

June 21, 2016

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were approximately twenty members in the audience, with two members of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Councilmember Clark.

- I. **FORMAT:** Mayor O'Neil opened the floor for public comment.
Seth Abramson, 187 Gordon Street, Owner of Daniel Island Bike Taxi, presented to Council the idea of having his bike taxis on Sullivan's Island to help relieve traffic, parking issues and congestion.

- II. **PRESENTATION:**
Rusty Bennett led Town Council members, along with staff and residents, outside of Town Hall to view a brief presentation regarding the message board for the potential new "Welcome Sign". Mayor O'Neil stated that while everyone is outside, no decisions will be made. Upon returning inside, Mayor O'Neil re-opened public comment regarding the presentation.

Rusty Bennett, 3124 Marshall Boulevard., stated that he has no opinion whether the Town decides on the new Welcome Sign or not. He added that if the Town decides to go forward with the sign, he would like to see the message board attached, rather than the construction sign that gets used for special events.

Carol Killough, 1813 Back Street, suggested to Council for the Town to develop an app to communicate with residents and visitors of the island, rather than having the message board.

Ed Fava, 2424 Myrtle Avenue, mentioned he was impressed with the presentation and message board, but does not think it speaks to the character of the island. He also mentioned that there needs to be a comprehensive sign plan developed.

Chuck Galis, 1817 Back Street, stated that his comments are not to be taken personal to those gifting and/or designing the sign, however, he believes the message board method is an outdated way to communicate and it is not common to barrier islands.

Brian Harvin, 916 Middle Street, wanted to thank everyone involved with the Welcome Sign. He believes the entrance to Sullivan's Island sets the tone for the island and there are better ways to communicate to residents such as apps and phones. He also mentioned that in the Sullivan's Island Zoning Ordinance under signs, it states that internally illuminated signs are prohibited.

Michael Mithoefer, 407 O'Neil Street, stated that he does not think the tide clock or the message board fits in with the character of the island; it is outdated.

III. OATH OF OFFICE:

Mayor O'Neil, along with Police Chief Howard, administered the Oath of Office to Danielle Soule, the newest employee of the Police Department. Chief Howard stated that Officer Soule completed Academy on Friday, June 17, 2016 and that she is replacing Officer Botticelli who recently transferred to Berkeley County.

IV. COUNCIL ACTION ITEMS:

1. Approval of Council Minutes –

Motion was made by Councilmember Smith, seconded by Councilmember Langley, to approve the Regular Council Meeting Minutes of May 17, 2016, carried unanimously. Motion was made by Councilmember Smith, seconded by Councilmember Howard, to approve the Special Council Meeting Minutes of May 20, 2016, carried unanimously.

2. Motion was made by Councilmember Clark, seconded by Councilmember Howard, to have Third Reading and Ratification, Ordinance No. 2016-01, An Ordinance to Amend Chapter 17-3 of the Ordinances for the Town of Sullivan's Island to Change the Term Length of Planning Commission Members, carried unanimously.

3. Motion was made by Councilmember Clark, seconded by Councilmember Howard, to have Third Reading and Ratification, Ordinance No. 2016-02, An Ordinance to Adopt the Budget for July 1, 2016 through June 30, 2017. Motion was made by Councilmember Middaugh, seconded by Councilmember Clark, to amend the

Motion to amend the General Fund Budget Reducing the building repairs and improvements included in the Fire Department expenditures by \$85,000 and increasing the property and equipment expenditures in the Administration Department expenditures by \$85,000. The \$85,000 addition to the Administration Department will be used to purchase new accounting software. There will be no additional costs added to the overall budget. After the adjustment, the total of the Fire Department expenditures would be \$1,209,940 and the Administration Department expenditures would be \$3,068,367; carried unanimously. Motion was made by Councilmember Middaugh, seconded by Councilmember Smith, to have Third Reading and Ratification, Ordinance No. 2016-02, An Ordinance to Adopt the Budget for July 1, 2016 through June 30, 2017, as amended, carried unanimously.

