Assure that maintenance is provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is not diminished.
- E. Verify and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved buildings, in accordance with Div. 4, Section 5-77 (B).
- F. Verify and record the actual elevation (in relation to mean sea level) to which the new or substantially improved buildings have been flood-proofed, in accordance with Div. 4, Section 5-77 (B).
- G. In Coastal Hazard Areas, certification shall be obtained from a registered professional engineer or architect that the building is designed and securely anchored to adequately anchored pilings or columns in order to withstand velocity waters and hurricane wave wash.
- H. In Coastal High Hazard Areas, the *Zoning* Administrator shall review plans for adequacy of breakaway walls in accordance with Div. 5, Section 5-81 (E) (8).
- I. When flood-proofing is utilized for a particular building, the *Zoning*

Administrator shall obtain certification from a registered professional engineer or architect, in accordance with Div. 5, Section 5-81 (B).

J. Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the *Zoning* Administrator shall make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.

K. When base flood elevation data or floodway data have not been provided in accordance with Division 3, Section 5-69, then the *Zoning* Administrator shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source, in order to administer the provisions of Div. 5.

AGENCY CHANGE FROM COASTAL COUNCIL TO SCDHEC/OCRM

New Sec 5-80 K: Any alteration, reconstruction or improvement to a building seaward of SCDHEC/OCRM 40 year setback line or within SCDHEC/OCRM critical area shall satisfy SCDHEC/OCRM regulations governing such activity.

Old Sec 5-80 K. Any alteration, reconstruction, repair, reconstruction or improvements to a building seaward of the SCCC 40-year setback line shall satisfy SCCC regulations governing such activities. (1-21-92)

FREEBOARD IN AE ZONE

Sec 5-81 A: Residential Construction. New construction or substantial improvement of any structure (or manufactured home) shall have the lowest floor including basement elevated not lower than one foot above the minimum base flood elevation requirement.

FREEBOARD IN VE ZONE

Sec 5-81 E 2: All buildings shall be elevated so that the bottom of the lowest horizontal structural member (excluding piles or columns) is located no lower than one foot above the Base Flood Elevation.

SEC 5-81 (F): STANDARDS FOR ACCESSORY STRUCTURES.

1. A detached accessory structure of \$3,000 or less is allowed to be placed in the Zone A or AE if the following criteria is met:

- a. Accessory structures are to be completely open structures or must be limited to 200 square feet of enclosed space.
 - b. Accessory structures shall be designed to have a minimal flood damage potential.
 - c. Accessory structures shall be constructed and placed on the site so as to offer the minimum resistance to flood waters.
 - d. Accessory structures shall be firmly anchored to prevent flotation, collapse and lateral movement of the structure. Tie down system must be designed to meet the requirements of the currently adopted International Building Code.
 - e. Service equipment such as electrical or water supply must be minimal and designed to prohibit the accumulation of flood waters from entering or accumulating in the equipment. Sanitary sewer lines are prohibited from entering the structure.
 - f. Openings to relieve hydrostatic pressure during a flood shall be provided one foot above grade and the entire vent must be located below the Base Flood Elevation. Venting shall comply with Sec. 5-81 C 1.
 - g. Accessory structures shall be built with flood resistant materials in accordance with FEMA Technical Bulletin 2 with a rating of class 4 or 5.
2. A detached accessory structure or garage of more than \$3,000 to be placed in Zone A or AE must comply with the requirements as outlined in FEMA's Technical Bulletin 7-93 wet flood proofing requirements or be elevated or dry flood proofed.
 3. A detached accessory structure or garage placed in the VE flood zone must be built with the lowest horizontal structural member placed one foot above Base Flood Elevation. The structure must be designed and finished construction certified, by a design professional. All walls below lowest horizontal structural member must be of a breakaway design and have hydrostatic vents installed as required by Sec. 5-81 C 1. An Elevation Certificate must be provided at the placement of the lowest structural member and at the end of construction. All materials below Base Flood must be Class 4 or 5 as defined in FEMA Technical Bulletin 2.

The remaining sections of Section 5 shall remain the same.

THE ORDINANCE SHALL BE EFFECTIVE IMMEDIATELY UPON RATIFICATION.

Patrick M. O'Neil, Mayor

Ellen Miller, Town Clerk

APPROVED AS TO FORM:

Lawrence Dodds, Town Attorney

First Reading:

Second Reading and Ratification:

Ordinance 2015-07

**ORDINANCE TO AMEND SECTION 2-27, ADMINISTRATION, OF THE
ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND**

WHEREAS, the Town Council finds that it is in the best interest of the Town to expand the procedure for the passage of Ordinances; and,

WHEREAS, the Town Council further finds that it is in the best interest of the Town to provide ample time for consideration and input during the introduction or amendment to ordinances by increasing the requirement of two readings to three readings and therefore, Section 2-27, Administration, of the Town's Ordinances should be amended to effect the same.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL IN MEETING DULY ASSEMBLED,

That Section 2-27 shall be amended in its entirety to read as follows:

Sec. 2-27. Procedure for Enactment of Town Ordinances

A. Form and procedures. Every proposed Town ordinance shall be introduced in writing and in the form required for final adoption. (See Section 2-28). All ordinances shall be read three times on at least two separate days with at least six days between two of the readings.

B. First reading. The first reading of a Town ordinance shall be for information. Amendments and discussion at first reading are not permissible unless requested by of at least two Council members present. Otherwise, upon an affirmative vote by the majority of Council present and duly assembled, ordinances shall be read by title only.

C. Second reading. The second reading of an ordinance shall be by title only and shall be for the purpose of passing the same to have the full force of the law. Discussions, amendments, and motions are appropriate at this time and shall be made prior to second reading. Upon an affirmative vote of a majority of Council present and duly assembled, the second reading shall be read by title only.

D. Third reading. The third reading of an ordinance shall be held at the next meeting of Council, unless the Council present unanimously votes to have the third reading immediately following the second reading. Discussions, amendments and motions shall be allowed prior to the third reading only upon an affirmative vote by the majority of Council present and duly assembled. The third reading of an ordinance shall be by title only and shall be for the purpose of passing the same to have the full force of the law.

E. Signing, sealing and delivering. After an ordinance shall have received its third reading, it shall be signed by the Mayor or the Mayor ProTem or the Presiding Officer and attested to by the Clerk or in his/her absence, the Town Administrator, affixed with the seal of the municipality of the Town and placed in the Town's Book of Ordinances by the Clerk.

This Ordinance shall take effect immediately upon its ratification.

Patrick M. O'Neil, Mayor

ATTEST:

Ellen Miller, Town Clerk

First Reading:
Second Reading:
Third Reading:
Ratification:

Ordinance 2015-11

**ORDINANCE TO AMEND SECTION 2-27, ADMINISTRATION, OF THE
ORDINANCES FOR THE TOWN OF SULLIVAN'S ISLAND**

WHEREAS, the Town Council finds that it is in the best interest of the Town to expand the procedure for the passage of Ordinances; and,

WHEREAS, the Town Council further finds that it is in the best interest of the Town to provide ample time for consideration and input during the introduction or amendment to ordinances by increasing the requirement of two readings to three readings and therefore, Section 2-27, Administration, of the Town's Ordinances should be amended to effect the same.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL IN MEETING DULY ASSEMBLED,

That Section 2-27 shall be amended in its entirety to read as follows:

Sec. 2-27. Procedure for Enactment of Town Ordinances

A. *Form and procedures.* Only the Mayor, a Council Member or a Council Committee may introduce a proposed ordinance. Every proposed Town ordinance shall be introduced in writing and in the form required for final adoption. (See Section 2-28). All ordinances shall be read three times on at least two separate days with at least six days between two of the readings. All ordinances may be read by title only.

