

**Town of Sullivan's Island  
Council Workshop**

**Monday, February 1, 2016  
6:00 p.m.**

**Town Hall, 2050-B Middle Street**

- 1. Administrator's Report**
- 2. Finance Committee**
- 3. Public Facilities Committee**
- 4. Land Use & Natural Resources Committee**
- 5. Administration Committee**
- 6. Water & Sewer Committee**
- 7. Public Safety Committee**
- 8. Recreation Committee**

**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA  
PUBLIC SAFETY COMMITTEE OF COUNCIL  
MEETING MINUTES**

Thursday, January 28, 2016

A meeting of the Public Safety Committee of Council was held at 8:30 a.m., Thursday, January 28, 2016 at Town Hall, 2050-B Middle Street, all requirements of the Freedom of Information Act having been satisfied. Present were Committee members, Chauncey Clark, Chair, Council members Mayor Pat O'Neil and Sarah Church. Staff included Administrator Benke, Police Chief Howard, Fire Chief Stith, Zoning Administrator Henderson and Asst. to Administrator Darrow.

**I. Call to Order.** Chair Clark called the meeting to order, stated the press and public were duly notified pursuant to state law and noted that all Committee members were present. Approximately five residents and four media members (Island Eye News, Moultrie News, Post & Courier News and Channel 5) were in attendance.

**II. Coyotes**

Committee members received a staff update from Administrator Benke and Police Chief Howard regarding the coyote presence on the Island and the Town's management activity:

- No incidents to report of aggressive contact between coyotes and humans, to date.
- A dog was attacked in a neighborhood recently. The Town cannot confirm it was a coyote attack on the dog as there were no witnesses to the incident.
- Police staff continues tracking and mapping reported coyote sightings over the past year. The Town has, for approximately one year, set box traps on Town property identified from the sighting analysis; however, no coyotes have been caught.

The Town of Sullivan's Island has an established Plan, crafted with assistance from the SC Department of Natural Resources (SCDNR), for co-existing with coyotes.

**Soft-leg traps**

- The next step in the Plan, should Police Chief Howard deem it necessary, is the use of soft-leg traps on Town-owned property.
- This strategy would require the Town to obtain a depredation permit from SCDNR prior to placement.
- The Town would place soft-leg traps in more isolated/remote areas of the Island, not heavily populated or trafficked sites. Appropriate safety signage would be installed to warn people that trapping was underway.
- Administrator Benke and Police Chief Howard have completed interviews with a short-list of trapper vendors. The next step is to obtain depredation permits from SCDNR.
- It was noted residents are allowed to use soft-leg traps on private property and many have done so, using some of the same potential vendors the Town interviewed.

**Committee Discussion:**

Councilmember Church expressed her objection to the use of soft-leg traps. Her concerns included:

- Safety to children and pets who might be injured by the traps;

- Other wildlife being injured from the traps;
- The use of soft-leg traps now may be premature; noted that the coyote population traditionally begins its annual retreat at this point;
- This trapping method is inhumane to the coyote.

Committee Member inquiries:

- Safety incidents with soft-leg traps on private property;
- Frequency trappers would check traps, and, potential use of web-cameras

Chief Howard reported that the only incident of which he was aware involved a dog (Labrador) trapped in a soft-leg trap. He was released and returned to his owner unharmed.

Administrator Benke noted that trappers would check the traps every 24 hours. Use of web-cameras could be investigated, but the feasibility in using these devices would depend upon the location of traps. He noted that trappers have advised against checking traps more than once every 24 hours as every check leaves traces of human scent that deters coyotes from moving toward the traps.

Committee members agreed that the primary concern was for the safety of children and family pets. The majority of the Committee agreed the use of soft-leg traps was the appropriate next step, noting Councilmember Church's opposition.

Committee acknowledged that the Police Chief had the discretion and was authorized, under the Town Plan, to move toward the use of soft-leg traps. This activity did not require an affirmative vote from the Public Safety Committee or Town Council.

**Chair Clark invited residents to offer comments; no comments made**

### **III. Parking Plan Summer 2016**

Chair Clark made introductory comments

- The Town continues work toward a policy on an island-wide parking plan to include a parking and traffic analysis conducted last year at Town Council's direction.
- Meanwhile, neighboring City of Isle of Palms announced it will execute its parking plan this year, restricting visitor parking to its City.
- Submitted it was important for Sullivan's Island to keep pace with Isle of Palm's parking plan activity as the Town's parking and traffic flow will certainly be impacted by Isle of Palm's parking changes.

Administrator Benke provided Staff report:

#### **Background**

- Noted the Town began studying parking in 2008-2009, initially from a potential revenue perspective.
  - Town evaluations of staff expenses and general obligation fund expenditures identified a significant percentage of Town monies were used to manage the

- impact of visitor/tourist-related activity: traffic and parking, beach path repairs, patrol presence, fire and rescue operations, sanitation/debris removal, etc.
  - Conversely, the Town receives very little revenue associated with tourist/visitor activity (i.e. Accommodations Tax), particularly compared to other beach communities. The Town has no bed-breakfast or hotels, a very limited pool of vacation rentals, a small commercial district with a handful of restaurants and does not maintain paid municipal parking lots or other paid parking spaces.
- The more important focus for the Town is providing good public safety services to residents and the influx of Town visitors who frequent the Island through the “tourist/high” season:
  - Traffic control and law enforcement protection
  - Search and rescue operations for water and beach incidents, in addition to medical calls and fire suppression activity.
  - Ability to navigate emergency vehicle through streets and on/off the Island remains a critical concern for the public safety chiefs.
- External pressures on the Town’s public safety and public works department operations have increased over the decades as the tri-county area population has grown:
  - 1972-1973:
    - It was common to see bumper-bumper cars from the Island down the Ben Sawyer Causeway to Shem Creek bridge in Mt. Pleasant.
    - At that time Sullivan’s Island was the only way to access Isle of Palms
    - Mt. Pleasant’s population was approximately 6,200 people and Sullivan’s Island had approximately 1,400 residents
  - 1990’s:
    - Isle of Palms Connector opened to provide a direct route to Isle of Palms beaches from Mt. Pleasant. This relieved some pressure on Sullivan’s Island beach traffic.
  - 2010:
    - Mt. Pleasant’s population tops 68,000 residents while Sullivan’s Island’s population has grown to approximately 1,800 people. The only two places for East Cooper residents to go to the beach continue to be Isle of Palms and Sullivan’s Island.
    - Tri-county area continues to experience dramatic population increases as well, adding to the pressure of weekend visitors to the Island.

**Parking Plan Study:**

- First Step: evaluate the potential supply of Town parking spaces.
  - Staff identified a maximum of 4,967 parking spaces:
    - Approximately 2,280 parking spaces are seaside of Middle Street
    - Approximately 2,229 parking spaces are marsh-side of Middle Street
    - 458 spaces are on I’On Avenue

[NOTE: Some of those spaces have obstructions and other right-of-way conditions (i.e. ditches) that would have to be addressed in order to reach this maximum parking number]

- Second Step: evaluate traffic flow and quantify parking demand
  - In 2015 the Town retained Stantec Consulting Services to conduct a parking/traffic study of the Island. These are the same traffic engineers Isle of Palms used for its traffic and parking study.
  - Stantec's 2015 study findings:
    - An average of 1,565 cars are parked on Sullivan's Island in peak summer afternoons
    - Bottle-neck intersections see degradation of service: Middle Street and Hwy 703, Jasper Boulevard and Hwy 703)
    - Caveat: it was not possible to differentiate between resident and visitor cars, and, difficult to evaluate through traffic travelling to Isle of Palms.
  - Town staff estimate an average of three (3) people in each car, which brings 4,695 extra people on the Island. This influx increases the Town's population temporarily to almost 6,500 during the summer peak period.
- Noted that the population increase from 1,800 to 6,500 significantly impacts public safety
- The Town's streets were designed and installed in the late 1940's to accommodate post-WWII traffic demands. The roads were not designed for, nor can they adequately accommodate the impact of contemporary traffic volumes and vehicle configurations.

### **Parking and Traffic**

#### **What the Town cannot control that negatively impacts traffic flow and levels of service:**

- Traffic accidents occurring on the Island, Ben Sawyer Causeway, Isle of Palms, Isle of Palms Connector or in Mount Pleasant on Coleman Boulevard;
- Frequency of Ben Sawyer Bridge openings and closings.

#### **What the Town can do:**

- Manage how cars are parked on the Island, to allow for a good flow for public safety vehicles and resident vehicles;
- Manage how many visitor cars can park on the Island
- Mitigate the impact that the Isle of Palm's 2016 parking plan, which reduces visitor parking spaces, will have on Sullivan's Island's parking demands (could potentially increase parking demands on the Town by approximately another 1,500 visitors)

### **Parking Plan Map**

Administrator Benke and Zoning Administrator Henderson provided an overview of the parking maps created through the Town's GIS program.

- Staff used the SCDOT parking restrictions as a baseline to build parking spaces on a potential parking plan map.
- Some parking spaces were marked for elimination due to right-of-way conditions that made parking vehicles problematic.
- Opportunities for golf cart parking were identified and mapped. Golf cart only parking was identified along some of the most popular beach access paths to facilitate public safety apparatus and personnel access to the beach for rescue/safety operations.

- Town evaluated spaces with the understanding that all four-wheels of a vehicle would be off the pavement and on the right-of-way.
- Sullivan's Island Elementary School parking was not included in the parking inventory, but could be included if desired.

**Chief Stith:**

- Recommended restricting parking (vehicle and golf carts) to one-side of the road, only, on all roads where visitor parking is allowed. This would provide the opportunity for cars to pull off the road onto rights-of-way when emergency vehicles have to navigate streets for an emergency call.

**Committee Discussion:**

- Suggested Middle Street (North) should be opened to parking spaces, to help encourage disbursement of visitor parking throughout the Island. Currently Middle Street (South) bears the brunt of visitor parking demands on Middle Street.
- Discussed value of removing parking along I'On Street as the ditches and narrow roads make on-street visitor parking a problem.
- Encourage golf-cart parking spaces near the beach accesses.
- Endorse municipal ordinance to require four-wheels off the pavement/road for parked vehicles on public rights-of-way.
- Requested analysis of available parking space quantity for the following scenarios:
  - Open parking to Middle Street (North);
  - Restrict parking to one-side of street island-wide;
  - Remove parking option from the staff identified restricted areas where right-of-way conditions make parking problematic;
  - Retain golf cart spaces, running parking numbers for one-side of street only golf cart parking.
- Identify any additional problem areas for parking. One example might be residences where property owners rely upon on-street parking due to lot configuration and house access. The Town may have to develop some limited resident-only parking sticker plan for residents in this situation.
- Noted that, while SCDOT has to approve any changes to a Town Parking Plan, the Town has the flexibility to modify the Plan as needed, based upon assessments made during the implementation phase.
- Committee acknowledged that an island-wide Parking Plan would be an approach that is fair to the visitors of Sullivan's Island, flexible enough for Council to evaluate its efficacy and modify if necessary, and ensure public safety services can be properly and efficiently provided to residents and visitors during the busy summer season.

Staff clarified the Parking Plan would be in effect for the entire year, not just the summer season.

**Next Steps:**

Staff indicated they would have the mapping modified and reanalyze parking space quantity based upon the aforementioned scenarios. This information and proposed ordinance language (to require four-wheels off the road/pavement) would be ready for the February Council Workshop meeting next week (Monday, February 1, 2016).

It was estimated approximately 2,000 parking spaces might be available given the aforementioned scenario changes; however, a better estimate would be available at the February 1, 2016 Council Workshop.

Committee discussed advertising a final proposed parking plan to the public to give residents the opportunity to review it and provide feedback. Staff will work with Stantec to have the consultant modify the proposed Parking Plan Map. This will give the Town current information to provide to the public and SCDOT. It was noted SCDOT will have to approve a Town Parking Plan before Town implementation.

**Chair Clark invited residents to offer comments.  
Public Comments**

*Mike Walsh, 2530 I'On Avenue*

- Noted he re-sent an email to Council that he emailed approximately one year ago [*he did not circulate copies of the email or provide a copy to the recording secretary for inclusion with these minutes*]
  - His letter centered on the blatant parking violations, debris and the general negative impact of visitors during the Polar Bear Plunge 2015.
- Enforcement: advocated for strong enforcement of this Parking Plan when implemented. Submitted enforcement will be the single most significant factor in the success or failure of this Plan.
- Economic Component: questioned why Town Council will not pursue the potential for revenue from the parking plan (charge for parking at least in some sections). Noted that in northeastern states, municipalities push visitors to park near the beach in municipal lots and charge \$25/car. Submitted the Town should attempt to mitigate the cost of visitors on the Island.
- Endorses one-side of street only parking: noted he lives at the corner of Station 26 & I'On Avenue. Currently his yard from corner to corner is full of beach visitor cars on warm weekends. He and his wife choose to keep their lawn free of fencing and should not be mandated to install fencing to prevent people from moving cars onto their lawns. Currently he places garbage cans at the end of his driveway to prevent cars from blocking ingress/egress.

**No other public comments offered**

**Staff will provide a presentation to Council at its February 1, 2016 Workshop, and, continue work with Stantec on the proposed Parking Plan Map modifications.**

**IV. Adjourn**

There being no further business, the meeting was adjourned (Mayor O'Neil motion; Councilmember Church seconded; unanimous approval) at approximately 9:45a.m.

Respectfully submitted,  
Chauncey Clark, Chair  
Public Safety Committee

For review/approval at the February 1, 2016 Council Workshop

## **ADMINISTRATOR'S REPORT TO TOWN COUNCIL**

**February 01, 2016**

### **I. Council Correspondence**

#### **New Correspondence:**

1. Catherine Main, East Cooper Land Trust, 01-14-16: 2015 Monitoring Report for Station 19 and the Old Bridge.
2. Iris Liban, DHEC Columbia, 01-22-16: Lead and copper sampling monitoring report for the period June 1 to September 30 2015.
3. Manda Poletti, 1771 Atlantic Avenue, 01-25-16: Accreted Land Management Plan and buffer zone.
4. Joe Blanchard, 1773 Atlantic Avenue, reprint of 10-28-15 letter: Accreted Land Management Plan and buffer zone.
5. Hal Currey, 1768 Atlantic Avenue, 01-25-16: Accreted Land Management Plan.
6. Michael Mithoefer, 407 O'Neil Street, 01-29-16: Accreted Land Management Plan and meeting conduct.
7. Ian Watterson, I'On Avenue, 01-29-16: Parking issues.

### **II. Construction Project**

- A. Town Hall and Police Station Building – Hill Construction continues with wood framing of the second floor. An OAC meeting is scheduled for 02-02-16 at 10am.

### III. General

- A. Staff will be using the data provided by Stantec to complete the 2016 summer parking plan.
- B. Boardwalk repairs necessitated by October flooding at Stations 18, 22 and 25 have been completed.
- C. The Town previously submitted a grant application to DHEC-OCRM for coastal access improvement. The grant amount awarded is \$12,500. The grant is subject to National Environmental Policy Act review by NOAA. Funds are expected to be made available by March 2016. Staff will combine the DHEC-OCRM grant with the PART grant (\$3000) and Charleston County Urban Greenbelt grant for boardwalk construction at Station 29 Street.
- D. Boardwalk installation at the Sullivan's Island Elementary School began on January 18, 2016 with completion expected on Tuesday February 02, 2016. Funding is by Charleston County.
- E. The Town Hall Brick Program has been widely advertised and is experiencing modest success.
- F. Attorneys Walker and Linton along with the Town Administrator attended a mediation with the Attorney Dennis O'Neill for defendant Vince Graham on January 15, 2016. Attorneys Linton and O'Neill are preparing consent orders for Town Council to review.
- G. A special meeting of Town Council was held on January 25, 2016 5pm to 7pm in the Fellowship Hall at Sunrise Presbyterian Church to continue work on the Accreted Land Management Plan. The next scheduled meetings for continued work on the management plan by Council are set for Thursday February 25, 2016 5-7 PM and Monday March 21, 2016 5-7 PM. Both meetings are at Church of the Holy Cross Episcopal 2520 Middle Street.

H. St. Patrick's Day Celebration

The Town has received several event applications for St. Patrick's Day 2016.

<b>Establishment</b>	<b>Date/Hours</b>	<b>Date/Hours</b>	<b>Service</b>
Dunleavy's	03-12-16 9am to 7pm	03-17-16 9am to 7pm	Close Sta 22.5 to vehicles; beer/wine/food sales. <b>NO INSURANCE CERTIF RECEIVED</b>
Poe's Tavern	03-12-16 8am to 7pm		Food and beer served in the parking lot for Saturday
High Thyme	03-12-16 8am to 7pm		Food and beer served in the parking lot for Saturday

- I. Firefighter Don Harbaugh has completed his six month employment probation. The appropriate salary adjustment will be made.



**EAST COOPER  
LAND TRUST**

*Our Present for the Future*

January 14, 2016

Andy Benke  
Town Administrator  
Sullivan's Island Town Council  
P.O. Box 427  
Sullivan's Island, SC 29482

Dear Andy,

I have enclosed a copy of the annual monitoring report for the Sullivan's Island Station 9 property conducted on October 19, 2015. I have not included the photos taken on site the day of the monitoring visit. If you are interested in receiving a copy of the photos taken at designated locations, please let me know and I will be glad to provide them for you. We keep printed copies of the photos as well as electronic files kept here at the office.

I welcome your feedback on the report in case you find a discrepancy with any of the information listed. Please feel free to contact me if you have any questions at 843-224-1849. Thank you for your continued support of our organization and this worthwhile preservation property.

Sincerely,

Catherine M. Main  
Executive Director

**Board of Directors**

Richard Morrison, *Chair*  
Lawrence D. Middaugh, *Past Chair*  
Kevin L. Rourk, *Vice-Chair*  
William T. Eubanks, *Secretary*  
Robert Scott Schlau, *Treasurer*

Justin Craig  
Richard L. Habersham  
Mary Martinich  
Alys Anne Wiedeke

**Advisory Council**

John C. L. Darby  
Kyle Ferrell  
James C. Thompson  
George K. Wood  
Michael Veeck



EAST COOPER  
LAND TRUST

ANNUAL MONITORING REPORT

Date of Visit: October 19, 2015

Easement/Property Name: Sullivan's Island Station 9

Current Ownership/Address/Phone: Andy Benke, Town Administrator / P.O. Box 427, Sullivan's Island, SC 29482 / (843)883-3198

Has the property been transferred to a new owner? Yes No

If yes, include recording information below:

Deed From: \_\_\_\_\_ Deed To: \_\_\_\_\_

Town: \_\_\_\_\_ Book: \_\_\_\_\_ Page: \_\_\_\_\_ Date: \_\_\_\_\_

Was the landowner contacted prior to the visit? Yes No  
If yes, how? (Phone, letter)

Did the owner or the owner's representative accompany the monitor? Yes No

Current land use as outlined in conservation easement?  
Yes, consistent with management plan.

List acts or uses prohibited by the conservation easement that have take place since the last monitoring visit.  
None.

List alterations in land-use and/or land-cover that have taken place since the last monitoring visit.  
None.

Additional Comments:

The erosion at the end of the path noted during the last monitoring visit on August 26, 2014 continues to be a problem and should be looked into. The "Old Bridge Landing" sign was installed at the entrance to the path since the last visit.

Monitor's Name: Larry Middaugh, Alex Smith

Signature: Alex Smith

Others present at visit: None

Name, Executive Director or designee: Catherine Main

Signature Catherine Main

REC'D JAN 25 2016



**EAST COOPER  
LAND TRUST**  
*Our Present for the Future*

January 14, 2016

Andy Benke  
Town Administrator  
Sullivan's Island Town Council  
P.O. Box 427  
Sullivan's Island, SC 29482

Dear Andy,

I have enclosed a copy of the annual monitoring report for the Sullivan's Island Station 19 property conducted on October 19, 2015. I have not included the photos taken on site the day of the monitoring visit. If you are interested in receiving a copy of the photos taken at designated locations, please let me know and I will be glad to provide them for you. We keep printed copies of the photos as well as electronic files kept here at the office.

Thank you for helping us install the sign post at the entrance to the Old Dump. We also appreciate you taking the extra time to pose for a picture behind the sign, which was used in our 2015 annual report.

I welcome your feedback on the report in case you find a discrepancy with any of the information listed. Please feel free to contact me if you have any questions at 843-224-1849. Thank you for meeting us at the property and your continued support of our organization and this worthwhile preservation property.

Sincerely,

*Catherine Main*

Catherine M. Main  
Executive Director

**Board of Directors**

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Alys Anne Wiedeke

**Advisory Council**

John C. L. Darby  
Kyle Ferrell  
James C. Thompson  
George K. Wood  
Michael Veeck



## ANNUAL MONITORING REPORT

**Date of Visit:** October 19, 2015

**Easement/Property Name:** Sullivan's Island Station 19

**Current Ownership/Address/Phone:** Andy Benke, Town Administrator / P.O. Box 427, Sullivan's Island, SC 29482 / (843)883-3198

**Has the property been transferred to a new owner?** Yes No

**If yes, include recording information below:**

**Deed From:** \_\_\_\_\_ **Deed To:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **Book:** \_\_\_\_\_ **Page:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Was the landowner contacted prior to the visit?** Yes No  
**If yes, how? (Phone, letter)**

**Did the owner or the owner's representative accompany the monitor?** Yes No

**Current land use as outlined in conservation easement?**  
Yes, consistent with management plan.

**List acts or uses prohibited by the conservation easement that have take place since the last monitoring visit.** None.

**List alterations in land-use and/or land-cover that have taken place since the last monitoring visit.** None.

### Additional Comments:

There does not appear to be any change in the condition of the property. The canoe/kayak area near the creek access has not undergone any changes since the last monitoring visit on August 26, 2014. Although the pile of concrete rubble has been visible for some time and was noted in the photographic documentation last year, there also appears to be a pile of damaged furniture and garbage behind the rubble which was not documented during previous monitors. A sign post identifying the property as a conservation easement was installed during this monitor.

**Monitor's Name:** Larry Middaugh, Alex Smith

**Signature:** \_\_\_\_\_  
*Alex Smith*

**Others present at visit:** Town Administrator Andy Benke, Mayor Pat O'Neil, Catherine Main

**Name, Executive Director or designee:** Catherine Main

**Signature** \_\_\_\_\_  
*Catherine Main*



Catherine E. Heigel, Director

*Promoting and protecting the health of the public and the environment*

**BUREAU OF WATER**

January 22, 2016

To: Greg Gress  
Town of Sullivans Island (1010003)  
PO Box 427  
Sullivans Island, SC 29482

From: Idris Liban  
Drinking Water Compliance Monitoring Section  
Water Enforcement Division

**Re: Lead and Copper Sampling Results**

Enclosed are the Lead and Copper test results for the June 1 – September 30, 2015 monitoring period. Your water system did not exceed the action levels for lead or copper at the 90th Percentile. The action levels for lead and copper are 0.015 mg/l and 1.3 mg/l, respectively. These results must be kept on file for at least twelve (12) years.

**Your water system is scheduled to sample again June 1, 2018 – September 30, 2018.** Please remember to use the same sampling sites and their corresponding tracking codes (T-Codes). If a site is not available, a Justification for Change of Sample Site form must be submitted along with the type of plumbing and year it was installed.

Please fill out the attached Customer Notification Certification page and send it back to the following address:

**S.C. Department of Health and Environmental Control  
Bureau of Water  
Drinking Water Compliance Monitoring Section  
ATTN: Lead and Copper Program Manager  
2600 Bull St.  
Columbia, SC 29201**

If you have any questions, please contact me at (803) 898-3573 or E-mail [libani@dhec.sc.gov](mailto:libani@dhec.sc.gov).

Enclosure



Catherine E. Heigel, Director

*Promoting and protecting the health of the public and the environment*

## **Lead and Copper Sample Results**

SC1010003 SULLIVANS ISLAND TOWN OF (1010003)

Lab ID 32010

**Lead 90th Percentile: 0.0 mg/L**

**Copper 90th Percentile: 0.026 mg/L**

The 90th Percentiles are based on 10 samples.

Coll Date	T-Code	Sample Location	Analyte	Result	UOM
8/21/2015	T3A0018	1741 ION AVE	COPPER,	0.015	MG/L
8/21/2015	T3A0018	1741 ION AVE	LEAD	0.000	
8/21/2015	T3A0017	1454 THOMPSON AVE	LEAD	0.000	
8/21/2015	T3A0017	1454 THOMPSON AVE	COPPER,	0.026	MG/L
8/21/2015	T1A0015	1914 MIDDLE ST	LEAD	0.000	
8/21/2015	T1A0015	1914 MIDDLE ST	COPPER,	0.000	
8/21/2015	T1A0009	1418 MIDDLE ST	COPPER,	0.000	
8/21/2015	T1A0009	1418 MIDDLE ST	LEAD	0.000	
8/21/2015	T1A0007	2420 RAVEN DR	COPPER,	0.043	MG/L
8/21/2015	T1A0007	2420 RAVEN DR	LEAD	0.000	
8/22/2015	T3A0012	1315 COVE AVE	LEAD	0.000	
8/22/2015	T3A0012	1315 COVE AVE	COPPER,	0.000	
8/22/2015	T1A0002	835 MIDDLE ST	LEAD	0.000	
8/22/2015	T1A0002	835 MIDDLE ST	COPPER,	0.016	MG/L
8/24/2015	T3A0016	2730 JASPER BLVD	COPPER,	0.011	MG/L
8/24/2015	T3A0016	2730 JASPER BLVD	LEAD	0.000	
8/25/2015	T3A0014	1722 MIDDLE ST	COPPER,	0.000	
8/25/2015	T3A0014	1722 MIDDLE ST	LEAD	0.000	
8/25/2015	T1A0001	951 MIDDLE ST	LEAD	0.000	
8/25/2015	T1A0001	951 MIDDLE ST	COPPER,	0.014	MG/L

Page 1 of 1

## Customer Notification Certification

Water System Name: \_\_\_\_\_

Water System # \_\_\_\_\_

I confirm that all customers who were sampled for lead and copper monitoring have been given a copy of their results. .

Certified by: Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone # \_\_\_\_\_ Date \_\_\_\_\_

## Andy Benke

---

**From:** 1MPOLETTI@comcast.net  
**Sent:** Monday, January 25, 2016 4:50 PM  
**To:** Andy Benke; oneilp; crclark4si@gmail.com; sarahforsullivans@gmail.com; howardtowncouncil@gmail.com; rita4sullivans@gmail.com; susan.middaugh@gmail.com; Bachman Smith  
**Subject:** Accreted land meeting 1/25

January 25, 2016

Dear Members of Town Council:

I am unable to attend tonight's accreted land meeting, but wanted to express my opinion on the issue. I have been a resident on Sullivan's Island for approximately 14 years. I have lived at 1771 Atlantic Avenue for 12 years. My property borders the accreted land. I have 10 year old twins, and step children that are 22 and 23 years old. Ten to twelve years ago, my step children had the freedom to play basketball, hide-and-go-seek, flashlight tag, etc. with neighborhood kids in the evenings. With the current condition of the accreted land, evening outdoor activities are no longer safe for my 10 year old twin children. Once dusk falls upon us, it is an automatic "in the house". The coyotes that have made their home in the underbrush of the accreted land have made many of the parents and kids of SI fearful to be outside at night. It is simply no longer safe to be in our yard after dusk. This time of year, I hear and/or see the coyotes on a regular, if not daily basis in my yard or in the bordering accreted land. I realize the risk is very low for a coyote to attack a human, but I am not willing to take that risk with my children, given the consequences if it did occur. For safety reasons, the properties that border the accreted land need a reasonable buffer between their homes and the underbrush that is harboring dangerous and nuisance animals. Again, it is upsetting and unfortunate that today, my 10 year old children cannot experience the same freedom on Sullivan's Island that their older siblings did. Please, help to make SI safer and vote to have a reasonable buffer between the accreted land and the bordering properties.

Thank you for your service to Sullivan's Island.

Manda M. Poletti

October 28, 2015

RE: Transition Zone

Mayor Pro-Tem Chauncey Clark,

I hope this letter finds you well. My name is Joe Blanchard and my wife and I own 1773 Atlantic Avenue. I am writing you to express my concerns on the repeal of the 100 foot transition zone, approved by Council on May 20<sup>th</sup>, 2014, between my property and the accreted land.

The accreted land is home to Norway rats. Rats carry diseases. I am unable to control the rats on the accreted land, however the 100 foot transition zone will give ample space between my property and these vermin, as Norway rats normally travel 100-150 feet in diameter from their burrows.

The thick growth in the accreted land is also a breeding ground for mosquitoes. From DHEC's website, *"Mosquitoes carry serious diseases, infecting millions of people worldwide each year. The most common existing or potential mosquito-borne viruses and parasites in South Carolina include West Nile virus, eastern equine encephalitis virus, La Crosse encephalitis and other California serogroup viruses, Saint Louis encephalitis virus, and dog/cat heartworm."* Allowing a larger transition zone will lessen the likelihood that the mosquitoes will become a public health issue.

A public safety concern is the spread of fire in the accreted land. Since this land is not uniformly maintained as a fire break, if the transition zone is repealed, my home could be substantially damaged by an unchecked fire.

Lastly and most importantly, there are coyotes that live in the vegetation that is growing on the accreted land. This is of great concern to me as we have children and pets that play in our yard. The 100 foot transition zone would help in controlling this public safety issue.

Thank you for taking the time to read my concerns and I hope you will decide to keep the current transition zone of 100 feet in place.

Sincerely,

A handwritten signature in black ink that reads "Joe Blanchard". The signature is written in a cursive, flowing style.

Joe Blanchard

## Andy Benke

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**From:** Hal Currey <hcurrey22@comcast.net>  
**Sent:** Monday, January 25, 2016 2:41 PM  
**To:** Andy Benke; Lisa Darrow  
**Subject:** Fwd: tonights meeting

andy or lisa

if its possible would you pls get a copy of this to each council member and pat

if so thank you very much

hsc

Begin forwarded message:

**From:** Hal Currey <[hcurrey22@comcast.net](mailto:hcurrey22@comcast.net)>  
**Subject:** tonights meeting  
**Date:** January 25, 2016 2:37:51 PM EST  
**To:** Pat O'Neil <[oneilp@musc.edu](mailto:oneilp@musc.edu)>, Sarah Church <[sarahforsullivans@gmail.com](mailto:sarahforsullivans@gmail.com)>, Chauncey Clark <[crclark3@gmail.com](mailto:crclark3@gmail.com)>, [howardtowncouncil@gmail.com](mailto:howardtowncouncil@gmail.com), Rita Langlely <[ritaplanglely@gmail.com](mailto:ritaplanglely@gmail.com)>, Susan Middaugh <[susan.middaugh@gmail.com](mailto:susan.middaugh@gmail.com)>, [bsmith@sullivansisland-sc.com](mailto:bsmith@sullivansisland-sc.com)  
**Cc:** Andy Benke <[abenke@sullivansisland-sc.com](mailto:abenke@sullivansisland-sc.com)>

Dear Mayor and members of council,

This is a brief note to urge you to proceed with all haste toward the completion of the protected land management plan.

I recall during a period of time when i was chair of the PC somewhere close to 2008 having what seems like endless discussions of the height to which myrtles could be cut. Its 2016 and we as a community are having the same discussion. Not only are we having the same discussion we are having it after substantial professional input.

I also recall vividly the time when it became public that Nicky Bluestein had sued the town. Shortly after that i recall Nicky, as a member of the PC, saying in public that " they " would drag this out forever. That has turned out to be absolutely accurate.