- 4. Motion was made by Councilmember Middaugh, seconded by Councilmember Smith, to have Third Reading and Ratification, Ordinance No. 2016-03, An Ordinance to Adopt the Water and Sewer Utility Budget for July 1, 2016 through June 30, 2017, carried unanimously.**

- 5. Motion was made by Councilmember Clark, seconded by Councilmember Church, to have Second Reading, by Title Only, Ordinance No. 2016-04, An Ordinance to Amend Chapters 11-4 and 11-7 of the Ordinances for the Town of Sullivan's Island to require all wheels off of the pavement when parking on Sullivan's Island, except where otherwise posted. Motion was made by Councilmember Clark, seconded by Councilmember Langley, to Amend the Ordinance Chapter 11-4 B to add the word "approved" to read: "In front of a public or private approved driveway"; carried unanimously. Motion was made by Councilmember Clark, seconded by Councilmember Smith, to have Second Reading, by Title Only, Ordinance No. 2016-04, An Ordinance to Amend Chapters 11-4 and 11-7 of the Ordinances for the Town of Sullivan's Island to require all wheels off of the pavement when parking on Sullivan's Island, except where otherwise posted, as amended, carried unanimously.**

- 6. Motion was made by Councilmember Smith, seconded by Councilmember Langley, to have First Reading, by Title Only, Ordinance No. 2016-05, An Ordinance to Amend Chapter 25 Sections 1, 2, 14, 16 and 17 to Increase the Stormwater Utility Fee for Residential and Commercial Parcels, carried unanimously.**

- 7. Motion was made by Councilmember Clark, seconded by Councilmember Howard, to approve the Resolution to Approve Vehicle Financing Terms with Branch Banking and Trust Company (BB&T), carried unanimously.**

8. **Motion was made by Councilmember Middaugh, seconded by Councilmember Howard, to approve the Resolution to Increase Water and Sewer fees for FY17, carried unanimously.**
9. **Motion was made by Councilmember Clark, seconded by Councilmember Howard, to approve the Resolution Authorizing Staff to Proceed with Parking Plan Implementation and Sign Contract, carried unanimously.**
10. **A Proclamation Designating June 28, 2016 as Carolina Day was approved.**

V. REPORTS AND COMMUNICATION:

1. Administrator's Report

General and New Correspondence –

- Mary Pringle and Paula Brady- Island Turtle Team, On June 4, 2016: Confirmation of first Sullivan's Island loggerhead nest. On June 16, 2016: The Turtle Team reported a nesting turtle encountered a beach tent left overnight. While the tent did not interrupt the nesting, the Turtle Team is requesting the Town to consider an ordinance prohibiting the abandonment of personal property on the beach. Council agreed to discuss this in further detail at the July Workshop Meeting.
- Sarah Harper Diaz- Grant work for painted bunting geotagging will begin during June and continue into August between sunrise and 9am.
- Charles Waring and Carl Smith- Palmetto Society, Correspondence regarding the Palmetto Society celebration of Carolina Day.
- Catherine Main- East Cooper Land Trust, request for funding donation.

Town Hall and Police Station Building- An OAC meeting was held at 10am on June 14, 2016 with the next one to be held on June 28, 2016. Noteworthy are installation of the exterior color mock-up on the western elevation, continued dry wall installation, elevator installation and painting. The Town processed pay application eleven from Hill Construction in the amount of \$382,336.14. The contract balance amount to finish including retainage is \$1,479,885.37. Pending a revised schedule, furniture will be ordered this week.

Parking Plan –The South Carolina Department of Transportation has approved the proposed parking plan and encroachment permit. Target for completion of installation is mid to late July 2016.