B. *First reading.* The first reading of a Town ordinance shall be for information purposes. Discussions and motions to amend at first reading are permissible if requested by at least two Council members present. Upon an affirmative vote by the majority of Council present and duly assembled, the ordinance shall be read.

C. *Second reading.* The second reading of an ordinance shall be for the purpose of passing the same to have the full force of the law. Discussions and motions to amend are permissible at this time and shall be made prior to second reading. Upon an affirmative vote of a majority of Council present and duly assembled, the ordinance shall be read.

D. *Third reading.* The third reading of an ordinance shall be held at the next meeting of Council, unless the Council present unanimously votes to have the third reading immediately following the second reading. Discussions and motions to amend are permissible prior to the third reading if requested by at least two Council Members present. Upon an affirmative vote for third reading by the majority of Council present and duly assembled, the ordinance shall be read for the purpose of passing the same to have the full force of the law.

E. *Ratification.* After an ordinance shall have received its third reading, it shall be signed by the Mayor, or the Mayor ProTem or the Presiding Officer and attested to by the Clerk or in his/her absence, the Town Administrator, affixed with the seal of the municipality of the Town, and placed in the Town's Book of Ordinances by the Clerk.

This Ordinance shall take effect immediately upon its ratification.

Patrick M. O'Neil, Mayor

ATTEST:

Ellen Miller, Town Clerk

**First Reading:
Second Reading:
Third Reading:
Ratification:**

**FINANCE
COUNCIL MEETING
December 15, 2015**

**Chairman Mayor Pat O'Neil
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

I. Matters for Action by Council

II. Matters for Discussion by Council

A. November Financial Report

III. New Matters Presented to Council

IV. Matters Pending By Council

**Finance
Points of Interest
October 2015**

Revenue

1. Building permit and business license revenue received as of October 31st is approximately twice as much as received this time last year. The Town has received close to 69% of the projected revenue for building permits as of October 31st. Construction is also driving business license revenue.
2. Water and Sewer revenue remained strong through October.

Expenditures

1. The cost of the relocation and operation of the temporary Town Hall as of October 2015 was \$395,000. The cost of the temporary Town Hall is approximately \$4,000 per month.
2. The Town paid approximately \$87,500 during October as progress payments for the new Town Hall. Transfers are being made from the 2014 GO Bond Money Market account into the Operating account as construction payments are made.

Other

1. The Operating cash balance in the General Fund was approximately \$877,000. Most likely, the balance will continue to decrease during November and start to increase in December when the Town starts to receive property tax revenue.

**October 31, 2015
Cash & Investment Balances**

CHECKING ACCOUNTS	\$ 8,329,738.59
MONEY MARKET - 2014 GO BOND FUNDS	2,551,282.80
SC LOCAL GOVERNMENT INVESTMENT POOL	204,426.94
INVESTMENTS	150,023.88
CASH ON HAND	<u>600.00</u>

TOTAL CASH & INVESTMENTS: \$ 11,236,072.21

Unassigned:

Operating	\$ 877,214.00
2014 GO Bond Funds	2,551,282.80
Land Sale Proceeds	3,720,635.50
Capital Improvements Reserve	414,500.00
Emergency Reserve	1,075,000.00

Assigned:

William Bradley Memorial Fund	20,000.00
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Committed:

-

Restricted:

County Accommodations Tax Funds - County Deputies	70,085.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	451.84
Victim's Rights Fund	<u>67,046.58</u>

Total Cash & Investment Accounts \$ 8,831,333.97

PETTY CASH:

Petty Cash	<u>\$ 400.00</u>
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TOTAL GENERAL FUND \$ 8,831,733.97

Operating	\$ 272,367.18
SRF - Debt Service Retirement	90,792.97
SRF - Debt Service Reserve Fund	7,542.32
Capital Improvement Fund Sewer	107,876.53
Sewer Depreciation Fund	<u>36,362.88</u>

Total Sewer Fund \$ 424,148.91

Operating	\$	792,092.49
Capital Improvement Fund Water		187,109.81
CWS CIP Improvements Fund		355,197.97
Water Depreciation Fund		46,167.97
Petty Cash		200.00
Total Water Fund		\$ 1,380,768.24
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Unreserved	\$	471,349.85
Total Hospitality Tax Fund - Restricted		\$ 471,349.85
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Unreserved	\$	73,217.81
Total Local Accommodations Tax Fund -		\$ 73,217.81
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Tree Bank Fund - Committed	\$	54,853.43
Total Tree Fund		\$ 54,853.43
TOTAL CASH & INVESTMENTS:		\$ 11,236,072.21
<hr/>		
1% Firemen's Fund - First Federal Money Market	\$	217,617.68
Total 1% FIREMEN'S FUND		\$ 217,617.68

**Investment Income
Month Ended October 31, 2015 and YTD**

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	0.4006%	74.14	243.77
South State Bank Money Market	0.20%	863.83	3,706.71
South State Bank MM - Bond	0.20%	270.08	1,191.49
South State Investment Services	0.01%	<u>1.33</u>	<u>5.10</u>
		<u>\$ 1,209.38</u>	<u>\$ 5,147.07</u>

Interest Earned by Fund

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 930.74	\$ 4,027.24
Sewer Fund	70.36	290.52
Water Fund	145.20	570.05
State A-Tax Funds	-	-
Local A-Tax Funds	7.70	31.59
Hospitality Tax Fund	49.58	204.23
Tree Fund	<u>5.80</u>	<u>23.44</u>
Total Earned	<u>\$ 1,209.38</u>	<u>\$ 5,147.07</u>