Therefore i am asking that you finalize a plan recognizing that some compromise must occur. In my view it is your job to make and accept as a group compromises that will result in an enduring agreement for the benefit of our community.

Thank you for taking the time to read this and please complete this process.

MICHAEL C. MITHOEFER, MD  
407 ONEIL STREET  
SULLIVANS ISLAND, SC 29482

PHONE: (843) 883-9261  
9188

FAX: (843) 278-

29 January, 2016

Dear Mayor Oneil and members of council,

Thank you for all your work on this challenging issue of transition zones. Thanks especially to Susan Middaugh for her hard work on a well thought out compromise. I agree that it is important for the majority to consider the desires of fellow residents even when they are in the minority, and I appreciate that Council is attempting to arrive at a reasonable compromise. I have several thoughts I would like to convey for your consideration:

- 1) Please remember that for the majority of islanders the plan that Susan is suggesting is already a big compromise. This is evident in the results of the last election. To negotiate a further compromise from that is more like capitulation than compromise. As Susan said at the last meeting, there are many residents who disagree with having a 100 foot transition zone at all.
- 2) I was serious when I said trees should be planted in the areas that have been illegally clear cut by certain property owners. This behavior is not only illegal it is highly disrespectful to the rest of us who actually own that land as public land. To let it stay free of trees just because they have been illegally removed seems to me very problematic public policy. Contrary to Chauncy's position, for many of us the ecology of this area is of paramount importance, not only for wildlife and beauty, but as protection from hurricanes and sea level rise.
- 3) The recent illegal poisoning of trees has only led to a minimal fine, making that method of tree removal quite cost effective for property owners. I would like some assurances that strong measures will be taken to punish and prevent that kind of behavior. A compromise doesn't mean much if front beach owners are going to take matters into their own hands regardless.
- 4) I am concerned that while you are making your best efforts to arrive at a compromise, many of the residents you're compromising with have still filed an intent to appeal their law suit against the Town. This behavior appears to represent an effort to get all they can from a "compromise", and then try to

impose everything else they want against the will of Council and the majority of Island residents (and having us pay to defend the lawsuit to boot!). Do you have any indication that if transition zones are approved the lawsuits will stop?

- 5) As a conservationist, the degree to which I would support a compromise in the transition zone is dependent on what is going to be done in the rest of the accreted land. It doesn't make sense to me to decide on the transition zone before we have any idea what is planned in the rest of the land. In the meeting last week, Chauncy made a comment about, "feathering in a transition in the rest of the land", revealing quite clearly that his agenda is maximum cutting in the "transition zone" and then more cutting in the rest of the forest to essentially add another transition zone in front of the one in discussion. I urge you to discuss and clarify your positions on the rest of the land before making a decision about the transition zone.
  
- 6) I am troubled by the behavior of some residents at the meeting at Sunrise Church on last week. There was a group of residents who kept shouting interruptions as the rest of us waited respectfully while Council deliberated. The most egregious incident was when one front beach owner, who had already used his allotted time to express his desire for maximum cutting, shouted contradictions at Susan Middaugh as she was talking, and finally shouted, "stop lying." This behavior should not be allowed at Town Meetings. I have written before about the fact that we have often had heated disagreements over the years, but it should never degenerate into this kind of mean spirited, disrespectful and childish behavior, especially directed toward Council members. And of course, if this behavior is rewarded by further "compromise" it will be especially unfortunate. I would appreciate anything you could do to curtail this kind of thing at public meetings.

Thank you again for your attention to this issue, and your hard work on behalf of the Island.

Respectfully,



Michael Mithoefer

## Andy Benke

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**From:** oneilp  
**Sent:** Friday, January 29, 2016 7:30 PM  
**To:** Ian Watterson  
**Cc:** Andy Benke  
**Subject:** Re: Parking Issues

Thanks for writing, Mr. Watterson. You make a number of good points. Re. your initial point, I hope it is apparent that our proposed plan is not designed to REDUCE the number of people visiting the Island on the average day, but rather to CONTROL THE INCREASE in numbers as the tri-county population continues to grow.

Your point about encouraging people to fan out more is interesting. Certainly more consistent one-sided parking would encourage that. Frankly, I hadn't thought about the clustering you describe (I live near Station 18 which has one of the most popular paths) but will ask our officers about that.

I am promoting our purchasing traffic cameras on the causeway that would be easily accessible online so that people contemplating a trip to the beach could check out the traffic and status of the bridge (with a picture of actual traffic rather than color-codes on a map). What are your thoughts on that?

Thanks again for taking the time to write. Please continue to stay attuned to our Town matters and to participate.

Pat O'Neil

Patrick M. O'Neil  
Mayor  
Town of Sullivan's Island  
South Carolina  
843 670 9266

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**From:** Ian Watterson <[iantwatterson@gmail.com](mailto:iantwatterson@gmail.com)>  
**Date:** Friday, January 29, 2016 at 4:09 PM  
**To:** E Miller <[emiller@sullivansisland-sc.com](mailto:emiller@sullivansisland-sc.com)>, Chauncey Clark <[crclark4si@gmail.com](mailto:crclark4si@gmail.com)>, Patrick O'Neil <[oneilp@sullivansisland-sc.com](mailto:oneilp@sullivansisland-sc.com)>, Sarah Church <[sarahforsullivans@gmail.com](mailto:sarahforsullivans@gmail.com)>, "[howardtouncouncil@gmail.com](mailto:howardtouncouncil@gmail.com)" <[howardtouncouncil@gmail.com](mailto:howardtouncouncil@gmail.com)>, "[rita4sullivans@gmail.com](mailto:rita4sullivans@gmail.com)" <[rita4sullivans@gmail.com](mailto:rita4sullivans@gmail.com)>, "[susan.middaugh@gmail.com](mailto:susan.middaugh@gmail.com)" <[susan.middaugh@gmail.com](mailto:susan.middaugh@gmail.com)>, Bachman Smith <[BSmith@sullivansisland-sc.com](mailto:BSmith@sullivansisland-sc.com)>  
**Subject:** Parking Issues

Dear Council Members,

I wanted to write as you debate parking issues on Sullivan's Island. While some on the island just wish fewer people would come to the beach, I wholeheartedly believe in public access to the beach and all public lands. While it is costly to the town, and presents nuisances to residents, it is part of what one must endure to live in such a nice place near the ocean.

As I see it there are two distinct yet related issues with parking and traffic. The problems of the parked cars themselves, and the overall number of cars.

I defer to Chief Stith on safety issues of overparked cars, particularly on I'ona and in the areas from 19 to 24. On 99% of the days of the year, parking around the whole island is woefully underutilized. To my mind, much of the problem is that many visitors to the island try to park as close to Ben Sawyer as possible when going to the beach. Perhaps closing access to Middle Street at some of those Stations would encourage people to go to the lower and higher number stations instead of browsing for parking starting at 22 1/2. One side of the street parking might work well to spread cars out. Encouraging parking on the marsh side of Jasper would help also. Using signage etc to limit visitors' expectations on parking might help. Everyone here seems to believe they should be able to park a block from the beach. Of all the beach areas I have visited in this country, that is rarely the case. In most areas of California or the mid-Atlantic, or Northeast, very long walks from the car to the beach are the norm, in some cases well more than a mile.

The overall number of cars is a harder thing to control without degrading access. The plans proposed for IOP are in my view more trouble than they are worth. Hiring outside companies is expensive, and managing such a large vendor would be tricky without enlarging town government. The truly epic traffic days are only several per year. In other beach towns I have seen a very low tech solution: At the access points to the town, colored cardboard placards are sold right through the car windows. They must be displayed, or the vehicle may be ticketed. The color, pattern, and letter/number changes each day. For Sullivans, this would really only be necessary Memorial Day, July 4<sup>th</sup>, and several of the other busy Saturdays. Whether or not to charge for parking on a given day can be decided the morning of. If it rains, no placards required. And, the number of placards can be limited. In places where I have seen this system, Scouts or other school and youth groups raise money by being the vendors.

A great many people drive themselves to the beach and meet there, my friends included. I have many times met up with a large group at the beach, and all of them drove in ones or twos to Sullivans. Charging even a token \$8 or \$10 would encourage people to carpool, or even leave a car on the other side of the causeway for the ride over to the island.

Thank you for your attention,

Ian Watterson, I'ona Ave.

**SULLIVAN'S ISLAND  
FIRE AND RESCUE DEPARTMENT**  
P.O. BOX 104  
SULLIVAN'S ISLAND, S.C. 29482

To: Personnel Committee

From: Anthony Stith, Chief

Subj: Probation status

Don Harbaugh came to work for the Town of Sullivan's Island Fire Department on June 29, 2015. Since that time, he has proved to be an outstanding worker and asset to the Fire Department and the Town of Sullivan's Island. Don has taught many classes of CPR and Basic First Aid for the community in the short time he has been with us. At this time, I would like to change his status to full time employee for the town. I would also like to increase his salary by budgeted amount for coming off of probation in the Fire Department budget.

Thank you in advance,



Anthony Stith, Chief  
Sullivan's Island Fire & Rescue

TOWN OF SULLIVAN'S ISLAND



- ① Beer/Wine only  
can/cup - no bottle
- ② end 7pm??
- ③ portable bathrooms
- ④ dumpsters

# SPECIAL EVENT PERMIT

Saturday

Thursday

Event Date: 3/12/16; 3/17/16 Time: 9AM - 7pm

Event Location: Station 22 1/2 next to Dunleavy's Pub between Middle and Jon.

Event Type:  Festival  Bicycle or Wheeled Race

Foot Race or Walk  Parade/Procession

Other - Please describe: Annual St. Pat's Celebration

Event Name: St. Pat's celebration Organization/Company: Dunleavy's Pub

Mailing Address: 2213 A Middle St.

Work Phone: (843) 883-9416 Facsimile: N/A Mobile Phone: (843) 812-1106

E-mail(s): N/A

Has the organization planned an event or Sullivan's Island before:

(Yes)  (No)

How many years has this particular event existed: 19 Where: 22 1/2 between Middle & Jon

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: \_\_\_\_\_

Estimated Attendance: weather dependant

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

**The Town of Sullivan's Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.**

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**Application Approval – Town of Sullivan's Island Use Only**

\_\_\_\_\_  
Signature of Town Administrator

\_\_\_\_\_  
Date

**Comments and Special Conditions:**

1. Attendees must park in designated right of way areas and may not block the street.
2. Event must comply with the noise ordinance (SI Code Sec. 14-15 and 14-16).
3. Alcoholic beverages are prohibited on the beach (SI Code Sec. 4-24).
4. Beach activity is prohibited after 11pm (SI Code Section 4-12).
5. Attendees must comply with the dog ordinance (SI Code Sec.3-8).
6. Commercial activity is prohibited on the beach (SI Code 4-32).
7. Attendees enter the ocean at their own risk.
8. Applicant is responsible for beach clean up.

**1. PARK/FACILITY/SITE LOCATION**

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: N/A

Property Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.**

**2. DESCRIPTION OF THE SPECIAL EVENT**

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

Annual St. Patrick's celebration for Dunleavy's

Pub. The two days are requested in case of  
inclement weather on either day.

**3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE**

a) Setup: <sup>3/12/16</sup>3/17/16 (Day/Date); 9 Start Time; 7 Finish Time

b) Event: <sup>3/12/16</sup>3/17/16 (Day/Date); 10 Start Time; 7 Finish Time

c) Dismantle: <sup>3/12/16</sup>3/17/16 (Day/Date); 7 Start Time; 8 Finish Time

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

- |                         |                      |                   |                       |
|-------------------------|----------------------|-------------------|-----------------------|
| Road Closure            | Traffic Control      | Parking           | Security              |
| Alcohol                 | Amplified Sound      | Live Music        | Portable Restrooms    |
| Retail Vendors          | Food Vendors         | Tents or Canopies | Stage or Bleachers    |
| Signs and Banners       | Need for Electricity | Admission Fee     | Need for Water Hookup |
| Inflatables/Jump Castle | Grease Disposal      | Animals           |                       |

Other: \_\_\_\_\_

**5. SITE PLAN**

**Attach a basic site plan sketch of the Special Event to this application.**

Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

**Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.**

7. SIGNAGE

Will signs or banners be hung onsite? Yes  No

**NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.**

8. TENTS, INFLATABLES, RIDES

Will tents or canopies be used during the Special Event? Yes  No

If yes, list number, types and sizes of tents/canopies: \* only if inclement weather.

**Pavement Holes/Marring:** Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

a) Will generators be used: Yes  No

b) Will power source be needed: Yes  No

c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes  No

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary): \_\_\_\_\_

If contracting with a rental company for inflatables, indicate company name and address:

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Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

*If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.*

#### 9. PORTABLE RESTROOMS

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

Do you plan to provide portable restroom facilities at your Special Event?

Yes  No

If yes, how many? 4-5 Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: Nature's Calling

Contact person on day of event: Name \_\_\_\_\_ Telephone \_\_\_\_\_

Equipment Setup: Date \_\_\_\_\_ Time \_\_\_\_\_ \* Dependant on Town

Equipment Pickup: Date \_\_\_\_\_ Time \_\_\_\_\_ \* Approval of Event

If no toilets will be provided, please explain: \_\_\_\_\_

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All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.

**10. AMPLIFIED SOUND, STAGES**

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes \_\_\_\_\_ No X

Name of company: \_\_\_\_\_

Contact person on the day of event: \_\_\_\_\_ Cell number: \_\_\_\_\_

Are there any musical entertainment features related to your event? Yes X No \_\_\_\_\_

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: Solo acoustic musician inside -

Number of stages: \_\_\_\_\_ Number of bands: \_\_\_\_\_

Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

**11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):**

Beer/Alcohol Security    Stage Security    Event Area Security

Road Closure Security    Gate Security    Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_; \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

12. PUBLIC SAFETY ISSUES

a) Crisis Management Contact Information

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: Janie Maher
- Address: 2213A Middle St.
- Telephone: (843) 883-9646 Cell Phone: (843) 814-1106

b) Fire Safety Information

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes + No \_\_\_\_\_

If yes, describe: Small propane tanks for grills and heaters (if necessary)

Please note:

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

**13. EMERGENCY MEDICAL SERVICES**

Will first aid staffing/equipment be provided during the Special Event? Yes \_\_\_ No X

If yes, emergency service provider name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Site location: \_\_\_\_\_

Times of operation: \_\_\_\_\_

*Note: This type of support will be mandated on a case-by-case basis.*

**14. TRAFFIC CONTROL PLAN**

Circle the type of event:

Run/Walk    Bike or Wheeled Race    Parade    Bike Tour

Other: St. Pat's Celebration

Start Location: Sta. 22 1/2      Finish Location: Sta. 22 1/2

Estimated number of Participants: \_\_\_\_\_ Estimated number of Vehicles: \_\_\_\_\_

On-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_\_\_ No \_\_\_

Off-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_\_\_ No \_\_\_

*\* weather dependant*

Please provide a Traffic Control Plan to be approved by the Town of Sullivan's Island Police Department. Include the information below as well as any additional information that may apply to the event:

- The proposed route to be traveled, including the starting and finishing points. Also, clarify the direction the event will move.
- A routing plan for traffic, which includes roads requesting to be closed to vehicular and other traffic during the event. Include contact arrangements/plan to be resolve potential conflicts with people trying to access residences, businesses,

places of worship, and public facilities, or other situations that will be affected by the event.

- Proposed locations for barricades, signs, volunteers, and Police. This portion of your Traffic Control Plan with the assistance of the town of Sullivan's Island Police Department will be reviewed for approval after initial submission of the application. The Police Department will determine the timeline for closure of all venues.
- A minimum of a 10-foot wide emergency access lane is required throughout the event site. Therefore, no permanent structures or fixed objects may be erected along this route.
- The event must maintain pedestrian access on the public sidewalks.

### Road Closure Schedule

Will the event require road closures and/or barricades? Yes  No   
If yes, please complete the road closure schedule below.

Does the event restrict access to any private or public parking lots? Yes  No   
If yes, attach a signed letter of notification to all impacted parties before the special event permit will be issued.

### Road Closures and/or Barricaded Streets:

Street Name	From/To (Intersections)	Date	Time
Station 22 1/2	Middle / Ion	3/17/16	9AM - 7PM
Station 22 1/2	Middle / Ion	3/12/16	9AM - 7PM

**The Town of Sullivan's Island Police Department has final discretion over the Traffic Control Plan, including but not limited to the placement and number of all barricades, signs, meter bags, volunteer and Police locations. The Town will attempt to accommodate barricade needs but the applicant is ultimately responsible to secure the SCDOT required barricades and signage.**

15. TRASH, GREASE AND RECYCLING REMOVAL PLAN

a) What is your detailed cleanup plan for the event (attached additional sheet if required)? Always clean Station 221/2 and surrounding residential areas after event. Myself and staff on cleanup.

b) Do you have a sanitation and recycling removal plan? Yes  No   
If yes, please describe. \_\_\_\_\_

Extra trash and recycling pickups will be provided that work from Carolina Waste and Fisher Recycling respectively.

c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes  No

d) Will the event require grease disposal? Yes  No   
*No grease may be poured on grass, hardscapes or in stormwater drains.*

e) What will grease be stored in during the event? N/A

f) Company picking up grease from event: N/A

Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours. If the event is on Saturday evening items can remain until 10:00 am Monday unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

**16. VENDORS (Anyone serving, selling, sampling or displaying food, beverages, merchandise or providing services).**

- a) Does the Special Event include retail or food vendors? Yes \_\_\_\_\_ No
- Applicant shall attach a detailed list of all vendors attending the event with this form. Include business type(s) and required license for each vendor. If food related, include cooking method and food/cooking oil disposal method details. All vendors must be notified of license and permit requirements for the day of the event.

- Section 10-1 of the Town of Sullivan's Island Code of Ordinances requires "Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided". Such licenses are based on gross income pursuant to SC Law. For business license contact Town Hall at 843-883-3198.
- Persons selling products are also required to have a SC Retail Sales Tax license. For SC Retail License questions call the SC Department of Revenue at 843-852-3600.
- Sale of alcoholic beverages requires an ABL-900 Temporary License from the SC Department of Revenue's Alcoholic Licensing Beverage Division. Serving alcoholic beverages may require this same license. Go to [www.sctax.org](http://www.sctax.org) select *Beer-Liquor-Wine-Bingo>Forms>Alcohol Beverage Licensing*, then scroll to *ABL-900*. For Alcoholic Licensing questions, call 843-852-3600 or 803-898-5864.
- Preparation and sale of food requires a Food Service Permit from the SC Department of Health and Environmental Control. Go to [www.scdhec.gov](http://www.scdhec.gov), select Food Service under Permits, Licenses & Certification or telephone 843-202-7020. **Note: For each cooking location, the Town requires a K Type Fire Extinguisher.**

**17. ALCOHOL PLAN**

- a) Will alcoholic beverages be served without charge? Yes \_\_\_\_\_ No X
- b) Will alcoholic beverages be sold? Yes X No \_\_\_\_\_
- c) If yes, check applicable: Liquor \_\_\_\_\_ Draft Beer X Can Beer X  
Wine X
- d) Who will serve alcohol?  
Self-Serve \_\_\_\_\_ Volunteers \_\_\_\_\_ Caterer (Name) \_\_\_\_\_ Staff X  
Licensed Bartenders X Other (Describe) \_\_\_\_\_

**Designated areas where alcohol will be served and consumed must clearly be indicated on the attached site plan.**

- e) Times for alcohol to be served  
Start: 10 AM Finish: 7 PM N/A: \_\_\_\_\_

**THE FOLLOWING CONTROLS MUST BE FOLLOWED AT SPECIAL EVENTS SERVING ALCOHOL:**

- The Special Event sponsor shall be required to establish a controlled entrance and exit location by posting 11" x 17" signage stating that alcoholic beverages are prohibited beyond the permitted area with refuse containers adjacent to the signage. As required by the Chief of Police or his designee, a controlled area for serving and consuming alcohol may be required.
- No more than 2 alcoholic beverages shall be served to any person at any one time.
- No alcoholic beverages shall be served to any person unless such person has been issued a wristband by the Special Event sponsor indicating that the person has shown valid proof of being at least 21 years of age.
- No alcohol shall be served to Special Event attendees that are visibly intoxicated.

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no tategate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

## 18. INSURANCE REQUIREMENTS

a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

- Has a General Liability Insurance policy listing the Town as \* additional insured been secured? Yes \_\_\_\_\_ No \_\_\_\_\_

*In process,  
writing on town  
approval of event.*

b) **Liquor Legal Liability Insurance:** If the Applicant intends to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy or purchased separately naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- Has the Liquor Legal Liability Insurance listing the Town as \* additional insured been secured? Yes \_\_\_\_\_ No \_\_\_\_\_

*In process,  
writing on town  
approval of event.*

The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.

19. **HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature: *Jamie Fisher* Date: \_\_\_\_\_

Print Applicant Name: Jamie Fisher

Applicant Contact Number: (843) 883-9646, (843) 814-1106

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Property Owner's Name: \_\_\_\_\_

Owner Contact Number: \_\_\_\_\_

TOWN OF SULLIVAN'S ISLAND



# SPECIAL EVENT PERMIT

Event Date: 3-12-16 Time: 10:00 am

Event Location: 2210 Middle Street

Event Type:  Festival  Bicycle or Wheeled Race

Foot Race or Walk  Parade/Procession

Other - Please describe: St. Patrick's Day

Event Name: St. Patrick's Day Organization/Company: Poe's Tavern

Mailing Address: 2210 Middle Street

Work Phone: <sup>843-</sup>883-0083 Facsimile: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail(s): ab@rerunrestaurants.com

Has the organization planned an event or Sullivan's Island before:

(Yes)  (No)

How many years has this particular event existed: N/A Where: \_\_\_\_\_

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

**The Town of Sullivan’s Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.**

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**Application Approval – Town of Sullivan’s Island Use Only**

\_\_\_\_\_  
Signature of Town Administrator Date

**Comments and Special Conditions:**

1. Attendees must park in designated right of way areas and may not block the street.
2. Event must comply with the noise ordinance (SI Code Sec. 14-15 and 14-16).
3. Alcoholic beverages are prohibited on the beach (SI Code Sec. 4-24).
4. Beach activity is prohibited after 11pm (SI Code Section 4-12).
5. Attendees must comply with the dog ordinance (SI Code Sec.3-8).
6. Commercial activity is prohibited on the beach (SI Code 4-32).
7. Attendees enter the ocean at their own risk.
8. Applicant is responsible for beach clean up.

**1. PARK/FACILITY/SITE LOCATION**

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: N/A

Property Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.**

**2. DESCRIPTION OF THE SPECIAL EVENT**

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

Food and beer to be served

in our parking lot for St. Patrick's

celebration

**3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE**

a) Setup: 3/12 (Day/Date); 8am Start Time; 5pm Finish Time

b) Event: 3/12 (Day/Date); 10am Start Time; 5pm Finish Time

c) Dismantle: 3/12 (Day/Date); 5pm Start Time; 7pm Finish Time

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

- |                         |                      |                   |                       |
|-------------------------|----------------------|-------------------|-----------------------|
| Road Closure            | Traffic Control      | Parking           | Security              |
| Alcohol                 | Amplified Sound      | Live Music        | Portable Restrooms    |
| Retail Vendors          | Food Vendors         | Tents or Canopies | Stage or Bleachers    |
| Signs and Banners       | Need for Electricity | Admission Fee     | Need for Water Hookup |
| Inflatables/Jump Castle | Grease Disposal      | Animals           |                       |
- Other: \_\_\_\_\_

**5. SITE PLAN**

Attach a basic site plan sketch of the Special Event to this application.

Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.

7. SIGNAGE

Will signs or banners be hung onsite? Yes \_\_\_\_\_ No X

**NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.**

8. TENTS, INFLATABLES, RIDES

Will tents or canopies be used during the Special Event? Yes X No \_\_\_\_\_

If yes, list number, types and sizes of tents/canopies: \_\_\_\_\_

3 - 10x10 tents

**Pavement Holes/Marring:** Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

a) Will generators be used: Yes \_\_\_\_\_ No X

b) Will power source be needed: Yes \_\_\_\_\_ No X

c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes \_\_\_\_\_ No X

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If contracting with a rental company for inflatables, indicate company name and address:

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Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

***If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.***

#### 9. PORTABLE RESTROOMS

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

**Do you plan to provide portable restroom facilities at your Special Event?**

Yes X No \_\_\_\_\_

If yes, how many? 6 Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: Nature's Calling

Contact person on day of event: Name April Bennett Telephone 843-696-9926

Equipment Setup: Date 3/11 Time 4pm

Equipment Pickup: Date 3/13 Time 10am

If no toilets will be provided, please explain: \_\_\_\_\_

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**All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.**

**10. AMPLIFIED SOUND, STAGES**

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes \_\_\_\_\_ No X

Name of company: \_\_\_\_\_

Contact person on the day of event: \_\_\_\_\_ Cell number: \_\_\_\_\_

Are there any musical entertainment features related to your event? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: \_\_\_\_\_

Number of stages: \_\_\_\_\_ Number of bands: \_\_\_\_\_

Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

**11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):**

Beer/Alcohol Security    Stage Security    Event Area Security

Road Closure Security    Gate Security    Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_; \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

12. PUBLIC SAFETY ISSUES

a) **Crisis Management Contact Information**

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: April Bennett
- Address: 2210 Middle St
- Telephone: 843-6916-9926 Cell Phone: 843-6916-9926

b) **Fire Safety Information**

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes X No

If yes, describe: Propane grill

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Please note:

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

**13. EMERGENCY MEDICAL SERVICES**

Will first aid staffing/equipment be provided during the Special Event? Yes  No

If yes, emergency service provider name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Site location: \_\_\_\_\_

Times of operation: \_\_\_\_\_

*Note: This type of support will be mandated on a case-by-case basis.*

**14. TRAFFIC CONTROL PLAN**

Circle the type of event:

Run/Walk    Bike or Wheeled Race    Parade    Bike Tour

Other: \_\_\_\_\_

Start Location: \_\_\_\_\_ Finish Location: \_\_\_\_\_

Estimated number of Participants: \_\_\_\_\_ Estimated number of Vehicles: \_\_\_\_\_

On-street spaces available? Yes  Number of Spaces \_\_\_\_\_ No

Off-street spaces available? Yes  Number of Spaces \_\_\_\_\_ No

**Please provide a Traffic Control Plan to be approved by the Town of Sullivan's Island Police Department. Include the information below as well as any additional information that may apply to the event:**

- **The proposed route to be traveled, including the starting and finishing points. Also, clarify the direction the event will move.**
- **A routing plan for traffic, which includes roads requesting to be closed to vehicular and other traffic during the event. Include contact arrangements/plan to be resolve potential conflicts with people trying to access residences, businesses,**

places of worship, and public facilities, or other situations that will be affected by the event.

- Proposed locations for barricades, signs, volunteers, and Police. This portion of your Traffic Control Plan with the assistance of the town of Sullivan's Island Police Department will be reviewed for approval after initial submission of the application. The Police Department will determine the timeline for closure of all venues.
- A minimum of a 10-foot wide emergency access lane is required throughout the event site. Therefore, no permanent structures or fixed objects may be erected along this route.
- The event must maintain pedestrian access on the public sidewalks.

**Road Closure Schedule**

Will the event require road closures and/or barricades? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please complete the road closure schedule below.

Does the event restrict access to any private or public parking lots? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, attach a signed letter of notification to all impacted parties before the special event permit will be issued.

**Road Closures and/or Barricaded Streets:**

<b>Street Name</b>	<b>From/To (Intersections)</b>	<b>Date</b>	<b>Time</b>
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**The Town of Sullivan's Island Police Department has final discretion over the Traffic Control Plan, including but not limited to the placement and number of all barricades, signs, meter bags, volunteer and Police locations. The Town will attempt to accommodate barricade needs but the applicant is ultimately responsible to secure the SCDOT required barricades and signage.**

**15. TRASH, GREASE AND RECYCLING REMOVAL PLAN**

a) What is your detailed cleanup plan for the event (attached additional sheet if required)? \_\_\_\_\_

Staff clean up

b) Do you have a sanitation and recycling removal plan? Yes  No   
If yes, please describe. \_\_\_\_\_

Carolina Waste

c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes  No

d) Will the event require grease disposal? Yes  No   
*No grease may be poured on grass, hardscapes or in stormwater drains.*

e) What will grease be stored in during the event? \_\_\_\_\_

f) Company picking up grease from event: \_\_\_\_\_

Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours. If the event is on Saturday evening items can remain until 10:00 am Monday unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

**16. VENDORS (Anyone serving, selling, sampling or displaying food, beverages, merchandise or providing services).**

a) Does the Special Event include retail or food vendors? Yes \_\_\_\_\_ No \_\_\_\_\_

Applicant shall attach a detailed list of all vendors attending the event with this form. Include business type(s) and required license for each vendor. If food related, include cooking method and food/cooking oil disposal method details. All vendors must be notified of license and permit requirements for the day of the event.

- Section 10-1 of the Town of Sullivan's Island Code of Ordinances requires "Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided". Such licenses are based on gross income pursuant to SC Law. For business license contact Town Hall at 843-883-3198.
- Persons selling products are also required to have a SC Retail Sales Tax license. For SC Retail License questions call the SC Department of Revenue at 843-852-3600.
- Sale of alcoholic beverages requires an ABL-900 Temporary License from the SC Department of Revenue's Alcoholic Licensing Beverage Division. Serving alcoholic beverages may require this same license. Go to [www.sctax.org](http://www.sctax.org) select *Beer-Liquor-Wine-Bingo*>*Forms*>*Alcohol Beverage Licensing*, then scroll to *ABL-900*. For Alcoholic Licensing questions, call 843-852-3600 or 803-898-5864.
- Preparation and sale of food requires a Food Service Permit from the SC Department of Health and Environmental Control. Go to [www.scdhec.gov](http://www.scdhec.gov) , select Food Service under Permits, Licenses & Certification or telephone 843-202-7020. **Note: For each cooking location, the Town requires a K Type Fire Extinguisher.**

**17. ALCOHOL PLAN**

- a) Will alcoholic beverages be served without charge? Yes \_\_\_\_\_ No X
- b) Will alcoholic beverages be sold? Yes X No \_\_\_\_\_
- c) If yes, check applicable: Liquor \_\_\_\_\_ Draft Beer X Can Beer X  
Wine \_\_\_\_\_
- d) Who will serve alcohol?  
Self-Serve \_\_\_\_\_ Volunteers \_\_\_\_\_ Caterer (Name) \_\_\_\_\_ Staff X  
Licensed Bartenders \_\_\_\_\_ Other (Describe) \_\_\_\_\_

**Designated areas where alcohol will be served and consumed must clearly be indicated on the attached site plan.**

- e) Times for alcohol to be served  
Start: 10am Finish: 5pm N/A: \_\_\_\_\_

**THE FOLLOWING CONTROLS MUST BE FOLLOWED AT SPECIAL EVENTS SERVING ALCOHOL:**

- o The Special Event sponsor shall be required to establish a controlled entrance and exit location by posting 11" x 17" signage stating that alcoholic beverages are prohibited beyond the permitted area with refuse containers adjacent to the signage. As required by the Chief of Police or his designee, a controlled area for serving and consuming alcohol may be required.
- o No more than 2 alcoholic beverages shall be served to any person at any one time.
- o No alcoholic beverages shall be served to any person unless such person has been issued a wristband by the Special Event sponsor indicating that the person has shown valid proof of being at least 21 years of age.
- o No alcohol shall be served to Special Event attendees that are visibly intoxicated.

