

**Town of Sullivan's Island  
Council Workshop**

**Monday, January 4, 2016  
6:00 p.m.**

**Town Hall, 2050-B Middle Street**

- 1. Administrator's Report**
- 2. Finance Committee**
- 3. Land Use & Natural Resources Committee**
- 4. Administration Committee**
- 5. Water & Sewer Committee**
- 6. Public Safety Committee**
- 7. Recreation Committee**
- 8. Public Facilities Committee**

## **ADMINISTRATOR'S REPORT TO TOWN COUNCIL**

**January 4, 2016**

### **I. Council Correspondence**

New Correspondence:

1. Laura Dargan, President Battery Gadsden Cultural Center Board of Directors, 12-16-15: BGCC grant application with SCDAH for structure assessment.

### **II. Construction Projects**

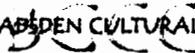
- A. Town Hall and Police Station Building – Hill Construction continues with the remainder of the above ground block work and has begun wood framing of the second floor. Selections based on the November Council discussion have been submitted to the General Contractor. The Town is awaiting pay application six from Hill Construction. The next OAC meeting will be held on 01-05-16 at 10am.

### **III. General**

- A. Rain event of October and November continue to cause flooding on the Island. Staff is attempting to coordinate a meeting with the South Carolina Department of Transportation for joint application to FEMA Pre Disaster Mitigation funds and general maintenance/repair on the stormwater collection system.
- B. Staff will be using the data provided by Stantec to complete the 2016 summer parking plan.

- C. Boardwalk repairs necessitated by October flooding at Stations 18, 22 and 25 have been completed.
- D. Boardwalk installation at the Sullivan's Island Elementary School is scheduled to begin on January 15, 2016 with a 10 day construction period.
- E. The Town Hall Brick Program has been widely advertised and is experiencing modest success.
- F. John Myers has passed the Class "D" and "C" Water Distribution certification exam in December. Human Resources will adjust his salary to scale accordingly.
- G. Attorneys Walker and Linton along with the Town Administrator will attend a mediation with the attorney for Vince Graham on January 15, 2016.
- H. The Land Use and Natural Resources Committee will meet on January 25, 2016 5pm to 7pm in the Fellowship Hall at Sunrise Presbyterian Church to continue work on the Accreted Land Management Plan.

Battery Gadsden Cultural Center  
1917 l'On Avenue  
Sullivan's Island, SC 29482  
843.801.1320  
batterygadsden@gmail.com  
www.batterygadsden.com

BATTERY GADSDEN CULTURAL CENTER  


DECEMBER 16, 2015

**Andy Benke**

2050-B Middle Street  
Sullivan's Island, SC 29482

Dear Andy,

Battery Gadsden Cultural Center (BGCC) would like to inform the Town of Sullivan's Island and its council members that it is seeking grant funding from the State Historic Preservation Office of the South Carolina Department of Archives & History (SCDAH).

In speaking with the grants supervisor at the SCDAH, I've learned that not only are we eligible but we are also a great candidate for receiving funds from the government. With your approval, BGCC would like to begin the application process which includes finding a qualified architectural engineer to perform an overall assessment of Battery Gadsden to help us determine and identify our priorities.

These funds are not guaranteed upon application but there is a great chance that we could be awarded monetary assistance that would greatly help the improvement and preservation of the structure itself as well as the advancement of the cultural center.

Warm regards,



**Laura Dargan**

PRESIDENT, BATTERY GADSDEN CULTURAL CENTER BOARD OF DIRECTORS

## Andy Benke

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**From:** Laura Dargan <lauramdargan@gmail.com>  
**Sent:** Wednesday, December 16, 2015 9:11 AM  
**To:** Andy Benke  
**Subject:** Brant Request Memo - BGCC  
**Attachments:** GrantRequestMemoBGCC.pdf

Hi Andy,

I have attached a letter explaining Battery Gadsden Cultural Center's intentions to seek grant funding from the government. As we discussed, I would like to include this in the January 4th Town Council meeting agenda.

Thanks,

Laura

## Andy Benke

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**From:** Laura Dargan <lauramdargan@gmail.com>  
**Sent:** Monday, January 04, 2016 9:01 AM  
**To:** Susan Middaugh  
**Cc:** Andy Benke  
**Subject:** Battery Gadsden Cultural Center - Historic Preservation Grant  
**Attachments:** GrantRequestMemoBGCC.pdf; sample DRAFT A-E RFQ.docx; Historic Preservation Grant Application Approval.pdf

Hi Susan and Andy!

I hope you had a great holiday and New Year!

I wanted to touch base about the Council Meeting tonight. Will you be discussing approval for our grant request? I was not planning on coming tonight but I wanted to make sure that you had all the necessary information.

Susan, on behalf of our board, will you make sure the attached information is available if there are any questions at the meeting?

I've also attached a sample qualification request form.

For the sake of time and efficiency, as I know there are many other items you need to discuss, having Susan as our spokesperson might be more effective but I am happy to come to the meeting if necessary.

Thanks,

Laura  
843.801.1320

## **Organization Name and Contact Info**

### **--DRAFT-- REQUEST FOR QUALIFICATIONS**

#### **I. INVITATION**

The (organization) invites interested architects, structural engineers (or team of design professionals including one or both) to be considered for a historic preservation planning project for the (historic property) located in City, South Carolina. [Insert contact name] will receive qualifications at ADDRESS, Charleston, SC 29ZIP, until 12:00 PM on Friday, MONTH XX, 2012. Questions should be directed to [contact] at (843) (or @email.com).

#### **II. PROJECT PURPOSE**

The (historic property) is located at (location). Brief statement of history and existing conditions.

(Organization) seeks the services of a professional or design team experienced in historic preservation to assess the existing conditions of the Bennett Rice Mill Façade and its steel support system. The selected professional or design team will produce a long-term plan to stabilize the masonry structure and its steel support system, including bid-ready plans and specifications for the proposed stabilization repairs.

The project is funded, in part, by a Historic Preservation Fund grant from the US Department of the Interior, National Park Service, administered by the SC Department of Archives and History (SCDAH). SCDAH must review and approve all proposed stabilization plans.

#### **III. SCOPE OF WORK**

The objective of this project is to produce a stabilization plan for the (historic property) that assesses the level of material deterioration of the historic structure and includes detailed plans and specifications for their long-term stabilization. The plan will: (1) document and assess the existing conditions using photographs and written descriptions, (2) include bid-ready plans and specifications for needed repairs, and (3) include detailed cost estimates for the proposed repairs.

#### **IV. STATEMENT OF QUALIFICATIONS**

Interested professionals or design teams shall provide the following information:

- 1) Brief statement of professional history including number of years of experience with projects related to historic preservation.
- 2) A minimum of three (3) examples of similar projects conducted by the professional or design team with a brief description.
- 3) Resumes of key personnel.
- 4) Statement of compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, prohibiting discrimination on the basis of race, color, national origin, disability or age in federally assisted programs.
- 5) Statement of compliance with the Debarment Certification, 43 CFR, Part 12, Section 12.510 and state that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

## **V. EVALUATION CRITERIA**

Qualifications submitted for this Request will be evaluated for relevant experience and professional qualifications.

The selected firm or design team will provide documentation of the most relevant professional experience on historic preservation projects involving historic masonry structures similar to the (historic property).

The selected firm or design team will also provide documentation that its design professional(s) has/have professional qualifications that meet, or are comparable with, the Secretary of the Interior's Standards for Historic Architecture (as published in Code of Federal Regulations, 36 CFR 61). These Standards require:

A professional degree in architecture, or a State license to practice architecture, plus one of the following:

- 1) At least one year of graduate study in architectural preservation, American architectural history, preservation planning, or closely related field; or
- 2) At least one year of full-time professional experience on historic preservation projects.

Such graduate study or experience shall include detailed investigations of historic structures, preparation of historic structures reports, and preparation of plans and specifications for preservation projects.

## **VI. ANTICIPATED PROJECT SCHEDULE (subject to change)**

MONTH, 2012

Architect selection process completed.

MONTH, 2012

Draft report completed and submitted to organization and SCDAH for review and comment not later than this date.

September 30, 2012

Final report submitted to organization and SCDAH not later than this date.

DRAFT



## Historic Preservation Grant Application Approval

### Important Information to Know

#### Sullivan's Island Town Council Meeting

January 4, 2016

Battery Gadsden Cultural Center (BGCC) is a non-profit organization, a National Register, and part of a Certified Local Government which makes it a strong candidate for a Federal Historic Preservation Grant. I believe that BGCC along with the community and the Town of Sullivan's Island all have great interest in restoring this historic structure in order to begin providing a well maintained community center for the arts. Below are important points to consider.

- Application is due on February 5<sup>th</sup>, 2016.
- Applications must include "bid-ready" plans and specifications prepared by an appropriate design official.\*
- Priorities must be identified in order of greatest need to least. That will help determine the budget that will be submitted for review. Each cost item should be justified.
- This grant program requires a 50% match from the grantee. For example, if the total project cost is \$10,000, the grantee can request grant funds of up to \$5,000. The grantee would provide the other \$5,000 (matching share). The matching share must be a cash match.\*\*
- Grantee will initially pay for 100% of the project costs. Grant funds are paid to the recipient as reimbursement.
- Applicants selected for funding should expect their projects to begin after July 1, 2016 (unless otherwise noted) and must be completed by September 30, 2016.

\*There is a qualifications request form that is required when considering design officials. They must be qualified and/or experienced in working with historical structures.

\*\*BGCC is planning on raising funds as well to help with any project costs.

If there are any other questions, please contact me at 843-801-1320. I am happy to discuss the application process in greater detail if necessary.

Thank you for your time.

Laura Dargan  
President, Battery Gadsden Cultural Center Board of Directors  
843.801.1320  
lauramdargan@gmail.com

## Andy Benke

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**From:** Andy Benke  
**Sent:** Monday, December 14, 2015 5:53 PM  
**To:** 'Laura Dargan'  
**Subject:** RE: Historic Preservation Grant - BGCC

Laura,

I have time Tuesday afternoon between 2 and 3pm; Wednesday after 1pm; Thursday and Friday just about anytime.

Can you suggest a time which might work for you?

AB

### **Andy Benke**

**Town Administrator**

**Town of Sullivan's Island**

Post Office Box 427

Sullivan's Island, SC 29482

Direct Telephone: 843-883-5726

Mobile Telephone: 843-568-8740

Facsimile: 843-883-3009

Emergency: 9-1-1

Police and Fire Dispatcher: 843-743-7200

Email address: [abenke@sullivansisland-sc.com](mailto:abenke@sullivansisland-sc.com)

Web address: [www.sullivansisland-sc.com](http://www.sullivansisland-sc.com)

 Think Green - please don't print this e-mail unless needed.

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**From:** Laura Dargan [mailto:[lauramdargan@gmail.com](mailto:lauramdargan@gmail.com)]  
**Sent:** Monday, December 14, 2015 1:36 PM  
**To:** Andy Benke <[abenke@sullivansisland-sc.com](mailto:abenke@sullivansisland-sc.com)>  
**Subject:** Re: Historic Preservation Grant - BGCC

Hi Andy!

I talked with Brad and he thinks that we are a great candidate for a grant. He also mentioned that the Town of Sullivan's Island would have to be the applicant and BGCC would be the 3rd party recipient because we are leasing from you. He went into some more details about that and I was thinking we could meet at some point soon if we decide to take this on. Here are few other points Brad and I went over:

-- We would want to identify the priorities - bathroom facilities, water damage, air quality, etc... and then have an architectural engineer come in and perform an assessment of the building and then also provide bid ready plans for the high priority items

-- If we are offered the grant, we (BGCC or the Town) would have to provide 100% of the costs up front and we would get reimbursed.

-- Application is due by February 5th

If you think this is worth discussing, let's meet to talk about the details. I am willing to do all of the application work - with you proofing before submission of course.

Thanks!

Laura

On Mon, Dec 14, 2015 at 11:05 AM, Andy Benke <[abenke@sullivansisland-sc.com](mailto:abenke@sullivansisland-sc.com)> wrote:

Good morning Laura,

That may be a great opportunity to fund improvements. When you are speaking with SC Archives & History be sure to mention that Battery Gadsden has a National Register designation. Additionally you would want to discuss you groups tax status. After a quick read of the application it appears BGCC would be an eligible recipient. However, may also want to explain to him the lease arrangement, purpose/intent of BGCC etc. to confirm if you are eligible or the Town would be a better applicant.

Regards,

Andy

**Andy Benke**

**Town Administrator**

**Town of Sullivan's Island**

Post Office Box 427

Sullivan's Island, SC 29482

Direct Telephone: [843-883-5726](tel:843-883-5726)

Mobile Telephone: [843-568-8740](tel:843-568-8740)

Facsimile: [843-883-3009](tel:843-883-3009)

Emergency: 9-1-1

Police and Fire Dispatcher: [843-743-7200](tel:843-743-7200)

## Andy Benke

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**From:** John Linton <jpl@p-tw.com>  
**Sent:** Friday, December 18, 2015 3:35 PM  
**To:** Andy Benke  
**Cc:** Trenholm Walker; Chris Morrow  
**Subject:** RE: TOSI v. Graham

They should know that the municipality will have to have any settlement approved. Prior to the mediation we will submit a summary of the case to Wills and remind him of that fact.