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 3000 3000					
Revenue					
10-3000-1000 PROCEEDS FROM CAPITAL LE	55,000.00	0.00	0.00	55,000.00	100
10-3000-3300 INTEREST EARNED	6,000.00	1,256.87	4,353.37	1,646.63	27
10-3000-6000 POLICE ACCIDENT REPORTS	200.00	0.00	45.00	155.00	78
10-3000-8000 TRANSFER FROM WATER FUND	200,000.00	0.00	0.00	200,000.00	100
10-3000-9100 LICENSES	683,000.00	43,081.40	138,228.68	544,771.32	80
10-3000-9110 DOG PERMITS	75,000.00	2,076.00	13,937.00	61,063.00	81
10-3000-9120 BOAT PERMITS	0.00	0.00	15.00	-15.00	0
10-3000-9130 BD. OF ZONING APPEALS APP	2,000.00	220.00	440.00	1,560.00	78
10-3000-9140 DESIGN REVIEW BOARD FEES	11,000.00	2,295.00	5,662.00	5,338.00	49
10-3000-9150 PLANNING COMMISSION FEES	1,000.00	0.00	250.00	750.00	75
10-3000-9300 BUILDING PERMITS	250,000.00	54,710.96	171,903.02	78,096.98	31
10-3000-9350 TRIMMING & PRUNING INCOME	10,250.00	0.00	0.00	10,250.00	100
10-3000-9400 PROPERTY TAXES - OPERATING	1,970,000.00	0.00	17,205.62	1,952,794.38	99
10-3000-9401 PROPERTY TAX REVENUE - GENERAL	304,700.00	0.00	0.00	304,700.00	100
10-3000-9410 HOMESTEAD EXEMPT REFUND	10,000.00	0.00	0.00	10,000.00	100
10-3000-9510 FINES COLL - RECORDER	50,000.00	-4,202.84	22,709.83	27,290.17	55
10-3000-9600 FEE SIMPLE TITLES	0.00	25.00	25.00	-25.00	0
10-3000-9690 AID TO SUBDIVISIONS	35,000.00	64.76	9,220.00	25,780.00	74
10-3000-9710 VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	8,000.00	100
10-3000-9750 BEVERAGE TEMP. PERMITS	24,000.00	0.00	0.00	24,000.00	100
10-3000-9760 FRANCHISE FEES - CELL TOWER	45,100.00	0.00	11,553.99	33,546.01	74
10-3000-9765 FRANCHISE FEES - OTHER	430,000.00	3,851.33	29,449.32	400,550.68	93
10-3000-9770 STATE ACCOMMODATIONS TAX	26,000.00	0.00	12,072.36	13,927.64	54
10-3000-9778 TRANSFER LOCAL A-TAX	30,000.00	2,500.00	10,000.00	20,000.00	67
10-3000-9779 TRANSFER FROM HOSP. TAX	320,000.00	26,667.00	107,667.00	212,333.00	66
10-3000-9780 L.O.S.T. PROP. ROLLBACK	130,000.00	11,242.13	37,218.60	92,781.40	71
10-3000-9781 L.O.S.T. REVENUE FUND	82,000.00	7,596.25	26,729.65	55,270.35	67
10-3000-9900 MISCELLANEOUS INCOME	205,000.00	1,324.44	60,270.98	144,729.02	71
10-3000-9901 PROCEEDS-SALES OF ASSETS	4,000.00	0.00	0.00	4,000.00	100
Function: Function: 3000 3000					
Total Revenue	4,967,250.00	152,708.30	678,956.42	4,288,293.58	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 11 SEWER FUND					
Revenue					
11-3000-2000 TRANSFER FR. DEPRECIATION	102,500.00	0.00	0.00	102,500.00	100
11-3000-3300 INTEREST EARNED	1,000.00	112.43	332.59	667.41	67
11-3000-4110 SEWER SERVICE CHARGES	886,965.75	71,830.59	341,685.65	545,280.10	61
11-3000-4111 PENALTIES	5,500.00	0.00	870.00	4,630.00	84
11-3000-4112 ADMINISTRATIVE ACCOUNT 1	1,300.00	150.00	1,070.00	230.00	18
11-3000-4500 SERVICE CALLS	500.00	0.00	0.00	500.00	100
11-3000-4600 INSPECTION FEES	1,500.00	100.00	500.00	1,000.00	67
11-3000-4900 MISCELLANEOUS	200.00	0.00	0.00	200.00	100
11-3000-9200 TRANSFER FROM GENERAL F	125,000.00	0.00	0.00	125,000.00	100
Fund: Fund: 11 SEWER FUND					
Total Revenue	1,124,465.75	72,193.02	344,458.24	780,007.51	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 12 WATER FUND					
Revenue					
12-3000-2000 TRANSFER FR. DEPRECIATION	120,000.00	0.00	0.00	120,000.00	100
12-3000-3300 INTEREST EARNED	2,000.00	145.20	570.05	1,429.95	71
12-3000-4110 WATER SALES	992,454.30	80,801.67	408,510.60	583,943.70	59
12-3000-4111 PENALTIES	5,500.00	910.00	1,775.14	3,724.86	68
12-3000-4112 ADMINISTRATIVE ACCOUNT	8,000.00	800.00	2,480.00	5,520.00	69
12-3000-4114 HYDRANT METER PERMITS	200.00	0.00	250.00	-50.00	-25
12-3000-4300 METER CONNECT & RENEWA	7,000.00	2,090.00	24,509.00	-17,509.00	-250
12-3000-4400 METER REPAIRS	500.00	0.00	0.00	500.00	100
12-3000-4500 SERVICE CALLS	500.00	60.00	180.00	320.00	64
12-3000-4600 INSPECTION FEES	250.00	0.00	0.00	250.00	100
12-3000-4610 BACKFLOW TESTING	700.00	200.00	480.00	220.00	31
12-3000-4900 MISCELLANEOUS	100.00	0.00	18,630.00	-18,530.00	-18,530
Fund: Fund: 12 WATER FUND					
Total Revenue	1,137,204.30	85,006.87	457,384.79	679,819.51	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	REMAINING BALANCE	PCT
Fund: 13 HOSPITALITY TAX					
Revenue					
13-3000-3300 INTEREST EARNED	0.00	49.58	204.23	-204.23	0
13-3000-9779 HOSPITALITY TAX	0.00	41,626.47	176,049.56	-176,049.56	0
Fund: Fund: 13 HOSPITALITY TAX					
Total Revenue	0.00	41,676.05	176,253.79	-176,253.79	0.00
Fund: 17 LOCAL A-TAX					
Revenue					
17-3000-3300 INTEREST EARNED	0.00	7.70	31.59	-31.59	0
17-3000-9777 2% COUNTY A-TAX	0.00	0.00	5,862.87	-5,862.87	0
17-3000-9778 1% LOCAL A-TAX	0.00	3,035.42	12,526.68	-12,526.68	0
Fund: Fund: 17 LOCAL A-TAX					
Total Revenue	0.00	3,043.12	18,421.14	-18,421.14	0.00
Fund: 19 TREE FUND					
Revenue					
19-3000-3300 TREE FUND INTEREST	0.00	5.80	23.44	-23.44	0
19-3000-9310 TREE PERMITS	0.00	0.00	513.00	-513.00	0
Fund: Fund: 19 TREE FUND					
