

October 18, 2016

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:01 p.m. and stated the press and public had been notified in accordance with State Law. There were two members in the audience, and two members of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Councilmember Howard.

I. Presentation: Raftelis Consulting

Frank Davis with Raftelis Consulting presented the rate study recommendations to change Residential Equivalent Unit (REU) rate structure. This would replace current meter size base charge structure. It more appropriately recovers fixed costs from multi-unit properties and higher use commercial customers. The REU is estimated to provide additional revenue (annualized) of \$44K water and \$29K wastewater. The majority of customers (single-family residential) would have no impact. Implementing the REU approach would provide increased revenue, enhance customer equity and improve revenue and rate stability. No water rate increases are anticipated during the five-year planning period. Annual 5% wastewater rate increases needed to meet capital expenditure. Desired implementation date is January 1, 2017. This will be discussed more at the November Workshop Meeting.

II. Presentation: Charleston Running Club

Kat Wirtz with the Charleston Running Club presented a check for the proceeds from this year's 25th Annual Floppin Flounder to the Sullivan's Island Fire and Rescue Squad. The Charleston Running Club split the proceeds from the race 50/50, with \$2,500 going to the Sullivan's Island Volunteer Fire Department. The Charleston Running Club uses their portion of the proceeds to help benefit local programs such as Louie's Kids, youth groups, and cleaning up the Ben Sawyer bridge and sidewalks.

III. **FORMAT:** Mayor O'Neil opened the floor for public comment. There were no public comments.

IV. **COUNCIL ACTION ITEMS:**

1. **Approval of Council Minutes –**

Motion was made by Councilmember Howard, seconded by Councilmember Langley, to approve the Regular Council Meeting Minutes of September 20, 2016, and also the Special Council Meeting Minutes of October 5, 2016, carried unanimously.

2. **Motion was made by Councilmember Middaugh, seconded by Councilmember Smith, to have First Reading, by Title Only, Ordinance No. 2016-07, An Ordinance to Amend Chapter 20: Water Supply Section 20-12, Contracting Party Responsible for Water Beyond Meter, carried unanimously.**

V. **REPORTS AND COMMUNICATION:**

1. **Administrator's Report**

General and New Correspondence –

- Sarah Harper Diaz, Bird Banding Project- Bird banding totals through Fall 2016.
- Kristin Fields- Note of appreciation of assistance provided to daughter Emma Fields on September 21, 2016 by First Responders.
- Ron Mitchum, Executive Director BCD-COG- Transportation Enhancement Project Proposals: Notice of an 80/20 grant application with deadline of November 7, 2016.
- Jeff Jackson, Lowcountry Roots- Proposal for Fall 2016 invasive removal project.
- Sullivan's Island Elementary School- Press release identifying SIES receipt of recognition and Bronze Award for National Healthy Schools.

Town Hall and Police Station Building- Contractor work schedule precipitated a change to October 31, 2016 for occupancy. Remaining exterior activity includes hardscape, parking/paving and shutters. Interior work is focused on punch list items and furniture installation. Tentative telephone and I.T. service is set to cut over on October 29, 2016. Pay application fifteen in the amount of \$240,861.19 has been issued to the contractor. The total project with change orders is currently \$4,144,839.73. After pay application fifteen, balance to finish including retainage is \$398,957.69.

Parking Plan –The South Carolina Department of Transportation has approved the proposed parking plan and encroachment permit. The contractor has signed the contract and been given the notice to proceed. Materials have been ordered; construction is set for late October/early November with enforcement starting the first of the new year.

FEMA Hazard Mitigation Grant- The two phase grant application for stormwater infrastructure mapping and improvement was submitted on September 2, 2016. The total grant amount is \$1,460,622.20 with Phase I at \$74,459.51 and Phase II at \$1,386,162.69.

Charleston County Stormwater Infrastructure Work- Charleston County Public Works will receive FEMA funds to clean stormwater infrastructure based on the October 2015 rainfall event. Crews will be cleaning piped collection infrastructure in late September/early October on Sullivan's Island, Isle of Palms and Folly Beach.

2. Mayor's Report- Mayor O'Neil took a moment to thank all of the Town staff, along with the Fire Department, Police Department, Maintenance Department and Water & Sewer Department for all of the hard work during Hurricane Matthew.

3. Attorney's Report – No items to report.

4. Boards and Commissions Reports – Planning Commission has considered two potential text amendments to the Zoning Ordinance relating to the Historic Design Review process. The items include a text change to a title in the Ordinance; and adding standards for elevating a Historic structure. Both of these items have been approved during the September 14, 2016 Planning Commission Meeting and recommends to Town Council they proceed with the official Text Amendment process.

VI. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O'Neil. Monthly report rendered. Comptroller Blanton presented the August Financial Report and explained the millage rate of 39.3 for the current fiscal year. At the end of September, the services of the Isle of Palms Dispatch will no longer be used, with cost savings of \$3,600/month. The Station 26 boat landing was completed in September, costing approximately \$32,500; and was budgeted for \$50K. Comptroller Blanton explained that the Town is in the process of purchasing a new accounting, utility billing and building software vendor. The final decision will be made during the November Council Meeting.

Recreation Committee – Councilmember Church.

Battery Gadsden Cultural Center – On October 19, 2016 from 6-7 p.m. Captain Chris Downey will be speaking at the Fort Moultrie Visitors Center Auditorium about Sullivan's Island and the Pirates of Charleston. On November 17, 2016 from 6-7, the Honorable Joseph Riley, Jr. will be speaking about his remarkable Lowcountry life and close ties to Sullivan's Island at Sunrise Presbyterian Church.

Committee Meeting- A Recreation Committee Meeting will be held on October 26, 2016 at 9 a.m. to discuss several items including: Island Club RFP, Farmers Market, and Stith Park.

Public Facilities Committee – Councilmember Smith. Monthly report rendered.

Station 26 Boat Landing- Bollard installation was completed on September 8, 2016. The road is now open.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Committee Meeting- There will be a Land Use and Natural Resources Committee Meeting in November. The date is to be determined.

Administration Committee – Councilmember Howard. Monthly report rendered.

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, October 27, 2016 at 8:30 a.m.

Water and Sewer Committee Minutes- **Motion was made by Councilmember Smith, seconded by Councilmember Howard, to approve the Water and Sewer Committee Minutes from September 29, 2016, carried unanimously among Water and Sewer Committee members.**

New Fence for Water Utility Site at Station 17 and Middle St.- Councilmember Middaugh showed Council photos and ideas for the new fence design. Council authorized Greg Gress to proceed with the bid process for this.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

VII. EXECUTIVE SESSION:

Motion was made by Councilmember Church, seconded by Councilmember Howard, to go into Executive Session at 7:46 p.m. to discuss:

- 1. Legal Advice- Bluestein et al. v. Sullivan’s Island 2010-CP-10-5449; Appeals Process and Briefs;**
 - 2. Personnel- Hurricane Matthew FEMA emergency protective measures.**
- The motion to go into executive session carried unanimously.**

Motion was made by Councilmember Howard, seconded by Councilmember Langley, to come out of Executive Session at 8:18 p.m., carried unanimously. Mayor O'Neil stated that no votes or actions were taken during Executive Session.

VIII. ADJOURN

Motion was made by Councilmember Middaugh, seconded by Councilmember Howard, to adjourn at 8:19 p.m., carried unanimously.

Respectfully submitted,



Courtney Liles