I just read the letter to the editor arguing that he was a strange choice for the his new position in the Haley administration. It does seem a little out of the blue that he has no experience in that area but has been appointed.

**From:** Andy Benke [mailto:abenke@sullivansisland-sc.com]  
**Sent:** Friday, December 18, 2015 1:29 PM  
**To:** John Linton <jpl@p-tw.com>  
**Cc:** Trenholm Walker <gtw@p-tw.com>; Chris Morrow <cam@p-tw.com>  
**Subject:** RE: TOSI v. Graham

Thanks John.

I would think Messrs. Wills and O'Neil understand that we need approval of Council for any agreement placed on the table.

On a related note, did you notice the editorial in this morning's P&C about the defendant?

Regards,  
Andy

**From:** John Linton [mailto:jpl@p-tw.com]  
**Sent:** Friday, December 18, 2015 1:19 PM  
**To:** Andy Benke <abenke@sullivansisland-sc.com>  
**Cc:** Trenholm Walker <gtw@p-tw.com>; Chris Morrow <cam@p-tw.com>  
**Subject:** TOSI v. Graham

Andy,

I wanted to let you know that we have secured January 15 for the mediation in the suit against Vince Graham with Tom Wills serving as the mediator.

-John

John P. Linton, Jr., Esq.  
Pratt-Thomas Walker, P.A.  
16 Charlotte Street (29403)  
P.O. Drawer 22247  
Charleston, SC 29413-2247  
e-mail: [jpl@p-tw.com](mailto:jpl@p-tw.com)  
Direct Tel: (843) 727-2252

**FINANCE  
COUNCIL WORKSHOP  
January 4, 2016**

**Chairman Mayor Pat O'Neil  
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

**A. November Financial Report**

**III. New Matters Presented to Council**

**IV. Matters Pending By Council**

Finance  
Points of Interest  
November 2015

**Revenue**

1. Building permit and business license revenue received as of November 30<sup>th</sup> is much higher than it was this time last year. The Town has received close to 76% of the projected revenue for building permits as of November 30<sup>th</sup>. Construction is also driving business license revenue.
2. Water and Sewer revenue remained strong through November.

**Expenditures**

1. The cost of the accreted land lawsuit for this fiscal year as of November 30<sup>th</sup> is \$80,185. This amount will be reimbursed to the Town through the pre-paid legal policy.
2. The cost of the relocation and operation of the temporary Town Hall as of November 2015 was \$402,000. The cost of the temporary Town Hall is approximately \$4,000 per month.
3. The Town paid approximately \$10,500 during November as progress payments for the new Town Hall. Transfers are being made from the 2014 GO Bond Money Market account into the Operating account as construction payments are made.

**Other**

1. The Operating cash balance in the General Fund was approximately \$627,000. At the end of November, the cash balance is usually at its lowest point of the fiscal year, and it will start to increase in December when the Town starts to receive property tax revenue. During a fiscal year, the lowest balance of the operating cash accounting is the approximate “cushion” the Town has for non-budgeted expenditures.

**November 30, 2015  
Cash & Investment Balances**

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|  |                        |
|--|------------------------|
| <b>CHECKING ACCOUNTS</b>                   | <b>\$ 8,153,078.93</b> |
| <b>MONEY MARKET - 2014 GO BOND FUNDS</b>   | <b>2,551,542.82</b>    |
| <b>SC LOCAL GOVERNMENT INVESTMENT POOL</b> | <b>204,499.90</b>      |
| <b>INVESTMENTS</b>                         | <b>150,025.24</b>      |
| <b>CASH ON HAND</b>                        | <b><u>600.00</u></b>   |

**TOTAL CASH & INVESTMENTS: \$ 11,059,746.89**

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**Unassigned:**

|                              |               |
|------------------------------|---------------|
| Operating                    | \$ 626,963.06 |
| 2014 GO Bond Funds           | 2,551,282.80  |
| Land Sale Proceeds           | 3,720,635.50  |
| Capital Improvements Reserve | 414,500.00    |
| Emergency Reserve            | 1,075,000.00  |

**Assigned:**

|                               |           |
|-------------------------------|-----------|
| William Bradley Memorial Fund | 20,000.00 |
|-------------------------------|-----------|

**Committed:**

-

**Restricted:**

|   |                               |
|---|-------------------------------|
| County Accommodations Tax Funds - County Deputies | 70,085.00                     |
| Land Trust Fund                                   | 35,118.25                     |
| Confederate Memorial Fund                         | 451.84                        |
| Victim's Rights Fund                              | <u>67,046.58</u>              |
| Total Cash & Investment Accounts                  | <b>\$ <u>8,581,083.03</u></b> |

**PETTY CASH:**

|            |                         |
|------------|-------------------------|
| Petty Cash | <b>\$ <u>400.00</u></b> |
|------------|-------------------------|

**TOTAL GENERAL FUND \$ 8,581,483.03**

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|                                 |                  |
|---------------------------------|------------------|
| Operating                       | \$ 291,432.05    |
| SRF - Debt Service Retirement   | 90,792.97        |
| SRF - Debt Service Reserve Fund | 15,084.58        |
| Capital Improvement Fund Sewer  | 107,876.53       |
| Sewer Depreciation Fund         | <u>36,362.88</u> |

**Total Sewer Fund \$ 450,756.04**

|  |                                |
|--|--------------------------------|
| Operating                                      | \$ 838,325.59                  |
| Capital Improvement Fund Water                 | 187,109.81                     |
| CWS CIP Improvements Fund                      | 355,197.97                     |
| Water Depreciation Fund                        | 46,167.97                      |
| Petty Cash                                     | <u>200.00</u>                  |
| <b>Total Water Fund</b>                        | <b>\$ <u>1,427,001.34</u></b>  |
| <hr/>  |                                |
| Unreserved                                     | <u>\$ 473,099.88</u>           |
| <b>Total Hospitality Tax Fund - Restricted</b> | <b>\$ <u>473,099.88</u></b>    |
| <hr/>  |                                |
| Unreserved                                     | <u>\$ 72,547.20</u>            |
| <b>Total Local Accommodations Tax Fund -</b>   | <b>\$ <u>72,547.20</u></b>     |
| <hr/>  |                                |
| Tree Bank Fund - Committed                     | <u>\$ 54,859.40</u>            |
| <b>Total Tree Fund</b>                         | <b>\$ <u>54,859.40</u></b>     |
| <b>TOTAL CASH &amp; INVESTMENTS:</b>           | <b>\$ <u>11,059,746.89</u></b> |
| <hr/>  |                                |
| 1% Firemen's Fund - First Federal Money Market | <u>\$ 214,539.12</u>           |
| <b>Total 1% FIREMEN'S FUND</b>                 | <b>\$ <u>214,539.12</u></b>    |

**Investment Income**  
**Month Ended November 30, 2015 and YTD**

| <u>Bank</u>                        | <u>Interest Rate</u> | <u>Interest Earned Current Month</u> | <u>Interest Earned Year-to-Date</u> |
|------------------------------------|----------------------|--------------------------------------|-------------------------------------|
| Investment Pool                    | 0.3952%              | 72.96                                | 316.73                              |
| South State Bank<br>Money Market   | 0.20%                | 876.85                               | 4,583.56                            |
| South State Bank<br>MM - Bond      | 0.20%                | 260.02                               | 1,451.51                            |
| South State<br>Investment Services | 0.01%                | <u>1.36</u>                          | <u>6.46</u>                         |
|                                    |                      | <u>\$ 1,211.19</u>                   | <u>\$ 6,358.26</u>                  |

**Interest Earned by Fund**

|                      | <u>Month Ended</u> | <u>YTD</u>         |
|----------------------|--------------------|--------------------|
| General Fund         | \$ 916.28          | \$ 4,943.52        |
| Sewer Fund           | 70.08              | 360.60             |
| Water Fund           | 156.01             | 726.06             |
| State A-Tax Funds    | -                  | -                  |
| Local A-Tax Funds    | 8.18               | 39.77              |
| Hospitality Tax Fund | 54.67              | 258.90             |
| Tree Fund            | <u>5.97</u>        | <u>29.41</u>       |
| Total Earned         | <u>\$ 1,211.19</u> | <u>\$ 6,358.26</u> |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                         | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|-----------------|----------------|---------------------|------------------------------|------------|
| Fund: 10 GEN FUND                      |                 |                |                     |                              |            |
| Revenue                                |                 |                |                     |                              |            |
| 10-3000-1000 PROCEEDS FROM CAPITAL LE  | 55,000.00       | 0.00           | 0.00                | 55,000.00                    | 100        |
| 10-3000-3300 INTEREST EARNED           | 6,000.00        | 916.28         | 5,269.65            | 730.35                       | 12         |
| 10-3000-6000 POLICE ACCIDENT REPORTS   | 200.00          | 40.00          | 85.00               | 115.00                       | 58         |
| 10-3000-8000 TRANSFER FROM WATER FUN   | 200,000.00      | 0.00           | 0.00                | 200,000.00                   | 100        |
| 10-3000-9100 LICENSES                  | 683,000.00      | 20,313.16      | 158,541.84          | 524,458.16                   | 77         |
| 10-3000-9110 DOG PERMITS               | 75,000.00       | 828.00         | 14,765.00           | 60,235.00                    | 80         |
| 10-3000-9120 BOAT PERMITS              | 0.00            | 0.00           | 15.00               | -15.00                       | 0          |
| 10-3000-9130 BD. OF ZONING APPEALS APP | 2,000.00        | 0.00           | 440.00              | 1,560.00                     | 78         |
| 10-3000-9140 DESIGN REVIEW BOARD FEES  | 11,000.00       | 1,410.00       | 7,072.00            | 3,928.00                     | 36         |
| 10-3000-9150 PLANNING COMMISSION FEES  | 1,000.00        | 0.00           | 250.00              | 750.00                       | 75         |
| 10-3000-9300 BUILDING PERMITS          | 250,000.00      | 16,993.83      | 188,896.85          | 61,103.15                    | 24         |
| 10-3000-9350 TRIMMING & PRUNING INCOM  | 10,250.00       | 750.00         | 750.00              | 9,500.00                     | 93         |
| 10-3000-9400 PROPERTY TAXES - OPERATI  | 1,970,000.00    | 15,226.72      | 32,432.34           | 1,937,567.66                 | 98         |
| 10-3000-9401 PROPERTY TAX REVENUE - G  | 304,700.00      | 0.00           | 0.00                | 304,700.00                   | 100        |
| 10-3000-9410 HOMESTEAD EXEMPT REFUN    | 10,000.00       | 0.00           | 0.00                | 10,000.00                    | 100        |
| 10-3000-9510 FINES COLL - RECORDER     | 50,000.00       | 12,513.18      | 35,223.01           | 14,776.99                    | 30         |
| 10-3000-9600 FEE SIMPLE TITLES         | 0.00            | 25.00          | 50.00               | -50.00                       | 0          |
| 10-3000-9690 AID TO SUBDIVISIONS       | 35,000.00       | 11,361.75      | 20,581.75           | 14,418.25                    | 41         |
| 10-3000-9710 VICTIMS RIGHTS FUND       | 8,000.00        | 0.00           | 0.00                | 8,000.00                     | 100        |
| 10-3000-9750 BEVERAGE TEMP. PERMITS    | 24,000.00       | 0.00           | 0.00                | 24,000.00                    | 100        |
| 10-3000-9760 FRANCHISE FEES - CELL TOW | 45,100.00       | 3,851.33       | 15,405.32           | 29,694.68                    | 66         |
| 10-3000-9765 FRANCHISE FEES - OTHER    | 430,000.00      | 2,639.86       | 32,089.18           | 397,910.82                   | 93         |
| 10-3000-9770 STATE ACCOMMODATIONS T    | 26,000.00       | 16,691.99      | 28,764.35           | -2,764.35                    | -11        |
| 10-3000-9778 TRANSFER LOCAL A-TAX      | 30,000.00       | 2,500.00       | 12,500.00           | 17,500.00                    | 58         |
| 10-3000-9779 TRANSFER FROM HOSP. TAX   | 320,000.00      | 26,667.00      | 134,334.00          | 185,666.00                   | 58         |
| 10-3000-9780 L.O.S.T. PROP.ROLLBACK    | 130,000.00      | 22,791.09      | 60,009.69           | 69,990.31                    | 54         |
| 10-3000-9781 L.O.S.T. REVENUE FUND     | 82,000.00       | 15,976.63      | 42,706.28           | 39,293.72                    | 48         |
| 10-3000-9900 MISCELLANEOUS INCOME      | 205,000.00      | -175.00        | 60,095.98           | 144,904.02                   | 71         |
| 10-3000-9901 PROCEEDS-SALES OF ASSETS  | 4,000.00        | 0.00           | 0.00                | 4,000.00                     | 100        |
| Fund: Fund: 10 GEN FUND                |                 |                |                     |                              |            |
| Total Revenue                          | 4,967,250.00    | 171,320.82     | 850,277.24          | 4,116,972.76                 | 0.00       |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUND

CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                         | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|-----------------|----------------|---------------------|------------------------------|------------|
| Fund: 11 SEWER FUND                    |                 |                |                     |                              |            |
| Revenue                                |                 |                |                     |                              |            |
| 11-3000-2000 TRANSFER FR. DEPRECIATION | 102,500.00      | 0.00           | 0.00                | 102,500.00                   | 100        |
| 11-3000-3300 INTEREST EARNED           | 1,000.00        | 70.08          | 402.67              | 597.33                       | 60         |
| 11-3000-4110 SEWER SERVICE CHARGES     | 886,965.75      | 72,654.83      | 414,340.48          | 472,625.27                   | 53         |
| 11-3000-4111 PENALTIES                 | 5,500.00        | 0.00           | 870.00              | 4,630.00                     | 84         |
| 11-3000-4112 ADMINISTRATIVE ACCOUNT I  | 1,300.00        | 100.00         | 1,170.00            | 130.00                       | 10         |
| 11-3000-4500 SERVICE CALLS             | 500.00          | 30.00          | 30.00               | 470.00                       | 94         |
| 11-3000-4600 INSPECTION FEES           | 1,500.00        | 0.00           | 500.00              | 1,000.00                     | 67         |
| 11-3000-4900 MISCELLANEOUS             | 200.00          | 0.00           | 0.00                | 200.00                       | 100        |
| 11-3000-9200 TRANSFER FROM GENERAL F   | 125,000.00      | 0.00           | 0.00                | 125,000.00                   | 100        |
| Fund: Fund: 11 SEWER FUND              |                 |                |                     |                              |            |
| Total Revenue                          | 1,124,465.75    | 72,854.91      | 417,313.15          | 707,152.60                   | 0.00       |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUND

CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                         | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|-----------------|----------------|---------------------|------------------------------|------------|
| Fund: 12 WATER FUND                    |                 |                |                     |                              |            |
| Revenue                                |                 |                |                     |                              |            |
| 12-3000-2000 TRANSFER FR. DEPRECIATION | 120,000.00      | 0.00           | 0.00                | 120,000.00                   | 100        |
| 12-3000-3300 INTEREST EARNED           | 2,000.00        | 156.01         | 726.06              | 1,273.94                     | 64         |
| 12-3000-4110 WATER SALES               | 992,454.30      | 75,927.23      | 484,437.83          | 508,016.47                   | 51         |
| 12-3000-4111 PENALTIES                 | 5,500.00        | 870.00         | 2,645.14            | 2,854.86                     | 52         |
| 12-3000-4112 ADMINISTRATIVE ACCOUNT    | 8,000.00        | 1,225.00       | 3,705.00            | 4,295.00                     | 54         |
| 12-3000-4114 HYDRANT METER PERMITS     | 200.00          | 0.00           | 250.00              | -50.00                       | -25        |
| 12-3000-4300 METER CONNECT & RENEWA    | 7,000.00        | 0.00           | 24,509.00           | -17,509.00                   | -250       |
| 12-3000-4400 METER REPAIRS             | 500.00          | 0.00           | 0.00                | 500.00                       | 100        |
| 12-3000-4500 SERVICE CALLS             | 500.00          | 0.00           | 180.00              | 320.00                       | 64         |
| 12-3000-4600 INSPECTION FEES           | 250.00          | 0.00           | 0.00                | 250.00                       | 100        |
| 12-3000-4610 BACKFLOW TESTING          | 700.00          | 40.00          | 520.00              | 180.00                       | 26         |
| 12-3000-4900 MISCELLANEOUS             | 100.00          | 0.00           | 18,630.00           | -18,530.00                   | -18,530    |
| Fund: Fund: 12 WATER FUND              |                 |                |                     |                              |            |
| Total Revenue                          | 1,137,204.30    | 78,218.24      | 535,603.03          | 601,601.27                   | 0.00       |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                  | <u>BUDGETED</u> | <u>CURRENT</u>   | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u>  |
|---------------------------------|-----------------|------------------|---------------------|------------------------------|-------------|
| Fund: 13 HOSPITALITY TAX        |                 |                  |                     |                              |             |
| Revenue                         |                 |                  |                     |                              |             |
| 13-3000-3300 INTEREST EARNED    | 0.00            | 54.67            | 258.90              | -258.90                      | 0           |
| 13-3000-9779 HOSPITALITY TAX    | 0.00            | 28,362.36        | 204,411.92          | -204,411.92                  | 0           |
| Fund: Fund: 13 HOSPITALITY TAX  |                 |                  |                     |                              |             |
| Total Revenue                   | 0.00            | 28,417.03        | 204,670.82          | -204,670.82                  | 0.00        |
| Fund: 17 LOCAL A-TAX            |                 |                  |                     |                              |             |
| Revenue                         |                 |                  |                     |                              |             |
| 17-3000-3300 INTEREST EARNED    | 0.00            | 8.18             | 39.77               | -39.77                       | 0           |
| 17-3000-9777 2% COUNTY A-TAX    | 0.00            | 0.00             | 5,862.87            | -5,862.87                    | 0           |
| 17-3000-9778 1% LOCAL A-TAX     | 0.00            | 1,821.21         | 14,347.89           | -14,347.89                   | 0           |
| Fund: Fund: 17 LOCAL A-TAX      |                 |                  |                     |                              |             |
| Total Revenue                   | 0.00            | 1,829.39         | 20,250.53           | -20,250.53                   | 0.00        |
| Fund: 19 TREE FUND              |                 |                  |                     |                              |             |
| Revenue                         |                 |                  |                     |                              |             |
| 19-3000-3300 TREE FUND INTEREST | 0.00            | 5.97             | 29.41               | -29.41                       | 0           |
| 19-3000-9310 TREE PERMITS       | 0.00            | 0.00             | 513.00              | -513.00                      | 0           |
| Fund: Fund: 19 TREE FUND        |                 |                  |                     |                              |             |
| Total Revenue                   | 0.00            | 5.97             | 542.41              | -542.41                      | 0.00        |
| <b>Report Total Revenue</b>     | <b>0.00</b>     | <b>30,252.39</b> | <b>225,463.76</b>   | <b>0.00</b>                  | <b>0.00</b> |

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                            | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|---|-----------------|----------------|---------------------|------------------------------|------------|
| Function: 5000 FIRE DEPARTMENT            |                 |                |                     |                              |            |
| Expenditure                               |                 |                |                     |                              |            |
| 10-5000-0100 SALARIES & WAGES             | 580,000.00      | 47,732.21      | 264,770.38          | 315,229.62                   | 54         |
| 10-5000-0200 FD PRT SOCIAL SECURITY       | 43,000.00       | 3,462.14       | 19,267.10           | 23,732.90                    | 55         |
| 10-5000-0210 FD PRT HEALTH INSURANCE      | 90,000.00       | 7,389.95       | 34,219.48           | 55,780.52                    | 62         |
| 10-5000-0220 FD PRT POL OFF RETIREMENT    | 82,000.00       | 6,248.22       | 35,747.94           | 46,252.06                    | 56         |
| 10-5000-0300 FD GAS & OIL                 | 12,000.00       | 521.02         | 3,707.01            | 8,292.99                     | 69         |
| 10-5000-0310 FD DIESEL                    | 6,500.00        | 242.93         | 1,602.67            | 4,897.33                     | 75         |
| 10-5000-0400 FD VEHICLE REPAIRS           | 20,000.00       | 1,378.02       | 8,386.63            | 11,613.37                    | 58         |
| 10-5000-0600 FD SUPPLIES & MATERIALS      | 20,000.00       | 1,019.51       | 10,503.78           | 9,496.22                     | 47         |
| 10-5000-0700 FD TELEPHONE                 | 10,000.00       | 55.00          | 2,055.60            | 7,944.40                     | 79         |
| 10-5000-0800 CO. WIDE RADIO SYSTEM        | 18,000.00       | 5,472.00       | 15,048.50           | 2,951.50                     | 16         |
| 10-5000-0900 FD POWER & LIGHTS            | 11,000.00       | 744.95         | 4,458.49            | 6,541.51                     | 59         |
| 10-5000-1000 FD INSURANCE                 | 55,000.00       | 1,926.97       | 22,676.85           | 32,323.15                    | 59         |
| 10-5000-1200 FD SYSTEM REPAIRS & MAINT    | 11,000.00       | 3,699.38       | 4,753.66            | 6,246.34                     | 57         |
| 10-5000-1203 UNIFORMS & CLOTHING          | 10,000.00       | 0.00           | 0.00                | 10,000.00                    | 100        |
| 10-5000-1300 FD DUES & CERTIF FEES        | 1,000.00        | 100.00         | 100.00              | 900.00                       | 90         |
| 10-5000-1400 FD TRAINING & SEMINARS       | 9,500.00        | 0.00           | 4,663.06            | 4,836.94                     | 51         |
| 10-5000-3000 FD MISCELLANEOUS EXPENSES    | 8,500.00        | 0.00           | 1,297.48            | 7,202.52                     | 85         |
| 10-5000-3100 FD PROPERTY & EQUIP PURCHASE | 0.00            | -3,642.77      | 0.00                | 0.00                         | 0          |
| 10-5000-3101 FD - DEBT FUNDED EQUIPMENT   | 30,000.00       | 0.00           | 48,016.00           | -18,016.00                   | -60        |
| 10-5000-3102 FD-CAPITAL LEASE PRINCIPAL   | 45,745.00       | 0.00           | 30,633.76           | 15,111.24                    | 33         |
| 10-5000-3110 PROP & EQUIP < \$5000        | 7,500.00        | 3,642.77       | 3,642.77            | 3,857.23                     | 51         |
| 10-5000-3120 FD BUILDING REPAIRS          | 10,000.00       | 645.00         | 645.00              | 9,355.00                     | 94         |
| 10-5000-3200 FD DISPATCHING SERVICES      | 22,500.00       | 1,832.00       | 9,160.00            | 13,340.00                    | 59         |
| Function: Function: 5000 FIRE DEPARTMENT  |                 |                |                     |                              |            |
| Total Expenditure                         | 1,103,245.00    | 82,469.30      | 525,356.16          | 577,888.84                   | 0.00       |

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                             | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|-----------------|----------------|---------------------|------------------------------|------------|
| Function: 6000 POLICE DEPARTMENT           |                 |                |                     |                              |            |
| Expenditure                                |                 |                |                     |                              |            |
| 10-6000-0100 PD SALARIES & WAGES           | 495,000.00      | 35,072.02      | 206,602.17          | 288,397.83                   | 58         |
| 10-6000-0200 PD PRT SOCIAL SECURITY        | 37,000.00       | 2,513.65       | 14,896.62           | 22,103.38                    | 60         |
| 10-6000-0210 PD PRT HEALTH INS             | 73,000.00       | 5,658.88       | 29,426.36           | 43,573.64                    | 60         |
| 10-6000-0220 PD PRT POL OFF RETIRE         | 66,000.00       | 4,580.41       | 27,176.11           | 38,823.89                    | 59         |
| 10-6000-0250 COUNTY SHERIFF DEPUTIES       | 40,000.00       | 0.00           | 12,125.00           | 27,875.00                    | 70         |
| 10-6000-0300 PD GAS & OIL                  | 35,000.00       | 1,387.80       | 9,908.19            | 25,091.81                    | 72         |
| 10-6000-0320 PD DIESEL FUEL                | 1,200.00        | 0.00           | 85.60               | 1,114.40                     | 93         |
| 10-6000-0400 PD VEHICLE REPAIR & MAINT     | 12,000.00       | 373.69         | 5,095.20            | 6,904.80                     | 58         |
| 10-6000-0600 PD SUPPLIES & MATERIALS       | 12,000.00       | 280.70         | 2,168.60            | 9,831.40                     | 82         |
| 10-6000-0700 PD TELEPHONE                  | 9,500.00        | 94.20          | 2,777.91            | 6,722.09                     | 71         |
| 10-6000-0800 CO. WIDE RADIO SYSTEM         | 16,700.00       | 2,692.25       | 12,040.75           | 4,659.25                     | 28         |
| 10-6000-0900 PD POWER & LIGHTS             | 4,200.00        | 249.90         | 1,659.08            | 2,540.92                     | 60         |
| 10-6000-1000 PD INSURANCE                  | 44,000.00       | 2,127.13       | 21,307.65           | 22,692.35                    | 52         |
| 10-6000-1200 PD SYSTEM REPAIR & MAINT      | 8,000.00        | 0.00           | 1,627.31            | 6,372.69                     | 80         |
| 10-6000-1203 UNIFORMS & CLOTHING           | 8,000.00        | 875.23         | 1,199.63            | 6,800.37                     | 85         |
| 10-6000-1300 PD DUES & CERTIF FEES         | 500.00          | 0.00           | 0.00                | 500.00                       | 100        |
| 10-6000-1400 PD TRAINING & SEMINARS        | 6,000.00        | 0.00           | 499.63              | 5,500.37                     | 92         |
| 10-6000-3000 PD MISCELLANEOUS EXPENS       | 1,000.00        | 0.00           | 0.00                | 1,000.00                     | 100        |
| 10-6000-3102 PD-CAPITAL LEASE PRINCIPAL    | 55,382.00       | 0.00           | 56,122.04           | -740.04                      | -1         |
| 10-6000-3110 PROP & EQUIP < \$5000         | 7,000.00        | 0.00           | 0.00                | 7,000.00                     | 100        |
| 10-6000-3200 PD DISPATCHING SERVICES       | 22,500.00       | 1,832.00       | 9,160.00            | 13,340.00                    | 59         |
| Function: Function: 6000 POLICE DEPARTMENT |                 |                |                     |                              |            |
| Total Expenditure                          | 953,982.00      | 57,737.86      | 413,877.85          | 540,104.15                   | 57.00      |