Total Revenue	0.00	5.80	536.44	-536.44	0.00
Report Total Revenue	0.00	44,724.97	195,211.37	0.00	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	REMAINING BALANCE	PCT
Function: 5000 FIRE DEPARTMENT					
Expenditure					
10-5000-0100 SALARIES & WAGES	580,000.00	74,880.97	217,038.17	362,961.83	63
10-5000-0200 FD PRT SOCIAL SECURITY	43,000.00	5,534.65	15,804.96	27,195.04	63
10-5000-0210 FD PRT HEALTH INSURANCE	90,000.00	7,389.95	26,829.53	63,170.47	70
10-5000-0220 FD PRT POL OFF RETIREMENT	82,000.00	9,841.07	29,499.72	52,500.28	64
10-5000-0300 FD GAS & OIL	12,000.00	551.08	3,185.99	8,814.01	73
10-5000-0310 FD DIESEL	6,500.00	148.70	1,359.74	5,140.26	79
10-5000-0400 FD VEHICLE REPAIRS	20,000.00	5,244.59	7,008.61	12,991.39	65
10-5000-0600 FD SUPPLIES & MATERIALS	20,000.00	3,644.97	9,484.27	10,515.73	53
10-5000-0700 FD TELEPHONE	10,000.00	500.74	2,000.60	7,999.40	80
10-5000-0800 CO. WIDE RADIO SYSTEM	18,000.00	0.00	9,576.50	8,423.50	47
10-5000-0900 FD POWER & LIGHTS	11,000.00	755.46	3,713.54	7,286.46	66
10-5000-1000 FD INSURANCE	55,000.00	8,447.97	20,749.88	34,250.12	62
10-5000-1200 FD SYSTEM REPAIRS & MAIN	11,000.00	58.00	1,054.28	9,945.72	90
10-5000-1203 UNIFORMS & CLOTHING	10,000.00	0.00	0.00	10,000.00	100
10-5000-1300 FD DUES & CERTIF FEES	1,000.00	0.00	0.00	1,000.00	100
10-5000-1400 FD TRAINING & SEMINARS	9,500.00	2,960.56	4,663.06	4,836.94	51
10-5000-3000 FD MISCELLANEOUS EXPENS	8,500.00	0.00	1,297.48	7,202.52	85
10-5000-3100 FD PROPERTY & EQUIP PURCI	0.00	1,318.62	3,642.77	-3,642.77	0
10-5000-3101 FD - DEBT FUNDED EQUIPMEI	30,000.00	0.00	48,016.00	-18,016.00	-60
10-5000-3102 FD-CAPITAL LEASE PRINCIPA	45,745.00	0.00	30,633.76	15,111.24	33
10-5000-3110 PROP & EQUIP < \$5000	7,500.00	0.00	0.00	7,500.00	100
10-5000-3120 FD BUILDING REPAIRS	10,000.00	0.00	0.00	10,000.00	100
10-5000-3200 FD DISPATCHING SERVICES	22,500.00	1,832.00	7,328.00	15,172.00	67
Function: Function: 5000 FIRE DEPARTMENT					
Total Expenditure	1,103,245.00	123,109.33	442,886.86	660,358.14	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 6000 POLICE DEPARTMENT					
Expenditure					
10-6000-0100 PD SALARIES & WAGES	495,000.00	53,824.23	171,530.15	323,469.85	65
10-6000-0200 PD PRT SOCIAL SECURITY	37,000.00	3,932.80	12,382.97	24,617.03	67
10-6000-0210 PD PRT HEALTH INS	73,000.00	6,103.88	23,767.48	49,232.52	67
10-6000-0220 PD PRT POL OFF RETIRE	66,000.00	7,299.67	22,595.70	43,404.30	66
10-6000-0250 COUNTY SHERIFF DEPUTIES	40,000.00	0.00	12,125.00	27,875.00	70
10-6000-0300 PD GAS & OIL	35,000.00	1,820.17	8,520.39	26,479.61	76
10-6000-0320 PD DIESEL FUEL	1,200.00	0.00	85.60	1,114.40	93
10-6000-0400 PD VEHICLE REPAIR & MAINT	12,000.00	2,868.49	4,721.51	7,278.49	61
10-6000-0600 PD SUPPLIES & MATERIALS	12,000.00	419.36	1,887.90	10,112.10	84
10-6000-0700 PD TELEPHONE	9,500.00	653.39	2,683.71	6,816.29	72
10-6000-0800 CO. WIDE RADIO SYSTEM	16,700.00	0.00	9,348.50	7,351.50	44
10-6000-0900 PD POWER & LIGHTS	4,200.00	279.02	1,409.18	2,790.82	66
10-6000-1000 PD INSURANCE	44,000.00	7,463.13	19,180.52	24,819.48	56
10-6000-1200 PD SYSTEM REPAIR & MAINT	8,000.00	837.10	1,627.31	6,372.69	80
10-6000-1203 UNIFORMS & CLOTHING	8,000.00	0.00	324.40	7,675.60	96
10-6000-1300 PD DUES & CERTIF FEES	500.00	0.00	0.00	500.00	100
10-6000-1400 PD TRAINING & SEMINARS	6,000.00	499.63	499.63	5,500.37	92
10-6000-3000 PD MISCELLANEOUS EXPENS	1,000.00	0.00	0.00	1,000.00	100
10-6000-3102 PD-CAPITAL LEASE PRINCIPA	55,382.00	0.00	56,122.04	-740.04	-1
10-6000-3110 PROP & EQUIP < \$5000	7,000.00	0.00	0.00	7,000.00	100
10-6000-3200 PD DISPATCHING SERVICES	22,500.00	1,832.00	7,328.00	15,172.00	67
Function: Function: 6000 POLICE DEPARTMENT					
Total Expenditure	953,982.00	87,832.87	356,139.99	597,842.01	63.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 7000 MAINTENANCE					
Expenditure					
10-7000-0100 MD SALARIES & WAGES	172,000.00	15,092.39	51,005.49	120,994.51	70
10-7000-0200 MD PRT SOCIAL SECURITY	13,000.00	1,129.21	3,803.24	9,196.76	71
10-7000-0210 MD PRT HEALTH INSURANCE	25,000.00	1,341.40	5,365.60	19,634.40	79
10-7000-0220 MD PRT S. C. RETIREMENT	15,000.00	1,673.55	5,073.71	9,926.29	66
10-7000-0300 MD VEHICLE GAS & OIL	12,000.00	500.80	2,679.05	9,320.95	78
10-7000-0310 MD DIESEL FUEL	3,500.00	39.85	716.69	2,783.31	80
10-7000-0400 MD VEHICLE REPAIRS	7,500.00	0.00	0.00	7,500.00	100
10-7000-0600 MD SUPPLIES & MATERIALS	20,000.00	1,729.02	6,806.25	13,193.75	66
10-7000-0700 TELEPHONE	660.00	55.00	220.00	440.00	67
10-7000-0900 MD POWER & ELECTRICITY	40,000.00	3,148.37	12,591.34	27,408.66	69
10-7000-1000 MD INSURANCE	18,000.00	2,370.43	5,907.72	12,092.28	67
10-7000-1200 MD SYSTEMS REPAIRS & MAI	15,000.00	7,520.00	10,619.62	4,380.38	29
10-7000-1203 UNIFORMS & CLOTHING	3,000.00	320.05	320.05	2,679.95	89
10-7000-3000 MD MISCELLANEOUS EXPENS	1,000.00	0.00	0.00	1,000.00	100
10-7000-3100 MD PROP & EQUIP PURCHASE	0.00	0.00	9,950.00	-9,950.00	0
