

December 20, 2016

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were members in the audience, and members of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

I. FORMAT: Mayor O'Neil opened the floor for public comment.

II. COUNCIL ACTION ITEMS:

1. Approval of Council Minutes –

Motion was made by Councilmember , seconded by Councilmember , to approve the Regular Council Meeting Minutes of November 15, 2016, carried unanimously.

2. Motion was made by Councilmember Smith, seconded by Councilmember Howard, to have Second Reading, by Title Only, Ordinance No. 2016-07, An Ordinance to Amend Chapter 20: Water Supply Section 20-12, Contracting Party Responsible for Water Beyond Meter, carried unanimously.

3. Motion was made by Councilmember Church, seconded by Councilmember Middaugh, to have First Reading, by Title Only, Ordinance No. 2016-08, An Ordinance to Extend a Lease to the Battery Gadsden Cultural Center, carried unanimously.

4. Motion was made by Councilmember Clark, seconded by Councilmember Church, to approve a Resolution for the Purchase of the Accounting, Utility Billing and Building Software, carried unanimously.

III. REPORTS AND COMMUNICATION:

1. Administrator's Report

General and New Correspondence – No new correspondence.

Town Hall and Police Station Building-Operations for Police and Town Hall commenced in the new building on Monday 10-31-16 as scheduled. Minor adjustments continue inside the building and progress toward completion continue outside of the building. After pay application fifteen, balance to finish including retainage is \$398,957.69.

Open House and Dedication Ceremony- Possible dates for the Town Hall include:

- i. Open House: 3 to 5 p.m. on December 1, 8, or 15.
- ii. Dedication Ceremony: 4 p.m. on January 5, 6, 12, 13, 19, or 20.

Parking Plan –The South Carolina Department of Transportation has approved the proposed parking plan and encroachment permit. The contractor has signed the contract and been given the notice to proceed. Materials have been ordered. A pre-construction conference call will occur early next week.

Hurricane Matthew Debris Collection- The first pass for debris removal has been completed with approximately 2000 cubic yards of debris collected. A follow-up and final pass will be announced in order for residents to complete clean-up on their property. Equipment is currently working in areas of the County that has not received an initial collection.

South Carolina Department of Transportation Resurfacing-

1. Sanders Brothers Construction began work on approximately 6.2 miles of re-surfacing on the Island today. The total scope of work is expected to take two weeks. Equipment will be staged at Quarter Street.
2. The SCDOT will have a contract for the resurfacing of Jasper Boulevard and the Sullivan's Island side of SC703 in January 2017. Included in the scope of this project will be the widening of Jasper Boulevard from Station 30 east to the Breach Inlet Bridge for a bicycle lane. Staff will meet with Isle of Palms and SCDOT personnel later this week to discuss this project.

Battery Gadsden Cultural Center- Ordinance and Lease Agreement for First Reading on November 15, 2016.

Holiday Station Lighting Ceremony- The Fire Department will host the annual Station Lighting ceremony on Friday, December 2, 2016. Activities begin around 5:00 p.m. and include Christmas music from the Wando High School Chorus, food, and perhaps an appearance from a special visitor.

2. **Mayor's Report-** Mayor O'Neil spoke about the

3. **Attorney's Report** – No items to report.

4. **Boards and Commissions Reports** – No items to report.

IV. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O'Neil. Monthly report rendered.

Committee Meeting- A Finance Committee Meeting will be held on November 21, 2016 at 9 a.m. to review the projected revenues and expenses related to capital improvement projects.

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Wednesday, November 16, 2016 at 8:30 a.m.

Water and Sewer Landscaping Buffer Planting- **Motion was made by Councilmember Howard, seconded by Councilmember Langley, for Approval of tree funds for the planting of the landscape buffer at the Waste Water Treatment Facility, carried unanimously.**

New Fence for Water Utility Site at Station 17 and Middle St.- The bids will be discussed during the Committee Meeting held on November 16, 2016 at 8:30 a.m.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Recreation Committee – Councilmember Church.

Committee Meeting Minutes- **Motion was made by Councilmember Middaugh, seconded by Councilmember Langley, to Approve the Committee Minutes from October 26, 2016, carried unanimously among the Recreation Committee Members.**

Island Club- **Motion was made by Councilmember Langley, seconded by Councilmember Middaugh, to Approve Repairs and Improvements to the Island Club up to \$60K, carried unanimously.**

Battery Gadsden Cultural Center – On November 17, 2016 from 6-7 p.m., the Honorable Joseph Riley, Jr. will be speaking about his remarkable Lowcountry life and close ties to Sullivan's

Island at Sunrise Presbyterian Church. On December 15, 2016 from 6-7:30 p.m., Mary Alice Monroe will have a book signing as well as a Christmas themed party.

Public Facilities Committee – Councilmember Smith. Monthly report rendered.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Administration Committee – Councilmember Howard. Monthly report rendered.

V. EXECUTIVE SESSION:

Motion was made by Councilmember , seconded by Councilmember , to go into Executive Session at p.m. for Legal Advice from the Town Attorney regarding proposed changes to water contracts and Residential Equivalency Units, carried unanimously.

Motion was made by Councilmember , seconded by Councilmember , to come out of Executive Session at p.m., carried unanimously. Mayor O'Neil stated that no votes or actions were taken during Executive Session.

VI. ADJOURN

Motion was made by Councilmember , seconded by Councilmember , to adjourn at 8:10 p.m., carried unanimously.

Respectfully submitted,


Courtney Liles