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                            | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|---|-----------------|----------------|---------------------|------------------------------|------------|
| Function: 7000 MAINTENANCE                |                 |                |                     |                              |            |
| Expenditure                               |                 |                |                     |                              |            |
| 10-7000-0100 MD SALARIES & WAGES          | 172,000.00      | 9,186.72       | 60,192.21           | 111,807.79                   | 65         |
| 10-7000-0200 MD PRT SOCIAL SECURITY       | 13,000.00       | 678.35         | 4,481.59            | 8,518.41                     | 66         |
| 10-7000-0210 MD PRT HEALTH INSURANCE      | 25,000.00       | 1,341.40       | 6,707.00            | 18,293.00                    | 73         |
| 10-7000-0220 MD PRT S. C. RETIREMENT      | 15,000.00       | 1,016.05       | 6,089.76            | 8,910.24                     | 59         |
| 10-7000-0300 MD VEHICLE GAS & OIL         | 12,000.00       | 478.08         | 3,157.13            | 8,842.87                     | 74         |
| 10-7000-0310 MD DIESEL FUEL               | 3,500.00        | 17.02          | 733.71              | 2,766.29                     | 79         |
| 10-7000-0400 MD VEHICLE REPAIRS           | 7,500.00        | 0.00           | 0.00                | 7,500.00                     | 100        |
| 10-7000-0600 MD SUPPLIES & MATERIALS      | 20,000.00       | 736.58         | 7,542.83            | 12,457.17                    | 62         |
| 10-7000-0700 TELEPHONE                    | 660.00          | 55.00          | 275.00              | 385.00                       | 58         |
| 10-7000-0900 MD POWER & ELECTRICITY       | 40,000.00       | 3,147.75       | 15,739.09           | 24,260.91                    | 61         |
| 10-7000-1000 MD INSURANCE                 | 18,000.00       | 583.43         | 6,491.15            | 11,508.85                    | 64         |
| 10-7000-1200 MD SYSTEMS REPAIRS & MAINT   | 15,000.00       | 0.00           | 10,619.62           | 4,380.38                     | 29         |
| 10-7000-1203 UNIFORMS & CLOTHING          | 3,000.00        | 0.00           | 320.05              | 2,679.95                     | 89         |
| 10-7000-3000 MD MISCELLANEOUS EXPENSES    | 1,000.00        | 0.00           | 0.00                | 1,000.00                     | 100        |
| 10-7000-3100 MD PROP & EQUIP PURCHASE     | 0.00            | 0.00           | 9,950.00            | -9,950.00                    | 0          |
| 10-7000-3101 MD-DEBT FUNDED EQUIPMENT     | 25,000.00       | 0.00           | 0.00                | 25,000.00                    | 100        |
| 10-7000-3102 MD-CAPITAL LEASE PRINCIPAL   | 7,917.00        | 0.00           | 7,916.29            | 0.71                         | 0          |
| 10-7000-3400 MD GARBAGE DISPOSAL CONTRACT | 197,000.00      | 0.00           | 56,973.20           | 140,026.80                   | 71         |
| 10-7000-3500 CAUSEWAY MAINTENANCE         | 2,000.00        | 0.00           | 0.00                | 2,000.00                     | 100        |
| 10-7000-3600 CONTAINER SERVICING          | 11,000.00       | 344.46         | 1,185.00            | 9,815.00                     | 89         |
| 10-7000-3700 BEACH PATH MAINTENANCE       | 50,000.00       | 0.00           | 1,173.60            | 48,826.40                    | 98         |
| Function: Function: 7000 MAINTENANCE      |                 |                |                     |                              |            |
| Total Expenditure                         | 638,577.00      | 17,584.84      | 199,547.23          | 439,029.77                   | 69.00      |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION  
CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                         | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|-----------------|----------------|---------------------|------------------------------|------------|
| Function: 8000 RECREATION              |                 |                |                     |                              |            |
| Expenditure                            |                 |                |                     |                              |            |
| 10-8000-0900 RD POWER & LIGHTS         | 7,500.00        | 961.94         | 3,780.90            | 3,719.10                     | 50         |
| 10-8000-1000 RD INSURANCE              | 4,300.00        | 395.86         | 1,979.30            | 2,320.70                     | 54         |
| 10-8000-1300 RD RECREATION AREA MAIN   | 15,000.00       | 85.00          | 6,938.42            | 8,061.58                     | 54         |
| 10-8000-1400 SPECIAL EVENTS            | 25,000.00       | 375.00         | 6,315.33            | 18,684.67                    | 75         |
| 10-8000-3100 RD PROPERTY & EQUIP PURC] | 120,000.00      | 16,904.40      | 73,216.55           | 46,783.45                    | 39         |
| Function: Function: 8000 RECREATION    |                 |                |                     |                              |            |
| Total Expenditure                      | 171,800.00      | 18,722.20      | 92,230.50           | 79,569.50                    | 0.00       |

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                         | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|--|-----------------|----------------|---------------------|------------------------------|------------|
| Function: 9000 ADMIN                   |                 |                |                     |                              |            |
| Expenditure                            |                 |                |                     |                              |            |
| 10-9000-0100 AD SALARIES & WAGES       | 421,000.00      | 31,143.16      | 180,179.03          | 240,820.97                   | 57         |
| 10-9000-0200 AD PRT SOCIAL SECURITY    | 33,000.00       | 2,520.10       | 14,477.65           | 18,522.35                    | 56         |
| 10-9000-0210 AD PRT HEALTH INSURANCE   | 47,000.00       | 5,057.00       | 27,098.76           | 19,901.24                    | 42         |
| 10-9000-0220 AD PRT S. C. RETIREMENT   | 47,000.00       | 3,746.63       | 21,114.88           | 25,885.12                    | 55         |
| 10-9000-0600 AD OFFICE SUPPLIES        | 24,000.00       | 443.60         | 12,091.00           | 11,909.00                    | 50         |
| 10-9000-0610 AD TRAVEL - RECORDER      | 700.00          | 0.00           | 0.00                | 700.00                       | 100        |
| 10-9000-0620 AD SUPPLIES - RECORDER    | 1,000.00        | 0.00           | 0.00                | 1,000.00                     | 100        |
| 10-9000-0700 AD TELEPHONE              | 17,000.00       | 384.08         | 7,649.27            | 9,350.73                     | 55         |
| 10-9000-0900 AD POWER & LIGHTS         | 9,000.00        | 587.02         | 4,046.86            | 4,953.14                     | 55         |
| 10-9000-1000 AD INSURANCE              | 66,000.00       | 6,434.61       | 37,968.08           | 28,031.92                    | 42         |
| 10-9000-1200 AD SYSTEMS REPAIR & MAIN  | 40,000.00       | 2,032.62       | 35,689.00           | 4,311.00                     | 11         |
| 10-9000-1300 AD DUES & CERTIF FEES     | 4,500.00        | 931.69         | 2,439.97            | 2,060.03                     | 46         |
| 10-9000-1400 AD TRAINING & SEMINARS    | 6,000.00        | 263.58         | 3,964.85            | 2,035.15                     | 34         |
| 10-9000-1800 AD PROFESSIONAL SERVICES  | 90,000.00       | 2,447.53       | 14,724.05           | 75,275.95                    | 84         |
| 10-9000-1840 PLANNING EXPENSE          | 1,000.00        | 0.00           | 0.00                | 1,000.00                     | 100        |
| 10-9000-1870 COUNCIL EXPENSES          | 6,000.00        | 0.00           | 124.77              | 5,875.23                     | 98         |
| 10-9000-1880 GENERAL ADVERTISING EXP   | 10,000.00       | 0.00           | 3,259.52            | 6,740.48                     | 67         |
| 10-9000-1900 AD LEGAL & ACCOUNTING     | 100,000.00      | 7,947.09       | 64,825.17           | 35,174.83                    | 35         |
| 10-9000-1910 ACCRETED LAND - LAWSUIT   | 70,000.00       | 49,991.54      | 80,184.62           | -10,184.62                   | -15        |
| 10-9000-1920 ACCRETED LAND MANAGEM     | 0.00            | 0.00           | 1,608.49            | -1,608.49                    | 0          |
| 10-9000-3000 AD MISCELLANEOUS EXPENS   | 20,000.00       | -479.64        | 8,562.20            | 11,437.80                    | 57         |
| 10-9000-3105 CAPITAL PROJECT           | 0.00            | 10,540.78      | 659,214.95          | -659,214.95                  | 0          |
| 10-9000-3110 PROP & EQUIP < \$5000     | 7,000.00        | 2,262.49       | 7,492.95            | -492.95                      | -7         |
| 10-9000-3120 BUILDING REPAIRS & MAINT. | 0.00            | 410.00         | 410.00              | -410.00                      | 0          |
| 10-9000-3130 TOWN HALL RELOCATION EX   | 50,000.00       | 6,296.41       | 22,535.55           | 27,464.45                    | 55         |
| 10-9000-4000 VICTIMS RIGHTS FUND       | 8,000.00        | 0.00           | 0.00                | 8,000.00                     | 100        |
| 10-9000-5000 WATER BOND REPAYMENT      | 200,000.00      | 0.00           | 189,862.75          | 10,137.25                    | 5          |
| 10-9000-6000 2014 GO BOND DEBT SERVICE | 428,800.00      | 0.00           | 37,720.00           | 391,080.00                   | 91         |
| 10-9000-9000 FUND BALANCE REPLENISHM   | 80,546.00       | 0.00           | 0.00                | 80,546.00                    | 100        |
| Function: Function: 9000 ADMIN         |                 |                |                     |                              |            |
| Total Expenditure                      | 1,787,546.00    | 132,960.29     | 1,437,244.37        | 350,301.63                   | 0.00       |