10-7000-3101 MD-DEBT FUNDED EQUIPME	25,000.00	0.00	0.00	25,000.00	100
10-7000-3102 MD-CAPITAL LEASE PRINCIP	7,917.00	0.00	7,916.29	0.71	0
10-7000-3400 MD GARBAGE DISPOSAL CON	197,000.00	14,093.30	56,973.20	140,026.80	71
10-7000-3500 CAUSEWAY MAINTENANCE	2,000.00	0.00	0.00	2,000.00	100
10-7000-3600 CONTAINER SERVICING	11,000.00	0.00	840.54	10,159.46	92
10-7000-3700 BEACH PATH MAINTENANCE	50,000.00	0.00	1,173.60	48,826.40	98
Function: Function: 7000 MAINTENANCE					
Total Expenditure	638,577.00	49,013.37	181,962.39	456,614.61	72.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 8000 RECREATION					
Expenditure					
10-8000-0900 RD POWER & LIGHTS	7,500.00	643.73	2,818.96	4,681.04	62
10-8000-1000 RD INSURANCE	4,300.00	395.86	1,583.44	2,716.56	63
10-8000-1300 RD RECREATION AREA MAIN	15,000.00	2,390.72	6,853.42	8,146.58	54
10-8000-1400 SPECIAL EVENTS	25,000.00	0.00	5,940.33	19,059.67	76
10-8000-3100 RD PROPERTY & EQUIP PURCH	120,000.00	660.55	56,312.15	63,687.85	53
Function: Function: 8000 RECREATION					
Total Expenditure	171,800.00	4,090.86	73,508.30	98,291.70	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	REMAINING BALANCE	PCT
Function: 9000 ADMIN					
Expenditure					
10-9000-0100 AD SALARIES & WAGES	421,000.00	50,001.06	149,035.87	271,964.13	65
10-9000-0200 AD PRT SOCIAL SECURITY	33,000.00	3,962.69	11,957.55	21,042.45	64
10-9000-0210 AD PRT HEALTH INSURANCE	47,000.00	5,054.00	22,041.76	24,958.24	53
10-9000-0220 AD PRT S. C. RETIREMENT	47,000.00	5,832.28	17,368.25	29,631.75	63
10-9000-0600 AD OFFICE SUPPLIES	24,000.00	2,098.74	11,647.40	12,352.60	51
10-9000-0610 AD TRAVEL - RECORDER	700.00	0.00	0.00	700.00	100
10-9000-0620 AD SUPPLIES - RECORDER	1,000.00	0.00	0.00	1,000.00	100
10-9000-0700 AD TELEPHONE	17,000.00	1,225.39	7,265.19	9,734.81	57
10-9000-0900 AD POWER & LIGHTS	9,000.00	544.54	3,459.84	5,540.16	62
10-9000-1000 AD INSURANCE	66,000.00	9,332.62	31,533.47	34,466.53	52
10-9000-1200 AD SYSTEMS REPAIR & MAIN	40,000.00	17,212.00	33,656.38	6,343.62	16
10-9000-1300 AD DUES & CERTIF FEES	4,500.00	993.28	1,508.28	2,991.72	66
10-9000-1400 AD TRAINING & SEMINARS	6,000.00	2,002.99	3,701.27	2,298.73	38
10-9000-1800 AD PROFESSIONAL SERVICES	90,000.00	7,850.00	12,276.52	77,723.48	86
10-9000-1840 PLANNING EXPENSE	1,000.00	0.00	0.00	1,000.00	100
10-9000-1870 COUNCIL EXPENSES	6,000.00	93.58	124.77	5,875.23	98
10-9000-1880 GENERAL ADVERTISING EXPI	10,000.00	1,444.00	3,259.52	6,740.48	67
10-9000-1900 AD LEGAL & ACCOUNTING	100,000.00	14,756.25	56,878.08	43,121.92	43
10-9000-1910 ACCRETED LAND - LAWSUIT	70,000.00	0.00	30,193.08	39,806.92	57
10-9000-1920 ACCRETED LAND MANAGEM	0.00	750.00	1,608.49	-1,608.49	0
10-9000-3000 AD MISCELLANEOUS EXPENS	20,000.00	3,888.73	9,041.84	10,958.16	55
10-9000-3105 CAPITAL PROJECT	0.00	87,501.24	648,674.17	-648,674.17	0
10-9000-3110 PROP & EQUIP < \$5000	7,000.00	5,230.46	5,230.46	1,769.54	25
10-9000-3130 TOWN HALL RELOCATION EX	50,000.00	2,650.86	16,239.14	33,760.86	68
10-9000-4000 VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	8,000.00	100
10-9000-5000 WATER BOND REPAYMENT	200,000.00	0.00	189,862.75	10,137.25	5
10-9000-6000 2014 GO BOND DEBT SERVICE	428,800.00	0.00	37,720.00	391,080.00	91
10-9000-9000 FUND BALANCE REPLENISHM	80,546.00	0.00	0.00	80,546.00	100
Function: Function: 9000 ADMIN					
Total Expenditure	1,787,546.00	222,424.71	1,304,284.08	483,261.92	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 9500 BUILDING					
Expenditure					
10-9500-0100 BD SALARIES & WAGES	202,000.00	24,239.40	69,236.34	132,763.66	66
10-9500-0200 BD PRT SOCIAL SECURITY	16,000.00	1,808.80	5,114.43	10,885.57	68
10-9500-0210 BD PRT HEALTH INSURANCE	25,000.00	3,611.88	7,223.76	17,776.24	71
10-9500-0220 BD PRT S.C. RETIREMENT	25,000.00	2,844.66	8,303.61	16,696.39	67
10-9500-0300 BD GAS & OIL	2,600.00	0.00	260.32	2,339.68	90
10-9500-0600 BD OFFICE SUPPLIES	3,000.00	0.00	139.81	2,860.19	95
10-9500-0630 BD SUPPLIES BLDG INSPECT	2,000.00	0.00	0.00	2,000.00	100
10-9500-0700 BD TELEPHONE	4,000.00	285.15	988.74	3,011.26	75
10-9500-0900 BD POWER & LIGHTS	1,000.00	35.78	200.97	799.03	80
10-9500-1000 BD INSURANCE	1,000.00	-1,752.49	213.80	786.20	79
10-9500-1200 BD SYSTEMS REPAIRS & MAI	3,000.00	0.00	0.00	3,000.00	100
10-9500-1300 BD DUES & CERTIF FEES	2,000.00	0.00	0.00	2,000.00	100
10-9500-1400 BD TRAINING & SEMINARS	3,000.00	120.00	120.00	2,880.00	96
10-9500-1820 BZA EXPENSES	2,000.00	46.56	454.85	1,545.15	77
10-9500-1830 DRB EXPENSES	5,000.00	742.38	2,354.70	2,645.30	53
10-9500-1850 TREE COMMISSION	1,500.00	0.00	17.50	1,482.50	99
10-9500-2500 TRIMMING & PRUNING EXP.	9,000.00	0.00	0.00	9,000.00	100
10-9500-3000 BD MISCELLANEOUS	0.00	0.00	56.10	-56.10	0
10-9500-3110 PROP & EQUIP < \$5000	5,000.00	0.00	0.00	5,000.00	100
Function: Function: 9500 BUILDING					
Total Expenditure	312,100.00	31,982.12	94,684.93	217,415.07	70.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND