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no tategate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

## 18. INSURANCE REQUIREMENTS

- a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

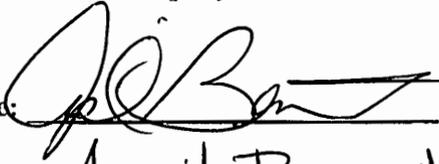
- **Has a General Liability Insurance policy listing the Town as additional insured been secured?** Yes  No

- b) **Liquor Legal Liability Insurance:** If the Applicant intends to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy or purchased separately naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- **Has the Liquor Legal Liability Insurance listing the Town as additional insured been secured?** Yes  No

**The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.**

**19. HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature:  Date: 1-27-16

Print Applicant Name: April Bennett

Applicant Contact Number: 843-1096-9926

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Property Owner's Name: \_\_\_\_\_

Owner Contact Number: \_\_\_\_\_

TOWN OF SULLIVAN'S ISLAND



RECEIVED  
1/29/16

# SPECIAL EVENT PERMIT

Event Date: Sat., March 12 Time: all day

Event Location: Outside High Thyme

Event Type:  Festival \_\_\_\_\_ Bicycle or Wheeled Race \_\_\_\_\_  
\_\_\_\_\_ Foot Race or Walk \_\_\_\_\_ Parade/Procession  
\_\_\_\_\_ Other - Please describe: \_\_\_\_\_

Event Name: St. Patty's Day Organization/Company: High Thyme (Dunleavy's)

Mailing Address: 2213 C Middle St Ste 1

Work Phone: <sup>843</sup>883-3536 Facsimile: \_\_\_\_\_ Mobile Phone: 843 343 9823

E-mail(s): emily.daniels@att.net

Has the organization planned an event or Sullivan's Island before:  
 (Yes) \_\_\_\_\_ (No)

How many years has this particular event existed: \_\_\_\_\_ Where: middle street

Does the event planner have previous experience planning and running the type of event applied for:

(Yes)  (No)

Event Website: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

The event is:

Private;  Open to General Public;  Open to Public by Entry Fee

**The Town of Sullivan's Island does not allow the use of any Town property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated 501(3)c charity.**

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### Application Approval – Town of Sullivan's Island Use Only

\_\_\_\_\_  
Signature of Town Administrator

\_\_\_\_\_  
Date

#### Comments and Special Conditions:

1. Attendees must park in designated right of way areas and may not block the street.
2. Event must comply with the noise ordinance (SI Code Sec. 14-15 and 14-16).
3. Alcoholic beverages are prohibited on the beach (SI Code Sec. 4-24).
4. Beach activity is prohibited after 11pm (SI Code Section 4-12).
5. Attendees must comply with the dog ordinance (SI Code Sec.3-8).
6. Commercial activity is prohibited on the beach (SI Code 4-32).
7. Attendees enter the ocean at their own risk.
8. Applicant is responsible for beach clean up.

**1. PARK/FACILITY/SITE LOCATION**

If your requested location is not available or not suitable for the type of permit requested, alternate sites may be offered if available.

Park/Facility/Site Requested for Event: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**\*\*\*If the event occurs on private property, the property owner must sign the last page of this application before submission to the Town.**

**2. DESCRIPTION OF THE SPECIAL EVENT**

Provide a brief description and purpose of the Special Event (attach a separate page as needed):

\_\_\_\_\_

St. Patty's day Saturday celebration  
on S.I.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**3. DATE AND TIME OF SPECIAL EVENT, SETUP AND DISMANTLE**

- a) Setup: 3/12 (Day/Date); 9am Start Time; 10am ~~5pm~~ Finish Time
- b) Event: 3/12 (Day/Date); 10am Start Time; 4pm Finish Time
- c) Dismantle: 3/12 (Day/Date); 4pm Start Time; 5pm Finish Time

**4. COMPONENTS OF SPECIAL EVENT**

The Town of Sullivan's Island does not provide or rent to the public the following items: portable toilets, staging, sound systems, tents, trash cans, recycle cans, grease traps, sandwich boards, tables, chairs, barricades, road signs or other equipment.

Circle the following items that are an element of your event:

- |                         |                      |                   |                       |
|-------------------------|----------------------|-------------------|-----------------------|
| Road Closure            | Traffic Control      | Parking           | Security              |
| Alcohol                 | Amplified Sound      | Live Music        | Portable Restrooms    |
| Retail Vendors          | Food Vendors         | Tents or Canopies | Stage or Bleachers    |
| Signs and Banners       | Need for Electricity | Admission Fee     | Need for Water Hookup |
| Inflatables/Jump Castle | Grease Disposal      | Animals           |                       |
- Other: \_\_\_\_\_

**5. SITE PLAN**

**Attach a basic site plan sketch of the Special Event to this application.**

Please note the location of entrances and exits, retail, food and alcoholic beverage vendors, controlled alcohol consumption areas, tents, stages, bleachers, amplified sound, signs or banners, portable restrooms, trailers, electric and water hookups, first aid stations, fire extinguishers, garbage and recycling receptacles, barricades, hazardous materials, fire hydrants, exhibits, and security. *The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed Special Event. The event must accommodate the special needs of disabled persons whose rights are protected under the Americans with Disabilities Act and choose to participate in the event.*

**FIRE HYDRANTS OR SIDEWALK CURB BREAKS THAT ARE USED FOR ADA ACCESSIBILITY MAY NOT BE BLOCKED AT ANYTIME.**

**6. NOTIFICATION TO IMPACTED RESIDENTS AND BUSINESSES**

Special Events that impact Town of Sullivan's Island residents or businesses require that neighborhoods be notified by letter thirty (30) days prior to a Special Event. Notices must reflect the date, time, locations and types of activities taking place during the Special Event. Contact information for the Special Event coordinator shall also be included.

**Attach a sample of the notification letter, a list of impacted neighborhoods/residents, and businesses and any responses to this application.**

7. SIGNAGE

Will signs or banners be hung onsite? Yes \_\_\_\_\_ No

**NO OFF-PREMISE SIGNS OR SIGNS IN THE PUBLIC RIGHT-OF-WAY ARE ALLOWED. FASTENING OR ATTACHING ANY ROPE, SIGNS, BANNERS, FLIERS OR OTHER OBJECTS TO ANY TREE, SHRUB, OR PARK FEATURE INCLUDING LIGHT POLES ON ANY TOWN OF SULLIVAN'S ISLAND PROPERTY IS STRICTLY PROHIBITED.**

8. TENTS, INFLATABLES, RIDES

Will tents or canopies be used during the Special Event? Yes \_\_\_\_\_ No

If yes, list number, types and sizes of tents/canopies: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Pavement Holes/Marring:** Drilling into pavement (parking areas, streets, sidewalks, curbs, etc.) is strictly prohibited. All anchoring of tents must be accomplished with weights such as sandbags, concrete or water-filled barrels,

a) Will generators be used: Yes \_\_\_\_\_ No

b) Will power source be needed: Yes \_\_\_\_\_ No

c) Will inflatables (jump castles, etc.), mechanical rides or other attractions be used during the Special Event: Yes \_\_\_\_\_ No

If yes, list number, type, size, square footage, location and, if drawing power from a Town source, indicated number of amps needed to operate (attach separate page if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If contracting with a rental company for inflatables, indicate company name and address:

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Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

*If the event is to be held on Town property: Applicants contracting with amusement companies are required to provide the Town of Sullivan's Island with a certificate of insurance, naming the applicant and the Town of Sullivan's Island as additional insured on general liability declaration.*

**9. PORTABLE RESTROOMS**

Portable restroom facilities must be provided unless documentation is submitted that there are sufficient number of public restroom facilities which are ADA accessible that will be available to attendees during the Special Event. The Town may determine that total number of required restroom facilities at a Special Event on a case-by-case basis.

**Do you plan to provide portable restroom facilities at your Special Event?**

Yes  No

If yes, how many? 6 Number of ADA Accessible portable restrooms: \_\_\_\_\_

Company providing restrooms: \_\_\_\_\_

Contact person on day of event: Name \_\_\_\_\_ Telephone \_\_\_\_\_

Equipment Setup: Date \_\_\_\_\_ Time \_\_\_\_\_

Equipment Pickup: Date \_\_\_\_\_ Time \_\_\_\_\_

If no toilets will be provided, please explain: \_\_\_\_\_

---

**All toilets, handwash and grease must be removed from Town property within 24 hours. If the event is on Saturday evening, items can remain until 10:00 am Monday unless there is an event scheduled for that Sunday.**

**10. AMPLIFIED SOUND, STAGES**

Section 14-15 and 14-16 of the Town of Sullivan's Island Code of Ordinances restrict the volume of sound and/or music.

Will the Special Event have amplified music or sound? Yes \_\_\_\_\_ No

Name of company: \_\_\_\_\_

Contact person on the day of event: \_\_\_\_\_ Cell number: \_\_\_\_\_

Are there any musical entertainment features related to your event? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, briefly describe music and, if applicable, attach schedule of any music or entertainment proposed to occur: \_\_\_\_\_

Number of stages: \_\_\_\_\_ Number of bands: \_\_\_\_\_

Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

**11. SAFETY AND SECURITY (CIRCLE TYPES OF SECURITY NEEDED):**

Beer/Alcohol Security    Stage Security    Event Area Security

Road Closure Security    Gate Security    Money Handling Security

Overnight Security From \_\_\_\_\_: \_\_\_\_\_; \_\_\_\_\_: \_\_\_\_\_

Applicant may be required to hire internal security for internal and on-site matter. The Town reserves the right to have additional sworn officers present to provide security that ensures public safety. Additional law enforcement manpower required shall be determined by the Chief of Police and charged to the applicant.

12. PUBLIC SAFETY ISSUES

a) Crisis Management Contact Information

Each Special Event is required to submit 24-hour emergency contact information for primary contacts to the Town of Sullivan's Police and Fire Departments.

- Primary Contact Name: EMILY DANIELS
- Address: 2213 C MIDDLE ST STE 1
- Telephone: 883-3536 Cell Phone: 343-9823

b) Fire Safety Information

*Fire hydrants cannot be blocked during any Special Event.*

Will the Special Event have any hazardous or flammable materials, such as propane, butane, gasoline, diesel tanks, portable generators or helium tanks?

Yes  No

If yes, describe: propane tank in grill and/or  
outside heaters

Please note:

- All tanks must be secured in a manner to prevent accidentally being knocked over.
- All helium tanks not being used shall have their caps in place.
- For each cooking location, the Town requires a K Type fire extinguisher.

**13. EMERGENCY MEDICAL SERVICES**

Will first aid staffing/equipment be provided during the Special Event? Yes \_\_\_ No \_\_\_

If yes, emergency service provider name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Site location: \_\_\_\_\_

Times of operation: \_\_\_\_\_

*Note: This type of support will be mandated on a case-by-case basis.*

**14. TRAFFIC CONTROL PLAN**

Circle the type of event:

Run/Walk    Bike or Wheeled Race    Parade    Bike Tour

Other: \_\_\_\_\_

Start Location: \_\_\_\_\_ Finish Location: \_\_\_\_\_

Estimated number of Participants: \_\_\_\_\_ Estimated number of Vehicles: \_\_\_\_\_

On-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_\_\_ No \_\_\_

Off-street spaces available? Yes \_\_\_ Number of Spaces \_\_\_\_\_ No \_\_\_

Please provide a Traffic Control Plan to be approved by the Town of Sullivan's Island Police Department. Include the information below as well as any additional information that may apply to the event:

- The proposed route to be traveled, including the starting and finishing points. Also, clarify the direction the event will move.
- A routing plan for traffic, which includes roads requesting to be closed to vehicular and other traffic during the event. Include contact arrangements/plan to be resolve potential conflicts with people trying to access residences, businesses,

places of worship, and public facilities, or other situations that will be affected by the event.

- Proposed locations for barricades, signs, volunteers, and Police. This portion of your Traffic Control Plan with the assistance of the town of Sullivan's Island Police Department will be reviewed for approval after initial submission of the application. The Police Department will determine the timeline for closure of all venues.
- A minimum of a 10-foot wide emergency access lane is required throughout the event site. Therefore, no permanent structures or fixed objects may be erected along this route.
- The event must maintain pedestrian access on the public sidewalks.

### Road Closure Schedule

Will the event require road closures and/or barricades? Yes \_\_\_\_\_ No         
If yes, please complete the road closure schedule below.

Does the event restrict access to any private or public parking lots? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, attach a signed letter of notification to all impacted parties before the special event permit will be issued.

### Road Closures and/or Barricaded Streets:

Street Name	From/To (Intersections)	Date	Time
_____			
_____			
_____			

**The Town of Sullivan's Island Police Department has final discretion over the Traffic Control Plan, including but not limited to the placement and number of all barricades, signs, meter bags, volunteer and Police locations. The Town will attempt to accommodate barricade needs but the applicant is ultimately responsible to secure the SCDOIT required barricades and signage.**

**15. TRASH, GREASE AND RECYCLING REMOVAL PLAN**

a) What is your detailed cleanup plan for the event (attached additional sheet if required)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b) Do you have a sanitation and recycling removal plan? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please describe. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

c) Will the event need a street sweeper prior to the event or at conclusion of the event? Yes \_\_\_\_\_ No \_\_\_\_\_

d) Will the event require grease disposal? Yes \_\_\_\_\_ No \_\_\_\_\_  
*No grease may be poured on grass, hardscapes or in stormwater drains.*

e) What will grease be stored in during the event? \_\_\_\_\_

\_\_\_\_\_

f) Company picking up grease from event: \_\_\_\_\_

\_\_\_\_\_

Contact name/number: \_\_\_\_\_

All grease and grease containers must be removed from the site within 24 hours. If the event is on Saturday evening items can remain until 10:00 am Monday unless an event is scheduled for Sunday.

Applicants are responsible for cleaning and restoring the site after the Special Event. Cleanup should begin within one hour after the Special Event is concluded and continue until completed. Site must be cleared within 24 hours of the conclusion of the Special Event. *The cost of any Town of Sullivan's Island employee overtime incurred because of an applicant's failure to clean and restore the site following the Special Event will be borne by the applicant.*

**16. VENDORS (Anyone serving, selling, sampling or displaying food, beverages, merchandise or providing services).**

a) Does the Special Event include retail or food vendors? Yes \_\_\_\_\_ No \_\_\_\_\_

Applicant shall attach a detailed list of all vendors attending the event with this form. Include business type(s) and required license for each vendor. If food related, include cooking method and food/cooking oil disposal method details. All vendors must be notified of license and permit requirements for the day of the event.

- Section 10-1 of the Town of Sullivan's Island Code of Ordinances requires "Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided". Such licenses are based on gross income pursuant to SC Law. For business license contact Town Hall at 843-883-3198.
- Persons selling products are also required to have a SC Retail Sales Tax license. For SC Retail License questions call the SC Department of Revenue at 843-852-3600.
- Sale of alcoholic beverages requires an ABL-900 Temporary License from the SC Department of Revenue's Alcoholic Licensing Beverage Division. Serving alcoholic beverages may require this same license. Go to [www.sctax.org](http://www.sctax.org) select *Beer-Liquor-Wine-Bingo>Forms>Alcohol Beverage Licensing*, then scroll to *ABL-900*. For Alcoholic Licensing questions, call 843-852-3600 or 803-898-5864.
- Preparation and sale of food requires a Food Service Permit from the SC Department of Health and Environmental Control. Go to [www.scdhec.gov](http://www.scdhec.gov) , select Food Service under Permits, Licenses & Certification or telephone 843-202-7020. **Note: For each cooking location, the Town requires a K Type Fire Extinguisher.**

## 17. ALCOHOL PLAN

a) Will alcoholic beverages be served without charge? Yes \_\_\_\_\_ No

b) Will alcoholic beverages be sold? Yes  No \_\_\_\_\_

c) If yes, check applicable: Liquor \_\_\_\_\_ Draft Beer  Can Beer \_\_\_\_\_

Wine

d) Who will serve alcohol?

Self-Serve \_\_\_\_\_ Volunteers \_\_\_\_\_ Caterer (Name) \_\_\_\_\_ Staff

Licensed Bartenders \_\_\_\_\_ Other (Describe) \_\_\_\_\_

**Designated areas where alcohol will be served and consumed must clearly be indicated on the attached site plan.**

e) Times for alcohol to be served

Start: \_\_\_\_\_ Finish: \_\_\_\_\_ N/A: \_\_\_\_\_

### **THE FOLLOWING CONTROLS MUST BE FOLLOWED AT SPECIAL EVENTS SERVING ALCOHOL:**

- The Special Event sponsor shall be required to establish a controlled entrance and exit location by posting 11" x 17" signage stating that alcoholic beverages are prohibited beyond the permitted area with refuse containers adjacent to the signage. As required by the Chief of Police or his designee, a controlled area for serving and consuming alcohol may be required.
- No more than 2 alcoholic beverages shall be served to any person at any one time.
- No alcoholic beverages shall be served to any person unless such person has been issued a wristband by the Special Event sponsor indicating that the person has shown valid proof of being at least 21 years of age.
- No alcohol shall be served to Special Event attendees that are visibly intoxicated.

- The Special Event applicant and invitees shall be in compliance with all other applicable federal, state and local statutes, ordinances, rules, regulations, licenses and permits, including permits required by the South Carolina Department of Revenue.
- No outside alcohol shall be permitted within the controlled area.
- Where alcohol is going to be served inside the park/facility, no tategate party activity will be permitted at the conclusion of the event in the venue parking lot(s).

## 18. INSURANCE REQUIREMENTS

a) **General Liability Insurance:** Applicant must submit a Certificate of Insurance providing proof of a *commercial general liability insurance policy* or its equivalent, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum of one million dollar (\$1,000,000) per occurrence naming the Town of Sullivan's Island as additional insured.

- **Has a General Liability Insurance policy listing the Town as additional insured been secured? Yes \_\_\_\_\_ No \_\_\_\_\_**

b) **Liquor Legal Liability Insurance:** If the Applicant intends to serve or sell alcoholic beverages at a Special Event, liquor legal liability coverage must be purchased. The liquor legal liability insurance can be endorsed in the general liability insurance policy or purchased separately naming the Town of Sullivan's Island as additional insured. The minimum limit of liability per claim and aggregate is one million dollars (\$1,000,000).

- **Has the Liquor Legal Liability Insurance listing the Town as additional insured been secured? Yes \_\_\_\_\_ No \_\_\_\_\_**

**The Applicant shall submit Certificate(s) of Insurance verifying the above minimum coverage(s) and specifically identifying the Town of Sullivan's Island as additional insured. The Town of Sullivan's Island does not sell insurance. However, this type of insurance policy may be acquired from most private insurance carriers. A permit will not be issued if the Town has not received the required insurance certificate(s) prior to the Special Event.**

**19. HOLD HARMLESS CLAUSE:** The Applicant hereby shall assume all risks incident to or in connection with the Special Event Permit and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the Special Event Permit. Applicant hereby expressly agrees to defend and hold the Town of Sullivan's Island harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages, judgments, or injuries directly or indirectly arising out of or in connection with the Special Event Permit or resulting from the negligence or intentional act or omission of applicant and/or its officers, agents and employees.

Applicant Signature: *Emily S Daniels* Date: 1/28/16

Print Applicant Name: EMILY DANIELS

Applicant Contact Number: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Property Owner's Name: \_\_\_\_\_

Owner Contact Number: \_\_\_\_\_

**FINANCE  
COUNCIL WORKSHOP  
February 1, 2016**

**Chairman Mayor Pat O'Neil  
All Members of Council**

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

A. December Financial Report

**III. New Matters Presented to Council**

**IV. Matters Pending By Council**

Finance  
Points of Interest  
December 2015

**Revenue**

1. The Town has received close to 83% of the projected revenue for building permits as of December 31st. Construction is also driving business license revenue.
2. Business license revenue will increase over the next two months due to renewals.
3. The Town will receive the majority of this fiscal year's property tax revenue over the next three months.
4. Water and Sewer revenue remained strong through December.

**Expenditures**

1. The cost of the relocation and operation of the temporary Town Hall as of December 2015 was \$402,600. The cost of the temporary Town Hall is approximately \$4,000 per month.
2. The Town paid approximately \$193,400 during November as progress payments for the new Town Hall. Transfers are being made from the 2014 GO Bond Money Market account into the Operating account as construction payments are made.

**Other**

1. The 6 month projections will be presented at the February Workshop.

**December 31, 2015  
Cash & Investment Balances**

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<b>CHECKING ACCOUNTS</b>	<b>\$ 8,551,619.83</b>
<b>MONEY MARKET - 2014 GO BOND FUNDS</b>	<b>2,143,248.81</b>
<b>SC LOCAL GOVERNMENT INVESTMENT POOL</b>	<b>204,589.98</b>
<b>INVESTMENTS</b>	<b>150,026.68</b>
<b>CASH ON HAND</b>	<b><u>600.00</u></b>

**TOTAL CASH & INVESTMENTS: \$ 11,050,085.30**

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**Unassigned:**

Operating	\$ 988,198.11
2014 GO Bond Funds	2,143,248.81
Land Sale Proceeds	3,720,635.50
Capital Improvements Reserve	414,500.00
Emergency Reserve	1,075,000.00

**Assigned:**

William Bradley Memorial Fund	20,000.00
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**Committed:**

-

**Restricted:**

County Accommodations Tax Funds - County Deputies	70,085.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	451.84
Victim's Rights Fund	<u>67,046.58</u>
Total Cash & Investment Accounts	<b>\$ <u>8,534,284.09</u></b>

**PETTY CASH:**

Petty Cash	<b>\$ <u>400.00</u></b>
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**TOTAL GENERAL FUND \$ 8,534,684.09**

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Operating	\$ 304,767.76
SRF - Debt Service Retirement	90,865.39
SRF - Debt Service Reserve Fund	22,626.84
Capital Improvement Fund Sewer	107,876.53
Sewer Depreciation Fund	<u>36,362.88</u>

**Total Sewer Fund \$ 471,634.01**

Operating	\$ 856,345.41
Capital Improvement Fund Water	187,109.81
CWS CIP Improvements Fund	355,197.97
Water Depreciation Fund	46,167.97
Petty Cash	<u>200.00</u>
<b>Total Water Fund</b>	<b>\$ <u>1,445,021.16</u></b>
<hr/>	
Unreserved	<u>\$ 470,558.46</u>
<b>Total Hospitality Tax Fund - Restricted</b>	<b>\$ <u>470,558.46</u></b>
<hr/>	
Unreserved	<u>\$ 71,197.04</u>
<b>Total Local Accommodations Tax Fund -</b>	<b>\$ <u>71,197.04</u></b>
<hr/>	
Tree Bank Fund - Committed	<u>\$ 56,990.54</u>
<b>Total Tree Fund</b>	<b>\$ <u>56,990.54</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b>\$ <u>11,050,085.30</u></b>
<hr/>	
1% Firemen's Fund - First Federal Money Market	<u>\$ 211,017.70</u>
<b>Total 1% FIREMEN'S FUND</b>	<b>\$ <u>211,017.70</u></b>

**Investment Income**  
**Month Ended December 31, 2015 and YTD**

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	0.4859%	90.08	406.81
South State Bank Money Market	0.20%	851.22	5,434.78
South State Bank MM - Bond	0.20%	260.05	1,711.56
South State Investment Services	0.01%	<u>1.44</u>	<u>7.90</u>
		<u>\$ 1,202.79</u>	<u>\$ 7,561.05</u>

**Interest Earned by Fund**

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 903.80	\$ 5,847.32
Sewer Fund	77.56	438.16
Water Fund	156.98	883.04
Local A-Tax Funds	7.67	47.44
Hospitality Tax Fund	50.64	309.54
Tree Fund	<u>6.14</u>	<u>35.55</u>
Total Earned	<u>\$ 1,202.79</u>	<u>\$ 7,561.05</u>

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 3000 3000					
<b>Revenue</b>					
10-3000-1000 PROCEEDS FROM CAPITAL LE	55,000.00	0.00	0.00	55,000.00	100
10-3000-3300 INTEREST EARNED	6,000.00	903.80	6,173.45	-173.45	-3
10-3000-6000 POLICE ACCIDENT REPORTS	200.00	960.00	1,045.00	-845.00	-423
10-3000-8000 TRANSFER FROM WATER FUN	200,000.00	0.00	0.00	200,000.00	100
10-3000-9100 LICENSES	683,000.00	10,784.47	169,326.31	513,673.69	75
10-3000-9110 DOG PERMITS	75,000.00	5,847.00	20,612.00	54,388.00	73
10-3000-9120 BOAT PERMITS	0.00	0.00	15.00	-15.00	0
10-3000-9130 BD. OF ZONING APPEALS APP	2,000.00	220.00	660.00	1,340.00	67
10-3000-9140 DESIGN REVIEW BOARD FEES	11,000.00	2,339.58	9,411.58	1,588.42	14
10-3000-9150 PLANNING COMMISSION FEES	1,000.00	0.00	250.00	750.00	75
10-3000-9300 BUILDING PERMITS	250,000.00	18,299.98	207,196.83	42,803.17	17
10-3000-9350 TRIMMING & PRUNING INCOM	10,250.00	3,250.00	4,000.00	6,250.00	61
10-3000-9400 PROPERTY TAXES - OPERATI	1,970,000.00	340,385.21	372,817.55	1,597,182.45	81
10-3000-9401 PROPERTY TAX REVENUE - G	304,700.00	0.00	0.00	304,700.00	100
10-3000-9410 HOMESTEAD EXEMPT REFUN	10,000.00	0.00	0.00	10,000.00	100
10-3000-9510 FINES COLL - RECORDER	50,000.00	2,630.71	37,853.72	12,146.28	24
10-3000-9600 FEE SIMPLE TITLES	0.00	0.00	50.00	-50.00	0
10-3000-9690 AID TO SUBDIVISIONS	35,000.00	0.00	20,581.75	14,418.25	41
10-3000-9710 VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	8,000.00	100
10-3000-9750 BEVERAGE TEMP. PERMITS	24,000.00	0.00	0.00	24,000.00	100
10-3000-9760 FRANCHISE FEES - CELL TOW	45,100.00	3,851.33	19,256.65	25,843.35	57
10-3000-9765 FRANCHISE FEES - OTHER	430,000.00	41.69	32,130.87	397,869.13	93
10-3000-9770 STATE ACCOMMODATIONS T	26,000.00	0.00	28,764.35	-2,764.35	-11
10-3000-9778 TRANSFER LOCAL A-TAX	30,000.00	2,500.00	15,000.00	15,000.00	50
10-3000-9779 TRANSFER FROM HOSP. TAX	320,000.00	26,667.00	161,001.00	158,999.00	50
10-3000-9780 L.O.S.T. PROP.ROLLBACK	130,000.00	0.00	60,009.69	69,990.31	54
10-3000-9781 L.O.S.T. REVENUE FUND	82,000.00	0.00	42,706.28	39,293.72	48
10-3000-9900 MISCELLANEOUS INCOME	205,000.00	43,731.14	103,827.12	101,172.88	49
10-3000-9901 PROCEEDS-SALES OF ASSETS	4,000.00	0.00	0.00	4,000.00	100
10-3000-9903 BRICK SALES	0.00	150.00	150.00	-150.00	0
Function: Function: 3000 3000					
Total Revenue	4,967,250.00	462,561.91	1,312,839.15	3,654,410.85	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUND

CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 11 SEWER FUND					
Revenue					
11-3000-2000 TRANSFER FR. DEPRECIATION	102,500.00	0.00	0.00	102,500.00	100
11-3000-3300 INTEREST EARNED	1,000.00	77.56	480.23	519.77	52
11-3000-4110 SEWER SERVICE CHARGES	886,965.75	57,048.28	471,388.76	415,576.99	47
11-3000-4111 PENALTIES	5,500.00	0.00	870.00	4,630.00	84
11-3000-4112 ADMINISTRATIVE ACCOUNT	1,300.00	200.00	1,370.00	-70.00	-5
11-3000-4300 TIE-IN FEES & INSTALL	0.00	700.00	700.00	-700.00	0
11-3000-4500 SERVICE CALLS	500.00	0.00	30.00	470.00	94
11-3000-4600 INSPECTION FEES	1,500.00	200.00	700.00	800.00	53
11-3000-4900 MISCELLANEOUS	200.00	0.00	0.00	200.00	100
11-3000-9200 TRANSFER FROM GENERAL F	125,000.00	0.00	0.00	125,000.00	100
Fund: Fund: 11 SEWER FUND					
Total Revenue	1,124,465.75	58,225.84	475,538.99	648,926.76	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUND

CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 12 WATER FUND					
Revenue					
12-3000-2000 TRANSFER FR. DEPRECIATION	120,000.00	0.00	0.00	120,000.00	100
12-3000-3300 INTEREST EARNED	2,000.00	156.98	883.04	1,116.96	56
12-3000-4110 WATER SALES	992,454.30	60,205.47	544,643.30	447,811.00	45
12-3000-4111 PENALTIES	5,500.00	1,230.00	3,875.14	1,624.86	30
12-3000-4112 ADMINISTRATIVE ACCOUNT	8,000.00	609.92	4,314.92	3,685.08	46
12-3000-4114 HYDRANT METER PERMITS	200.00	0.00	250.00	-50.00	-25
12-3000-4300 METER CONNECT & RENEWA	7,000.00	0.00	24,509.00	-17,509.00	-250
12-3000-4400 METER REPAIRS	500.00	0.00	0.00	500.00	100
12-3000-4500 SERVICE CALLS	500.00	0.00	180.00	320.00	64
12-3000-4600 INSPECTION FEES	250.00	0.00	0.00	250.00	100
12-3000-4610 BACKFLOW TESTING	700.00	40.00	560.00	140.00	20
12-3000-4900 MISCELLANEOUS	100.00	0.00	18,630.00	-18,530.00	-18,530
Fund: Fund: 12 WATER FUND					
Total Revenue	1,137,204.30	62,242.37	597,845.40	539,358.90	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 13 HOSPITALITY TAX					
Revenue					
13-3000-3300 INTEREST EARNED	0.00	50.64	309.54	-309.54	0
13-3000-9779 HOSPITALITY TAX	0.00	24,074.94	228,486.86	-228,486.86	0
Fund: Fund: 13 HOSPITALITY TAX					
Total Revenue	0.00	24,125.58	228,796.40	-228,796.40	0.00
Fund: 17 LOCAL A-TAX					
Revenue					
17-3000-3300 INTEREST EARNED	0.00	7.67	47.44	-47.44	0
17-3000-9777 2% COUNTY A-TAX	0.00	0.00	5,862.87	-5,862.87	0
17-3000-9778 1% LOCAL A-TAX	0.00	1,142.17	15,490.06	-15,490.06	0
Fund: Fund: 17 LOCAL A-TAX					
Total Revenue	0.00	1,149.84	21,400.37	-21,400.37	0.00
Fund: 19 TREE FUND					
Revenue					
19-3000-3300 TREE FUND INTEREST	0.00	6.14	35.55	-35.55	0
19-3000-9310 TREE PERMITS	0.00	2,125.00	2,638.00	-2,638.00	0
Fund: Fund: 19 TREE FUND					
Total Revenue	0.00	2,131.14	2,673.55	-2,673.55	0.00
<b>Report Total Revenue</b>	<b>0.00</b>	<b>27,406.56</b>	<b>252,870.32</b>	<b>0.00</b>	<b>0.00</b>

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION  
CURRENT PERIOD: 12/01/2015 TO 12/31/2015**