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                          | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|---|-----------------|----------------|---------------------|------------------------------|------------|
| Function: 9500 BUILDING                 |                 |                |                     |                              |            |
| Expenditure                             |                 |                |                     |                              |            |
| 10-9500-0100 BD SALARIES & WAGES        | 202,000.00      | 16,581.54      | 85,817.88           | 116,182.12                   | 58         |
| 10-9500-0200 BD PRT SOCIAL SECURITY     | 16,000.00       | 1,222.95       | 6,337.38            | 9,662.62                     | 60         |
| 10-9500-0210 BD PRT HEALTH INSURANCE    | 25,000.00       | 1,805.94       | 9,029.70            | 15,970.30                    | 64         |
| 10-9500-0220 BD PRT S.C. RETIREMENT     | 25,000.00       | 1,828.83       | 10,132.44           | 14,867.56                    | 59         |
| 10-9500-0300 BD GAS & OIL               | 2,600.00        | 0.00           | 260.32              | 2,339.68                     | 90         |
| 10-9500-0600 BD OFFICE SUPPLIES         | 3,000.00        | 0.00           | 139.81              | 2,860.19                     | 95         |
| 10-9500-0630 BD SUPPLIES BLDG INSPECT   | 2,000.00        | 0.00           | 0.00                | 2,000.00                     | 100        |
| 10-9500-0700 BD TELEPHONE               | 4,000.00        | 55.00          | 1,043.74            | 2,956.26                     | 74         |
| 10-9500-0900 BD POWER & LIGHTS          | 1,000.00        | 27.62          | 228.59              | 771.41                       | 77         |
| 10-9500-1000 BD INSURANCE               | 1,000.00        | 53.45          | 267.25              | 732.75                       | 73         |
| 10-9500-1200 BD SYSTEMS REPAIRS & MAINT | 3,000.00        | 0.00           | 0.00                | 3,000.00                     | 100        |
| 10-9500-1300 BD DUES & CERTIF FEES      | 2,000.00        | 140.00         | 140.00              | 1,860.00                     | 93         |
| 10-9500-1400 BD TRAINING & SEMINARS     | 3,000.00        | 0.00           | 120.00              | 2,880.00                     | 96         |
| 10-9500-1820 BZA EXPENSES               | 2,000.00        | 706.00         | 1,160.85            | 839.15                       | 42         |
| 10-9500-1830 DRB EXPENSES               | 5,000.00        | 191.00         | 2,545.70            | 2,454.30                     | 49         |
| 10-9500-1850 TREE COMMISSION            | 1,500.00        | 0.00           | 17.50               | 1,482.50                     | 99         |
| 10-9500-2500 TRIMMING & PRUNING EXP.    | 9,000.00        | 0.00           | 0.00                | 9,000.00                     | 100        |
| 10-9500-3000 BD MISCELLANEOUS           | 0.00            | 26.45          | 82.55               | -82.55                       | 0          |
| 10-9500-3110 PROP & EQUIP < \$5000      | 5,000.00        | 0.00           | 0.00                | 5,000.00                     | 100        |
| Function: Function: 9500 BUILDING       |                 |                |                     |                              |            |
| Total Expenditure                       | 312,100.00      | 22,638.78      | 117,323.71          | 194,776.29                   | 62.00      |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                        | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|---------------------------------------|-----------------|----------------|---------------------|------------------------------|------------|
| Fund: 11 SEWER FUND                   |                 |                |                     |                              |            |
| Expenditure                           |                 |                |                     |                              |            |
| 11-4000-0100 SALARIES & WAGES         | 174,282.54      | 12,622.53      | 70,799.43           | 103,483.11                   | 59         |
| 11-4000-0200 PRT - SOCIAL SECURITY    | 13,332.62       | 878.33         | 5,030.57            | 8,302.05                     | 62         |
| 11-4000-0210 PRT - HEALTH INSURANCE   | 28,368.63       | 1,956.32       | 9,676.88            | 18,691.75                    | 66         |
| 11-4000-0220 PRT - S C RETIREMENT     | 18,412.53       | 1,396.04       | 7,669.77            | 10,742.76                    | 58         |
| 11-4000-0300 GAS & OIL - VEHICLES     | 7,000.00        | 318.37         | 2,102.23            | 4,897.77                     | 70         |
| 11-4000-0310 DIESEL FUEL              | 3,300.00        | 0.00           | 1,926.56            | 1,373.44                     | 42         |
| 11-4000-0320 DIESEL EQUIPMENT         | 5,000.00        | 328.50         | 2,212.03            | 2,787.97                     | 56         |
| 11-4000-0400 REPAIRS - VEHICLES       | 5,000.00        | 0.00           | 28.71               | 4,971.29                     | 99         |
| 11-4000-0600 SUPPLIES & MATERIALS     | 10,000.00       | 3,562.76       | 6,073.91            | 3,926.09                     | 39         |
| 11-4000-0610 TOOLS                    | 2,000.00        | 0.00           | 109.95              | 1,890.05                     | 95         |
| 11-4000-0620 OFFICE SUPPLIES          | 8,700.00        | 206.06         | 2,187.50            | 6,512.50                     | 75         |
| 11-4000-0630 LAB SUPPLIES             | 3,700.00        | 7.86           | 4,515.89            | -815.89                      | -22        |
| 11-4000-0700 TELEPHONE                | 5,600.00        | 17.77          | 2,054.01            | 3,545.99                     | 63         |
| 11-4000-0900 POWER & ELECTRICITY      | 58,000.00       | 5,659.79       | 27,033.19           | 30,966.81                    | 53         |
| 11-4000-1000 INSURANCE                | 19,000.00       | 1,211.24       | 9,024.52            | 9,975.48                     | 53         |
| 11-4000-1200 SYSTEMS REPAIRS & MAINT  | 60,000.00       | 6,272.72       | 14,470.24           | 45,529.76                    | 76         |
| 11-4000-1201 SLUDGE DISPOSAL          | 50,000.00       | 13,507.50      | 20,547.13           | 29,452.87                    | 59         |
| 11-4000-1202 GRIT DISPOSAL            | 1,400.00        | 0.00           | 402.45              | 997.55                       | 71         |
| 11-4000-1203 UNIFORMS & CLOTHING      | 1,500.00        | 86.80          | 433.22              | 1,066.78                     | 71         |
| 11-4000-1210 CAPITAL IMPROVEMENTS     | 374,500.00      | 0.00           | 79,138.74           | 295,361.26                   | 79         |
| 11-4000-1300 DUES & CERTIFICATION     | 8,000.00        | 0.00           | 2,837.00            | 5,163.00                     | 65         |
| 11-4000-1400 TRAINING & SEMINARS      | 5,000.00        | 0.00           | 53.08               | 4,946.92                     | 99         |
| 11-4000-1900 PROF SERVICES - AUDIT    | 5,000.00        | 0.00           | 5,000.00            | 0.00                         | 0          |
| 11-4000-2000 PROFESSIONAL - ENGINEERN | 15,000.00       | 4,384.37       | 5,074.37            | 9,925.63                     | 66         |
| 11-4000-3000 MISCELLANEOUS            | 1,124.82        | 0.00           | 417.73              | 707.09                       | 63         |
| 11-4000-3100 PROP & EQUIPMENT PURCHA  | 31,000.00       | 0.00           | 3,838.87            | 27,161.13                    | 88         |
| 11-4000-3500 ADMIN OF SEWER BOND      | 72,000.00       | 0.00           | 1,185.25            | 70,814.75                    | 98         |
| 11-4000-3510 LEASE PAYMENTS           | 29,568.98       | 0.00           | 35,349.39           | -5,780.41                    | -20        |
| 11-4000-3600 WASTEWATER ANAL - LAB SV | 9,000.00        | 810.00         | 5,288.33            | 3,711.67                     | 41         |
| 11-4000-3700 CHEMICALS                | 11,000.00       | 2,209.41       | 8,247.42            | 2,752.58                     | 25         |
| 11-4000-4000 SRF - SEWER LINE REHAB   | 0.00            | 0.00           | 284,085.97          | -284,085.97                  | 0          |
| 11-9000-0100 ADMIN SALARIES           | 42,095.10       | 3,601.41       | 20,205.43           | 21,889.67                    | 52         |
| 11-9000-0200 PRT - SOCIAL SECURITY    | 3,220.28        | 270.90         | 1,524.05            | 1,696.23                     | 53         |
| 11-9000-0210 PRT - HEALTH INSURANCE   | 3,771.88        | 329.79         | 1,648.93            | 2,122.95                     | 56         |
| 11-9000-0220 PRT - S C RETIREMENT     | 4,588.37        | 398.30         | 2,234.68            | 2,353.69                     | 51         |
| 11-9000-9000 REVENUE OVER/(UNDER) EXF | 35,000.00       | 0.00           | 0.00                | 35,000.00                    | 100        |
| Fund: Fund: 11 SEWER FUND             |                 |                |                     |                              |            |
| Total Expenditure                     | 1,124,465.75    | 60,036.77      | 642,427.43          | 482,038.32                   | 0.00       |

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 11/01/2015 TO 11/30/2015

IDEAL REMAINING PERCENT: 58 %

| <u>ACCOUNT</u>                          | <u>BUDGETED</u> | <u>CURRENT</u> | <u>YEAR TO DATE</u> | <u>REMAINING<br/>BALANCE</u> | <u>PCT</u> |
|---|-----------------|----------------|---------------------|------------------------------|------------|
| Fund: 12 WATER FUND                     |                 |                |                     |                              |            |
| Expenditure                             |                 |                |                     |                              |            |
| 12-4000-0100 SALARIES AND WAGES         | 174,282.54      | 12,622.49      | 69,650.86           | 104,631.68                   | 60         |
| 12-4000-0200 PRT - SOCIAL SECURITY      | 13,332.62       | 878.33         | 4,942.71            | 8,389.91                     | 63         |
| 12-4000-0210 PRT - HEALTH INSURANCE     | 28,368.63       | 1,956.32       | 9,676.88            | 18,691.75                    | 66         |
| 12-4000-0220 PRT - S C RETIREMENT       | 18,412.53       | 1,396.04       | 7,542.75            | 10,869.78                    | 59         |
| 12-4000-0300 GAS & OIL - VEHICLES       | 7,000.00        | 318.38         | 2,102.26            | 4,897.74                     | 70         |
| 12-4000-0310 DIESEL - VEHICLES          | 3,300.00        | 0.00           | 0.00                | 3,300.00                     | 100        |
| 12-4000-0320 DIESEL EQUIP. REPAIRS & MA | 2,000.00        | 0.00           | 1,883.52            | 116.48                       | 6          |
| 12-4000-0400 REPAIRS - VEHICLES         | 5,000.00        | 14.00          | 62.71               | 4,937.29                     | 99         |
| 12-4000-0600 SUPPLIES & MATERIALS       | 10,000.00       | 82.44          | 6,357.89            | 3,642.11                     | 36         |
| 12-4000-0610 TOOLS                      | 1,500.00        | 0.00           | 1,612.70            | -112.70                      | -8         |
| 12-4000-0620 OFFICE SUPPLIES            | 8,700.00        | 331.76         | 2,330.80            | 6,369.20                     | 73         |
| 12-4000-0630 LAB SUPPLIES               | 2,200.00        | 7.87           | 929.58              | 1,270.42                     | 58         |
| 12-4000-0700 TELEPHONE                  | 5,600.00        | 17.78          | 2,054.04            | 3,545.96                     | 63         |
| 12-4000-0900 POWER & ELECTRICITY        | 3,500.00        | 263.29         | 1,444.18            | 2,055.82                     | 59         |
| 12-4000-1000 INSURANCE                  | 17,000.00       | 991.27         | 7,924.68            | 9,075.32                     | 53         |
| 12-4000-1200 SYSTEMS REPAIRS & MAIN.    | 38,000.00       | 5,807.90       | 18,839.60           | 19,160.40                    | 50         |
| 12-4000-1203 UNIFORMS & CLOTHING        | 1,500.00        | 86.79          | 433.21              | 1,066.79                     | 71         |
| 12-4000-1210 CAPITAL IMPROVEMENTS       | 182,500.00      | 1,976.95       | 24,890.93           | 157,609.07                   | 86         |
| 12-4000-1300 DUES & CERTIFICATION       | 9,000.00        | 0.00           | 4,854.00            | 4,146.00                     | 46         |
| 12-4000-1400 TRAINING & SEMINARS        | 4,500.00        | 0.00           | 728.08              | 3,771.92                     | 84         |
| 12-4000-1900 PROFESSIONAL SER.- AUDIT   | 5,000.00        | 0.00           | 5,000.00            | 0.00                         | 0          |
| 12-4000-2000 PROFESSIONAL-ENGINEERINC   | 35,000.00       | 4,384.37       | 7,083.87            | 27,916.13                    | 80         |
| 12-4000-3000 MISCELLANEOUS              | 1,564.35        | 0.00           | 383.75              | 1,180.60                     | 75         |
| 12-4000-3100 PROP & EQUIPMENT PURCHA    | 11,000.00       | 0.00           | 3,340.48            | 7,659.52                     | 70         |
| 12-4000-3500 TRANSFER TO GF - BOND PM1  | 198,500.00      | 0.00           | 0.00                | 198,500.00                   | 100        |
| 12-4000-3510 LEASE PAYMENTS             | 29,568.00       | 0.00           | 8,211.44            | 21,356.56                    | 72         |
| 12-4000-3600 WATER ANALYSIS             | 1,200.00        | 0.00           | 0.00                | 1,200.00                     | 100        |
| 12-4000-3700 CHEMICALS                  | 8,000.00        | 0.00           | 2,317.92            | 5,682.08                     | 71         |
| 12-4000-3900 H2O PAYMENT OPERATION      | 123,000.00      | 0.00           | 56,188.16           | 66,811.84                    | 54         |
| 12-4000-4000 CPW IMPROVEMENTS           | 73,000.00       | 0.00           | 0.00                | 73,000.00                    | 100        |
| 12-9000-0100 ADMINISTRATION SALARIES    | 42,095.10       | 3,601.38       | 20,205.46           | 21,889.64                    | 52         |
| 12-9000-0200 PRT-SOCIAL SECURITY        | 3,220.28        | 270.90         | 1,524.00            | 1,696.28                     | 53         |
| 12-9000-0210 PRT - HEALTH INSURANCE     | 3,771.88        | 329.78         | 1,648.92            | 2,122.96                     | 56         |
| 12-9000-0220 PRT - SC RETIREMENT        | 4,588.37        | 398.31         | 2,234.78            | 2,353.59                     | 51         |
| 12-9000-9000 REVENUE OVER/(UNDER) EXF   | 62,000.00       | 0.00           | 0.00                | 62,000.00                    | 100        |
| Fund: Fund: 12 WATER FUND               |                 |                |                     |                              |            |
| Total Expenditure                       | 1,137,204.30    | 35,736.35      | 276,400.16          | 860,804.14                   | 0.00       |

**TOWN HALL CONSTRUCTION PROJECT  
November 30, 2015**

**Surveying and Architectural Costs**

|  |                             |
|--|-----------------------------|
| Thomas & Hutton Engineering - Survey of Area       | \$ 4,733.21                 |
| Terracon Consultants, Inc.                         | 16,700.50                   |
| URS Corporation                                    | 16,068.78                   |
| Hill Construction                                  | 12,529.84                   |
| Creech & Associates                                | <u>392,449.54</u>           |
| <b>Total Engineering &amp; Architectural Costs</b> | <b><u>\$ 442,481.87</u></b> |

**Construction & Other Costs**

|                                 |                             |
|---------------------------------|-----------------------------|
| Hill Construction               | 623,157.53                  |
| Eadies Construction Co, Inc     | 123,608.00                  |
| Chandler Constr. Services       | 3,700.00                    |
| Seamon Whiteside & Associates   | <u>1,251.98</u>             |
| <b>Total Construction Costs</b> | <b><u>\$ 751,717.51</u></b> |

**TOTAL TOWN HALL CONSTRUCTION PROJECT \$ 1,194,199.38**

Town Hall Expenses - Relocation & Operation  
As of November 30, 2015

|   |                      |
|---|----------------------|
| Land Preparation and Trailer Set-up Expenses: | \$ 138,892.81        |
| Sewer Tank Expenses:                          | 71,034.28            |
| Trailer Lease                                 | 122,973.84           |
| Consultants                                   | 26,361.00            |
| Miscellaneous Expenses:                       | <u>42,446.99</u>     |
|   | <u>\$ 401,708.92</u> |

**LAND USE AND NATURAL RESOURCES  
COUNCIL WORKSHOP**

**January 4, 2016**

**Chairman Rita Langley  
Members Chauncey Clark and Pat O'Neil**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land

**Monthly Zoning Report Presented by Mr. Henderson  
Monthly Boards and Commission Reports Attached**

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

- A. Tentative schedule for January 25<sup>th</sup> meeting regarding Accreted Land Management Plan. The location to be announced.