Charleston County Transportation Committee Resurfacing 2016- The CTC has provided a list of Sullivan's Island streets for resurfacing in 2016. The list is approximately 6.5 miles of asphalt. Although the project has been awarded to Sanders Brothers Construction, a schedule is not yet available.

July 2016 Committee Workshop- Independence Day 2016 falls on the first Monday of July; therefore, the July Council Workshop will be held on Monday, July 11, 2016 at 6pm.

Causeway Sign- Councilmember Church presented to Council new information from the President of the Park Foundation regarding the funding of the sign project. She confirmed that the majority of the funding is from the Park Foundation, with the remaining from private donors. Council agreed to table all decisions until they receive further information. Town Attorney Larry Dodds suggested to invite the Park Foundation and also Rusty Bennett to the next Council Meeting to help answer any questions Council may have. This project is now assigned to the Land Use & Natural Resources Committee.

2. Mayor's Report- No items to report.

3. Attorney's Report – No items to report.

4. Boards and Commissions Reports –

Planning Commission- Zoning Administrator Henderson stated that the Planning Commission held a Public Hearing on June 8, 2016 regarding considering Text Amendments that would require Stormwater Management Plans on lots across the island. This will be discussed in further detail in the Land Use & Natural Recourse Committee at the July Workshop Meeting.

VI. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O'Neil. Monthly report rendered.

Administration Committee – Councilmember Howard. Monthly report rendered.

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Water and Sewer Committee Minutes- **Motion was made by Councilmember Smith, seconded by Councilmember Howard to approve the Water and Sewer Committee Minutes from May 26, 2016, carried unanimously among Water and Sewer Committee members.**

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, June 23, 2016 at 8:30 a.m.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Fish Fry- The Fire and Rescue Fish Fry will be held on June 25th from 5-8 p.m. under the "Big Tin".

ISO Certification- The Fire Department has just received a Class 1 ISO Certification! Out of 48,000 Fire Departments in the United States, Sullivan's Island Fire Department is ranked number 180.

Recreation Committee – Councilmember Church.

Committee Meeting Minutes- **Motion was made by Councilmember Middaugh, seconded by Councilmember Langley, to approve the Recreation Committee Minutes from May 20, 2016, carried unanimously among Recreation Committee Members.**

Island Club – **Motion was made by Councilmember Langley, seconded by Councilmember Middaugh, to release the RFP for Repairs to 1451 Hennessy Street, occupied by the Island Club, carried unanimously.**

Amendment of the Island Club's lease will be discussed at the July Workshop.

Battery Gadsden Cultural Center – Councilmember Church asked Councilmember Middaugh to report. Battery Gadsden Cultural Center is very pleased to announce that on July 7, 2016, Dottie Benton Frank will be speaking about the impact of Sullivan's Island and her books.

Independence Day Celebration- The firework show and the band will be on July 2nd this year. The golf cart parade will still remain on July 4th. Councilmember Church is hoping to gather a few more volunteers for the event.

Public Facilities Committee – Councilmember Smith. Monthly report rendered.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

VII. EXECUTIVE SESSION:

Motion was made at 8:04 p.m. by Councilmember Church, seconded by Councilmember Howard to go into Executive Session to discuss a Personnel Matter and also to Receive Legal Advice Regarding the Town's Tree Ordinance, carried unanimously.

Motion was made by Councilmember Smith, seconded by Councilmember Langley to come out of Executive Session at 8:25 p.m., carried unanimously.

Mayor O'Neil stated that no votes or actions were taken during Executive Session.

Town Administrator Benke agreed to request more information from Seth Abramson, owner of Daniel Island Bike Taxi, regarding his current Business Licenses with Daniel Island and Mt. Pleasant.

VIII. ADJOURN

Motion was made by Councilmember Clark, seconded by Councilmember Middaugh, to adjourn at 8:26 p.m., carried unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Courtney E. Liles". The signature is written in a cursive style with a large, prominent initial 'C'.

Courtney Liles