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 5000 FIRE DEPARTMENT					
Expenditure					
10-5000-0100 SALARIES & WAGES	580,000.00	47,498.87	312,269.25	267,730.75	46
10-5000-0200 FD PRT SOCIAL SECURITY	43,000.00	3,373.26	22,640.36	20,359.64	47
10-5000-0210 FD PRT HEALTH INSURANCE	90,000.00	7,389.95	41,609.43	48,390.57	54
10-5000-0220 FD PRT POL OFF RETIREMENT	82,000.00	6,526.36	42,274.30	39,725.70	48
10-5000-0300 FD GAS & OIL	12,000.00	375.62	4,082.63	7,917.37	66
10-5000-0310 FD DIESEL	6,500.00	143.55	1,746.22	4,753.78	73
10-5000-0400 FD VEHICLE REPAIRS	20,000.00	790.06	9,176.69	10,823.31	54
10-5000-0600 FD SUPPLIES & MATERIALS	20,000.00	2,093.08	12,596.86	7,403.14	37
10-5000-0700 FD TELEPHONE	10,000.00	887.86	2,943.46	7,056.54	71
10-5000-0800 CO. WIDE RADIO SYSTEM	18,000.00	1,469.39	16,517.89	1,482.11	8
10-5000-0900 FD POWER & LIGHTS	11,000.00	773.68	5,232.17	5,767.83	52
10-5000-1000 FD INSURANCE	55,000.00	6,118.03	28,794.88	26,205.12	48
10-5000-1200 FD SYSTEM REPAIRS & MAINT	11,000.00	29.00	4,782.66	6,217.34	57
10-5000-1203 UNIFORMS & CLOTHING	10,000.00	7,147.72	7,147.72	2,852.28	29
10-5000-1300 FD DUES & CERTIF FEES	1,000.00	0.00	100.00	900.00	90
10-5000-1400 FD TRAINING & SEMINARS	9,500.00	1,220.40	5,883.46	3,616.54	38
10-5000-3000 FD MISCELLANEOUS EXPENSES	8,500.00	0.00	1,297.48	7,202.52	85
10-5000-3101 FD - DEBT FUNDED EQUIPMENT	30,000.00	0.00	48,016.00	-18,016.00	-60
10-5000-3102 FD-CAPITAL LEASE PRINCIPAL	45,745.00	0.00	30,633.76	15,111.24	33
10-5000-3110 PROP & EQUIP < \$5000	7,500.00	0.00	3,642.77	3,857.23	51
10-5000-3120 FD BUILDING REPAIRS	10,000.00	0.00	645.00	9,355.00	94
10-5000-3200 FD DISPATCHING SERVICES	22,500.00	1,832.00	10,992.00	11,508.00	51
Function: Function: 5000 FIRE DEPARTMENT					
Total Expenditure	1,103,245.00	87,668.83	613,024.99	490,220.01	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 6000 POLICE DEPARTMENT					
Expenditure					
10-6000-0100 PD SALARIES & WAGES	495,000.00	34,832.11	241,434.28	253,565.72	51
10-6000-0200 PD PRT SOCIAL SECURITY	37,000.00	2,495.27	17,391.89	19,608.11	53
10-6000-0210 PD PRT HEALTH INS	73,000.00	5,658.88	35,085.24	37,914.76	52
10-6000-0220 PD PRT POL OFF RETIRE	66,000.00	4,690.90	31,867.01	34,132.99	52
10-6000-0250 COUNTY SHERIFF DEPUTIES	40,000.00	0.00	12,125.00	27,875.00	70
10-6000-0300 PD GAS & OIL	35,000.00	1,442.11	11,350.30	23,649.70	68
10-6000-0320 PD DIESEL FUEL	1,200.00	0.00	85.60	1,114.40	93
10-6000-0400 PD VEHICLE REPAIR & MAINT	12,000.00	3,315.23	8,410.43	3,589.57	30
10-6000-0600 PD SUPPLIES & MATERIALS	12,000.00	693.86	2,862.46	9,137.54	76
10-6000-0700 PD TELEPHONE	9,500.00	1,046.01	3,823.92	5,676.08	60
10-6000-0800 CO. WIDE RADIO SYSTEM	16,700.00	0.00	12,040.75	4,659.25	28
10-6000-0900 PD POWER & LIGHTS	4,200.00	259.05	1,918.13	2,281.87	54
10-6000-1000 PD INSURANCE	44,000.00	2,127.13	23,434.78	20,565.22	47
10-6000-1200 PD SYSTEM REPAIR & MAINT	8,000.00	21.00	1,648.31	6,351.69	79
10-6000-1203 UNIFORMS & CLOTHING	8,000.00	1,615.57	2,815.20	5,184.80	65
10-6000-1300 PD DUES & CERTIF FEES	500.00	12.00	12.00	488.00	98
10-6000-1400 PD TRAINING & SEMINARS	6,000.00	0.00	499.63	5,500.37	92
10-6000-3000 PD MISCELLANEOUS EXPENS	1,000.00	0.00	0.00	1,000.00	100
10-6000-3102 PD-CAPITAL LEASE PRINCIPA	55,382.00	0.00	56,122.04	-740.04	-1
10-6000-3110 PROP & EQUIP < \$5000	7,000.00	0.00	0.00	7,000.00	100
10-6000-3200 PD DISPATCHING SERVICES	22,500.00	1,832.00	10,992.00	11,508.00	51
Function: Function: 6000 POLICE DEPARTMENT					
Total Expenditure	953,982.00	60,041.12	473,918.97	480,063.03	50.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 7000 MAINTENANCE					
Expenditure					
10-7000-0100 MD SALARIES & WAGES	172,000.00	10,495.65	70,687.86	101,312.14	59
10-7000-0200 MD PRT SOCIAL SECURITY	13,000.00	778.48	5,260.07	7,739.93	60
10-7000-0210 MD PRT HEALTH INSURANCE	25,000.00	1,341.40	8,048.40	16,951.60	68
10-7000-0220 MD PRT S. C. RETIREMENT	15,000.00	1,098.89	7,188.65	7,811.35	52
10-7000-0300 MD VEHICLE GAS & OIL	12,000.00	557.32	3,714.45	8,285.55	69
10-7000-0310 MD DIESEL FUEL	3,500.00	96.39	830.10	2,669.90	76
10-7000-0400 MD VEHICLE REPAIRS	7,500.00	0.00	0.00	7,500.00	100
10-7000-0600 MD SUPPLIES & MATERIALS	20,000.00	1,032.80	8,575.63	11,424.37	57
10-7000-0700 TELEPHONE	660.00	55.00	330.00	330.00	50
10-7000-0900 MD POWER & ELECTRICITY	40,000.00	3,153.34	18,892.43	21,107.57	53
10-7000-1000 MD INSURANCE	18,000.00	583.43	7,074.58	10,925.42	61
10-7000-1200 MD SYSTEMS REPAIRS & MAINT	15,000.00	-1,032.80	9,586.82	5,413.18	36
10-7000-1203 UNIFORMS & CLOTHING	3,000.00	849.49	1,169.54	1,830.46	61
10-7000-3000 MD MISCELLANEOUS EXPENSES	1,000.00	0.00	0.00	1,000.00	100
10-7000-3100 MD PROP & EQUIP PURCHASE	0.00	0.00	9,950.00	-9,950.00	0
10-7000-3101 MD-DEBT FUNDED EQUIPMENT	25,000.00	0.00	0.00	25,000.00	100
10-7000-3102 MD-CAPITAL LEASE PRINCIPAL	7,917.00	0.00	7,916.29	0.71	0
10-7000-3400 MD GARBAGE DISPOSAL CONTRACT	197,000.00	28,186.60	85,159.80	111,840.20	57
10-7000-3500 CAUSEWAY MAINTENANCE	2,000.00	1,670.66	1,670.66	329.34	16
10-7000-3600 CONTAINER SERVICING	11,000.00	0.00	1,185.00	9,815.00	89
10-7000-3700 BEACH PATH MAINTENANCE	50,000.00	6,000.00	7,173.60	42,826.40	86
Function: Function: 7000 MAINTENANCE					
Total Expenditure	638,577.00	54,866.65	254,413.88	384,163.12	60.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
 BUDGET REPORT BY FUNCTION

CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 8000 RECREATION					
Expenditure					
10-8000-0900 RD POWER & LIGHTS	7,500.00	965.84	4,746.74	2,753.26	37
10-8000-1000 RD INSURANCE	4,300.00	395.86	2,375.16	1,924.84	45
10-8000-1300 RD RECREATION AREA MAIN	15,000.00	0.00	6,938.42	8,061.58	54
10-8000-1400 SPECIAL EVENTS	25,000.00	500.39	6,815.72	18,184.28	73
10-8000-3100 RD PROPERTY & EQUIP PURC]	120,000.00	0.00	73,216.55	46,783.45	39
Function: Function: 8000 RECREATION					
Total Expenditure	171,800.00	1,862.09	94,092.59	77,707.41	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 9000 ADMIN					
Expenditure					
10-9000-0100 AD SALARIES & WAGES	421,000.00	31,334.00	211,513.03	209,486.97	50
10-9000-0200 AD PRT SOCIAL SECURITY	33,000.00	2,217.91	16,695.56	16,304.44	49
10-9000-0210 AD PRT HEALTH INSURANCE	47,000.00	5,547.00	32,645.76	14,354.24	31
10-9000-0220 AD PRT S. C. RETIREMENT	47,000.00	3,767.74	24,882.62	22,117.38	47
10-9000-0600 AD OFFICE SUPPLIES	24,000.00	2,466.81	14,557.81	9,442.19	39
10-9000-0610 AD TRAVEL - RECORDER	700.00	0.00	0.00	700.00	100
10-9000-0620 AD SUPPLIES - RECORDER	1,000.00	0.00	0.00	1,000.00	100
10-9000-0700 AD TELEPHONE	17,000.00	2,205.36	9,854.63	7,145.37	42
10-9000-0900 AD POWER & LIGHTS	9,000.00	765.55	4,812.41	4,187.59	47
10-9000-1000 AD INSURANCE	66,000.00	6,434.62	44,402.70	21,597.30	33
10-9000-1200 AD SYSTEMS REPAIR & MAIN	40,000.00	-706.14	34,982.86	5,017.14	13
10-9000-1300 AD DUES & CERTIF FEES	4,500.00	0.00	2,439.97	2,060.03	46
10-9000-1400 AD TRAINING & SEMINARS	6,000.00	48.30	4,013.15	1,986.85	33
10-9000-1800 AD PROFESSIONAL SERVICES	90,000.00	2,120.46	16,844.51	73,155.49	81
10-9000-1840 PLANNING EXPENSE	1,000.00	0.00	0.00	1,000.00	100
10-9000-1870 COUNCIL EXPENSES	6,000.00	35.00	159.77	5,840.23	97
10-9000-1880 GENERAL ADVERTISING EXP	10,000.00	2,157.80	5,417.32	4,582.68	46
10-9000-1900 AD LEGAL & ACCOUNTING	100,000.00	10,044.09	74,869.26	25,130.74	25
10-9000-1910 ACCRETED LAND - LAWSUIT	70,000.00	0.00	80,184.62	-10,184.62	-15
10-9000-1920 ACCRETED LAND MANAGEM	0.00	0.00	1,608.49	-1,608.49	0
10-9000-3000 AD MISCELLANEOUS EXPENS	20,000.00	5,554.01	14,116.21	5,883.79	29
10-9000-3105 CAPITAL PROJECT	0.00	193,403.16	852,618.11	-852,618.11	0
10-9000-3110 PROP & EQUIP < \$5000	7,000.00	3,645.58	11,138.53	-4,138.53	-59
10-9000-3120 BUILDING REPAIRS & MAINT.	0.00	-410.00	0.00	0.00	0
10-9000-3130 TOWN HALL RELOCATION EX	50,000.00	1,304.82	23,840.37	26,159.63	52
10-9000-4000 VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	8,000.00	100
10-9000-5000 WATER BOND REPAYMENT	200,000.00	0.00	189,862.75	10,137.25	5
10-9000-6000 2014 GO BOND DEBT SERVICE	428,800.00	0.00	37,720.00	391,080.00	91
10-9000-9000 FUND BALANCE REPLENISHM	80,546.00	0.00	0.00	80,546.00	100
Function: Function: 9000 ADMIN					
Total Expenditure	1,787,546.00	271,936.07	1,709,180.44	78,365.56	0.00

FY 2015-2016

**TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUNCTION**  
CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Function: 9500 BUILDING					
Expenditure					
10-9500-0100 BD SALARIES & WAGES	202,000.00	14,838.40	100,656.28	101,343.72	50
10-9500-0200 BD PRT SOCIAL SECURITY	16,000.00	1,089.59	7,426.97	8,573.03	54
10-9500-0210 BD PRT HEALTH INSURANCE	25,000.00	1,805.94	10,835.64	14,164.36	57
10-9500-0220 BD PRT S.C. RETIREMENT	25,000.00	1,801.90	11,934.34	13,065.66	52
10-9500-0300 BD GAS & OIL	2,600.00	0.00	260.32	2,339.68	90
10-9500-0600 BD OFFICE SUPPLIES	3,000.00	1,632.00	1,771.81	1,228.19	41
10-9500-0630 BD SUPPLIES BLDG INSPECT	2,000.00	0.00	0.00	2,000.00	100
10-9500-0700 BD TELEPHONE	4,000.00	285.15	1,328.89	2,671.11	67
10-9500-0900 BD POWER & LIGHTS	1,000.00	41.81	270.40	729.60	73
10-9500-1000 BD INSURANCE	1,000.00	53.45	320.70	679.30	68
10-9500-1200 BD SYSTEMS REPAIRS & MAINT	3,000.00	2,288.00	2,288.00	712.00	24
10-9500-1300 BD DUES & CERTIF FEES	2,000.00	140.00	280.00	1,720.00	86
10-9500-1400 BD TRAINING & SEMINARS	3,000.00	70.00	190.00	2,810.00	94
10-9500-1820 BZA EXPENSES	2,000.00	123.60	1,284.45	715.55	36
10-9500-1830 DRB EXPENSES	5,000.00	758.92	3,304.62	1,695.38	34
10-9500-1850 TREE COMMISSION	1,500.00	0.00	17.50	1,482.50	99
10-9500-2500 TRIMMING & PRUNING EXP.	9,000.00	2,600.00	2,600.00	6,400.00	71
10-9500-3000 BD MISCELLANEOUS	0.00	0.00	82.55	-82.55	0
10-9500-3110 PROP & EQUIP < \$5000	5,000.00	0.00	0.00	5,000.00	100
Function: Function: 9500 BUILDING					
Total Expenditure	312,100.00	27,528.76	144,852.47	167,247.53	54.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 11 SEWER FUND					
Expenditure					
11-4000-0100 SALARIES & WAGES	174,282.54	12,751.19	83,550.62	90,731.92	52
11-4000-0200 PRT - SOCIAL SECURITY	13,332.62	888.02	5,918.59	7,414.03	56
11-4000-0210 PRT - HEALTH INSURANCE	28,368.63	2,646.32	12,323.20	16,045.43	57
11-4000-0220 PRT - S C RETIREMENT	18,412.53	1,400.30	9,070.07	9,342.46	51
11-4000-0300 GAS & OIL - VEHICLES	7,000.00	0.00	2,102.23	4,897.77	70
11-4000-0310 DIESEL FUEL	3,300.00	0.00	1,926.56	1,373.44	42
11-4000-0320 DIESEL EQUIPMENT	5,000.00	2,318.29	4,530.32	469.68	9
11-4000-0400 REPAIRS - VEHICLES	5,000.00	23.80	52.51	4,947.49	99
11-4000-0600 SUPPLIES & MATERIALS	10,000.00	1,758.34	7,832.25	2,167.75	22
11-4000-0610 TOOLS	2,000.00	0.00	109.95	1,890.05	95
11-4000-0620 OFFICE SUPPLIES	8,700.00	76.80	2,264.30	6,435.70	74
11-4000-0630 LAB SUPPLIES	3,700.00	737.25	5,253.14	-1,553.14	-42
11-4000-0700 TELEPHONE	5,600.00	652.40	2,706.41	2,893.59	52
11-4000-0900 POWER & ELECTRICITY	58,000.00	5,467.60	32,500.79	25,499.21	44
11-4000-1000 INSURANCE	19,000.00	1,211.24	10,235.76	8,764.24	46
11-4000-1200 SYSTEMS REPAIRS & MAINT	60,000.00	4,096.66	18,566.90	41,433.10	69
11-4000-1201 SLUDGE DISPOSAL	50,000.00	369.85	20,916.98	29,083.02	58
11-4000-1202 GRIT DISPOSAL	1,400.00	234.26	636.71	763.29	55
11-4000-1203 UNIFORMS & CLOTHING	1,500.00	311.43	744.65	755.35	50
11-4000-1210 CAPITAL IMPROVEMENTS	374,500.00	4,455.65	83,594.39	290,905.61	78
11-4000-1300 DUES & CERTIFICATION	8,000.00	397.50	3,234.50	4,765.50	60
11-4000-1400 TRAINING & SEMINARS	5,000.00	275.42	328.50	4,671.50	93
11-4000-1900 PROF SERVICES - AUDIT	5,000.00	0.00	5,000.00	0.00	0
11-4000-2000 PROFESSIONAL - ENGINEERN	15,000.00	1,147.08	6,221.45	8,778.55	59
11-4000-3000 MISCELLANEOUS	1,124.82	0.00	417.73	707.09	63
11-4000-3100 PROP & EQUIPMENT PURCHA	31,000.00	0.00	3,838.87	27,161.13	88
11-4000-3500 ADMIN OF SEWER BOND	72,000.00	4,100.51	5,285.76	66,714.24	93
11-4000-3510 LEASE PAYMENTS	29,568.98	0.00	21,780.41	7,788.57	26
11-4000-3600 WASTEWATER ANAL - LAB SV	9,000.00	1,005.00	6,293.33	2,706.67	30
11-4000-3700 CHEMICALS	11,000.00	256.33	8,503.75	2,496.25	23
11-4000-4000 SRF - SEWER LINE REHAB	0.00	0.00	284,085.97	-284,085.97	0
11-9000-0100 ADMIN SALARIES	42,095.10	3,704.72	23,910.15	18,184.95	43
11-9000-0200 PRT - SOCIAL SECURITY	3,220.28	200.08	1,724.13	1,496.15	46
11-9000-0210 PRT - HEALTH INSURANCE	3,771.88	329.79	1,978.72	1,793.16	48
11-9000-0220 PRT - S C RETIREMENT	4,588.37	409.73	2,644.41	1,943.96	42
11-9000-9000 REVENUE OVER/(UNDER) EXF	35,000.00	0.00	0.00	35,000.00	100
Fund: Fund: 11 SEWER FUND					
Total Expenditure	1,124,465.75	51,225.56	680,084.01	444,381.74	0.00

FY 2015-2016

TOWN OF SULLIVAN'S ISLAND  
BUDGET REPORT BY FUND

CURRENT PERIOD: 12/01/2015 TO 12/31/2015

IDEAL REMAINING PERCENT: 50 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 12 WATER FUND					
Expenditure					
12-4000-0100 SALARIES AND WAGES	174,282.54	12,719.52	82,370.38	91,912.16	53
12-4000-0200 PRT - SOCIAL SECURITY	13,332.62	885.88	5,828.59	7,504.03	56
12-4000-0210 PRT - HEALTH INSURANCE	28,368.63	2,646.32	12,323.20	16,045.43	57
12-4000-0220 PRT - S C RETIREMENT	18,412.53	1,396.80	8,939.55	9,472.98	51
12-4000-0300 GAS & OIL - VEHICLES	7,000.00	248.45	2,350.71	4,649.29	66
12-4000-0310 DIESEL - VEHICLES	3,300.00	0.00	0.00	3,300.00	100
12-4000-0320 DIESEL EQUIP. REPAIRS & MA	2,000.00	269.35	2,152.87	-152.87	-8
12-4000-0400 REPAIRS - VEHICLES	5,000.00	23.80	86.51	4,913.49	98
12-4000-0600 SUPPLIES & MATERIALS	10,000.00	1,340.77	7,698.66	2,301.34	23
12-4000-0610 TOOLS	1,500.00	0.00	1,612.70	-112.70	-8
12-4000-0620 OFFICE SUPPLIES	8,700.00	244.68	2,575.48	6,124.52	70
12-4000-0630 LAB SUPPLIES	2,200.00	264.69	1,194.27	1,005.73	46
12-4000-0700 TELEPHONE	5,600.00	652.40	2,706.44	2,893.56	52
12-4000-0900 POWER & ELECTRICITY	3,500.00	288.85	1,733.03	1,766.97	50
12-4000-1000 INSURANCE	17,000.00	991.27	8,915.95	8,084.05	48
12-4000-1200 SYSTEMS REPAIRS & MAIN.	38,000.00	50.50	18,890.10	19,109.90	50
12-4000-1203 UNIFORMS & CLOTHING	1,500.00	63.00	496.21	1,003.79	67
12-4000-1210 CAPITAL IMPROVEMENTS	182,500.00	256.34	25,147.27	157,352.73	86
12-4000-1300 DUES & CERTIFICATION	9,000.00	757.50	5,611.50	3,388.50	38
12-4000-1400 TRAINING & SEMINARS	4,500.00	309.00	1,037.08	3,462.92	77
12-4000-1900 PROFESSIONAL SER.- AUDIT	5,000.00	0.00	5,000.00	0.00	0
12-4000-2000 PROFESSIONAL-ENGINEERINC	35,000.00	1,147.08	8,230.95	26,769.05	76
12-4000-3000 MISCELLANEOUS	1,564.35	0.00	383.75	1,180.60	75
12-4000-3100 PROP & EQUIPMENT PURCHA	11,000.00	0.00	3,340.48	7,659.52	70
12-4000-3500 TRANSFER TO GF - BOND PM1	198,500.00	0.00	0.00	198,500.00	100
12-4000-3510 LEASE PAYMENTS	29,568.00	0.00	21,780.42	7,787.58	26
12-4000-3600 WATER ANALYSIS	1,200.00	0.00	0.00	1,200.00	100
12-4000-3700 CHEMICALS	8,000.00	0.00	2,317.92	5,682.08	71
12-4000-3900 H2O PAYMENT OPERATION	123,000.00	18,065.92	74,254.08	48,745.92	40
12-4000-4000 CPW IMPROVEMENTS	73,000.00	0.00	0.00	73,000.00	100
12-9000-0100 ADMINISTRATION SALARIES	42,095.10	3,704.69	23,910.15	18,184.95	43
12-9000-0200 PRT-SOCIAL SECURITY	3,220.28	200.08	1,724.08	1,496.20	46
12-9000-0210 PRT - HEALTH INSURANCE	3,771.88	329.78	1,978.70	1,793.18	48
12-9000-0220 PRT - SC RETIREMENT	4,588.37	409.72	2,644.50	1,943.87	42
12-9000-9000 REVENUE OVER/(UNDER) EXF	62,000.00	0.00	0.00	62,000.00	100
Fund: Fund: 12 WATER FUND					
Total Expenditure	1,137,204.30	47,266.39	337,235.53	799,968.77	0.00

**TOWN HALL CONSTRUCTION PROJECT**  
**December 31, 2015**

**Surveying and Architectural Costs**

Thomas & Hutton Engineering - Survey of Area	\$ 4,883.21
Terracon Consultants, Inc.	16,700.50
URS Corporation	16,068.78
Hill Construction	12,529.84
Creech & Associates	<u>408,678.00</u>
<b>Total Engineering &amp; Architectural Costs</b>	<b><u>\$ 458,860.33</u></b>

**Construction & Other Costs**

Hill Construction	798,932.23
Eadies Construction Co, Inc	123,608.00
Chandler Constr. Services	3,700.00
Seamon Whiteside & Associates	<u>2,501.98</u>
<b>Total Construction Costs</b>	<b><u>\$ 928,742.21</u></b>

**TOTAL TOWN HALL CONSTRUCTION PROJECT \$ 1,387,602.54**

Town Hall Expenses - Relocation & Operation  
As of December 31, 2015

Land Preparation and Trailer Set-up Expenses:	\$ 138,892.81
Sewer Tank Expenses:	71,034.28
Trailer Lease	122,973.84
Consultants	26,361.00
Miscellaneous Expenses:	<u>43,341.81</u>
	<u>\$ 402,603.74</u>

**PUBLIC FACILITIES  
COUNCIL WORKSHOP**

**February 1, 2016**

**Chairman Bachman Smith IV**

**Members Chauncey Clark and Mark Howard**

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; storm water management; and energy and resource conservation programs.

**Monthly Construction Report Presented by Mr. Robinson (if needed).**

**Town Hall construction update by C. Clark.**

**I. Matters pending discussion in Committee  
(may include items currently for discussion by Council)**

- A. Station 17 Street Water Plant surrounding fence — From W&S budget next year. Should the fence be 6' or 8' (coordinate with W&S)
- B. Planning for public facilities and historic structure aesthetic improvements to grounds and the need for a Budget line item (next year)
- C. Review of Space Needs Reports from all departments (11/2/2015)
- D.

**II. Matters for Action by Council**

- A. Restrict vehicular access to the Dump (12/15/2015)
- B. Review proposal for engineering work to address storm water issues on a temporary basis; rehabilitation of Sta 18. Pump station; and surrounding pipeline infrastructure (12/7/2015)

**III. Matters for Discussion by Council**

- A. Sta. 26 boat landing rehabilitation (12/15/2015)
- B.

**IV. New Matters Presented to Council**

A.

**V. Matters Pending Further Action by Council**

**(other than mention these will not be discussed until additional info is received)**

A. Landscape and enhancement to the Island entrance (12/7/2015)

B. Art wall/display area in the new Town Hall.

**VI. Recently Resolved (these items will remain for one full month after resolution)**

A.

B.

**BUILDING/ BUSINESS LICENSE REPORT**

**January 2016**

				<b>Fiscal</b>	<b>Previous</b>
	<b>Jan 2016</b>	<b>Dec 2015</b>	<b>Jan 2015</b>	<b>Year to date</b>	<b>Year to date</b>
<b>TOTAL PERMITS ISSUED</b>	42	34	28	250	196
<b>TOTAL C.O. ISSUED</b>	2	1	2	14	10
<b>NEW HOME PERMITS</b>	1	1	1	11	6
<b>COST OF CONSTRUCTION</b>	2,105,837	3,146,427	1,406,541	17,074,498	8,018,716
<b>PERMIT FEES COLLECTED</b>	21,884.72	33,847.42	14,891.01	241,333.37	156,253.47
<b>Budget amount</b>				250,000.00	245,000.00
				96.53%	63%
<b>DEMOLITIONS/MOVING</b>	3	2	1	7	6
<b>INSPECTIONS</b>	47	73	37	445	372
<b>OTHER SITE VISITS</b>	61	49	41	379	205
<b>BUSINESS LICENSE</b>	140,797.57	14,881.22	20,397.00	308,370.55	270,467.03

**LAND USE AND NATURAL RESOURCES  
COUNCIL WORKSHOP**

**February 1, 2016**

**Chairman Rita Langley  
Members Chauncey Clark and Pat O'Neil**

All matters relating to the zoning and building ordinances and their implementation, and natural resources including Town-owned land

**Monthly Zoning Report Presented by Mr. Henderson  
Monthly Boards and Commission Reports Attached**

- I. Matters for Action by Council**
  
- II. Matters for Discussion by Council**
  
- III. New Matters Presented to Council**
  
- IV. Matters Pending Further Action by Council**

**JANUARY 2016**  
**LAND USE AND NATURAL RESOURCES COMMITTEE**  
BOARD, COMMISSION & ZONING UPDATE

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From: Building and Zoning Department  
Prepared For: Land Use and Natural Resources Committee  
Regarding: Board, Commission, & Zoning Update

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**ZONING PROJECT UPDATE:**

- 2016 National Arbor Day Celebration: Tree Commission planning to hold an April 29<sup>th</sup> Arbor Day Celebration.
- Public Parking Plan- Preparation of mapping for public parking scenarios
- Nonconforming Dwellings: Field survey and digitization of all properties with second/multiple dwelling units. GIS data will be compared with Business License information to count rentals.
- Beachfront Management Plan- Preliminary Draft Complete (Pending DHEC-OCRM review)
- Historic District Design Guidelines- Under Design Review Board review- Study Group meeting to resume January 2016
- Protected Land Tree Survey- Online GIS application
- Program for Public Information (PPI)-FEMA Community Rating System: Under Planning Commission review
- Short-term Illegal Rental Enforcement-Ongoing
- DNR Floodplain Management Ordinance updates- rewrite ongoing

**PLANNING COMMISSION: JANUARY 13, 2016**

- A. ITEMS FOR CONSIDERATION
1. (Gary Visser, Chair; Sydney Cook, Vice Chair )Election of Commission Officers: Elect officers in accordance with Section 17-5 Sullivan’s Island Code of Ordinances.
- B. ITEMS FOR INFORMATION
1. Zoning Ordinance Update: Update on past text amendments.

**BOARD OF ZONING APPEALS: JANUARY 14, 2016**

NO MEETING HELD

**DESIGN REVIEW BOARD: JANUARY 20, 2016**

- C. CERTIFICATES OF APPROPRIATENESS– NON-HISTORIC PROPERTIES

1. Approved-3024 Iron Avenue: Heather Wilson, applicant, requests design approval for additions to an existing home, and modification from the zoning standard for principal building coverage and required side setbacks. (TMS# 529-12-00-036)
2. Approved-2430 Raven Drive: Ryan Keutzer, applicant, requests design approval for a home renovation, and modification from the zoning standard for the principal building foundation height and principal building square footage. (TMS# 529-06-00-098)
3. Withdrawn 3024 Marshall Blvd: Melissa Britton, applicant, requests of an addition and modification from the zoning standard for principal building square footage. (TMS# 529-12-00-079)
4. Approved-2302 Myrtle Avenue: American Vernacular, applicant, requests design approval for a home addition, and modification from the zoning standard for principal building square footage. (TMS# 529-06-00-068)
5. Approved-412 Station 14: Tim Cook, applicant, requests design approval for several additions to an existing home and modification from the zoning standard for principal building coverage, principal building square footage, principal building side façade, and building orientation. (TMS# 529-07-00-014)
6. Approved-2268 Atlantic Avenue: Rod Heinlen, applicant, requests design approval for a new home construction and pool, and modification from the zoning standard for principal building orientation. (TMS# 529-12-00-036)
7. Approved-918 Middle Street: Ron Denton, applicant, requests conceptual design approval for a new home construction, and modification from the zoning standard for principal building coverage and second story side setback. (TMS# 523-06-00-081)

### **TREE COMMISSION: JANUARY 25, 2016**

#### **D. TREE REMOVAL REQUESTS**

1. Withdrawn-2662 Goldbug Avenue: Gerald Benoit, applicant, requests approval to remove one Category I live oak (22" DBH- diameter at breast height) in accordance with Zoning Ordinance Section 21-162.B (Application for relocation, or removal and replacement). (TMS # 529-07-00-009)
2. Approved-412 Station 14: Tim Cook, applicant, requests approval to remove one Category I hackberry (18" DBH- diameter at breast height) in accordance with Zoning Ordinance Section 21-162.B (Application for relocation, or removal and replacement). (TMS# 529-07-00-014)

#### **E. ITEMS FOR DISCUSSION**

1. 2016 Arbor Day Ceremony: Consideration of ideas for celebrating National Arbor Day on Friday, April 29, 2016.

**ADMINISTRATION  
COUNCIL WORKSHOP  
February 1, 2016**

**Chairman Mark Howard  
Members Sarah Church and Susan Middaugh**

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

**I. Matters for Action by Council**

A. None

**II. Matters for Discussion by Council**

A. Discussion of possible modification to uniform terms of service for Board and Commission seats

**III. New Matters Presented to Council**

A. Personnel  
1. Personnel Report

**IV. Matters Pending Further Action by Council**

- A. Archiving Old Records  
A vendor has been retained to digitize and archive Town documents. Work will be conducted in the near future.
- B. Town Communications Plan  
Staff is developing an RFP for a municipal website, anticipating release for bid within a month. Audio/video technical requirements have been identified and incorporated in the new Town Hall/Police Station project, with the goal of improving public communications.



