

September 20, 2016

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were approximately ten members in the audience, with two members of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Councilmember Clark. A Moment of Silence and Words of Remembrance for Island Residents Mary Grace Grisillo and Ann Moore was given by Councilmember Howard.

I. Water and Sewer Hazard Mitigation Grant Application HMGP-DR4166-0042:

Mayor O'Neil stated a meeting was held to discuss the Water and Sewer Hazard Mitigation Grant Application. Present at that meeting were: Mayor O'Neil, Elizabeth Ryan and Ryan Guerry with South Carolina Emergency Management Division in Columbia, Tracy Lewis with HDR Engineering, Representatives from the FEMA Regional Office in Atlanta, Town Administrator Andy Benke, Water and Sewer Manager Greg Gress, Councilmember Middaugh and Councilmember Clark.

Administrator Benke then summarized to Council the content from the meeting. He stated the application is related to the October 2014 FEMA declaration. When the application was submitted, the design was made for upgrades at the plant for the 100-year flood event. During the meeting, the Town was told the design needed to be for the 500-year flood event. HDR Engineering will make the necessary changes to the design for the application. Elizabeth Ryan and Ryan Guerry suggested to phase the application. Phase I would include the feasibility study and the additional information needed for the 500-year flood event, with the additional expense being around 22K. Phase II would include the final documents and the construction.

Motion was made by Councilmember Middaugh, seconded by Councilmember Clark, to authorize the Town to proceed with Phase I of the Water and Sewer Hazard Mitigation Grant Application HMGP-DR4166-0042, carried unanimously.

II. FY2016 Financial Audit:

Mayor O'Neil introduced Larry Finney and Emily Sobczak of Greene, Finney and Horton. Ms. Sobczak presented highlights of the fiscal year 2016 financial audit of the Town. She stated the Town received an unmodified opinion, which is the best opinion the Town can receive. No findings, significant deficiencies, or material weaknesses were noted. The General Fund balance decreased \$2.6 million mainly due to the construction of the new Town Hall/Police Station, public safety vehicle additions and playground equipment additions. The restricted fund balance of \$666K is for capital projects, Victim Services, Confederate Memorial, and the Land Trust. Committed is \$3.9 million for capital projects.

There is an assigned fund balance of \$20K for William Bradley Memorial Fund. The unassigned fund balance is \$3.2 million, which covers 66% of 2017 budgeted expenditures. The general fund revenues for 2016 were \$5.2 million, with general fund expenditures of \$8.46 million. The majority of the expenditure increase from 2015 was due to an increase in capital outlay. The Water Fund had an increase in net position from current year operations of \$74K; and a net cash position of approximately 510 days. The Sewer Fund had a decrease in net position of \$71K; and a net cash position of approximately 98 days.

III. FORMAT: Mayor O'Neil opened the floor for public comment.

Hal Coste, 322 Station 19, stated that he would like to discuss the Tree House Ordinance. Council informed Mr. Coste that it will be discussed at the next Land Use and Natural Resources Committee Meeting which will be held in November.

IV. COUNCIL ACTION ITEMS:

1. Approval of Council Minutes –

Motion was made by Councilmember Smith, seconded by Councilmember Church, to approve the Regular Council Meeting Minutes of August 16, 2016, carried unanimously.

2. **Motion was made by Councilmember Clark, seconded by Councilmember Langley, to have Third Reading, Ordinance No. 2016-06, An Ordinance to Amend Zoning Ordinances Regarding Stormwater Management Regulations for Residential and Non-Residential Development: Sections 21-17 “Stormwater Management”, carried unanimously.**
3. **Oath of Office:** Mayor O’Neil along with Police Chief Howard administered the Oath of Office to Police Officer Gary Erikson. Officer Erikson served 25 years on Isle of Palms, with a total of 33 years in Law Enforcement.

V. REPORTS AND COMMUNICATION:

1. Administrator’s Report

General and New Correspondence –

- Andrea Kozloski- BCD-COG, Press release for recent announcement of the U.S. Department of Transportation and Federal Transit Administration awarding \$6.1 million funding for bus and related equipment purchase.
- Al Segars D.V.M., SCDNR, Note of appreciation to Officer Poole and Maintenance Department for assistance with manatee fatality.
- David Creech, Creech and Associates, Proposal and scope of work for Fire Station rehabilitation design.

Town Hall and Police Station Building- Contractor work schedule precipitated a change to October 10, 2016 for occupancy. Remaining exterior activity includes hardscape, parking/paving and shutters. Interior work is focused on carpet, painting and fixture installation. The furniture delivery and installation is set for October 6-8, 2016. Tentative telephone and I.T. service is set to cut over on October 8-9, 2016. Pay application fourteen in the amount of \$364,389.93 has been issued to the contractor. The total project with change orders is currently \$4,144,839.73. After pay application fourteen, balance to finish including retainage is \$639,818.87.