CURRENT PERIOD: 10/01/2015 TO 10/31/2015

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	REMAINING BALANCE	PCT
Fund: 11 SEWER FUND					
Expenditure					
11-4000-0100 SALARIES & WAGES	174,282.54	20,782.62	58,176.90	116,105.64	67
11-4000-0200 PRT - SOCIAL SECURITY	13,332.62	1,502.56	4,152.24	9,180.38	69
11-4000-0210 PRT - HEALTH INSURANCE	28,368.63	1,956.32	7,720.56	20,648.07	73
11-4000-0220 PRT - S C RETIREMENT	18,412.53	2,298.56	6,273.73	12,138.80	66
11-4000-0300 GAS & OIL - VEHICLES	7,000.00	292.43	1,783.86	5,216.14	75
11-4000-0310 DIESEL FUEL	3,300.00	0.00	1,926.56	1,373.44	42
11-4000-0320 DIESEL EQUIPMENT	5,000.00	0.00	1,883.53	3,116.47	62
11-4000-0400 REPAIRS - VEHICLES	5,000.00	0.00	28.71	4,971.29	99
11-4000-0600 SUPPLIES & MATERIALS	10,000.00	684.48	2,511.15	7,488.85	75
11-4000-0610 TOOLS	2,000.00	0.00	109.95	1,890.05	95
11-4000-0620 OFFICE SUPPLIES	8,700.00	311.25	1,981.44	6,718.56	77
11-4000-0630 LAB SUPPLIES	3,700.00	1,357.71	4,508.03	-808.03	-22
11-4000-0700 TELEPHONE	5,600.00	437.28	2,036.24	3,563.76	64
11-4000-0900 POWER & ELECTRICITY	58,000.00	5,686.33	21,373.40	36,626.60	63
11-4000-1000 INSURANCE	19,000.00	2,763.06	7,813.28	11,186.72	59
11-4000-1200 SYSTEMS REPAIRS & MAINT	60,000.00	2,903.93	8,197.52	51,802.48	86
11-4000-1201 SLUDGE DISPOSAL	50,000.00	5,300.71	7,039.63	42,960.37	86
11-4000-1202 GRIT DISPOSAL	1,400.00	117.13	402.45	997.55	71
11-4000-1203 UNIFORMS & CLOTHING	1,500.00	0.00	346.42	1,153.58	77
11-4000-1210 CAPITAL IMPROVEMENTS	374,500.00	22,626.72	79,138.74	295,361.26	79
11-4000-1300 DUES & CERTIFICATION	8,000.00	1,330.00	2,837.00	5,163.00	65
11-4000-1400 TRAINING & SEMINARS	5,000.00	53.08	53.08	4,946.92	99
11-4000-1900 PROF SERVICES - AUDIT	5,000.00	0.00	5,000.00	0.00	0
11-4000-2000 PROFESSIONAL - ENGINEERN	15,000.00	690.00	690.00	14,310.00	95
11-4000-3000 MISCELLANEOUS	1,124.82	417.73	417.73	707.09	63
11-4000-3100 PROP & EQUIPMENT PURCHA:	31,000.00	650.24	3,838.87	27,161.13	88
11-4000-3500 ADMIN OF SEWER BOND	72,000.00	1,185.25	32,157.75	39,842.25	55
11-4000-3510 LEASE PAYMENTS	29,568.98	0.00	35,349.39	-5,780.41	-20
11-4000-3600 WASTEWATER ANAL - LAB SV	9,000.00	1,830.00	4,478.33	4,521.67	50
11-4000-3700 CHEMICALS	11,000.00	1,714.16	6,038.01	4,961.99	45
11-4000-4000 SRF - SEWER LINE REHAB	0.00	0.00	284,085.97	-284,085.97	0
11-9000-0100 ADMIN SALARIES	42,095.10	5,561.77	16,604.02	25,491.08	61
11-9000-0200 PRT - SOCIAL SECURITY	3,220.28	420.89	1,253.15	1,967.13	61
11-9000-0210 PRT - HEALTH INSURANCE	3,771.88	329.79	1,319.14	2,452.74	65
11-9000-0220 PRT - S C RETIREMENT	4,588.37	615.12	1,836.38	2,751.99	60
11-9000-9000 REVENUE OVER/(UNDER) EXI	35,000.00	0.00	0.00	35,000.00	100
Fund: Fund: 11 SEWER FUND					
Total Expenditure	1,124,465.75	83,819.12	613,363.16	511,102.59	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND
BUDGET REPORT BY FUND
CURRENT PERIOD: 10/01/2015 TO 10/31/2015**

IDEAL REMAINING PERCENT: 67 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	REMAINING BALANCE	PCT
Fund: 12 WATER FUND					
Expenditure					
12-4000-0100 SALARIES AND WAGES	174,282.54	19,634.19	57,028.37	117,254.17	67
12-4000-0200 PRT - SOCIAL SECURITY	13,332.62	1,414.71	4,064.38	9,268.24	70
12-4000-0210 PRT - HEALTH INSURANCE	28,368.63	1,956.32	7,720.56	20,648.07	73
12-4000-0220 PRT - S C RETIREMENT	18,412.53	2,171.54	6,146.71	12,265.82	67
12-4000-0300 GAS & OIL - VEHICLES	7,000.00	292.44	1,783.88	5,216.12	75
12-4000-0310 DIESEL - VEHICLES	3,300.00	0.00	0.00	3,300.00	100
12-4000-0320 DIESEL EQUIP. REPAIRS & MA	2,000.00	0.00	1,883.52	116.48	6
12-4000-0400 REPAIRS - VEHICLES	5,000.00	0.00	48.71	4,951.29	99
12-4000-0600 SUPPLIES & MATERIALS	10,000.00	584.72	6,275.45	3,724.55	37
12-4000-0610 TOOLS	1,500.00	1,377.50	1,612.70	-112.70	-8
12-4000-0620 OFFICE SUPPLIES	8,700.00	364.94	1,999.04	6,700.96	77
12-4000-0630 LAB SUPPLIES	2,200.00	7.87	921.71	1,278.29	58
12-4000-0700 TELEPHONE	5,600.00	437.29	2,036.26	3,563.74	64
12-4000-0900 POWER & ELECTRICITY	3,500.00	298.98	1,180.89	2,319.11	66
12-4000-1000 INSURANCE	17,000.00	2,543.10	6,933.41	10,066.59	59
12-4000-1200 SYSTEMS REPAIRS & MAIN.	38,000.00	1,310.44	13,031.70	24,968.30	66
12-4000-1203 UNIFORMS & CLOTHING	1,500.00	0.00	346.42	1,153.58	77
12-4000-1210 CAPITAL IMPROVEMENTS	182,500.00	962.97	22,913.98	159,586.02	87
12-4000-1300 DUES & CERTIFICATION	9,000.00	499.00	4,854.00	4,146.00	46
12-4000-1400 TRAINING & SEMINARS	4,500.00	53.08	728.08	3,771.92	84
12-4000-1900 PROFESSIONAL SER.- AUDIT	5,000.00	0.00	5,000.00	0.00	0
12-4000-2000 PROFESSIONAL-ENGINEERING	35,000.00	2,699.50	2,699.50	32,300.50	92
12-4000-3000 MISCELLANEOUS	1,564.35	383.75	383.75	1,180.60	75
12-4000-3100 PROP & EQUIPMENT PURCHA:	11,000.00	151.85	3,340.48	7,659.52	70
12-4000-3500 TRANSFER TO GF - BOND PM1	198,500.00	0.00	0.00	198,500.00	100
12-4000-3510 LEASE PAYMENTS	29,568.00	0.00	39,183.94	-9,615.94	-33
12-4000-3600 WATER ANALYSIS	1,200.00	0.00	0.00	1,200.00	100
12-4000-3700 CHEMICALS	8,000.00	2,317.92	2,317.92	5,682.08	71
12-4000-3900 H2O PAYMENT OPERATION	123,000.00	10,757.12	56,188.16	66,811.84	54
12-4000-4000 CPW IMPROVEMENTS	73,000.00	0.00	0.00	73,000.00	100
12-9000-0100 ADMINISTRATION SALARIES	42,095.10	5,561.79	16,604.08	25,491.02	61
12-9000-0200 PRT-SOCIAL SECURITY	3,220.28	420.90	1,253.10	1,967.18	61
12-9000-0210 PRT - HEALTH INSURANCE	3,771.88	329.78	1,319.14	2,452.74	65
12-9000-0220 PRT - SC RETIREMENT	4,588.37	615.15	1,836.47	2,751.90	60
12-9000-9000 REVENUE OVER/(UNDER) EXI	62,000.00	0.00	0.00	62,000.00	100
Fund: Fund: 12 WATER FUND					
Total Expenditure	1,137,204.30	57,146.85	271,636.31	865,567.99	0.00

**TOWN HALL CONSTRUCTION PROJECT
October 31, 2015**

Surveying and Architectural Costs

Thomas & Hutton Engineering - Survey of Area	\$ 4,733.21
Terracon Consultants, Inc.	13,956.00
URS Corporation	16,068.78
Hill Construction	12,529.84
Creech & Associates	<u>385,905.24</u>
Total Engineering & Architectural Costs	\$ <u>433,193.07</u>

Construction Costs

Hill Construction	623,157.53
Eadies Construction Co, Inc	123,608.00
Chandler Constr. Services	<u>3,700.00</u>
Total Construction Costs	\$ <u>750,465.53</u>