# PERSONNEL REPORT

## February 2016

Activity as of Friday, January 29, 2016

**HIRINGS/RESIGNATIONS:** None

**CURRENT OPENINGS:**

**General Administration:** None  
**Water & Sewer:** None  
**Maintenance:** Laborer (FT)  
**Police Department:** Patrol Officer (FT)  
**Fire Department:** None

**PERSONAL DAY HOLIDAY/VACATIONS:**

**Department Heads:** None  
**Town Hall Staff:** Maria LoRusso – February 4-5 (Thurs-Fri)  
Ellen Miller – Feb 1-5 (Mon-Fri) and  
Feb 26 and 29 (Fri and Mon)

**WATER AND SEWER AGENDA  
COUNCIL WORKSHOP**

**Committee Chair:** Susan Middaugh

**February 1, 2016**

**Committee Members:** Mark Howard, Bachman Smith

**Committee Charge:** All matters relating to the Water and Sewer Department and Systems.

**I. Monthly Report from Mr. Gress**

**II. Matters for Action by Council**

1. Consensus on method of payment for proposed SRF Revenue Bond (see III below)

**III. Matters for Discussion by Council**

1. Presentation and discussion of three methods for payment of an estimated \$2.2 million State Revolving Fund Sewer Revenue Bond to fund Phase II of the I&I Reduction Project.

**IV. New Matters Presented to Council**

1. The next W&S Committee meeting is scheduled: Thursday, February 25, 8:30 AM

**V. Pending Items**

1. FEMA Grant Review
2. Pre-Disaster Mitigation Grant for Submersible Pumps
3. Improvements to fencing at the Water Treatment Site



Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748

Monthly Water Report  
For  
January 2016

Data as of 1/30/16

*FLOW:* Distributed 6.580 MG this month, with a daily average flow of .205 MG and a Daily Max of .337 MG

*SALES:* ??? MG billed (*all water*) with a daily average of .??? MG. (6.855 MG billed in January last year with a daily average of 0.221 MG).

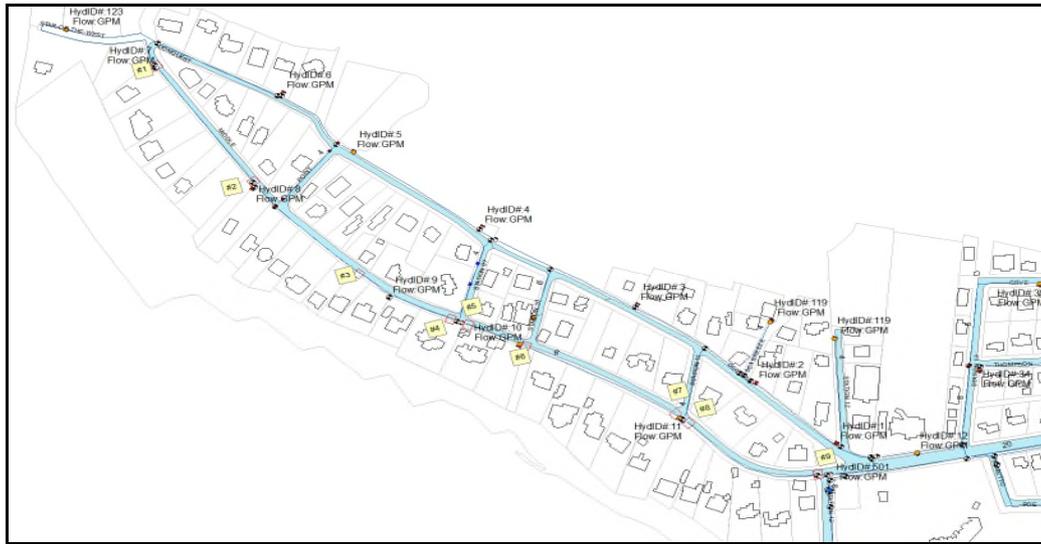
*RED WATER:* No operational problems.

*DISTRIBUTION SYSTEM:* Water main break near 907 Middle St. One service line leak near 1610 Middle St.

*WATER LINE PROJECT:* Our crews have resumed work along Atlantic from Station 16 to Station 17 and then along Station 16 from Poe to Atlantic. W. Walsh Company has mobilized to reline 2900 feet on Middle St from Station 12 to Star of The West. Anticipating a 60 day timeline. There will need to be 9 excavation points to do this work.



Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748



**WATER PLANT:** No operational problems.

**WORK ORDERS:** 8 check for leaks; 0 frozen pipes; 9 monthly rereads; 1 misc. customer complaint; 1 replace customer shut off; 1 turn on; 4 turn off; 39 locates; 0 install irrigation meter; 0 remove irrigation meter; 0 irrigation quote; 8 read meter; 0 meter box repairs; 5 disconnect delinquent acct; 5 reconnect delinquent acct; 0 pulled meter for demo; 1 reinstall meter from demo; 1 backflow inspection

**CHEMICALS:** Used 34 gallons of phosphate.

**OTHER:** John Myers has passed the "C" Water Treatment exam.



Town of Sullivan's Island  
Water & Sewer Department  
Manager Greg Gress  
843-883-5748

Monthly Sewer Report  
For  
January 2016

*COLLECTION SYSTEM:* No operational problems

*SEWER LINE PROJECT:* Continue condition assessment of sewer mains and laterals along the path of water line replacement to determine repair or replacement needs. This work will be done after waterlines are replaced. W&S committee discussed a detailed financial plan to fund I&I Reduction Project Phase II without a rate increase. Phase II will begin with some capital rehab and replacements from Phase I grouting project.

*LIFT STATIONS:* All starters will need to be replaced this year. Four pumps

*FLOW:* Processed 17.153 Million Gallons this month, with a daily average of 0.572 MG and a maximum weekly average of .628 MG. Rainfall total was 3.45inches.

*SALES:* ??? MG billed this month with a daily average of .??? MG. (6.302 MG billed in January last year with a daily average of 0.203 MGD).

*HEADWORKS:* Grit separator Air lift pump compressor is down. Using portable compressor temporarily. Duplex compressor will need to be rebuilt or replaced.

*OXIDATION DITCH:* No change since last report.



## Town of Sullivan's Island Water & Sewer Department

Manager Greg Gress  
843-883-5748

*CLARIFIER:* Scheduling these to be sand blasted and painted this spring. Must be done during low flows.

*OUTFALL:* No operational problems.

*BIOSOLIDS:* 0 cu yd. dry to landfill. 38,500 gallons liquid sludge hauled to MPW.

*CHEMICALS:* 418 lbs. of chlorine and 186 lbs. of sulfur dioxide used for the month.

*COMPUTER SYSTEMS:* SCADA PC hard drive crashed and replaced.

*WORK ORDERS:* 39 locates; 0 pool filling permit inspection; 0 sewer connection inspection (first time); 0 sewer connection inspection (sewer replacement); 1 sewer reconnect inspection (reconnect from a demo); 3 sewer disconnect inspection (disconnect for a demo); 0 grease trap inspection; 0 install new tap; 0 repair cleanout; 0 back up; 2 sewer adjustment app.

*OTHER:* John Myers has passed the "C" Water Treatment exam.

# ASHLEY COOPER

STORMWATER EDUCATION CONSORTIUM



## Annual Report of Activities

YEAR 7 / JANUARY 2015 - DECEMBER 2015

FEBRUARY 2016



The Ashley Cooper Stormwater Education Consortium's Year Seven Annual Report of Activities summarizes outreach and involvement programming offered by the Ashley Cooper Stormwater Education Consortium (ACSEC) community and education partners in 2015. The ACSEC implements a region-wide outreach strategy to educate Charleston Tri-County residents on water quantity, quality and the cumulative impacts of stormwater. Education programming is steered by the ACSEC Stormwater Outreach Strategic Plan 2012-2017, which identifies priority issues to address through messaging and outreach that targets residential and commercial audiences. The year 2015 marks the fourth year of strategic plan implementation and allows for opportunities for evaluation and evolution of new and existing programs.

During 2015, new programming was implemented that provided for hands-on education and involvement trainings for technical and commercial audiences, including the Carolina Rain Garden Initiative's Rain Garden for Professionals Workshop, the Master Pond Manager course, Post-Construction BMP Inspector certification course, and the Carolina Clean Watershed Restaurant program. Several of these programs resulted in the development of new permanent exhibits across the Tri-County, including a first for the ACSEC, a shorescaping demonstration site at a stormwater pond.

New mass media efforts focused on stormwater pond management, with a commercial rotation featuring best practices for stormwater pond function and performance. The commercial was rotated in the ACSEC region in Fall 2015 and garnered 135,385 impacts. The commercial is slated for broadcast again during Spring 2016.

Existing programming also grew during 2015, reaching new audiences across the Tri-County region. Highlights include the Seeds to Shoreline restoration program targeting youth and teachers, water resource-related training for Master Gardener and Master Naturalist volunteers, residential workshops on rain garden installation and design, the ACSEC 3rd annual Ivy rain barrel sale and more. ACSEC's impact on print and publications continue to be a strength of the program, with new opportunities and topics to reach across the state of South Carolina.

As a result of these new and existing efforts, the ACSEC recorded over an estimated 1.5 million educational impacts, including 1.2 million through indirect outreach methods and almost 400,000 through direct. As the ACSEC's Strategic Plan exists as a "living" document, the ACSEC will incorporate strategies in 2016 to address bacteria management in runoff through programming targeting pet owners and homeowners in the community. The ACSEC partners look forward to 2016 and our work in and around Lowcountry waterways.



*ACSEC Co-Coordinators*

*Kim Counts Morganello (left) and Guinn Wallover (right) are Water Resource Agents for the Clemson Carolina Clear program, and work to co-coordinate the Ashley Cooper Stormwater Education Consortium. Kim's professional interest include landscape-level best management practices, rainwater harvesting, rain gardens and community involvement projects. Guinn's professional interests include water quality monitoring, stormwater pond management and commercial and construction best management practices. In their spare time, both Kim and Guinn can be found outside enjoying SC's water resources.*

## 2015 Highlights

- In 2015, the ACSEC was excited to announce the recognition of its first two “Carolina Clean Watershed Restaurants.” Through training and adoption of best management practices in the workplace, Carolina Clean Watershed Restaurants take proactive steps to reduce fats, oil and grease, bacteria and other pollution in our waterways.
- The Carolina Rain Garden Initiative made a splash in 2015 with new resources for residential and commercial audiences alike, including a “Rain Garden Workshop for Professionals Workshop” training. This training, hosted twice in the ACSEC, provided hands-on application for contractors in rain garden design and installation.
- The Master Pond Manager course and Post-Construction BMP Inspector course launched in the Tri-County in 2015. These courses, developed as a partnership between Clemson Extension, The Center for Watershed Excellence, and Clemson Online, provide professional level training to staff involved in maintenance of stormwater best management practices. These courses are “hybrid” trainings with both online classroom and field day curriculum.
- The College of Charleston Masters of Environmental Studies program and the ACSEC wrapped up a multi-year study evaluating the use and application of harvested rainwater. The implications of this work have led to the development of several resources through Clemson Extension, including application instructions for use of harvested rainwater on edibles in the home and school setting.
- The latest mass media blitz focused on stormwater pond management tips and resources for pond owners. During the Fall of 2015, the pond-focused television commercial aired reached 135,385 impacts in the ACSEC region.

### OUTREACH ACTIVITIES AND TOTAL NUMBER REACHED (*estimated*)

1. ACSEC Internet Resources including ACSEC E-newsletter, Facebook page, factsheet series and website.  
**NUMBER REACHED: 76,985**
2. Mass Media Campaign including television and billboard efforts to reach homeowners and pond owners.  
**NUMBER REACHED: 695,891**
3. Permanent Demonstration Sites across the Ashley Cooper region demonstrate diverse best management practices for protecting water quality.  
**NUMBER REACHED: 20,415**
4. ACSEC representation at fairs and festivals, providing information on ACSEC and ways to protect water quality.  
**NUMBER REACHED: 20,210**
5. Diverse array of public workshops, trainings, presentations and conferences pertaining to stormwater.  
**NUMBER REACHED: 61,545**
6. ACSEC Public Involvement opportunities including rain garden installations, storm drain marking, litter sweeps, oyster reef construction, water quality monitoring and rain barrel sales.  
**NUMBER REACHED: 325,127**

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The majority of designated Small Municipal Separate Storm Sewer Systems (SMS4) communities in the Charleston Urbanized Area, representing approximately 90% of the population, have committed to the ACSEC regional collaboration. These communities are represented by a dedicated group of public servants who have been engaged for many years in building the partnership.

## Local SMS4 Consortium Representatives

Berkeley County	Clint Busby, Kelsey Gagnon
Charleston County	John Carullo, Frank Pandullo, Stuart Ruelle, Chris Wannamaker, Taylor Anthony
Dorchester County	Kacy Byrd
City of Charleston	Laura Cabiness, Kinsey Holton
City of Folly Beach	Represented by Charleston County via Inter-Governmental Agreement (IGA)
City of Goose Creek	Steve Price, Chick Foster
City of Isle of Palms	Represented by Charleston County via IGA
Town of James Island	Represented by Charleston County via IGA
Town of Lincolnville	Represented by Charleston County via IGA
Town of Mount Pleasant	Hillary Repik, Brett Champion
City of North Charleston	Mike Dalrymple, John Peckham, Merry Barton
Town of Sullivan's Island	Represented by Charleston County via IGA
Town of Summerville	Ross Cornette, Bonnie Miley



Collaboration is integral in developing and delivering a successful watershed-scale outreach program that reaches diverse audiences. The ACSEC is fortunate to have a variety of organizations in the Charleston Tri-County region that have joined the effort. Education partners include universities, state and local government agencies, utilities and non-profits. Each brings unique expertise, resources, ideas and programs to the ACSEC. The ACSEC fosters communication among organizations and through this cooperative effort programs are being created or enhanced.



## ACSEC Education Partners

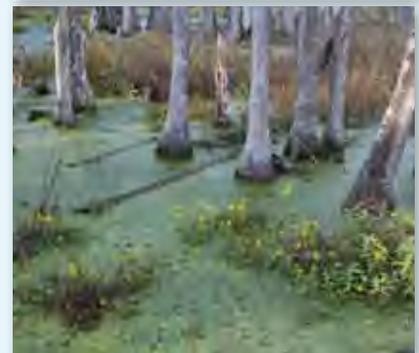


## ACSEC MISSION STATEMENT

*Improve water quality within the Ashley and Cooper River basins by providing educational opportunities on stormwater impacts and our community roles in supporting healthy, fishable, and swimmable waterways.*

## PROGRAM GOALS

- Develop and implement an education plan that defines a cohesive education strategy which outlines target audiences and associated target pollutants relevant to the region using a prioritized approach.
- Facilitate compliance with existing and future educational regulatory requirements by capitalizing on local resources and service providers.
- Foster citizen involvement in stormwater management through ACSEC education and participation programs.
- Encourage behavioral change towards environmental quality improvement through stormwater education.
- Utilize mainstream and developing technologies and tools to maximize citizen exposure to ACSEC stormwater goals and objectives.
- Create an interactive reporting process to facilitate information exchange and dissemination among member entities.



# Education and Involvement Program History

To meet the ACSEC program goals, community and education partners meet twice a year or more frequently as needed to work collaboratively in the development, implementation, and evaluation of new and existing programming. These meetings and decision making process is also open to the public.

ACSEC programming priorities were identified and developed through the Ashley Cooper Stormwater Education Consortium Stormwater Outreach Strategic Plan 2012-2017. The Strategic Plan can be found online at: [www.ashleycooper.org](http://www.ashleycooper.org). The Strategic Plan provides a framework for prioritizing regional issues, developing target outreach methods, and determining program evaluation metrics to improve the delivery and impact of ACSEC efforts. It is considered a “living” document to allow for refinement, supplementation, and flexibility as regional efforts evolve over the five-year period. The development of the Strategic Plan was a multi-year effort that involved community and education partner input and an evaluation of geography, pollutant concerns, and public perception as identified from the 2008 Carolina Clear Statewide Survey.

The Strategic Plan process helped identify priority issues and education strategies to address pollutants of concern in the region. The ACSEC residential and commercial audience priorities are as follows:

RESIDENTIAL AUDIENCE PRIORITIES		COMMERCIAL AUDIENCE PRIORITIES	
ISSUE	GOAL	ISSUE	GOAL
Home landscaping nutrient management	Proper application of fertilizer, use of low or no-phosphorous fertilizers	Landscapers and pond management company nutrient management	Proper application of fertilizer, use of low or no-phosphorus fertilizers, post construction BMP (pond) maintenance
Residential stormwater pond management	Proper maintenance, homeowner association responsibilities, and neighborhood awareness	Restaurants and hospitality fats, oil, and grease (FOG) management	Proper disposal of fats, oil and grease
Home auto repair hazardous material	Proper management and disposal of oil, grease and other automotive fluids	Automotive businesses oil, grease and hazardous fluids management	Proper management and disposal of petroleum and hazardous materials

These priority issues have formed the core of efforts by the ACSEC; education strategies include five-year timelines for program implementation (see Appendix B.). To evaluate the effectiveness of outreach and involvement campaigns, evaluation metrics include but are not limited to:

- Five-year surveys to gauge perceptions, knowledge gained, and behavior change of residents living in the consortium area.
- Google analytics to evaluate impacts of web-based programming and outreach.
- Short-term and long-term program evaluation to evaluate workshop and training success in delivering information, assisting participants in overcoming barriers to practice implementation, and meeting the needs of the target audience.
- Other methods including analysis of distribution numbers, feedback, viewership, and participant reach.

The ability of the ACSEC to implement and deliver consistent messaging and programming as well as leverage partner-lead initiatives helps the Consortium-model to successfully address community priorities and concerns across multiple waterway “lines.”

# Annual Report of Activities Format

The annual report utilizes the same general format as the first six ACSEC reports and the other regional stormwater consortiums in South Carolina. This annual report, the seventh for the Consortium, is intended to give the reader a comprehensive look at the ACSEC from January 1, 2015 and December 31, 2015. This report delineates activities into public education and public involvement categories. For each activity, a brief description is provided as well as information on lead provider, supporting partners, date, number of impacts, and target audiences. Furthermore, public education activities are identified as either direct or indirect outreach strategies.

Clemson Extension’s Carolina Clear program developed an online database in the first ACSEC reporting cycle to record detailed information on activities conducted by Consortium partners. The data collected in the online database includes information on target audiences, pollutants addressed, activity type, lead service providers, supporting partners, number of impacts, location and several other categories. This annual report provides a condensed version of the information collected in the online database as well as additional, supplementary information sourced from ACSEC partners.

The activities in the report are listed in table format. Due to space limitations, target audiences are abbreviated as follows:

## Target Audience Abbreviations

GP	General Public
R	Residential: Homeowners and Renters
YT	K-12 Youth and Teachers
HE	Higher Education
T	Technical: Engineers, Contractors, Landscapers, Developers, Staff
EA	Elected and Appointed Officials and High Level Staff
C	Commercial
SP	Stormwater Pond Managers
B	Boat Owners, Boat Operators, and Marinas
P	Pet Owners

## Rainwater Harvesting: A Tool for Stormwater Outreach

**Research:** The Clemson Extension Service partnered with the College of Charleston Master of Science in Environmental Studies Program to sponsor a student thesis research project on water quality in harvested rainwater systems. The objective of the research was to examine the effectiveness of the first flush diverter on bacteria presence and other pollutant indicators in two cistern systems in the Charleston region. Findings were used to create management recommendations incorporated in new resources and training opportunities.

**New Resources:** Two newly published Clemson Extension HGIC publications:  
HGIC 1728 “Best Practices for Application of Harvested Rainwater on Edibles”  
HGIC 1729 “Rainwater Harvesting Systems Guidance for Schoolyard Applications.”

Additionally, a rainwater harvesting interpretive sign was created for use in demonstration areas to provide information on system components, design and recommendations for use.

**Education & Public Involvement:** Rainwater harvesting training was provided to technical audiences during the Clemson Extension **BMP Inspection and Maintenance Course** which piloted in the Charleston region during the summer/fall of 2015. This hybrid course includes a 7-week online portion & a day in the field for hands-on training. The field day took place at Trident Technical College (TTC) on September 9, 2015 with 35 participants and included a visit to cisterns as well as other BMPs on TTC campus.

Information on rainwater harvesting was provided to residential audiences during the **Carolina Yards Gardening School Water-Wise Edition** on June 6, 2015 at Trident Technical College. Hosted by Clemson Extension, the Tri-County Master Gardeners, Carolina Clear and the ACSEC, programming was provided on rainwater harvesting and other “water-wise” practices to over 50 participants.

The **Carolina Schoolyard Program** was piloted in the Ashley Cooper Region with focus on rainwater harvesting. Teachers were trained in the practice and two area schools received standards-based curriculum on rainwater harvesting & schoolyard implementation of a rain barrel and rain garden.

The **2015 ACSEC Ivy Rain Barrel Sale** took place from May 28 to 30th in Gahanagan Park in downtown Summerville, the City of Goose Creek Water Tower and the Charleston County Public Services Building in North Charleston. The ACSEC partnered with Rainwater Solutions to provide Ivy Rain Barrels at a near 50% reduced price to the general public. Through this partnership, over 500 rain barrels were purchased, nearly twice as many as were purchased in the 2014 sale.



Public education activities are classified into two broad categories, **direct** and **indirect** outreach methods, to express mechanisms by which information has been communicated to the public. Direct methods include activities that are implemented via direct personal contact. Examples of direct methods include workshops, presentations, trainings and public involvement activities. In contrast, indirect outreach methods refer to contacts through traditional media channels including television, radio, print and billboards. Indirect methods generally reach a much greater portion of the population due to the nature of their mediums; however, it is often more difficult to gauge specific impacts. Whereas when dealing with direct methods, smaller numbers of people are reached yet the ones that are reached generally provide a forum for direct evaluation and feedback. Each method is important in the overall education campaign, and are both part of the five year educational strategy for the ACSEC. Throughout the document, the words “direct” or “indirect” are provided at the top of each reporting table to indicate which category an effort belongs.

Data provided are as accurate as possible and are reviewed by multiple individuals involved in the reporting process. However, due to the nature of indirect outreach initiatives, indirect impact numbers are typically estimates.

## Internet (Indirect)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Carolina Clear		Website, Clemson Extension (stormwater related only), Carolina Yards, Carolina Clear, and ACSEC: Impacts are based on Google Analytics unique page views.	Continuous	50,432	GP, R, PO, P, T, B, C



**WEBSITE:** The ACSEC website is part of the Carolina Clear website, which continues to add new features for the public, including links to free resources like the SCWaterWays factsheet series, an ACSEC Facebook feed and archived editions of the ACSEC’s e-newsletter, the “Ripple Effect”. The ACSEC website also includes archived information including annual report and meeting minutes, and the ACSEC Strategic Education Plan. Clemson Extension maintains a Stormwater Pond Management website and the Carolina Yard website. The Stormwater Pond Management website provides targeted information on pond inspection and maintenance to ensure stormwater pond function and water quality protection; the Carolina Yard website serves as a gateway to information on best management practices for an environmentally friendly lawn and garden.

## Internet (Indirect) continued

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Carolina Clear	ACSEC SMS4 and Education Partners	ACSEC Electronic Newsletter: <i>The Ripple Effect</i> : Bimonthly Consortium e-newsletter.	Bi-monthly (6 editions Total)	2,310	GP, R, HE, EA, PO, P, T, B, C



**WEBSITE:** *The ACSEC e-newsletter “Ripple Effect” is designed to provide awareness of ACSEC-related activities, including past, ongoing and future events. The “Ripple Effect” also includes links to pertinent electronic resources providing information on good stewardship practices. The “Ripple Effect” is issued on a bi-monthly basis. ACSEC community and education partners are encouraged to submit information for inclusion in the “Ripple Effect” and also to distribute the e-newsletter to others. The “Ripple Effect” is archived on multiple partner websites; therefore, the number of impacts is likely underestimated. Archived editions can be viewed at [www.ashleycooper.org](http://www.ashleycooper.org).*

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Carolina Clear	ACSEC Partners	ACSEC Facebook Page: Provides daily/weekly information regarding ACSEC activities, news, and events.	Continuous	24,243	GP, R, PO, P, T, B, C



**ACSEC FACEBOOK PAGE:** *The ACSEC Facebook page is visually driven, utilizing photographs to provide awareness of Consortium-related activities and information. The page also provides time sensitive information including camp and workshop registration deadlines, volunteer opportunities, watershed stewardship reminders and other pertinent news items. Facebook allows for an additional avenue for communication as followers may post to the page or message the administrators (ACSEC co-coordinators). A live news feed of the ACSEC Facebook page is provided on [www.ashleycooper.org](http://www.ashleycooper.org).*

*During Year Seven, 393 people followed the ACSEC Facebook page, 100 posts were made totaling 24, 243 “views.” Average Facebook views were 242 per post.*

## Television (Indirect)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	SC ETV	Television, <i>Making It Grow</i> : Award-winning weekly one-hour TV program on ETV. Live call-in show airs Tuesday evenings from 7-8PM and answers home gardening and landscape questions from around South Carolina.	Continuous	24,358	GP, R
Clemson Extension, Clemson Carolina Clear	Knology, Comcast	Television, Stormwater Ponds Commercial: Commercial rotation on Knology and Comcast stations that featured best management practices for a stormwater pond management, and highlighted resources available through the Clemson Extension service and Carolina Clear program. For more information, see Highlight, p. 11-12.	September 21, 2015 through October 11, 2015	135,385	GP



*Making It Grow, a production of Clemson Extension, is a live call-in television show hosted on ETV. It features Clemson Extension agents and special guests to answer questions on home gardening and landscaping topics. A member of the Clemson Extension Water Resources program team and Carolina Clear program is a host on the show; each week, she highlights a water-related stewardship practices and address questions concerning best management practices for protecting water quality.*

**Making  
It Grow**

## Billboards (Indirect)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Carolina Clear		Billboard, <i>Buffer Zones</i> : Part of the Carolina Yards billboard series. Two locations: Interstate 26 at Montague Avenue; Highway 17 South, approximately 15 miles south of downtown Charleston.		205,540; 12,000	GP
Clemson Carolina Clear		Billboard, <i>Healthy Soils</i> : Part of the Carolina Yards billboard series. Billboard located on Interstate 26, three miles west of Heriot Street.		250,672	GP
Clemson Carolina Clear		Billboard, <i>Give it a Rest</i> : Part of the Carolina Yards billboard series. Billboard located on Interstate 26, four miles east of State Route 453.		67,936	GP



**BILLBOARD:** The statewide “Carolina Yards: Do you have one?” billboard series promoted shoreline buffers, proper grass and lawn maintenance and healthy soil management. Outreach messages were selected to address nutrient reduction in stormwater and pond management. Billboards were located in select Tri-County locations and number of impacts represent daily estimated counts.



## Commercial: Shoreline Management Solutions for Healthy Waterways

To assist connecting residents to information and resources, and in support of widespread efforts focused on nutrient and shoreline management, Carolina Clear filmed our latest media campaign along the shoreline of a pond in South Carolina. With assistance from an animated water drop, the commercial seeks to educate viewers on five simple actions to protect lake and pond health:

1. Raise mowers and mow less often along the shoreline.
2. Create a fertilizer and herbicide-free zone around the full perimeter of your pond.
3. Plant pond-friendly and native plants along the shoreline to prevent erosion and bank loss.
4. Do not feed Canada Geese, as high fiber foods like bread upset their simple digestive system (and encourage them to break their natural migration pattern).
5. Be responsible about stormwater runoff up-gradient of your pond by soil testing and fertilizing only as recommended for plant growth.

With partnership efforts across the state that include shoreline stabilization workshops and demonstrations, Master Pond Manager hybrid course, SC WaterWays fact sheets on shoreline vegetation and resident Canada Goose management, floating treatment wetland demonstrations and videos, and the Stormwater Pond Conference, Carolina Clear sought to highlight these to interested viewers by offering assistance and directing viewers to [www.clemson.edu/carolinaclear](http://www.clemson.edu/carolinaclear).

The Clemson acting crew arranged plant materials along the shoreline while Guinn Wallover, Extension Agent, conversed with our animated water drop about best practices.



*Screen shot of commercial featuring Guinn Wallover, Charly McConnell, and Daniel Dixon.*



## Publications (Indirect)

### ARTICLES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC DNR ACE Basin CTP NERR, SC Sea Grant Consortium, North Inlet-Winyah Bay CTP NERR		ARTICLES, Manual: <i>Low Impact Development in Coastal South Carolina: A Planning and Development Guide</i> ; manual is hosted on North Inlet-Inlet Winyah Bay website.	Continuous	23,662	T, C, EA
The Post and Courier	Clemson Extension, Carolina Clear	ARTICLES, Newspaper: "Buffers Protect Tidal Creeks"	January 11, 2015	96,005	GP, R
The Gardeners Guide for Charleston and the Lowcountry	Garden Club of Charleston, Clemson Extension, Carolina Clear	ARTICLES, Guide: "Native Plants for Lowcountry Gardens"; chapter featured in the Charleston Garden Club's <i>The Gardener's Guide for Charleston and the Lowcountry</i> publication.	Summer 2015	500	GP, R, C
Naturally Kiawah	Clemson Extension, Carolina Clear	ARTICLES, Magazine: "Native Plants for Lowcountry Gardens"	Summer/Fall 2015	6,636	GP, R



LOW IMPACT DEVELOPMENT  
IN COASTAL SOUTH CAROLINA:  
A PLANNING AND DESIGN GUIDE



The *Low Impact Development in Coastal South Carolina: A Planning and Design Guide* was produced through a partnership between the SC Department of Natural Resources ACE Basin NERR CTP, SC Sea Grant Consortium, the University of South Carolina's North Inlet-Winyah Bay NERR CTP, NOAA's National Estuarine Research Reserve (NERR), and the Center for Watershed Protection. The manual provides guidance for South Carolina stormwater management and design community on the use of low impact development in coastal communities. Since its publication on the North Inlet-Winyah Bay NERR website in early 2015, the manual has been downloaded 23,662 times by interested constituents.

## Publications (Indirect)

### ARTICLES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
The Conservation Corner Annual Report Newsletter	Charleston Soil & Water Conservation District	ARTICLES, Newsletter: "The Conservation Corner Annual Report Newsletter" reported on the District's 2015 initiatives and opportunities.	September 18, 2015	1,000	GP, R, EA, T
The Post and Courier	Clemson Extension, Carolina Clear	ARTICLES, Newspaper: "Using Rain on Garden" described best practices for application of harvested rainwater on edibles.	September 20, 2015	96,005	GP, R
Charleston County School District	Clemson Extension, Carolina Clear	ARTICLES, Online Guide: "Planning Construction and Operation Guide for Gardens, Greenhouses and Rain Barrels", included in a manual on the CCSD website.	Fall 2015	100	YT, GP
Clemson IMPACTS	Clemson Extension, Carolina Clear	ARTICLES, Magazine and Online: "Extension helps eateries serve waterways a healthier diet"	Fall 2015	16,140	GP, R, C
The Post and Courier	Clemson Extension, Carolina Clear	ARTICLES, Newspaper: "Planting for a Rainy Day" focused on efforts in the ACSEC region to increase rain garden awareness and use.	November 15, 2015	96,005	GP, R

In 2015, *Clemson IMPACTS* and *Naturally Kiawah* both featured articles highlighting ACSEC programs and messaging. *Clemson IMPACTS* is a publication of the Clemson University Public Service and Agriculture, with 16,140 copies distributed per edition statewide to agriculture and natural resource clientele, Clemson Extension offices, and Clemson University staff. *Naturally Kiawah* is a publication of the Kiawah Conservancy; its readership includes Kiawah Island surrounding community residents and visitors. Distribution of *Naturally Kiawah* is 6,636 per edition. For a copy of these and other articles, please see Appendix A.