Parking Plan –The South Carolina Department of Transportation has approved the proposed parking plan and encroachment permit. The contractor has signed the contract and been given the notice to proceed. Materials have been ordered; construction is set for late September/early October with enforcement starting the 1st of the new year.

FEMA Hazard Mitigation Grant- The two phase grant application for stormwater infrastructure mapping and improvement was submitted on September 2, 2016. The total grant amount is \$1,460,622.20 with Phase I at \$74,459.51 and Phase II at \$1,386,162.69.

Personnel- The Fire Department and Town Hall have a combined total of three positions available. Staff is reviewing applications and expects to begin interviewing candidates in the near future.

Charleston County Stormwater Infrastructure Work- Charleston County Public Works will receive FEMA funds to clean stormwater infrastructure based on the October 2015 rainfall event. Crews will be cleaning piped collection infrastructure in late September/early October on Sullivan's Island, Isle of Palms and Folly Beach.

Ordinance Recodification Project- Staff is prepared to engage American Legal to begin the recodification project. The process is expected to require twelve to fourteen months to complete. Ellen Miller will coordinate the project.

2. Mayor's Report- Rosh Hashanah is on October 2, 2016. Therefore, the October Council Workshop Meeting will be held on October 10, 2016.

3. Attorney's Report – No items to report.

4. Boards and Commissions Reports – Planning Commission has considered two potential text amendments to the Zoning Ordinance relating to the Historic Design Review process. The items include a text change to a title in the Ordinance; and adding standards for elevating a Historic structure. Both of these items have been approved during the September 14, 2016 Planning Commission Meeting and recommends to Town Council they proceed with the official Text Amendment process.

VI. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O'Neil. Monthly report rendered. Comptroller Blanton stated that the August Financial Report will be presented at the October Workshop Meeting.

Recreation Committee – Councilmember Church.

Battery Gadsden Cultural Center – Council discussed the Lease Document, with having a consensus for 5 years. This will be discussed in further detail with an ordinance.

Committee Meeting- A Recreation Committee Meeting will be held in the near future to discuss several items including: Island Club RFP, Farmers Market, and possible work outside of the new Town Hall.

Public Facilities Committee – Councilmember Smith. Monthly report rendered.

Station 26 Boat Landing- Bollard installation was completed on September 8, 2016. The road is still closed until further notice.

Fire Department Repairs- Consideration of the proposal from Creech and Associates is underway.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Committee Meeting- There will be a Land Use and Natural Resources Committee Meeting in November. The date is to be determined.

Administration Committee – Councilmember Howard. Monthly report rendered.

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, September 29, 2016 at 8:30 a.m.

Water and Sewer Committee Minutes- **Motion was made by Councilmember Howard, seconded by Councilmember Smith, to approve the Water and Sewer Minutes from August 25, 2016, carried unanimously among Water and Sewer Committee members.**

New Fence for Water Utility Site at Station 17 and Middle St.- Councilmember Middaugh showed Council photos and ideas for the new fence design. Council authorized Greg Gress to proceed with the bid process for this.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Coyote Sightings- Police Chief Howard mentioned that he has received complaints of a few sightings, but no incidences have been reported.

Body Cameras- Police Chief Howard has received a grant check from the State and will start testing the body cameras in the near future.

VII. EXECUTIVE SESSION:

Motion was made by Councilmember Howard, seconded by Councilmember Smith, to go into Executive Session at 7:02 p.m. to discuss:

1. Legal Advice- John Doe 2015-CP-10-0775; Boehm 2014-CP-10-2623; Smith et al. 2012-CP-10-6830; Graham 2015-CP-10-5410; and Bluestein 2010-CP-10-5449;
2. Personnel- Boards and Commissions Applications

This motion carried unanimously.

Motion was made by Councilmember Smith, seconded by Councilmember Langley, to come out of Executive Session at 8:24 p.m., carried unanimously. Mayor O'Neil stated that no votes or actions were taken during Executive Session.

Motion was made by Councilmember Smith, seconded by Councilmember Langley, to nominate the following for various Boards and Commissions:

- Re-appoint Robie Scott to the Elections Commission
- Appoint Milton Langley and Adele Tobin to the Tree Commission
- Re-appoint Charles Cole and Manda Poletti; and appoint Tim Watterson to the Planning Commission
- Re-appoint Duke Wright and Pat Ilderton; and appoint Bunky Wichmann and Linda Perkis to the Design Review Board
- Re-appoint Emily Brasher; and appoint Peter Koepke to the Board of Zoning Appeals

This motion carried unanimously.

VIII. ADJOURN

Motion was made by Councilmember Clark, seconded by Councilmember Howard, to adjourn at 8:26 p.m., carried unanimously.

Respectfully submitted,



Courtney Liles