TOTAL TOWN HALL CONSTRUCTION PROJECT **\$ 1,183,658.60**

**Town Hall Expenses - Relocation & Operation
As of October 31, 2015**

Land Preparation and Trailer Set-up Expenses:	\$ 138,892.81
Sewer Tank Expenses:	69,784.28
Trailer Lease	118,573.84
Consultants	26,361.00
Miscellaneous Expenses:	<u>41,800.58</u>
	<u>\$ 395,412.51</u>

**ADMINISTRATION
COUNCIL MEETING
December 15, 2015**

**Chairman Mark Howard
Members Sarah Church and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

I. Matters for Action by Council

A. None

II. Matters for Discussion by Council

- A. "Establishing Procedures" to be held for final legal review/consideration
- B. Discussion of possible modification to uniform terms of service for Board and Commission seats

III. New Matters Presented to Council

A. Personnel

1. Personnel Report

B. Holiday office closure and Town services

Town Hall offices will close on the following dates:

12Noon December 23, 2015; December 24-25 and 28, 2015

12Noon December 31, 2015; January 1, 2016

All offices will reopen for regular business at 8AM on Tuesday, December 29, 2015 and Monday, January 4, 2016

Essential services will continue through the holidays and those departments will remain fully staffed.

Emergencies: 9-1-1 Non-emergencies: (843) 743-7200

No change to garbage collection schedules. Charleston County curbside recycling Wednesday, December 23, 2015

IV. Matters Pending Further Action by Council

A. Archiving Old Records

A vendor has been retained to digitize and archive Town documents. Work will be conducted in the near future.

B. Town Communications Plan

Staff is developing an RFP for a municipal website, anticipating release for bid within a month. Audio/video technical requirements have been identified and incorporated in the new Town Hall/Police Station project, with the goal of improving public communications.



PERSONNEL REPORT December 2015

Activity as of Friday, December 11, 2015

HIRINGS/RESIGNATIONS: N/A

CURRENT OPENINGS:

General Administration: None
Water & Sewer: None
Maintenance: Laborer (FT)
Police Department: None
Fire Department: None

PERSONAL DAY HOLIDAY/VACATIONS:

Department Heads: Greg Gress – Dec 2-7 (Wed-Mon)
Town Hall Staff: Lisa Darrow – Dec 2 (Wed); 18-23 (Fri-Wed); 29-31 (Tues-Thurs)
Joe Henderson – Dec 30-31 (Wed-Thurs)
Kat Kenyon – Dec 18 (Fri-afternoon only)
Courtney Liles – Dec 29-31 (Tues-Thurs)
Maria LoRusso – Dec 11-16 (Fri-Wed)
Ellen Miller – Dec 3 (Thurs); 11 (Fri) and 31 (Thurs)
Mary Poole – Dec 18-21 (Fri-Mon)

TOWN HOLIDAYS:

Town Hall offices close for two holidays in December and January:

Christmas – Thursday – Monday, December 24-28, 2015

All Town offices re-open at 8AM on Tuesday, December 29, 2015

New Year's - Friday, January 1, 2016

All Town offices re-open at 8AM on Monday, January 4, 2016

Essential services continue and those departments remain fully staffed

Emergencies: 9-1-1

Non-emergencies: (843) 743-7200

TRASH COLLECTION: Town follows regular schedules

Household: Tuesdays (December 29th & January 5th)

Yard/Bulk Debris: Wednesdays (December 30th & January 6th)

Recycling Collection: Wednesday, December 23rd

NOTE: No municipal court is held in December



HOLIDAY NOTICE

Town offices will be closed for the holidays as follows:

Christmas Holiday

Thursday-Monday

December 24, 25 & 28, 2015

New Year's Holiday

Friday

January 1, 2016

All essential services will remain available and those departments will be fully staffed.

Emergency? Dial 9-1-1.

County Non-emergency: (843) 743-7200

Police Administration: (843) 883-3931

Fire Administration: (843) 883-9944

Holiday Garbage Collection Regular Schedule

Household Garbage

December 29th & January 5th (Tuesdays)

Bulk Trash/Debris

December 30th & January 6th (Wednesdays)

Please remember that all trash must be placed in roll-out carts. On the date of collection, roll-out carts should be placed on the curb by 7:00 a.m. and removed by 7:00 p.m.

Charleston County Recycling – Curbside collection

December 23rd (Wednesday)



**WATER AND SEWER AGENDA
COUNCIL MEETING
December 15, 2015**

Committee Chair: Susan Middaugh

Committee Members: Mark Howard, Bachman Smith

Committee Charge: All matters relating to the Water and Sewer Department and Systems.

Monthly Report from Mr. Gress:

I. Matters for Action by Council

None

II. Matters for Discussion by Council

1. Update on Phase II Planning

III. New Matters Presented to Council

1. W&S Committee meeting is scheduled for Thursday, January 7, 8:30 AM

IV. Pending Items

1. FEMA Grant Review
2. Pre-Disaster Mitigation Grant for Submersible Pumps
3. Improvements to fencing at the Water Treatment Site



Town of Sullivan's Island Water & Sewer Department

843-883-5748

ggress@sullivansisland-sc.com



December 14, 2015

Ms. Melanie Hall
Compliance Officer
Water Pollution Enforcement Section
2600 Bull Street
Columbia, SC 29201

Dear Ms. Hall,

The Discharge monitoring report for the period from November 1, 2015 to November 30, 2015 is enclosed. Should you have any questions, please contact me at (843)-883-5748.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gress".

Greg Gress
Water & Sewer Manager
Town of Sullivan's Island

PERMITTEE NAME/ADDRESS:
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052	001 1
PERMIT NUMBER	DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

MONITORING PERIOD

19 TR

FINAL LIMITS

LOCATION: AT 2051 GULL DRIVE

YEAR	MO	DAY	TO	YEAR	MO	DAY
15	11	01		15	11	30

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00300 LAB ID: 10005 Dissolved Oxygen MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	6.8	*****	*****		0	01/01	GR
	PERMIT REQUIREMENT	*****	*****	****	4.0 INST MIN	*****	*****	MG/L		01/01	GR
00310 LAB ID: 10122 BOD - 5 DAY (20 DEGREES C) MLOC=1	SAMPLE MEASUREMENT	15	22		*****	2	2		0	01/07	24
	PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24
00530 LAB ID: 10005 Total Suspended Solids (TSS) MLOC=1	SAMPLE MEASUREMENT	26	59		*****	3	5		0	01/07	24
	PERMIT REQUIREMENT	143 MO AVG	215 WKLY AVG	LBS/DAY	*****	30 MO AVG	45 WKLY AVG	MG/L		01/07	24
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 NNNNNNNNNNN	SAMPLE MEASUREMENT	NA	NA		*****	NA	NA	MG/L	NA	01/07	24
	PERMIT REQUIREMENT	9 MO AVG	14 WKLY AVG	LBS/DAY	*****	1.8 MO AVG	2.7 WKLY AVG			01/07	24
00610 LAB ID: 10122 Ammonia-Nitrogen Total as N MLOC=1 YNNNNNNNNNN	SAMPLE MEASUREMENT	0.8	1.1		*****	0.1	0.1		0	NA	NA
	PERMIT REQUIREMENT	16 MO AVG	24 WKLY AVG	LBS/DAY	*****	3.3 MO AVG	4.95 WKLY AVG	MG/L		01/07	24
50050 LAB ID: 10005 Flow in Conduit or Thru Treatment Plant MLOC=1	SAMPLE MEASUREMENT	0.88	1.15		*****	*****	*****	****	0	01/01	CN
	PERMIT REQUIREMENT	REPORT MO AVG	REPORT WKLY AVG	MGD	*****	*****	*****	****		01/01	CN
50060 LAB ID: 10005 Total Residual Chlorine MLOC=1	SAMPLE MEASUREMENT	*****	*****	*****	*****	0.00	0.00		0	01/01	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	0.035 MO AVG	0.061 DAILY MX	MG/L		01/07	GR
NAME / TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					TELEPHONE		DATE		
Patrick O'Neil							843-883-3198		15 12 14		
Mayor							Area Code NUMBER		YEAR MO DAY		
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					843-883-3198		15 12 14		