## Carolina Clean Watershed Restaurant Program

Improper handling and disposal of fats, oils, and grease (FOGs) from restaurants can contribute to sanitary and stormwater sewer system blockages and the degradation of downstream water quality. As part of its Strategic Plan development, input from municipal and county level stormwater management programs the ACSEC showed a demonstrated demand for outreach encouraging restaurant industry staff to adopt stormwater pollution prevention practices.

To address the identified industry audiences as well as community needs, in 2015, the ACSEC kicked off the Carolina Clean Watershed recognition program for restaurant and food preparation services. The Carolina Clean Watershed Restaurant program encourages adoption of proper FOG disposal and pollution prevention best management practices through the recognition of participants as watershed stewards. This recognition can be used as a marketing tool in greater Tri-County community that has a growing interest in sustainable or environmentally friendly opportunities. The Carolina Clean Watershed program included a facility walkthrough, a user workbook, a toolbox of resources including spill kit, posters and training guides, and a Train-the-Trainer session with manager staff resulting in potential modifications to work practices.

The ACSEC is proud to announce that two restaurants have been certified in the Charleston Tri-County region, including Triangle Char and Bar in Mount Pleasant and West Ashley, with others in the initial stages of participation. Recognized restaurants have taken steps to modify outdoor area management, spill cleanup and employee training to address the potential for polluted runoff from the workplace. Train-the-Trainer sessions with restaurants have been conducted, directly impacting 20 managerial staff and owners but with indirect impacts on all restaurant staff (estimated 30-40 each). Through work with these pilot restaurants, feedback, lessons learned, and additional needs were identified; modifications were incorporated to strengthen the Carolina Clean Watershed program delivery and impacts.

The ACSEC looks forward to working with new restaurant participants in the community. This program offers a role model for how a unique partnership between multiple stakeholders can address community wide concerns water quality protection.



## Outreach Materials (Indirect)

### BROCHURES, BOOKLETS, MANUALS

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	SCDHEC	Booklet, <i>Carolina Yardstick Workbook</i> : Highlights Carolina Yards principles for sustainable landscapes.	Continuous	170	GP, R, P
Clemson Extension, Carolina Clear		Brochure, <i>Leaf it on the Lawn</i> : Discusses tips for proper disposal of lawn debris; flyer in Spanish and English.	Continuous	100	C, R, GP
Clemson Extension, Carolina Clear		Manual, <i>Rain Gardens-Green Solutions to Stormwater Pollution</i> : Provides overview and procedures for installing a rain garden in the landscape	Continuous	250	GP, R
Clemson Extension, Carolina Clear		Manual, <i>Rainwater Harvesting for Homeowners</i> : Provides an overview and procedures for installing and maintaining a residential rainwater harvesting system	Continuous	250	GP, R
Clemson Extension, Carolina Clear	Multiple	Poster, Stickers, Magnets, “Fats, Oil, and Grease (FOG) Restaurant Guidance””: Materials distributed for use in food-prep areas focused on proper handling and management of FOG.	Continuous	30	C

*Carolina Clear produced both a Rainwater Harvesting and Rain Garden Manual specifically geared towards residential audiences in South Carolina. The Rainwater Harvesting manual is written to assist homeowners with designing and installing small-scale rainwater harvesting systems, primarily rain barrels. The Rain Garden manual provides information on constructing a rain garden and emphasizes the step-by-step planning process including site selection, plant design, and soil preparation. Both manuals are distributed at public events, including fairs and festivals, as well as to individuals attending workshops and presentations. The publications are also made available, as free low-resolution downloads in the Carolina Clear toolbox to best serve the public and water resource protection.*



## Outreach Materials (Indirect) continued

### POSTCARDS

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Carolina Clear	Multiple	POSTCARD, <i>What is a Rain Garden?:</i> Provides brief description and purpose of a rain garden and links interested individuals to online resources and additional information.	Continuous	200	GP, R, YT
Clemson Carolina Clear	Multiple	POSTCARD, <i>Trashing Our Environment:</i> Provides information on what can be done to prevent litter in SC.	Continuous	100	GP, R, YT
Clemson Carolina Clear	Multiple	POSTCARD, <i>What To Do About Pet Waste:</i> Provides information to pet owners on the hazards of pet waste in runoff and how to properly dispose of waste.	Continuous	300	GP, R, YT, P
Clemson Carolina Clear	Multiple	POSTCARD, <i>We All Live Downstream:</i> Highlights that stormwater is not treated; includes tips to preventing stormwater pollution.	Continuous	300	GP, R, YT
Clemson Carolina Clear	Multiple	POSTCARD, <i>Septic Systems Care and Maintenance:</i> Tips for maintaining septic systems to reduce negative impacts on water quality.	Continuous	100	GP, R
Clemson Carolina Clear	Multiple	POSTCARD, <i>Better Manage Fats, Oil and Grease (FOGs):</i> Provides information on the hazards of FOGs in our sewer system; includes information on proper FOG disposal.	Continuous	100	GP, R, C
Clemson Carolina Clear	Multiple	POSTCARD, <i>A More Green Way to Clean:</i> Tips on proper pressure washing to protect water quality.	Continuous	100	GP, R, C
Clemson Carolina Clear	Multiple	POSTCARD, <i>What is a Rain Barrel?:</i> Describes rainwater harvesting; promotes the use of rain barrels for smarter lawn care as well as for water quality.	Continuous	200	GP, R, YT
Clemson Carolina Clear	Multiple	POSTCARD, <i>Freshwater Shorescapes:</i> Describes the benefits of shorescaping and tips and resources for pond owners.	Continuous	200	GP, R, SP

Educational postcards provide a take-home outreach material for distribution to residents and visitors at tabling events, workshops and presentations, office displays and more. All postcards provide links to free resources for more information. Postcard impacts are in thanks to distribution by the ACSEC education and community partners.



## Outreach Materials (Indirect) continued

### PROMOTIONAL ITEMS

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Carolina Clear		PROMOTIONAL ITEMS, Stormwater Pond Management Sticker: Promotes the Clemson Stormwater Pond Management website.	Continuous	200	P, T, C, R, GP, SP
Clemson Extension, Carolina Clear		PPROMOTIONAL ITEM, www.ashleycooper.org Sticker: ACSEC logo and website utilized to promote website visitation and Consortium awareness.	Continuous	200	GP, R, YT
Clemson Extension, Carolina Clear		PROMOTIONAL ITEM, Pocket Ashtray: Encouraged responsible disposal of cigarette butts.	Continuous	75	GP, R
Clemson Extension, Carolina Clear		PROMOTIONAL ITEM, Clean Water Hero Bracelets: Promoted water stewardship, distributed to youth during programs.	Continuous	200	GP, YT
Clemson Extension, Carolina Clear		PROMOTIONAL ITEM, Thank You! Reusable Bags: Promoted the ACSEC and protection of local waterways.	Continuous	75	GP, R
Clemson Extension, Carolina Clear		PROMOTIONAL ITEM, ACSEC Koozies: Promoted the ACSEC and includes a "Ask About Watersheds message." Distributed at events and programs.	Continuous	200	GP, R
Clemson Extension, Carolina Clear		PROMOTIONAL ITEM, Fish Sponges: Includes a "Only Rain Down the Storm Drain!" message. Distributed to youth at tabling events and presentations.	Continuous	50	GP, YT
Clemson Extension, Carolina Clear		PROMOTIONAL ITEM, Dog Bag Dispenser: Distributed to dog owners at tabling events to remind owners to pick up pet waste.	Continuous	150	GP, R, P
SC DNR, SC Sea Grant Consortium		PROMOTIONAL ITEM, Life in the Salt Marsh Poster: Provides information on salt marsh ecology and ecosystem health; distributed as part of Seeds to Shoreline training.	Summer 2015	100	YT

## Permanent Exhibits (Indirect)

### SITE DEVELOPMENT

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	Carolina Clear, Tri-County Master Gardeners	PERMANENT EXHIBIT DEVELOPMENT: Clemson University Research and Education Center's "Ed Shed."	Continuous	500	GP, R, YT, HE, T, EA, P, C

The "Ed Shed" located at Clemson University's Coastal Research and Education Center, provides a demonstration and training area with several examples of stormwater best management practices to include pervious pavers, pervious concrete, both above-ground and below-ground rainwater harvesting systems, rain gardens, and landscaping utilizing native plants and no-till gardening techniques. During Year Seven, "Carolina Yards" interpretive signage was added to highlight environmentally-friendly gardening practices such as reducing runoff and supporting willidfe. The "Ed Shed" was used to host 4-H2O summer camp, teacher workshops, ACSEC meetings, Master Naturalist and Master Gardener trainings and more.



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Tri-County Master Gardeners	Carolina Clear	PERMANENT EXHIBIT DEVELOPMENT: Urban Research and Demonstration Area Rain Garden	Continuous	1,000	GP, R, YT, HE, T, EA, P, C

In the fall of 2015 the rain garden located at the Clemson Urban Research and Demonstration Area, located on the premisis of the Clemson Coastal Research and Education Center was revamped. This effort required removal of existing trees, which were too large for the rain garden, and reshaping the area to provide ponding depth in the rain garden. The soil was amended, native perennials and grasses were planted and cedar mulch added. This project was completed in partnership between the Clemson Research and Education Center staff, Master Gardeners and the ACSEC members. Furthermore, a rain barrel and interpretive signage was added to the existing kiosk.



## Permanent Exhibits (Indirect)

### SITE DEVELOPMENT

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
The Town of Mount Pleasant	Clemson Carolina Clear, SC DNR ACE Basin NERR CTP	PERMANENT EXHIBIT DEVELOPMENT: A rain garden was installed at the Town of Mount Pleasant Fire Station #2; interpretive signage was also installed.	Continuous	800	GP, R, YT, T



*As part of the Rain Garden for Professionals Workshop, a rain garden was installed at the Town of Mount Pleasant Fire Station Number 2. This rain garden captures water off of a portion of the fire station roof surface, any overflow is directed towards adjacent turf area and stormwater pond. Interpretive signage is present. The rain garden is also in close proximity to a Town of Mount Pleasant Recreation Center.*

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Berkeley County, Keep Hanahan Beautiful	Clemson Carolina Clear, SC DNR ACE Basin NERR CTP	PERMANENT EXHIBIT DEVELOPMENT: A rain garden and cistern were installed at the Hanahan Library as part of Keep Hanahan Beautiful's Butterfly Garden.	Continuous	350	GP, R, YT



*As part of Keep Hanahan Beautiful's Butterfly Garden located at a Berkeley County Public Library, a rain garden and 500 gallon cistern were installed. The rain garden features butterfly plantings and interpretive signage. The cistern captures water from a portion of the library roof surface area, overflow is then directed towards the rain garden.*

## Permanent Exhibits (Indirect)

### SITE DEVELOPMENT

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Camp St. Christopher, Clemson Carolina Clear	SC Master Naturalists, CCPRC	PERMANENT EXHIBIT DEVELOPMENT: A rain garden was installed at the Camp St. Christopher Activity Hall on Seabrook Island, a visit to the garden is included in their "human impacts" class that is offered to visitors.	Continuous	650	GP, R



*As part of the Master Naturalist State Conference, a rain garden was installed on the campus of Camp St. Christopher adjacent to the activities center. The rain garden is highlighted as part of an ongoing class offered at the camp; the class educates visitors on human impacts on the environment and ways to mitigate those impacts.*

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Dorchester County, Keep Dorchester County Beautiful	Clemson Carolina Clear	PERMANENT EXHIBIT DEVELOPMENT: A rain garden and rain barrel were installed at the bus stop in front of the Dorchester County Government Building.	Continuous	1,000	GP, R, EA, T



Before



After

*In partnership with Keep Dorchester County Beautiful and Dorchester County Government, a new BMP demonstration site was established at the County building located in downtown Summerville. A rain barrel captures the runoff from a bus stop waiting area, and the overflow is directed to an adjacent rain garden. Overflow from the rain garden enters the existing storm drain system. Interpretive signage is present.*

## Permanent Exhibits (Indirect)

### SITE DEVELOPMENT

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Charleston County	Clemson Extension, Clemson Carolina Clear	PERMANENT EXHIBIT DEVELOPMENT: A shoreline planting project was installed at a stormwater pond located on the Charleston County Public Services Building campus.	Continuous	100	GP, R, EA, T, C

*As part of the Master Pond Manager class in Spring 2015 and Shorescaping Workshop in Fall 2015, a planted shoreline was installed at a stormwater pond on the Charleston County Public Services Building's campus in North Charleston. This new demonstration site is a first for the ACSEC and showcases best management practices that can be used in stormwater pond to provide for erosion control and bank stabilization, as well as other potential water quality and habitat benefits.*



## Permanent Exhibits (Indirect)

### SITE DEVELOPMENT - SCHOOL INITIATIVES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Cape Romain Environmental Education Charter School (CREEC)	Clemson Extension, Carolina Clear	PERMANENT EXHIBIT DEVELOPMENT, SCHOOL INITIATIVES: As part of the Carolina Schoolyards Initiative, a rain garden and rain barrel were installed at the CREEC School.	Continuous	175	YT
Charles Towne Montessori School	Clemson Extension, Carolina Clear	PERMANENT EXHIBIT DEVELOPMENT, SCHOOL INITIATIVES: As part of the Carolina Schoolyards Initiative, a rain garden was installed at Charles Towne Montessori School.	Continuous	100	YT

*The Carolina Schoolyard Initiative was piloted in 2015 to provide standards-based curriculum to teachers and students on watershed stewardship topics. This pilot effort placed particular emphasis on the practices of rain gardens and rainwater harvesting; participating schools received a rain barrel and rain garden installation.*



## Permanent Exhibits (Indirect)

### EXISTING SITES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Native Plants Society	Charles Towne Landing State Historic Site, Clemson Extension, Carolina Clear	PERMANENT EXHIBIT EXISTING: Rain garden demonstration site at the Legare-Waring House at Charles Towne Landing State Historic Site. This site includes interpretive signage and is frequented by public walking the grounds of Charles Towne Landing, as well as those visiting for other public and private events.	Continuous	1,000	GP, R
SC Aquarium	Clemson Extension, Carolina Clear	PERMANENT EXHIBIT EXISTING: Rain barrel display at the SC Aquarium; site located at Aquarium entrance.	Continuous	1,000	GP, R, YT, HE, T, EA, P, C
Clemson Extension, Carolina Clear	Tri-County Master Gardeners	PERMANENT EXHIBIT EXISTING: BOWENS Island rain garden is a 900-square foot large-scale rain garden managing nearly 2000-square feet of roof area runoff. This popular dining destination provides rain garden exposure to the public.	Continuous	1,000	GP, R, C
St. Julian Divine Community Center	City of Charleston, Charleston Horticulture Society, Clemson Extension, Carolina Clear	PERMANENT EXHIBIT EXISTING: Two 55-gallon rain barrels are installed at the entry way to the St. Julian Divine Community Center. The rain barrels are connected to drip irrigation system utilized for adjacent landscaping.	Continuous	1,500	GP, YT, R



## Permanent Exhibits (Indirect)

### EXISTING SITES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Department of Natural Resources	Clemson Extension, Carolina Clear	PERMANENT EXHIBIT EXISTING: <i>Ft. Johnson Community Garden</i> is a demonstration garden adjacent to the SCDNR outdoor classroom at the Marine Resources Center on James Island. Stormwater best management practices present include two rain gardens, a 1500-gallon cistern, over 30 species of native plants and multiple waterwise irrigation practices. An additional demonstration site exists on the Fort Johnson Campus at the Marine Turtle Conservation Office, at this location a small-scale cistern and rain garden are present with interpretive signage.	Continuous	5,000	GP, R, HE, YT
Charleston County Park and Recreation Commission	Clemson Extension, Carolina Clear	PERMANENT EXHIBIT EXISTING: <i>Caw Caw Interpretive Center</i> is home to a full-shade rain garden located at the park's picnic shelter. The site includes a 50-gallon rain barrel which overflows into the rain garden. This location is visited by school groups, birding groups and various other types of visitors to Caw Caw.	Continuous	2,000	GP, R, YT
Charleston County Park and Recreation Commission	Clemson Extension, Carolina Clear	PERMANENT EXHIBIT EXISTING: <i>Wannamaker County Park's "Whirlin Waters"</i> is home to a residential scale, full sun rain garden that was installed with the help of area youth. The rain garden captures stormwater from surrounding impervious areas, including sidewalks and patios, and includes educational signage.	Continuous	500	GP, R, C



## Permanent Exhibits (Indirect)

### EXISTING SITES - SCHOOL INITIATIVES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
College of Charleston	Clemson Carolina Clear	PERMANENT EXHIBIT, SCHOOL INITIATIVES: The <i>Green Teaching Garden</i> demonstrates stormwater best management practices at the Grice Marine Lab. Features include a rain garden, cistern, multiple rain barrels, composting station, native plants and raised beds. Tours are provided upon request.	Continuous	500	HE, GP, R, YT
College of Charleston	Clemson Carolina Clear	PERMANENT EXHIBIT, SCHOOL INITIATIVES: Rainwater harvesting cistern and pump located adjacent to the Political Science Building on College of Charleston's downtown campus.	Continuous	500	HE, GP, R, YT, C
College of Charleston	Clemson Carolina Clear	PERMANENT EXHIBIT, SCHOOL INITIATIVES: Early Childhood Development Center features rain barrels to raise awareness of water quality sustainability features.	Continuous	100	YT, HE, GP, R
Farms to Schools Initiative	Clemson Extension, Clemson Carolina Clear	PERMANENT EXHIBIT, SCHOOL INITIATIVES: Alston Middle School utilizes harvested rainwater and drip irrigation for raised beds.	Continuous	900	YT, GP
Charleston Children's Garden Project	Clemson Carolina Clear	PERMANENT EXHIBIT, SCHOOL INITIATIVES: 300-gallon rainwater harvesting system installed at Stono Park Elementary School.	Continuous	400	YT, GP



## Permanent Exhibits (Indirect)

### EXISTING SITES - SCHOOL INITIATIVES

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Green Hearts Project, Keep America Beautiful, Keep Charleston Beautiful	Clemson Carolina Clear	PERMANENT EXHIBIT DEVELOPMENT, SCHOOL INITIATIVES: Mitchell Elementary School- As part of the Green Hearts Project, a 1550-gallon cistern was installed to supply water to surrounding raised beds using drip irrigation. The cistern is located adjacent to the school's outdoor classroom and captures runoff from the structure's roof.	Continuous	350	YT
Clemson Carolina Clear		PERMANENT EXHIBIT DEVELOPMENT, SCHOOL INITIATIVES: Ashley River Creative Arts School- Bicycle pump installed on existing 300-gallon cistern. Students peddle the stationary bicycle as part of the bicycle pump system that moves water from the cistern to garden areas.	Continuous	500	YT
Clemson Carolina Clear		PERMANENT EXHIBIT DEVELOPMENT, SCHOOL INITIATIVES: Goodwin Elementary School- Two 50-gallon rain barrels were installed adjacent to the school's small greenhouse and butterfly garden area.	Continuous	100	YT
Clemson Carolina Clear		PERMANENT EXHIBIT DEVELOPMENT, SCHOOL INITIATIVES: James Island Charter High School- Four 50-gallon rain barrels were installed at a school garden used by biology students, science club and camp youth.	Continuous	390	YT



## Public Events (Indirect)

### FAIRS AND FESTIVALS

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Lowcountry STEM Collaborative	Multiple	EXHIBITS: <i>Charleston STEM Festival</i> ; Youth visited multiple education partners as part of this one-day Science, Technology, Engineering, and Math Festival; the ACSEC hosted a booth and used the Enviroscape to discuss connections with waterways.	February 7, 2015	7,500	YT
Charleston Soil and Water Conservation District	SC DNR, NRCS	EXHIBITS: <i>Southeastern Wildlife Exposition</i> : Exhibits in the Conservation Tent provided Program informational handouts on water quality, soils and other conservation topics. Focus on educational and water quality materials.	February 13-15, 2015	1,500	GP, YT, R, C
Charleston County	Clemson Carolina Clear	EXHIBITS, <i>The Black Expo 2015</i> : Informational handouts and giveaways accompanied stormwater education program discussion at this event held at the the North Charleston Colesium.	March 14, 2015	85	GP
Berkeley County	Clemson Carolina Clear	EXHIBITS: <i>Naturescope/Kids Who Care</i> ; Enviroscape activity as part of the Berkeley County K-5 Naturescope "Kids Who Care" program.	April 9, 2015	2,000	YT
Santee Cooper	Clemson Carolina Clear	EXHIBITS: <i>Santee Cooper Earth Day Festival</i> ; Discussed ACSEC programming and opportunities with Santee Cooper employees.	April 15, 2015	250	GP, R
Medical University of South Carolina	Clemson Carolina Clear, Community Pride, Inc.	<i>MUSC Earth Day Festival</i> : Hosted on the MUSC campus; multiple ACSEC partners were present to provide information to MUSC staff, students, visitors and general public.	April 15, 2015	1,000	HE, GP, R, YT



## Public Events (Indirect) continued

### FAIRS AND FESTIVALS

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Charleston County	Multiple	EXHIBITS: <i>Charleston County Earth Day Festival</i> ; The festival is a hands-on, science based-experience with multiple ACSEC education partners provided information on watershed stewardship.	April 15, 2015	1,500	GP, R, YT
Town of Mount Pleasant	Clemson Carolina Clear, Charleston Waterkeeper	EXHIBITS: <i>Shem Dig</i> ; With twenty booths representing multiple ACSEC partners, the Shem Dig was hosted at Shem Creek Park along the boardwalk. Visitors learned how to protect area waterways through interactive exhibits.	May 10, 2015	150	GP, R, YT, BO
Ashley Scenic River Advisory Committee	Multiple	EXHIBITS: <i>Oakbrook Ashley Riverfest</i> ; Event held along the Ashley River at Jessen Boat Landing & Colonial Dorchester State Park. Participants meet representatives from various natural resource organizations.	May 10, 2015	2,000	GP, R, YT, BO
Charleston Green Fair	Multiple	EXHIBITS: <i>Charleston Green Fair</i> ; Held at James Island County Park, Fair provides a venue for participants to learn more about environmental stewardship. ACSEC tabled the event and provided information on watershed stewardship topics.	September 20, 2015	3,000	GP, R, YT
Charleston County	Clemson Carolina Clear	EXHIBITS: <i>Truck or Treat</i> ; Held at the North Charleston Coliseum. The Enviroscape was used to discuss community connections to waterways with youth.	October 17, 2015	525	YT
Medical University of South Carolina	Multiple	EXHIBITS: <i>Charleston Arbor Day</i> ; Hosted on the MUSC campus; multiple ACSEC partners were present to provide information to MUSC staff, students, visitors and general public.	December 2, 2015	700	HE, GP, R



## In-Person, Phone, Email (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Tri-County Master Gardeners		In-Person, Phone, Email: In the Tri-County, Clemson Extension Agents and Master Gardeners answered questions relating to a variety of home landscaping issues; topics including compost, mulch, fertilizers, native plants, irrigation, etc.	Continuous	49,000	GP, R, C
Clemson Extension		In-Person, Phone, Email: Clemson Extension Agents answered questions and provided services to a variety of home owners, pond owners, commercial, and teachers throughout the Tri-county area.	Continuous	500	PO, R, C, YT
Clemson Extension, Clemson's Agricultural Service Lab		Soil Samples: Clemson Extension, in cooperation with Clemson's Agricultural Service Lab processed soil samples for the Tri-county residents and commercial audiences.	Continuous	Tri-County Total: 4,426	R, C



The Charleston Tri-County area is home to 12 Clemson Extension Agents and nearly 450 active Master Gardeners. Throughout the year, Extension Agents and Master Gardeners in the Berkeley, Charleston and Dorchester County Extension offices respond to calls, walk-ins and emails from the public, as well as field questions during public events. Information is requested by individuals representing both the private and commercial sector, with diverse interests ranging from agriculture, forestry, home landscaping, horticulture and pond management. Extension offices also provide services in concert with the University, including processing soil samples, irrigation water analysis, plant and weed identification and identification of plant problems. These direct contacts with the public yield some of the most positive results in addressing specific concerns and problems, most of which relate to water quality at some level.



## Presentations (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SCDNR SCORE		PRESENTATION: "Oysters as living shorelines" on the water quality, shoreline stabilization and habitat effects of oyster reefs (5 separate presentations).	Continuous	125	R, HE
Clemson Extension, Carolina Clear		PRESENTATION: Presentation on stormwater pond management and new resources available through Clemson Extension, provided to "SC Vegetation Management Association" annual meeting	January 8, 2015	200	GP, SP, C
Charleston County Soil and Water Conservation District		PRESENTATION: Presentation provided to legislators on program updates and water quality initiatives through statewide Soil and Conservation Districts.	February 24, 2015	310	EO
Clemson Extension, Carolina Clear		PRESENTATION: Presentation to Moncks Corner Rotary Club on community water resources and actions to protect water quality.	March 5, 2015	24	GP, R
Charleston County Soil and Water Conservation District		PRESENTATION: Presentation at the Charleston District's Environmental Awards Recognition Program honored outstanding educators and Conservationists who promote stormwater, water and soil quality conservation issues.	June 2, 2015	50	GP, R, YT, EO
Clemson Extension, Carolina Clear		PRESENTATION: Presentation provided to Ashland Plantation HOA Garden Club on the benefits of shoreline plantings for stormwater ponds.	June 12, 2015	10	R
Clemson Extension, Carolina Clear	SC Native Plant Society	PRESENTATION: "Rainwater Harvesting 101" presentation provided at SCNPS Symposium; presentation describes the basic premisis of rainwater harvesting	June 13, 2015	20	GP, R, C
Clemson Extension, Carolina Clear		PRESENTATION: Presentation to Hickory Hill Garden Club on rain garden design in residential landscape.	October 1, 2015	15	GP, R
Clemson Extension, Carolina Clear		PRESENTATION: Presentation at the SC Community Association Insitute's Annual Conference on purpose of stormwater ponds and maintenance needs	October 1, 2015	120	GP, SP, C, R

## Presentations (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Carolina Clear	ACE Basin NERR CTP, SC Sea Grant	PRESENTATION: “Resources for Your Community” presentation at the “Neighbors for Clean Water Stormwater Pond Conference” provided information on stormwater pond management resources.	October 22, 2015	20	GP, SP, C, R,
Clemson Extension, Carolina Clear	ACE Basin NERR CTP, SC Sea Grant	PRESENTATION: “Upland Management: Protecting Water Quality Before the Pond” presentation at the “Neighbors for Clean Water Stormwater Pond Conference” provided information on stormwater pond management resources.	October 22, 2015	22	GP, SP, C, R,
Clemson Extension, Carolina Clear	ACE Basin NERR CTP, SC Sea Grant	PRESENTATION: “Shorescaping for Healthy Ponds” presentation at the “Neighbors for Clean Water Stormwater Pond Conference” provided information on benefits of shorelines buffers as well as installation and design tips.	October 22, 2015	40	GP, SP, C, R,



## Youth Presentations (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC DNR SCORE		YOUTH PRESENTATION: "Oysters as living shorelines"; water quality, shoreline stabilization and habitat benefits of oyster reefs.	Continuous	824	YT
Keep Charleston Beautiful	Palmetto Pride	YOUTH PRESENTATION: School-based litter prevention programs for grades K-8; 18 programs held in 2015	Continuous	1,000	YT
Charleston Waterkeeper		YOUTH PRESENTATION: In-School Education Program for youth focused on waterway protection; 12 programs held in 2015	Continuous	578	YT
Keep Dorchester County Beautiful	Dorchester County	YOUTH PRESENTATION: Youth education program focused on recycling and litter prevention.	Continuous	478	YT
SC Sea Grant Consortium		YOUTH PRESENTATION: Enviroscape model used with James Island Elementary School students to discuss community connection with local waterways.	January 22, 2015	24	YT
Charleston County Soil and Water Conservation District	NRCS	YOUTH PRESENTATION: Presentation provided at Math & Science Fair at Eaglenest Elementary School. A coastal Watershed Demonstration was shown to attending students and parents.	March 5, 2015	350	YT
SC Sea Grant Consortium		YOUTH PRESENTATION: Enviroscape model used with CE Williams Elementary School students to discuss community connection with local waterways.	March 25, 2015	110	YT
Charleston County Soil and Water Conservation District		YOUTH PRESENTATION: "Essay Award Presentations;" Education outreach awards presented to and presentations by students, teachers, and families on water quality topics.	May 26 to June 3, 2015	385	YT, R



## Youth Presentations (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Mount Pleasant Waterworks	Clemson Extension, Carolina Clear	YOUTH PRESENTATION: Presentation using the Enviroscope model to teach youth about their connection to community waterways.	September 17, 2015	30	YT
Charleston County School District	Clemson Extension, Carolina Clear	YOUTH PRESENTATION: "Life in a Watershed" presentation provided to youth at the CCSD's Sustainability Symposium; students learned about our shared connection with local waterways and action to protect.	September 18, 2015	350	YT
SC Sea Grant Consortium		YOUTH PRESENTATION: Enviroscope model used with Mitchell Elementary School students to discuss community connection with local waterways.	October 14, 2015	32	YT
Ashley Hall School	Clemson Extension, Carolina Clear	YOUTH PRESENTATION: Ashley Hall teachers worked with the Enviroscope model to discuss stormwater and actions to protect water quality in the community.	October 26, 2015	150	YT
SC Sea Grant Consortium		YOUTH PRESENTATION: Enviroscope model used with Whitesides Elementary School students to discuss community connection with local waterways.	October 27, 2015	87	YT
Town of Mount Pleasant, Clemson Extension, Carolina Clear		YOUTH PRESENTATION: Students at Cario Middle School learned about watershed stewardship through the interactive and hands-on Stormwater Jeopardy! activity.	October 29-30, 2015	200	YT
Charleston County Soil and Water Conservation District		YOUTH PRESENTATION: "Twiggy the Twig" visited area schools to discuss benefits of trees to communities, including their role in stormwater management.	December 4, 2015	115	YT



## Workshops - Residential Audiences (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension; Tri-County Master Gardener Association		WORKSHOP: Carolina Yard Gardening Series, "Healthy Soils" edition; Participants learned about aspects of soil health, including best practices for fertilizer application.	March 14, 2015	100	GP, R
Clemson Extension, Carolina Clear	Berkeley County, Keep Hanahan Beautiful	WORKSHOP: A rain garden workshop for homeowners including a rain garden installation at Berkeley County's Hanahan Library.	May 27, 2015	15	GP, R
Clemson Extension; Tri-County Master Gardener Association; Carolina Clear		WORKSHOP: Carolina Yard Gardening Series, "Water-Wise Gardening" edition; Participants learned a variety of water smart practices for landscaping. Sessions included the lecture and hands-on discussion of rain garden design, installation, and maintenance, entitled "Somewhere Over the Rain Garden".	June 6, 2015	50	GP, R



## Workshops - Residential Audiences (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Charleston County Soil and Water Conservation District	SC DNR	WORKSHOP: Hands-on outdoor environmental camp that provides the knowledge and appreciation needed to protect and wisely use our natural resources. Instruction is given in areas of fisheries, water quality, and other related natural resource topics.	June 21-27, 2015	150	YT
SC Sea Grant Consortium	SC DNR, Clemson Extension, Carolina Clear	WORKSHOP: <i>From Seeds to Shoreline (S2S) Teacher Workshops (2)</i> : Two full-day trainings held at the Fort Johnson Marine Center. Provided curriculum and step-by-step information for teachers on how to grow <i>Spartina alterniflora</i> with students. Workshop allowed for hands-on training opportunities including greenhouse construction and salt marsh exploration. Presentations included "Carolina Schoolyards" and "The Salt Marsh Watershed."	June 24, 2015; June 25, 2015	21; 17	YT
Clemson Extension, Carolina Clear	Master Naturalist Program	WORKSHOP: <i>Naturalist Gardening for the Green Thumb</i> workshop held as part of the SC Master Naturalist Annual Conference. This workshop focused on best practices in the home landscape and included a rain garden installation.	October 9, 2015	14	GP, R
Clemson Extension, Carolina Clear, ACE Basin NERR CTP	Charleston County	WORKSHOP: <i>Shorescaping Workshop: Planted Shorelines For Your Pond</i> ; Half-day workshop for pond owners and managers focused on shoreline management for stormwater ponds. Workshop included classroom lecture and shoreline plant installation at a pond on Charleston County's Public Services Building complex.	October 14, 2015	19	GP, R, SP



## Workshops - Professional Audiences (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
ACE Basin NERR CTP	North Inlet Winyah Bay NERR CTP	WORKSHOP: <i>Breaking Through Barriers</i> ; The Breaking Through Barriers series provided big concepts and practical tips to help professionals communicate environmental issues with multiple audiences.	January 14, 2015	62	T, EA
Clemson University	Clemson Extension, Carolina Clear	WORKSHOP: <i>2015 Turf School</i> ; All-day training on turf management for commercial landscapers; topics included fertilizer application and integrated pest management.	February 10, 2015	40	C
Clemson Extension, Carolina Clear	Dorchester County, Keep Dorchester County Beautiful	WORKSHOP: A rain garden workshop geared for public works and stormwater department staff; the training included an installation of a rain garden at a Dorchester County Government Building.	May 21, 2015	16	EA, T
ACE Basin NERR CTP	Army Corps of Engineers	WORKSHOP: <i>Coastal Wetlands Identification</i> ; This one-day training sought to increase the ability of local decision-makers in identifying wetlands and wetland boundaries based on the hydrologic, soil, and vegetative indicators commonly found in Lowcountry wetlands. Training included both classroom and field instruction.	November 17, 2015	14	EA, T



## Training and Certifications (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson University		TRAININGS: Clemson’s Department of Pesticide Regulation provides training and certification for commercial, non-commercial and private applicator licenses. Number of impacts represents the number of Tri-County area licensed applicators current through 2015.	Certification exams given quarterly	1135	C, R, GP, SP
Clemson University		TRAININGS: Clemson provides training and certification for the Certified Erosion Prevention and Sediment Control Inspector (CEPSCI) program to assist in pollution prevention control on construction projects. Number of impacts represents the number of Tri-County certifications current through 2015.	Recertification class taught June 10, 2015	151	C, T

*Land disturbing activities and sediment pollution have significant potential to adversely impact water quality. The Certified Erosion Prevention and Sediment Control Inspector (CEPSCI) program educates field personnel on the proper installation, maintenance and inspection of erosion prevention and sediment control measures.*



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Carolina Clear		TRAININGS: Carolina Clean Watershed Restaurant program trains and certifies restaurants who incorporate best management practices for stormwater pollution prevention into their facility and everyday operations. To date, two restaurants have been certified with two others taking action to improve their site. Impact numbers represent number of upper management, owners and staff trained as part of the program.	Continually	20	C

*Triangle Char and Bar in West Ashley and Mount Pleasant were recognized as the first Carolina Clean Watershed Restaurants! See Highlight, pg X, for more information on the program and restaurant involvement.*



## Training and Certifications (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	Tri-County Master Gardener Association, Carolina Clear	TRAININGS: Master Gardener Training; A four month certification program. Special topics include fertilizer application, benefits of native plants, stormwater best management practices (rain gardens and rainwater harvesting), and stormwater ponds.	Fall 2015	28	GP, R

As part of the Master Gardener (MG) coursework training, information and programs are incorporated on both structural and behavioral stormwater best management practices (BMPs). Once an individual has completed the course, their status remains active by performing internship and volunteer hours focused on community outreach. MGs are an enormous asset to the Charleston Tri-County area as each year this dedicated group of volunteers provide garden and landscape information to thousands of people from the public via phone, email, office visits, etc. (as reported in "Direct Contacts", p.30). The MGs provided support to the ACSEC during Year Seven in a variety of ways including assistance with rain barrel sales, workshops and demonstration site projects.