**III. New Matters Presented to Council**

**IV. Matters Pending Further Action by Council**

**DECEMBER 2015**  
**LAND USE AND NATURAL RESOURCES COMMITTEE**  
BOARD, COMMISSION & ZONING UPDATE

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From: Building and Zoning Department  
Prepared For: Land Use and Natural Resources Committee  
Regarding: Board, Commission, & Zoning Update

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**ZONING PROJECT UPDATE:**

- Nonconforming Dwellings: Field survey and digitization of all properties with second/multiple dwelling units. GIS data will be compared with Business License information to count rentals
- Protected Land Tree Survey- Online GIS application
- Public Parking Plan- Preparation of mapping for public parking scenarios
- Program for Public Information (PPI)-FEMA Community Rating System: Under Planning Commission review
- Beachfront Management Plan- Preliminary Draft Complete (Pending DHEC-OCRM review)
- Historic District Design Guidelines- Under Design Review Board review- Study Group meeting to resume January 2016
- Short-term Illegal Rental Enforcement-Ongoing
- DNR Floodplain Management Ordinance updates- rewrite ongoing

**PLANNING COMMISSION: DECEMBER 9, 2015**

NO MEETING HELD

**BOARD OF ZONING APPEALS: DECEMBER 10, 2015**

NO MEETING HELD

**DESIGN REVIEW BOARD: DECEMBER 16, 2015**

- C. HISTORIC DESIGNATION AND HISTORIC SPECIAL EXCEPTION
1. Conceptual Approved-2668 Goldbug Avenue: Allen Porter, applicant, requests conceptual approval of historic designation in accordance with Z.O. §21-94, and conceptual approval for the RS District Historic Structure Special Exception in accordance with Z.O. §21-20 C. (2). (TMS# 529-07-00-008)
- D. CERTIFICATES OF APPROPRIATENESS– NON-HISTORIC PROPERTIES

1. Approved-2714 Atlantic Avenue: Eddie Fava, applicant, requests final approval of a new home construction redesign, and requests modification from the zoning standard for the principal building foundation height. (TMS# 529-11-00-028)
2. Approved-2251 Atlantic Avenue: Beau Clowney Architects, applicants, request conceptual approval of additions to a single-family home and relief from the zoning standard for principal building square footage, second floor side setback, and side setback relief. (TMS# 529-10-00-054)
3. Redesign recommended-1711 Atlantic Avenue: Michael Taliercio, applicant, requests final approval for a new home construction and modification from the zoning standard for principal building square footage and second story side setback. (TMS# 523-12-00-013)
4. Denied-2720-B Goldbug Avenue: Paul Boehm, applicant, requests approval for accessory structure modifications at 2720-B Goldbug Avenue. (TMS# 529-07-00-002)

**TREE COMMISSION: DECEMBER 28, 2015**

NO MEETING HELD

**ADMINISTRATION  
COUNCIL WORKSHOP  
January 4, 2016**

**Chairman Mark Howard  
Members Sarah Church and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

**I. Matters for Action by Council**

A. None

**II. Matters for Discussion by Council**

A. Discussion of possible modification to uniform terms of service for Board and Commission seats

**III. New Matters Presented to Council**

A. Personnel

1. Personnel Report

**IV. Matters Pending Further Action by Council**

A. Archiving Old Records

A vendor has been retained to digitize and archive Town documents. Work will be conducted in the near future.

B. Town Communications Plan

Staff is developing an RFP for a municipal website, anticipating release for bid within a month. Audio/video technical requirements have been identified and incorporated in the new Town Hall/Police Station project, with the goal of improving public communications.

**WATER AND SEWER AGENDA  
COUNCIL WORKSHOP  
January 4, 2016**

**Committee Chair:** Susan Middaugh  
**Committee Members:** Mark Howard, Bachman Smith

**Committee Charge:** All matters relating to the Water and Sewer Department and Systems.

**Monthly Report from Mr. Gress:**

**I. Matters for Action by Council**

None

**II. Matters for Discussion by Council**

1. Update on Phase II Planning

**III. New Matters Presented to Council**

1. W&S Committee meeting is scheduled for Thursday, January 7, 8:30 AM

**IV. Pending Items**

1. FEMA Grant Review
2. Pre-Disaster Mitigation Grant for Submersible Pumps
3. Improvements to fencing at the Water Treatment Site



# Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748

## Monthly Water Report For December 2015

Data as of 12/29/15

**FLOW:** Distributed 6.388 MG this month, with a daily average flow of .199 MG and a Daily Max of .304 MG

**SALES:** 4.498 MG billed (*all water*) with a daily average of .145 MG. (5.252 MG billed in December last year with a daily average of 0.169 MG).

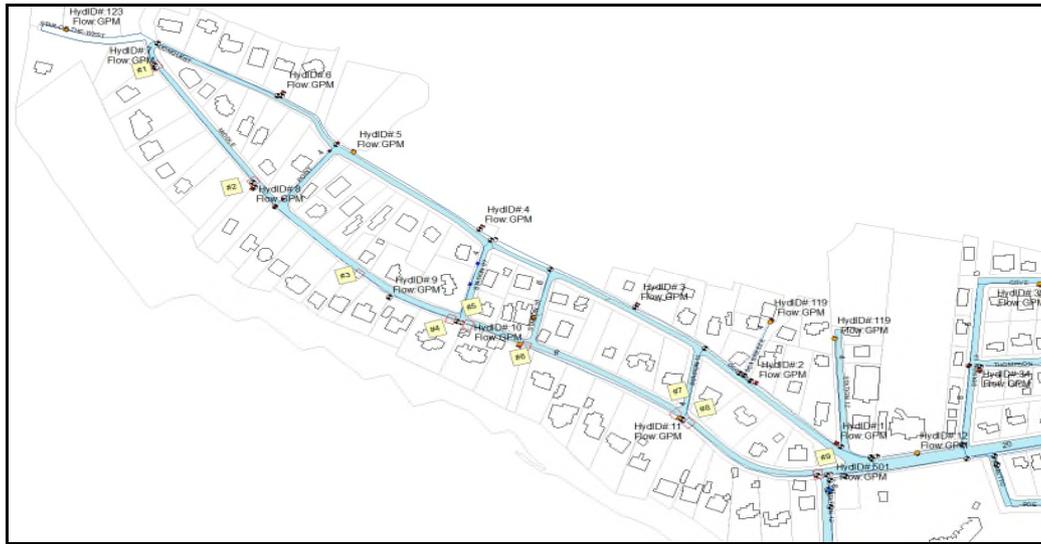
**RED WATER:** No operational problems.

**DISTRIBUTION SYSTEM:** No operational problems. Relocated water lines in 5 locations plus service lines due to new Storm Water Project along Ion. This has delayed WLP a couple weeks.

**WATER LINE PROJECT:** Crews will resume work along Atlantic from Station 16 to Station 17 and then along Station 16 from Poe to Atlantic the 1st week of January. We have been communicating with W. Walsh Company to reline 2900 feet on Middle St from Station 12 to Star of The West beginning in February 2016. Anticipating a 60 day timeline. There will need to be 9 excavation points to do this work.



Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748



**WATER PLANT:** No operational problems.

**WORK ORDERS:** 2 check for leaks; 0 frozen pipes; 4 monthly rereads; 1 misc. customer complaint; 1 replace customer shut off; 1 turn on; 12 turn off; 41 locates; 1 install irrigation meter; 0 remove irrigation meter; 2 irrigation quote; 1 read meter; 1 meter box repairs; 0 disconnect delinquent acct; 0 reconnect delinquent acct; 0 pulled meter for demo; 0 reinstall meter from demo; 0 backflow inspection

**CHEMICALS:** Used 29 gallons of phosphate.

**OTHER:** Committee meeting scheduled for 1/7/2016 at 8:30 am in Water and Sewer Department conference room.



Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748

Monthly Sewer Report  
For  
December 2015

*COLLECTION SYSTEM:* No operational problems

*SEWER LINE PROJECT:* Continue condition assessment of sewer mains and laterals along the path of water line replacement to determine repair or replacement needs. This work will be done after waterlines are replaced. Continue to work on I&I Reduction Project Phase II scope of work. Phase II will begin with some capital rehab and replacements from Phase I grouting project.

*LIFT STATIONS:* Replaced two starters in LS#1 and rebuild 1 motor for LS#4. All will need to be rebuilt this year.

*FLOW:* Processed 18.197 Million Gallons this month, with a daily average of 0.587 MG and a maximum weekly average of .591 MG. Rainfall total was 2.09inches.

*SALES:* 3.920 MG billed this month with a daily average of .126 MG. (4.386 MG billed in December last year with a daily average of 0.141 MG).

*HEADWORKS:* Grit separator Air lift pump compressor is down. Using portable compressor temporarily. Duplex compressor will need to be rebuilt or replaced.

*OXIDATION DITCH:* No change since last report.



## Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748

*CLARIFIER:* Scheduling these to be sand blasted and painted this spring. Must be done during low flows.

*OUTFALL:* No operational problems.

*BIOSOLIDS:* 10 cu yd. dry to landfill. 0 gallons liquid sludge hauled.

*CHEMICALS:* 450 lbs. of chlorine and 231 lbs. of sulfur dioxide used for the month.

*COMPUTER SYSTEMS:* No operational problems.

*WORK ORDERS:* 41 locates; 1 pool filling permit inspection; 1 sewer connection inspection (first time); 0 sewer connection inspection (sewer replacement); 0 sewer reconnect inspection (reconnect from a demo); 0 sewer disconnect inspection (disconnect for a demo); 0 grease trap inspection; 0 install new tap; 0 repair cleanout; 0 back up; 1 sewer adjustment app.

*OTHER:* Committee meeting scheduled for 1/7/2016 at 8:30 am in Water and Sewer Department conference room.



# Town of Sullivan's Island Water & Sewer Department

843-883-5748

[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



January 4, 2016

Ms. Wendi Smith  
Bureau of Water  
S.C.DHEC  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Disinfection report for the monitoring period from December 1, 2015 to December 31, 2015.

Should you have any questions please contact me at (843) 883-5748.

Respectfully,

A handwritten signature in black ink that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



**Surface Water System Monthly Operation Report**  
**Distribution System Disinfectant Residual**  
**Bureau of Water**

System Name: Sullivan's Island      System Number: 1010003      For (Month/Yr):

Lab Cert ID #: 10005      Lab # for lab conducting HPC analyses:

| Day   | No. of Sites Disinfect. Residual was Measured | No. of Sites Disinfect. Residual NOT Measured, but HPC Measured | No. of Sites where Disinfect. Residual NOT Detected & HPC NOT Measured | No. of Sites where Disinfectant Residual was NOT Detected and HPC > 500/ml | No. of Sites Disinfect. Residual NOT Measured and HPC > 500/ml | Average Disinfectant Residual (mg/L) |
|-------|---|---|--|--|--|--------------------------------------|
| 1     |   |   |  |  |  |                                      |
| 2     | /   |   |  |  |  | 2.08                                 |
| 3     | /   |   |  |  |  | 0.07                                 |
| 4     |   |   |  |  |  |                                      |
| 5     |   |   |  |  |  |                                      |
| 6     |   |   |  |  |  |                                      |
| 7     |   |   |  |  |  |                                      |
| 8     |   |   |  |  |  |                                      |
| 9     | /   |   |  |  |  | 1.89                                 |
| 10    |   |   |  |  |  |                                      |
| 11    |   |   |  |  |  |                                      |
| 12    |   |   |  |  |  |                                      |
| 13    |   |   |  |  |  |                                      |
| 14    |   |   |  |  |  |                                      |
| 15    |   |   |  |  |  |                                      |
| 16    | /   |   |  |  |  | 0.19                                 |
| 17    |   |   |  |  |  |                                      |
| 18    |   |   |  |  |  |                                      |
| 19    |   |   |  |  |  |                                      |
| 20    |   |   |  |  |  |                                      |
| 21    |   |   |  |  |  |                                      |
| 22    |   |   |  |  |  |                                      |
| 23    | /   |   |  |  |  | 0.92                                 |
| 24    |   |   |  |  |  |                                      |
| 25    |   |   |  |  |  |                                      |
| 26    |   |   |  |  |  |                                      |
| 27    |   |   |  |  |  |                                      |
| 28    |   |   |  |  |  |                                      |
| 29    |   |   |  |  |  |                                      |
| 30    | /   |   |  |  |  | 1.51                                 |
| 31    |   |   |  |  |  |                                      |
| Total | 6   |   |  |  |  | Avg. Resid.<br>6.11                  |
|       | a   | b   | c  | d  | e  |                                      |

Compliance with Distribution System Disinfectant Residual Criteria  
 $V = (c + d + e) / (a + b) \times 100 = (0 + 0 + 0) / (6 + 0) \times 100 =$  For Previous Month:  $V = 0$   
 Prepared by: Ray Dress      Date: 1-4-16 (signature)



Town of Sullivan's Island  
Water & Sewer Department

843-883-5748

[ggress@sullivanisland-sc.com](mailto:ggress@sullivanisland-sc.com)



January 4, 2016

Windy Smith  
Environmental Compliance Coordinator  
Water Enforcement Section  
2600 Bull Street  
Columbia, SC 29201

Dear Ms. Smith,

Enclosed please accept the Bacteriological Analysis report for the monitoring period from December 1, 2015 to December 31, 2015.

Should you have any questions please contact (843) 883-5748.