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS:
 NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052	001 1
PERMIT NUMBER	DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

MONITORING PERIOD

19 TR

FINAL LIMITS

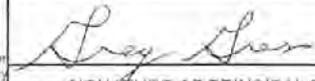
LOCATION: AT 2051 GULL DRIVE

YEAR MO DAY	TO	YEAR MO DAY
15 11 01		15 11 30

DMR VALID: 08/01/2013-07/31/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX.	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=O	SAMPLE MEASUREMENT	*****	*****	*****	*****	10	23		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	501 DAILY MX	# PER 100ML		01/07	GR
51040 LAB ID: 10122 E. COLI (MPN/100ML) MLOC=P	SAMPLE MEASUREMENT	*****	*****	*****	*****	NA	NA		NA	NA	NA
	PERMIT REQUIREMENT	*****	*****	****	*****	35 30DAVGEO	800 DAILY MX	# PER 100ML		01/07	GR
74055 LAB ID: 10005 Fecal Coliform General MLOC= 1	SAMPLE MEASUREMENT	*****	*****	*****	*****	7.2	33.0		0	01/07	GR
	PERMIT REQUIREMENT	*****	*****	****	*****	REPORT 30 DAVGEO	REPORT DAILY MX	# PER 100ML		01/07	GR
81010 LAB ID: 10005 BOD, 5-DAY Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	97%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
81011 LAB ID: 10005 Solids, Suspended Percent Removal MLOC=K	SAMPLE MEASUREMENT	*****	*****	*****	*****	98%	*****		0	01/30	CA
	PERMIT REQUIREMENT	*****	*****	****	*****	85 MO AV MN	*****	PER- CENT		01/30	CA
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME / TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	TELEPHONE	DATE	
Patrick O'Neil		 SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	843-883-3198	15 12 14
Mayor			Area Code NUMBER	YEAR MO DAY
TYPED OR PRINTED				

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

Permit limits are based on an average design flow of 0.57 MGD. MLOC O, P=See permit conditions. "Conditional Monitoring Not Required" under specific circumstances. 24-Hr. reporting required when FC daily max. exceeds 43/100 ml, per part II.L.5.a of the permit

PERMITTEE NAME/ADDRESS: (Include Facility Name/Location if different)

NAME: SULLIVAN'S ISLAND TOWN OF
 ADDRESS: P.O. BOX 427
 SULLIVAN'S ISLAND, SC 29482

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

SC0020052
 PERMIT NUMBER

001 2
 DISCHARGE NUMBER

MINOR

FACILITY: SULLIVAN'S ISLAND WWTF

MONITORING PERIOD

19 TR

INTERIM LIMITS

LOCATION: AT 2051 GULL DRIVE

FROM 15 | 11 | 01 TO 15 | 11 | 30

DMR VALID: 08/01/2013-06/30/2018

NOTE: Read instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
00400 LAB ID: 10005	SAMPLE MEASUREMENT	*****	*****	*****	7.2	*****	8.0		0	01/01	GR
PH Standard Units MLOC=1	PERMIT REQUIREMENT	*****	*****	****	6.0 MINIMUM	*****	8.5 MAXIMUM	SU		01/01	GR
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME / TITLE PRINCIPAL EXECUTIVE OFFICER
Patrick O'Neil
 Mayor
 TYPED OR PRINTED

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Greg Gress
 SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT

TELEPHONE: 843-883-3198
 DATE: 15 | 12 | 14

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

**PUBLIC SAFETY
COUNCIL MEETING**

December 15, 2015

**Chairman Chauncey Clark
Members Pat O'Neil and Sarah Church**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

Monthly Report by Chiefs Howard and Stith

- I. Matters for Action by Council**

- II. Matters for Discussion by Council**
 - A. Managed Parking — Staff update on managed parking plan

- III. New Matters Presented to Council**

- IV. Matters Pending Further Action By Council**

**RECREATION
COUNCIL MEETING
December 15, 2015**

**Chairwoman Sarah Church
Members Rita Langley and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

I. Matters for Action by Council

II. Matters for Discussion by Council

1. Drainage and Erosion Study for the Mound – Review of scope of work prepared by staff
2. Bamboo on the Mound – consideration of removal of some of the bamboo
3. Island Club — Update on request for estimates on basic repairs and some improvements.
4. Battery Gadsden Cultural Center – update on improvements to facility

III. New Matters Presented to Council

1. Farmer's Market – Consideration of options for liability insurance for vendors and general update on progress organizing a spring 2016 trial-run market.
2. Trees in the Park – Pllanting of trees between the Water & Sewage plant and the adjacent neighbors to provide visual and sound buffer.

IV. Matters Pending Further Action by Council

1. Park Waste and Recycle Containers — The Park Foundation is proposing a weather proof and aesthetic enhanced container for the waste and recycle 95 gallon rolling bins. (awaiting further information from the Park Foundation)

**PUBLIC FACILITIES
COUNCIL MEETING**

December 15, 2015

Chairman Bachman Smith IV

Members Chauncey Clark and Mark Howard

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; storm water management; and energy and resource conservation programs.

Monthly Construction Report Presented by Mr. Robinson (if needed).

Town Hall construction update by C. Clark.

**I. Matters pending discussion in Committee
(may include items currently for discussion by Council)**

- A. Station 17 Street Water Plant surrounding fence — From W&S budget next year. Should the fence be 6' or 8' (coordinate with W&S)
- B. Planning for public facilities and historic structure aesthetic improvements to grounds and the need for a Budget line item (next year)
- C. Review of Space Needs Reports from all departments (11/2/2015)
- D. Non-functioning Sta. 18 pump station and related storm water issues (12/7/2015)

II. Matters for Action by Council

- A. Flood Damage Prevention ordinance- text amendment, (2nd reading)

III. Matters for Discussion by Council

- A. Identify potential projects to submit for funding through the City of Charleston FY 2017 Transportation Sales Tax (12/7/2015)

IV. New Matters Presented to Council

- A. Art wall/display in Town Hall that is dedicated for art and can be rotated

V. Matters Pending Further Action by Council

(other than mention these will not be discussed until additional info is received)

- A. Landscape and enhancement to the Island entrance (12/7/2015)

VI. Recently Resolved (these items will remain for one full month after resolution)

- A. Customized brick sales for installation around the flagpole and to pay for/offset the cost of the flagpole. Delivery date must be by 3/1/2016.

**LAND USE AND NATURAL RESOURCES
COUNCIL MEETING**

December 15, 2015

**Chairman Rita Langley
Members Chauncey Clark and Pat O'Neil**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land

**Monthly Zoning Report Presented by Mr. Henderson
Monthly Boards and Commission Reports Attached**

- I. Matters for Action by Council**

- II. Matters for Discussion by Council**
 - A. Schedule next meeting regarding Accreted Land Management Plan.

- III. New Matters Presented to Council**

- IV. Matters Pending Further Action by Council**