Charleston County Park and Recreation Commission	Clemson Extension, College of Charleston, SCDNR	TRAININGS: Master Naturalist Certification Programs hosted in Spring and Fall 2015	Spring 2015; Fall 2015	24	GP, R
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Charleston County Park and Recreation Commission is the lead provider for the Charleston Area Master Naturalist program. Master Naturalists receive training in a 13-week field study course led by a variety of experts. Participants learn about coastal ecology by visiting unique and diverse habitats. Water resource education is a fundamental component of the program, as participants learn about stormwater runoff and associated water quality issues. During Year Seven, all Master Naturalists in training participated in a rain garden installation project. Master Naturalists help disseminate information to the public, ideally becoming leaders in their community to support conservation and education of coastal resources.



## Training and Certifications (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Carolina Clear		TRAININGS: <i>Rain Gardens for Professionals</i> ; A full-day workshop for landscape professionals that is focused on rain garden purpose and design, installation, and maintenance.	Spring 2015; Fall 2015	36	GP, R

*The Rain Gardens for Professionals Workshop is a one-day intensive training developed for landscape professionals interested in learning more about residential-scale rain garden installation and design. The program includes classrom lecture and hands-on training, including installing a rain garden at the workshop host location. In 2015, the workshop was hosted twice in the Tri-County; in the Spring, the ACSEC and ACE Basin NERR CTP partnered with Berkeley County and Keep Hanahan Beautiful to offer the training at the Hanahan Public Library. In the fall 2015, the workshop was hosted in partnership with The Town of Mount Pleasant and offered at Fire Station Number 2, located at one of the Town's recreation complexes. This workshop is part of the Carolina Rain Garden Initiative and is a requirement to be recognized as a Certified Rain Garden Installer. For more information on the Carolina Rain Garden Initiative, see the highlight on page 40.*



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC DNR-SCORE Program		TRAININGS: SCORE program trained new volunteers to monitor water quality parameters in the Charleston Harbor and vicinity.	Continually	10	GP, YT
Charleston Waterkeeper		TRAININGS: Charleston Waterkeeper trained new volunteers to monitor water quality in the Charleston Harbor as part of their monitoring program.	Continually	7	GP

*SC Department of Natural Resources' SC Oyster Restoration and Enhancement (SCORE) program trains volunteers to monitor water quality at designated sites around the Charleston Harbor vicinity. Charleston Waterkeeper's water quality monitoring program trains and works with volunteers to measure bacteria presence in popular waterways in the Charleston Harbor area. Read more about the impacts of these programs in the "Public Involvement " section of this report.*

## Carolina Rain Garden Initiative

The Carolina Rain Garden Initiative was piloted and launched in the ACSEC region in 2015 with the objective of increasing the number of residential-scale “pocket” rain gardens in South Carolina. The program brings together new and existing resources that provide awareness and practical information on the practice, installation and maintenance of rain gardens.

As part of this initiative, one of the newly developed resources is the **Professional Rain Garden Design and Installer Certification Program**, which was piloted in the Berkeley, Charleston, and Dorchester County region in 2015. This full-day training was hosted at a Berkeley County Library in spring 2015 and a Town of Mount Pleasant Fire Station in fall 2015 with a total of 36 participants attending, representing 16 private sector businesses, 12 university staff, ten county/municipal government and two non-profit organizations. Individuals who attended this training have the option to become a Certified Rain Garden Design and Installer by submitting their rain garden portfolio to a review committee. In 2015, four professionals have become certified with more expected in 2016; a list of those recognized is provided on the Carolina Rain Garden Initiative website: [www.clemson.edu/extension/raingarden/professional.html](http://www.clemson.edu/extension/raingarden/professional.html)

Also as part of the Carolina Rain Garden Initiative, the **Virtual Rain Garden** was developed over the course of 2015; created to provide a step-by-step approach for rain garden design, installation and maintenance. This series of 17 short videos guides the viewer through all aspects rain gardening including site assessment, soil analysis, rain garden sizing, design, plant selection, maintenance and more. The Virtual Rain Garden is intended to assist with addressing flooding and erosion issues in the home landscape and provide information to those interested in environmentally friendly gardening practices.

Other Carolina Rain Garden Initiative’s resources, including the **Rain Garden Tracker**, **Rain Garden of the Month**, and plant selection tools, along with the Virtual Rain Garden can all be viewed at: [www.clemson.edu/extension/raingarden](http://www.clemson.edu/extension/raingarden).



## Master Pond Manager

South Carolina's unique water resources provide for agriculture, recreation, tourism, and commercial industry opportunities that help support the state's economy. Recreational and stormwater pond systems can play a significant role in watershed function and, if poorly managed, may impact the health of the pond and services provided, adjacent land values and profitability, and potentially, downstream water quality. As the result of a demonstrated demand across the state for in-depth and comprehensive pond management resources, including in the ACSEC community, the Master Pond Manager course was launched in 2015 through a partnership between Clemson Extension and Clemson Online.

The Master Pond Manager (MPM) certification course provides participants with the tools to assist in developing an integrated pond management approach that provides for healthy pond function and water quality. Curriculum incorporates multi-week online and field based training, allowing for participants to learn in a self-paced and hands-on environment. Course tract can be tailored to the individual participant, whether a pond management professional or HOA board member tasked with pond management.

The ACSEC was excited to serve as host for the field days associated with the pilot offering of the Master Pond Manager class in Spring 2015. Field site locations were held at Charleston County and Charleston County Park and Recreationa Commission facilities and included a shoreline planting installation at a newly retrofitted stormwater pond. More than 30 participants across the state took part in the pilot Master Pond Manager offering, resulting in the certification of 11 professionals.

The course was offered again in the Fall 2015, with 23 individuals participating representing South Carolina, Georgia, and North Carolina. Field days were hosted in the Waccamaw region, at the Baruch Institute and Horry County Government locations.

With a growing demand for the course across the region, look for another course to be hosted in the Spring/Summer of 2016! For more information on the Master Pond Manager program, visit: [www.clemson.edu/watershed/mpm](http://www.clemson.edu/watershed/mpm).



## Training and Certifications (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Clemson Online, Center for Watershed Excellence	Multiple	HYBRID TRAINING: <i>Master Pond Manager</i> ; Online and field-based training in stormwater and recreational pond management. The class was offered twice in 2015; there were 52 total participants with more than 20 pursuing certification.	Spring 2015; Fall 2015	52	C, SP, R, T

The statewide *Master Pond Manager* course offers research-based pond management strategies to pond owners and managers through an online classroom and in-person field training. The course was offered twice in 2015; in the Spring, field days were hosted at the Charleston County Park and Recreation Commission and Charleston County Government sites. In the fall, field days were hosted at Clemson University and Horry County Government facilities. For more information on the *Master Pond Manager*, see the highlight on page 41.



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	Carolina Clear	HYBRID TRAINING: <i>Post-Construction BMP Inspector</i> ; Online and field-based training focused on inspection and maintenance of best management practices used for stormwater management. The class was offered once in 2015, with field days hosted at the Trident Technical College Campus.	Summer 2015	35	C, SP, T

Another hybrid training offered through Clemson Extension, the *Post-Construction BMP Inspector* course is a statewide technical training with lectures hosted in an online classroom and field days sponsored in different communities to allow applied learning. In the Summer 2015 course, field days were hosted at the Trident Technical College's campus where students had a chance to discuss and view bioswales, dry detention basins, wet detention basins, green roofs, pervious pavement, rainwater harvesting and more.



## Training and Certifications (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	Carolina Clear	ONLINE TRAINING: <i>Carolina Yards and Neighborhoods, Online Guide to Environmentally Friendly Gardening</i> ; Online course based on Carolina Yards principles with an emphasis on stormwater best practices for residential audiences.	Spring 2015	34	GP, R
Clemson Extension		ONLINE TRAINING, Master Gardener Online Training: Online horticulture programs training and certifying Master Gardeners. Two online classes were offered in 2015.	Spring 2015; Fall 2015	78	GP, R

*The Carolina Yards and Neighborhoods Online Guide to Environmentally Friendly Gardening is a five-week course that was first piloted in the Charleston Tri-County area during Spring 2013. Deemed as a success, the class is now offered statewide. Participants learn about the Carolina Yards principles through interactive presentations and discussion forums, complete tasks in their own home landscape and have the opportunity to certify their yard as a "Carolina Yard."*



## Conferences (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Statewide Conservation Districts	Charleston County Soil and Water Conservation District	CONFERENCE: <i>Conservation District's Annual Partnership Conference</i> ; This event highlights awards and achievements accomplished in conservation and water quality. Presentations and Displays are provided with brochures and handouts on water quality and other conservation topics. Speakers addressed ways to improve water quality initiatives at this event.	February 24-25, 2015	300	GP, EA, T



## Litter Sweeps (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Sea Grant Consortium	SC DNR	LITTER SWEEPS: Beach Sweep/River Sweep	September 15, 2015	1,631	GP, R, C

During the 2015 Beach Sweep/River Sweep litter cleanup, 1,631 volunteers in Berkeley, Charleston, and Dorchester Counties collected 16,822 pounds of litter from the local beaches, waterways, and surrounding uplands. A total of 85.44 miles of shoreline were cleaned. By participating in Beach Sweep/River Sweep, the public is more informed about natural resource issues, such as litter's detrimental effects on the landscape and wildlife, and people are empowered to take action and become environmental stewards. Results are available online at: [www.scseagrants.org](http://www.scseagrants.org)



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Sea Grant Consortium	Multiple	LITTER SWEEPS: Clean Marine	April 25, 2015	66	GP, R, C

During 2015, SC Sea Grant Consortium worked with multiple ACSEC partners, including Charleston County Park and Recreation Commission, Charleston Waterkeeper, SC DNR, Clemson Extension, Keep Charleston Beautiful and the City of Charleston to host the Clean Marine event series. Clean Marine focused on reducing and preventing marine debris in the Charleston Harbor and surrounding waterways by sponsoring litter dropoff events, removing marine debris from waterways, and implementing an anti-litter campaign. A two-day litter collection event included nine drop-off sites at popular public boat ramps; 66 volunteers were on hand to help receive 9.64 tons of material and equipment, like fishing gear, used oil, and event boats, from residents. Through this event, the volunteers helped protect our waterways by keeping this type of material and equipment from becoming marine debris.



## Litter Sweeps (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Keep Charleston Beautiful (KCB)	Multiple	LITTER SWEEP: Community groups host two hour cleanups in marshes, parks and green spaces.	Continuous	1,877	GP, HE, R, C, YT
Keep Charleston Beautiful (KCB)	CARTA	LITTER SWEEP, <i>Adopt-A-Stop</i> : Volunteers collect litter and service trash cans once a week at local CARTA bus stops.	Continuous	13	GP

*Keep Charleston Beautiful (KCB) promotes the cleanliness and beautification of the City of Charleston through education, public awareness and community involvement. KCB strives to teach litter prevention and waste responsibility through education programs and public awareness campaigns, all of which are offered free of charge to the community. During the 2015 reporting year, KCB organized 1,877 citizens whom volunteered 3797 hours of community service and removed 40,321 pounds of trash.*



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Keep Dorchester County Beautiful	Multiple	LITTER SWEEP: Community cleanups were hosted in partnership with concerned citizen groups to remove litter along area waterways and roadways.	Continuous	228	GP, R, YT, C

*Keep Dorchester County Beautiful (KDCB) promotes public interest in the general improvement of the environment of Dorchester County and coordinates programs for litter control and recycling. During the 2015 reporting year, KDCB organized 228 citizens whom removed 12,160 pounds of trash from roadways and waterways.*



## Litter Sweeps (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
DHEC-OCRM	Surfrider Foundation Charleston Chapter, Folly Green, NOAA	LITTER SWEEP: "Litter Butt Study"; Volunteers collected littered cigarette butts from Folly Beach public spaces and completed a survey on prevalence and impact in landscape.	September 2, 2015; September 8, 2015	29	GP, R, YT, C

The Charleston Chapter of The Surfrider Foundation is a volunteer organization that concentrates on reducing litter in area beaches and waterways and works to raise awareness of the importance of ocean stewardship. The Charleston Chapter of The Surfrider Foundation has roughly 300 members and offers educational programming and litter removal efforts throughout the year. A highlight for 2015 included the "Litter Butt Study".



LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Adopt-a-Highway, Community Pride Inc, Clemson Extension	SC DOT	LITTER SWEEPS: Adopt-a-Highway conducts four sweeps seasonally each year. Volunteers adopt a 2 mile stretch of highway.	Quarterly		GP, R, C

Initiated in South Carolina in 1988, the Adopt-A-Highway program utilizes volunteered time of caring citizens to combat litter along SC highways. The program eliminates thousands of pounds of debris from roadsides, which can end up in nearby waterways, as well as improve South Carolina's scenic beauty. During the 2015, X volunteers X adopted miles of highway to remove X pounds of litter in the Tri-County.



### 2015 ADOPT-A-HIGHWAY TOTALS FOR TRI-COUNTY

County	Total Pounds Collected	Total Miles Adopted	Total Groups Participating	Total Volunteers Participating
Berkeley				
Charleston	64,442	412	206	2,898
Dorchester				
<b>Totals</b>				



## Storm Drain Marking (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Carolina Clear	Charles Towne Montessori	STORM DRAIN MARKING: The 12 volunteers worked to mark 30 storm drains along the West Ashley Greenway.	February 18, 2015	12	YT
Clemson Extension, Carolina Clear	Charleston Good	STORM DRAIN MARKING: The five volunteers worked to mark 25 storm drains in Downtown Charleston.	March 9, 2015	5	GP, R
Clemson Extension, Carolina Clear	Ashley Hall School	STORM DRAIN MARKING: The 82 volunteers worked to mark 50 storm drains in Downtown Charleston.	March 20, 2015	82	YT
Clemson Extension, Carolina Clear		STORM DRAIN MARKING: A volunteer marked four storm drains along Dorchester Road.	September 8, 2015	1	R
Clemson Extension, Carolina Clear	Surfrider Foundation	STORM DRAIN MARKING: The 10 volunteers worked to mark 26 storm drains along Middle Street on Sullivan's Island.	November 16, 2015	10	GP, R, C
Clemson Extension, Carolina Clear	College of Charleston	STORM DRAIN MARKING: The 18 volunteers marked 94 storm drains in downtown Charleston.	November 21, 2015	18	HE
Clemson Extension, Carolina Clear	College of Charleston	STORM DRAIN MARKING: The eight volunteers marked 39 storm drains in downtown Charleston.	December 5, 2015	8	HE
Clemson Extension, Carolina Clear	Ashley Hall School	STORM DRAIN MARKING: The 24 volunteers marked 13 storm drains around Ashley Hall School.	December 15, 2015	24	YT

During the 2015 reporting year, 160 individuals participated in storm drain marking, resulting in 281 newly marked storm drains in the Tri-County. Messaging on both the plastic and metal storm drain markers read "Don't Pollute, Flows to Waterways" as a reminder. Reported impact numbers are conservative as nearly all houses or businesses located along marking routes received a door hanger with information on watershed stewardship.



## Best Management Practice Installations (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension	Cape Romain Environmental Education Charter School (CREEC)	RAIN GARDEN INSTALLATION: As part of the Carolina Schoolyards Initiative, the ACSEC worked with students and teachers at CREEC to install a rain garden.	Spring 2015	See Site Development, p. 22	YT
Clemson Extension, CCPRC		RAIN GARDEN INSTALLATION: Participants in the Spring 2015 Master Naturalist in Training program helped to install a rain garden at the CREC "Ed Shed."	Spring 2015	See Training, p. 38	GP, R
Charleston County	Clemson Extension, Carolina Clear, ACE Basin NERR CTP	SHORESCAPING INSTALLATION: As part of the Master Pond Manager class and Shorescaping Workshop, a planted shoreline was installed by program participants at the Charleston County Public Services Building.	Spring 2015; October 14, 2015	See Training (p.35) and Workshops (p.42)	SP, R, C, EA, T
Dorchester County, Keep Dorchester County Beautiful	Clemson Extension, Carolina Clear	RAIN GARDEN INSTALLATION: "Rain Garden Workshop for Public Works" As part of this workshop, a rain garden was installed at a Dorchester County Government building by Public Works staff and volunteers with Keep Dorchester County Beautiful.	May 21, 2015	See Workshops (p. 34) and Trainings (p. 39)	T, EA

*The installation of best management practices in trainings and workshops allows residential, commercial and youth audiences the opportunity to learn about practices through hands-on experience and involvement. For the practices installed and included as part of this "Best Management Practice Installation" section, please use the associated workshop, presentation, site development or training participant impact highlighted in the "Public Education" chapter of this report.*



## Best Management Practice Installations (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Berkeley County, Keep Hanahan Beautiful	Clemson Extension, Carolina Clear	RAIN GARDEN INSTALLATION: As part of trainings associated with the Rain Garden for Professionals program, as well as a residential workshop training for homeowners, a rain garden was installed by participants at the Hanahan Library.	May 27, 2015	See Training, p. 39	GP, R, C
Clemson Extension, Camp St. Christopher	Charleston County Park and Recreation Commission	RAIN GARDEN INSTALLATION: A rain garden was installed with Master Naturalists at the “Gardening for the Green Thumb” program, held at Camp St. Christopher and part of the SC Master Naturalist Annual Conference.	October 9, 2015	See Presentations, p. 35	GP, G
Clemson Extension, Tri-County Master Gardener Association	Carolina Clear	RAIN GARDEN INSTALLATION: As part of the Fall 2015 Master Gardener in training program, a rain garden was installed at the Clemson Research and Education Center.	October 29, 2015	See Training, p. 38	GP, R
Town of Mount Pleasant	Clemson Extension, Carolina Clear, ACE Basin NERR CTP	RAIN GARDEN INSTALLATION: Participants involved in the Fall 2015 Rain Garden for Professionals program helped to install a rain garden at Fire Station #2 in Mount Pleasant.	November 5, 2015	See Training, p. 39	GP, R, C



## Oyster Reef Construction (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC DNR SCORE	Multiple	OYSTER REEF CONSTRUCTION: SCORE facilitated 28 oyster reef building events and 32 oyster bagging events.	Continuous	2,397	GP, R, YT, HE

The SC DNR's South Carolina Oyster Restoration and Enhancement (SCORE) program coordinates oyster shell recycling and community-based restoration. During the 2015 ACSEC reporting year, SCORE utilized 1,149 individuals volunteering 2,092 hours of time to construct the bags for oyster reef builds. An additional 1,248 people donated 2,615 hours of volunteer time to construct oyster reefs in the Berkeley, Charleston, and Dorchester County areas. The total combined number of volunteers and hours for bagging oyster shell and reef building events was 2,397 volunteers donating 4,707 hours. A component of the SCORE volunteer events includes presentation or discussion on the impacts of stormwater on the Lowcountry's oyster reefs. The SCORE program not only involves the public and provides awareness of water quality and the need to recycle oysters, but the reefs themselves help to improve water quality as new oysters inhabit them and filter the water.



## Water Quality Monitoring (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC DNR SCORE	Multiple	MONITORING: SCORE program utilized trained volunteers to gather water quality parameters at multiple sites. During this reporting year, 32 volunteers donated 250 hours to monitor water quality in the Tri-County area at twelve locations. Data can be found at: <a href="http://score.dnr.sc.gov">score.dnr.sc.gov</a> .	Weekly - Monthly	32	GP, R, HE
Charleston Waterkeeper	College of Charleston	MONITORING: Charleston Waterkeeper implements a volunteer-based water quality monitoring program to conduct bacteria monitoring in the Charleston Harbor vicinity. In 2015, eight volunteers participated in monitoring 15 sites. Data can be found at: <a href="http://charlestonwaterkeeper.org">charlestonwaterkeeper.org</a>	Weekly - Monthly	15	GP, B

## Rain Barrel Sales (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Rainwater Solutions, Clemson Extension, Carolina Clear	Charleston County, City of Goose Creek, Town of Summerville	RAIN BARREL SALE: ACSEC general public sale held at three centralized locations in the Tri-County; 501 barrels were sold at a discounted rate through partnership with Rainwater Solutions and community partners.	May 28-30, 2015	501	GP, R

Rainwater harvesting provides a platform to increase awareness of impervious surfaces, volume of stormwater runoff and potential pollutants that may be picked up with runoff when water is unable to infiltrate. Furthermore, harvested rainwater can be utilized for a number of household needs, primarily irrigation, to help conserve water. In order to raise awareness about the practice, the ACSEC partnered with Rainwater Solutions to provide Ivy Rain Barrels at a discounted price to the general public. Through this partnership, there were 501 rain barrels purchased in the Ashley Cooper region during the Spring 2015 sale. Funds generated from the ACSEC rain barrel program are utilized to support community-based rainwater harvesting education projects and awareness.



## Native Plant Sales (Direct)

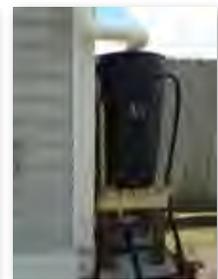
LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Native Plants Society		NATIVE PLANT SALE: The biannual SCNPS native plant sale is open to the public and offers a variety of native plants for home landscaping.	February 22, 2015; October 24, 2015	500	GP, R,



Landscaping with native plants requires little to no fertilizer, and typically requires less irrigation, or no irrigation once established. Therefore, use of native plants in landscaping is considered an important best management practice for protecting water resources. The Lowcountry Chapter of the Native Plant Society sponsors two native plant sales per year; the plant sales are open to the public, free of charge, and provide an opportunity to purchase native plants for home landscaping that may not be readily available otherwise.

## Yard Certification Programs (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension Service, Carolina Clear		Yard Certification Program: <i>Carolina Yards</i> is a yard certification program offered by Clemson Extension Service that encourages environmentally friendly gardening practices. In the Tri-County, there are 61 yards currently certified through the program, with 30 of those yards certified in 2015 alone.	Continuous	61	R
Surfrider Foundation	Charleston Chapter of the Surfrider Foundation	Yard Certification Program: <i>Ocean Friendly Gardens</i> is a yard certification program offered by Surfrider Foundation that encourages water conservation, permeability and retention in the home landscape.	Continuous	2	R



## Pet Waste Bag Dispenser Programs (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Keep Charleston Beautiful, City of Charleston		Pet Waste Bag Dispenser Program: Keep Charleston Beautiful's "Pick Up After Your Pet" program has sponsored the installation of 100 pet waste bag stations with pickup bags in the City of Charleston; in 2015, the community used 283,200 bags as part of the program.	Continuous	283,200	P
Surfrider Foundation		Pet Waste Bag Dispenser Program: Since 2007, the Surfrider Foundation has sponsored the "Mutt Mitt" program which stocks pet waste pick ups in dispenser sites on Folly Beach. In 2015, 30,000 bags were used by residents and visitors to the beach community.	Continuous	30,000	P

To encourage proper pet waste disposal and prevention of bacteria in stormwater runoff, multiple partners sponsor pet waste pickup and dispensing stations in the community. The bags and stations often contain signage on the benefits of pet waste pickup and tips for proper disposal.

## Boater Pumpout Program (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Charleston Waterkeeper	SCDNR	BOAT PUMPOUT PROGRAM: Charleston Waterkeeper provides a sewage pumpout service to boat owners in the Charleston Harbor.	Continuous	76	B

*In an effort to reduce the discharge of untreated sewage to our waterways, Charleston Waterkeeper, in partnership with SCDNR's Clean Vessel Act Program, offers a free sewage pumpout program to boat owners in the Charleston Harbor community. In 2015, the Charleston Waterkeeper's "No. 2" pumpout boat has helped properly dispose of 19,960 gallons of sewage from boat sanitary waste tanks through 310 pumpouts. Currently, the "No. 2" services 76 regular customers with 20 of those new as of 2015.*



## Youth Involvement Events (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Charleston County Soil and Water Conservation District	SC DNR; state-wide conservation districts	WORKSHOP: SC Envirothon; Youth educational week-long program at Sandhills Research Center in Columbia. Students study soils, water quality, aquatics, and other conservation topics.	May 1, 2015	126 (local)	YT



## Youth Involvement Events (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
Clemson Extension, Carolina Clear	SC Sea Grant Consortium, Multiple	YOUTH INVOLVEMENT: 4-H2O “Exploring Lowcountry Waterways” Summer Camp for youth ages 10-13 and is a week long day camp emphasizing watershed stewardship and water resource protection.	June 15-19, 2015; July 20-24, 2015	42	YT



The 4-H2O Exploration Program is a statewide effort implemented by Clemson University Cooperative Extension Service and provides hands-on, experiential learning opportunities with emphasis on water quality, conservation and watershed stewardship. In the ACSEC region, the 4-H2O program is entitled “Exploring Lowcountry Waterways” and is available to children living in Berkeley, Charleston, and Dorchester Counties. During the two week-long sessions, students have the opportunity to learn about and travel through local watersheds, from cypress swamps to barrier islands. Activities include macroinvertebrate sampling, water quality testing, seining, kayaking, fishing, birding and much more. In the ACSEC region, Consortium partners play a vital role in the camps’ success with partnerships including the SC Sea Grant Consortium, SC Department of Natural Resources, Charleston County Park and Recreation Commission and others.



## Youth Involvement Events (Direct)

LEAD PROVIDER	SUPPORTING PARTNER	ACTIVITY	DATE	NUMBER OF IMPACTS	TARGET AUDIENCE
SC Sea Grant Consortium	SC DNR, Clemson Extension Service	YOUTH INVOLVEMENT: <i>From Seeds to Shoreline</i> initiative involves students in germination and planting of <i>Spartina alterniflora</i> to emphasize the significance of the salt marsh and actions for clean water.	Continuous	959	YT

*From Seeds to Shoreline* is the first of its kind, student driven wetland restoration project in South Carolina. Led by SC Sea Grant Consortium and offered in partnership with SC Department of Natural Resources and Clemson Extension, *Seeds to Shoreline* is a school program aimed at engaging students in hands-on education that includes seed collection, germination, cultivation and planting of *Spartina alterniflora*, the dominant plant in a SC salt marsh. The program creates an opportunity to learn about the importance of salt marsh ecosystems and water quality while participating in a community service learning project with emphasis on environmental stewardship. Charleston Tri-County schools participating during the 2013-2014 school year included James Island Charter, Fort Johnson Middle, Cape Romain Environmental Education Charter School, James Island Middle, Mason Prep, Whitesides Elementary, James B. Edwards Elementary, Sullivan’s Island Elementary, Ashley Hall, University School of the Lowcountry, Garrett Academy, and Stratford High. Collectively, the effort of these schools resulted in the transplanting over 3,000 seedlings to multiple local restoration sites.



## SC Sea Grant Consortium: Stormwater Pond Research and Management Collaborative

Effective management of stormwater runoff is especially challenging in the S.C. coastal communities because of the low elevation, shallow water tables, continued rise in population, and in the face of climate change and sea level rise. Recent estimates indicate about 21,000 engineered ponds exist in the coastal counties alone, but almost no information exists regarding their effectiveness, long-term functionality, maintenance requirements, and potential impacts on the adjacent coastal landscape.

