

**TOWN OF SULLIVAN'S ISLAND, SOUTH CAROLINA
PLANNING COMMISSION
REGULAR MEETING MINUTES
Wednesday, January 10, 2018**

A regular meeting was held at 6:30PM, this date, at Town Hall, 2056 Middle Street, all requirements of the Freedom of Information Act satisfied. Present: Commissioners Gary Visser (Chair), Sydney Cook (Vice-Chair), Charlie Cole, Hal Currey, Carl Hubbard, Manda Poletti and Tim Watterson. Staff members: Zoning Administrator Henderson and Asst. to Administrator Darrow.

Call to Order. Chair Visser called the meeting to order, stated press and public were duly notified pursuant to state law and all Commissioners were present; special guest Ryan McClure (Berkeley-Charleston-Dorchester County of Government aka BCD-COG); and five audience members present (Councilmember Howard; Susan Middaugh; Joan Cook; Mr./Mrs. Gallis). No media present.

Chair Visser noted that at this meeting and following through the Commission's consideration of the 2018 Comprehensive Plan update project, the regular Commission's meeting will be preceded by the Comprehensive Plan Steering Committee. Minutes from these meetings are reviewed and approved at the Regular Planning Commission meetings.

I. APPROVAL OF AGENDA

MOTION TO AMEND: Mr. Currey moved to amend the meeting agenda to include election of officers; seconded by Mr. Cole. MOTION UNANIMOUSLY PASSED.

MOTION: Mr. Currey moved to approve amended agenda (add election of officers); seconded by Mr. Cole. MOTION UNANIMOUSLY PASSED.

II. ELECTION OF 2018 OFFICERS

Mr. Currey nominated incumbent officers Gary Visser (Chair) and Sydney Cook (Vice-Chair) as slate for respective officer positions. No other nominations from the floor.

MOTION: Mr. Currey moved to elect the following 2018 officers: Gary Visser, Chair, and Sydney Cook, Vic-Chair; seconded by Mr. Cole. MOTION UNANIMOUSLY PASSED.

III. APPROVAL OF MINUTES

MOTION: Mr. Currey moved to approve two sets of minutes as presented: December 5, 2017 Comprehensive Plan Steering Committee and December 5, 2017 Regular Commission meeting; seconded by Ms. Poletti. MOTION UNANIMOUSLY PASSED.

IV. ITEMS FOR APPROVAL

Comprehensive Plan Steering Committee reviewed at a meeting, this date, the draft document entitled “Vision Statement & Guiding Principles” (**Exhibit A**) to be incorporated into the 2018 Comprehensive Plan (hereinafter “Plan”).

MOTION: Mr. Watterson moved to give preliminary approval for the 2018 Comprehensive Plan document entitled “Vision Statement & Guiding Principles” (Exhibit A attached to these minutes); seconded by Mr. Currey. MOTION UNANIMOUSLY PASSED.

Chair Visser noted that this document will move to the draft master plan document; however, this is not necessarily the final “Vision Statement & Guiding Principles” for the Plan. At a minimum the draft Plan will be reviewed in total by the public through a public hearing, the Planning Commission for recommendation to Council and then Council through ordinance process.

V. NEW ITEMS FOR INFORMATION

1. February Agenda Items: Next Meeting: Thursday, February 15, 2018

Comprehensive Plan Steering Committee and Planning Commission will consider:

- Review of Population Element/Needs & Goals (potential Planning Commission approval)
- Review of Community Facilities Element/Needs & Goals (potential Planning Commission approval)
- Steering Committee receipt of Housing & Cultural Resources Elements/Needs & Goals for March 14, 2018 meetings

Work Flow Process:

1. Commissioners will review Population and Community Facilities documents received, this date, and forward any comments/questions to Zoning Administrator Henderson/COG representative Ryan McClure NLT Friday, February 2, 2018.
2. Staff will provide staff report to Commission one-week before February 15, 2018 meeting incorporating summary of Commission’s and/or public questions/input.

VI. PUBLIC INPUT

- No written comments received

Mark Howard (1820 Central Avenue): What staff will be present at next meeting?
Staff noted Town department heads will be present at the February 15, 2018 meetings in support of the Community Facilities element.

Susan Middaugh (2420 Raven Drive): Will Needs & Goals be reviewed/approved at next meeting?
Staff clarified that Needs & Goals will be reviewed, discussed and solicited at the next meetings. Regular Planning Commission may approve some/all of these for Population and Community Facilities elements.

Staff encouraged public to bookmark the project website (will carry this web information with each set of minutes):

Website is: <https://bcdco.com/sullivans-island-comprehensive-plan/>

Bitly shortcut: http://bit.ly/2018_SI_COMP_PLAN

There being no further business, the meeting adjourned at approximately 6:28PM (Vice-Chair Cook; Mr. Cole seconded; unanimously passed).

Respectfully submitted,
Lisa Darrow
Asst. to Administrator

Approved at the February 15, 2018 Planning Commission Meeting

Vision and Guiding Principles

Vision

Through its long history, Sullivan’s Island has become an exceptional community on the coast of South Carolina that focuses on livability, promotes preservation of the natural environment and its historic character, and fosters a small-scale and unique business district.

Guiding Principles

The guiding principles will help influence the writing for each chapter and the goals and objectives throughout the 2018 Comprehensive Plan. They are intentionally concise and provide clear direction for the future of Sullivan’s Island.

1. Sullivan’s Island will strive to maintain a small-town feel that originated from its past and which continues to this day.
2. Sullivan’s Island will work to remain a predominately low density, single family community.
3. Sullivan’s Island will work to promote its historic districts and maintain a small and unique business district.
4. Sullivan’s Island will continue to maintain and preserve the natural environment including, but not limited to trees, beaches, sand dunes, marshes, creeks, public vistas and access points, as well as the accreted lands to the benefit of the residents and wild life it preserves.
5. Sullivan’s Island will protect and maintain public amenities, such as parks and town facilities to sustain the town’s sense of community and connectedness.
6. Sullivan’s Island will ensure that the architecture is compatible with the existing island character, neighborhoods and historic fabric.
7. Sullivan’s Island will promote and expand public open spaces with a commitment to sustainability for the benefit of future generations.

Planning Commission granted preliminary approval January 10, 2018