Respectfully,

A handwritten signature in black ink that reads "Greg Gress".

Greg Gress  
Water & Sewer Manager  
Town of Sullivan's Island



## Bacteriological Analysis Sample Summary (Part 1)

### PART 1 CAN BE USED IN ONE (1) OF TWO (2) WAYS

1. If the system has had no Total Coliform (TC) Positives samples for a compliance cycle or,
2. If the system wants to report those samples that were initial TC Absent and use Part 2 for the TC Present and all repeats.

|            |   |   |   |   |   |   |   |   |
|------------|---|---|---|---|---|---|---|---|
| S          | C | 1 | 0 | 1 | 0 | 0 | 0 | 3 |
| 12/01/2015 |   |   |   |   |   |   |   |   |

System Number

|          |
|----------|
| 6        |
| M        |
| 10005001 |

Lab State ID #

### DESCRIPTION

SC followed by 7 digit system number

First day of month for monthly

First day of quarter if quarterly

First day of year if annual

# of Initial Total Coliform Negative

M=Month; Q=Quarter; Y=Year

Number assigned by Lab Certification

Note: This can be used for any system that does not have a total coliform positive.

DOES SYSTEM ADD DISINFECTION?  YES  NO

AVERAGE DISINFECTION RESIDUAL  .

AND/OR

**PUBLIC SAFETY  
COUNCIL WORKSHOP**

**January 4, 2016**

**Chairman Chauncey Clark  
Members Pat O'Neil and Sarah Church**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

**Monthly Report by Chiefs Howard and Stith**

- I. Matters for Action by Council**
- II. Matters for Discussion by Council**
  - A. Managed Parking — Staff update on managed parking plan
- III. New Matters Presented to Council**
- IV. Matters Pending Further Action By Council**

| Type of Incident              | Total Incidents |
|-------------------------------|-----------------|
| Structure Fire                |                 |
| Alarm Malfunction             | 1               |
| Unintentional Alarm           |                 |
| Emergency Medical             | 9               |
| Water Rescue                  | 2               |
| Citizen Assist                | 3               |
| Hazardous Condition           |                 |
| Automobile Fire               |                 |
| Trash, Rubbish, or Grass Fire | 1               |
| Smoke Scare                   |                 |
| Other Misc.                   | 1               |
|                               |                 |
| <b>Total Responses</b>        | <b>17</b>       |

|                    |
|--------------------|
| <b>Beach Calls</b> |
| 2                  |
| <b>Contacts</b>    |
| 2                  |

| Incidents Where Aid was Given |  |
|-------------------------------|--|
| Mutual Aid                    |  |
| Automatic Aid                 |  |

**Fire Department Activities:**

Fire Department performed 9 prefire plan updates

Tours given to 35 adults and 108 children.

**Training:**

Volunteer drill held on 12/9 and 12/16.

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
DECEMBER 2015**

12/01 – Officers responded to a residential alarm in which they found an unsecure door, the house was checked with negative signs of a break-in; a key holder was contacted and advised.

12/04 – Officers responded to a report of an auto accident, on arrival it was learned that the victim was walking down the road and a subject in a vehicle struck the victim's elbow, the vehicle stopped, there was an exchange of words and then the vehicle left the scene. An investigation was performed and the driver was located and charged.

12/04 – A complainant reported that someone had vandalized a construction site.

12/04 – After properly tagging a vehicle left on the side of the road and observing for movement for the required time the vehicle was towed as an abandoned vehicle.

12/09 – A vehicle was stopped for a traffic violation, during the stop it was learned that the vehicle registration had been suspended because of property taxes not being paid. The driver was cited for the violation and the vehicle was towed.

12/11 – A complainant reported that she was missing money from an envelope in her purse.

12/11 – A complainant reported that his daughter had been assaulted on the beach by her boyfriend but on the arrival of officers the daughter and boyfriend had left the residence and were unable to be located.

12/12 – A complainant reported that he believed there had been a theft of his water due to the large increase in his water bill, there were no leaks and there were no signs of theft.

12/13 – Officers responded to the beach in reference to a dog fight, on arrival the officer spoke to the dog owners who agreed that their dogs had been in a fight but both declined to pursue charges.

12/19 – A complainant reported that it appeared that someone had thrown eggs at his residence striking the sidewalk.

12/23 – A complainant reported that someone entered his unsecured vehicle and removed his wallet.

12/25 – A complainant reported that someone had thrown a can of stain into their pool area causing the paint to spill on the stone, tile and furniture.

12/31 – A complainant reported that someone has been opening accounts with defendant businesses using the complainant identification.

| SLED Inhouse Code / Description       |     |   | Last Year | This Year |
|---------------------------------------|-----|---|-----------|-----------|
| <b>ALCOHOL CRIMES</b>                 |     |   |           |           |
| 90D                                   | 90D | DRIVING UNDER THE INFLUENCE                 | 3         |           |
| 90E                                   | 90E | DRUNKENNESS                                 |           | 2         |
| 90G                                   | 90G | LIQUOR LAW VIOLATIONS                       | 3         | 1         |
| <b>Total for Category:</b>            |     |   | 6         | 3         |
| <b>ARSON/SUSPICIOUS FIRE</b>          |     |   |           |           |
| 200                                   | 200 | ARSON                                       |           |           |
| 978                                   | 978 | SUSPICIOUS FIRE                             | 1         |           |
| <b>Total for Category:</b>            |     |   | 1         | 0         |
| <b>ASSAULTS</b>                       |     |   |           |           |
| 100                                   | 100 | KIDNAPING / ABDUCTION                       |           |           |
| 11A                                   | 11A | RAPE - FORCIBLE                             | 1         | 1         |
| 11B                                   | 11B | SODOMY - FORCIBLE                           |           |           |
| 11C                                   | 11C | SEXUAL ASSAULT WITH AN OBJECT               | 1         |           |
| 11D                                   | 11D | FONDLING - FORCIBLE                         |           |           |
| 13A                                   | 13A | ASSAULT - AGGRAVATED                        |           |           |
| 13A                                   | CDA | CDV - AGG ASSAULT                           |           |           |
| 13B                                   | 13B | ASSAULT - SIMPLE                            | 5         | 3         |
| 13B                                   | CDV | CDV - SIMPLE ASSAULT                        |           | 6         |
| 13C                                   | 13C | ASSAULT - INTIMIDATION                      |           |           |
| 36A                                   | 36A | INCEST                                      |           |           |
| 36B                                   | 36B | RAPE - STATUTORY                            |           |           |
| 36C                                   | 36C | INDECENT EXPOSURE (SEXUAL NATURE)           |           | 3         |
| 753                                   | 753 | TELEPHONE CALLS - OBSCENE, HARASSING        |           | 2         |
| <b>Total for Category:</b>            |     |   | 7         | 15        |
| <b>DRUG CRIMES</b>                    |     |   |           |           |
| 35A                                   | 35A | DRUG / NARCOTIC VIOLATIONS                  | 10        | 6         |
| 35B                                   | 35B | DRUG EQUIPMENT VIOLATIONS                   | 8         | 4         |
| <b>Total for Category:</b>            |     |   | 18        | 10        |
| <b>HOMICIDE CRIMES</b>                |     |   |           |           |
| 09A                                   | 09A | MANSLAUGHTER                                |           |           |
| 09B                                   | 09B | NEGLIGENT MANSLAUGHTER                      |           |           |
| 09C                                   | 09C | JUSTIFIABLE HOMICIDE                        |           |           |
| <b>Total for Category:</b>            |     |   | 0         | 0         |
| <b>INFORMATION ONLY REPORTS - NRP</b> |     |   |           |           |
| NRP                                   | 90T | ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP    | 15        | 15        |
| NRP                                   | NRP | INCIDENT NOT REPORTED                       | 47        | 81        |
| <b>Total for Category:</b>            |     |   | 62        | 96        |
| <b>LARCENY CRIMES</b>                 |     |   |           |           |
| 120                                   | 120 | ROBBERY                                     | 1         |           |
| 210                                   | 210 | EXTORTION / BLACKMAIL                       |           |           |
| 220                                   | 220 | BURGLARY / BREAKING & ENTERING              | 3         | 5         |
| 23A                                   | 23A | POCKET-PICKING                              |           |           |
| 23B                                   | 23B | PURSE-SNATCHING                             |           |           |
| 23C                                   | 23C | SHOPLIFTING                                 |           | 1         |
| 23D                                   | 23D | THEFT FROM BUILDING                         | 1         | 1         |
| 23E                                   | 23E | THEFT FROM COIN OPERATED MACHINE            |           |           |
| 23F                                   | 23F | THEFT FROM MOTOR VEHICLE                    | 7         | 14        |
| 23G                                   | 23G | THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES | 1         |           |
| 23H                                   | 23H | LARCENY - ALL OTHER                         | 12        | 15        |

| SLED                               | Inhouse Code / Description                    | Last Year | This Year |
|------------------------------------|---|-----------|-----------|
| <b>LARCENY CRIMES</b>              |   |           |           |
| 240                                | 240 MOTOR VEHICLE THEFT                       |           |           |
| 250                                | 250 COUNTERFEITING / FORGERY                  |           |           |
| 26A                                | 26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST | 2         | 1         |
| 26B                                | 26B TELLER MACHINE FRAUD                      |           |           |
| 26C                                | 26C IMPERSONATION                             | 2         | 5         |
| 26D                                | 26D WELFARE FRAUD                             |           |           |
| 26E                                | 26E WIRE FRAUD                                |           | 1         |
| 270                                | 270 EMBEZZLEMENT                              |           |           |
| 280                                | 280 STOLEN PROPERTY OFFENSES                  |           |           |
| 756                                | 756 USING MOTOR VEHICLE WITHOUT CONSENT       |           |           |
| 90A                                | 90A BAD CHECKS                                |           |           |
| <b>Total for Category:</b>         |   | 29        | 43        |
| <b>OTHER CRIMES</b>                |   |           |           |
| 370                                | 370 PORNOGRAPHY / OBSCENE MATERIAL            |           |           |
| 520                                | 520 WEAPON LAW VIOLATIONS                     | 1         |           |
| 64A                                | 64A HUMAN TRAFFICKING / COMMERCIAL SEX ACTS   |           |           |
| 64B                                | 64B HUMAN TRAFFICKING / INVOLUNTARY SERVITUDE |           |           |
| 90B                                | 90B CURFEW / LOITERING / VAGRANCY VIOLATIONS  |           |           |
| 90C                                | 90C DISORDERLY CONDUCT                        | 10        | 4         |
| 90F                                | 90F FAMILY OFFENSES, NONVIOLENT               | 4         | 2         |
| 90H                                | 90H PEEPING TOM                               |           |           |
| 90I                                | 90I RUNAWAY                                   |           |           |
| 90J                                | 90J TRESPASS OF REAL PROPERTY                 | 7         | 3         |
| 90K                                | 90K INCORRIGIBLE                              |           |           |
| 90L                                | 90L TRUANCY                                   |           |           |
| 90N                                | 90N RESISTING ARREST                          | 4         |           |
| 90P                                | 90P CONTRIBUTING TO DELINQUENCY OF A MINOR    |           |           |
| 90Z                                | 90Z ALL OTHER OFFENSES                        | 7         | 10        |
| 979                                | 979 MISSING PERSONS                           | 1         | 2         |
| 980                                | 980 SUICIDES                                  | 2         | 4         |
| 992                                | 992 PROWLER                                   |           |           |
| <b>Total for Category:</b>         |   | 36        | 25        |
| <b>OTHER MONEY CRIMES</b>          |   |           |           |
| 39A                                | 39A BETTING / WAGERING                        |           |           |
| 39B                                | 39B ASSISTING GAMBLING                        |           |           |
| 39C                                | 39C GAMBLING EQUIPMENT VIOLATIONS             |           |           |
| 39D                                | 39D SPORTS TAMPERING                          |           |           |
| 510                                | 510 BRIBERY                                   |           |           |
| <b>Total for Category:</b>         |   | 0         | 0         |
| <b>PROSTITUTION</b>                |   |           |           |
| 40A                                | 40A PROSTITUTION                              |           |           |
| 40B                                | 40B ASSISTING OR PROMOTING PROSTITUTION       |           |           |
| 40C                                | 40C PURCHASING PROSTITUTION                   |           |           |
| <b>Total for Category:</b>         |   | 0         | 0         |
| <b>VANDALISM/DAMAGE</b>            |   |           |           |
| 290                                | 290 VANDALISM OF PROPERTY                     | 12        | 9         |
| <b>Total for Category:</b>         |   | 12        | 9         |
| <b>Total for Reporting Period:</b> |   | 171       | 201       |