The S.C. Sea Grant Consortium has begun establishing partnerships and implementation of the S.C. Stormwater Pond Research and Management Collaborative program to help address these information gaps. This new Program brings together scientists and resource managers from across the state to further investigate and address challenges associated with stormwater ponds in the coastal areas.

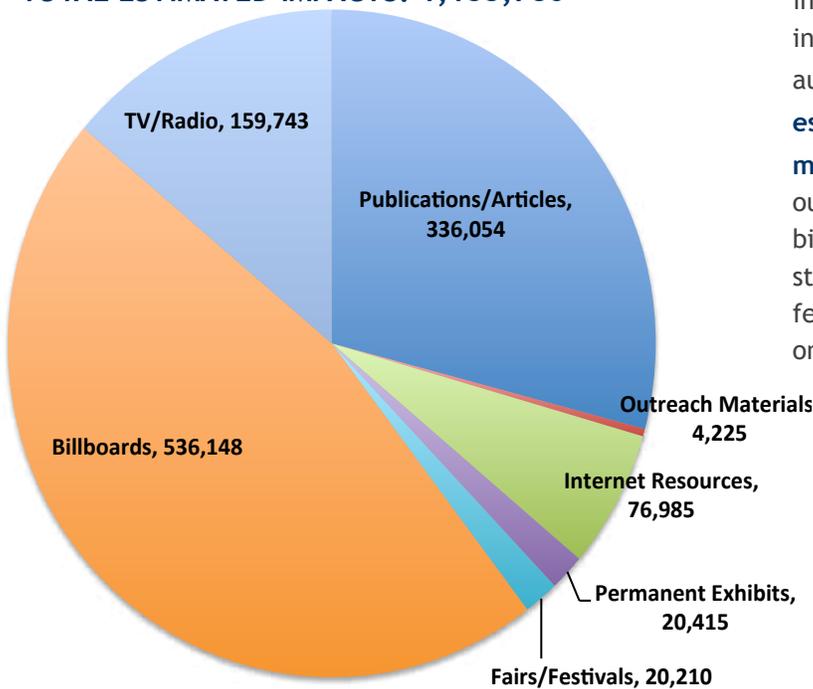
As part of this effort three products are nearing completion including: a) a geospatial inventory and classification of existing stormwater ponds; b) a State of the Knowledge Report, and; c) a strategy for public awareness and outreach messaging. Several ACSEC partners are involved with this Sea Grant-lead collaborative and research, including: the College of Charleston, the SC Department of Natural Resources and the ACE Basin NERR Coastal Training Program, Clemson Extension, and Clemson University.



# Outreach Summary

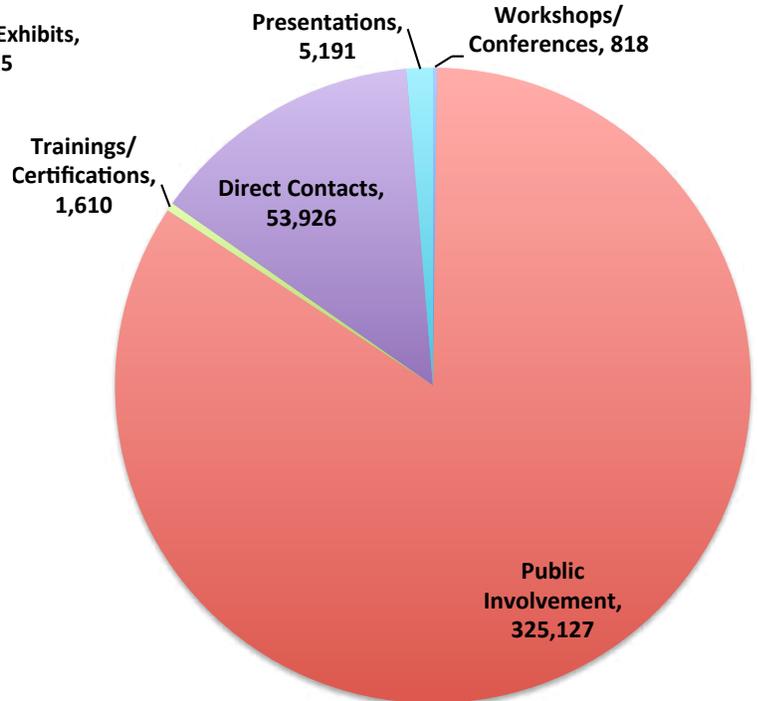
ACSEC program success is, in part, measured by outreach impacts and represent an estimate of individuals reached through direct and indirect education and involvement activities. **Total impacts for the Year Seven reporting year (January 1, 2015-December 31, 2015) total an estimated 1,540,138 individuals.**

## INDIRECT METHODS SUMMARY, TOTAL ESTIMATED IMPACTS: 1,153,780



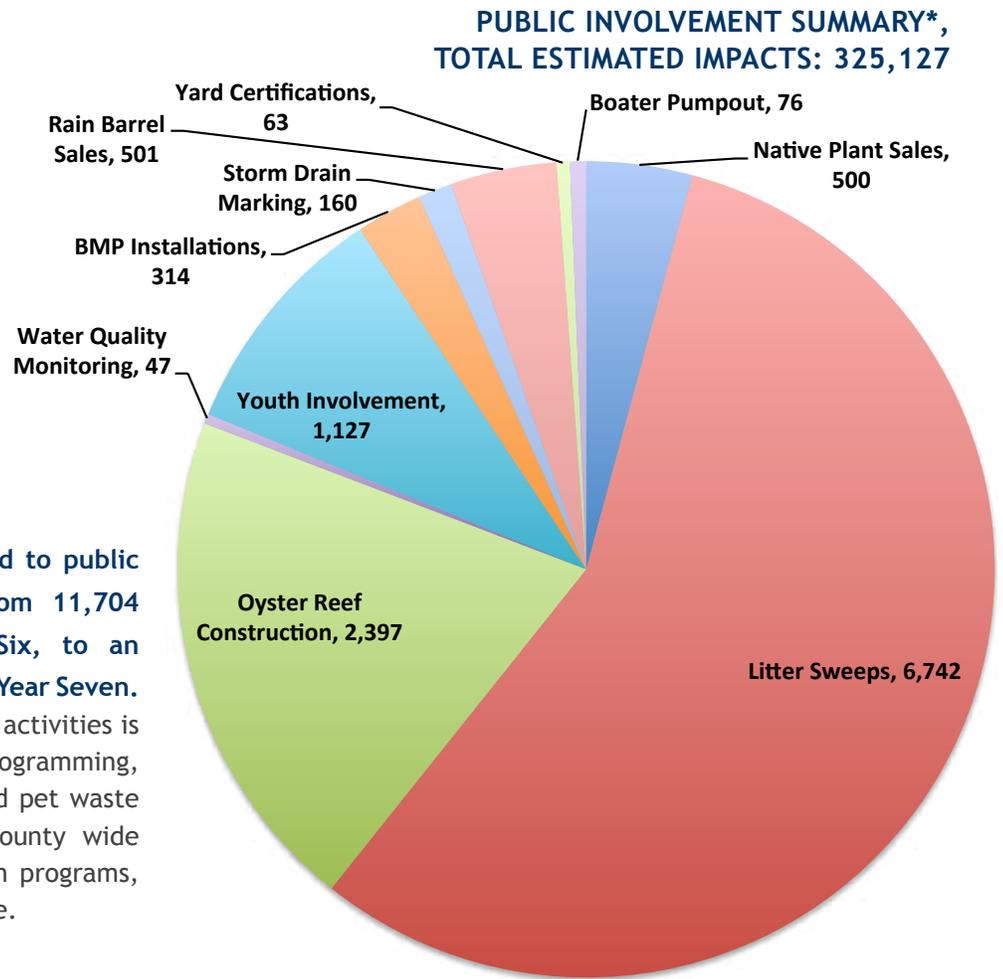
The ACSEC employs indirect outreach methods, including mass-media, permanent exhibits, festivals, internet, and print publications, to reach diverse audiences across the community. **In 2015, total estimated impacts from ACSEC indirect outreach methods reached 1,153,780 individuals.** Indirect outreach highlights included the Carolina Yard billboard series, new permanent exhibits, the stormwater pond commercial, and publications featured in multiple local and statewide print and online news and magazine resources.

## DIRECT METHODS SUMMARY, TOTAL ESTIMATED IMPACTS: 386,358



# Outreach Summary

Direct method impacts include initiatives from direct contacts, presentations, training and professional development, certification courses, workshops, and public involvement opportunities. Public involvement is considered to be an activity that provided hands-on opportunities for target audiences to take part in stormwater management and pollution prevention. **Estimated impacts in Year Seven attributed to direct methods of outreach was 386,672.** This represents more than a 300% growth from impacts attributed to direct methods reported during Year Six; this significant increase in direct impacts is a result of growth in public involvement opportunities.



In 2015, total impacts attributed to public involvement activities grew from 11,704 individuals reported in Year Six, to an estimated 325,127 individuals in Year Seven. This growth in public involvement activities is attributed to inclusion of new programming, including ACSEC partner-sponsored pet waste bag dispenser programs, a Tri-County wide rain barrel sale, yard certification programs, boater pumpout program and more.

*\* Pet waste bag dispenser program impacts, which totaled 313,200, were not included in this summary graph in order to show impact of all public involvement activities. Impacts of pet waste bag dispenser programs does contribute to the total estimated impacts of Public Involvement activities.*

## Articles

The Summer/Fall 2015 edition of *Naturally Kiawah* (Volume 34) featured an article penned by Clemson Extension agents Amy Dabbs and Kim Counts Morganello. The article focused on native plant use for the South Carolina Lowcountry; native plants require little to no fertilizer, and typically requires less irrigation. Use of native plants in landscaping is considered an important best management practice for protecting water quality.



## Articles

The Clemson University *IMPACT* magazine, a magazine of the Clemson University's Public Service and Agriculture service, highlighted the ACSEC's Carolina Clean Watershed Restaurant program initiative as part of its Fall 2015 edition.



### Extension helps eateries serve waterways a healthier diet

Step Miller

No one wants to swim in fat, grease and oil, especially the marine life that are an integral part of Lowcountry cuisine and culture.

Pollutants from restaurants reduce oxygen in water and can impact populations of oysters, shrimp and all kinds of edible fish. That's if the waste reaches the waterways. If not properly disposed of, fats, oils and greases—or FOG—clog drains, creating costly problems for property owners and utilities and contributing to sanitary sewer overflows and untreated wastewater in local creeks, streams and marshes.

Clemson Extension is working to help reduce restaurant-related pollutants in Lowcountry drainage systems and waterways through the new Clean Watershed Restaurant Program.

"Extension is launching the program this year as FOG has thickened in Lowcountry marshes and drains," said Extension water resources agent Guino Wallover. "Fat, oils and greases are showing up in storm drains leading into the marsh and contributing to expensive sanitary sewer repairs."

In Berkeley County, a family lived two weeks in a hotel while crews cleaned flooding in their home caused by a grease clog in the sewer line, said Doug Tompkins, deputy director of operations at Berkeley County Water and Sanitation.

"We are constantly cleaning lines. We have crews that just do that," Tompkins said. "Customers are paying for it. It's not a cheap proposition to keep these wet wells clean."

Wallover and fellow Extension agents Kim Counts Morganello and Harry Crissy can help restaurants incorporate proper equipment and best practices for managing FOG and other pollution. Restaurants also receive training and a myriad of resources for running clean operations, including tips on landscaping, composting and recycling. Restaurants that complete the Clean Watershed Restaurant Program receive door decals to advertise their environmental stewardship to customers along with recognition on the Carolina Clean Watershed Restaurant website.

"In Charleston, there is a green movement for restaurants to source food locally, buy local seafood. Our community is interested in going to restaurants that are environmentally responsible," Wallover said.

## Articles

*The Post and Courier's* "Home and Real Estate" section, included in the Sunday edition of the newspaper, featured two stormwater outreach articles. As part of this series, in January, Kim Counts Morganello provided information on the benefits on buffers along tidal creeks for water quality; in September, Morganello offered tips on best practices for using harvested rainwater on vegetables.



## ACSEC 2012-2017 Strategic Plan: Education Timelines

### Home Auto Repair

Focus Area	Audience	Strategy	Year 1	Year 2	Year 3	Year 4	Evaluation Year 5
Clean up engine spills and leaks using absorbent material	Residential	Storm Drain Marking Programs	Develop and Implement	Develop and Implement	Implement	Implement	Program participants/ Drains marked
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits/ <i>Ripple Effect</i> recipients
		Interpretive signage			Develop and Pilot	Implement	Store participation, feedback
		Outreach Material	Develop	Develop and Distribute	Distribute	Distribute	Store participation, ACSEC education programs including message & material
Dispose of used motor oil at collection stations	Residential	Mass Media	Develop and Implement				Number of Impacts
		Storm Drain Marking Programs	Develop and Implement	Develop and Implement	Implement	Implement	Program participants/ Drains marked
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits/ <i>Ripple Effect</i> recipients
		Outreach Material	Develop	Develop and Distribute	Distribute	Distribute	Store participation, ACSEC programs
		Interpretive signage			Develop and Pilot	Implement	Store participation

### Appropriate Fertilizer Application

Focus Area	Audience	Strategy	Year 1	Year 2	Year 3	Year 4	Evaluation Year 5
Utilize zero to low phosphorus fertilizers in the Tricounty area	Residential	Storm Drain Marking	Develop and Implement	Develop and Implement	Implement	Implement	Program participants/ Drains marked
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Interpretive signage			Develop	Develop and Pilot	Store participation, feedback
		CYN Series	Develop and Pilot	Pilot	Implement	Implement	Participant feedback
		Outreach Materials		Develop	Pilot	Implement	ACSEC distribution at education programs
		Blue Business		Develop	Develop	Pilot	Business feedback
Reduce the frequency of fertilizer application	Residential	Storm Drain Marking	Develop and Implement	Develop and Implement	Implement	Implement	Program participants/ Drains marked
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Interpretive signage			Develop	Develop and Pilot	Store participation, feedback
		CYN Series	Develop and Pilot	Pilot	Implement	Implement	Participant feedback
		Outreach Materials		Develop	Pilot	Implement	ACSEC distribution at education programs
		Blue Business		Develop	Develop	Pilot	Business feedback

## ACSEC 2012-2017 Strategic Plan: Education Timelines

### Stormwater Pond Management

Focus Area	Audience	Strategy	Year 1	Year 2	Year 3	Year 4	Evaluation Year 5
Awareness Campaign: Only Rain Down the Storm Drain	Residential	Storm Drain Marking Programs	Develop and Implement	Develop and Implement	Implement	Implement	Program participants/ Drains marked
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Interpretive signage	Develop	Develop	Develop and Pilot	Implement	Host pond sites
		Pond Conference	Develop and Implement		Develop and Implement		Participation, feedback
		Thank You! Campaign	Develop and Pilot	Pilot	Implement	Implement	Number of Impacts
Utilize vegetative buffers to stabilize stormwater pond shorelines	Residential	Outreach Material	Develop	Develop and Pilot	Distribute	Distribute	ACSEC distribution at education programs
		Pond Conference	Develop and Implement		Develop and Implement		Participation, feedback
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		CYN Event Series/ Partner Programs	Develop and Pilot	Pilot	Implement	Implement	Participation, feedback, yard certifications

### Commercial Landscaping Practices

Focus Area	Audience	Strategy	Year 1	Year 2	Year 3	Year 4	Evaluation Year 5
Appropriate Fertilizer Application ("Be Wise When You Fertilize")	Commercial	Blue Business			Develop	Pilot	Program participants, feedback
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Outreach Materials	Develop and Distribute	Distribute	Develop	Develop and Pilot	Materials distributed
		Interpretive Signage in Stores			Develop	Develop and Pilot	Store participation, feedback
Disposal of Yard Debris ("Only Rain Down the Storm Drain")	Commercial	Blue Business			Develop	Pilot	Program participants, feedback
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Outreach Material	Develop and Distribute	Distribute	Develop	Develop and Pilot	Materials distributed
		Thank You! Campaign	Develop and Pilot	Develop and Pilot	Implement	Implement	Number of impacts
		Interpretive Signage in Stores			Develop	Develop and Pilot	Store participation, feedback

## ACSEC 2012-2017 Strategic Plan: Education Timelines

**Restaurant Fats, Oils, and Grease Management**

Focus Area	Audience	Strategy	Year 1	Year 2	Year 3	Year 4	Evaluation Year 5
Maintain grease trap	Commercial	Blue Business		Develop	Pilot	Pilot	Program participants, feedback
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Outreach Materials	Develop and Pilot	Pilot	Distribute	Distribute	Materials distributed
Educate employees about proper FOG management	Commercial	Blue Business		Develop	Pilot	Pilot	Program participants, feedback
		CES Website/ <i>Ripple Effect</i>	Develop and Implement	Implement	Implement	Implement	Website hits, <i>Ripple Effect</i> recipients
		Outreach Material	Develop and Pilot	Pilot	Distribute	Distribute	Materials distributed

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.....

and

Ashley Cooper Stormwater Education Consortium Representatives



*Carolina Clear is a program of Clemson University's Public Service Activities. Information is provided by Faculty and Cooperative Extension Agents. Clemson University Cooperative Extension Service offers its programs to people of all ages, regardless of race, color, sex, religion, national origin, disability, political beliefs, sexual orientation, marital or family status and is an equal opportunity employer.*

Produced 02/01/2016

**ASHLEY COOPER**  
STORMWATER EDUCATION CONSORTIUM



*ACSEC meeting at the Clemson University Coastal Research and Education Center's "Ed Shed." ACSEC Community and Education Partners discuss education strategies and future programming efforts.*



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**PUBLIC SAFETY  
COUNCIL WORKSHOP**

**February 1, 2016**

**Chairman Chauncey Clark  
Members Pat O'Neil and Sarah Church**

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

**Monthly Report by Chiefs Howard and Stith**

- I. Matters for Action by Council**
- II. Matters for Discussion by Council**
  - A. Managed Parking — Staff update on managed parking plan
- III. New Matters Presented to Council**
- IV. Matters Pending Further Action By Council**

Type of Incident	Total Incidents
Structure Fire	
Alarm Malfunction	1
Unintentional Alarm	3
Emergency Medical	10
Water Rescue	1
Citizen Assist	4
Hazardous Condition	
Automobile Fire	
Trash, Rubbish, or Grass Fire	1
Smoke Scare	
Other Misc.	
Total Responses	20

<b>Beach Calls</b>
1
<b>Contacts</b>
1

Incidents Where Aid was Given	
Mutual Aid	
Automatic Aid	

**Fire Department Activities:**

Fire Department performed 32 vacation rental inspections.

Tours given to 36 adults and 146 children.

Oyster Roast fundraiser Saturday the 6th.

**Training:**

Volunteer drill held on 1/13 and 1/27.

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
JANUARY 2016**

01/01 – Officers responded to an assault in the business district, officers located the subjects involved and learned that the parties were in a physical dispute about a female, neither party wished to pursue charges.

01/01 – Officers responded to a report of a disturbance at the apartments at 2057 Middle Street. On arrival officers located a male and female who stated they were in a verbal argument and the male subject was trying to leave, officers stood by to allow the male to gather his things and call a cab so that he could leave the location.

01/02 – A complainant reported that a lock securing a storage room had been removed; after checking, the complainant did not observe any items missing.

01/02 – An officer responded to the area of the school to look for a vehicle out of Berkley County with a possible suicidal subject inside, the vehicle was located and the subject agreed to go with EMS to the hospital for treatment.

01/02 – A complainant reported that she had met a subject on-line and they agreed to see each other on the island; during the meet the male subject physically and sexually took advantage of the victim. The victim was interviewed and the advised the procedure and at this point does not wish to pursue charges.

01/07 – Officers responded to a medical incident involving an unconscious female, after investigation it is believed that the female may have overdosed in an attempt to commit suicide.

01/09 – A complainant reported that someone removed a bicycle from under her residence; a bicycle was left under the complainant's residence when her bicycle was taken.

01/09 – Officers responded to a report of a possible overdose, on arrival it was learned that a subject had over taken some prescribed medication unintentionally.

01/10 – A complainant reported that a subject had stolen some bricks from the school property, the subject was located at his residence escorted but to the school where the bricks were returned and the subject cited for larceny.

01/11 – A complainant reported an open door at a neighbor's residence, the residence was checked by officers, the door lead to a game room with no entrance into the main house which was secured and no one was home, the door was secured.

01/11 – Officers responded to an alarm at a local business, on arrival the officer found a door closed but unsecured, a search of the building revealed negative results and a key holder was contacted, who responded and secured the door.

**SULLIVAN'S ISLAND POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
JANUARY 2016**

01/12 – A complaint reported that her son's bicycle had been stolen from under her residence while they were out of town.

01/17 – A complainant reported that his dog had been attacked and killed by what appeared to be coyote(s), the remains of the dog were picked up by PD and FD personnel until the owner could make arrangements for proper disposal.

01/17 – The fire department reported that a vehicle had parked on the ramp in front of the fire station, a check with the local restaurants to locate the owner produced negative results, the vehicle was towed in order to provide exit of the fire apparatus.

01/20 – The PD received a report from Lowcountry Children's Center about a sexual assault involving a minor that occurred three years ago, the investigator continues to work with the center in the investigation.

1/22 – A complainant reported that his son was at a party and two subject were asked to leave; as they were leaving the subject kicked the complainant's vehicle several times causing damage to the side of it.

01/28 – A complainant reported that he had placed his book bag outside his place of employment and when he returned it was gone.

01/28 – Officers responded to Station 18.5 and the beach in reference to a vehicle on the beach. On arrival the officer located a vehicle stuck in the sand, after investigation it was learned that none of subjects with the vehicle did not have a driver's license. The owner was cited and the vehicle was towed.

01/30 – While on patrol, the gate of the SPAWAR building was found open. The building was checked and found to be secured; the gate was secured.

SLED	Inhouse Code / Description	Last Year	This Year
<b>ALCOHOL CRIMES</b>			
90D	90D DRIVING UNDER THE INFLUENCE		
90E	90E DRUNKENNESS		
90G	90G LIQUOR LAW VIOLATIONS		
<b>Total for Category:</b>		0	0
<b>ARSON/SUSPICIOUS FIRE</b>			
200	200 ARSON		
978	978 SUSPICIOUS FIRE		
<b>Total for Category:</b>		0	0
<b>ASSAULTS</b>			
100	100 KIDNAPING / ABDUCTION		
11A	11A RAPE - FORCIBLE		
11B	11B SODOMY - FORCIBLE		
11C	11C SEXUAL ASSAULT WITH AN OBJECT		
11D	11D FONDLING - FORCIBLE		
13A	13A ASSAULT - AGGRAVATED		
13A	CDA CDV - AGG ASSAULT		
13B	13B ASSAULT - SIMPLE		1
13B	CDV CDV - SIMPLE ASSAULT	1	
13C	13C ASSAULT - INTIMIDATION		
36A	36A INCEST		
36B	36B RAPE - STATUTORY		
36C	36C INDECENT EXPOSURE (SEXUAL NATURE)		
753	753 TELEPHONE CALLS - OBSCENE, HARASSING		
<b>Total for Category:</b>		1	1
<b>DRUG CRIMES</b>			
35A	35A DRUG / NARCOTIC VIOLATIONS	1	
35B	35B DRUG EQUIPMENT VIOLATIONS	1	
<b>Total for Category:</b>		2	0
<b>HOMICIDE CRIMES</b>			
09A	09A MANSLAUGHTER		
09B	09B NEGLIGENT MANSLAUGHTER		
09C	09C JUSTIFIABLE HOMICIDE		
<b>Total for Category:</b>		0	0
<b>INFORMATION ONLY REPORTS - NRP</b>			
NRP	90T ALL TRAFFIC EXCEPT DUI & FAILURE TO STOP		
NRP	NRP INCIDENT NOT REPORTED	1	10
<b>Total for Category:</b>		1	10
<b>LARCENY CRIMES</b>			
120	120 ROBBERY		
210	210 EXTORTION / BLACKMAIL		
220	220 BURGLARY / BREAKING & ENTERING		
23A	23A POCKET-PICKING		
23B	23B PURSE-SNATCHING		
23C	23C SHOPLIFTING		
23D	23D THEFT FROM BUILDING		
23E	23E THEFT FROM COIN OPERATED MACHINE		
23F	23F THEFT FROM MOTOR VEHICLE	1	
23G	23G THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES		
23H	23H LARCENY - ALL OTHER	2	3

SLED	Inhouse Code / Description	Last Year	This Year
<b>LARCENY CRIMES</b>			
240	240 MOTOR VEHICLE THEFT		
250	250 COUNTERFEITING / FORGERY		
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST		
26B	26B TELLER MACHINE FRAUD		
26C	26C IMPERSONATION		
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD		
270	270 EMBEZZLEMENT		
280	280 STOLEN PROPERTY OFFENSES		1
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		
90A	90A BAD CHECKS		
<b>Total for Category:</b>		3	4
<b>OTHER CRIMES</b>			
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS		
64A	64A HUMAN TRAFFICKING / COMMERCIAL SEX ACTS		
64B	64B HUMAN TRAFFICKING / INVOLUNTARY SERVITUDE		
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS		
90C	90C DISORDERLY CONDUCT		
90F	90F FAMILY OFFENSES, NONVIOLENT		
90H	90H PEEPING TOM		
90I	90I RUNAWAY		
90J	90J TRESPASS OF REAL PROPERTY		
90K	90K INCORRIGIBLE		
90L	90L TRUANCY		
90N	90N RESISTING ARREST		
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	1	1
979	979 MISSING PERSONS		
980	980 SUICIDES		
992	992 PROWLER		
<b>Total for Category:</b>		1	1
<b>OTHER MONEY CRIMES</b>			
39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
<b>Total for Category:</b>		0	0
<b>PROSTITUTION</b>			
40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
40C	40C PURCHASING PROSTITUTION		
<b>Total for Category:</b>		0	0
<b>VANDALISM/DAMAGE</b>			
290	290 VANDALISM OF PROPERTY		2
<b>Total for Category:</b>		0	2
<b>Total for Reporting Period:</b>		8	18

Monthly Report for January 2016  
OFFENSES REPORTED

Inhouse Code	Current		Previous		
	Monthly Total	Year To Date	Monthly Total	Year To Date	
13B	ASSAULT - SIMPLE	1	1	0	0
23F	THEFT FROM MOTOR VEHICLE	0	0	1	1
23H	LARCENY - ALL OTHER	3	3	2	2
280	STOLEN PROPERTY OFFENSES	1	1	0	0
290	VANDALISM OF PROPERTY	2	2	0	0
35A	DRUG / NARCOTIC VIOLATIONS	0	0	1	1
35B	DRUG EQUIPMENT VIOLATIONS	0	0	1	1
90Z	ALL OTHER OFFENSES	1	1	1	1
CDV	CDV - SIMPLE ASSAULT	0	0	1	1
NRP	INCIDENT NOT REPORTED	10	10	1	1
<b>TOTALS</b>		18	18	8	8

**90Z Breakdown  
For Period 1/2016**

<b>Case Number</b>	<b>Date</b>	<b>Description</b>
16-00020	01/28/2016	DRIVING ON THE BEACH (STATION 18.5)

**NRP Breakdown  
For Period 1/2016**

<b>Case Number</b>	<b>Date</b>	<b>Description</b>
16-00002	01/01/2016	INFORMATIONAL REPORT
16-00004	01/02/2016	AGENCY ASSIST
16-00006	01/07/2016	ATTEMPTED SUICIDE
16-00007	01/09/2016	FOUND PROPERTY - OTHER BICYCLE
16-00008	01/09/2016	SICK PERSON
16-00010	01/11/2016	OPEN DOOR
16-00011	01/11/2016	ALARM/OPEN DOOR
16-00014	01/17/2016	DOG ATTACK
16-00015	01/17/2016	TOWED VEHICLE
16-00021	01/30/2016	UNSECURED GOVERNMENT BUSINESS

Monthly Report for January 2016  
VICTIMS REPORTED

Inhouse Code	Current		Previous		
	Monthly Total	Year To Date	Monthly Total	Year To Date	
13B Assault - Simple	2	2	0	0	
23F Theft from Motor Vehicle	0	0	1	1	
23H Larceny - All Other	3	3	2	2	
280 Stolen Property Offenses	1	1	0	0	
290 Vandalism Of Property	2	2	0	0	
35A Drug / Narcotic Violations	0	0	1	1	
35B Drug Equipment Violations	0	0	1	1	
90Z All Other Offenses	1	1	2	2	
CDV CDV - SIMPLE ASSAULT	0	0	2	2	
NRP Incident Not Reported	1	1	1	1	
<b>TOTALS</b>		10	10	10	10

Monthly Report for January 2016  
**PROPERTY VALUES**

02/01/2016

Page 1

<b>Type</b>	<b>Total for Month</b>	<b>Total for Year</b>
Burglary Stolen	0.00	0.00
Larceny Stolen	1246.00	1246.00
Criminal Damage	670.00	670.00
MVT Stolen	0.00	0.00
Other Stolen	0.00	0.00
Burglary Recovered	0.00	0.00
Larceny Recovered	0.00	0.00
MVT Recovered	0.00	0.00
Other Recovered	1000.00	1000.00
Total Stolen	1246.00	1246.00
Total Recovered	1000.00	1000.00
Total Seized	50.00	50.00

**Monthly Report for January 2016**  
**PERSONS ARRESTED**

**Total Individuals Arrested for Month: 2 With 2 Counts**

**Total Individuals Arrested for Year: 2 With 2 Counts**

**The Total Arrests Codes will probably be more than the Total Individuals Arrested.  
Each Individual can have as many as Three (3) Arrest Codes Associated.**

<b>Type</b>	<b>Total Arrest Codes for Month</b>				<b>Total Arrest Codes for Year To Date</b>			
1 - Adults	Male	2	Female	0	Male	2	Female	0
2 - Juveniles	Male	0	Female	0	Male	0	Female	0
3 - Narc - Adults	Male	0	Female	0	Male	0	Female	0
4 - Narc - Juveniles	Male	0	Female	0	Male	0	Female	0
<b>TOTALS</b>	<b>Male</b>	<b>2</b>	<b>Female</b>	<b>0</b>	<b>Male</b>	<b>2</b>	<b>Female</b>	<b>0</b>

**Race/Sex Breakdown for Arrested  
For Period 1/2016**

	<b>For Period</b>	<b>So Far This Year</b>
<b>White</b>		
Male	<b>1</b>	<b>1</b>
Female	<b>0</b>	<b>0</b>
<b>Black</b>		
Male	<b>0</b>	<b>0</b>
Female	<b>0</b>	<b>0</b>
<b>Other</b>		
Male	<b>1</b>	<b>1</b>
Female	<b>0</b>	<b>0</b>

**Monthly Report for January 2016**  
**PERSONS ARRESTED**

	<b>This Month</b>	<b>This Year To Date</b>
<b>Juveniles</b>	<b>0</b>	<b>0</b>
<b>Adults</b>	<b>2</b>	<b>2</b>

**RECREATION  
COUNCIL WORKSHOP  
February 1, 2016**

**Chairwoman Sarah Church  
Members Rita Langley and Susan Middaugh**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

**I. Matters for Action by Council**

**II. Matters for Discussion by Council**

1. Drainage and Erosion Study for the Mound – Review of scope of work prepared by staff
2. Island Club — Update on inspectors report on detailed scope of work
3. Battery Gadsden Cultural Center – update on grant application for engineering study
4. Farmers Market- update on progress – Vendor applications are online

**III. New Matters Presented to Council**

**IV. Matters Pending Further Action by Council**

1. Bamboo on the Mound – Consideration of trimming bamboo back on the mound and near the field. This is on hold until improvements are made to the drainage on the mound.