## OFFENSES REPORTED

| Inhouse Code  |   | Current       |              | Previous      |              |
|---------------|---|---------------|--------------|---------------|--------------|
|               |   | Monthly Total | Year To Date | Monthly Total | Year To Date |
| 11A           | RAPE - FORCIBLE                             | 0             | 1            | 0             | 1            |
| 11C           | SEXUAL ASSAULT WITH AN OBJECT               | 0             | 0            | 0             | 1            |
| 120           | ROBBERY                                     | 0             | 0            | 0             | 1            |
| 13B           | ASSAULT - SIMPLE                            | 0             | 3            | 0             | 5            |
| 220           | BURGLARY / BREAKING & ENTERING              | 0             | 5            | 0             | 3            |
| 23C           | SHOPLIFTING                                 | 1             | 1            | 0             | 0            |
| 23D           | THEFT FROM BUILDING                         | 1             | 1            | 0             | 1            |
| 23F           | THEFT FROM MOTOR VEHICLE                    | 1             | 14           | 0             | 7            |
| 23G           | THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES | 0             | 0            | 0             | 1            |
| 23H           | LARCENY - ALL OTHER                         | 0             | 15           | 0             | 12           |
| 26A           | FRAUD / CONFIDENCE GAME / BREACH OF TRUST   | 0             | 1            | 0             | 2            |
| 26C           | IMPERSONATION                               | 1             | 5            | 0             | 2            |
| 26E           | WIRE FRAUD                                  | 0             | 1            | 0             | 0            |
| 290           | VANDALISM OF PROPERTY                       | 3             | 9            | 0             | 12           |
| 35A           | DRUG / NARCOTIC VIOLATIONS                  | 0             | 6            | 0             | 10           |
| 35B           | DRUG EQUIPMENT VIOLATIONS                   | 0             | 4            | 0             | 8            |
| 36C           | INDECENT EXPOSURE (SEXUAL NATURE)           | 0             | 3            | 0             | 0            |
| 520           | WEAPON LAW VIOLATIONS                       | 0             | 0            | 0             | 1            |
| 753           | TELEPHONE CALLS - OBSCENE, HARASSING        | 0             | 2            | 0             | 0            |
| 90C           | DISORDERLY CONDUCT                          | 0             | 4            | 0             | 10           |
| 90D           | DRIVING UNDER THE INFLUENCE                 | 0             | 0            | 0             | 3            |
| 90E           | DRUNKENNESS                                 | 0             | 2            | 0             | 0            |
| 90F           | FAMILY OFFENSES, NONVIOLENT                 | 0             | 2            | 0             | 4            |
| 90G           | LIQUOR LAW VIOLATIONS                       | 0             | 1            | 0             | 3            |
| 90J           | TRESPASS OF REAL PROPERTY                   | 0             | 3            | 0             | 7            |
| 90N           | RESISTING ARREST                            | 0             | 0            | 0             | 4            |
| 90T           | ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP    | 2             | 15           | 0             | 15           |
| 90Z           | ALL OTHER OFFENSES                          | 0             | 10           | 0             | 7            |
| 978           | SUSPICIOUS FIRE                             | 0             | 0            | 0             | 1            |
| 979           | MISSING PERSONS                             | 0             | 2            | 0             | 1            |
| 980           | SUICIDES                                    | 0             | 4            | 0             | 2            |
| CDV           | CDV - SIMPLE ASSAULT                        | 1             | 6            | 0             | 0            |
| NRP           | INCIDENT NOT REPORTED                       | 5             | 81           | 1             | 47           |
| <b>TOTALS</b> |   | 15            | 201          | 1             | 171          |

**NRP Breakdown  
For Period 12/2015**

| <b>Case Number</b> | <b>Date</b> | <b>Description</b>                             |
|--------------------|-------------|--|
| 15-00210           | 12/01/2015  | ALARM CALL/UNSECURED RESIDENCE                 |
| 15-00214           | 12/07/2015  | TOWED VEHICLE                                  |
| 15-00218           | 12/11/2015  | AGENCY ASSIST                                  |
| 15-00219           | 12/12/2015  | WATER / SEWER USE ISSUE / POSSIBLE WATER THEFT |
| 15-00221           | 12/13/2015  | DOG FIGHT / DOG BITE                           |

Monthly Report for January 2015  
VICTIMS REPORTED

| Inhouse Code  |  | Current       |              | Previous      |              |
|---------------|--|---------------|--------------|---------------|--------------|
|               |  | Monthly Total | Year To Date | Monthly Total | Year To Date |
| 23F           | Theft from Motor Vehicle                 | 1             | 1            | 1             | 1            |
| 23H           | Larceny - All Other                      | 2             | 2            | 0             | 0            |
| 290           | Vandalism Of Property                    | 0             | 0            | 1             | 1            |
| 35A           | Drug / Narcotic Violations               | 1             | 1            | 2             | 2            |
| 35B           | Drug Equipment Violations                | 1             | 1            | 1             | 1            |
| 90C           | Disorderly Conduct                       | 0             | 0            | 1             | 1            |
| 90N           | Resisting Arrest                         | 0             | 0            | 1             | 1            |
| 90T           | ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP | 0             | 0            | 1             | 1            |
| 90Z           | All Other Offenses                       | 2             | 2            | 1             | 1            |
| CDV           | CDV - SIMPLE ASSAULT                     | 2             | 2            | 0             | 0            |
| NRP           | Incident Not Reported                    | 1             | 1            | 3             | 3            |
| <b>TOTALS</b> |  | 10            | 10           | 12            | 12           |

## Monthly Report for December 2015

**PERSONS ARRESTED**

**Total Individuals Arrested for Month: 1 With 1 Counts**

**Total Individuals Arrested for Year: 32 With 46 Counts**

**The Total Arrests Codes will probably be more than the Total Individuals Arrested.  
Each Individual can have as many as Three (3) Arrest Codes Associated.**

| Type                 | Total Arrest Codes for Month |          |           |           | Total Arrest Codes for Year To Date |        |      |        |
|----------------------|------------------------------|----------|-----------|-----------|-------------------------------------|--------|------|--------|
|                      | Male                         | Female   | Male      | Female    | Male                                | Female | Male | Female |
| 1 - Adults           | 1                            | 0        | 22        | 12        |                                     |        |      |        |
| 2 - Juveniles        | 0                            | 0        | 0         | 0         |                                     |        |      |        |
| 3 - Narc - Adults    | 0                            | 0        | 6         | 2         |                                     |        |      |        |
| 4 - Narc - Juveniles | 0                            | 0        | 2         | 2         |                                     |        |      |        |
| <b>TOTALS</b>        | <b>1</b>                     | <b>0</b> | <b>30</b> | <b>16</b> |                                     |        |      |        |

**Monthly Report for December 2015**  
**PERSONS ARRESTED**

|                  | <b>This Month</b> | <b>This Year To Date</b> |
|------------------|-------------------|--------------------------|
| <b>Juveniles</b> | <b>0</b>          | <b>3</b>                 |
| <b>Adults</b>    | <b>1</b>          | <b>29</b>                |

**Race/Sex Breakdown for Arrested  
For Period 12/2015**

|              | <b>For Period</b> | <b>So Far This Year</b> |
|--------------|-------------------|-------------------------|
| <b>White</b> |                   |                         |
| Male         | <b>1</b>          | <b>19</b>               |
| Female       | <b>0</b>          | <b>8</b>                |
| <b>Black</b> |                   |                         |
| Male         | <b>0</b>          | <b>3</b>                |
| Female       | <b>0</b>          | <b>2</b>                |
| <b>Other</b> |                   |                         |
| Male         | <b>0</b>          | <b>0</b>                |
| Female       | <b>0</b>          | <b>0</b>                |

Monthly Report for December 2015

PROPERTY VALUES

01/01/2016

Page 1

| Type               | Total for Month | Total for Year |
|--------------------|-----------------|----------------|
| Burglary Stolen    | 0.00            | 1142.00        |
| Larceny Stolen     | 766.00          | 229833.00      |
| Criminal Damage    | 3360.00         | 64435.00       |
| MVT Stolen         | 0.00            | 0.00           |
| Other Stolen       | 100.00          | 100.00         |
| Burglary Recovered | 0.00            | 0.00           |
| Larceny Recovered  | 0.00            | 15900.00       |
| MVT Recovered      | 0.00            | 0.00           |
| Other Recovered    | 0.00            | 66.00          |
| Total Stolen       | 866.00          | 231075.00      |
| Total Recovered    | 0.00            | 15966.00       |
| Total Seized       | 0.00            | 534.00         |

**RECREATION  
COUNCIL WORKSHOP  
January 4, 2016**

**Chairwoman Sarah Church  
Members Rita Langley and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

1. Drainage and Erosion Study for the Mound – Update on development of scope of work being prepared by staff
2. Island Club — Update on request for estimates on basic repairs and some improvements.
3. Battery Gadsden Cultural Center – update on improvements to facility

**III. New Matters Presented to Council**

1. Farmer's Market – Consideration of vendor application
2. Trees in the Park – Planting of trees between the Water & Sewage plant and the adjacent neighbors to provide visual and sound buffer.

**IV. Matters Pending Further Action by Council**

1. Bamboo on the Mound – consideration of the trimming back of bamboo and other overgrowth on the mound- on hold until further knowledge is gained regarding drainage issues.

**PUBLIC FACILITIES  
COUNCIL WORKSHOP**

**January 4, 2016**

**Chairman Bachman Smith IV**

**Members Chauncey Clark and Mark Howard**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; storm water management; and energy and resource conservation programs.

**Monthly Construction Report Presented by Mr. Robinson (if needed).**

**Town Hall construction update by C. Clark.**

**I. Matters pending discussion in Committee**

**(may include items currently for discussion by Council)**

- A. Station 17 Street Water Plant surrounding fence — From W&S budget next year. Should the fence be 6' or 8' (coordinate with W&S)
- B. Planning for public facilities and historic structure aesthetic improvements to grounds and the need for a Budget line item (next year)
- C. Review of Space Needs Reports from all departments (11/2/2015)
- D. Non-functioning Sta. 18 pump station and related storm water issues (12/7/2015)

**II. Matters for Action by Council**

- A.

**III. Matters for Discussion by Council**

- A. Sta. 26 boat landing resurfacing/maintenance (12/15/2015)
- B. Restrict ability for vehicles to access the Dump (12/15/2015)

**IV. New Matters Presented to Council**

- A. Create a dedicated fishing pier at the old bridge supports next to Benke-Lowe Landing (1/4/2016)

**V. Matters Pending Further Action by Council**

**(other than mention these will not be discussed until additional info is received)**

- A. Landscape and enhancement to the Island entrance (12/7/2015)
- B. Art wall/display area in the new Town Hall.

**VI. Recently Resolved (these items will remain for one full month after resolution)**

- A. Customized brick sales for installation around the flagpole and to pay for/offset the cost of the flagpole. (12/15/2015)
  
- B. Identify potential projects to submit for funding through the City of Charleston FY2017 Transportation Sales Tax. (Decided on Sta. 19 outfall related to drainage issues.) (12/15/2015)



## INSURANCE SERVICES OFFICE, INC.

1993 Meadowood Lane, Longs, SC 29568 , (843) 399-5127, ktodd@iso.com

SULLIVANS ISLAND, SC  
NFIP # 455418

December 15, 2015

Dear CRS Coordinator:

This to acknowledge receipt of your 2015 Community Rating System (CRS) Recertification for your community. The completed and signed AW-214 and requested enclosures have been reviewed and everything appears to be in order. This completes the recertification process for 2015 and your community remains in good standing in the CRS for the next year.

Thank your for your continuing effort and participation in the CRS Program and your cooperation in completing the annual CRS Recertification form. Please do not hesitate to contact me when I can be of future assistance.

Yours very truly,

*Mandy Todd*

Mandy Todd, AICP, CFM  
ISO/CRS Specialist

C: Sherry Harper – ISO, Crestview, FL  
William Trakimas – ISO, Indianapolis, IN

**BUILDING/ BUSINESS LICENSE REPORT**

**December 2015**

|                              |                     |                     |                     | <b>Fiscal</b>           | <b>Previous</b>         |
|------------------------------|---------------------|---------------------|---------------------|-------------------------|-------------------------|
|                              | <b>Dec<br/>2015</b> | <b>Nov<br/>2015</b> | <b>Dec<br/>2014</b> | <b>Year to<br/>date</b> | <b>Year to<br/>date</b> |
| <b>TOTAL PERMITS ISSUED</b>  | 34                  | 37                  | 28                  | 208                     | 156                     |
|                              |                     |                     |                     |                         |                         |
| <b>TOTAL C.O. ISSUED</b>     | 1                   | 2                   | 2                   | 12                      | 9                       |
|                              |                     |                     |                     |                         |                         |
| <b>NEW HOME PERMITS</b>      | 1                   | 0                   | 1                   | 10                      | 5                       |
|                              |                     |                     |                     |                         |                         |
| <b>COST OF CONSTRUCTION</b>  | 3,146,472           | 709,340             | 1,406,541           | 14,968,661              | 5,242,787               |
|                              |                     |                     |                     |                         |                         |
| <b>PERMIT FEES COLLECTED</b> | 33,847.42           | 16,993.83           | 14,891.01           | 219,448.65              | 122,172.92              |
| <b>Budget amount</b>         |                     |                     |                     | 250,000.00              | 245,000.00              |
|                              |                     |                     |                     | 87.00%                  | 48%                     |
| <b>DEMOLITIONS/MOVING</b>    | 2                   | 0                   | 1                   | 4                       | 4                       |
|                              |                     |                     |                     |                         |                         |
| <b>INSPECTIONS</b>           | 73                  | 45                  | 37                  | 398                     | 304                     |
|                              |                     |                     |                     |                         |                         |
| <b>OTHER SITE VISITS</b>     | 49                  | 68                  | 41                  | 318                     | 185                     |
|                              |                     |                     |                     |                         |                         |
| <b>BUSINESS LICENSE</b>      | 14,881.22           | 20468,48            | 20,397.00           | 167,572.98              | 120,492.88              |